

City of Northfield

*City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov*



Meeting Agenda

Tuesday, March 3, 2026

6:00 PM

Council Chambers

City Council

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [26-105](#) Zander Abbott, President & CEO of Northfield Hospital and Clinics Update on Pending Action Related to the Purchase of 1400 Jefferson Road from Allina Health System.

Attachments: [1 - NH+C Announcement and FAQ Innovative Approach to Rural Healthcare Partnersh](#)

2. [26-106](#) Presentation on Youth First Activities

Attachments: [1 - YouthFirst update to Council](#)

3. [26-107](#) New Ice Arena Construction Progress Update.

Attachments: [1 - 20260303_Northfield City Council presentation_RJM_ML](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

4. [26-108](#) Consider Approval of February 17, 2026 City Council Meeting Minutes.

Attachments: [1 - 02-17-26 City Council Minutes](#)

5. [26-109](#) Consider Approving Disbursements totaling \$2,308,772.07
- Attachments:** [1 - Disbursements](#)
 [2 - Disbursements](#)
6. [26-110](#) Approve Vehicle for Hire License Renewals.
7. [26-111](#) Approve Refuse License Renewals.
- Attachments:** [1 - Refuse License List.2026](#)
8. [26-112](#) Consider Approval of Liquor License Renewals.
- Attachments:** [1 - Liquor License List 2026](#)
9. [26-113](#) Consideration of New Liquor License for El Tequila Northfield Inc. DBA El Tequila at 1010 Highway 3 South.
10. [26-114](#) Consider a motion approving the lower-potency hemp edible retailer application for Northfield Inc. dba Downtown Tobacco, 429 S. Division Street.
- Attachments:** [1 - City Code Chapter 30 - Cannabis Retail Business Registration](#)
11. [26-115](#) 2025 Fourth Quarter Investment Update
- Attachments:** [1 - Q4 2025 INVESTMENT REPORT](#)
12. [Res. 2026-026](#) Consider Resolution Accepting Gifts Received by the City of Northfield in 2025.
- Attachments:** [1 - 2025 Gifts Resolution](#)
 [2 - Exhibit A-Gifts 2025](#)
 [3 - Library - 2025 Final Gifts, Grants, Scholarships](#)
 [4 - In-kind 2025 for City of Northfield](#)
13. [Res. 2026-027](#) Resolution Proclaiming April 24, 2026 as Arbor Day in Northfield.
- Attachments:** [1 - 2026 Arbor Day Resolution](#)
14. [26-116](#) Consider Approval of MOU with Three Rivers Community Action/Hiawathaland Transit related to Transit Services in Northfield.
- Attachments:** [1 - MOU - Northfield 2026 v4 021726](#)
15. [26-117](#) Consider Approval of Contract for NW Area Trunk Sanitary Sewer Preliminary Design and Environmental Review.
- Attachments:** [1 - Bolton and Menk NW Area Trunk Sewer Extension Preliminary Design](#)

16. [26-118](#) Consider Approval of Jefferson Parkway Sandstone Street Utility Extension Project Change Order No. 4 - Cold Patching Winter 2025.

Attachments: [1 - CO 4 - Cold Patching Winter 2025](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

17. [26-119](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

18. [Res. 2026-028](#) Consider Amendments to 8.06 Sustainable Building Policy.

Attachments: [1 - Resolution Amending 8.06 Sustainable Building Policy](#)
[2 - 8.06 Sustainable Building Policy Amendment \(Redline\)](#)
[3 - 8.06 Sustainable Building Policy Amendment \(Clean\)](#)
[4 - CC SBP Presentation](#)

19. [Res. 2026-029](#) Consider Resolution Supporting County-Wide Trail Plan for Rice County.

Attachments: [1 - Res Supporting Rice County Trail Plan](#)
[2 - RC Rural Parks & Trails Plan V2a](#)
[3 - RC Rural Parks & Trails Plan V2b](#)
[3 - RC Rural Parks & Trails Plan V2c](#)

20. [26-120](#) Review and Discuss Local Option Sales Tax - Riverfront Park Projects Scoping and Related Topics.

Attachments: [1 - Resolution 2026-015](#)

ADMINISTRATORS UPDATE

21. [26-121](#) City Administrator's Update.

Attachments: [1 - Upcoming Council Agenda Items \(02-27-26\)](#)

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*



Legislation Text

File #: 26-105, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council

From: Ben Martig, City Administrator

Zander Abbott, President & CEO of Northfield Hospital and Clinics Update on Pending Action Related to the Purchase of 1400 Jefferson Road from Allina Health System.

Action Requested:

None. Informational only.

Summary Report:

Zander Abbott, President and Chief Executive Officer of Northfield Hospital + Clinics, will present an update on the pending action to recommend the City Council authorize the purchase of property at 1400 Jefferson Road from Allina Health System.

On December 16, 2025, Northfield Hospital + Clinic made a public announcement with Allina Health that we had signed a Letter of Intent for NH+C to purchase the Northfield Allina clinic at 1400 Jefferson Road from Allina Health. Over the past two months we have conducted extensive due diligence under the direction of NH+C's board of directors. The due diligence has included external and internal assessments of impacts to patient care, access, and experience in addition to operations, finances, contracting, and technology.

The NH+C board of directors has scheduled a first review of the due diligence findings at the February 26th, 2026, board meeting. At this meeting NH+C administration will present recommendations, answer questions, and receive input from board members on any outstanding issues to address.

On March 12th, 2026 or at a later special meeting to be determined, the NH+C board will receive a second and final due diligence presentation. At this meeting, the board of directors will consider a motion to recommend to Northfield City Council that NH+C purchase the Allina Northfield Clinic building. This recommendation will include key details outlined below that fall under the reserved powers of the city and require City Council approval.

Key elements of the proposed purchase agreement of 1400 Jefferson Road:

- NH+C will purchase 1400 Jefferson Road including land, building, and equipment for \$6 million. An initial payment of \$2 million will be made at time of purchase, and the remaining \$4 million will be paid to Allina over 5 years.
- This deal will benefit healthcare in Northfield by strengthening the financial position of NH+C and keeping more care local. Duplication of imaging services, lab services, and specialty outreach has created a disjointed healthcare environment in Northfield that has weakened both Allina and NH+C.

When NH+C opens a new clinic at 1400 Jefferson Road, it will unite healthcare in our community and create a positive financial impact that returns NH+C to a positive operating margin.

- As part of the transaction, Allina Health will receive a 12-year right of first refusal to purchase NH+C if the City of Northfield decides to change the ownership structure of the municipal hospital. It is important to note that there is a carve out for the situation in which the city decides to convert NH+C to a 501c3 non-profit hospital. In that situation, the right of first refusal would survive, but it would not be triggered, and NH+C would remain independent.

From a tax revenue standpoint, there is no impact to city or school revenue. Healthcare clinics are taxed at the normal property rate and NH+C will be responsible for the payment (\$223,900 in 2025) as the new owner.

In addition to facts in this memo, there is an additional public FAQ at the end of the press release on the NH+C website (see attachment hyperlink).

Pending a final recommendation from the NH+C hospital board, Mr. Abbott has requested that this agenda item be brought to the city council at the April 7th Council Meeting. At that time, he will provide additional summary information related to the due diligence and request approval to purchase 1400 Jefferson Road including the land, building, and equipment, and to grant a 12-year right of first refusal to Allina Health.

The NH+C operations team is actively planning and preparing for the September 2026 re-opening of the newly named NH+C clinic at 1400 Jefferson Road with familiar doctors and health care staff but new leadership and ties to our community hospital.

City Plans & Policies Relevance:

Not included with this update.

Alternative Options:

Not applicable.

Financial Impacts:

See information in summary background.

Tentative Timelines:

March 12th or at a special meeting to be determined - NH+C Board Review and Recommendation to Council

April 7th - City Council Actions



Legislation Text

File #: 26-106, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

Presentation on Youth First Activities

Action Requested:

None.

Summary

The City Council will receive an annual update from Meleah Follen, Emily Culver, and Candace Godfrey from Northfield Healthy Community Initiative (HCI). HCI provides the staffing, administrative and programming objectives related to the Mayor's Youth Council, the Youth Substance Prevention Alliance Task Force, the Youth on Boards program, and the Northfield Community College Collaborative.

Financial Impacts:

N/A

Tentative Timelines:

N/A



Youth First update to the City 3.3.26

EMILY CULVER, MELEAH FOLLEN & CANDACE GODFREY

Agenda

History and Partnerships

Youth Substance Prevention Alliance
(previously Northfield Alliance for
Substance Abuse Prevention)

Northfield Community College
Collaborative

Opportunity Reboot

Youth on Boards

YouthBank



TALK!
They hear you.

**Talk to your kids
before they make
plans with friends.**

The new school year is a great time to
establish family rules for social activities.

Youth need your help understanding the
facts about alcohol and other drugs. Talk with
them about the risks of underage drinking
and substance use, and be clear and consistent
about your expectations.

For tips on how and when to
begin the conversation, visit
[www.underagedrinking.
samhsa.gov](http://www.underagedrinking.samhsa.gov).
#TalkTheyHearYou



 RICE COUNTY
Chemical and
Mental Health
Coalition

 youth
first
Northfield Alliance for
Substance Abuse Prevention

 SAMHSA
Substance Abuse and Mental Health
Services Administration

Fall 2024 | 11

History and partnerships

For over 10 years the City of Northfield, Healthy Community Initiative (HCI) and Youthrise partnered together to Elevate and Amplify Youth Voice throughout our city. This partnership is known as Youth First and is composed of three distinct areas of focus:

- ▶ Youth Health
- ▶ Youth Future
- ▶ Youth Engagement

We are excited to update you on the work that has been done in these areas over the last year



Youth Substance Prevention Alliance - YSPA

Looking back on 2025

Supporting families as the first and most important support system for our youth:

- monthly mailings and/or social media and newsletter
- outreach focusing on information and encouragement

Highlighting the connection between mental health and substance use:

- Mental Health Trainings
- Mental Health Referrals

Be Safe Be Sober campaign at High School and ALC

- Support for After Prom Party
- Scholarships for Senior Last Day of School Event

Supporting the Community

- Supporting Night to Unite
- Local beverage server training
- Medication collection
- Naloxone support



YSPA

Looking forward to 2026

Education:

- Anti – vaping campaigns
- Talk They Hear You mailings

Training:

- Mental Health First Aid Trainings in the High School and community wide
- Beverage Server Training
- QPR Trainings

Advocacy:

- Connecting with community members to understand their concern for their children



Northfield Community College Collaborative (NCCC)



2025 Highlights-

- Partnered with 41 colleges and universities
- Provided 5,952 individual advising contacts
- Covered \$30,734 in postsecondary expenses
- Offered in-person financial literacy & mental health courses
- In-person student highlights:
 - 73% first generation college attendees; 64% are students of color; 84% come from low-income families; 27% are parents; 18% are in recovery

NCCC

Looking forward to 2026

- Continued expansion of partnerships in the community to increase offerings to NCCC students:
 - Library Internships
 - Grow Your Own Education pathway
 - Financial Literacy & Life Skills Training
 - New Americans and Long-Term Care grant
- Continued support for our students in recovery
 - Increasing training for our staff
 - Finding funding sources for these students
- Increased support for our parenting students
 - Have constructed a designated childcare space within our Student Center
 - Expanding childcare options for our students both in and out of school time options



Opportunity Reboot

Looking back on 2025:

- Served 129 local Opportunity Youth ages 14–24
- Provided academic support, job access, career readiness, postsecondary exploration, and support services
- Supported work of NPSD in reducing chronic absenteeism rates

Looking Ahead to 2026:

- Provide academic and job support to more than 100 Opportunity Youth in Rice County
- Ensure that at least 85% of participating youth re-enter or remain in school or secure stable employment
- Look for additional funding opportunities to support these youth





Youth on Boards

Looking back on 2025

90 Northfield area youth served on local boards, commissions and committees

2014 – 2 boards

2025 – 26 boards

Highlights:

MYC proposed and City Council unanimously passed change to public comment rules

Tours of City Hall, Northfield Public Library and Northfield Police Station

MYC voter pre-registration drive

DYC School Board Brunch

MYC representation at Trunk or Treat and Winter Walk to encourage early youth civic engagement



Youth on Boards



Looking Forward to 2026

- Engage youth in community-wide endeavors through work on local area boards, commissions, and council
- Voter registration and Get Out the Vote Campaigns
- Ensure youth voice is incorporated into city-level decision-making
- Facilitate Youth on Boards participants involvement in “Day at the Capitol” events



YOUTHBANK

Looking Back on 2025

- U of M and Augsburg faculty supported development of Fall grant round theme: third spaces
- Successful fundraising campaign led to donations from both Carleton College and Community Resource Bank
- Leadership team of 15 youth
- Total funds granted to date - \$198,448

YouthBank

Looking forward
to 2026

- Continue to train new team members on issues of racial justice and equity so that the work of the team is centered on these areas
- Support YouthBank team members as they evaluate and rethink youth philanthropy in Northfield
- Support current projects in their implementation





Thank you!



Legislation Text

File #: 26-107, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: David Bennett, Public Works Director/City Engineer

New Ice Arena Construction Progress Update.

Action Requested:

The Northfield City Council receives an update on the New Ice Arena Construction Progress.

Summary Report:

In the summer of 2025, the City broke ground on the construction of a New Ice Arena. This project was made possible with the partnerships of the City of Dundas, Northfield School District, Northfield Hockey Association and numerous project donors.

If you visit the construction site you will see the building is now standing and exterior site improvements are mostly completed. Significant progress is being made on the interior of the building.

The architect JLG and contractor RJM, will provide a more thorough overview of construction progress (Attachment 1). Cedar Creek Energy will also be in attendance if there are questions related to Solar and the issues that were discovered with Xcel grid hosting capacity.

The Ice Arena project is scheduled for completion in late summer of 2026, and opening is in August. The project is tracking on-time and underbudget.

City Plans & Policies Relevance:

NA

Alternative Options:

NA

Financial Impacts:

NA

Tentative Timelines:

NA



© 2025 JLG ARCHITECTS

Northfield Ice Arena Northfield, MN



An architectural rendering of the Northfield Ice Arena, showing a modern building with a corrugated metal facade and large glass windows. The scene is overlaid with a semi-transparent green filter. In the foreground, a paved walkway leads to the entrance, where a few stylized human figures are shown for scale. The background features some trees and a clear sky.

PLANS

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA

Site Plan

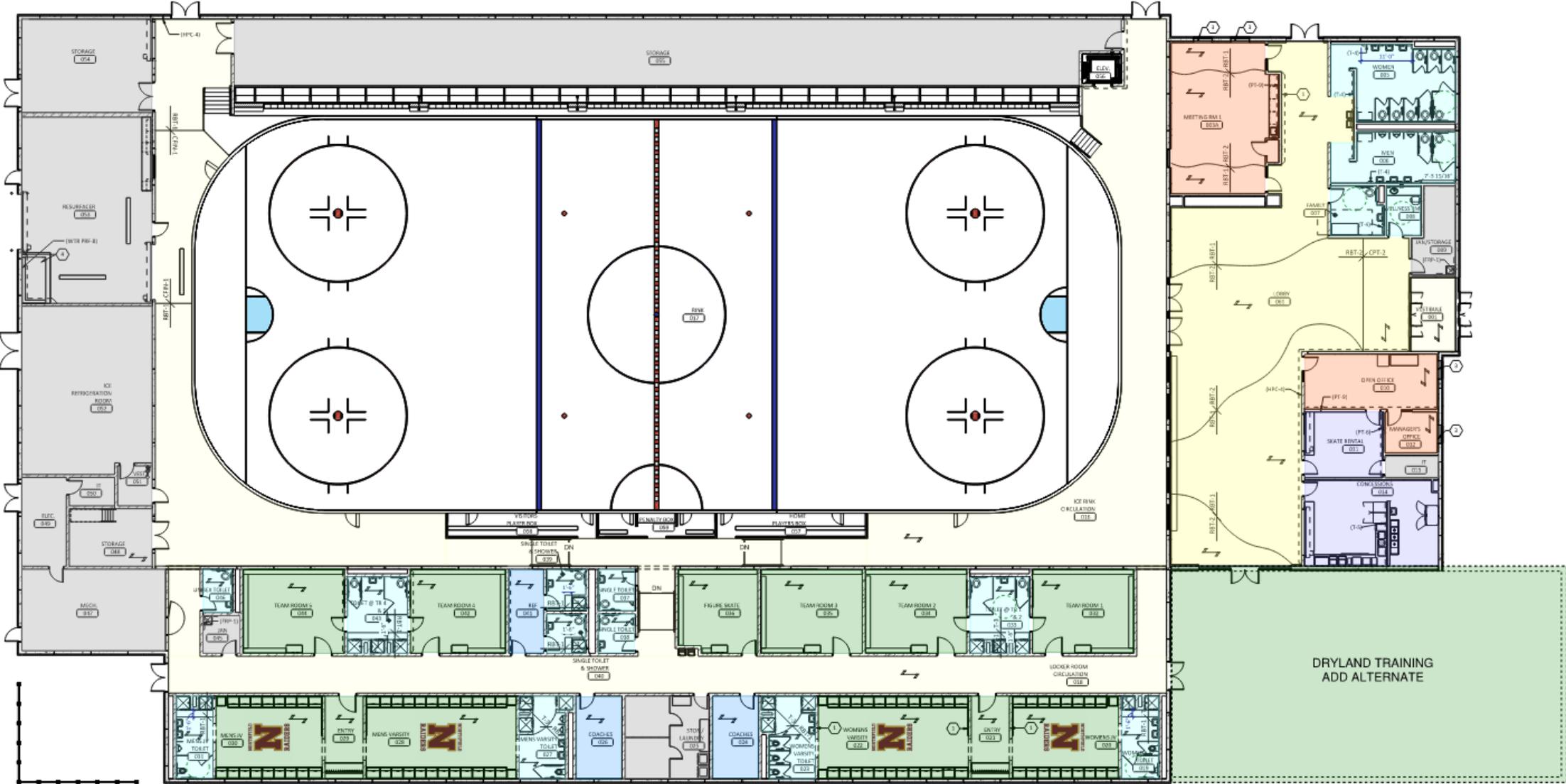
Approx. 7 Acres

228 Parking spaces



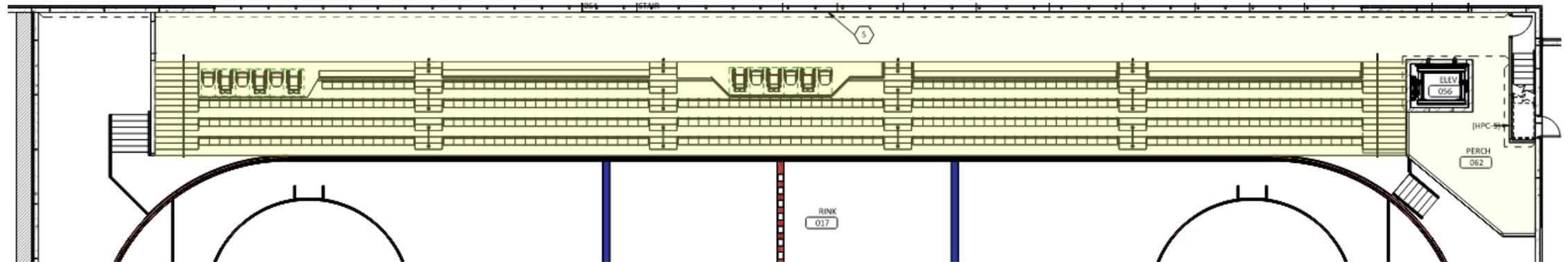
Floor Plan

Approx 53,000 SF



Floor Plan

Approx 53,000 SF



An architectural rendering of a modern, single-story building with a facade of vertical corrugated metal panels. The building features large glass windows and a recessed entrance area. Two stylized human figures are shown near the entrance: one standing and one sitting on a bench. The entire scene is overlaid with a semi-transparent green filter. The word "SCHEDULE" is prominently displayed in the center in a large, white, sans-serif font.

SCHEDULE

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA

Schedule

Northfield Ice Arena Construction Schedule Update 3-3-26

Task Name	Start	Finish	February 2/1 2/8 2/15 2/22	March 3/1 3/8 3/15 3/22 3/29	April 4/5 4/12 4/19 4/26	May 5/3 5/10 5/17 5/24 5/31	June 6/7 6/14 6/21 6/28	July 7/5 7/12 7/19 7/26	August 8/2 8/9 8/16 8/23 8/30	Sept	
Precon	Fri 3/28/25	Fri 7/18/25									
Construction	Mon 5/12/25	Fri 7/31/26	[Gantt bar from Mon 5/12/25 to Fri 7/31/26]								
Completed Milestones	Mon 5/12/25	Thu 1/15/26									
Ceiling and Slabs	Wed 10/8/25	Tue 3/31/26	[Gantt bar from Wed 10/8/25 to Tue 3/31/26] Ceiling and Slabs								
Arena Interior Construction	Mon 11/17/25	Wed 5/6/26	[Gantt bar from Mon 11/17/25 to Wed 5/6/26] Arena Interior Construction								
Ice Rink	Tue 11/11/25	Fri 7/10/26	[Gantt bar from Tue 11/11/25 to Fri 7/10/26] Ice Rink								
Lobby Interior Construction	Fri 2/6/26	Mon 6/29/26	[Gantt bar from Fri 2/6/26 to Mon 6/29/26] Lobby Interior Construction								
Sitework 2026	Mon 4/20/26	Tue 6/16/26			[Gantt bar from Mon 4/20/26 to Tue 6/16/26] Sitework 2026						
Testing and Closeout	Thu 4/9/26	Fri 7/31/26			[Gantt bar from Thu 4/9/26 to Fri 7/31/26] Testing and Closeout						
Owner Staff and Equipment Move-in	Mon 7/13/26	Fri 7/31/26						[Gantt bar from Mon 7/13/26 to Fri 7/31/26] Owner Staff and Equip			
Open to Public	Mon 8/3/26	Mon 8/3/26							[Gantt bar on Mon 8/3/26] Open to Public		

An architectural rendering of the Northfield Ice Arena, showing a modern building with vertical corrugated metal siding and large glass windows. The scene includes a paved walkway, a bench, and a few figures. The entire image is overlaid with a semi-transparent green color.

LEED

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA

LEED



LEED v4 for BD+C: New Construction and Major Renovation Project Checklist

Project Name: 23335 Northfield Ice Arena
Date: 2/6/2025

- Currently tracking to achieve LEED Silver with 54 point (50 min for Silver)
- 6-7 Points in the “maybe” column

Y	?	N			
1	0	0	Credit	Integrative Process	1
4	1	27	Location and Transportation		16
0	0	16	Credit	LEED for Neighborhood Development Location	16
1	0	0	Credit	Sensitive Land Protection	1
0	0	2	Credit	High Priority Site	2
2	0	3	Credit	Surrounding Density and Diverse Uses	5
0	0	5	Credit	Access to Quality Transit	5
0	1	0	Credit	Bicycle Facilities	1
0	0	1	Credit	Reduced Parking Footprint	1
1	0	0	Credit	Green Vehicles	1
3	0	7	Sustainable Sites		10
Y			Prereq	Construction Activity Pollution Prevention	Required
1	0	0	Credit	Site Assessment	1
1	0	1	Credit	Site Development - Protect or Restore Habitat	2
1	0	0	Credit	Open Space	1
0	0	3	Credit	Rainwater Management	3
0	0	2	Credit	Heat Island Reduction	2
0	0	1	Credit	Light Pollution Reduction	1
6	1	4	Water Efficiency		11
Y			Prereq	Outdoor Water Use Reduction	Required
Y			Prereq	Indoor Water Use Reduction	Required
Y			Prereq	Building-Level Water Metering	Required
2	0	0	Credit	Outdoor Water Use Reduction	2
2	0	4	Credit	Indoor Water Use Reduction	6
1	1	0	Credit	Cooling Tower Water Use	2
1	0	0	Credit	Water Metering	1
17	2	14	Energy and Atmosphere		33
Y			Prereq	Fundamental Commissioning and Verification	Required
Y			Prereq	Minimum Energy Performance	Required
Y			Prereq	Building-Level Energy Metering	Required
Y			Prereq	Fundamental Refrigerant Management	Required
6	0	0	Credit	Enhanced Commissioning	6
9	2	7	Credit	Optimize Energy Performance	18
1	0	0	Credit	Advanced Energy Metering	1
0	0	2	Credit	Demand Response	2
0	0	3	Credit	Renewable Energy Production	3
1	0	0	Credit	Enhanced Refrigerant Management	1
0	0	2	Credit	Green Power and Carbon Offsets	2

Y	?	N			
6	2	5	Materials and Resources		13
Y			Prereq	Storage and Collection of Recyclables	Required
Y			Prereq	Construction and Demolition Waste Management Planning	Required
1	0	4	Credit	Building Life-Cycle Impact Reduction	5
1	1	0	Credit	Building Product Disclosure and Optimization - Environmental Product Declarations	2
1	0	1	Credit	Building Product Disclosure and Optimization - Sourcing of Raw Materials	2
1	1	0	Credit	Building Product Disclosure and Optimization - Material Ingredients	2
2	0	0	Credit	Construction and Demolition Waste Management	2

Y	?	N			
8	1	7	Indoor Environmental Quality		16
Y			Prereq	Minimum Indoor Air Quality Performance	Required
Y			Prereq	Environmental Tobacco Smoke Control	Required
2	0	0	Credit	Enhanced Indoor Air Quality Strategies	2
3	0	0	Credit	Low-Emitting Materials	3
1	0	0	Credit	Construction Indoor Air Quality Management Plan	1
1	1	0	Credit	Indoor Air Quality Assessment	2
1	0	0	Credit	Thermal Comfort	1
0	0	2	Credit	Interior Lighting	2
0	0	3	Credit	Daylight	3
0	0	1	Credit	Quality Views	1
0	0	1	Credit	Acoustic Performance	1

Y	?	N			
6	0	0	Innovation		6
5	0	0	Credit	Innovation	5
1	0	0	Credit	LEED Accredited Professional	1

Y	?	N			
3	0	1	Regional Priority		4
1	0	0	Credit	Regional Priority: : WE Outdoor water use reduction	1
1	0	0	Credit	Regional Priority: : MR Building product disclosure and optimization - sourcing of raw	1
1	0	0	Credit	Regional Priority: : EQ Enhanced indoor air quality strategies	1
0	0	1	Credit	Regional Priority: : EA Renewable Energy Production	1

Y	?	N			
54	7	65	TOTALS		Possible Points: 110
Certified: 40 to 49 points, Silver: 50 to 59 points, Gold: 60 to 79 points, Platinum: 80 to 110					

LEED

Northfield Ice Arena

Date Updated: 2/9/2026

LEED Construction Credit Review



Construction Waste Management	
Construction Waste Management Plan	✓
Date of Last Haul Ticket Received	12/1/2025
Total Tons of Waste	21.55
Pounds per SF	0.8149
Landfilled Waste	17.91%
Recycling Waste	82.09%

Construction Indoor Air Quality Management	
Construction IAQ Management Plan	✓
Site Photos	!

✘	Documentation has not begun
!	Documentation has started
✓	Documentation finalized

Material Transparency - v4.1	Option 1	Option 2
Environmental Product Declarations	90	45
Sourcing of Raw Materials	16.80%	
Material Ingredients	38	4

Low Emitting Materials - v4.1	VOC Emissions	VOC Content
Paints and Coatings	98.07%	100%
Adhesives and sealants	100%	100%
Flooring	100%	N/A
Wall Panels	100%	N/A
Ceilings	100%	N/A
Insulation	100%	N/A
Furniture	0%	N/A
Composite Wood	100%	N/A

Solar Update

- Update on Xcel Meeting
- Background on Project
 - Cedar Creek Energy Prepared Cost Benefit for Solar. This was shared at February 14, 2025 Council.
 - Xcel public facing Hosting Capacity map shows capacity available for solar at arena site
 - RJM Sent Out bids for a solar Contractor in Summer of 2025
 - Solar Contractor – on-board late summer 2025 (Cedar Creek Energy)
 - Solar Contractor gathers electrical information, prepares Xcel preliminary interconnect application.
 - Preliminary interconnect application submitted October 2025
 - November 2025 – Xcel informed interconnect capacity issue
 - December 2025– Project team/city met with Xcel
- Cedar Creek Energy will provide an update also on this topic



BUDGET

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA

Budget Update

Budget

Project Cost	\$25,623,947
Total Billed To-Date (Jan-26)	\$11,366,044

Project Contingency

Original Contingency	\$1,276,340
Utilized Contingency	\$528,484

Projected On-Time Under Budget



PHOTOS

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA

SITE PHOTOS



OCTOBER 2025 OVERALL SITE



JANUARY 2026 OVERALL SITE

SITE PHOTOS



INTERIOR OF LOBBY



EXTERIOR OF LOBBY / ENTRY

SITE PHOTOS



REFRIGERATION ROOM



MECHANICAL ROOM

SITE PHOTOS



JV BATHROOM



RESURFACER ROOM

SITE PHOTOS



VARSITY LOCKER ROOM



TEAM ROOM

SITE PHOTOS



INTERIOR OF ARENA



INTERIOR OF ARENA

An architectural rendering of the Northfield Ice Arena, a modern building with a facade of vertical corrugated metal panels and large glass windows. The scene is overlaid with a semi-transparent green filter. In the foreground, a paved plaza features a few stylized human figures: one standing and one sitting on a bench. The background shows trees and a clear sky.

THANK YOU!

NORTHFIELD ICE ARENA
NORTHFIELD, MINNESOTA



Legislation Text

File #: 26-108, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Consider Approval of February 17, 2026 City Council Meeting Minutes.

Action Requested:

The City Council is asked to consider approval of the of February 17, 2026 City Council Meeting Minutes.

Summary Report:

N/A

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft City Council

Tuesday, February 17, 2026

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:48 p.m.

Present: 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Also present: Sustainability Coordinator Sara Pabich, Housing Coordinator Melissa Hanson, City Administrator Ben Martig, Assistant to the City Administrator Risi Karim, City Clerk Lynette Peterson and Police Chief Jeff Schroepfer.

OPEN PUBLIC COMMENT

None.

APPROVAL OF AGENDA

Mayor Zweifel noted Supplemental Agenda Background Memo No. 1.

A motion was made by Council Member Beumer, seconded by Council Member Sokup, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

CONSENT AGENDA

A motion was made by Council Member Ness, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

1. [26-084](#) Consider Approval of February 10, 2026 City Council Meeting Minutes.
2. [26-085](#) Consider Approval of February 10, 2026 City Council Work Session Minutes.
3. [26-086](#) Consider Approving Disbursements totaling \$703,542.51

4. [Ord. 1091](#) Consideration of the Second Reading of Ordinance 1091, a Zoning Map Amendment for the property at 304 2nd St. W. from R1 - Low Density Residential to C1 - Downtown.
5. [26-087](#) Consideration of Summary Publication of Ordinance No. 1091 a Zoning Map Amendment for 304 2nd St. W. from R1-B: Residential to C1-B: Downtown Commercial.
6. [26-088](#) Consider Motion approving Contract Amendment #1 with ISG for Professional Services for the Mill Towns State Trail (Woodley Street to Waterford Bridge) Project (PARK2023-F16).
7. [Res. 2026-024](#) Consider Accepting Bids and Awarding Contract - Spring Creek Road Reconstruction & Mill Towns State Trail Project (STR2026-A84).
8. [26-089](#) Consider Motion Approving Permanent and Temporary Easements for the Spring Creek Road Reconstruction & Mill Towns State Trail Improvements Project.
9. [26-090](#) Consider Approval of Contract for Comprehensive Sewer Plan.
10. [Res. 2026-025](#) Consider Resolution Dedicating Source of Public Revenue for the Local Housing Trust Fund.
11. [26-094](#) Consider Approval of Mayoral Board and Commission Appointments.

