



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft City Council

Tuesday, April 7, 2026

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:00 p.m.

Present: 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Also present: City Administrator Ben Martig, Public Works Director/City Engineer David Bennett, Streets and Parks Manager Andrew Tussing, Police Chief Jeff Schroepfer and City Clerk Lynette Peterson.

OPEN PUBLIC COMMENT

None.

APPROVAL OF AGENDA

A motion was made by Council Member Sokup, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

PRESENTATIONS

1. [26-170](#) Presentation from Earth Day Steering Committee.

Mary Jo Christofaro, Earth Day Steering Committee, presented to the Council regarding the Earth Day celebration in Northfield. Sarah Fortner, member of the Steering Committee was also present. Christofaro gave background on the Earth Day Committee, went through the schedule of events for the celebration and thanked the sponsors of the event.

CONSENT AGENDA

A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

2. [26-171](#) Consider Approval of March 17, 2026 City Council Meeting Minutes.
3. [26-172](#) Consider Approving Disbursements totaling \$4,463,488.61
4. [Res. 2026-037](#) Consider Resolution Proclaiming April 25, 2026 as Earth Day in Northfield.
5. [26-173](#) Approve miscellaneous/concessions license for Northfield Youth Baseball Association at Sechler Park.
6. [26-174](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC dba Imminent Brewing for May 16, 2026 at the Heywood Ride.
7. [26-175](#) Consider Approval of a Temporary Liquor License for The Meetinghouse LLC dba Chapel Brewing for June 18, 2026 for the Friends of Downtown Northfield Third Thursday Event.
8. [26-176](#) Consider a motion approving the lower-potency hemp edible retailer renewal application for City of Northfield dba Northfield Liquor Store, 116 5th Street West.
9. [26-177](#) Consider a motion approving the lower-potency hemp edible retailer renewal application for Tobacco Field Inc. dba Tobacco Field, 1100 Highway 3 South.
10. [Res. 2026-038](#) Consider Resolution Approving the Transfer of Funds from the Housing and Redevelopment Authority to the Housing Trust Fund Related to Meet Matching Requirements of the State of Minnesota Local Housing Trust Fund Grant.
11. [Ord. 1092](#) Consideration of Second Reading of Ordinance 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).
12. [26-178](#) Consideration of Summary Publication of Ordinance No. 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).
13. [Res. 2026-039](#) Consider Resolution to Accept Public Improvements - Wastewater Treatment Plant Improvements Project (WSTR2022-J32).
14. [Res. 2026-040](#) Consider Resolution to Accept Public Improvements - Kraewood Development.
15. [Res. 2026-041](#) Consider Resolution Approving Plans and Specifications and Authorizing

Advertisement for Bid for TH 3 Streetlight Replacement Project Phase II.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

16. [26-179](#) Reports From the Mayor and Council Members.

Council Member Holmes - Planning Commission Meeting, City and Hospital Joint Governance Committee Meeting.

Council Member Dahlen - No report.

Council Member Beumer - EDA Meeting.

Council Member Sokup - KYMN Radio Show with Housing Coordinator Melissa Hanson about housing.

Council Member Peterson White - EDA Meeting.

Council Member Ness - No report.

Mayor Zweifel - City and Hospital Joint Governance Committee Meeting.

REGULAR AGENDA

17. [Res. 2026-042](#) Consider Accepting Bids and Awarding Contract - 2026 Park Improvements Project (PARK2025-E18).

Streets and Parks Manager Andrew Tussing gave background on the item and introduced Bruce Jacobson, Landscape Architect, to present on the project. Jacobson presented the project timeline, Central Park Playground plan, Dresden Hill Park plan, Riverside Lions Park plan and total project costs.

Public Works Director/City Engineer David Bennett and Jacobson answered questions from the Council.

A motion was made by Council Member Holmes, seconded by Council Member Peterson White, to approve Resolution No. 2026-042 Accepting Bids and Awarding Contract 2026 Park Improvements Project. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

18. [26-180](#) Discuss Establishing an Ad Hoc City Investment Policy and Cash Management Advisory Committee.

Mayor Zweifel gave background on the item for discussion purposes only. This committee would review the City's current Investment Policy and Fund Balance Policy; review current City investment practices and cash management approaches as presented by staff; consider alignment with industry best practices, statutory requirements and risk tolerance and provide recommendations to the City Council regarding potential amendments to policy and/or related considerations for administrative practice. Council commented on the committee dynamics and are interested in this coming back for approval on the April 21 Council Agenda.

ADMINISTRATORS UPDATE

19. [26-181](#) City Administrator's Update.

City Administrator Ben Martig gave a legislative update and highlighted other City events and information.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 6:54 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel