



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, September 9, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

1. [25-482](#) Consider Approval of August 19, 2025 City Council Meeting Minutes.

Attachments: [1 - 08-19-2025 Council Meeting Minutes](#)

2. [25-483](#) Consider Approving Disbursements totaling \$2,092,742.48

Attachments: [1 - Disbursements](#)
[2 - Disbursements](#)
[3 - Disbursements](#)

3. [25-484](#) Consider Approval of Mayoral Board and Commission Appointments.

4. [Res. 2025-085](#) Consider Amending Adopted Schedule for 2025 City Council Meetings.
- Attachments:** [1 - Res. Setting Amended 2025 Council Dates](#)
 [2 - 2025 council meeting schedule.0909](#)
5. [Res. 2025-086](#) Consider Adopting Schedule for 2026 City Council Meetings.
- Attachments:** [1 - Resolution Setting Council Dates 2025](#)
 [2 - 2026 council meeting schedule](#)
6. [Res. 2025-087](#) Consider Amendments to Board and Commission Rules of Business and Appendices.
- Attachments:** [1 - Resolution Board Commission Rules of Business](#)
 [2 - 1.06 Board and Commission Rules of Business REDLINE](#)
 [3 - 1.06 Board and Commission Rules of Business CLEAN](#)
7. [Ord. 1081](#) Consider Second Reading of Ordinance 1081 Amending City Code Chapter 2, Related to City Boards and Commissions.
- Attachments:** [1 - Ordinance Bd and Commission Update Phase 2 v.7 redline 082125 WORD](#)
 [2 - Ordinance Bd and Commission Update Phase 2 v.7 redline 082125 PDF](#)
 [3 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [4 - SUPPLEMENTAL 1 - Ordinance Bd and Commission Update Phase 2 v.7 090525 r](#)
 [5 - SUPPLEMENTAL 1 - Ordinance Bd and Commission Update Phase 2 v.7 090525 C](#)
8. [25-451](#) Summary Publication for Ordinance 1081 Amending City Code Chapter 2, Related to City Boards and Commissions.
- Attachments:** [1 - Summary Publication 1081](#)
9. [Ord. 1083](#) Second Reading of Ordinance No. 1083 Amending Chapter 30 - Health and Sanitation of the City Code Regarding Regulation of Cannabis Businesses, Lower-Potency Hemp Edible Retailers, and Events.
- Attachments:** [1 - Cannabis Registration Ordinance Draft Amendment](#)
 [2 - League of MN Cities FAQ Cannabis](#)
 [3 - A Guide for Local Governments on Adult Use Cannabis 2.1 tem1202-627967.](#)
10. [25-485](#) Consideration of Summary Publication of Ordinance 1083 Amending Chapter 30 - Health and Sanitation of the City Code Regarding Regulation of Cannabis Businesses, Lower-Potency Hemp, Edible Retailers and Events.
- Attachments:** [1 - Ord. 1083 Summary Publication](#)

11. [Ord. 1084](#) Consider Ordinance 1084 Charter Amendment to Section 3.5 of the City Charter (Second Reading).

Attachments: [1 - 3.5 Ordinance Amendment](#)
 [2 - Charter Amendment Process Timeline](#)
 [3 - Northfield City Charter Section 3.5 Hyperlink](#)

12. [25-486](#) Consider Summary Publication of Ordinance No. 1084 Amending Section 3.5 of the Northfield City Charter.

Attachments: [1 - Ord. 1084 Summary Publication](#)

13. [Res. 2025-088](#) Consider Accepting Bids and Awarding Contract - Neighborhood Flooding Issues - Infrastructure Improvements Project - (STRM2023-K40).

Attachments: [1 - Resolution - Neighborhood Flooding Issues Project](#)
 [2 - Project Location Map](#)
 [3 - Bid Tab](#)
 [4 - Project Process](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

14. [25-487](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

15. [Res. 2025-089](#) Consider Resolution Declaring Adequacy of Petition and Setting a Public Hearing to Consider the Establishment of Special Service District No. 1.

Attachments: [1 - Resolution SSD](#)
 [2 - Exhibit A - Petition](#)
 [3 - SSD map](#)
 [4 - NDDC SSD report 10.20.20](#)
 [5 - House Research Report on SSDs](#)

16. [Ord. 1085](#) First Reading of Ordinance 1085 establishing standards for water utility submetering in the City of Northfield.
- Attachments:** [1 - Residential Submetering Ordinance](#)
 [2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
17. [25-488](#) Downtown Flood Improvement Update and Discuss Properties at-risk for Flooding.
- Attachments:** [1 - 250909 Downtown Flooding & Neighborhood Flood Update](#)
 [2 - 5.07 Surface Water Management - Flood Control Policy](#)
 [3 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
18. [25-489](#) Discuss Services Related to Expiring Residential Waste Hauling Contract with DSI and Upcoming Proposal Request.
- Attachments:** [1 - Waste RFP Northfield 2026-2030 v.4 CLEAN 090325](#)
 [2 - Draft Waste Hauling Contract 2026-2030 v.2 082825](#)
 [3 - Organics RFP Northfield 2026-2030 v3 090325](#)
 [4 - Draft Organics Hauling Contract 2026-2030 v.2 090225](#)
 [5 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
19. [Ord. 1086](#) First Reading of Ordinance No. 1086 Amending Gas Service Franchise Fee.
- Attachments:** [1 - Ordinance 1017 -Approved 2020](#)
 [2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [3 - SUPPLEMENTAL 1 - Gas Franchise Fee Memo](#)
 [4 - SUPPLEMENTAL 1 - NSPM Gas Franchise With Fee Ordinance](#)
20. [Ord. 1087](#) First Reading of Ordinance No. 1087 Amending Electric Service Franchise Fee.
- Attachments:** [1 - Ordinance 1018 - Approved 2020](#)
 [2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [3 - SUPPLEMENTAL 1 - Electric Franchise Fee Memo](#)
 [4 - SUPPLEMENTAL 1 - NSPM Electric Franchise With Fee Ordinance \(002\)](#)

ADMINISTRATORS UPDATE

21. [25-490](#) City Administrator's Update.
- Attachments:** [1 - Quarterly Financial Report -Q2 2025 Report](#)
 [2 - Quarterly Investment Report -Q2 2025](#)
 [3 - Upcoming Agenda Item \(09-03-25\)](#)

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.