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

12. [26-091](#) Reports From the Mayor and Council Members.

Council Member Ness - CVB Meeting.

Council Member Peterson White - No report.

Council Member Sokup - No report.

Council Member Beumer - Beyond the Yellow Ribbon Omelet Breakfast Fundraiser.

Council Member Dahlen - No report.

Council Member Holmes - Carleton Public Meeting for proposal of Transit Hub on campus.

Mayor Zweifel - Mayor's Youth Council - all boards meeting.

REGULAR AGENDA

13. [26-092](#) Sustainable Building Policy

City Administrator Ben Martig introduced Sustainability Coordinator Sara Pabich. Pabich provided background on the Sustainability Building Policy and reported that the current policy is not achievable for ongoing and planned development projects due to external constraints on renewable energy interconnections and policy requirements tied to on-site renewable generation. As a result, projects receiving City financial assistance are unable to comply with the policy as currently written. Pabich noted existing policy tensions and

stated that both short- and long-term solutions will need to be considered.

Pabich and Martig responded to Council questions. Council provided feedback on the Sustainability Building Policy and directed staff to pursue policy changes that are manageable to implement and clearly communicable to stakeholders.

ADMINISTRATORS UPDATE

14. [26-093](#)

City Administrator's Update.

City Administrator Ben Martig gave an update on the Local Sales Tax bill.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 7:44 p.m. The motion carried by the following vote:

Yes: 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel



Legislation Text

File #: 26-109, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Mary Grant, Accounting Supervisor

Consider Approving Disbursements totaling \$2,308,772.07

Action Requested:

The Northfield City Council approves disbursements totaling \$2,308,772.07.

Summary Report:

Disbursement Description	Date	Amount
2/13/26 Jan'26 Bldg Surcharge	02/13/2026	903.55
2/13/26 A/P Ck's EFT's	02/13/2026	1,343,322.19
2/18/26 Jan'26 Sales & Use Tax	02/18/2026	30,104.00
2/20/26 Payroll	02/20/2026	305,499.16
2/20/26 PR Ck's EFT's	02/20/2026	628,943.17
Total		\$2,308,772.07

Alternative Options:

N/A

Financial Impacts:

They are within the limitations of the approved budget and resources available.

Tentative Timelines:

N/A

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 0000 Revenue							
02/13/2026	MAIN	139747**	APG MEDIA of SOUTHERN MINNESOTA	EV26-0003 - PV26-0001	22205	0000	115.13
02/13/2026	MAIN	139770	ELAN CORPORATE	JAN 2026 - PREPAID PURCHAES	11530	0000	25,686.28
02/13/2026	MAIN	139873#	NORTHFIELD CONVENTION AND VISITORS	LESS 5% ADMIN FEE	31410	0000	(190.49)
Total For Dept: 0000							25,610.92
Dept: 4100 Mayor & City Council							
02/13/2026	MAIN	139763**	CITY OF NORTHFIELD	COUNCILOR HOLMES EHLERS SEMINAR REG.	43333	4100	250.00
Total For Dept: 4100							250.00
Dept: 4110 Administration							
02/13/2026	MAIN	139743**	AMAZON CAPITAL SERVICES	BINDERS FOR CHARTER COMMISSION 3 RING BINDER DIVIDERS FOR CHARTER COMM.	42218	4110	31.14 48.93
Check MAIN 139743 Total for Fund 101 General Fund							80.07
02/13/2026	MAIN	139747**	APG MEDIA of SOUTHERN MINNESOTA	2026 SUMMARY BUDGET	43325	4110	921.00
02/13/2026	MAIN	139763**	CITY OF NORTHFIELD	CITY/HOSP. GOV. COMM. LUNCH CITY ADMIN./MAYOR LUNCH HOSP. PAIRED MTG MEAL REG. MAYORS COUNCIL PARKING LMC CITY DAY REGISTRATION MARTIG KNOW YOUR RIGHTS TRAINING MEAL	43331	4110	118.35 26.78 48.16 24.00 125.00 53.83
Check MAIN 139763 Total for Fund 101 General Fund							396.12
02/13/2026	MAIN	139769	ECKBERG LAMMERS	2026 - JAN PROSECUTION FEE	43304	4110	8,256.08
02/13/2026	MAIN	139798	LEAGUE OF MN CITIES	KARIM MCMC WORKSHOP REGISTRATION	43333	4110	100.00
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4110	184.30
Total For Dept: 4110							9,937.57
Dept: 4120 City Clerk							
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4120	82.86
Total For Dept: 4120							82.86
Dept: 4130 Finance							
02/13/2026	MAIN	139763**	CITY OF NORTHFIELD	MN PUBLIC FINANCE SEMINAR-BA, MG, JH	43333	4130	950.00
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43300	4130	81.44
Total For Dept: 4130							1,031.44
Dept: 4150 Human Resources							
02/13/2026	MAIN	139784	INDUSTRIAL HEALTH SERVICES NETWORK	NON-DOT DRUG SCREENS & MRO SERVICES	43308	4150	99.80
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43300	4150	134.29
02/13/2026	MAIN	139867**	CITY OF NORTHFIELD	MAGC - 4 seats	44463	4150	310.00
Total For Dept: 4150							544.09
Dept: 4160 Community Development							

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4160 Community Development							
02/13/2026	MAIN	139825	SAVE THE NORTHFIELD DEPOT	ZONING CODE UPDATE OPEN HOUSE MEETING	43300	4160	45.00
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4160	278.58
Total For Dept: 4160							323.58
Dept: 4190 City Hall Operations							
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4190	441.08
02/13/2026	MAIN	139752#	BERRY COFFEE COMPANY	CITY HALL WATER COOLER MAINTENANCE	42218	4190	155.65
				CITY HALL COFFEE SUPPLIES	42218	4190	138.02
Check MAIN 139752 Total for Fund 101 General Fund							293.67
02/13/2026	MAIN	139760**	CINTAS	RUGS AT CITY HALL	43302	4190	45.90
02/13/2026	MAIN	139761	CINTAS CORPORATION	FIRST AID CABINET RESTOCK AT CITY HALL	43302	4190	90.43
02/13/2026	MAIN	139837**	TOSHIBA FINANCIAL SERVICES	FEB RENT/OVGS 0 NONE FINANCE 19661	43352	4190	98.14
02/13/2026	MAIN	139858**	XCEL ENERGY	Electricity	43381	4190	(239.55)
				Gas	43380	4190	3,027.62
Check MAIN 139858 Total for Fund 101 General Fund							2,788.07
Total For Dept: 4190							3,757.29
Dept: 4200 Police Administration							
02/13/2026	MAIN	139743**	AMAZON CAPITAL SERVICES	BATTERIES	42218	4200	66.39
				DUTY BELT MISC	41115	4200	58.14
Check MAIN 139743 Total for Fund 101 General Fund							124.53
02/13/2026	MAIN	139744	AMERICAN BADGE INC.	BADGE DESIGN	43300	4200	4,500.00
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4200	422.83
02/13/2026	MAIN	139752#	BERRY COFFEE COMPANY	PD COFFEE	42218	4200	143.18
02/13/2026	MAIN	139756	CALIBRE PRESS, LLC	CRIT THINKING TRNG KRUSE	43332	4200	219.00
02/13/2026	MAIN	139759**	CHARTER COMMUNICATIONS	PD CABLE FEB 2026	43320	4200	8.98
02/13/2026	MAIN	139760**	CINTAS	PD FLOOR MATS	42220	4200	33.60
02/13/2026	MAIN	139762	CITY OF LAKEVILLE	NPD FIRST CENTER INITIATION FEE	43332	4200	10,000.00
02/13/2026	MAIN	139765**	CUMMINS SALES & SERVICE	GENERATOR PLANNED MAINTENANCE SERVICE PD	42220	4200	1,195.13
02/13/2026	MAIN	139766	DOUG'S AUTO SERVICE	LOF CHECK BRAKES SQ 2508	42222	4200	80.73
02/13/2026	MAIN	139774**	GRAINGER	BUILTIN COMBINATION LOCKER LOCK BLACK	42220	4200	23.75
02/13/2026	MAIN	139777	GUARDIAN SUPPLY	PANTS 6401	41115	4200	152.94
02/13/2026	MAIN	139802	MARY LOFREDDO	HEM PANTS 6401	41115	4200	68.00
02/13/2026	MAIN	139807	NARTEC, INC.	MJ TEST KITS	42218	4200	90.13
02/13/2026	MAIN	139820#	PYE-BARKER FIRE & SAFETY LLC	ANNUAL SPRINKLER WET INSPECTION-PD	42220	4200	236.00
02/13/2026	MAIN	139822	RICE COUNTY SHERIFF	2026 RANGE FEES	43332	4200	1,000.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4200 Police Administration							
02/13/2026	MAIN	139833	SOUTH METRO SWAT	NPD 2026 SWAT MEMBERSHIP	43335	4200	19,030.00
02/13/2026	MAIN	139838	TWIN CITY HARDWARE	TROUBLESHOOT AUTO OPERATOR POLICE DPT	42220	4200	250.00
02/13/2026	MAIN	139846*#	WATER SYSTEMS COMPANY	PD WATER QTY 7	42218	4200	61.25
				PD WATER COOLER FEB 2026	42218	4200	17.90
		Check MAIN 139846	Total for Fund 101 General Fund				79.15
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	4200	56.20
				Electricity	43381	4200	37.43
				Electricity	43381	4200	(154.60)
				Gas	43380	4200	327.09
				Gas	43380	4200	3,018.90
		Check MAIN 139858	Total for Fund 101 General Fund				3,285.02
02/13/2026	MAIN	139869	GALLS, INC.	SPEED PLATE ORTIZ	41117	4200	1,551.96
				VEST CARRIER ORTIZ	41115	4200	252.70
		Check MAIN 139869	Total for Fund 101 General Fund				1,804.66
02/13/2026	MAIN	139878	WATER SYSTEMS COMPANY	PD COOLER RENTAL DEC 2025	42218	4200	17.90
Total For Dept: 4200							42,765.53
Dept: 4240 Building Inspection							
02/13/2026	MAIN	139763*#	CITY OF NORTHFIELD	Ford Escape Service	42222	4240	1,091.59
				TABS - FORD ESCAPE	42222	4240	43.41
				Mike Morehouse Continuing Ed 2026	43333	4240	600.00
				Adam Hoffman Continuing Ed 2026	43333	4240	705.00
		Check MAIN 139763	Total for Fund 101 General Fund				2,440.00
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4240	289.33
Total For Dept: 4240							2,729.33
Dept: 4300 Engineering							
02/13/2026	MAIN	139745#	AMERICAN PUBLIC WORK ASSOC (APWA)	MEMBERSHIP 2026 RENEWAL BENNETT SIMONSON	44463	4300	548.00
02/13/2026	MAIN	139763*#	CITY OF NORTHFIELD	MNDOT BRIDGE SAFETY INSPECT CLASS BENNETT	43333	4300	150.00
				LARSON PRINT CLOTHING - SIMONSON	41115	4300	345.49
				LARSON PRINT HI VIS HATS & CAPS ENGINEER	42218	4300	329.50
		Check MAIN 139763	Total for Fund 101 General Fund				824.99
02/13/2026	MAIN	139827	SCHWAAB, INC.	NOTARY COMMISSION STAMP - STOCK	42218	4300	50.19
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4300	312.17
Total For Dept: 4300							1,735.35
Dept: 4310 Streets							
02/13/2026	MAIN	139743*#	AMAZON CAPITAL SERVICES	REPLACE CB RADIO ANTENNA	42222	4310	74.07
02/13/2026	MAIN	139745#	AMERICAN PUBLIC WORK ASSOC (APWA)	MEMBERSHIP 2026 RENEWAL TUSSING KAVITZ	44463	4310	548.00
02/13/2026	MAIN	139746*#	AMPION PBC	Electricity	43381	4310	160.06
02/13/2026	MAIN	139750	BAUER BUILT TIRE & SERVICE	MOUNT TIRE ON NEW RIM WO#5245 #6770	42222	4310	570.84

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4310 Streets							
02/13/2026	MAIN	139757	CENTRAL FARM SERVICE	HYDRAULIC OIL FOR LOADER REPAIR WO#5248	42222	4310	224.70
02/13/2026	MAIN	139760*#	CINTAS	BLACK FLOOR MATS STREETS	42220	4310	5.04
				RYAN KIEFER UNIFORM	42218	4310	3.41
				RYAN KIEFER UNIFORM	42218	4310	10.91
		Check MAIN 139760	Total for Fund 101 General Fund				19.36
02/13/2026	MAIN	139768	EARL F. ANDERSEN, INC	DISTRICT SIGN REPLACEMENT BOLT BUSHING R	42229	4310	353.10
				DISTRICT SIGN REPLACEMENT ROUNDABOUT	42229	4310	4,505.00
				DISTRICT SIGN REPLACEMENT/SCRAP ALUMINUM	42229	4310	(101.20)
		Check MAIN 139768	Total for Fund 101 General Fund				4,756.90
02/13/2026	MAIN	139794	KEITH PUMPER PLUMBING & HEATING	WATER TRUCK REPAIR	42222	4310	53.00
02/13/2026	MAIN	139797	LAWSON PRODUCTS, INC.	SHOP SUPPLIES BOLTS BRASS FITTINGS	42222	4310	805.98
				SHOP SUPPLIES	42222	4310	524.95
				PHOSPHATE FLANGE LOCKNUTS	42222	4310	139.00
		Check MAIN 139797	Total for Fund 101 General Fund				1,469.93
02/13/2026	MAIN	139803*#	MENARD'S -DUNDAS	TREE MARKING PINK PAINT	42218	4310	16.96
				GARBAGE CAN LIDS-TARPS, BLASTING CRYSTAL	42218	4310	183.05
		Check MAIN 139803	Total for Fund 101 General Fund				200.01
02/13/2026	MAIN	139805	MIDWEST MACHINERY CO.	ATTACHMENT PALLET FORKS	42218	4310	1,100.00
02/13/2026	MAIN	139808	NORTHERN SAFETY TECHNOLOGY, INC.	STROBE AMBER LED LIGHT LOADER	42222	4310	418.90
02/13/2026	MAIN	139820#	PYE-BARKER FIRE & SAFETY LLC	ANNUAL SPRINKLER WET INSPECTION	42220	4310	236.00
02/13/2026	MAIN	139836	SYSTEMS & TELEMATIC SOLUTIONS, LLC	GEOTAB PROPLUS PLAN FLEET MGMT CELLULA	43318	4310	557.34
02/13/2026	MAIN	139837*#	TOSHIBA FINANCIAL SERVICES	FEB RENT/OVGS 0 NONE STREETS 81439	42218	4310	74.50
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4310	594.01
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	4310	413.96
				Gas	43380	4310	2,760.39
		Check MAIN 139858	Total for Fund 101 General Fund				3,174.35
02/13/2026	MAIN	139866	CINTAS	RYAN KIEFER UNIFORM	42218	4310	10.91
02/13/2026	MAIN	139868	COMPLETE CHIROPRACTIC PC	DOT HEALTH CARDS STREETS HOBAN DECEMBER	42218	4310	95.00
02/13/2026	MAIN	139871	LAWSON PRODUCTS, INC.	WASHERS, BOLTS, HEX NUTS, PLIERS	42222	4310	487.43
							14,825.31
Total For Dept: 4310							
Dept: 4320 Street Lighting							
02/13/2026	MAIN	139746*#	AMPION PBC	Electricity	43381	4320	3.40
				Electricity	43381	4320	3.18
		Check MAIN 139746	Total for Fund 101 General Fund				6.58
02/13/2026	MAIN	139850	XCEL ENERGY	JAN 2026 - HILLCREST LANE SIGNAL	43381	4320	48.79
02/13/2026	MAIN	139855	XCEL ENERGY	JAN 2026 - 300 POPLAR ST. LIGHTING	43381	4320	69.89
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	4320	1,465.03
				Electricity	43381	4320	237.14

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4320 Street Lighting							
				Electricity	43381	4320	124.42
			Check MAIN 139858	Total for Fund 101 General Fund			<u>1,826.59</u>
02/13/2026	MAIN	139859	XCEL ENERGY	905 CANNON VALLEY DR. SIGNAL	43381	4320	15.19
Total For Dept: 4320							<u>1,967.04</u>
Dept: 4330 Facilities							
02/13/2026	MAIN	139803**	MENARD'S -DUNDAS	CLOSET & URINAL SPUDS	42218	4330	28.97
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4330	87.86
02/13/2026	MAIN	139851	XCEL ENERGY	JAN 2026 - TRANSIT HUB ELECTRIC	43381	4330	927.23
02/13/2026	MAIN	139872	MENARD'S -DUNDAS	REBAR LOOP TIE TWISTER TOOL/WIRE SHELF	42218	4330	105.73
Total For Dept: 4330							<u>1,149.79</u>
Dept: 4510 Ice Arena							
02/13/2026	MAIN	139759**	CHARTER COMMUNICATIONS	Arena - additional receiver	43320	4510	60.77
02/13/2026	MAIN	139782	HOWIES HOCKEY TAPE	SHARPENING WHEEL, MOUTH GURADS, SKATE LU	42218	4510	473.89
02/13/2026	MAIN	139858**	XCEL ENERGY	Electricity	43381	4510	10,415.39
			Check MAIN 139858	Total for Fund 101 General Fund	43380	4510	<u>2,367.73</u>
Total For Dept: 4510							<u>12,783.12</u>
Total For Dept: 4510							<u>13,317.78</u>
Dept: 4520 General Parks							
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4520	30.93
02/13/2026	MAIN	139755**	BRUCE DAVID JACOBSON	JAN - PARKS/PLAYGROUND IMPROVEMENT PROJE	43300	4520	4,750.00
02/13/2026	MAIN	139778**	GUTH ELECTRIC, INC	BABCOCK PARK SKATE LIGHTING TIMERS	43313	4520	223.50
02/13/2026	MAIN	139795	LAMPERT LUMBER	PARK SIGN POSTS	43313	4520	5,599.58
02/13/2026	MAIN	139858**	XCEL ENERGY	Electricity	43381	4520	1,447.89
02/13/2026	MAIN	139860	XCEL ENERGY	JAN 2026 - BABCOCK PARK GAS	43380	4520	238.41
Total For Dept: 4520							<u>12,290.31</u>
Dept: 4530 Athletic Facilities							
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4530	49.40
02/13/2026	MAIN	139858**	XCEL ENERGY	Electricity	43381	4530	1,724.49
Total For Dept: 4530							<u>1,773.89</u>
Dept: 4540 outdoor Pool							
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4540	226.02
02/13/2026	MAIN	139858**	XCEL ENERGY	Electricity	43381	4540	(582.87)
			Check MAIN 139858	Total for Fund 101 General Fund	43380	4540	<u>75.08</u>
Total For Dept: 4540							<u>(507.79)</u>
Total For Dept: 4540							<u>(281.77)</u>

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4545 Recreation Administration							
02/13/2026	MAIN	139842**	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4545	92.86
Total For Dept: 4545							92.86
Dept: 4550 Library							
02/13/2026	MAIN	139743**	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	44431	4550	41.79
				LIBRARY MATERIALS	44431	4550	13.99
Check MAIN 139743 Total for Fund 101 General Fund							55.78
02/13/2026	MAIN	139746**	AMPION PBC	Electricity	43381	4550	281.38
02/13/2026	MAIN	139760**	CINTAS	RUG RENTAL	42220	4550	16.93
02/13/2026	MAIN	139763**	CITY OF NORTHFIELD	PASSPORT SHIPPING	43321	4550	281.70
				LIBRARY MATERIALS PERIODICALS	44431	4550	128.00
				DESK CHAIR & FOOTREST	45570	4550	458.00
Check MAIN 139763 Total for Fund 101 General Fund							867.70
02/13/2026	MAIN	139785**	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	10.79
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	57.38
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	16.19
				LIBRARY MATERIALS	44431	4550	17.39
				LIBRARY MATERIALS	44431	4550	195.54
				LIBRARY MATERIALS	44431	4550	184.75
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	127.32
				BOOK COVERS	42218	4550	18.70
				LIBRARY MATERIALS	44431	4550	772.12
				BOOK COVERS	42218	4550	34.10
				LIBRARY MATERIALS	44431	4550	62.65
				BOOK COVERS	42218	4550	3.30
				LIBRARY MATERIALS	44431	4550	156.31
				BOOK COVERS	42218	4550	9.90
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	16.20
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	19.79
				LIBRARY MATERIALS	44431	4550	11.24
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	12.00
				LIBRARY MATERIALS	44431	4550	53.99
				LIBRARY MATERIALS	44431	4550	35.40
				LIBRARY MATERIALS	44431	4550	28.20
				LIBRARY MATERIALS	44431	4550	12.00
				LIBRARY MATERIALS	44431	4550	11.40
				LIBRARY MATERIALS	44431	4550	198.35
				BOOK COVERS	42218	4550	12.10
				LIBRARY MATERIALS	44431	4550	34.96

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account Dept	Amount
Fund: 101 General Fund						
Dept: 4550 Library						
				LIBRARY MATERIALS	44431 4550	13.17
				LIBRARY MATERIALS	44431 4550	18.00
				LIBRARY MATERIALS	44431 4550	51.00
				LIBRARY MATERIALS	44431 4550	11.40
				LIBRARY MATERIALS	44431 4550	42.52
				BOOK COVERS	42218 4550	4.40
				SHIPPING	43321 4550	6.00
				LIBRARY MATERIALS	44431 4550	20.40
				LIBRARY MATERIALS	44431 4550	10.63
				BOOK COVERS	42218 4550	2.20
				SHIPPING	43321 4550	6.00
				LIBRARY MATERIALS	44431 4550	14.99
				LIBRARY MATERIALS	44431 4550	18.00
				LIBRARY MATERIALS	44431 4550	13.19
				LIBRARY MATERIALS	44431 4550	168.19
				BOOK COVERS	42218 4550	9.90
				LIBRARY MATERIALS	44431 4550	19.79
			Check MAIN 139785 Total for Fund 101 General Fund			2,646.85
02/13/2026	MAIN	139806	MIDWEST TAPE LLC	LIBRARY MATERIALS	44431 4550	306.94
02/13/2026	MAIN	139809*#	NORTHFIELD ACE HARDWARE	PAINT/ROLLER	42220 4550	79.77
02/13/2026	MAIN	139811	NUTRITION ACTION HEALTHLETTER	LIBRARY MATERIALS PERIODICALS	44431 4550	32.05
02/13/2026	MAIN	139814	OVERDRIVE	LIBRARY MATERIALS AUDIOBOOKS	44431 4550	84.99
				LIBRARY MATERIALS AUDIOBOOKS	44431 4550	57.00
				LIBRARY MATERIALS EBOOKS & EAUDIOBOOKS	44431 4550	106.55
			Check MAIN 139814 Total for Fund 101 General Fund			248.54
02/13/2026	MAIN	139820#	PYE-BARKER FIRE & SAFETY LLC	ANNUAL SPRINKLER WET/DRY INSPECTION-LIBR	42220 4550	451.00
02/13/2026	MAIN	139829	SELCO	ILS PACKAGE	43307 4550	2,468.63
02/13/2026	MAIN	139832	SHOWCASES	DVD SLEEVES	42218 4550	64.50
				SHIPPING	43321 4550	5.16
			Check MAIN 139832 Total for Fund 101 General Fund			69.66
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320 4550	416.45
				01/08/26 - 02/07/26 CELL PHONES	43320 4550	40.01
			Check MAIN 139842 Total for Fund 101 General Fund			456.46
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381 4550	398.32
				Gas	43380 4550	1,735.25
			Check MAIN 139858 Total for Fund 101 General Fund			2,133.57
02/13/2026	MAIN	139865	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	44431 4550	215.03
				LIBRARY MATERIALS	44431 4550	43.99
				LIBRARY MATERIALS	44431 4550	391.16
				LIBRARY MATERIALS	44431 4550	48.60
				LIBRARY MATERIALS	44431 4550	328.72
				LIBRARY MATERIALS	44431 4550	141.89
				LIBRARY MATERIALS	44431 4550	185.26
				LIBRARY MATERIALS	44431 4550	418.62

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4550 Library							
Check MAIN 139865 Total for Fund 101 General Fund							1,773.27
Total For Dept: 4550							11,888.53
Dept: 4900 Other Financing Uses							
02/13/2026	MAIN	139873#	NORTHFIELD CONVENTION AND VISITORS LODGING TAX-DEC'25		44454	4900	3,809.82
Total For Dept: 4900							3,809.82
Total For Fund: 101							149,601.52
Fund: 211 NCRC							
Dept: 4580 NCRC							
02/13/2026	MAIN	139774*#	GRAINGER	SENSOR ACTIVATION SERVICE KIT, AIR FILTE	42220	4580	238.29
02/13/2026	MAIN	139778*#	GUTH ELECTRIC, INC	THERMOSTAT/BASEBOARD HEATER INSTALLED OF	42220	4580	1,616.82
02/13/2026	MAIN	139787	JANET D. BREYER	JANUARY 2026 CLEANING -NCRC/50N	43306	4580	5,460.00
02/13/2026	MAIN	139788	JAY GROSSMAN	JAN 2026 CLEANING-NORTH SIDE NCRC	43306	4580	1,200.00
02/13/2026	MAIN	139804*#	METRONET HOLDINGS LLC	NCRC - phones, internet, long distance	43320	4580	1,361.90
02/13/2026	MAIN	139812	OLYMPIC FIRE PROTECTION CORP	ANNUAL FIRE EXTINGUISHER INSPECTION NCRC	42220	4580	386.50
02/13/2026	MAIN	139826	SCHILLING SUPPLY COMPANY	CLOROX WIPES CAN LINER MICROFIBER PADS B	42211	4580	459.96
02/13/2026	MAIN	139828*#	SCHWICKERT'S TECTA AMERICA LLC	BOILER BELIMO ACTUATOR REPLACED NCRC	42220	4580	630.00
02/13/2026	MAIN	139852	XCEL ENERGY	JAN 2026 - NCRC ELECTRIC	43381	4580	4,864.85
				JAN 2026 - NCRC GAS	43380	4580	7,477.86
Check MAIN 139852 Total for Fund 211 NCRC							12,342.71
Total For Dept: 4580							23,696.18
Dept: 4585 Wellness Center							
02/13/2026	MAIN	139821	RAINBOW INTERNATIONAL OF THE NORTH CLEANING FIFTY NORTH 1/19-2/1		43306	4585	2,700.00
Total For Dept: 4585							2,700.00
Total For Fund: 211							26,396.18
Fund: 215 Motor Vehicle Fund							
Dept: 5600 Motor Vehicle							
02/13/2026	MAIN	139837*#	TOSHIBA FINANCIAL SERVICES	FEB RENT/OVGS 0 NONE DMV 82213	43352	5600	113.89
Total For Dept: 5600							113.89
Total For Fund: 215							113.89
Fund: 229 Communications							
Dept: 4180 Communication							
02/13/2026	MAIN	139763*#	CITY OF NORTHFIELD	Descript monthly subscription	43300	4180	35.00
				Motion Array annual subscription	43300	4180	268.43
Check MAIN 139763 Total for Fund 229 Communications							303.43
02/13/2026	MAIN	139867*#	CITY OF NORTHFIELD	Descript monthly subscription	43300	4180	35.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 229 Communications							
Dept: 4180 Communication							
Total For Dept: 4180							338.43
Total For Fund: 229							<u>338.43</u>
Fund: 240 Library Gift Fund							
Dept: 4900 Other Financing Uses							
02/13/2026	MAIN	139763*#	CITY OF NORTHFIELD	GIFTS PRG. SUPPLIES- CHOC. JIGSAW PUZZLE	43309	4900	46.56
02/13/2026	MAIN	139785*#	INGRAM LIBRARY SERVICES	GIFTS-AUTOMATICALLY YOURS	44431	4900	18.00
				GIFTS-AUTOMATICALLY YOURS	44431	4900	16.80
				GIFTS-AUTOMATICALLY YOURS	44431	4900	34.78
Check MAIN 139785 Total for Fund 240 Library Gift Fund							<u>69.58</u>
02/13/2026	MAIN	139864	ZUMBROTA PUBLIC LIBRARY	LIBRARY MATERIALS LOST ILL	44431	4900	30.00
Total For Dept: 4900							<u>146.14</u>
Total For Fund: 240							<u>146.14</u>
Fund: 242 Scriver Memorial Fund							
Dept: 4900 Other Financing Uses							
02/13/2026	MAIN	139785*#	INGRAM LIBRARY SERVICES	GIFTS-SCRIVER	44431	4900	18.60
				GIFTS-SCRIVER	44431	4900	19.20
Check MAIN 139785 Total for Fund 242 Scriver Memorial Fund							<u>37.80</u>
Total For Dept: 4900							<u>37.80</u>
Total For Fund: 242							<u>37.80</u>
Fund: 243 LJ Gustafson							
Dept: 4900 Other Financing Uses							
02/13/2026	MAIN	139785*#	INGRAM LIBRARY SERVICES	GIFTS-GUSTAFSON	44464	4900	445.55
				GIFTS-GUSTAFSON	44464	4900	10.07
				GIFTS-GUSTAFSON	44464	4900	341.48
				GIFTS-GUSTAFSON	44464	4900	12.31
				GIFTS-GUSTAFSON	44464	4900	41.05
Check MAIN 139785 Total for Fund 243 LJ Gustafson							<u>850.46</u>
Total For Dept: 4900							<u>850.46</u>
Total For Fund: 243							<u>850.46</u>
Fund: 257 Carbon Reduction Fund							
Dept: 4900 Other Financing Uses							
02/13/2026	MAIN	139799	LHB INC	2026 - SUSTAIN. BLDG POLICY IMPLEMENTATI	43300	4900	1,785.00
02/13/2026	MAIN	139810	NORTHFIELD AREA COMMUNITY SOLAR	2026 - EARTH DAY SPONSORSHIP	43309	4900	500.00
02/13/2026	MAIN	139849	WOLF RIVER ELECTRIC	NCRC SOLAR INSTALLATION	43300	4900	42,000.00
Total For Dept: 4900							<u>44,285.00</u>
Total For Fund: 257							<u>44,285.00</u>
Fund: 295 HRA							
Dept: 5210 HRA Rental Projects							
02/13/2026	MAIN	139772	FARGAZE TOWNHOME ASSOCIATION	2026 ASSOCIATION DUES	44464	5210	380.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 295 HRA							
Dept: 5210 HRA Rental Projects							
02/13/2026	MAIN	139853	XCEL ENERGY	JAN 2026 - 2330 ELIANNA DR. GAS/ELECTRIC	43387	5210	179.60
02/13/2026	MAIN	139856	XCEL ENERGY	Water,Sewer,Gas & Electricity	43387	5210	246.38
Total For Dept: 5210							805.98
Total For Fund: 295							805.98
Fund: 426 2025 CAPITAL PROJECTS							
Dept: 4800 Other Services							
02/13/2026	MAIN	139831	SHORT ELLIOT HENDRICKSON, INC	2025 RECLAM OVERLAY PROF SVCS THRU 1/31	45520	4800	1,656.95
Total For Dept: 4800							1,656.95
Total For Fund: 426							1,656.95
Fund: 427 2026 CAPITAL PROJECTS							
Dept: 4800 Other Services							
02/13/2026	MAIN	139747*#	APG MEDIA of SOUTHERN MINNESOTA	2026 SPRING CREEK RD/MTST CONSTRUCTION B	45520	4800	782.85
Total For Dept: 4800							782.85
Total For Fund: 427							782.85
Fund: 454 City Facilities Fund							
Dept: 4800 Other Services							
02/13/2026	MAIN	139778*#	GUTH ELECTRIC, INC	INSTALL CONDUIT PEDESTALS PROJECT/GARAGE	45520	4800	2,367.06
Total For Dept: 4800							2,367.06
Total For Fund: 454							2,367.06
Fund: 455 Veh/Equip Replacement							
Dept: 4800 Other Services							
02/13/2026	MAIN	139776	GUARDIAN FLEET SAFETY	2025 BLAZER 9896 BUILD	45550	4800	6,758.45
Total For Dept: 4800							6,758.45
Total For Fund: 455							6,758.45
Fund: 458 MILL TOWN TRAIL WOODLEY TO WATERFORD BRI							
Dept: 4800 Other Services							
02/13/2026	MAIN	139876	SHOOTING STAR NATIVE SEEDS, INC.	PLANTS WOODLAND EDGE/MESIC SPECIES	45520	4800	1,651.24
Total For Dept: 4800							1,651.24
Total For Fund: 458							1,651.24
Fund: 459 ICE ARENA CONSTRUCTION							
Dept: 4800 Other Services							
02/13/2026	MAIN	139791	JLG ARCHITECTS	M40 NEW ICE ARENA PROF SVCS TO 1/31	45520	4800	26,096.02
02/13/2026	MAIN	139870	JLG ARCHITECTS	M40 NEW ICE ARENA PROF SVCS TO 12/31	45520	4800	30,480.05
Total For Dept: 4800							56,576.07
Total For Fund: 459							56,576.07

