

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us*



Meeting Agenda

Tuesday, September 21, 2021

6:00 PM

Council Chambers

City Council

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: Grabau, Nakasian, Ness, Peterson White, Reister, Zuccolotto

APPROVAL OF AGENDA

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted

1. [21-535](#) Consider Approval of September 7, 2021 City Council Meeting Minutes.

 Attachments: [1 - 09.07.2021.Council Minutes](#)

2. [21-536](#) Consider Approval of September 13, 2021 City Council Special/Closed Meeting Minutes.

 Attachments: [1 - 09.13.2021.SpecialClosed Council Minutes](#)

3. [21-537](#) Consider Approving Disbursements totaling \$1,147,048.01

 Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

4. [21-538](#) Consider Motion Adopting Electronic Signature Policy.

 Attachments: [1 - Resolution.electronicSignaturePolicy](#)
 [2 - Electronic Signature Policy](#)

5. [Res. 2021-082](#) Consider Resolution accepting donation of seating area, bike racks, and bike repair station from Aurora Pharmaceutical for the East Cannon River Trail (ECRT).

 Attachments: [1 - Concept Drawing.pdf](#)
 [2 - Aurora Donation Resolution v.2 clean 091521](#)

6. [Ord. 1028](#) Consideration of Ordinance Rezoning 600 Greenvale Ave. (Parcel ID 2236150002) and Parcel ID 2236125002 from N1-B: Neighborhood General 1 to N2-B: Neighborhood General 2.

 Attachments: [1 - Ordinance](#)
 [2 - Location Map](#)
 [3 - Rezoning Request - Staff PowerPoint](#)

7. [Res. 2021-083](#) Consider Adoption of Utility Rates for 2022.

Attachments: [1 - 2021 Resolution for 2022 Utility Rates](#)
[2 - 2022 Utility Rate Adoption Presentation](#)
[3 - Draft 2022-2026 CIP by Funding 9-14-21](#)
[4 - Draft 2022-2026 CEP by Funding 9-14-21](#)

8. [Res. 2021-084](#) Consideration of Resolution Adopting Proposed 2021 Northfield Economic Development Authority (EDA) and Northfield Housing & Redevelopment (HRA) Tax Levies Payable in 2022.

Attachments: [2021 Resolution for 2022 Preliminary EDA HRA levy](#)

OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

9. [Res. 2021-085](#) Consideration of Resolution Adopting a Proposed 2021 Total Tax Levy Payable in 2022, includes HRA & EDA.

Attachments: [1 - 2021 Resolution 2022 Preliminary Tax Levy 15.9%](#)
[2 - 2021 Resolution 2022 Preliminary Tax Levy 15.0%](#)
[3 - 2022 Budget Update 9.21.21 Presentation Budget & Levy](#)

10. [Res. 2021-086](#) Consideration of a Preliminary 2022 General Fund Budget and Establishing a Date and Time for the Public Hearing.

Attachments: [1 - 2021 Resolution 2022 Preliminary Budget 15.9%](#)
[2 - 2021 Resolution 2022 Preliminary Budget 15.0%](#)

11. [Res. 2021-087](#) Consideration of the Preliminary Plat Resolution for Kraewood Addition.

Attachments:

- [1 - Resolution - Cash-in-Lieu](#)
- [2 - Resolution - Land Dedication](#)
- [3 - Location Map](#)
- [4 - Kraewood Addition Preliminary Plat](#)
- [5 - Kraewood Development Prelim. Plat Plans](#)
- [6 - City PP - Greenvale-ECFE-St. Olaf-Kraewood Traffic Presentation](#)
- [7 - Letter from Rebound to the Northfield Planning Commission 08-05-2021](#)
- [8 - Rebound Traffic Memo 08-03-21](#)
- [9 - Developer Traffic Memo 02-23-2021](#)
- [10 - Developer Traffic Addendum 06-06-2021](#)
- [11 - City Traffic Review by Bolton & Menk on Kraewood Add.](#)
- [12 - EQC Kraewood Resolution_081821](#)
- [13 - Northfield Parks Open Space and Trail System Plan](#)
- [14 - Memo re quasi-judicial process and ex parte communications - Final \(v.5\) 083121 \(](#)
- [15 - Kraewood Development Summary Bullet Points from Rebound](#)
- [16 - Kraewood Development Plan Landscape Exhibit from Rebound](#)
- [17 - Park & Recreation Advisory Board Meeting Minutes Aug-2021](#)
- [18 - Hyperlink to Planning Commission Web Page w. PDF Links to Public Comments](#)

ADMINISTRATORS UPDATE

12. [21-539](#) City Administrator's Update.

Attachments: [Upcoming Agenda Items](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*