



MEMORANDUM

DATE: October 7, 2025

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Mikayla Schmidt, Interim Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for October 7, 2025 No. 2.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday October 7, 2025:

9. Res. 2025-101 Consider Adopting Service Assessments - College Street and Water Street Areas.

It was discovered during the compilation of the Assessment Roll that a property had been sold to a new owner between the completion of the work, and the adoption of the assessments. The Assessment Roll was updated to the new property owner. Please see the attached updated Assessment Roll.

22. 25-557 Reports From the Mayor and Council Members.

Please see the attached cover letter and mayoral proclamation recognizing Indigenous Peoples Day on Monday October 13, 2025.