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 465 WATER & 5TH ST REDEVELOPMENT							
Dept: 4800 Other Services							
02/13/2026	MAIN	139854	XCEL ENERGY	411 1/2 WATER ST. #4 - ELECTRIC	43381	4800	13.34
02/13/2026	MAIN	139857	XCEL ENERGY	JAN 2026 - 411 WATER ST. - GAS	43380	4800	1,387.95
				JAN 2026 - 411 WATER ST. - ELECTRIC	43381	4800	187.01
		Check MAIN 139857	Total for Fund 465 WATER & 5TH ST REDEVELOPMENT				1,574.96
02/13/2026	MAIN	139861	XCEL ENERGY	411 1/2 WATER ST. #2 - ELECTRIC	43381	4800	14.47
02/13/2026	MAIN	139862	XCEL ENERGY	411 1/2 WATER ST. #1 - ELECTRIC	43381	4800	13.34
Total For Dept: 4800							1,616.11
Total For Fund: 465							1,616.11
Fund: 601 Water Fund							
Dept: 0000 Revenue							
02/13/2026	MAIN	139742*	ADAM & SUSAN ALDRICH	A01-RES MAIN WATER	22000	0000	4.02
				MF1-MN DEPT OF HEALTH	22000	0000	0.33
				WATER BASE FEE	22000	0000	10.47
		Check MAIN 139742	Total for Fund 601 Water Fund				14.82
02/13/2026	MAIN	139771	ESTATE OF JOHN G FORSYTHE	WATER BASE FEE	22000	0000	54.11
02/13/2026	MAIN	139786*	J. LESLIE	A01-RES MAIN WATER	22000	0000	0.29
				MF1-MN DEPT OF HEALTH	22000	0000	0.67
				WATER BASE FEE	22000	0000	21.20
		Check MAIN 139786	Total for Fund 601 Water Fund				22.16
02/13/2026	MAIN	139789*	JEFFERSON SQUARE	A31-CL1 MAIN WATER N	22000	0000	31.31
				MF1-MN DEPT OF HEALTH	22000	0000	0.26
				WATER BASE FEE	22000	0000	4.06
		Check MAIN 139789	Total for Fund 601 Water Fund				35.63
02/13/2026	MAIN	139790*	JENNIFER & ADELMO CIUCCI	A01-RES MAIN WATER	22000	0000	5.44
				MF1-MN DEPT OF HEALTH	22000	0000	0.49
				WATER BASE FEE	22000	0000	7.79
		Check MAIN 139790	Total for Fund 601 Water Fund				13.72
02/13/2026	MAIN	139793*	KALYN STANEK	A01-RES MAIN WATER	22000	0000	7.29
				MF1-MN DEPT OF HEALTH	22000	0000	0.85
				WATER BASE FEE	22000	0000	8.62
		Check MAIN 139793	Total for Fund 601 Water Fund				16.76
02/13/2026	MAIN	139796*	LARRY DEBOER	A01-RES MAIN WATER	22000	0000	5.12
				MF1-MN DEPT OF HEALTH	22000	0000	2.28
				WATER BASE FEE	22000	0000	24.08
		Check MAIN 139796	Total for Fund 601 Water Fund				31.48
02/13/2026	MAIN	139801*	MARTIN CABIRO	MF1-MN DEPT OF HEALTH	22000	0000	2.17
02/13/2026	MAIN	139839*	TYPHON INVESTMENTS LLC	A01-RES MAIN WATER	22000	0000	3.94
				A01-RES MAIN WATER	22000	0000	0.03
				MF1-MN DEPT OF HEALTH	22000	0000	0.87
				WATER BASE FEE	22000	0000	13.86
				WATER BASE FEE	22000	0000	0.06

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 Water Fund							
Dept: 0000 Revenue							
		Check MAIN 139839	Total for Fund 601 Water Fund				18.76
02/13/2026	MAIN	139844*	VIKKI HILDEBRANDT	A01-RES MAIN WATER	22000	0000	3.82
				MF1-MN DEPT OF HEALTH	22000	0000	0.53
				WATER BASE FEE	22000	0000	8.40
		Check MAIN 139844	Total for Fund 601 Water Fund				12.75
02/13/2026	MAIN	139863*	ZACHARY CINNAMON	A01-RES MAIN WATER	22000	0000	0.08
				MF1-MN DEPT OF HEALTH	22000	0000	0.77
				WATER BASE FEE	22000	0000	8.11
		Check MAIN 139863	Total for Fund 601 Water Fund				8.96
Total For Dept: 0000							231.32
Dept: 6000 water							
02/13/2026	MAIN	139743*#	AMAZON CAPITAL SERVICES	MEDIUM DUTY RAGS	42218	6000	121.23
02/13/2026	MAIN	139746*#	AMPION PBC	Electricity	43381	6000	2,067.94
02/13/2026	MAIN	139765*#	CUMMINS SALES & SERVICE	BOOSTER STATION GENERATOR PLANNED MAINTENANCE	42222	6000	374.03
				WELL #3 GENERATOR PLANNED MAINTENANCE	42222	6000	374.03
				WELL #4 GENERATOR PLANNED MAINTENANCE	42222	6000	374.03
				WELL #6 GENERATOR PLANNED MAINTENANCE	42222	6000	367.96
				HALL AVE TOWER GENERATOR PLANNED MAINTENANCE	42222	6000	309.08
				WELL #5 GENERATOR PLANNED MAINTENANCE	42222	6000	513.32
		Check MAIN 139765	Total for Fund 601 Water Fund				2,312.45
02/13/2026	MAIN	139778*#	GUTH ELECTRIC, INC	NCRC WATER DISPENSER ELECTRICAL ROUGHIN	42220	6000	1,144.19
02/13/2026	MAIN	139803*#	MENARD'S -DUNDAS	HEAT CABLE AND TAPE	42218	6000	81.74
02/13/2026	MAIN	139809*#	NORTHFIELD ACE HARDWARE	CHAIN OIL AND FUEL	42212	6000	78.97
				CHAINSAW BLADES	42218	6000	69.98
				MILWAUKEE CHAINSAW & CHAIN	42218	6000	358.98
		Check MAIN 139809	Total for Fund 601 Water Fund				507.93
02/13/2026	MAIN	139813*#	ON TARGET A & M, INC.	UTILITY BILLS - 2646	42218	6000	156.92
02/13/2026	MAIN	139824	S.M. HENTGES & SONS, INC.	PAY#5 JEFFERSON ST/UTILITY EXTSN PROJECT	45520	6000	840,693.42
02/13/2026	MAIN	139840*#	UTILITY CONSULTANTS, INC	CHEMICAL BACTERIA TESTING JAN	42216	6000	530.33
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	6000	406.45
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	6000	4,310.56
				Gas	43380	6000	1,146.92
		Check MAIN 139858	Total for Fund 601 Water Fund				5,457.48
02/13/2026	MAIN	139867*#	CITY OF NORTHFIELD	LARSONS CLOTHING - VONRUDEN	41115	6000	346.50
02/13/2026	MAIN	139875	SCHWICKERT'S TECTA AMERICA LLC	WELL 6 PREVENTATIVE MAINTENANCE HEATING	42220	6000	210.00
Total For Dept: 6000							854,036.58
Total For Fund: 601							854,267.90
Fund: 602 Sewer Fund							

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 602 Sewer Fund							
Dept: 0000 Revenue							
02/13/2026	MAIN	139742*	ADAM & SUSAN ALDRICH	A01-RES SEWER SEWER BASE FEE	22000	0000	9.49
					22000	0000	4.12
			Check MAIN 139742	Total for Fund 602 Sewer Fund			13.61
02/13/2026	MAIN	139786*	J. LESLIE	A01-RES SEWER SEWER BASE FEE	22000	0000	0.74
					22000	0000	8.34
			Check MAIN 139786	Total for Fund 602 Sewer Fund			9.08
02/13/2026	MAIN	139789*	JEFFERSON SQUARE	A21-CL1 SEWER SEWER BASE FEE	22000	0000	67.06
					22000	0000	3.19
			Check MAIN 139789	Total for Fund 602 Sewer Fund			70.25
02/13/2026	MAIN	139790*	JENNIFER & ADELMO CIUCCI	A01-RES SEWER SEWER BASE FEE	22000	0000	12.83
					22000	0000	6.12
			Check MAIN 139790	Total for Fund 602 Sewer Fund			18.95
02/13/2026	MAIN	139793*	KALYN STANEK	A01-RES SEWER SEWER BASE FEE	22000	0000	17.70
					22000	0000	6.76
			Check MAIN 139793	Total for Fund 602 Sewer Fund			24.46
02/13/2026	MAIN	139796*	LARRY DEBOER	A02-RES SEWER METERED SEWER BASE FEE	22000	0000	12.67
					22000	0000	18.39
			Check MAIN 139796	Total for Fund 602 Sewer Fund			31.06
02/13/2026	MAIN	139801*	MARTIN CABIRO	A01-RES SEWER	22000	0000	3.48
02/13/2026	MAIN	139839*	TYPHON INVESTMENTS LLC	A01-RES SEWER A01-RES SEWER SEWER BASE FEE SEWER BASE FEE	22000 22000 22000 22000	0000 0000 0000 0000	9.80 0.09 10.89 0.05
			Check MAIN 139839	Total for Fund 602 Sewer Fund			20.83
02/13/2026	MAIN	139844*	VIKKI HILDEBRANDT	A01-RES SEWER SEWER BASE FEE	22000	0000	9.49
					22000	0000	6.60
			Check MAIN 139844	Total for Fund 602 Sewer Fund			16.09
02/13/2026	MAIN	139863*	ZACHARY CINNAMON	A01-RES SEWER SEWER BASE FEE	22000	0000	0.20
					22000	0000	6.19
			Check MAIN 139863	Total for Fund 602 Sewer Fund			6.39
Total For Dept: 0000							214.20
Dept: 6100 wastewater							
02/13/2026	MAIN	139743*#	AMAZON CAPITAL SERVICES	POWDER FREE DISPOSALABLE GLOVES/WIPES	42218	6100	239.54
02/13/2026	MAIN	139774*#	GRAINGER	HVAC PLEATED AIR FILTERS AIR LINE FITTINGS AIR LINE FITTINGS	42220 42222 42222	6100 6100 6100	210.96 172.50 345.00
			Check MAIN 139774	Total for Fund 602 Sewer Fund			728.46
02/13/2026	MAIN	139775	GRAYMONT (WI) LLC	HIGH CALCIUM QUICKLIME	42232	6100	8,851.30
02/13/2026	MAIN	139779	HACH COMPANY	PUMP TUBING, WIPERS- SLUDGE TESTING EQUI	42216	6100	851.20
02/13/2026	MAIN	139809*#	NORTHFIELD ACE HARDWARE	GORILLA GLUE/ WELD AUTO ADHESIVE/PLASTIC	42218	6100	26.97

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 602 Sewer Fund							
Dept: 6100 Wastewater							
02/13/2026	MAIN	139813*#	ON TARGET A & M, INC.	UTILITY BILLS - 2646	42218	6100	156.92
02/13/2026	MAIN	139817	POLYDYNE INC	POYMER CLARIFLOC C-6276X 2 PALLETS	42232	6100	7,820.00
02/13/2026	MAIN	139819	PVS TECHNOLOGIES, INC	FERRIC CHLORIDE SOLUTION DWG BULK	42216	6100	10,040.80
02/13/2026	MAIN	139828*#	SCHWICKERT'S TECTA AMERICA LLC	MUA #9 GAS SUPPLY BALL VALVE CLOSED TROU	43302	6100	367.50
02/13/2026	MAIN	139835	SUMMIT COMPANIES	8 NEW FIRE EXTINGUISHER REPLACEMENTS	43302	6100	1,155.00
02/13/2026	MAIN	139837*#	TOSHIBA FINANCIAL SERVICES	FEB RENT/OVGS 0 NONE WWTP 22440	43311	6100	74.13
02/13/2026	MAIN	139840*#	UTILITY CONSULTANTS, INC	CHEMICAL BACTERIA TESTING JAN2026	42216	6100	4,197.19
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	6100	325.01
02/13/2026	MAIN	139843	VESSCO, INC	AIR REGULATORS	42222	6100	262.05
02/13/2026	MAIN	139846*#	WATER SYSTEMS COMPANY	WWTP DRINKING WATER QTY 4	42218	6100	35.00
				WWTP DRINKING WATER QTY 1	42218	6100	4.00
		Check MAIN 139846	Total for Fund 602 Sewer Fund				39.00
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	6100	27,282.38
				Gas	43380	6100	46.69
		Check MAIN 139858	Total for Fund 602 Sewer Fund				27,329.07
02/13/2026	MAIN	139867*#	CITY OF NORTHFIELD	MWOA MEMBERSHIP	44463	6100	60.00
				MWOA MEMBERSHIP REDFIELD	44463	6100	60.00
		Check MAIN 139867	Total for Fund 602 Sewer Fund				120.00
02/13/2026	MAIN	139877	UTILITY CONSULTANTS, INC	CHEMICAL BACTERIA TESTING DEC2025	42216	6100	703.72
Total For Dept: 6100							63,287.86
Total For Fund: 602							63,502.06
Fund: 603 Garbage Fund							
Dept: 0000 Revenue							
02/13/2026	MAIN	139742*	ADAM & SUSAN ALDRICH	N03-GARBAGE -64 GALL	22000	0000	6.93
				N03-GARBAGE -64 GALL	22000	0000	0.68
		Check MAIN 139742	Total for Fund 603 Garbage Fund				7.61
02/13/2026	MAIN	139786*	J. LESLIE	N04-GARBAGE -96 GALL	22000	0000	18.00
				N04-GARBAGE -96 GALL	22000	0000	1.75
		Check MAIN 139786	Total for Fund 603 Garbage Fund				19.75
02/13/2026	MAIN	139790*	JENNIFER & ADELMO CIUCCI	N03-GARBAGE -64 GALL	22000	0000	10.33
				N03-GARBAGE -64 GALL	22000	0000	1.01
				Y21-96 YARD WASTE	22000	0000	4.64
		Check MAIN 139790	Total for Fund 603 Garbage Fund				15.98
02/13/2026	MAIN	139793*	KALYN STANEK	D01-64 -DAK CO RECYC	22000	0000	2.28
				N03-GARBAGE -64 GALL	22000	0000	11.42
				N03-GARBAGE -64 GALL	22000	0000	1.11
		Check MAIN 139793	Total for Fund 603 Garbage Fund				14.81
02/13/2026	MAIN	139796*	LARRY DEBOER	N03-GARBAGE -64 GALL	22000	0000	31.53

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 603 Garbage Fund							
Dept: 0000 Revenue							
				N03-GARBAGE -64 GALL	22000	0000	3.07
			Check MAIN 139796	Total for Fund 603 Garbage Fund			34.60
02/13/2026	MAIN	139801*	MARTIN CABIRO	N02-GARBAGE -35 GALL	22000	0000	33.57
				N02-GARBAGE -35 GALL	22000	0000	3.26
				N03-GARBAGE -64 GALL	22000	0000	45.58
				N03-GARBAGE -64 GALL	22000	0000	4.45
			Check MAIN 139801	Total for Fund 603 Garbage Fund			86.86
02/13/2026	MAIN	139839*	TYPHON INVESTMENTS LLC	N03-GARBAGE -64 GALL	22000	0000	18.36
				N03-GARBAGE -64 GALL	22000	0000	1.79
				N03-GARBAGE -64 GALL	22000	0000	0.08
			Check MAIN 139839	Total for Fund 603 Garbage Fund			20.23
02/13/2026	MAIN	139844*	VIKKI HILDEBRANDT	N03-GARBAGE -64 GALL	22000	0000	11.13
				N03-GARBAGE -64 GALL	22000	0000	1.09
			Check MAIN 139844	Total for Fund 603 Garbage Fund			12.22
02/13/2026	MAIN	139863*	ZACHARY CINNAMON	N03-GARBAGE -64 GALL	22000	0000	10.62
				N03-GARBAGE -64 GALL	22000	0000	1.03
				Y21-96 YARD WASTE	22000	0000	2.30
			Check MAIN 139863	Total for Fund 603 Garbage Fund			13.95
			Total For Dept: 0000				226.01
Dept: 6200 Garbage							
02/13/2026	MAIN	139767	DSI - DICK'S SANITATION INC	20 GAL - JAN 2026	43300	6200	1,768.00
				35 GAL - JAN 2026	43300	6200	11,716.40
				64 GAL - JAN 2026	43300	6200	13,219.20
				96 GAL - JAN 2026	43300	6200	4,120.80
				20 GAL - DAK CTY - JAN 2026	43300	6200	190.40
				35 GAL - DAK CTY - JAN 2026	43300	6200	1,088.00
				64 GAL - DAK CTY - JAN 2026	43300	6200	1,672.80
				96 GAL - DAK CTY - JAN 2026	43300	6200	231.20
				DRIVE BY - JAN 2026	43300	6200	360.40
				RECYCLING - DAK CTY - JAN 2026	43300	6200	1,404.00
			Check MAIN 139767	Total for Fund 603 Garbage Fund			35,771.20
02/13/2026	MAIN	139813*#	ON TARGET A & M, INC.	UTILITY BILLS - 2646	42218	6200	52.30
02/13/2026	MAIN	139823	RICE COUNTY SOLID WASTE MANAGEMENT	JANUARY 2026 LANDFILL CHARGES 218.44 TON	43388	6200	13,217.48
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	6200	251.07
			Total For Dept: 6200				49,292.05
			Total For Fund: 603				49,518.06
Fund: 604 Storm Water Drainage							
Dept: 0000 Revenue							
02/13/2026	MAIN	139742*	ADAM & SUSAN ALDRICH	STW-STORM WATER	22000	0000	5.29
02/13/2026	MAIN	139786*	J. LESLIE	STW-STORM WATER	22000	0000	22.62
02/13/2026	MAIN	139790*	JENNIFER & ADELMO CIUCCI	STW-STORM WATER	22000	0000	5.76

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 604 Storm Water Drainage								
Dept: 0000 Revenue								
02/13/2026	MAIN	139793*	KALYN STANEK	STW-STORM WATER	22000	0000	8.59	
02/13/2026	MAIN	139796*	LARRY DEBOER	STW-STORM WATER	22000	0000	31.69	
02/13/2026	MAIN	139801*	MARTIN CABIRO	STW-STORM WATER	22000	0000	30.86	
02/13/2026	MAIN	139839*	TYPHON INVESTMENTS LLC	STW-STORM WATER	22000	0000	15.11	
				STW-STORM WATER	22000	0000	0.07	
		Check MAIN 139839	Total for Fund 604 Storm Water Drainage					15.18
02/13/2026	MAIN	139844*	VIKKI HILDEBRANDT	STW-STORM WATER	22000	0000	6.40	
02/13/2026	MAIN	139863*	ZACHARY CINNAMON	STW-STORM WATER	22000	0000	9.32	
Total For Dept: 0000							135.71	
Dept: 6300 Storm Water Drainage								
02/13/2026	MAIN	139755*#	BRUCE DAVID JACOBSON	AMES MILL DAM REMOVAL/LONG RANGE PLAN PR	43300	6300	134.00	
02/13/2026	MAIN	139813*#	ON TARGET A & M, INC.	UTILITY BILLS - 2646	42218	6300	52.30	
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	6300	86.44	
Total For Dept: 6300							272.74	
Total For Fund: 604							408.45	
Fund: 609 Liquor Store								
Dept: 6400 Liquor Store - Purchases								
02/13/2026	MAIN	139743*#	AMAZON CAPITAL SERVICES	Misc Non-Taxable Purchases	42251	6400	35.11	
02/13/2026	MAIN	139748	ARTISAN BEER COMPANY	Misc Taxable Purchases	42251	6400	33.85	
				Beer Purchases	42251	6400	344.80	
				THC	42251	6400	431.00	
				THC	42251	6400	145.65	
				Beer Purchases	42251	6400	104.60	
				Beer Purchases	42251	6400	499.90	
				THC	42251	6400	260.90	
		Check MAIN 139748	Total for Fund 609 Liquor Store					1,820.70
02/13/2026	MAIN	139751	BELLBOY CORPORATION	Freight Costs	42259	6400	6.52	
				Misc Taxable Purchases	42251	6400	108.00	
				Liquor Purchases	42251	6400	1,425.15	
				Freight Costs	42259	6400	16.50	
				Freight Costs	42259	6400	4.00	
				THC	42251	6400	164.00	
				Liquor Purchases	42251	6400	900.52	
				Freight Costs	42259	6400	12.34	
				Misc Non-Taxable Purchases	42251	6400	157.00	
				Freight Costs	42259	6400	10.00	
				THC	42251	6400	502.00	
		Check MAIN 139751	Total for Fund 609 Liquor Store					3,306.03
02/13/2026	MAIN	139753	BREAKTHRU BEV MN BEER, INC	Beer Purchases	42251	6400	26.65	
				Misc Taxable Purchases	42251	6400	276.45	
				Liquor Purchases	42251	6400	68.19	

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 609 Liquor Store							
Dept: 6400 Liquor Store - Purchases							
				Beer Purchases	42251	6400	6,284.45
				RMA 366715182	42251	6400	(9.24)
				RMA 366715181	42251	6400	(2.28)
				RMA 366715109	42251	6400	(15.90)
				RMA 366715180	42251	6400	(6.53)
				Beer Purchases	42251	6400	159.11
				Misc Taxable Purchases	42251	6400	78.40
				Beer Purchases	42251	6400	8,418.00
				RMA 366742040	42251	6400	(20.77)
				RMA 366742024	42251	6400	(36.93)
				RMA 366742030	42251	6400	(21.20)
				RMA 366715187	42251	6400	(21.20)
				RMA 366715184	42251	6400	(13.60)
				RMA 366742033	42251	6400	(1.90)
				RMA 366742036	42251	6400	(2.35)
			Check MAIN 139753	Total for Fund 609 Liquor Store			<u>15,159.35</u>
02/13/2026	MAIN	139754	BREAKTHRU BEV MN WINE & SPIRITS	Liquor Purchases	42251	6400	825.11
				Wine Purchases	42251	6400	752.00
				Freight Costs	42259	6400	33.41
				Wine Purchases	42251	6400	120.00
				Freight Costs	42259	6400	1.65
				Liquor Purchases	42251	6400	256.68
				Wine Purchases	42251	6400	408.00
				Freight Costs	42259	6400	14.85
			Check MAIN 139754	Total for Fund 609 Liquor Store			<u>2,411.70</u>
02/13/2026	MAIN	139758	CHAPEL BREWING	Beer Purchases	42251	6400	130.00
02/13/2026	MAIN	139764	COLLEGE CITY BEVERAGE, INC.	Liquor Purchases	42251	6400	690.90
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	7,751.60
				Misc Taxable Purchases	42251	6400	257.00
				Liquor Purchases	42251	6400	67.00
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	2,091.05
				Misc Taxable Purchases	42251	6400	68.00
				Liquor Purchases	42251	6400	546.00
				Liquor Purchases	42251	6400	168.70
				Wine Credit	42251	6400	(4.46)
				Liquor Credit	42251	6400	(9.56)
				Beer Credit	42251	6400	(23.90)
			Check MAIN 139764	Total for Fund 609 Liquor Store			<u>11,612.33</u>
02/13/2026	MAIN	139773	GLOBAL RESERVE DISTRIBUTION	THC	42251	6400	380.00
				THC	42251	6400	224.00
			Check MAIN 139773	Total for Fund 609 Liquor Store			<u>604.00</u>
02/13/2026	MAIN	139780	HERMEL WHOLESAL	Freight Costs	42259	6400	8.95
				Misc Taxable Purchases	42251	6400	328.30
				Cigarettes Purchases	42251	6400	395.38
			Check MAIN 139780	Total for Fund 609 Liquor Store			<u>732.63</u>

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 609 Liquor Store							
Dept: 6400 Liquor Store - Purchases							
02/13/2026	MAIN	139781	HOHENSTEIN'S INC	Beer Purchases	42251	6400	450.00
				Beer Purchases	42251	6400	196.50
				Liquor Purchases	42251	6400	396.00
				Beer Purchases	42251	6400	292.50
			Check MAIN 139781 Total for Fund 609 Liquor Store				1,335.00
02/13/2026	MAIN	139783	IMMINENT BREWING LLC	Beer Purchases	42251	6400	277.20
02/13/2026	MAIN	139792	JOHNSON BROTHERS WHOLESALE	Freight Costs	42259	6400	22.68
				Liquor Purchases	42251	6400	1,695.15
				Freight Costs	42259	6400	17.01
				Wine Purchases	42251	6400	1,044.90
				Freight Costs	42259	6400	50.09
				Wine Purchases	42251	6400	1,864.00
				Freight Costs	42259	6400	1.89
				Liquor Purchases	42251	6400	112.00
				Freight Costs	42259	6400	43.47
				Wine Purchases	42251	6400	1,600.00
				Freight Costs	42259	6400	22.68
				Liquor Purchases	42251	6400	1,368.46
				Freight Costs	42259	6400	52.92
				Wine Purchases	42251	6400	2,029.68
				Freight Costs	42259	6400	1.89
				Liquor Purchases	42251	6400	77.94
				Freight Costs	42259	6400	13.23
				Liquor Purchases	42251	6400	1,567.55
			Check MAIN 139792 Total for Fund 609 Liquor Store				11,585.54
02/13/2026	MAIN	139800	LITTLE THISTLE BREWING CO.	Beer Purchases	42251	6400	270.00
02/13/2026	MAIN	139815	PAUSTIS & SONS WINE COMPANY	Wine Purchases	42251	6400	1,332.50
				Freight Costs	42259	6400	21.00
				Wine Purchases	42251	6400	264.00
				Freight Costs	42259	6400	4.50
				Liquor Purchases	42251	6400	147.00
				Wine Purchases	42251	6400	402.67
				Freight Costs	42259	6400	7.50
				Liquor Purchases	42251	6400	80.00
				Wine Purchases	42251	6400	1,951.33
				Freight Costs	42259	6400	33.00
			Check MAIN 139815 Total for Fund 609 Liquor Store				4,243.50
02/13/2026	MAIN	139816	PHILLIPS WINE AND SPIRITS, INC.	Liquor Purchases	42251	6400	2,109.65
				Freight Costs	42259	6400	23.00
				Liquor Purchases	42251	6400	257.25
				Wine Purchases	42251	6400	1,085.62
				Freight Costs	42259	6400	56.70
				Misc Taxable Purchases	42251	6400	231.60
				Liquor Purchases	42251	6400	1,021.90
				Freight Costs	42259	6400	15.12
				Wine Purchases	42251	6400	1,106.26
				Freight Costs	42259	6400	39.69

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CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 609 Liquor Store							
Dept: 6400 Liquor Store - Purchases							
				Liquor Purchases	42251	6400	4,097.25
				Freight Costs	42259	6400	50.40
			Check MAIN 139816	Total for Fund 609 Liquor Store			10,094.44
02/13/2026	MAIN	139818	PRYES BREWING COMPANY	Beer Purchases	42251	6400	186.50
02/13/2026	MAIN	139834	SOUTHERN WINE & SPIRITS OF MN, LLC	Liquor Purchases	42251	6400	2,700.62
				Freight Costs	42259	6400	27.30
				Wine Purchases	42251	6400	657.72
				Freight Costs	42259	6400	13.18
				Liquor Purchases	42251	6400	2,889.31
				Freight Costs	42259	6400	25.43
				Wine Purchases	42251	6400	1,349.19
				Freight Costs	42259	6400	25.20
				Freight Costs	42259	6400	1.40
				Misc Taxable Purchases	42251	6400	108.00
				Freight Costs	42259	6400	1.40
				Freight Costs	42259	6400	0.12
			Check MAIN 139834	Total for Fund 609 Liquor Store			7,798.87
02/13/2026	MAIN	139845	VINOCOPIA	Liquor Purchases	42251	6400	112.75
				Wine Purchases	42251	6400	144.00
				Freight Costs	42259	6400	5.00
			Check MAIN 139845	Total for Fund 609 Liquor Store			261.75
02/13/2026	MAIN	139847	WINE COMPANY	Wine Purchases	42251	6400	860.00
				Freight Costs	42259	6400	20.10
			Check MAIN 139847	Total for Fund 609 Liquor Store			880.10
02/13/2026	MAIN	139848	WINE MERCHANTS, INC	Wine Purchases	42251	6400	2,204.50
				Freight Costs	42259	6400	36.55
				Wine Purchases	42251	6400	783.50
				Freight Costs	42259	6400	11.34
			Check MAIN 139848	Total for Fund 609 Liquor Store			3,035.89
Total For Dept: 6400							75,780.64
Dept: 6410 Liquor Store - Operations							
02/13/2026	MAIN	139743*#	AMAZON CAPITAL SERVICES	TAPE	42218	6410	9.77
				PRICE TAGS	42218	6410	9.55
				ZOOM HEAVY DUTY AUTOMATIC DOOR CLOSER	42220	6410	139.99
			Check MAIN 139743	Total for Fund 609 Liquor Store			159.31
02/13/2026	MAIN	139746*#	AMPION PBC	Electricity	43381	6410	310.11
02/13/2026	MAIN	139760*#	CINTAS	ENTRY RUGS	42220	6410	31.50
02/13/2026	MAIN	139837*#	TOSHIBA FINANCIAL SERVICES	FEB RENT/OVGS 0 NONE LIQUOR STORE 89576	42222	6410	74.50
02/13/2026	MAIN	139841	VAN PAPER COMPANY	Paper Bags	42218	6410	187.07
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43300	6410	46.43
02/13/2026	MAIN	139858*#	XCEL ENERGY	Electricity	43381	6410	(730.71)
				Gas	43380	6410	608.29

