



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Environmental Quality Commission

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Wednesday, December 17, 2025

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Provancha called the meeting to order at 6:02 p.m.

**Present:** 7 - Chair Michael Provancha, Commissioner Bruce Anderson, Commissioner Daniel Jones, Commissioner Janet Petri, Commissioner George Kinney, Commissioner Susannah Shmurak and Vice Chair Rob Hanson

**Absent:** 1 - Commissioner Ava Podracy

*Also present: Risi Karim, Assistant to the City Administrator; Matt Bailey, Meeting Associate; Alex Halverson, Youth Representative (voting)*

### APPROVAL OF AGENDA

A motion was made by Commissioner Anderson, seconded by Commissioner Petri, to approve the agenda. The motion carried by the following vote:

Yes: 8 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak, Vice Chair Hanson and Commissioner Halverson

### APPROVAL OF MINUTES

1. [25-652](#) November 19, 2025 EQC Meeting Minutes

A motion was made by Commissioner Shmurak, seconded by Commissioner Petri, to approve the October 15, 2020 EQC Minutes. The motion carried by the following vote:

Yes: 8 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak, Vice Chair Hanson and Commissioner Halverson

### OPEN PUBLIC COMMENT

*No public comment was received.*

### BOARD MEMBER AND COMMISSIONER REPORTS

- Commissioner Anderson requested EQC representation in any consideration of a new Sustainability Coordinator hire. Anderson reported that City Administrator Ben Martig replied to him that there is no hiring committee and thus no representatives from any

*Boards or Commissions.*

## REGULAR AGENDA

2. [25-653](#) Discussion regarding the 2026 Work Plan

*Assistant to the City Administrator Risi Karim reminded the EQC to look at the 2026 Work Plan Submissions for Consideration and consider what they would like to prioritize for 2026. The work plan will actually be in effect from the start of 2026 through April 2027. The EQC discussed logistics of the work plan and ideas for the initiatives it contains including consolidation of some initiatives such as native plantings and planting for food production on both public and private land, a campaign for electrification of home appliances and transportation, and electric bike regulations and tying them into other traffic safety initiatives.*

3. [25-654](#) 2025 Work Plan Updates

- *Zero Waste Plan Implementation: Assistant to the City Administrator Risi Karim confirmed that this initiative is complete but will continue in a similar fashion in 2026.*
- *Community Engagement Campaign: Energy Efficiency, HVAC Contractor and Homeowner Education: This initiative is complete but will continue in a similar fashion in 2026.*
- *Native Planting Ordinance: Tree Planting & Vegetation: This initiative will be addressed in the upcoming Land Development Code process. The City Horticulturalist, Shelley Evanson, has provided feedback on the EQC's suggestion.*
- *Water Quality & Conservation: This initiative is complete.*
- *Research Level 3 Charger Use & Need: This initiative is complete.*

## STAFF UPDATES

4. [25-655](#) Staff Update

*Assistant to the City Administrator Risi Karim presented updates from City staff.*

## ADJOURNMENT

**A motion was made by Commissioner Shmurak, seconded by Commissioner Petri, to adjourn the meeting at 6:43 p.m. The motion carried by the following vote:**

**Yes: 8 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak, Vice Chair Hanson and Commissioner Halverson**