



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Agenda

City Council

Tuesday, February 12, 2019

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. [19-686](#) January 15, 2019 Work Session Meeting Minutes.

Attachments: [1- Meeting Minutes January 15, 2019](#)

2. [19-687](#) January 22, 2019 City Council Meeting Minutes.

Attachments: [1 - Meeting Minutes January 22, 2019](#)

PRESENTATIONS

3. [19-688](#) Climate Action Plan Advisory Board (CAPAB) Update.

Attachments: [1 - 19-01-03 CAPAB Update](#)

4. [19-704](#) Update on the Age Friendly Northfield Action Plan

Attachments: [1 - AFN Action Plan Draft February 2019 \(1\)](#)

[2 - Progress Report 2-2019 \(1\)](#)

[3 - Financial Statement](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

5. [19-689](#) Consideration of Motion Approving the Contract with Cannon River Water Partnership.

Attachments: [1 - CRWP Stormwater Education Contract](#)

6. [19-690](#) Consider Approving Disbursements totaling \$1,809,368.24
- Attachments:** [1- Disbursements 1](#)
 [2- Disbursements 2](#)
7. [19-691](#) Consider Accepting the Agriculture Land Lease for Hauberg Woods.
- Attachments:** [1- Lease agreement.pdf](#)
 [2- HaubergWoods Lease Map.pdf](#)
8. [19-692](#) Consider Approval of Mayoral Board/Commission Appointments.
- Attachments:** [1- EDA Enoch Blazis 1_28_2019_Redacted](#)
 [2- HRC Lisa Moore 1_28_2019_Redacted](#)
9. [Ord. 1002](#) Consider Amending City Code Chapter 50, Sec. 50-86 - Disorderly Conduct.
- Attachments:** [1 - Disorderly Conduct ordinance amendment](#)
10. [Ord. 1003](#) Consider Ordinance vacating unused ROW in Park Pointe subdivision.
- Attachments:** [1 - Ordinance](#)
 [2 - Area Map](#)
11. [Res. 2019-012](#) Approve Rice County Road Maintenance Agreement.
- Attachments:** [1 - Resolution Rice County Maintenance Agreement](#)
 [2 - Northfield 2019-2020 County Road Maintenance Agreement Final](#)
 [3 - County Maintenance Agreement Map](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

12. [Ord. 1000](#) Consider Ordinance revising Accessory Dwelling Unit regulations in Chapter 34
- Land Development Code

Attachments:

- [1 - Option A - ADU Ord with owner occupied, exempt from parking, but not exempt fro](#)
- [2 - Option B - ADU Ord with no owner occupied, exempt from parking, but not exempt](#)
- [3 - Option C - ADU Ord with no owner occupied, exempt from parking, and exempt fro](#)
- [4 - Option D - ADU Ord given first reading \(NOT RECOMMENDED FOR APPROVA](#)
- [5 - Option E - ADU Ord REQUIRING owner occupied, exempt from parking, and exer](#)
- [6 - DRAFT 01-17-19 PC Meeting Minutes - ADU](#)
- [7 - Planning Commission ADU Explainer](#)
- [8 - ADU letter from AFN](#)
- [9 - ARTICLE III. RENTAL HOUSING](#)
- [10 - Zoning maps](#)
- [11 - ADU Presentation 2-5-18](#)
- [12 - DOLI fact sheet on tiny houses](#)
- [13 - ADU Public Hearing Presentation 2-12-19](#)

13. [19-693](#) Consideration of Authorization to Initiate a Request for Proposals (RFP) for
TH 246 and Jefferson Parkway Project.

Attachments:

- [1- Project Location Map](#)
- [2 - Request for Proposals for Jefferson Parkway Roundabout](#)
- [3 - 191205 TH246 Roundabout RFP Presentation](#)

14. [19-705](#) Link Center Proposal Discussion.

Attachments: [1- Library Link Center Proposal CC draft](#)
[2- LINK Center Coordinator Posting HCI Website Sept 2018](#)
[3- Library Clerk I 2019](#)
[4- HCI-LINK-news-JAN-2019](#)
[5- Motion M2016-143 Link Contract](#)

ADMINISTRATORS UPDATE

15. [19-694](#) City Administrator's Update.

Attachments: [1- Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*