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/09/2026 - 02/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 609 Liquor Store							
Dept: 6410 Liquor Store - Operations							
Check MAIN 139858 Total for Fund 609 Liquor Store							(122.42)
02/13/2026	MAIN	139874	QUALITY REFRIGERATION	HVAC REPAIR	42222	6410	282.50
Total For Dept: 6410							<u>969.00</u>
Total For Fund: 609							<u>76,749.64</u>
Fund: 701 Information Tech							
Dept: 4140 Information Technology							
02/13/2026	MAIN	139749	B & H PHOTO-VIDEO	j5Create ScreenCast Wireless Display Ada	42218	4140	148.44
02/13/2026	MAIN	139759*#	CHARTER COMMUNICATIONS	Transit Hub - phones, internet	43320	4140	115.00
02/13/2026	MAIN	139804*#	METRONET HOLDINGS LLC	City - phones, internet, dark fiber	43320	4140	3,281.74
				Police - phones, internet, long distance	43320	4140	645.12
				City - dark fiber connections	43320	4140	533.34
Check MAIN 139804 Total for Fund 701 Information Tech							<u>4,460.20</u>
02/13/2026	MAIN	139830	SHI INTERNATIONAL CORP	HDMI cables	42218	4140	19.02
02/13/2026	MAIN	139842*#	VERIZON WIRELESS	01/08/26 - 02/07/26 CELL PHONES	43320	4140	149.29
Total For Dept: 4140							<u>4,891.95</u>
Total For Fund: 701							<u>4,891.95</u>
Report Total:							<u>1,343,322.19</u>

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/16/2026 - 02/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account Dept	Amount
Fund: 101 General Fund						
Dept: 0000 Revenue						
02/20/2026	MAIN	139879	AFLAC	Remittance	22134 0000	733.64
				Remittance	22134 0000	278.22
		Check MAIN 139879	Total for Fund 101 General Fund			1,011.86
02/20/2026	MAIN	139880	FIDELITY SECURITY LIFE	Remittance	22137 0000	458.02
02/20/2026	MAIN	139881	INT'L UNION OF OPERATING ENG LOCAL	Remittance	22162 0000	1,307.00
				Remittance	22162 0000	461.50
		Check MAIN 139881	Total for Fund 101 General Fund			1,768.50
02/20/2026	MAIN	139882	LAW ENFORCEMENT LABOR SERVICES	Remittance	22160 0000	1,679.00
02/20/2026	MAIN	139883	LEGALSHIELD	Remittance	22172 0000	189.50
				Remittance	22172 0000	89.50
		Check MAIN 139883	Total for Fund 101 General Fund			279.00
02/20/2026	MAIN	139884	MADISON NATIONAL LIFE	Remittance	22132 0000	1,057.44
02/20/2026	MAIN	139885	MN CHILD SUPPORT PAYMENT CNTR	Remittance	22170 0000	196.12
02/20/2026	MAIN	139886	NCPERS GROUP LIFE INS	Remittance	22133 0000	272.00
02/17/2026	MAIN	3942(A)	FLAHERTY & HOOD, P.A.	EZMA25-0001 - PZMA25-0001	22205 0000	107.50
02/20/2026	MAIN	3958(E)	BLUE CROSS BLUE SHIELD MINNESOTA	Remittance	22130 0000	40,381.23
				Remittance	22130 0000	100,930.82
		Check MAIN 3958(E)	Total for Fund 101 General Fund			141,312.05
02/20/2026	MAIN	3959(E)	GUARDIAN DENTAL	Remittance	22136 0000	3,962.54
				Remittance	22136 0000	2,113.92
		Check MAIN 3959(E)	Total for Fund 101 General Fund			6,076.46
02/20/2026	MAIN	3960(E)	ICMA RETIREMENT TRUST - #303324	Remittance	22143 0000	1,172.85
				Remittance	22149 0000	713.46
		Check MAIN 3960(E)	Total for Fund 101 General Fund			1,886.31
02/20/2026	MAIN	3961(E)	IRS - PAYROLL DRAFT	Remittance	22110 0000	42,740.88
				Remittance	22113 0000	20,285.36
				Remittance	22113 0000	20,285.36
				Remittance	22114 0000	6,419.19
				Remittance	22114 0000	6,419.19
		Check MAIN 3961(E)	Total for Fund 101 General Fund			96,149.98
02/20/2026	MAIN	3962(E)	MINNESOTA LIFE INSURANCE COMPANY	Remittance	22130 0000	888.00
				Remittance	22130 0000	1,055.28
		Check MAIN 3962(E)	Total for Fund 101 General Fund			1,943.28
02/20/2026	MAIN	3963(E)	MINNESOTA STATE RETIREMENT SYSTEM	Remittance	22144 0000	4,890.40
				Remittance	22147 0000	3,046.25
		Check MAIN 3963(E)	Total for Fund 101 General Fund			7,936.65
02/20/2026	MAIN	3964(E)	MN DEPT OF REVENUE	Remittance	22170 0000	150.00
02/20/2026	MAIN	3965(E)	MN DEPT OF REVENUE - PAYROLL DRAFT	Remittance	22112 0000	19,600.61
02/20/2026	MAIN	3966(E)	PERA - DRAFT FROM PAYROLL	Remittance	22140 0000	21,508.64

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/16/2026 - 02/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 101 General Fund								
Dept: 0000 Revenue								
				Remittance	22140	0000	24,817.73	
				Remittance	22140	0000	14,264.80	
				Remittance	22140	0000	21,397.26	
				Remittance	22140	0000	66.04	
				Remittance	22140	0000	66.04	
			Check MAIN 3966(E) Total for Fund 101 General Fund					82,120.51
02/20/2026	MAIN	3967(E)	VANTAGEPOINT TRANSFER AGENTS-#7061	Remittance	22148	0000	340.00	
Total For Dept: 0000							364,345.29	
Dept: 4100 Mayor & City Council								
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Zweifel	42218	4100	22.50	
Total For Dept: 4100							22.50	
Dept: 4110 Administration								
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Pabich, Karim	42218	4110	45.00	
02/17/2026	MAIN	3955(A)	FLAHERTY & HOOD, P.A.	CEDAR MEADOWS 1ST ADD LEGAL Z91	43304	4110	256.25	
Total For Dept: 4110							301.25	
Dept: 4150 Human Resources								
02/17/2026	MAIN	3936(A)	CORBETT CHIROPRACTIC & HEALTH ENHA	JANUARY 2026 SERVICES	43308	4150	130.00	
02/17/2026	MAIN	3943(A)#	INNOVATIVE OFFICE SOLUTIONS, LLC	CALENDAR, PENS, MARKERS calendar	42218	4150	78.94	
					42218	4150	21.52	
			Check MAIN 3943(A) Total for Fund 101 General Fund					100.46
Total For Dept: 4150							230.46	
Dept: 4160 Community Development								
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Wopata	42218	4160	22.50	
Total For Dept: 4160							22.50	
Dept: 4200 Police Administration								
02/17/2026	MAIN	3938(A)	DAVID JANDRO	LUNCH SWAT FBO	43331	4200	19.00	
02/17/2026	MAIN	3939(A)	DOMINIC MILNE	DRONE TEST REIMB	42218	4200	175.00	
Total For Dept: 4200							194.00	
Dept: 4240 Building Inspection								
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Morehouse	42218	4240	22.50	
Total For Dept: 4240							22.50	
Dept: 4300 Engineering								
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Brutsman	42218	4300	22.50	
02/17/2026	MAIN	3953(A)*#	BOLTON & MENK, INC.	2025 GIS SUPPORT PROF SVCS 11/22	43300	4300	8,660.00	
				LINCOLN PARKWAY BIKEWAY UPDATES/GIS MAPP	43300	4300	3,573.50	
				TH3 INTERSECTION REVIEW PROF SVCS 11/22	43300	4300	8,818.50	
				TH246 CORRIDOR STUDY PROF SVCS 8/30-9/26	43300	4300	2,806.50	
			Check MAIN 3953(A) Total for Fund 101 General Fund					23,858.50

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/16/2026 - 02/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4300 Engineering							
Total For Dept: 4300							23,881.00
Dept: 4310 Streets							
02/17/2026	MAIN	3951(A)	ZARNOTH BRUSH WORKS, INC.	TRAIL BOBCAT CABLEWRAP BROOM REFILL	43318	4310	602.00
02/17/2026	MAIN	3952(A)	ZIEGLER, INC.	2026 ANNUAL CAT SOFTWARE UPDATE SUBSCRIP	42222	4310	1,000.00
02/17/2026	MAIN	3954(A)	CANNON RIVER TREE CARE	2025 TREE MAINTENANCE TRIM GRIND REMOVAL	43317	4310	15,747.50
Total For Dept: 4310							17,349.50
Dept: 4330 Facilities							
02/17/2026	MAIN	3947(A)*#	SERVICE MASTER BY AYOTTE	FEB 2026 - JANITORIAL CH, LIBRARY, PD, S FEB 2026 - JANITORIAL BABCOCK PARK WARMI	43306 43306	4330	5,152.27 720.00
Check MAIN 3947(A) Total for Fund 101 General Fund							5,872.27
02/17/2026	MAIN	3956(A)	SERVICE MASTER BY AYOTTE	SEPT 2025 - TRANSIT HUB JANITORIAL DEC 2025 - TRANSIT HUB JANITORIAL	43306 43306	4330	1,320.00 1,320.00
Check MAIN 3956(A) Total for Fund 101 General Fund							2,640.00
Total For Dept: 4330							8,512.27
Dept: 4520 General Parks							
02/17/2026	MAIN	3953(A)*#	BOLTON & MENK, INC.	NORTHFIELD PARKS/PLAYGROUND IMPROVEMENTS	43300	4520	2,389.00
Total For Dept: 4520							2,389.00
Dept: 4550 Library							
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Draper	42218	4550	22.50
02/17/2026	MAIN	3943(A)#	INNOVATIVE OFFICE SOLUTIONS, LLC	SCREEN WIPES COMPOSTABLE CAN LINERS NAME BADGES	42218 42211 42218	4550	22.82 78.53 23.28
Check MAIN 3943(A) Total for Fund 101 General Fund							124.63
02/17/2026	MAIN	3944(A)	KANOPY	LIBRARY MATERIALS	44431	4550	595.00
02/17/2026	MAIN	3945(A)	MIDWEST TAPE LLC	LIBRARY MATERIALS	44431	4550	9.74
02/17/2026	MAIN	3948(A)	STEVE MAUS	NOTARY REGISTRATION AT RICE COUNTY MILEAGE TO FARIBAUT RECORDS & OASIS	44463 43331	4550	20.00 33.35
Check MAIN 3948(A) Total for Fund 101 General Fund							53.35
Total For Dept: 4550							805.22
Total For Fund: 101							418,075.49
Fund: 211 NCRC							
Dept: 4580 NCRC							
02/17/2026	MAIN	3937(A)	CULLIGAN OF NORTHFIELD	40# BAGS SALT AT NCRC	42220	4580	485.40
Total For Dept: 4580							485.40
Dept: 4585 Wellness Center							
02/17/2026	MAIN	3950(A)	WATER SPECIALTY OF MN, INC.	POOL CHEMICALS - NCRC REPLACE SPA BOOSTER PUMP	43305 43305	4585	839.16 200.00
Check MAIN 3950(A) Total for Fund 211 NCRC							1,039.16

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/16/2026 - 02/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 211 NCRC							
Dept: 4585 Wellness Center							
Total For Dept: 4585							1,039.16
Total For Fund: 211							1,524.56
Fund: 451 Park Fund							
Dept: 4520 General Parks							
02/17/2026	MAIN	3953(A)*#	BOLTON & MENK, INC.	RIVERSIDE PARK IMPROVEMENTS PROF SVCS	45520	4520	12,139.00
Total For Dept: 4520							12,139.00
Total For Fund: 451							12,139.00
Fund: 601 Water Fund							
Dept: 6000 Water							
02/17/2026	MAIN	3934(A)	BOLTON & MENK, INC.	WELLHEAD PROTECTION PLAN PROF SVCS	43300	6000	675.00
02/17/2026	MAIN	3940(A)*#	ENGAGE/NCG, INC.	Business cards - Wagner	42218	6000	22.50
02/17/2026	MAIN	3941(A)	FERGUSON WATERWORKS #2518	FLANGE KIT	42282	6000	162.85
				RESALE METERS	42282	6000	12,058.00
				NEPTUNE TRADE SURCHARGE FEE FOR INVOICE	42223	6000	483.16
			Check MAIN 3941(A) Total for Fund 601 Water Fund				12,704.01
02/17/2026	MAIN	3947(A)*#	SERVICE MASTER BY AYOTTE	FEB 2026 - JANITORIAL WATER DEPT	42220	6000	324.45
02/17/2026	MAIN	3953(A)*#	BOLTON & MENK, INC.	GARAGE STRUCTURAL DESIGN PROF SVCS 10/11	43300	6000	340.00
				JEFFERSON PKWY/SANDSTONE ST ENGINEERING	45520	6000	62,497.00
				JEFFERSON PKWY/SANDSTONE ST ENGINEERING	45520	6000	47,595.50
				JEFFERSON PKWY/SANDSTONE ST ENGINEERING	45520	6000	64,133.50
			Check MAIN 3953(A) Total for Fund 601 Water Fund				174,566.00
Total For Dept: 6000							188,291.96
Total For Fund: 601							188,291.96
Fund: 602 Sewer Fund							
Dept: 6100 Wastewater							
02/17/2026	MAIN	3946(A)	MISSISSIPPI WELDERS SUPPLY CO INC.	WELDING AG2 PROPANE GAS CYLINDER RENTAL	42218	6100	21.39
02/17/2026	MAIN	3949(A)	USA BLUE BOOK	CHEMICALS	42216	6100	98.51
02/17/2026	MAIN	3953(A)*#	BOLTON & MENK, INC.	NW AREA ANALYSIS PROF SVCS 10/11-11/7	43300	6100	4,229.00
				WWTP IMPROVEMENTS PROF SVCS 10/11-11/7	45520	6100	1,913.90
				WWTP IMPROVEMENTS PROF SVCS	45520	6100	1,851.30
			Check MAIN 3953(A) Total for Fund 602 Sewer Fund				7,994.20
Total For Dept: 6100							8,114.10
Total For Fund: 602							8,114.10
Fund: 609 Liquor Store							
Dept: 6410 Liquor Store - Operations							
02/17/2026	MAIN	3935(A)	BY ALL MEANS	ENT GUIDE LIQ FEB 2026	43342	6410	200.00
02/17/2026	MAIN	3947(A)*#	SERVICE MASTER BY AYOTTE	JANITORIAL LIQ FEB 26	43306	6410	598.06
Total For Dept: 6410							798.06

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 02/16/2026 - 02/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account Dept	Amount
Fund: 609 Liquor Store						
Total For Fund: 609						798.06
Report Total:						628,943.17

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Legislation Text

File #: 26-110, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Approve Vehicle for Hire License Renewals.

Action Requested:

The Northfield City Council hereby approves vehicle for hire licenses for Access On Time Companies, Inc. dba First Choice Shuttle and Virginia A. Klinger dba City Gal Transportation for April 1, 2026 - March 31, 2027 subject to completion of all final documents.

Summary Report:

The City Council is being asked to approve the 2026 vehicle for hire license renewals for Access On Time Companies, Inc. dba First Choice Shuttle and Virginia A. Klinger dba City Gal Transportation subject to completion of all final documents. Staff recommends approval of the license renewals.

In addition to the completed application, licensees are also required to submit the following documents:

- Certificate of insurance
- Completed vehicle inspection form
- List of vehicles
- List of drivers
- Certificate of compliance Minnesota Workers' Compensation Law
- Tax information form

A license is required for a vehicle for hire to solicit business within the city limits of Northfield. Licensees are required to submit annual inspection forms from a certified mechanic for each vehicle stating that the vehicle has passed the annual inspection. Licensees are also responsible for checking backgrounds and driver's license status on employees prior to any driver operating a vehicle.

Alternative Options:

N/A

Financial Impacts:

The City received \$250 in license fees.

Tentative Timelines:

The existing licenses expired on March 31, 2026.



Legislation Text

File #: 26-111, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Approve Refuse License Renewals.

Action Requested:

The Northfield City Council hereby approves refuse license renewals for April 1, 2026 - March 31, 2027 as shown on the attached list subject to submittal of all final documents.

Summary Report:

The City Council is being asked to approve the 2026 refuse licenses as shown on the attached list. The City received 9 applications from refuse haulers.

In addition to the completed application, licensees are also required to submit the following documents:

- Certificate of insurance
- List of vehicles
- Certificate of Compliance Minnesota Workers' Compensation Law
- Tax information form

A license is required to transport garbage, recyclables, or refuse for hire on any street or public place in Northfield.

Staff recommends approval of the refuse licenses as shown on the attached list.

Alternative Options:

N/A

Financial Impacts:

License fees received are \$2,475. Licenses fees are \$100 plus \$25 per vehicle.

Tentative Timelines:

N/A

2026 REFUSE LICENSE
04/01/2026 – 03/31/2027

Archambault Brothers Inc.
1103 Cannon Circle
Faribault, MN 55021

Allied Waste Services of North America, LLC
Republic Services of the Twin Cities
11380 Courthouse Blvd.
Inver Grove Heights, MN 55077

City & Lakes Disposal Inc.
1000 Hulett Ave
Faribault, MN 55021

Curbside Compost Cooperative
306 St. Olaf Avenue
Northfield, MN 55057

Dick's Sanitation Service, Inc.
8984 215th Street W.
Lakeville, MN 55044

Flom Disposal Inc.
5865 Kenyon Blvd.
Faribault, MN 55021

Highland Sanitation & Recycling, Inc.
10730 Briggs Drive
Inver Grove Heights, MN 55077

LJP Waste Solutions, LLC
2160 Ringhofer Dr.
North Mankato, MN 56003

Waste Management of Minnesota Inc.
1510 Highway #3 South
Northfield, MN 55057



Legislation Text

File #: 26-112, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk
Jeff Schroepfer, Chief of Police

Subject:
Consider Approval of Liquor License Renewals.

Action Requested:

The Northfield City Council hereby approves liquor license renewals for April 1, 2026 - March 31, 2027 as shown on the attached list, subject to the following conditions:

1. Liquor licenses will be issued upon receipt of:
 - All required documents
 - Payment of all delinquent taxes, assessments, utility bills or other financial claims of the city
 - Payment of all remaining liquor license fees
 - Successful completion of background investigations
2. Renewal of Outdoor Dining Permits are approved for The Hideaway (to include serving alcohol to tables in the parklet), The Grand Event Center and Basil's Pizza subject to the following conditions:
 - Final review and approval of layout and barriers proposed to be used by the Chief of Police.
 - Compliance with all terms and conditions noted in City Code Section 6-70 - Temporary expansion of licensed premises/outdoor sales and service.

Summary Report:

The City Council is being asked to approve the 2026 liquor license renewals. Current liquor licenses expire on March 31, 2026. The list contains a total of 29 licenses in the following categories:

- 17 - On-Sale Intoxicating licenses
- 4 - On-Sale Wine/3.2 licenses
- 5 - Off-sale 3.2 licenses
- 1 - Cocktail Room license
- 2 - Taproom licenses
- 1 - Off Sale Small Brewer License to sell 128 Ounces Per Day (In conjunction with Taproom License)

Staff has been working on the license renewals since early January. Licensees were provided with copies of applicable state laws, and Chapters 6 and 50 of the City Code. Each liquor license renewal application is being checked for compliance, which covers the provisions of Minnesota State law and City Code. These provisions include:

- Background investigations on licensees

- Review of premises layout
- Review of liquor law violations for the previous five years
- Review of insurance certificates
- Review of delinquent utilities, taxes, assessments or other financial claims

Once licenses are approved by the City Council, they will be sent to the Department of Public Safety Alcohol and Gambling Enforcement Division (DPS-AGE) for review and approval. Licenses will be issued after receipt of all required documents, any delinquent payments and successful completion of background checks.

Compliance checks of license holders were conducted in 2025 by the Northfield Police Department. There were two compliance checks completed on all license holders. During these checks there were a total of two (2) failed checks or violations which are listed below. Both violations qualified as a first offense, however, the one establishment has since closed. Civil action (fines) by the city for these violations are generally handled after the criminal action is settled by the courts for the server that served or sold the alcohol and was cited for the violation. Those license holders with pending civil action will be dealt with at a separate time from license renewals.

Failed Compliance Checks in 2025

October 2025

Applebee's

Froggz

The City of Northfield policy regarding civil penalties for violation of liquor laws provides for penalties as follows:

1 st offense	\$250 civil penalty and require verification of retraining
2 nd offense within 2 years	\$500 civil penalty and 3 day suspension of license and require verification of retraining
3 rd offense within 3 years	\$2,000 civil penalty and 18 day suspension of license
4 th offense within 5 years	Revocation of license

Alternative Options:

N/A

Financial Impacts:

The City received \$64,125 in liquor license renewals in 2026.

Tentative Timelines:

Liquor licenses need to be approved by the City and forwarded to the Alcohol and Gambling Enforcement Division for review and approval a minimum of 30 days prior to expiration.

2026 LIQUOR LICENSE RENEWALS - ATTACHMENT

LICENSE TYPE	LICENSEE NAME	LICENSEE DBA	ADDRESS
ON-SALE INTOXICATING & SUNDAY			
	Northfield Golf Club, Inc.	Northfield Golf Club	707 Prairie Street
	Flaherty's Arden Bowl, Inc.	Flaherty's Northfield Lanes	1700 South Highway 3/RR #4
	MNH Hospitality Group LLC	The Grand Event	316 Washington St.
	The Contented Cow Inc.	Contented Cow	302B Division Street
	Apple Minnesota LLC	Applebee's Neighborhood Grill & Bar	2433 Highway #3 South
	Northfield Ballroom Inc.	Northfield Ballroom	1055 Highway #3 North
	Eugene H. Truax Post	VFW 4393	516 South Division Street
	Bon Appetit Management Co.	Bon Appetit Management Co.	Sayles Hill Café - 209 North College Str.
	Lamotte Pizza Inc.	Carbone's Pizza	620 Water Street S.
	Bon Appetit Management Co.	Bon Appetit Management Co.	Kings Dining Room 1500 St. Olaf Ave.
	Fielder's Northfield LLC	Rosemary Italian Kitchen & Bar	2300 Gleason Ct.
	Oscar's Mexican Foods LLC	Gran Plaza	2018 Jefferson Road, Ste. G
	Lagom Cafe LLC	Ole Store Restaurant	1011 St. Olaf Avenue
	Armory Square Event Center LLC	Armory Square Event Center	519 Division Str.
	Northfield Hotel Properties LLC	Fairfield Inn & Suites Northfield	114 Second Str. W.
	5th & Division Street Partners LLC	Reunion	501 Division Str.
	Fraternal Order of Eagles 2242	Northfield Eagles #2242	304 South Water Street
ON-SALE 3.2 & WINE			
	The Hideaway 2.0	The Hide Away	421 Division Street
	George's Vineyard, LLC	George's Vineyard	1160 Highway 3 South
	Basil's Pizza, Inc.	Basil's Pizza	301 S. Water Street
	New Tokyo Grill Inc.	Tokyo Grill	1301 Bollenbacher Drive
OFF-SALE 3.2			
	Northfield 2002 LLC	Cub Foods	2423 South Highway 3
	Holiday Stationstores, LLC	Holiday Stationstore #60	100 N. Water Street
	Kwik Trip, Inc.	Kwik Trip #385	500 Laurel Court
	Northern Tier Retail LLC	Speedway #4316	1115 South Highway 3
	Erickson's Diversified Corp.	Family Fare #330	601 Division Street
COCKTAIL ROOM			
	Loon Liquors, LLC	Loon Liquor Company	115 5th Street West
TAPROOM			
	Tanzenwald Brewing Company, LLC	Tanzenwald Brewing Company	103 North Water Str.
	Imminent Brewing, LLC	Imminent Brewing	519 Division Str. S, Unit 2



Legislation Text

File #: 26-113, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk
Jeff Schroepfer, Chief of Police

Subject:

Consideration of New Liquor License for El Tequila Northfield Inc. DBA El Tequila at 1010 Highway 3 South.

Action Requested:

The Northfield City Council approves a motion to approve the new liquor license including On-Sale Intoxicating Liquor and Sunday Liquor for El Tequila Northfield Inc. dba El Tequila, subject to the following conditions:

1. Liquor licenses will be issued upon receipt of:
 - All required documents
 - Payment of all delinquent taxes, assessments, utility bills or other financial claims of the city
 - Payment of all liquor license fees
 - Approval of the State Alcohol and Gambling Enforcement Division
 - Final inspection of premises

Summary Report:

This item is separate from the liquor license renewals because the owner of El Tequila has sold the business to another member of their family. As a result, the name of the corporation for the business has changed; however, the DBA will remain the same.

Pursuant to City Code, a public hearing is not required when the exact location has held a liquor license within the previous 12 months. It has been City protocol, when an establishment is transferred to another family member and there have been no compliance or enforcement issues at the location, to forego the public hearing for that premises. The Police Department completed the required background check on the new owners and identified no issues or concerns.

The City Council is being asked to consider the new liquor license request. City staff checks applications for compliance, which covers the provisions of Minnesota State law and City Code. These provisions include:

- Background investigations on licensees
- Review of premises layout
- Review of liquor law violations for the previous five years
- Review of insurance certificates
- Review of delinquent utilities, taxes, assessments or other financial claims

Periodically questions are raised regarding statutory restrictions on the number of on-sale intoxicating liquor licenses that may be issued in Northfield. If this license is approved, Northfield will have 18 on-sale intoxicating liquor license holders. Northfield is a city of the second class and therefore may issue not more than 18 on-sale intoxicating liquor licenses, subject to very broad exclusions. The applicable statute is 340A.413, Subd. 1 (3). However, 340A.413, Subd. 4, excludes the following from the restrictions stated in Subd. 1:

- clubs
- restaurants
- establishments that are licensed to sell wine under section 340A.404, Subd. 5
- theaters that are issued licenses under section 340A.404
- hotels, and
- bowling centers

The existing on-sale intoxicating liquor licenses in Northfield fall within the categories noted above and are therefore excluded from the statutory limitation.

Once approved by the City Council, the license will be forwarded to the Minnesota Department of Public Safety - Alcohol and Gambling Enforcement Division (DPS-AGE) for review and approval. Licenses will be issued upon receipt of all required documentation, payment of any delinquent amounts, successful completion of background checks, and completion of a pre-issuance walk-through of the facility.

Alternative Options:

None.

Financial Impacts:

City liquor licenses are \$3,000 for on-sale intoxicating and \$200 for Sunday liquor for a total of \$3,200. The license fees will not be prorated as this new license is in our regular licensing period of April 1, 2026 through March 31, 2027.

Tentative Timelines:

If approved, certification and license application will be sent to the Department of Public Safety Alcohol & Gambling Enforcement Division for review and approval. Once the Alcohol & Gambling Division approves the license, final documents are submitted, and the final inspection of the premises has been completed, the liquor licenses will be issued.



Legislation Text

File #: 26-114, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
City Administrator

From: Lynette Peterson, City Clerk

Consider a motion approving the lower-potency hemp edible retailer application for Northfield Inc. dba Downtown Tobacco, 429 S. Division Street.

Action Requested:

The Northfield City Council is asked to approve a motion approving the lower-potency hemp edible retailer registration for Northfield Inc. dba Downtown Tobacco, 429 S. Division Street.

Summary Report:

The applicant, Downtown Tobacco, has submitted a complete application for a lower-potency hemp edible (LPHE) retailer registration to sell qualifying lower-potency hemp edibles as permitted under Minnesota law and the City of Northfield Code. The application has been reviewed by Community Development, the Police Department, and the City Clerk's office for compliance with applicable state and local requirements.

Lower-potency hemp edibles are regulated by the State of Minnesota through the Minnesota Office of Cannabis Management (OCM) and by the City of Northfield through local registration and zoning standards. The City's role includes verification of zoning compliance, business registration, and adherence to operational standards adopted by ordinance.

Retailers of LPHE products must obtain both local approval from the City and an active LPHE retailer license with the Minnesota Office of Cannabis Management prior to commencing sales.

Retailers of LPHE products must comply with all applicable statutes, rules, and guidance issued by the Minnesota Office of Cannabis Management, including but not limited to:

- Product potency limits and ingredient restrictions;
- Packaging and labeling requirements;
- Age verification requirements (21+);
- Prohibition on marketing to minors;
- Product sourcing, testing, and recordkeeping requirements; and
- Applicable advertising, storage, and operational standards.

City Code provisions regulate LPHE retailers with respect to:

- Zoning and land use compliance;
- Separation distances from sensitive land uses, if applicable;
- Local registration requirements;
- Compliance with nuisance, signage, building, fire, and operating standards; and

- Ongoing cooperation with inspections and enforcement.

The proposed business location is within a zoning district that permits retail tobacco and specialty retail sales. Staff has reviewed the location and finds it to be compliant with the City’s zoning regulations for LPHE retail. Staff reviewed the submitted application materials, including:

- Business registration documentation;
- Proof of compliance with OCM requirements;
- Floor plan and description of business operations; and
- Attestation regarding age-restricted sales and compliance with state potency limits.

The applicant has provided all required documentation and paid the applicable registration fees. The Northfield Police Department reviewed the application and reported no outstanding concerns related to the applicant or proposed operation at this time.

The applicant has affirmed that:

- All LPHE products sold will comply with OCM potency limits and labeling requirements;
- Products will be stored and displayed in compliance with City Code; and
- Sales will be restricted to individuals age 21 and over, with age verification procedures in place.

The application for Downtown Tobacco is complete and meets the requirements of City Code. The proposed location is appropriately zoned for the requested use. The applicant has demonstrated the ability and intent to comply with OCM regulations governing lower-potency hemp edibles. No adverse impacts to public health, safety, or welfare have been identified through staff review. The applicant has received approval of a LPHE retailer license from the OCM subject to local approval of the retail registration.

This staff report summarizes applicable regulatory requirements but does not replace or supersede the requirements of state law, OCM rules, or the City of Northfield Code, all of which remain fully enforceable.

Staff recommends approval of the LPHE retailer registration for Downtown Tobacco, subject to the following conditions:

1. The registration shall be contingent upon continued compliance with all requirements of the Minnesota Office of Cannabis Management and the City of Northfield Code.
2. The applicant shall maintain their OCM-issued LPHE retailer license.
3. The registration may be suspended or revoked upon violation of state law, OCM rules, or City Code provisions.
4. The applicant shall permit inspections by City staff and law enforcement as authorized by law.
5. Any change in ownership, location, or business operations related to hemp-derived products shall require updated City approval.

Alternative Options:

N/A

Financial Impacts:

The City receives a \$125 application fee annually for LPHE retail operations endorsement.

Tentative Timelines:

Following City approval, the applicant must submit proof of local authorization to the Minnesota Office of Cannabis Management for final activation of the state LPHE retailer license. The applicant may not commence sales until both local approval and state registrations are active.



