



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, June 3, 2025

6:00 PM

Council Chambers

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### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*Mayor Zweifel called the meeting to order at 6:01 p.m.*

**Present:** 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

**Absent:** 1 - Council Member Jessica Peterson White

*Also present: City Administrator Ben Martig, Public Works Director/City Engineer David Bennett; Utilities Manager Justin Wagner; Community Development Director Jacob Reilly; Police Chief Jeff Schroepfer; and City Clerk Lynette Peterson.*

#### OPEN PUBLIC COMMENT

*Marlene Vanasek addressed the Council regarding bike lanes on Prairie Street.*

#### APPROVAL OF AGENDA

*Mayor Zweifel noted items in Supplemental Agenda Background Memo No. 1 to include moving Consent Agenda Item 16 "Res. 2025-059 Consider Resolution Requesting State Capital Investment Bonds for Water Treatment Plan in the City of Northfield" to item 17 on the Regular Agenda.*

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve the agenda as amended moving Consent Agenda Item 16 "Res. 2025-059 Consider Resolution Requesting State Capital Investment Bonds for Water Treatment Plan in the City of Northfield" to item 17 on the Regular Agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

#### PRESENTATIONS

1. [25-296](#)

Oath of Office Ceremony for Northfield Police Department Officer Alex Klobe.

*Police Chief Jeff Schroepfer introduced Officer Alexander Klobe. City Clerk Lynette Peterson administered the Oath of Office. Officer Klobe's parents pinned his badge. The Council took a photo with him, welcomed and congratulated him.*

2. [25-297](#) Annual Report of Carbon Reduction Fund (2024).

*Assistant to the City Administrator Risi Karim presented the 2024 Annual Report on the Carbon Reduction Fund giving a history of the fund and reviewing the revenues and expenditures for 2024, expenses to come, the 2025 Budget and the franchise fee allocation ordinance update in 2025. Karim answered questions from the Council.*

## CONSENT AGENDA

**A motion was made by Council Member Holmes, seconded by Council Member Beumer, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

3. [25-298](#) Consider Approval of May 20, 2025 City Council Meeting Minutes.

**A motion was made by Council Member Holmes, seconded by Council Member Beumer, to approve the Consent Agenda. The motion carried by the following vote:**

4. [25-299](#) Consider Approval of May 20, 2025 City Council Work Session Minutes.
5. [25-300](#) Consider Approving Disbursements totaling \$1,167,726.48
6. [25-301](#) Consider Approval of a Temporary Liquor License for Tanzenwald Brewing Company for August 21, 2025 at the Friends of Downtown Northfield Third Thursday Block Party.
7. [25-302](#) Consideration of Business Name Change for On-Sale Liquor License for Fielder's Northfield LLC DBA Rosemary Italian Kitchen and Bar at 2300 Gleason Court.
8. [25-303](#) Consideration of Cost Share Agreement Between the City of Northfield and Dakota County for Election Hardware, Software and Related Services
9. [Res. 2025-055](#) Consider Resolution Closing Certain City Funds in Conjunction with the 2024 Year End Financial Audit.
10. [Res. 2025-056](#) Consider Resolution Amending Budget for 2024 and 2025 related to Northfield Hospitals + Clinics (NH+C) recreation donations.
11. [25-304](#) City Administrator Biannual Update Summary of Grants Report per the City Council Grants Policy.
12. [25-305](#) Consider Approving Application for the US Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) 2025 Planning Grant.
13. [25-306](#) Consider Approving Application for the MN Department of Commerce

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Geothermal Planning Grant Program

14. [Res. 2025-057](#) Consider Resolution of Support for a NCRC Building Improvement Grant Submissions.
15. [Res. 2025-058](#) Consider Resolution Requesting State Capital Investment Bonds for Northfield Community Resource Center (NCRC) in the City of Northfield.

**REPORTS FROM THE MAYOR AND COUNCILMEMBERS**

16. [25-307](#) Reports From the Mayor and Council Members.

