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**From:** lheisler@heislerlawoffice.com <lheisler@heislerlawoffice.com>

**Sent:** Monday, July 14, 2025 11:18 AM

**To:** Ben Martig <Ben.Martig@northfieldmn.gov>

**Subject:** Proposed Charter Amendment to Section 3.5

**Importance:** High

**External sender** <lheisler@heislerlawoffice.com>

Make sure you trust this sender before taking any actions.

Hi Ben,

See attached Ordinance to be presented to the City Council for consideration. Can you get this into the pipeline for the appropriate notices and hearing by the City Council? Let me know if you need anything else from me.

Lance Heisler, Chairman, Northfield Charter Commission.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 3.5 OF THE NORTHFIELD CITY CHARTER

THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted).

SECTION 1. Northfield City Charter, Section 3.5 -Vacancies in the Council or in the office of Mayor, paragraph 2 is hereby amended to read as follows:

If the vacancy occurs ~~between~~ on or after July 1 and on or before December 31, the appointee shall serve until ~~the end of the following year~~ the qualification of a successor elected at the end of the following year. If the vacancy occurs ~~between~~ on or after January 1 and on or before June 30, the appointee shall serve until ~~the end of the current year~~ the qualification of a successor elected at the end of the current year. A replacement shall be elected on the first Tuesday after the first Monday in November of the year in which the appointment expires. A special election shall be held if no regular municipal election is scheduled for that date. The elected replacement shall serve a full term if the term of the person requiring replacement ends at the end of the ear in which the replacement election occurs. Otherwise the elected replacement shall have a shortened term that fills the unexpired part of the term of the person requiring replacement. The ballot which contains an election to fill a shortened term shall clearly state the length of the shortened term to be filled.

SECTION 2: This ordinance shall take effect ninety days after its publication.

Passed by the City Council of the Cit of Northfield, Minnesota, this \_\_\_\_ day Of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Published: \_\_\_\_\_

VOTE: \_\_\_ZWEIFEL\_\_\_ BEUMER \_\_\_ DAHLEN \_\_\_ HOLMES

\_\_\_ NESS \_\_\_ SOKUP \_\_\_ PETERSON WHITE