Legislation Text

File #: 26-115, **Version:** 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council

From: Finance Director, Brenda Angelstad

2025 Fourth Quarter Investment Update

Action Requested:

Discussion only.

Summary Report:

Attached is the Fourth Quarter 2025 Investment Update. The Investment Update is prepared by PFM Asset Management.

Alternative Options:

Financial Impacts:

Included in background materials.

Tentative Timelines:

Investment Updates are submitted quarterly.

CITY OF NORTHFIELD

Investment Performance Review For the Quarter Ended December 31, 2025

Client Management Team

Danny A. Nelson, Director
Michael P. Downs, CFA, Portfolio Manager

PFM Asset Management A division of U.S. Bancorp Asset Management, Inc

800 Nicollet Mall, 4th Floor
Minneapolis, MN 55402
612-371-3747

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

NOT FDIC INSURED : NO BANK GUARANTEE : MAY LOSE VALUE

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Agenda

- Market Update
- Account Summary
- Portfolio Review

Market Update

Current Market Themes



- ▶ U.S. economy remains resilient but government shutdown obscures data
 - ▶ Inflation print likely biased lower due to data collection gaps and technical adjustments
 - ▶ Unemployment rate trends higher with net new job creation near zero
 - ▶ Strong consumer and business spending, along with steadier trade dynamics, support growth



- ▶ The Fed lowered the target rate by 50 basis points in the fourth quarter to 3.50-3.75%
 - ▶ Fed Chair Powell acknowledged ongoing challenges in achieving the Fed's dual mandate of maximum employment and price stability
 - ▶ The Fed's December "dot plot" indicates 25 bps of cuts in both 2026 and 2027, but the wide dispersion in underlying projections highlights differing views on path forward
 - ▶ Markets view policy is skewed towards additional easing assuming a more dovish Chair takes office in mid-2026

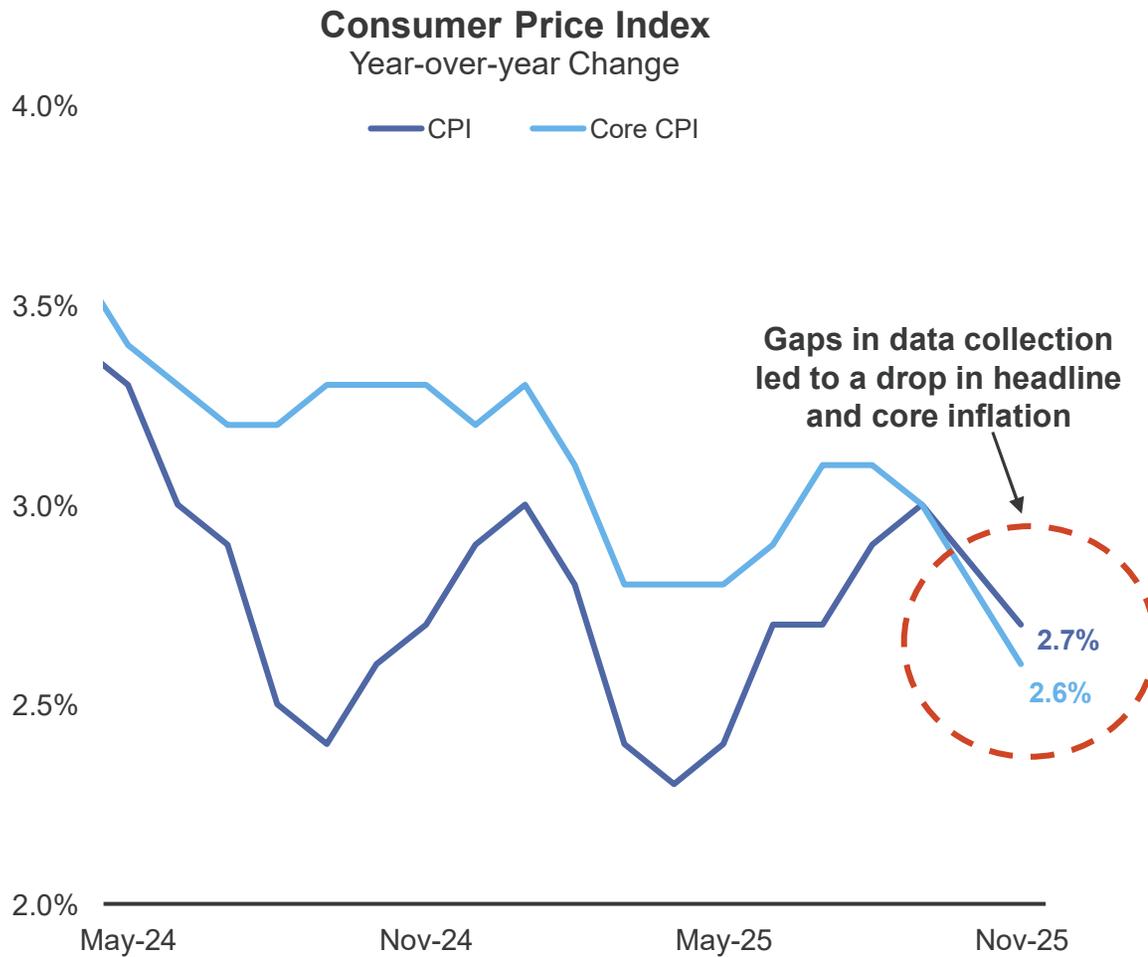


- ▶ Treasury yield curve continues to steepen but remains inverted inside 2 years
 - ▶ Front end Treasury yields moved lower during the fourth quarter on Fed rate cut expectations
 - ▶ Yields were range bound as volatility waned into year end
 - ▶ Credit spreads widened marginally but remain near historically narrow levels

Source: Details on market themes and economic indicators provided throughout the body of the presentation. Bloomberg Finance L.P., as of December 31, 2025.

Data Distortions Bias Inflation Lower

Fed Chair Powell: "The data may be distorted ... because [it] was not collected in October and half of November."



Price Increases For Key Goods

Legend: ■ 3-Month Annualized Inflation Rates (Sep-25), ■ 2024

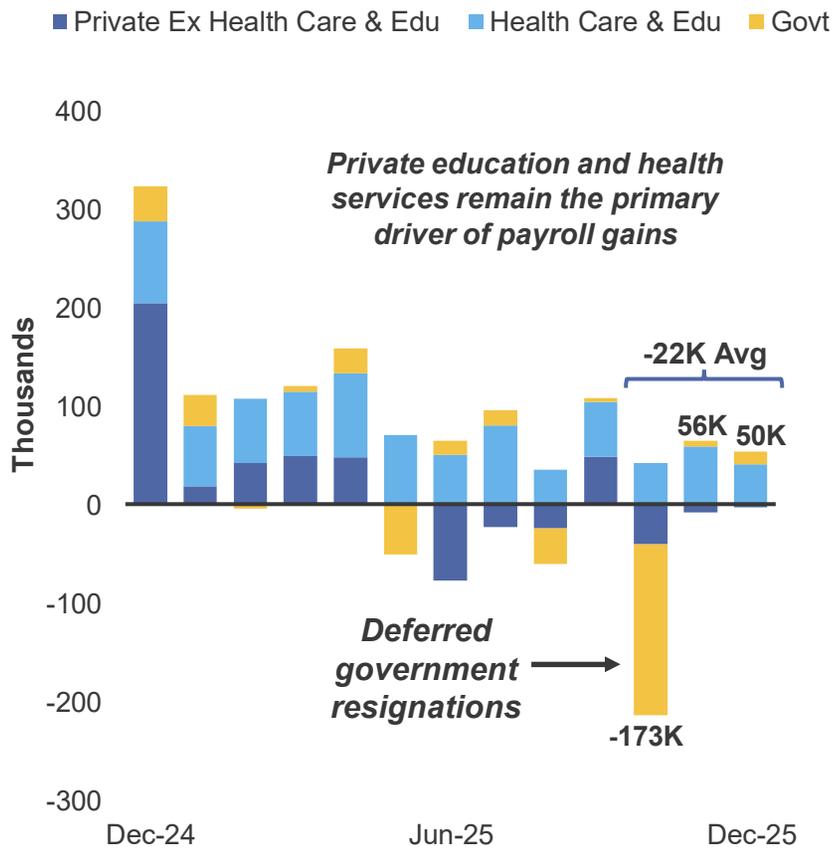
Category	3-Month Average	2024
Home Furnishings	+4.1%	-0.9%
Apparel	+5.3%	+1.2%
Transportation	+3.1%	-1.2%
Food at Home	+3.2%	+1.8%
Energy	+4.6%	-0.5%

Source: FOMC Chair Jerome Powell Press Conference, December 10, 2025. Bureau of Labor Statistics and Bloomberg Finance L.P. as of November 2025.

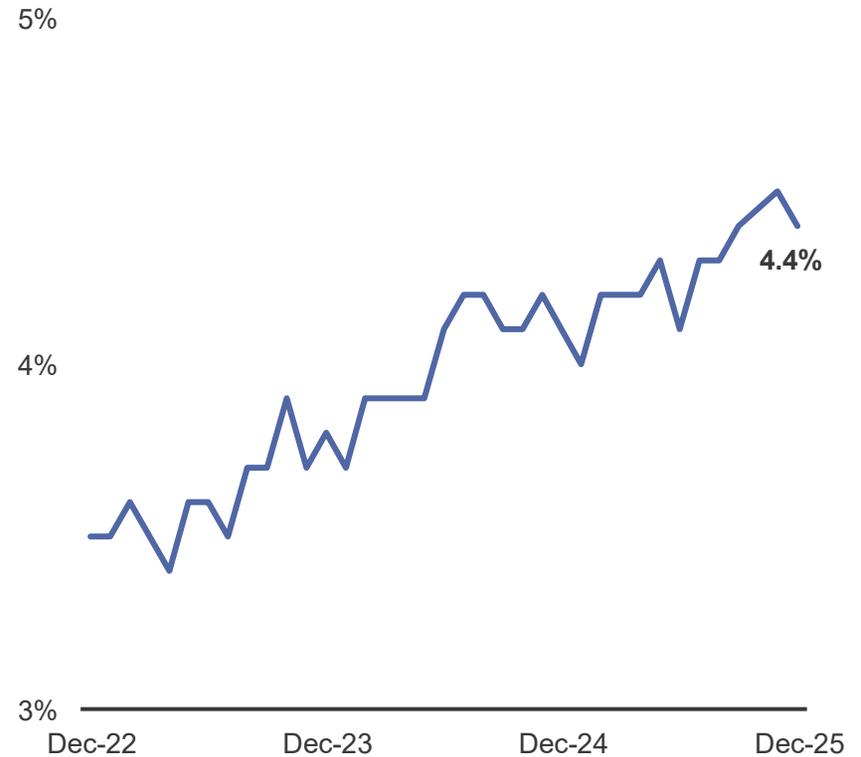
Labor Market Continues to Cool

Fed Chair Powell: “[S]upply of workers has also gone way down, so the unemployment rate hasn’t moved that much. It is a labor market that seems to have significant downside risks...”

Monthly Change In Nonfarm Payrolls



Unemployment Rate

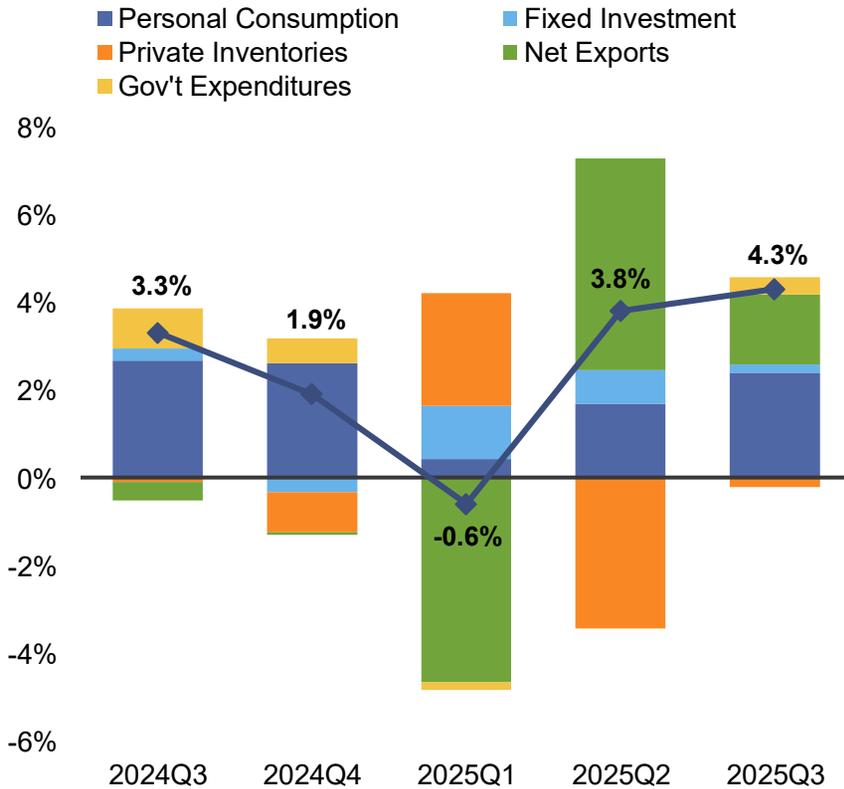


Source: FOMC Chair Jerome Powell Press Conference, December 10, 2025. Bureau of Labor Statistics and Bloomberg Finance L.P. as of December 2025.

K-Shaped Economy

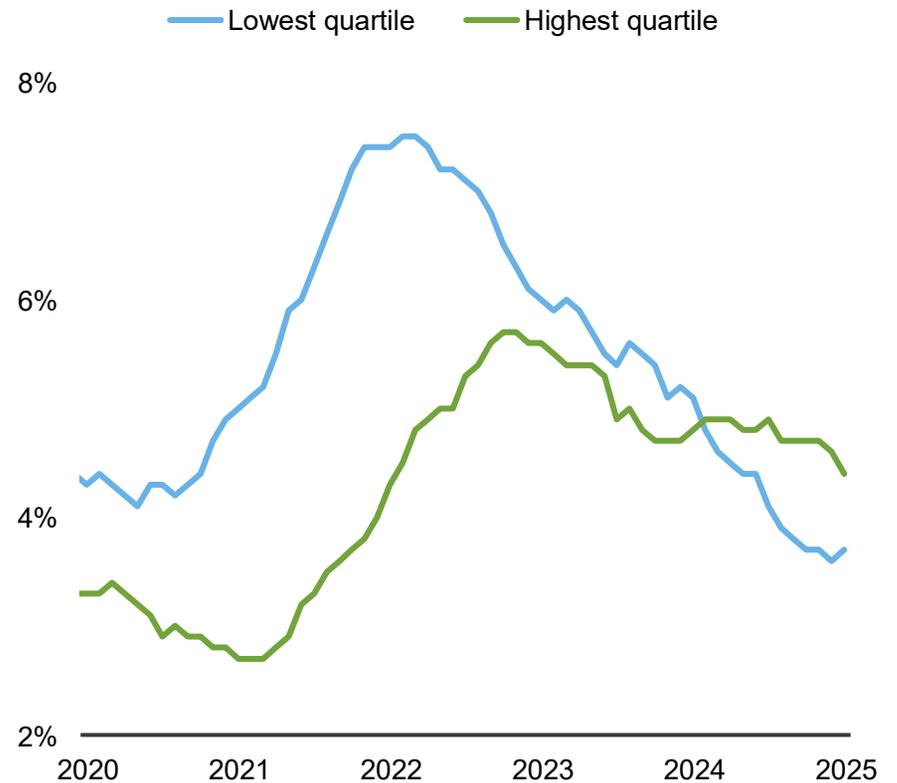
Fed Chair Powell: "[T]he top third [of earners] accounts for way more than a third of the consumption ... So it's a good question how sustainable that is."

U.S. Real GDP Contributors and Detractors



Wage Growth by Income Quartiles

Atlanta Fed Wage Growth Tracker



Source: FOMC Chair Jerome Powell Press Conference, December 10, 2025. Bloomberg Finance L.P. and Bureau of Economic Analysis, as of September 2025 (left). Federal Reserve Bank of Atlanta, as of September 2025 (right).

Factors Shaping the Economic Outlook



Negative

- ▶ Net new job creation nears zero
- ▶ Increasing retail credit card balances
- ▶ Rising student loan delinquencies
- ▶ Planned federal spending cuts



Neutral

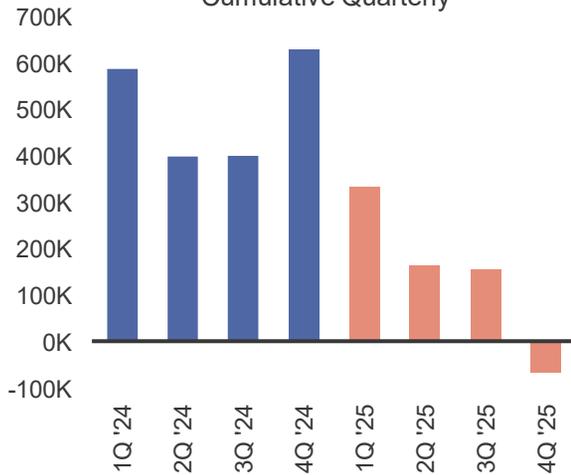
- ▶ Services disinflation
- ▶ Slower tariff-based inflation passthrough
- ▶ Stabilizing credit card delinquencies



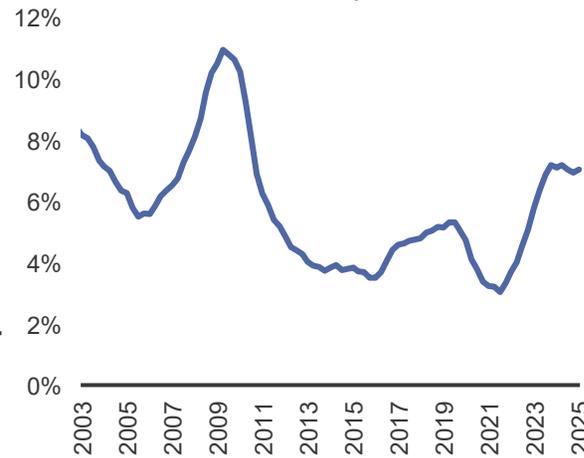
Positive

- ▶ Easing Fed Policy
- ▶ Fiscal tailwinds from tax and reconciliation bill
- ▶ Resilient consumer spending
- ▶ Positive real disposable personal income growth
- ▶ Corporate fundamentals

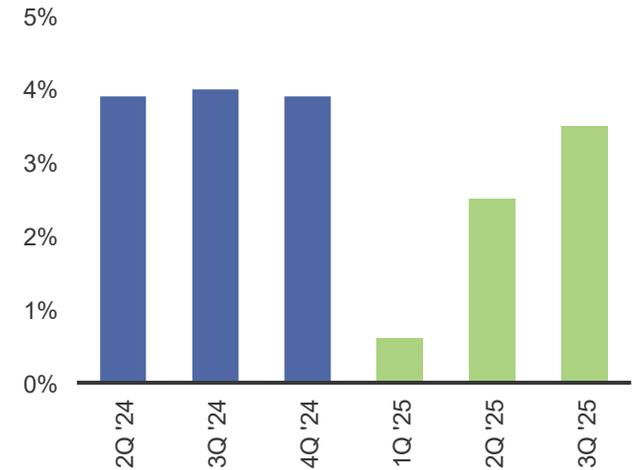
Nonfarm Payrolls
Cumulative Quarterly



Credit Card Delinquencies
90+ Days



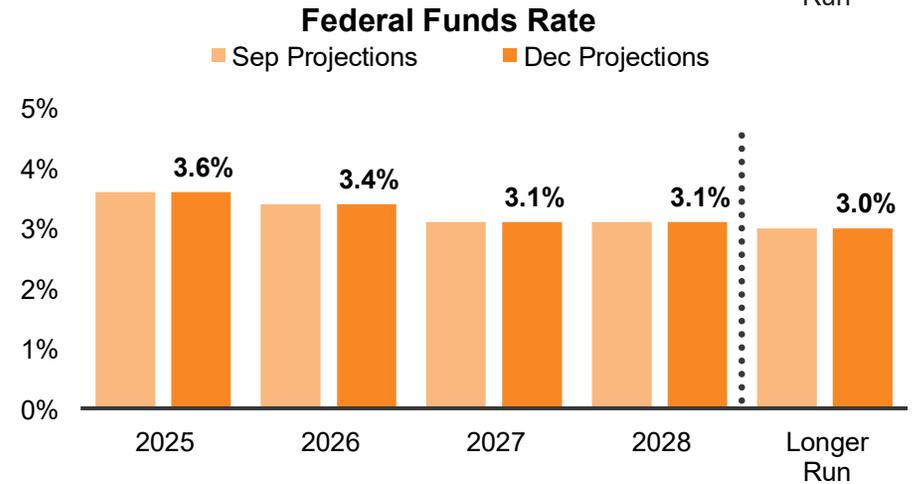
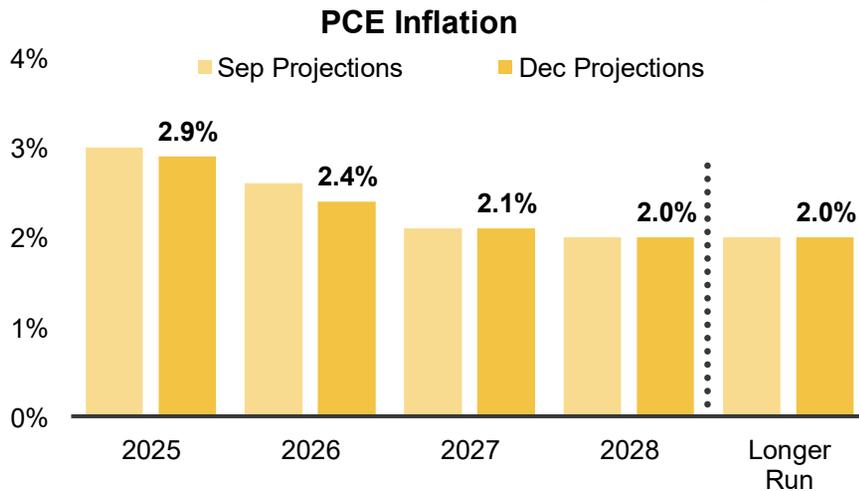
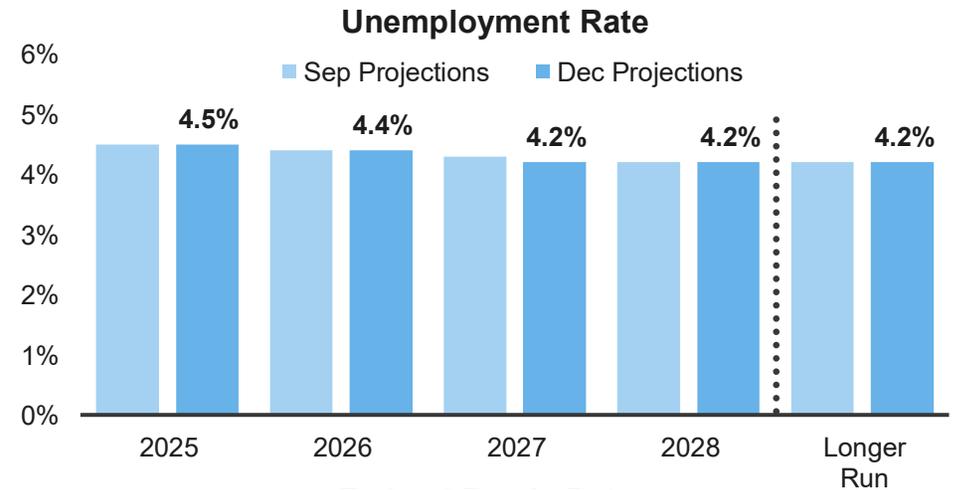
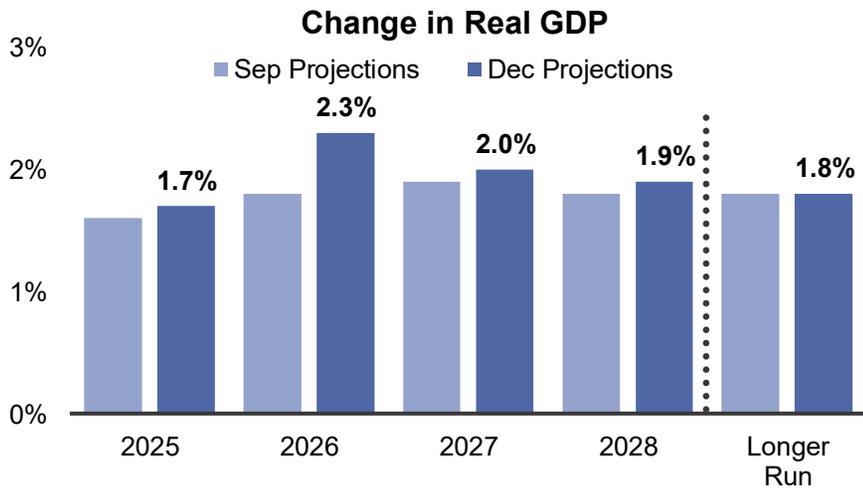
Personal Consumption
Quarter-Over-Quarter Change



Source: Bloomberg Finance L.P., Bureau of Labor Statistics as of December 2025, Federal Reserve Bank of New York as of September 2025, and Bureau of Economic Analysis as of September 2025.

Fed's Updated Summary of Economic Projections

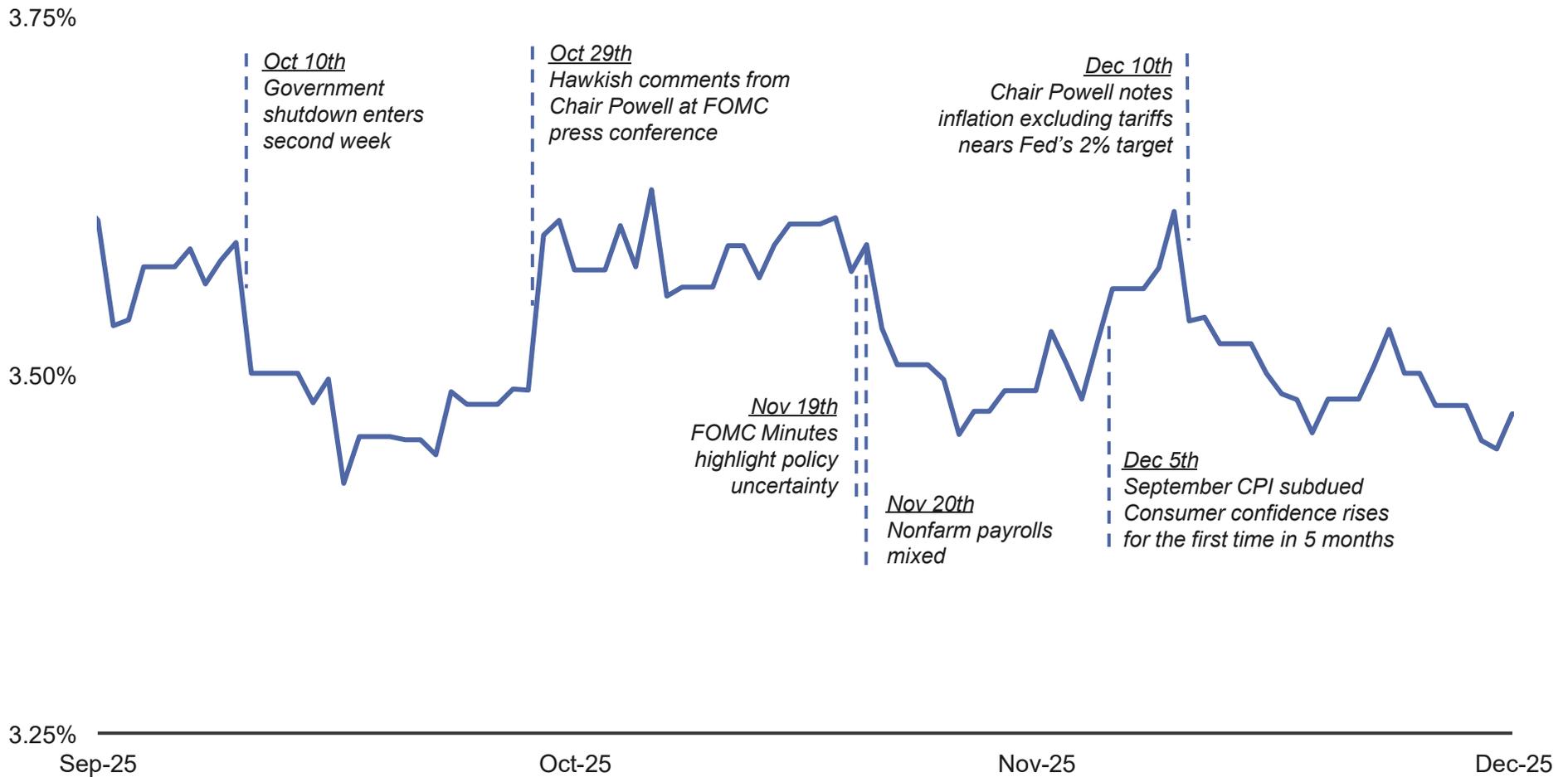
Fed Chair Powell: "[T]he baseline [expectation] would be solid growth next year" ... "[We] feel like we have made progress this year in nontariff-related inflation."



Source: FOMC Chair Jerome Powell Press Conference, December 10, 2025. Federal Reserve, latest median economic projections, as of December 2025.