*Councilor Beumer - Memorial Day Ceremony and Beyond the Yellow Ribbon Picnic.*  
*Councilor Dahlen - No report.*  
*Councilor Holmes - Swimming Pool Passes available online.*  
*Councilor Sokup - EQC Meeting; Pride in the Park.*  
*Councilor Ness - State of the Hospital Luncheon.*  
*Mayor Zweifel - Memorial Day Ceremony and Beyond the Yellow Ribbon Picnic; ReUse Minnesota.*

**REGULAR AGENDA**

17. [Res. 2025-059](#) Consider Resolution Requesting State Capital Investment Bonds for Water Treatment Plant in the City of Northfield.

*City Administrator Ben Martig introduced the item giving an update on the Capital Bonding Requirements. Utilities Manager Justin Wagner explained the design of the Water Treatment Plant with this request only looking at the gravity filtration water treatment plant to remove manganese. Martig, Public Works Director/City Engineer David Bennett and Wagner answered questions from the Council.*

*After discussion regarding the request, the Council agreed they would like to see a pause on the project and not request the funding at this time. The Council directed staff to research costs for providing water to the residents with a possible small scale reverse osmosis water filling system providing self-service water dispensers/refill stations at the Northfield Community Resource Center and the Northfield Community Education Center. Costs of this option will be brought back to Council for consideration at a future work session or council meeting. A couple of Council Members would also like to explore the option of offering free water testing for infant households in the City.*

**A motion was made by Council Member Holmes, seconded by Council Member Sokup, to approve Resolution No. 2025-059 Requesting Minnesota State Capital Investment Bonds for Water Treatment Plant in the City of Northfield with Priority #1 Designation. The motion failed by the following vote:**

**No:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

**RECESS**

*Council recessed at 7:42 p.m. Council meeting resumed at 7:53 p.m.*

18. [25-308](#) Consider Relocation of Parklet from the 300 Block of Division Street (2

vehicle parking stalls in front of 319 Division & 315 Division) to the 300 Block of Water Street (2 vehicle stalls in front of 304 Water Street).

*Public Works Director/City Engineer David Bennett gave background information on the parklets and the request to relocate a parklet from the 300 block of Division Street to the 300 block of Water Street. Staff is working on developing a parklet policy with the Friends of Downtown Northfield. Bennett and City Clerk Lynette Peterson answered questions from the Council.*

*Chloe Kiener, owner of Blue Monday Coffee, addressed the Council indicating she would like to see the parklet stay by her business on Division Street.*

*Mike Thorsteinson addressed the Council in support of the parklet remaining on Division Street.*

**A motion was made by Council Member Holmes, seconded by Mayor Zweifel, to approve relocation of the parklet from the 300 block of Division Street to the 300 block of Water Street. The motion failed by the following vote:**

**Yes:** 2 - C. Ness, and Mayor Zweifel

**No:** 4 - C. Holmes, C. Sokup, C. Beumer, and C. Dahlen

#### **19. Ord. 1079**

Consider Ordinance (Second Reading) Restricting Fishing on the north side only of the Bridge Square Bridge (Mayor Zweifel/Councilor Beumer Request).

*City Administrator Ben Martig introduced the item giving background information on the proposed ordinance restricting fishing on the north side only of the Bridge Square Bridge. This was a request from Mayor Zweifel and Council Member Beumer. Mayor Zweifel explained area businesses owners favor a restriction due to the waste left from people fishing including organic and fishing line waste.*

*Martig, Police Chief Jeff Schroepfer and Public Works Director/City Engineer David Bennett answered questions from the Council.*

**A motion was made by Council Member Beumer, seconded by Council Member Dahlen, to approve the first reading of Ordinance No. 1079 Amending Northfield City Code, Chapter 50 - Offenses and Miscellaneous Provision. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

#### **EXTEND THE MEETING**

**A motion was made by Council Member Sokup, seconded by Council Member Beumer, to extend the meeting until business is complete. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

#### **20. [Res. 2025-060](#)**

Consider Greater MN Housing Fund Grant Application for Housing Development Property Adjacent to Meadows Park.

*Community Development Director Jake Reilly introduced the item giving background information and summarizing the grant application.*

A motion was made by Council Member Sokup, seconded by Council Member Holmes, to approve Resolution No. 2025-060 Greater Minnesota Housing Infrastructure Grant Funding Application Approval and Commitment of Matching Funds. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

## ADMINISTRATORS UPDATE

21. [25-309](#)

City Administrator's Update.

*Due to time constraints, no report was given by City Administrator Ben Martig.*

## ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 9:01 p.m. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel