



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft Park & Recreation Advisory Board

Monday, March 6, 2023

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair, Peterson, called meeting to order at 6:03pm.

Also present: Kathleen Holmes, Non-Voting Ex-Officio Member-Council; Amie Miller, Non-Voting Ex-Officio Member; Emma Waldemar, Youth Representative (non-voting member); Rhonda Powell, Mayor; Tim Behrendt, Staff Liaison, Melissa Bernhard, Community Education and Recreation; Dennis Clark, Streets and Parks Supervisor; and Alisha Hayes, Meetings Associate.

Present: 7 - Board Member Peder Jothen, Board Member Ben Playter, Board Member Rebecca Peterson, Board Member Krissa Anderson, Board Member Ethen Riley, Board Member Cora McBroom and Board Member Adam Olson

APPROVAL OF AGENDA

A motion was made by Board Member, Olson, seconded by Board Member, Anderson, to approve the March 6th, 2023 agenda. All in favor. Motion carried.

APPROVAL OF MINUTES

A motion was made by Board Member, Jothen, seconded by Board Member, Olson, to approve the February 6th, 2023 Meeting Minutes as written. All in favor. Motion carried.

1. [23-987](#) February 6th, 2023 PRAB Meeting Minutes

Attachments: [02-06-23 Minutes](#)

PUBLIC COMMENT

Chair Peterson called for Public Comment:

Daniel Christ from the Northfield Lions Club was present and asked to give his comments about being against the proposal to build a splash pad at Riverside Lions Park. Mr. Christ spoke on the following concerns and also submitted a letter to the City of Northfield: small children and proximity to the highway, plumbing cost, destruction and/or removal of three trees, little room for parking, no room for changing attire/bathrooms not equipped. He advocated that Memorial Park would be a far better location for a splash pad.

Chair Peterson opened discussion to Board Members for Public Comment but dialogue followed that if/when Board Members had items to speak on or bring to the Board for discussion that it should be in the structure of an "agenda item" vs. public comment.

PRESENTATIONS

2. [23-988](#) Consider Approval of Donation for Way Park Memorial Garden from the Friends of Way Park

Attachments: [1 - FWP Memorial Garden Information for the City of Northfield.pdf](#)
[2 - Way Park Master Plan.pdf](#)

Bridget Draxler and Jenny Strother, current Board Members for Friends of Way Park started their presentation to PRAB at 6:12pm. The presentation was to update the park board on the Hospital Memorial Garden for Way Park that was approved back in 2021. The past two years after plan was approved was gathering donations and funding to see the project through. Some items were highlighted in their presentation: ADA compliant, design to include stone path and stone steppers (design related, not budget related), the name of "Hospital Memorial Garden" came at the wishes of a large financial donor, and Friends of Way Park will collaborate with the City of Northfield Streets and Park Department to get the plaque and benches ordered and installed. Lastly, it was verbalized that the Friends of Way Park will collaborate and have a partnership with the Northfield Garden Club as well for yearly maintenance.

This Motion was approved.

Enactment No: M2023-059

NEW BUSINESS

3. [23-989](#) Review of Board & Commission Rules of Business.

Attachments: [1 - Draft Board/Commission Rules of Business](#)

Meeting Associate, Alisha Hayes, will add the following Agenda Line, starting on April 3rd at the advisement of the new Board and Commission Rules of Business: REPORTS FROM BOARD MEMBERS AND CHAIR (Chair asks board if they have anything to report on), which will consist of discussion for informational purposes, no motions or action items.

STAFF UPDATES

4. [23-990](#) Staff Reports.

Attachments: [1 - March Park Report.pdf](#)
[2 - Rec report March 2023.pdf](#)

Melissa Bernhard will provide a comprehensive list of upcoming summer activities in her April report.

ADJOURNMENT

Chair Peterson declared the meeting adjourned at 6:42pm.