



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Park & Recreation Advisory Board

Monday, December 18, 2017

7:00 PM

City Hall 2nd Floor Training Room

I. Call to Order and Approval of Agenda

Chairman Dale Gehring called the December PRAB meeting to order at 7:02pm.

A motion was made by Board Member Jothan, seconded by Board Member Partlo, to approve the December 2017 PRAB agenda. The motion carried unanimously.

II. Approval of Minutes

1. [17-1180](#)

Attachments: [Meeting Minutes-Nov-2017](#)

A motion was made by Board Member de Malignon, seconded by Board Member Jothan, to approve the November 16, 2017 minutes as amended to include the discussion on mini golf and funding Hauberg Park parking lot. All in favor. Motion carried.

III. Public Comment

IV. Reports and Discussion Items

2. [17-1181](#) Staff Reports

Attachments: [Park Report.pdf](#)
[Comm Ed Report.pdf](#)

Streets & Parks - The Babcock warming house remodel has been completed. New signs have been installed at Sechler Park to help with confusion on the park's seasonal status. Staff will clear a path in the snow from gate to gate. Warming house and Rink rules signage has been installed. Mulch has been added to Sibley Swale Park. A concern was shared on the height of basketball rims in Way Park. Staff will look in to the hoops. St. Olaf students painted lines on the basketball courts in Way Park as one of their projects.

Community Education - The Northfield Ski & Snowboard Club began on December 11. 275 people attended Jingle Jam this year, raising over \$600 which will be used for scholarships. Snowmobile safety class will be offered in January. The winter/spring brochure is out. A large number of programs have been added to the winter schedule, including family programming.

V. Unfinished Business

Dale reported that a group of citizens have worked in the Hauberg Woods removing buckthorn, but there is no official group "Friends of Hauberg Woods". It was also noted that the Hauberg family donated the land to the City, but no longer live in the area. It was suggested to look into grants to help with funding the gravel parking lot on the east side of the park.

3. [17-1182](#) Strategic Plan Update

City staff is in the process of preparing a RFP to hire a consultant to help with updating the trail system plan to include trail connectivity, Safe Routes to School Plan and Mill Towns Trail through Northfield. PRAB will be update on the progress of the trail initiative.

VI. New Business Items

4. [17-1183](#) Election of Officers

A motion was made by Board Member Partlo, seconded by Board Member Jothan, to nominate Dale Gehring for 2018 PRAB Chairman and David Hvistendahl for 2018 PRAB Co-Chairman. All in favor. Motion carried.

VII. Adjournment

Future agenda items for PRAB meetings include:

- * Harkness Pavilion in Way Park*
- * Trail camera and deer stand in Hauberg Woods*
- * Priority list of PRAB projects*

A motion was made by Board Member de Malignon, seconded by Board Member Partlo, to adjourn the December 2017 PRAB meeting at 8:13pm. The motion carried unanimously.