



Board and Commission Governance Ordinance Update

**City Council Meeting
May 21, 2024**

Current Ordinance



- Ordinance/City Code updates to standardize board and commission processes
 - Both reviewed by Council, board/commission members, staff, City Attorney committee
- Moves all board items to one section of code
- Incorporated input from 5/14 worksession direction from council

Updates to Ord. 1061



- *Sec. 2-283 (c)* – clarification requested re placement of the term “only”.
- *Sec. 2-284 (h)* – delete no concurrent membership provision.
- *Sec. 2-288* – delete attendance requirement from ordinance in favor of placement in a separate policy for boards and commissions
- *Human Rights Commission* – *Sec. 2-337 (a)* – clarify number of regular members at 7 in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.
- *Arts and Culture Commission* – *Sec. 2-359 (a)* – *leave number of members at 7, in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.*

Updates to Ord. 1061



- Arts and Culture Commission – Sec. 2-359 (a) – leave number of members at 7, in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.
- Mayor's Youth Council – Sec. 2-376 – leave number of members at 18 volunteers, but clarify that members must reside within the Northfield Public School District.
- Northfield ASAP – Sec. 2-392 – leave number of members at 11 volunteers with 7 regular and 4 student, and allow up to 2 to be from outside city limits.
- Environmental Quality Commission – Sec. 2-422 – leave number of regular members at 7 in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.

Updates to Ord. 1061



- Heritage Preservation Commission – Sec. 2-432 – leave number of members at 7, in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.
- Library Board – Sec. 2-422 – leave number of members at 7 because this is set by statute and include one student voting member within the 7 members to meet the statutory restriction, but also allow up to three student ex-officio non-voting members. The up to 2 from outside city limits language is not included because statute also governs on that issue and is as stated in the ordinance.
- Park and Recreation Advisory Board – Sec. 2-452 – leave number of members at 7, in addition to one student voting member and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.

Updates to Ord. 1061



- Planning Commission & Board of Appeals – Sec. 2-461 – leave number of members at 7 and up to three student ex-officio non-voting members, and allow up to 2 to be from outside city limits.

To Be Completed Through Separate Action By the Boards as Component Units of City

- HRA – leave number of members at 7 because this is set by statute and allow up to three student ex-officio non-voting members.
- EDA – leave number of members at 7, in addition up to three student ex-officio non-voting members

Supplemental Memo Amendment Proposed



Sec. 2-376. Membership; term.

The MYC shall consist of 18 volunteer, student voting members. Members shall be appointed from and reside within the Northfield Public School District. Members must either be enrolled and attend high school within the Northfield Public School District, or live within the geographic boundaries of the city and be enrolled and attend another high school. All appointments shall be as provided in section 2-284.

Questions/Comments