Treasury Yields Range Bound As Volatility Wanes

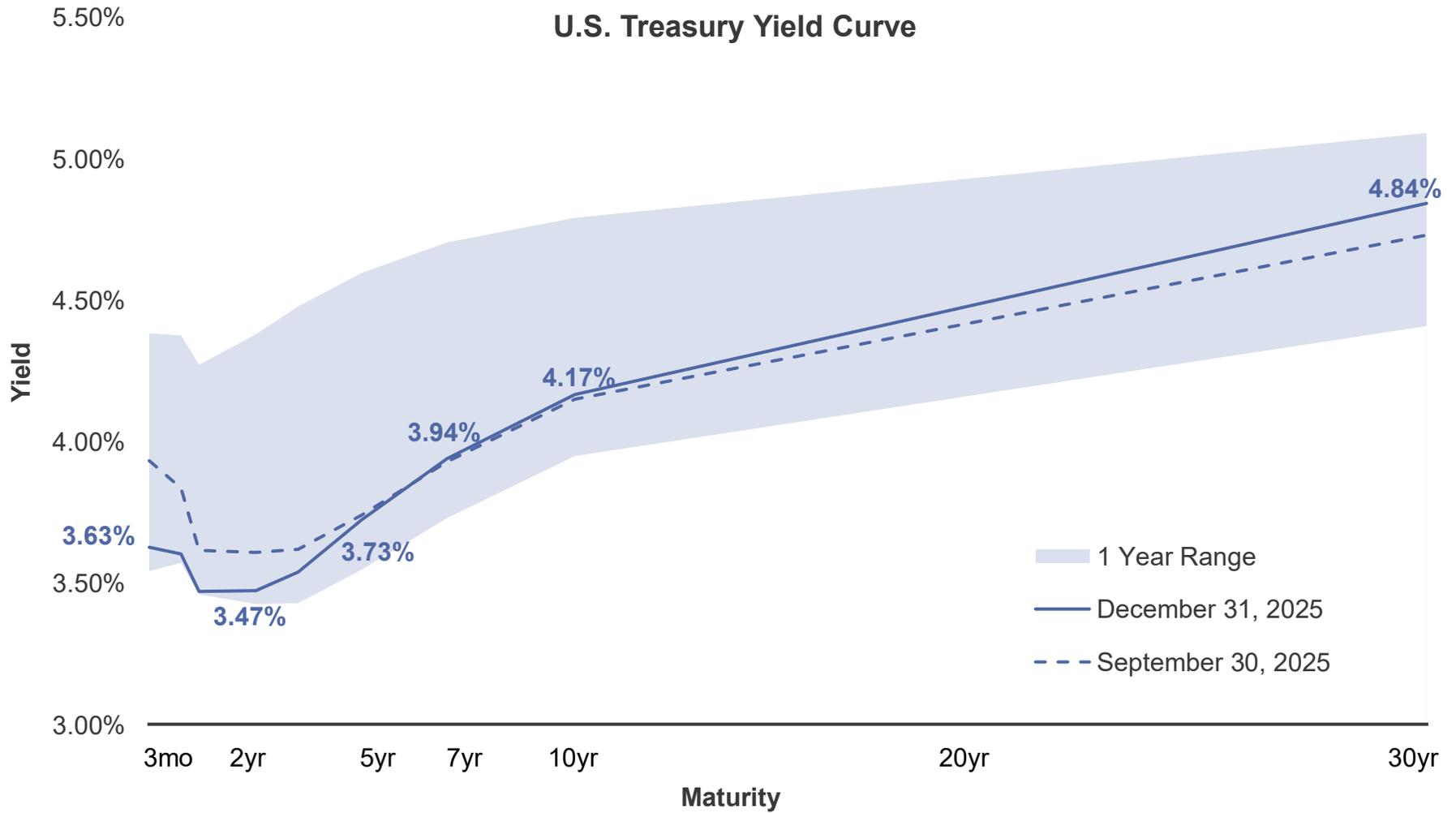
2-Year U.S. Treasury Yield September 30, 2025 – December 31, 2025



Source: Bloomberg Finance L.P., as of December 31, 2025.

Treasury Yield Curve Nears Dis-inversion

U.S. Treasury Yield Curve



Source: Bloomberg Finance L.P., as of December 31, 2025.

Sector Yield Spreads

1-5 Year Yield Spreads

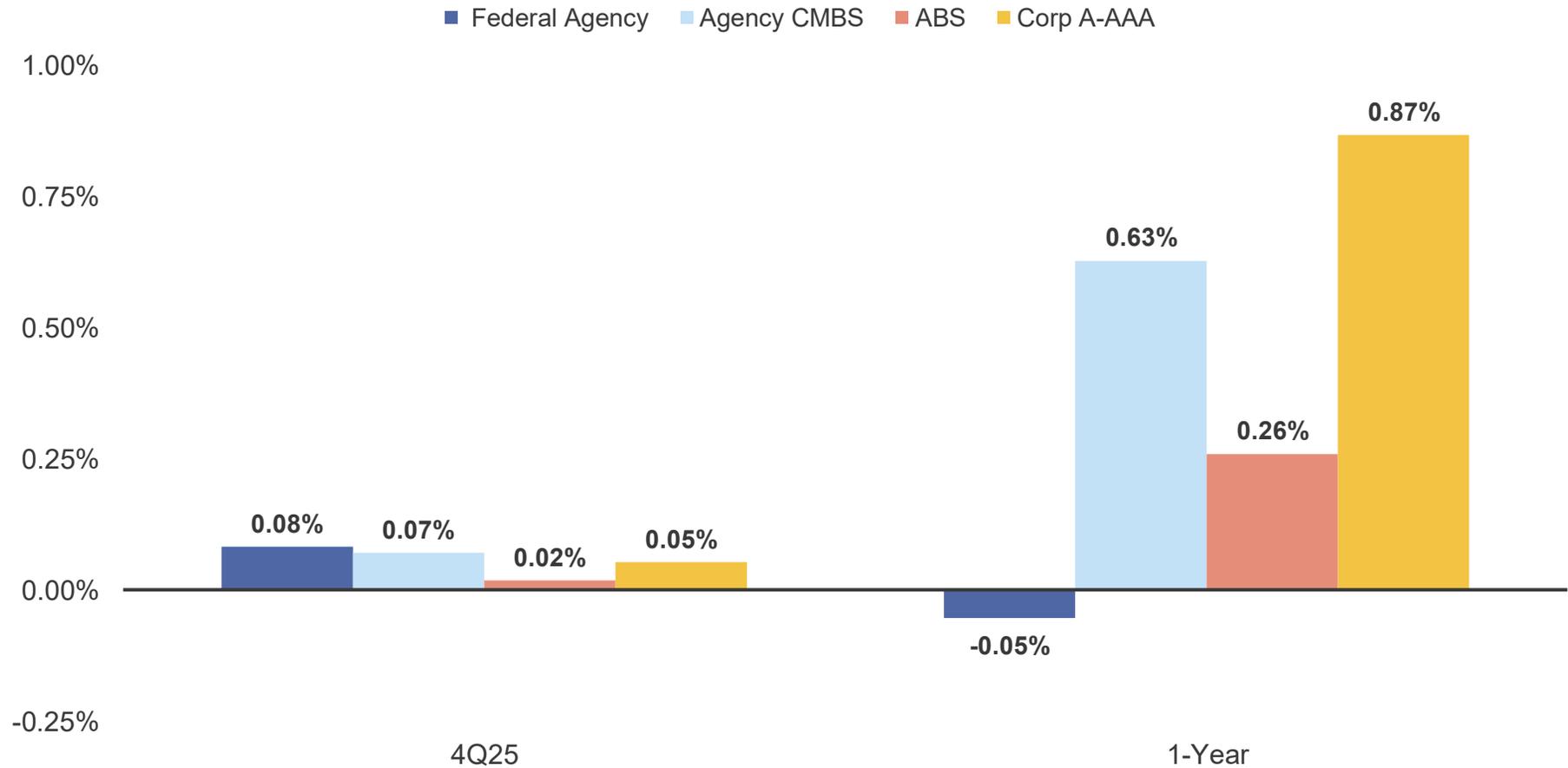
■ 2025 Range ● Dec-25 Spread



Source: ICE BofA 1-5 year Indices via Bloomberg Finance L.P. as of December 31, 2025. Spreads on ABS and MBS are option-adjusted spreads based on weighted average life; spreads on agencies are relative to comparable maturity Treasuries.
 CMBS is Commercial Mortgage-Backed Securities and represented by the ICE BofA Agency CMBS Index.
 Mortgage Backed is the ICE BofA US Mortgage-Backed Securities Index.

Fixed-Income Index Excess Returns

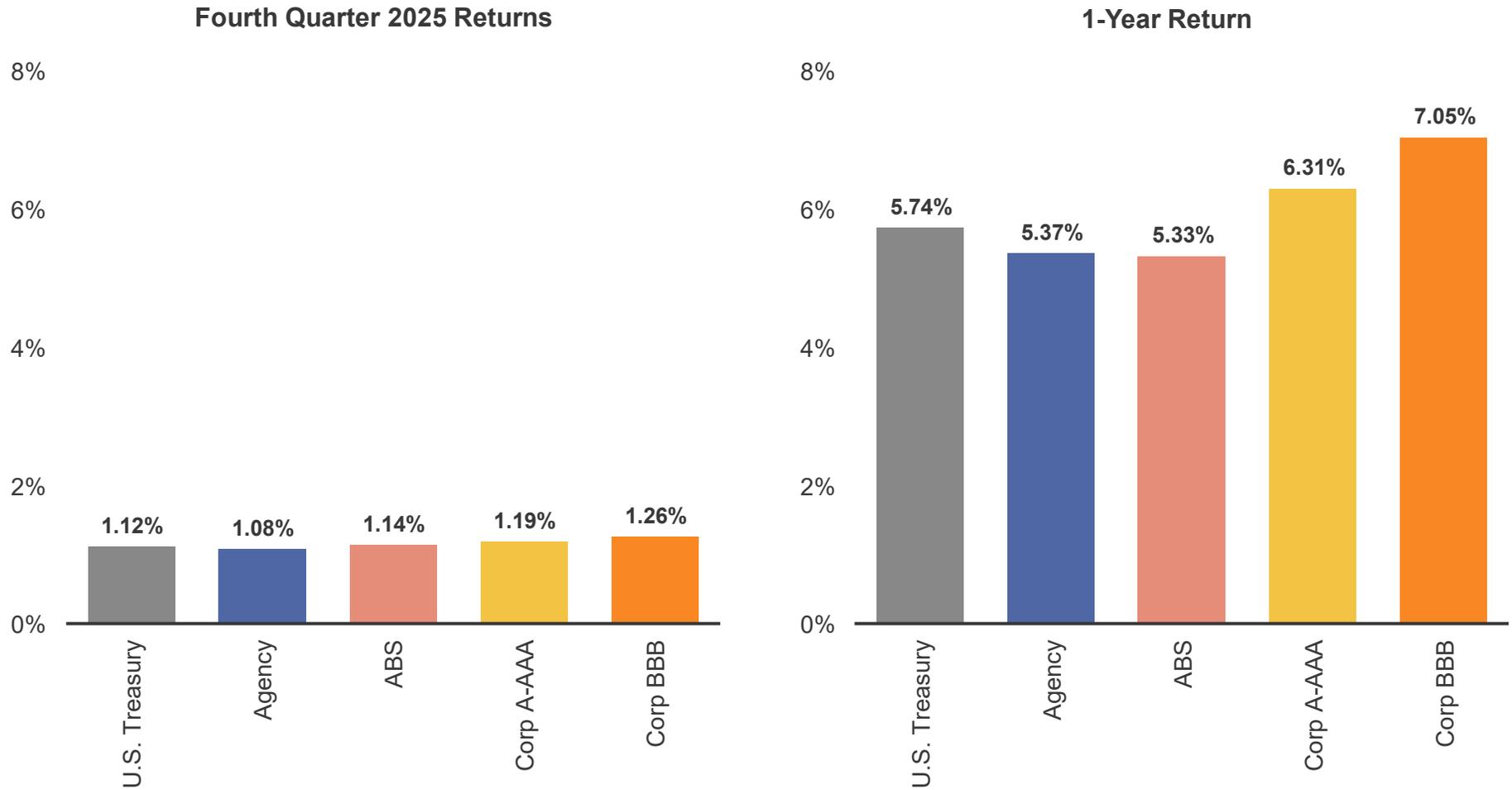
Excess Returns 1-5 Year Indices



Source: ICE BofA Indices. ABS indices are 0-5 year, based on weighted average life. Agency CMBS represented by ICE BofA CMBY Index. As of December 31, 2025.

Fixed-Income Index Total Returns in 4Q 2025

1-5 Year Indices



Source: ICE BofA Indices. ABS Indices are 0-5 year, based on weighted average life. As of December 31, 2025.

Treasury Yields Remain Above Historical Averages

2-Year Treasury Yield



Source: Bloomberg Finance L.P., as of December 31, 2025.

Government Sector Strategy

AGENCY BULLETS



Reduce allocations

Summary:

- Spreads remain rich, especially in the 1–7y area, trading near or through Treasuries
- Limited issuance outside of 12 months continues to keep spreads narrow

Outlook:

- Spreads expected to remain tight
- Opportunistically sell for rebalancing or swaps into new issue across sectors
- Continue monitoring ongoing privatization efforts of Fannie Mae and Freddie Mac

CALLABLE AGENCIES



Reduce allocations

Summary:

- Front-end spreads have widened recently on an uptick in volatility and secondary supply
- Activity remains elevated versus 1H25 as redemptions drive more issuance
- Valuations remain rich across the front end

Outlook:

- Evaluate callables cautiously with a preference for longer lockouts

SUPRANATIONALS



Reduce allocations

Summary:

- Spreads remain near historic lows with 1-5y maturities offering 5-10 bps over comparable federal agency bullets
- Flat spread curve favors shorter maturities
- Bonds continue to be well bid

Outlook:

- We expect more new issue supply in January and February
- Continue evaluating new issues, especially for constrained accounts
- Opportunistically sell for rebalancing or sector rotation

● Current outlook



Statements and opinions were developed based on our independent research with information obtained from Bloomberg. The views expressed within this material constitute the perspective and judgment of PFM Asset Management at the time of distribution (12/31/2025) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management cannot guarantee its accuracy, completeness, or suitability.

Corporate Sector Strategy

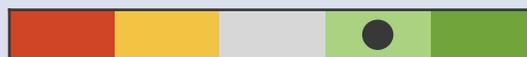
OVERALL		<p>Short (<5 year) Corporates: Maintain flexibility to add / swap as opportunities arise</p> <p>Longer Corporates: Maintain underweight (contribution to duration) vs. benchmarks</p>
FINANCIALS		
INDUSTRIALS		

Fundamentals:



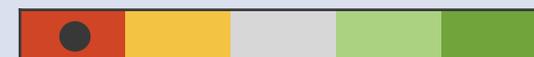
- Corporate balance sheets remain strong and default risk is low
- Revenue and EBITDA growth is solid but margins have softened
- Increased M&A activity poses idiosyncratic risks but is not expected to pressure spreads
- Economic backdrop remains supportive with recession risks appearing limited
- Risks include slower earnings growth, sticky inflation, and less accommodative Fed
- Political uncertainty and potential punitive policies could weigh on sentiment

Technicals:



- Supply expected to be heavy in 2026 given M&A activity and increasing AI capex
- Domestic demand remains strong given relative attractiveness of yields levels
- Foreign demand is mixed given lower yield differentials and high but declining hedging costs
- Short-term credit supported by increased demand from money market investors extending and long duration investors shortening
- Secondary market liquidity remains healthy, supporting tactical adjustments
- Lower yields and higher supply are main risks

Valuations:



- Short-term credit spreads have remained in narrow range for past 6 months
- Longer-duration credit is extremely rich with spreads near the tightest levels since late '90s
- Spread breakevens are snug on the long end yet favorable on the front end over a 1-year horizon
- Corporate credit curve remains flat and are expected to steepen on long end
- All-in yields remain elevated

● **Current outlook**



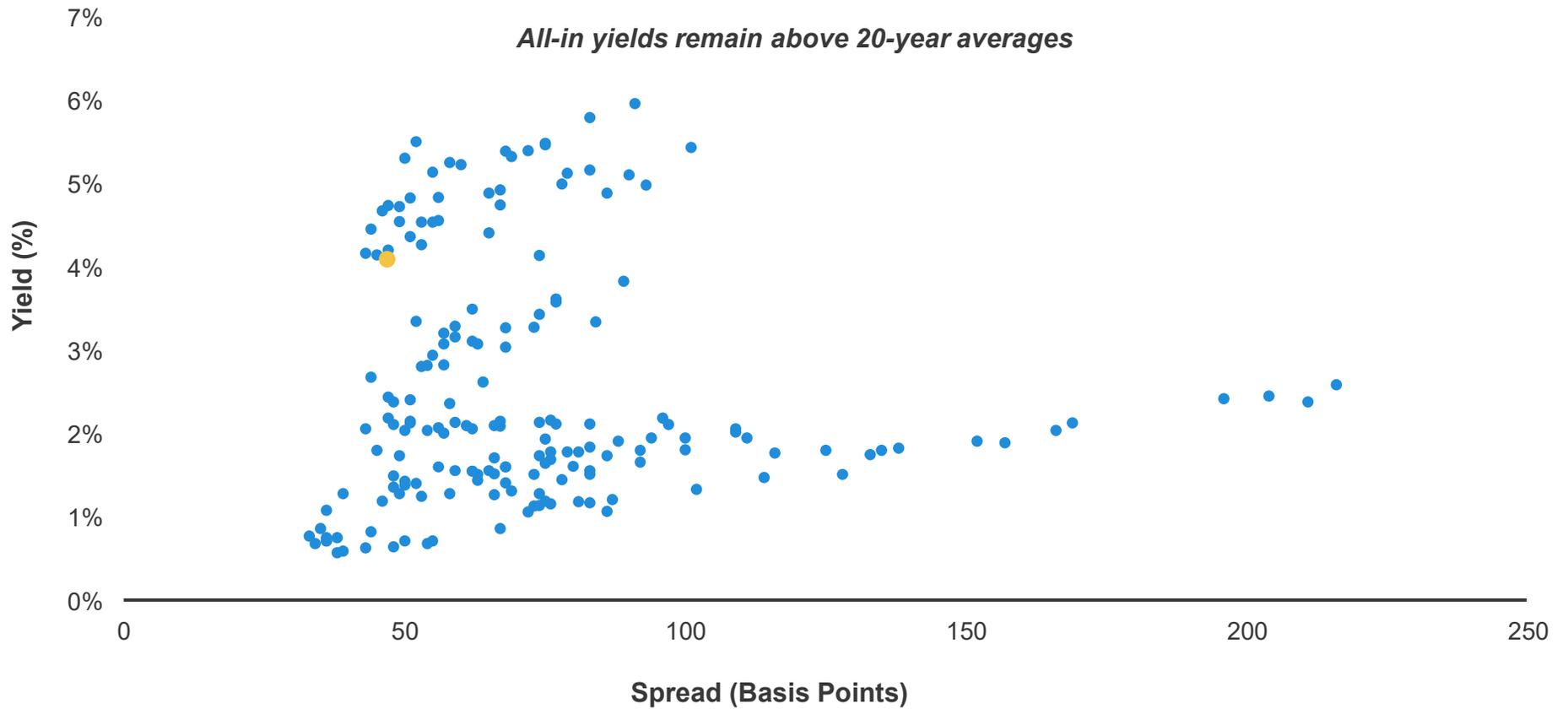
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Corporate Index Yield vs OAS (2010 – 2025)

1-5 Year U.S. Corporate AAA-A

Dec 2010 – Dec 2025

● Dec-25



Source: Bloomberg Finance L.P., ICE BofA Indices. Spread is option adjusted spread (OAS). Monthly data from December 2010 to December 2025.

Securitized Sector Strategy

AGENCY MBS



Maintain target allocations

Summary:

- Prepayments have begun to moderate after picking up last quarter
- 2026 net supply is projected to increase modestly
- Increase in demand from banks and government agencies supportive of technicals

Outlook:

- Maintain allocations favoring near-the-money coupons in 15- and 30-yr structures
- Look to take advantage of any increases in volatility

AGENCY CMBS



Reduce through attrition

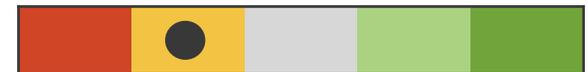
Summary:

- Spreads mostly range-bound near historically narrow levels
- Fundamentals are weak but stabilizing with soft rent growth and moderately high vacancies
- Secondary market activity remains light with heavy dealer inventory

Outlook:

- New issue remains robust
- Valuations are well inside historical averages
- Sector expected to perform well if/when volatility increases

ASSET-BACKED



Reduce through attrition

Summary:

- Prime ABS fundamentals remain stable
- Credit metrics have normalized and structures remain resilient to recession scenarios
- Decline in all-in yields may lead to spread widening and softer demand

Outlook:

- Supply expected to be well digested, limiting new issue attractiveness
- Carry expected to be driver of excess returns
- Evolution of labor market and economy remain key risks

● Current outlook



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Fixed-Income Sector Commentary – 1Q 2026

Sector	Our Investment Preferences
COMMERCIAL PAPER / CD	
TREASURIES	
T-Bill	
T-Note	
FEDERAL AGENCIES	
Bullets	
Callables	
SUPRANATIONALS	
CORPORATES	
Financials	
Industrials	
SECURITIZED	
Asset-Backed	
Agency Mortgage-Backed	
Agency CMBS	
MUNICIPALS	



Fixed-Income Sector Commentary – 4Q 2025

- ▶ The **Federal Open Market Committee (FOMC)** lowered the target range for the federal funds rate by 50 bps in Q4 but noted continuing challenges to achieving its dual mandate of maximum employment and stable prices.
- ▶ The **U.S. Treasury** yield curve steepened in response to the Fed as yields on the short end fell more than intermediate (2- to 5-year) maturities. Returns across 1-3, 1-5, and 1-10 Treasury benchmarks were similar over the quarter. Yields on longer-maturity securities increased, hurting performance for longer indices lower.
- ▶ **Federal Agency & supranational** issuance remained limited, keeping spreads narrow and excess returns muted. The ongoing privatization efforts of Fannie Mae and Freddie Mac remain a focus, though no substantial progress has been shared publicly
- ▶ **Investment-Grade (IG) corporate** bonds generated modest excess returns as spreads were relatively stable over the quarter. Lower-quality led performance, supported by strong investor demand. Positive carry remained the primary driver of returns.
- ▶ Spreads on **Asset-Backed Securities** widened marginally, keeping excess returns modest. Auto loan collateral marginally outperformed credit receivables.
- ▶ **Agency-backed mortgage-backed securities (MBS)** generated solid excess returns in Q4 and were a consistent top performer during the second half of the year. Longer-duration mortgages (30-year) outperformed shorter-duration (15-year) collateral. Lower bond volatility over the past few months continues to serve as a tailwind to the sector. **Agency-backed commercial MBS (CMBS)** also generated positive excess returns for the quarter but continue to lag residential MBS.
- ▶ **Short-term credit** (commercial paper and negotiable bank CDs) yield spreads remained attractive over the quarter. Month-end funding pressures pushed repo rates above the upper bound of the federal funds rate, which created opportunities to add overnight repo and floating rate securities tied to SOFR.

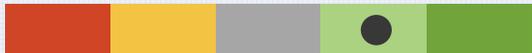
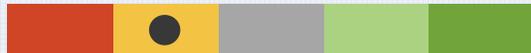
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Fixed-Income Sector Outlook – 1Q 2026

- ▶ **U.S. Treasury** yields remain reasonably attractive and near fair value. For shorter duration strategies, we prefer a modestly longer duration stance as we expect Fed policy to have a more direct impact on front-end yields. For longer duration strategies, we will maintain a curve steepening bias by modestly underweighting the long end of the curve.
- ▶ **Federal Agency & Supranational** spreads are likely to remain at tight levels. Government-only accounts may find occasional value on an issue-by-issue basis.
- ▶ **Taxable Municipals** continue to present limited opportunity due to an ongoing lack of supply and strong demand which is keeping yields low. We do not expect this to change in the near term.
- ▶ **Investment-Grade (IG) Corporate** bond fundamentals remain stable with technicals supportive of the sector. All-in yields remain reasonably attractive, though stretched valuations continue to argue for discipline and caution. We will continue to look for opportunities across new issue and secondary markets.
- ▶ **Asset-Backed Securities** fundamentals remain within expectations while credit enhancements remain robust. We expect supply to be well-digested, limiting new issue attractiveness. Household balance sheets for prime borrowers remain healthy, though further cooling in the labor market remains a risk. We expect spreads to remain stable with carry the driver of excess returns into 2026.
- ▶ **Mortgage-Backed Securities** is expected to increase modestly in 2026 and could present opportunity should spreads widen from current narrow levels. We may look to add to the sector on any increases in volatility.
- ▶ **Short-term credit** (commercial paper and negotiable bank CDs) spreads in Q1 are expected to be primarily driven by the FOMC's monetary policy decisions. We have a bias for longer weighted average maturities due to the flatness of the yield curve. Longer-maturity fixed rate securities are also an opportunity entering 2026 given positive carry and the potential for further Fed rate cuts.

The views expressed within this material constitute the perspective and judgment of PFM Asset Management at the time of distribution (12/31/2025) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management cannot guarantee its accuracy, completeness, or suitability..

Factors to Consider for 6-12 Months

<p>Monetary Policy (Global):</p>  <ul style="list-style-type: none"> • The Fed cut rates by 50 bps in Q4 but noted continuing challenges to achieving its dual mandate of maximum employment and stable prices. • The “dot plot” indicates 25 bps of projected cuts in both 2026 and 2027, but the wide dispersion underscores growing differences of opinion. • Markets view policy risks as skewed towards additional easing assuming a more dovish Chair takes office in mid-2026 as expected. • Most major central banks have continued easing with the BOJ being the notable exception. 	<p>Economic Growth (Global):</p>  <ul style="list-style-type: none"> • Strong consumer and business spending and steadier trade dynamics continue to fuel economic growth. • The effects of U.S. government shutdown are expected to be temporary and fully recouped in 1Q26. • Benefits from the tax and reconciliation bill and increases in anticipated AI capex are expected to support growth in 2026. 	<p>Inflation (U.S.):</p>  <ul style="list-style-type: none"> • While headline inflation moved lower in Q4, significant gaps in data collection due to the U.S. government shutdown likely biased the data lower. • Lower shelter inflation continues to support disinflation going forward although goods prices continue to experience tariff passthroughs. • Fed Chair Powell noted inflation excluding tariffs is near 2%, suggesting the Fed is looking through these effects.
<p>Financial Conditions (U.S.):</p>  <ul style="list-style-type: none"> • Financial conditions eased further as corporate earnings exceeded expectations and tariff concerns abated. • Equities reached new all-time highs, credit spreads remain tight, and volatility remains low. • Fiscal uncertainty and geopolitical risks could reintroduce tighter financial conditions over the next 6-12 months. 	<p>Consumer Spending (U.S.):</p>  <ul style="list-style-type: none"> • Consumer confidence sank given a more pessimistic views of the labor market, particularly among lower-income cohorts. • Consumer activity remained resilient through the holiday shopping season, highlighting the disconnect between sentiment and actual activity. • Consumer spending is dominated by higher-income cohorts who benefit from elevated wage growth, strong equity markets, and home price appreciation. • A significant correction in the equity market or a material slowdown in the labor market are the largest threats to consumer spending. 	<p>Labor Markets (U.S.):</p>  <ul style="list-style-type: none"> • Labor market conditions continued to cool with net new job creation close to zero with gains concentrated in the healthcare sector. • The breakeven employment level to keep pace with labor force growth has fallen. Initial jobless claims and layoff rates remains low, easing some concerns over labor weakness. • The unemployment rate continued to tick higher, while job openings declined and the quits rate remain subdued, signaling reduced worker leverage. • Wage growth continues to exceed inflation, supporting consumer spending.

● Current outlook ○ Outlook one quarter ago
 Stance Unfavorable to Risk Assets
 Negative Slightly Negative Neutral Slightly Positive Positive
 Stance Favorable to Risk Assets

Statements and opinions expressed about the next 6-12 months were developed based on our independent research with information obtained from Bloomberg Finance L.P. and FactSet. The views expressed within this material constitute the perspective and judgment of PFM Asset Management at the time of distribution (12/31/2025) and are subject to change. Information is obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management cannot guarantee its accuracy, completeness, or suitability.

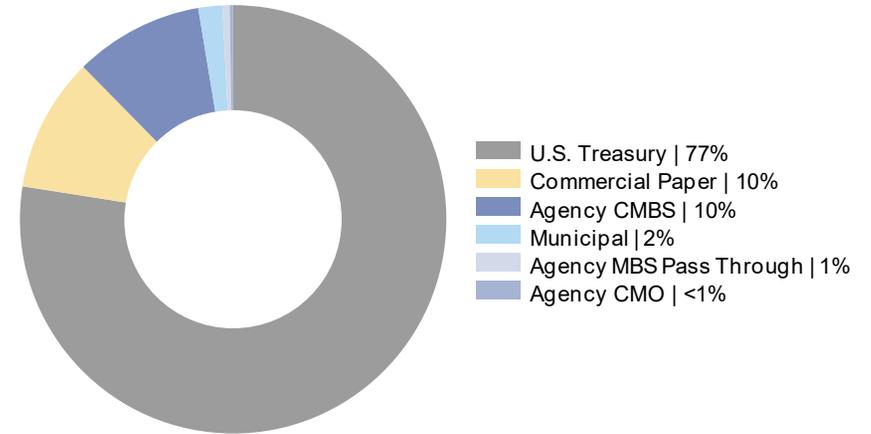
Account Summary

Consolidated Summary

Account Summary

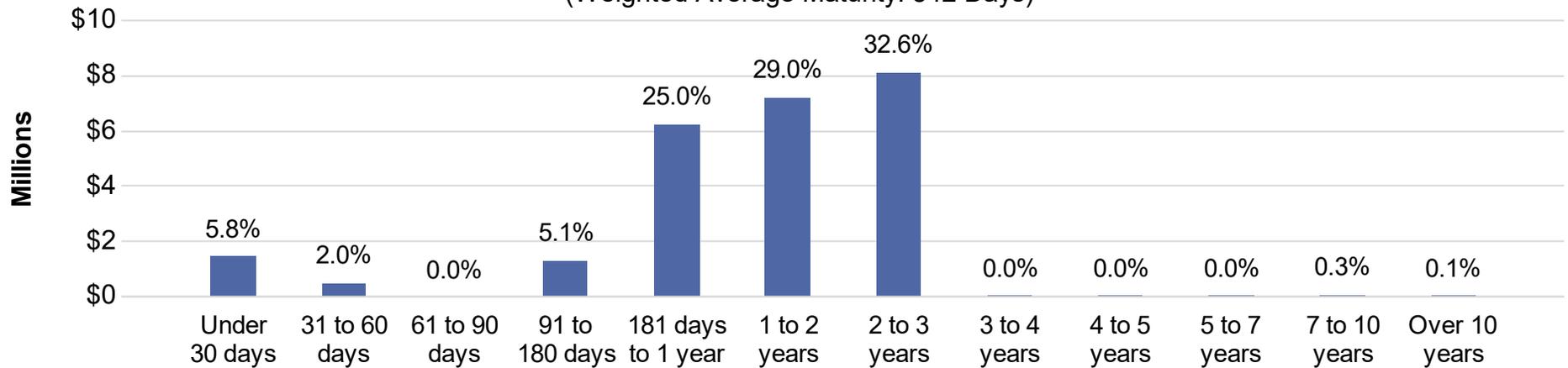
PFMAM Managed Account	\$25,039,469
Total Program	\$25,039,469

Sector Allocation



Maturity Distribution

(Weighted Average Maturity: 542 Days)



1. Account summary and sector allocation include market values, accrued interest, and overnight balances. Maturity distribution includes market values and excludes accrued interest and overnight balances

Account Summary

PFMP-CITY OF NORTHFIELD					
Portfolio Values		December 31, 2025	Analytics ¹		December 31, 2025
PFMAM Managed Account		\$24,678,036	Yield at Market		3.65%
Amortized Cost		\$24,529,729	Yield on Cost		4.11%
Market Value		\$24,678,036	Portfolio Duration		1.37
Accrued Interest		\$206,416			
Cash		\$155,017			

1. Yield at market, yield on cost, and portfolio duration only include investments held within the separately managed account(s), excludes balances invested in overnight funds.

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	77.5%	
United States Treasury	77.5%	AA / Aa / AA
Agency CMBS	9.8%	
Federal Home Loan Mortgage Corp	8.6%	AA / Aa / AA
Federal National Mortgage Association	1.1%	AA / Aa / AA
Agency CMO	0.3%	
Federal Home Loan Mortgage Corp	0.2%	AA / Aa / AA
Federal National Mortgage Association	0.1%	AA / Aa / AA
Agency MBS Pass Through	0.6%	
Federal Home Loan Mortgage Corp	0.2%	AA / Aa / AA
Federal National Mortgage Association	0.4%	AA / Aa / AA
Municipal	1.8%	
City of New York NY	0.6%	AA / Aa / AA
City of Philadelphia PA	0.5%	A / A / A
State of Connecticut	0.5%	AA / Aa / AA
State of Oregon	0.3%	AA / Aa / AA
Commercial Paper	10.1%	
Barclays PLC	2.5%	A / NR / A
Citigroup Inc	2.0%	A / Aa / A
Credit Agricole Group	2.8%	A / Aa / AA
Toronto-Dominion Bank	2.8%	A / Aa / NR
Total	100.0%	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

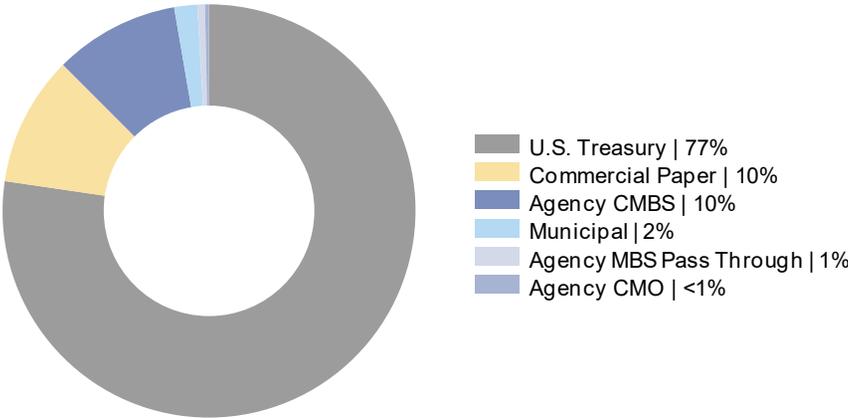
Portfolio Review:
PFMP-CITY OF NORTHFIELD

Portfolio Snapshot - PFMP-CITY OF NORTHFIELD¹

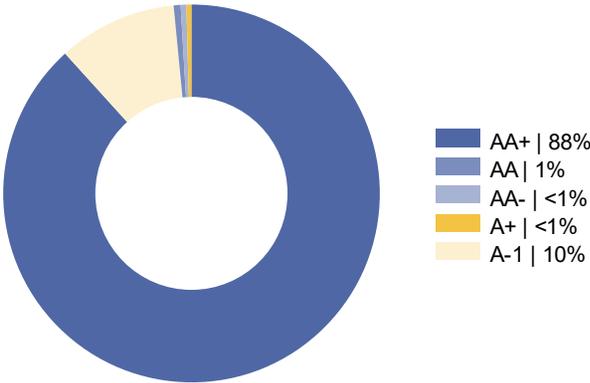
Portfolio Statistics

Total Market Value	\$25,039,468.98
<i>Securities Sub-Total</i>	\$24,678,036.00
<i>Accrued Interest</i>	\$206,415.79
<i>Cash</i>	\$155,017.19
Portfolio Effective Duration	1.37 years
Benchmark Effective Duration	1.34 years
Yield At Cost	4.11%
Yield At Market	3.65%
Portfolio Credit Quality	AA

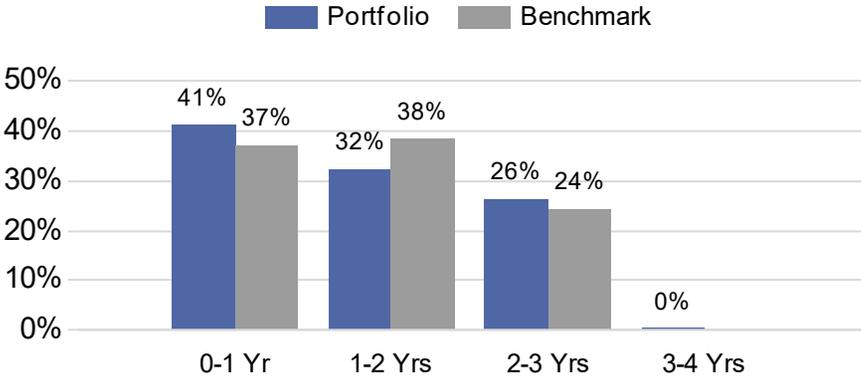
Sector Allocation



Credit Quality - S&P



Duration Distribution



1. Total market value includes accrued interest and balances invested in PFM AM, as of December 31, 2025. Yield and duration calculations exclude balances invested in PFM AM. The portfolio's benchmark is the ICE BofA 0-3 Year U.S. Treasury Index. Source: Bloomberg Financial LP. An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.

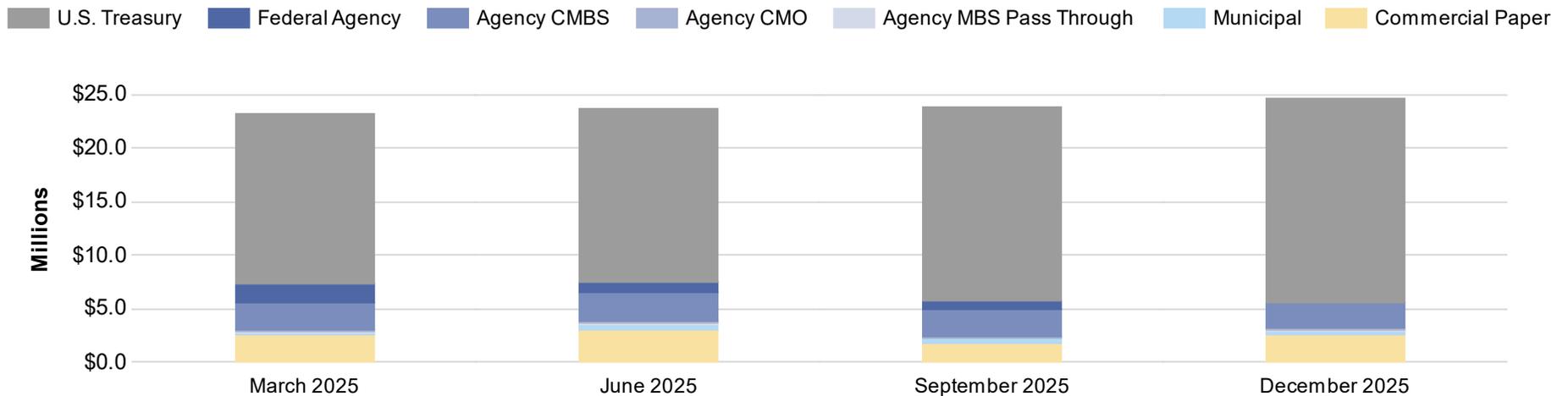
Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	77.5%	
United States Treasury	77.5%	AA / Aa / AA
Agency CMBS	9.8%	
Federal Home Loan Mortgage Corp	8.6%	AA / Aa / AA
Federal National Mortgage Association	1.1%	AA / Aa / AA
Agency CMO	0.3%	
Federal Home Loan Mortgage Corp	0.2%	AA / Aa / AA
Federal National Mortgage Association	0.1%	AA / Aa / AA
Agency MBS Pass Through	0.6%	
Federal Home Loan Mortgage Corp	0.2%	AA / Aa / AA
Federal National Mortgage Association	0.4%	AA / Aa / AA
Municipal	1.8%	
City of New York NY	0.6%	AA / Aa / AA
City of Philadelphia PA	0.5%	A / A / A
State of Connecticut	0.5%	AA / Aa / AA
State of Oregon	0.3%	AA / Aa / AA
Commercial Paper	10.1%	
Barclays PLC	2.5%	A / NR / A
Citigroup Inc	2.0%	A / Aa / A
Credit Agricole Group	2.8%	A / Aa / AA
Toronto-Dominion Bank	2.8%	A / Aa / NR
Total	100.0%	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Sector Allocation Review - PFMP-CITY OF NORTHFIELD

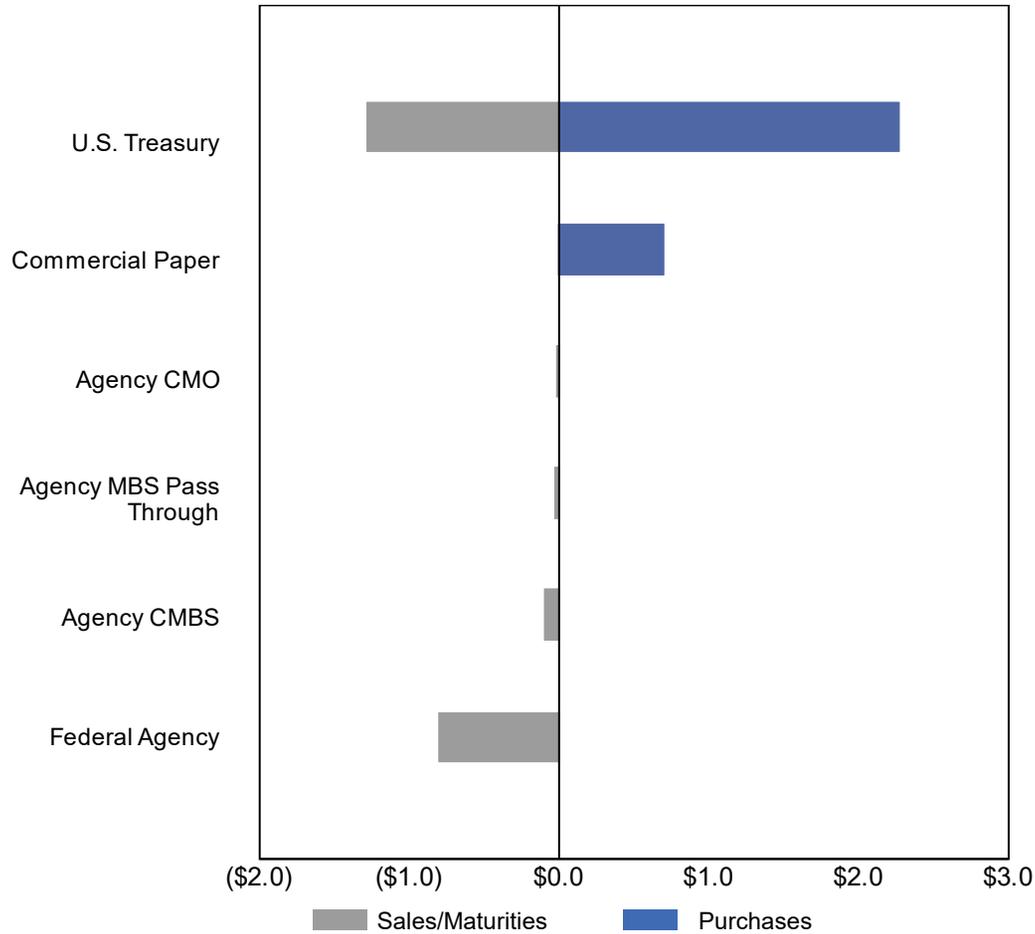
Security Type	Mar-25	% of Total	Jun-25	% of Total	Sep-25	% of Total	Dec-25	% of Total
U.S. Treasury	\$16.0	68.8%	\$16.3	68.4%	\$18.1	75.7%	\$19.1	77.3%
Federal Agency	\$1.8	7.5%	\$1.0	4.3%	\$0.8	3.4%	\$0.0	0.0%
Agency CMBS	\$2.5	10.8%	\$2.7	11.2%	\$2.5	10.5%	\$2.4	9.8%
Agency CMO	\$0.1	0.4%	\$0.1	0.4%	\$0.1	0.3%	\$0.1	0.3%
Agency MBS Pass Through	\$0.2	0.8%	\$0.2	0.7%	\$0.2	0.6%	\$0.1	0.6%
Municipal	\$0.1	0.5%	\$0.4	1.9%	\$0.4	1.9%	\$0.4	1.8%
Commercial Paper	\$2.6	11.2%	\$3.1	13.1%	\$1.8	7.6%	\$2.5	10.2%
Total	\$23.3	100.0%	\$23.8	100.0%	\$23.8	100.0%	\$24.7	100.0%



Market values, excluding accrued interest. Only includes fixed-income securities held within the separately managed account(s) and LGIPs managed by PFAM. Detail may not add to total due to rounding.

Portfolio Activity - PFMP-CITY OF NORTHFIELD

Net Activity by Sector
(\$ millions)

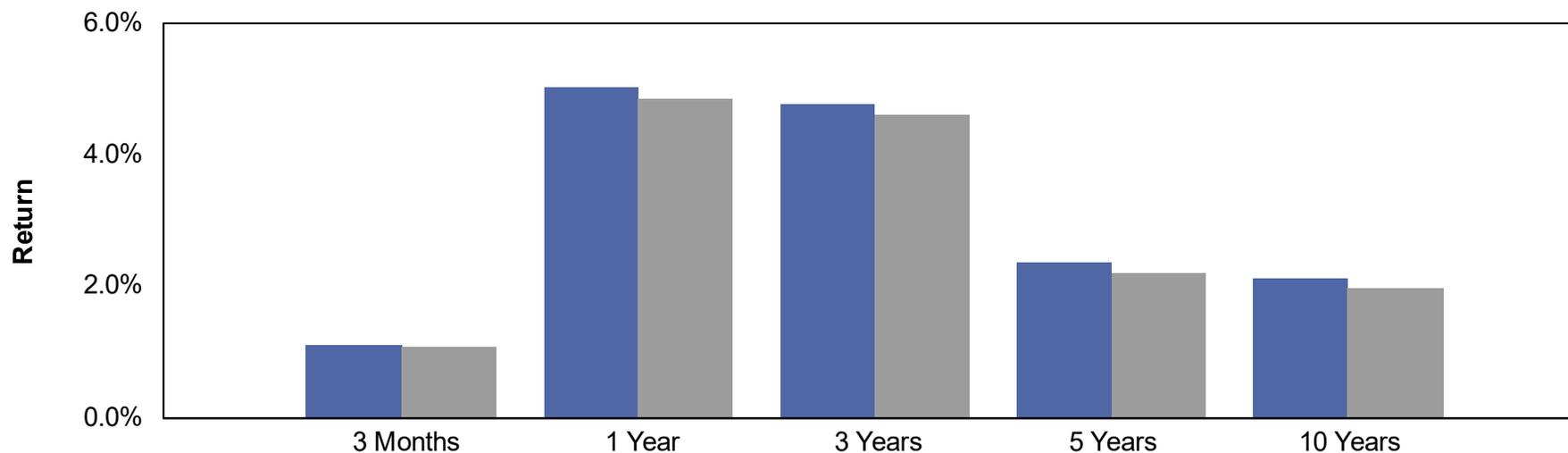


Sector	Net Activity
U.S. Treasury	\$996,033
Commercial Paper	\$692,321
Agency CMO	(\$10,709)
Agency MBS Pass Through	(\$16,910)
Agency CMBS	(\$91,911)
Federal Agency	(\$800,000)
Total Net Activity	\$768,823

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

Portfolio Performance

■ Portfolio ■ Benchmark



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	10 Years ¹
Interest Earned ²	\$224,901	\$875,595	\$2,090,010	\$2,536,939	\$4,042,154
Change in Market Value	\$52,406	\$322,350	\$1,192,511	\$233,842	\$642,691
Total Dollar Return	\$277,307	\$1,197,945	\$3,282,521	\$2,770,781	\$4,684,845
Total Return³					
Portfolio	1.12%	5.02%	4.79%	2.37%	2.13%
Benchmark ⁴	1.10%	4.86%	4.62%	2.20%	1.97%
Difference	0.02%	0.16%	0.17%	0.17%	0.15%

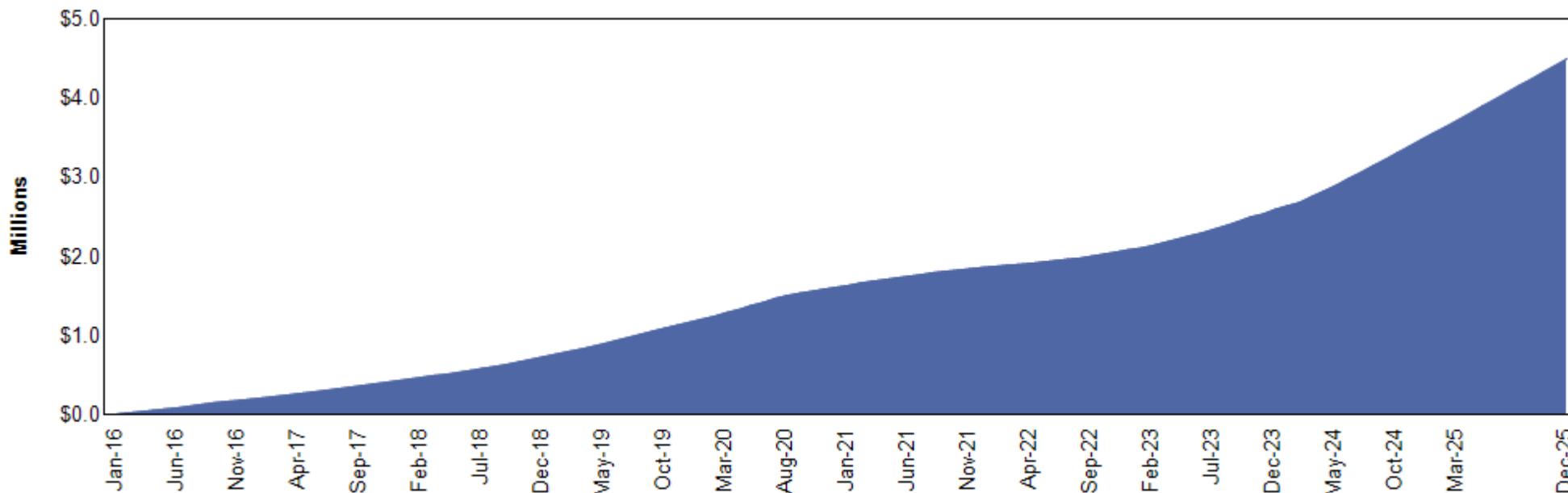
1. The lesser of 10 years or since inception is shown. Since inception returns for periods one year or less are not shown. Performance inception date is September 30, 2014.

2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.

4. The portfolio's benchmark is the ICE BofA 0-3 Year U.S. Treasury Index. Source: Bloomberg Financial LP.

Accrual Basis Earnings - PFMP-CITY OF NORTHFIELD



Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	10 Year ¹
Interest Earned ²	\$224,901	\$875,595	\$2,090,010	\$2,536,939	\$4,042,154
Realized Gains / (Losses) ³	\$2,110	\$379	(\$189,469)	(\$170,111)	(\$101,938)
Change in Amortized Cost	\$33,782	\$145,924	\$510,856	\$519,230	\$560,153
Total Earnings	\$260,793	\$1,021,898	\$2,411,397	\$2,886,058	\$4,500,368

1. The lesser of 10 years or since inception is shown. Performance inception date is September 30, 2014.
 2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.
 3. Realized gains / (losses) are shown on an amortized cost basis.

**Issuer Distribution
As of December 31, 2025**

Issuer	Market Value (\$)	% of Portfolio
UNITED STATES TREASURY	19,085,430	77.33 %
FEDERAL HOME LOAN MORTGAGE CORP	2,225,858	9.02 %
CREDIT AGRICOLE GROUP	699,139	2.83 %
TORONTO-DOMINION BANK	698,543	2.83 %
BARCLAYS PLC	624,542	2.53 %
CITIGROUP INC	497,872	2.02 %
FEDERAL NATIONAL MORTGAGE ASSOCIATION	404,614	1.64 %
CITY OF NEW YORK NY	142,083	0.58 %
STATE OF CONNECTICUT	117,333	0.48 %
CITY OF PHILADELPHIA PA	111,393	0.45 %
STATE OF OREGON	71,230	0.29 %
Grand Total	24,678,036	100.00 %

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY N/B DTD 04/17/2023 3.750% 04/15/2026	91282CGV7	400,000.00	AA+	Aa1	5/23/2023	5/24/2023	396,765.63	4.05	3,214.29	399,681.76	400,188.80
US TREASURY N/B DTD 04/17/2023 3.750% 04/15/2026	91282CGV7	100,000.00	AA+	Aa1	5/2/2023	5/3/2023	100,175.78	3.69	803.57	100,016.96	100,047.20
US TREASURY N/B DTD 05/15/2023 3.625% 05/15/2026	91282CHB0	105,000.00	AA+	Aa1	5/2/2024	5/6/2024	102,416.02	4.92	494.18	104,509.92	105,028.46
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	700,000.00	AA+	Aa1	8/1/2023	8/3/2023	698,550.78	4.57	14,551.63	699,737.61	703,591.00
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	915,000.00	AA+	Aa1	8/1/2024	8/2/2024	917,930.86	4.21	15,120.50	915,921.40	919,330.69
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	350,000.00	AA+	Aa1	9/21/2023	9/22/2023	345,173.83	4.89	5,783.80	348,969.08	351,656.55
US TREASURY N/B DTD 09/15/2023 4.625% 09/15/2026	91282CHY0	575,000.00	AA+	Aa1	10/2/2023	10/4/2023	571,046.88	4.88	7,934.05	574,009.60	579,199.23
US TREASURY N/B DTD 10/16/2023 4.625% 10/15/2026	91282CJC6	300,000.00	AA+	Aa1	11/6/2023	11/8/2023	299,062.50	4.74	2,973.21	299,736.75	302,417.10
US TREASURY N/B DTD 10/16/2023 4.625% 10/15/2026	91282CJC6	300,000.00	AA+	Aa1	9/26/2024	9/27/2024	305,835.94	3.63	2,973.21	302,286.07	302,417.10
US TREASURY N/B DTD 10/16/2023 4.625% 10/15/2026	91282CJC6	600,000.00	AA+	Aa1	10/1/2024	10/2/2024	612,093.75	3.59	5,946.43	604,766.68	604,834.20
US TREASURY N/B DTD 11/15/2023 4.625% 11/15/2026	91282CJK8	500,000.00	AA+	Aa1	12/7/2023	12/11/2023	503,984.38	4.33	3,002.42	501,235.67	504,467.50
US TREASURY N/B DTD 12/15/2023 4.375% 12/15/2026	91282CJP7	1,240,000.00	AA+	Aa1	1/2/2024	1/4/2024	1,249,590.63	4.09	2,533.65	1,243,229.74	1,249,726.56
US TREASURY N/B DTD 01/16/2024 4.000% 01/15/2027	91282CJT9	700,000.00	AA+	Aa1	2/1/2024	2/5/2024	700,601.56	3.97	12,934.78	700,220.60	703,356.50
US TREASURY N/B DTD 02/15/2024 4.125% 02/15/2027	91282CKA8	700,000.00	AA+	Aa1	3/4/2024	3/6/2024	695,105.47	4.38	10,906.59	698,062.89	704,594.10
US TREASURY N/B DTD 03/15/2024 4.250% 03/15/2027	91282CKE0	430,000.00	AA+	Aa1	4/1/2024	4/3/2024	426,858.99	4.52	5,452.21	428,671.15	433,645.11

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY N/B DTD 04/15/2024 4.500% 04/15/2027	91282CKJ9	40,000.00	AA+	Aa1	5/2/2024	5/6/2024	39,714.06	4.76	385.71	39,870.34	40,492.20
US TREASURY N/B DTD 05/15/2024 4.500% 05/15/2027	91282CKR1	800,000.00	AA+	Aa1	6/3/2024	6/4/2024	796,218.75	4.67	4,674.03	798,178.74	810,624.80
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	650,000.00	AA+	Aa1	7/1/2024	7/2/2024	650,939.45	4.57	1,404.02	650,478.06	660,385.05
US TREASURY N/B DTD 08/15/2024 3.750% 08/15/2027	91282CLG4	885,000.00	AA+	Aa1	9/3/2024	9/4/2024	885,207.42	3.74	12,535.50	885,117.29	888,664.79
US TREASURY N/B DTD 10/15/2024 3.875% 10/15/2027	91282CLQ2	650,000.00	AA+	Aa1	10/31/2024	11/1/2024	644,541.02	4.18	5,397.32	646,622.70	654,342.00
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	700,000.00	AA+	Aa1	12/2/2024	12/4/2024	699,781.25	4.14	3,748.96	699,859.12	707,984.20
US TREASURY N/B DTD 12/16/2024 4.000% 12/15/2027	91282CMB4	400,000.00	AA+	Aa1	1/6/2025	1/7/2025	396,781.25	4.29	747.25	397,815.03	403,875.20
US TREASURY N/B DTD 01/15/2025 4.250% 01/15/2028	91282CMF5	395,000.00	AA+	Aa1	2/3/2025	2/5/2025	394,783.99	4.27	7,755.10	394,848.14	400,817.17
US TREASURY N/B DTD 02/18/2025 4.250% 02/15/2028	91282CMN8	850,000.00	AA+	Aa1	3/3/2025	3/4/2025	856,341.80	3.98	13,645.04	854,631.61	862,982.05
US TREASURY N/B DTD 03/17/2025 3.875% 03/15/2028	91282CMS7	500,000.00	AA+	Aa1	4/2/2025	4/7/2025	499,902.34	3.88	5,780.39	499,925.81	504,023.50
US TREASURY N/B DTD 04/15/2025 3.750% 04/15/2028	91282CMW8	400,000.00	AA+	Aa1	5/5/2025	5/6/2025	399,046.88	3.84	3,214.29	399,250.92	402,078.00
US TREASURY N/B DTD 05/15/2025 3.750% 05/15/2028	91282CND9	730,000.00	AA+	Aa1	6/2/2025	6/3/2025	726,863.28	3.91	3,554.21	727,451.62	733,963.90
US TREASURY N/B DTD 06/16/2025 3.875% 06/15/2028	91282CNH0	500,000.00	AA+	Aa1	7/1/2025	7/2/2025	501,855.47	3.74	904.88	501,555.28	504,297.00
US TREASURY N/B DTD 07/15/2025 3.875% 07/15/2028	91282CNM9	420,000.00	AA+	Aa1	8/4/2025	8/5/2025	422,329.69	3.67	7,518.34	422,024.76	423,543.96
US TREASURY N/B DTD 08/15/2025 3.625% 08/15/2028	91282CNU1	850,000.00	AA+	Aa1	9/2/2025	9/3/2025	849,900.39	3.63	11,638.42	849,911.49	852,158.15
US TREASURY N/B DTD 09/15/2025 3.375% 09/15/2028	91282CNY3	625,000.00	AA+	Aa1	10/1/2025	10/2/2025	621,679.69	3.57	6,293.16	621,950.75	622,436.25
US TREASURY N/B DTD 10/15/2025 3.500% 10/15/2028	91282CPC9	850,000.00	AA+	Aa1	11/4/2025	11/5/2025	848,041.02	3.58	6,375.00	848,141.56	849,136.40

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury											
US TREASURY N/B DTD 11/17/2025 3.500% 11/15/2028	91282CPK1	800,000.00	AA+	Aa1	12/1/2025	12/2/2025	799,062.50	3.54	3,635.36	799,088.74	799,124.80
Security Type Sub-Total		18,960,000.00					18,958,183.25	4.08	193,831.50	18,957,777.84	19,085,429.52
Municipal											
CONNECTICUT ST-A-TXBL DTD 06/22/2023 5.050% 05/15/2026	20772KTH2	45,000.00	AA-	Aa2	6/1/2023	6/22/2023	45,603.45	4.55	290.38	45,077.53	45,219.02
NEW YORK-B-2 DTD 10/12/2023 5.269% 10/01/2026	64966Q7J3	75,000.00	AA	Aa2	10/5/2023	10/12/2023	75,000.00	5.27	987.94	75,000.00	75,882.98
PHILADELPHIA-B-TXBL DTD 06/18/2025 4.460% 08/01/2027	717813D63	110,000.00	A+	A1	6/11/2025	6/18/2025	110,000.00	4.46	2,044.17	110,000.00	111,392.82
NEW YORK-H-TXBL DTD 04/29/2025 4.669% 02/01/2028	64966SMU7	65,000.00	AA	Aa2	4/15/2025	4/29/2025	65,000.00	4.67	1,264.52	65,000.00	66,200.03
CONNECTICUT ST-A-TXBL DTD 05/07/2025 5.125% 03/15/2028	20772KZJ1	70,000.00	AA-	Aa2	4/23/2025	5/7/2025	71,481.20	4.33	1,056.32	71,158.78	72,113.79
OREGON ST-B-TXBL DTD 04/29/2025 4.368% 05/01/2028	68609UNF8	70,000.00	AA+	Aa1	4/15/2025	4/29/2025	70,000.00	4.37	509.60	70,000.00	71,229.62
Security Type Sub-Total		435,000.00					437,084.65	4.60	6,152.93	436,236.31	442,038.26
Commercial Paper											
CREDIT AGRICOLE CIB NY DTD 05/15/2025 0.000% 01/12/2026	22533UAC7	700,000.00	A-1	P-1	7/7/2025	7/8/2025	684,281.11	4.30	0.00	699,080.28	699,139.00
CABOT TRAIL FUNDING LLC DTD 10/07/2025 0.000% 01/20/2026	12710HAL2	700,000.00	A-1	P-1	10/10/2025	10/14/2025	692,320.61	4.03	0.00	698,511.14	698,543.30
CITIGROUP GLOBAL MARKETS DTD 05/16/2025 0.000% 02/10/2026	17327BBA2	500,000.00	A-1	P-1	5/16/2025	5/19/2025	484,165.42	4.27	0.00	497,627.78	497,872.00
BARCLAYS CAPITAL INC DTD 09/10/2025 0.000% 06/05/2026	06743VF54	635,000.00	A-1	NR	9/29/2025	9/30/2025	617,677.20	3.96	0.00	624,173.25	624,542.19
Security Type Sub-Total		2,535,000.00					2,478,444.34	4.13	0.00	2,519,392.45	2,520,096.49

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Agency MBS Pass Through											
FG J20795 DTD 10/01/2012 2.500% 10/01/2027	31306X3C5	11,699.02	AA+	Aa1	3/19/2020	3/24/2020	11,816.02	2.35	24.37	11,726.71	11,565.64
FN AQ9339 DTD 01/01/2013 2.500% 01/01/2028	3138MRLV1	11,767.68	AA+	Aa1	2/5/2020	2/18/2020	11,977.29	2.26	24.52	11,822.26	11,613.05
FN FM1456 DTD 09/01/2019 2.500% 09/01/2028	3140X4TN6	9,746.20	AA+	Aa1	12/10/2019	12/17/2019	9,843.66	2.37	20.30	9,776.57	9,618.88
FG J32374 DTD 07/01/2015 2.500% 11/01/2028	31307NT79	26,682.53	AA+	Aa1	2/8/2022	2/17/2022	27,149.47	2.22	55.59	26,881.38	26,290.27
FN AL8774 DTD 06/01/2016 3.000% 03/01/2029	3138ETXC5	4,441.70	AA+	Aa1	2/5/2019	2/19/2019	4,454.19	2.97	11.10	4,445.70	4,402.57
FG G16640 DTD 10/01/2018 3.000% 02/01/2032	3128MFS58	4,011.43	AA+	Aa1	2/5/2019	2/6/2019	4,026.47	2.97	10.03	4,018.50	3,969.82
FN BM4614 DTD 10/01/2018 3.000% 03/01/2033	3140J9DU2	29,347.85	AA+	Aa1	8/3/2021	8/17/2021	31,273.81	2.35	73.37	30,548.23	28,738.50
FN FM0047 DTD 01/01/2020 3.000% 12/01/2034	3140X3BR8	41,640.97	AA+	Aa1	6/10/2021	6/17/2021	44,276.06	2.45	104.10	43,391.56	40,363.92
Security Type Sub-Total		139,337.37					144,816.97	2.39	323.38	142,610.91	136,562.65
Agency CMO											
FHR 4096 PA DTD 08/01/2012 1.375% 08/01/2027	3137ATCD2	7,312.54	AA+	Aa1	2/21/2020	2/26/2020	7,253.13	1.49	8.38	7,299.64	7,192.32
FNR 2012-107 GA DTD 09/01/2012 1.500% 09/01/2027	3136A85N6	748.17	AA+	Aa1	12/3/2019	12/6/2019	737.82	1.69	0.94	745.87	744.50
FNR 2012-145 EA DTD 12/01/2012 1.250% 01/01/2028	3136AAZ57	8,736.40	AA+	Aa1	2/7/2020	2/12/2020	8,612.52	1.44	9.10	8,704.21	8,553.60
FNR 2013-39 MP DTD 04/01/2013 1.750% 05/01/2028	3136AEEF0	11,000.99	AA+	Aa1	12/9/2019	12/12/2019	10,908.17	1.86	16.04	10,974.63	10,792.87
FNR 2020-33 BG DTD 04/01/2020 2.000% 05/01/2030	3136B9VJ3	5,795.17	AA+	Aa1	6/8/2020	6/11/2020	5,948.65	1.71	9.66	5,863.00	5,661.91
FHR 5050 XL DTD 11/01/2020 1.000% 07/01/2036	3137F7TC9	36,414.26	AA+	Aa1	2/8/2022	2/11/2022	35,549.42	1.18	30.35	35,782.53	33,785.99
Security Type Sub-Total		70,007.53					69,009.71	1.41	74.47	69,369.88	66,731.19

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Agency CMBS											
FHMS K054 A2 DTD 04/01/2016 2.745% 01/01/2026	3137BNGT5	46,450.11	AA+	Aa1	3/1/2023	3/6/2023	43,742.94	4.90	106.25	46,387.57	46,329.62
FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BRQJ7	214,718.86	AA+	Aa1	3/2/2023	3/7/2023	199,671.76	4.81	459.86	212,198.66	213,185.98
FHMS K736 A2 DTD 09/01/2019 2.282% 07/01/2026	3137FNWX4	110,473.97	AA+	Aa1	10/5/2023	10/11/2023	102,503.45	5.05	210.08	108,854.46	109,559.24
FNA 2016-M12 A2 DTD 11/01/2016 2.435% 09/01/2026	3136AUKX8	102,340.22	AA+	Aa1	11/20/2023	11/27/2023	95,488.22	5.05	166.13	100,383.73	101,266.16
FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	142,912.95	AA+	Aa1	5/19/2023	5/24/2023	138,513.91	4.29	398.61	141,782.66	142,116.06
FHMS K066 A2 DTD 08/01/2017 3.117% 06/01/2027	3137F2LJ3	110,000.00	AA+	Aa1	4/8/2025	4/11/2025	107,516.41	4.18	285.73	108,298.49	108,978.43
FHMS K067 A2 DTD 09/01/2017 3.194% 07/01/2027	3137FAWS3	120,000.00	AA+	Aa1	6/4/2025	6/9/2025	117,459.38	4.23	319.40	118,102.22	118,929.72
FHMS K067 A2 DTD 09/01/2017 3.194% 07/01/2027	3137FAWS3	120,000.00	AA+	Aa1	6/24/2024	6/27/2024	114,487.50	4.84	319.40	117,001.74	118,929.72
FNA 2024-M6 A2 DTD 11/01/2024 2.904% 07/01/2027	3136BTGM9	185,000.00	AA+	Aa1	12/12/2024	12/17/2024	178,525.00	4.32	447.70	181,003.09	182,857.89
FHMS K068 A2 DTD 10/01/2017 3.244% 08/01/2027	3137FBBX3	120,000.00	AA+	Aa1	6/17/2024	6/21/2024	114,478.13	4.80	324.40	117,013.82	118,946.28
FHMS K069 A2 DTD 11/01/2017 3.187% 09/01/2027	3137FBU79	116,536.43	AA+	Aa1	6/17/2024	6/21/2024	110,900.80	4.78	309.50	113,418.09	115,287.04
FHMS K739 A2 DTD 11/01/2020 1.336% 09/01/2027	3137F64P9	254,722.56	AA+	Aa1	3/25/2025	3/28/2025	238,882.00	4.03	283.59	243,137.30	245,854.40
FHMS K074 A2 DTD 03/01/2018 3.600% 01/01/2028	3137F4D41	69,927.51	AA+	Aa1	2/27/2025	3/4/2025	68,427.90	4.39	209.78	68,834.15	69,594.03
FHMS K073 A2 DTD 02/01/2018 3.350% 01/01/2028	3137FETN0	105,000.00	AA+	Aa1	3/7/2025	3/12/2025	102,280.66	4.31	293.13	103,003.64	104,028.01
FHMS K075 A2 DTD 04/01/2018 3.650% 02/01/2028	3137F4X72	70,000.00	AA+	Aa1	3/5/2025	3/10/2025	68,777.73	4.28	212.92	69,094.76	69,728.89
FHMS K076 A2 DTD 05/01/2018 3.900% 04/01/2028	3137FEZU7	80,000.00	AA+	Aa1	3/4/2025	3/7/2025	79,118.75	4.27	260.00	79,336.14	80,085.68
FHMS K076 A2 DTD 05/01/2018 3.900% 04/01/2028	3137FEZU7	70,000.00	AA+	Aa1	3/26/2025	3/31/2025	69,053.91	4.38	227.50	69,253.71	70,074.97

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Agency CMBS											
FHMS K743 A2 DTD 06/01/2021 1.770% 05/01/2028	3137H14B9	125,000.00	AA+	Aa1	5/22/2025	5/28/2025	116,245.12	4.32	184.38	117,688.37	119,319.38
FHMS K079 A2 DTD 08/01/2018 3.926% 06/01/2028	3137FGZT5	180,000.00	AA+	Aa1	4/16/2025	4/22/2025	178,207.03	4.26	588.90	178,575.39	180,263.34
FHMS K506 A2 DTD 09/01/2023 4.650% 08/01/2028	3137HAMH6	110,000.00	AA+	Aa1	5/2/2025	5/7/2025	111,194.53	4.30	426.25	110,973.64	111,843.05
Security Type Sub-Total		2,453,082.60					2,355,475.13	4.46	6,033.51	2,404,341.63	2,427,177.89
Managed Account Sub Total		24,592,427.50					24,443,014.05	4.11	206,415.79	24,529,729.02	24,678,036.00
Securities Sub Total		\$24,592,427.50					\$24,443,014.05	4.11%	\$206,415.79	\$24,529,729.02	\$24,678,036.00
Accrued Interest											\$206,415.79
Total Investments											\$24,884,451.79

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
BUY									
10/1/2025	10/2/2025	625,000.00	91282CNY3	US TREASURY N/B	3.37%	9/15/2028	622,670.28	3.57%	
10/10/2025	10/14/2025	700,000.00	12710HAL2	CABOT TRAIL FUNDING LLC	0.00%	1/20/2026	692,320.61	4.03%	
11/4/2025	11/5/2025	850,000.00	91282CPC9	US TREASURY N/B	3.50%	10/15/2028	849,757.37	3.58%	
12/1/2025	12/2/2025	800,000.00	91282CPK1	US TREASURY N/B	3.50%	11/15/2028	800,377.42	3.54%	
Total BUY		2,975,000.00					2,965,125.68		0.00
INTEREST									
10/1/2025	10/25/2025		3137FETN0	FHMS K073 A2	3.35%	1/1/2028	293.12		
10/1/2025	10/25/2025		3138MRLV1	FN AQ9339	2.50%	1/1/2028	28.94		
10/1/2025	10/25/2025		3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	211.13		
10/1/2025	10/25/2025		3137FBU79	FHMS K069 A2	3.18%	9/1/2027	311.16		
10/1/2025	10/25/2025		3138ETXC5	FN AL8774	3.00%	3/1/2029	14.01		
10/1/2025	10/25/2025		3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	219.92		
10/1/2025	10/15/2025		3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	33.17		
10/1/2025	10/25/2025		3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	10.85		
10/1/2025	10/25/2025		3137F2LJ3	FHMS K066 A2	3.11%	6/1/2027	285.73		
10/1/2025	10/25/2025		3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	10.93		
10/1/2025	10/25/2025		3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	2.14		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
10/1/2025	10/25/2025		3136BTGM9	FNA 2024-M6 A2	2.90%	7/1/2027	447.72		
10/1/2025	10/25/2025		3137FEZU7	FHMS K076 A2	3.90%	4/1/2028	487.50		
10/1/2025	10/25/2025		3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	400.77		
10/1/2025	10/15/2025		31307NT79	FG J32374	2.50%	11/1/2028	63.87		
10/1/2025	10/25/2025		3140X3BR8	FN FM0047	3.00%	12/1/2034	109.35		
10/1/2025	10/25/2025		3137FAWS3	FHMS K067 A2	3.19%	7/1/2027	638.80		
10/1/2025	10/15/2025		31306X3C5	FG J20795	2.50%	10/1/2027	29.33		
10/1/2025	10/25/2025		3137F4X72	FHMS K075 A2	3.65%	2/1/2028	212.92		
10/1/2025	10/25/2025		3137H14B9	FHMS K743 A2	1.77%	5/1/2028	184.38		
10/1/2025	10/25/2025		3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	292.67		
10/1/2025	10/25/2025		3137F4D41	FHMS K074 A2	3.60%	1/1/2028	210.00		
10/1/2025	10/15/2025		3128MFS58	FG G16640	3.00%	2/1/2032	12.70		
10/1/2025	10/1/2025		64966Q7J3	NEW YORK-B-2	5.26%	10/1/2026	1,975.88		
10/1/2025	10/15/2025		3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	10.83		
10/1/2025	10/25/2025		3140X4TN6	FN FM1456	2.50%	9/1/2028	24.22		
10/1/2025	10/25/2025		3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	18.64		
10/1/2025	10/25/2025		3137F64P9	FHMS K739 A2	1.33%	9/1/2027	284.73		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
10/1/2025	10/25/2025		3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	462.51		
10/1/2025	10/25/2025		3137FGZT5	FHMS K079 A2	3.92%	6/1/2028	588.90		
10/1/2025	10/25/2025		3140J9DU2	FN BM4614	3.00%	3/1/2033	78.94		
10/1/2025	10/25/2025		3137HAMH6	FHMS K506 A2	4.65%	8/1/2028	426.25		
10/1/2025	10/25/2025		3137FBBX3	FHMS K068 A2	3.24%	8/1/2027	324.40		
10/1/2025	10/1/2025		MONEY0002	MONEY MARKET FUND	0.00%		3,693.38		
10/10/2025	10/10/2025		3133EPYK5	FEDERAL FARM CREDIT BANK	5.12%	10/10/2025	20,500.00		
10/15/2025	10/15/2025		91282CJC6	US TREASURY N/B	4.62%	10/15/2026	27,750.00		
10/15/2025	10/15/2025		91282CLQ2	US TREASURY N/B	3.87%	10/15/2027	12,593.75		
10/15/2025	10/15/2025		91282CMW8	US TREASURY N/B	3.75%	4/15/2028	7,500.00		
10/15/2025	10/15/2025		91282CKJ9	US TREASURY N/B	4.50%	4/15/2027	900.00		
10/15/2025	10/15/2025		91282CGV7	US TREASURY N/B	3.75%	4/15/2026	15,000.00		
11/1/2025	11/25/2025		3140X4TN6	FN FM1456	2.50%	9/1/2028	22.88		
11/1/2025	11/25/2025		3137F64P9	FHMS K739 A2	1.33%	9/1/2027	284.21		
11/1/2025	11/25/2025		3137FETN0	FHMS K073 A2	3.35%	1/1/2028	293.12		
11/1/2025	11/25/2025		3137FBBX3	FHMS K068 A2	3.24%	8/1/2027	324.40		
11/1/2025	11/1/2025		68609UNF8	OREGON ST-B-TXBL	4.36%	5/1/2028	1,545.79		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
11/1/2025	11/25/2025		3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	210.78		
11/1/2025	11/25/2025		3138MRLV1	FN AQ9339	2.50%	1/1/2028	27.10		
11/1/2025	11/25/2025		3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	10.48		
11/1/2025	11/25/2025		3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	461.61		
11/1/2025	11/25/2025		3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	10.25		
11/1/2025	11/25/2025		3137F4X72	FHMS K075 A2	3.65%	2/1/2028	212.92		
11/1/2025	11/25/2025		3137FBU79	FHMS K069 A2	3.18%	9/1/2027	310.60		
11/1/2025	11/25/2025		3137F4D41	FHMS K074 A2	3.60%	1/1/2028	210.00		
11/1/2025	11/25/2025		3140J9DU2	FN BM4614	3.00%	3/1/2033	77.15		
11/1/2025	11/25/2025		3137FGZT5	FHMS K079 A2	3.92%	6/1/2028	588.90		
11/1/2025	11/25/2025		3137FEZU7	FHMS K076 A2	3.90%	4/1/2028	487.50		
11/1/2025	11/15/2025		3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	32.14		
11/1/2025	11/25/2025		3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	400.33		
11/1/2025	11/15/2025		3128MFS58	FG G16640	3.00%	2/1/2032	11.85		
11/1/2025	11/25/2025		3140X3BR8	FN FM0047	3.00%	12/1/2034	107.89		
11/1/2025	11/25/2025		3137FAWS3	FHMS K067 A2	3.19%	7/1/2027	638.80		
11/1/2025	11/15/2025		31307NT79	FG J32374	2.50%	11/1/2028	61.19		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
11/1/2025	11/25/2025		3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	17.75		
11/1/2025	11/25/2025		3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	242.93		
11/1/2025	11/25/2025		3137H14B9	FHMS K743 A2	1.77%	5/1/2028	184.38		
11/1/2025	11/15/2025		3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	10.01		
11/1/2025	11/25/2025		3137HAMH6	FHMS K506 A2	4.65%	8/1/2028	426.25		
11/1/2025	11/25/2025		3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	215.57		
11/1/2025	11/25/2025		3138ETXC5	FN AL8774	3.00%	3/1/2029	12.98		
11/1/2025	11/25/2025		3137F2LJ3	FHMS K066 A2	3.11%	6/1/2027	285.73		
11/1/2025	11/15/2025		31306X3C5	FG J20795	2.50%	10/1/2027	27.54		
11/1/2025	11/25/2025		3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	1.78		
11/1/2025	11/25/2025		3136BTGM9	FNA 2024-M6 A2	2.90%	7/1/2027	462.63		
11/3/2025	11/3/2025		MONEY0002	MONEY MARKET FUND	0.00%		1,104.49		
11/15/2025	11/15/2025		20772KTH2	CONNECTICUT ST-A-TXBL	5.05%	5/15/2026	1,136.25		
11/15/2025	11/15/2025		91282CKR1	US TREASURY N/B	4.50%	5/15/2027	18,000.00		
11/15/2025	11/15/2025		91282CND9	US TREASURY N/B	3.75%	5/15/2028	13,687.50		
11/15/2025	11/15/2025		91282CHB0	US TREASURY N/B	3.62%	5/15/2026	1,903.13		
11/15/2025	11/15/2025		91282CJK8	US TREASURY N/B	4.62%	11/15/2026	11,562.50		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
11/15/2025	11/15/2025		91282CLX7	US TREASURY N/B	4.12%	11/15/2027	14,437.50		
12/1/2025	12/25/2025		3137F64P9	FHMS K739 A2	1.33%	9/1/2027	283.91		
12/1/2025	12/25/2025		3137FBU79	FHMS K069 A2	3.18%	9/1/2027	310.07		
12/1/2025	12/15/2025		3128MFS58	FG G16640	3.00%	2/1/2032	10.85		
12/1/2025	12/25/2025		3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	16.89		
12/1/2025	12/25/2025		3137FAWS3	FHMS K067 A2	3.19%	7/1/2027	638.80		
12/1/2025	12/25/2025		3137FGZT5	FHMS K079 A2	3.92%	6/1/2028	588.90		
12/1/2025	12/1/2025		MONEY0002	MONEY MARKET FUND	0.00%		469.82		
12/1/2025	12/25/2025		3136BTGM9	FNA 2024-M6 A2	2.90%	7/1/2027	447.70		
12/1/2025	12/25/2025		3137FETN0	FHMS K073 A2	3.35%	1/1/2028	293.12		
12/1/2025	12/15/2025		3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	9.22		
12/1/2025	12/25/2025		3137F4X72	FHMS K075 A2	3.65%	2/1/2028	212.92		
12/1/2025	12/25/2025		3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	460.76		
12/1/2025	12/25/2025		3137FBBX3	FHMS K068 A2	3.24%	8/1/2027	324.40		
12/1/2025	12/25/2025		3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	1.28		
12/1/2025	12/15/2025		31307NT79	FG J32374	2.50%	11/1/2028	58.26		
12/1/2025	12/25/2025		3137H14B9	FHMS K743 A2	1.77%	5/1/2028	184.38		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
12/1/2025	12/25/2025		3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	210.44		
12/1/2025	12/15/2025		3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	31.16		
12/1/2025	12/25/2025		3140X4TN6	FN FM1456	2.50%	9/1/2028	21.62		
12/1/2025	12/25/2025		3140J9DU2	FN BM4614	3.00%	3/1/2033	75.12		
12/1/2025	12/25/2025		3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	399.50		
12/1/2025	12/25/2025		3140X3BR8	FN FM0047	3.00%	12/1/2034	105.55		
12/1/2025	12/25/2025		3137FEZU7	FHMS K076 A2	3.90%	4/1/2028	487.50		
12/1/2025	12/25/2025		3137F4D41	FHMS K074 A2	3.60%	1/1/2028	210.00		
12/1/2025	12/15/2025		31306X3C5	FG J20795	2.50%	10/1/2027	25.79		
12/1/2025	12/25/2025		3138MRLV1	FN AQ9339	2.50%	1/1/2028	25.79		
12/1/2025	12/25/2025		3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	10.06		
12/1/2025	12/25/2025		3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	208.13		
12/1/2025	12/25/2025		3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	187.17		
12/1/2025	12/25/2025		3137F2LJ3	FHMS K066 A2	3.11%	6/1/2027	285.73		
12/1/2025	12/25/2025		3138ETXC5	FN AL8774	3.00%	3/1/2029	12.02		
12/1/2025	12/25/2025		3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	9.68		
12/1/2025	12/25/2025		3137HAMH6	FHMS K506 A2	4.65%	8/1/2028	426.25		

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
INTEREST									
12/15/2025	12/15/2025		91282CKV2	US TREASURY N/B	4.62%	6/15/2027	15,031.25		
12/15/2025	12/15/2025		91282CMB4	US TREASURY N/B	4.00%	12/15/2027	8,000.00		
12/15/2025	12/15/2025		91282CJP7	US TREASURY N/B	4.37%	12/15/2026	27,125.00		
12/15/2025	12/15/2025		91282CNH0	US TREASURY N/B	3.87%	6/15/2028	9,687.50		
Total INTEREST		0.00					233,578.89		0.00
MATURITY									
10/10/2025	10/10/2025	800,000.00	3133EPYK5	FEDERAL FARM CREDIT BANK	5.12%	10/10/2025	800,000.00		
Total MATURITY		800,000.00					800,000.00		0.00
PAYDOWNS									
10/1/2025	10/25/2025	211.33	3137FBU79	FHMS K069 A2	3.18%	9/1/2027	211.33		6.42
10/1/2025	10/25/2025	5,717.90	3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	5,717.90		144.84
10/1/2025	10/25/2025	186.93	3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	186.93		3.95
10/1/2025	10/15/2025	1,282.71	31307NT79	FG J32374	2.50%	11/1/2028	1,282.71		-10.39
10/1/2025	10/15/2025	712.91	3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	712.91		1.45
10/1/2025	10/25/2025	468.25	3137F64P9	FHMS K739 A2	1.33%	9/1/2027	468.25		24.22
10/1/2025	10/15/2025	342.30	3128MFS58	FG G16640	3.00%	2/1/2032	342.30		-0.63
10/1/2025	10/15/2025	1,237.44	3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	1,237.44		21.98

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
PAYDOWNS									
10/1/2025	10/25/2025	21,743.80	3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	21,743.80		139.05
10/1/2025	10/15/2025	858.57	31306X3C5	FG J20795	2.50%	10/1/2027	858.57		-2.32
10/1/2025	10/25/2025	641.72	3140X4TN6	FN FM1456	2.50%	9/1/2028	641.72		-2.19
10/1/2025	10/25/2025	606.38	3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	606.38		1.61
10/1/2025	10/25/2025	569.35	3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	569.35		2.35
10/1/2025	10/25/2025	583.01	3140X3BR8	FN FM0047	3.00%	12/1/2034	583.01		-25.20
10/1/2025	10/25/2025	271.29	3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	271.29		-3.36
10/1/2025	10/25/2025	409.63	3138ETXC5	FN AL8774	3.00%	3/1/2029	409.63		-0.39
10/1/2025	10/25/2025	157.92	3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	157.92		1.59
10/1/2025	10/25/2025	714.78	3140J9DU2	FN BM4614	3.00%	3/1/2033	714.78		-30.24
10/1/2025	10/25/2025	420.62	3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	420.62		7.12
10/1/2025	10/25/2025	884.27	3138MRLV1	FN AQ9339	2.50%	1/1/2028	884.27		-4.59
10/1/2025	10/25/2025	295.50	3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	295.50		1.04
11/1/2025	11/25/2025	383.70	3138ETXC5	FN AL8774	3.00%	3/1/2029	383.70		-0.36
11/1/2025	11/15/2025	397.32	3128MFS58	FG G16640	3.00%	2/1/2032	397.32		-0.72
11/1/2025	11/25/2025	626.28	3138MRLV1	FN AQ9339	2.50%	1/1/2028	626.28		-3.14
11/1/2025	11/25/2025	24,377.93	3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	24,377.93		114.87

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
PAYDOWNS									
11/1/2025	11/25/2025	592.39	3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	592.39		1.52
11/1/2025	11/25/2025	396.79	3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	396.79		1.34
11/1/2025	11/25/2025	546.00	3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	546.00		2.17
11/1/2025	11/25/2025	299.99	3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	299.99		2.81
11/1/2025	11/25/2025	176.15	3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	176.15		3.34
11/1/2025	11/25/2025	201.52	3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	201.52		4.69
11/1/2025	11/15/2025	1,408.33	31307NT79	FG J32374	2.50%	11/1/2028	1,408.33		-11.10
11/1/2025	11/25/2025	199.20	3137FBU79	FHMS K069 A2	3.18%	9/1/2027	199.20		5.82
11/1/2025	11/15/2025	838.51	31306X3C5	FG J20795	2.50%	10/1/2027	838.51		-2.16
11/1/2025	11/25/2025	935.57	3140X3BR8	FN FM0047	3.00%	12/1/2034	935.57		-40.06
11/1/2025	11/25/2025	251.16	3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	251.16		-3.05
11/1/2025	11/25/2025	606.73	3140X4TN6	FN FM1456	2.50%	9/1/2028	606.73		-2.01
11/1/2025	11/15/2025	1,174.51	3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	1,174.51		20.70
11/1/2025	11/25/2025	269.55	3137F64P9	FHMS K739 A2	1.33%	9/1/2027	269.55		13.38
11/1/2025	11/25/2025	397.15	3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	397.15		6.03
11/1/2025	11/15/2025	689.60	3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	689.60		1.34
11/1/2025	11/25/2025	814.59	3140J9DU2	FN BM4614	3.00%	3/1/2033	814.59		-34.09

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
PAYDOWNS									
12/1/2025	12/15/2025	979.80	3137F7TC9	FHR 5050 XL	1.00%	7/1/2036	979.80		17.13
12/1/2025	12/15/2025	329.23	3128MFS58	FG G16640	3.00%	2/1/2032	329.23		-0.59
12/1/2025	12/15/2025	1,282.09	31307NT79	FG J32374	2.50%	11/1/2028	1,282.09		-9.83
12/1/2025	12/25/2025	423.48	3137BRQJ7	FHMS K057 A2	2.57%	7/1/2026	423.48		5.70
12/1/2025	12/25/2025	560.69	3136AAZ57	FNR 2012-145 EA	1.25%	1/1/2028	560.69		2.15
12/1/2025	12/25/2025	35,372.66	3137BNGT5	FHMS K054 A2	2.74%	1/1/2026	35,372.66		107.14
12/1/2025	12/25/2025	188.10	3137FNWX4	FHMS K736 A2	2.28%	7/1/2026	188.10		3.16
12/1/2025	12/25/2025	613.64	3138MRLV1	FN AQ9339	2.50%	1/1/2028	613.64		-2.96
12/1/2025	12/25/2025	275.03	3136A85N6	FNR 2012-107 GA	1.50%	9/1/2027	275.03		0.88
12/1/2025	12/25/2025	630.34	3140X4TN6	FN FM1456	2.50%	9/1/2028	630.34		-2.03
12/1/2025	12/25/2025	579.37	3140X3BR8	FN FM0047	3.00%	12/1/2034	579.37		-24.58
12/1/2025	12/25/2025	212.41	3136AUKX8	FNA 2016-M12 A2	2.43%	9/1/2026	212.41		4.50
12/1/2025	12/25/2025	282.78	3137F64P9	FHMS K739 A2	1.33%	9/1/2027	282.78		13.45
12/1/2025	12/25/2025	72.49	3137F4D41	FHMS K074 A2	3.60%	1/1/2028	72.49		1.18
12/1/2025	12/25/2025	239.40	3136B9VJ3	FNR 2020-33 BG	2.00%	5/1/2030	239.40		-2.86
12/1/2025	12/25/2025	318.15	3137BTUM1	FHMS K061 A2	3.34%	11/1/2026	318.15		2.75
12/1/2025	12/25/2025	698.17	3140J9DU2	FN BM4614	3.00%	3/1/2033	698.17		-28.88

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amount (\$)	Yield at Market	Realized G/L (BV)
PAYDOWNS									
12/1/2025	12/15/2025	682.07	31306X3C5	FG J20795	2.50%	10/1/2027	682.07		-1.69
12/1/2025	12/25/2025	367.47	3138ETXC5	FN AL8774	3.00%	3/1/2029	367.47		-0.34
12/1/2025	12/15/2025	732.49	3137ATCD2	FHR 4096 PA	1.37%	8/1/2027	732.49		1.36
12/1/2025	12/25/2025	212.69	3137FBU79	FHMS K069 A2	3.18%	9/1/2027	212.69		5.95
12/1/2025	12/25/2025	578.66	3136AEEF0	FNR 2013-39 MP	1.75%	5/1/2028	578.66		1.43
Total PAYDOWNS		119,530.79					119,530.79		450.65
SELL									
11/4/2025	11/5/2025	195,000.00	91282CHB0	US TREASURY N/B	3.62%	5/15/2026	198,228.03		1,180.33
11/4/2025	11/5/2025	405,000.00	91282CHB0	US TREASURY N/B	3.62%	5/15/2026	411,704.38		459.79
12/1/2025	12/2/2025	360,000.00	91282CGE5	US TREASURY N/B	3.87%	1/15/2026	365,321.13		49.61
12/1/2025	12/2/2025	300,000.00	91282CGV7	US TREASURY N/B	3.75%	4/15/2026	301,518.68		-30.39
Total SELL		1,260,000.00					1,276,772.22		1,659.34

Important Disclosures

This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation, as it was prepared without regard to any specific objectives or financial circumstances.

PFMAM professionals have exercised reasonable professional care in the preparation of this performance report. Information in this report is obtained from sources external to PFMAM and is generally believed to be reliable and available to the public; however, we cannot guarantee its accuracy, completeness or suitability. We rely on the client's custodian for security holdings and market values. Transaction dates reported by the custodian may differ from money manager statements. While efforts are made to ensure the data contained herein is accurate and complete, we disclaim all responsibility for any errors that may occur. References to particular issuers are for illustrative purposes only and are not intended to be recommendations or advice regarding such issuers. Fixed income manager and index characteristics are gathered from external sources. When average credit quality is not available, it is estimated by taking the market value weights of individual credit tiers on the portion of the strategy rated by a NRSRO.

It is not possible to invest directly in an index. The index returns shown throughout this material do not represent the results of actual trading of investor assets. Third-party providers maintain the indices shown and calculate the index levels and performance shown or discussed. Index returns do not reflect payment of any sales charges or fees an investor would pay to purchase the securities they represent. The imposition of these fees and charges would cause investment performance to be lower than the performance shown.

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- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. **Past performance is not indicative of future returns.**
- ICE Bank of America Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

Glossary

- **Accrued Interest:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **Agencies:** Federal agency securities and/or Government-sponsored enterprises.
- **Amortized Cost:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **Asset-Backed Security:** A financial instrument collateralized by an underlying pool of assets – usually ones that generate a cash flow from debt, such as loans, leases, credit card balances, and receivables.
- **Bankers' Acceptance:** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **Commercial Paper:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **Contribution to Total Return:** The weight of each individual security multiplied by its return, then summed for each sector to determine how much each sector added or subtracted from the overall portfolio performance.
- **Effective Duration:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **Effective Yield:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **Interest Rate:** Interest per year divided by principal amount and expressed as a percentage.
- **Market Value:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **Maturity:** The date upon which the principal or stated value of an investment becomes due and payable.
- **Negotiable Certificates of Deposit:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **Par Value:** The nominal dollar face amount of a security.
- **Pass-through Security:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.

Glossary

- Repurchase Agreements: A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- Settle Date: The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- Supranational: A multinational union or association in which member countries cede authority and sovereignty on at least some internal matters to the group, whose decisions are binding on its members.
- Trade Date: The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- Unsettled Trade: A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- U.S. Treasury: The department of the U.S. government that issues Treasury securities.
- Yield: The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- YTM at Cost: The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- YTM at Market: The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.



Legislation Text

File #: Res. 2026-026, **Version:** 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council
Ben Martig, City Administrator

From: Brenda Angelstad, Finance Director

Consider Resolution Accepting Gifts Received by the City of Northfield in 2025.

Action Requested:

The Northfield City Council approves the attached Resolution formally accepting the gifts and donations given to the City during 2025.

Summary Report:

The City Council is being asked to officially accept the gifts and donations given to the City during 2025. Minnesota Statute 465.03 provides that acceptance of gifts of real or personal property by the City shall be by resolutions and approval by a two-thirds majority vote. The details of individual gifts are listed in Exhibit A, which is made part of the resolution. Overall, the City received \$1,043,099.13 in specific gifts or general donations. This total does not include any in-kind donations of time, supplies or materials contributed that are also noted in Exhibit A.

Alternative Options:

Do not accept and return gifts.

Financial Impacts:

Gifts have been included in 2025 activity.

Tentative Timelines:

Gifts need to be accepted prior to completion of the annual audit.

CITY OF NORTHFIELD, MINNESOTA
CITY COUNCIL RESOLUTION 2026-026

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
NORTHFIELD, MINNESOTA ACCEPTING GIFTS RECEIVED BY
THE CITY OF NORTHFIELD IN 2025

WHEREAS, the City of Northfield received numerous gifts in 2025; and,

WHEREAS, the City Council expresses its gratitude for the gifts given to the Northfield community.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL
THAT:

The City Council of the City of Northfield hereby accepts, with great appreciation, the gifts given in 2025 as shown in Exhibit A to this resolution.

PASSED by the City Council of the City of Northfield on this 3rd day of March 2026.

ATTEST:

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
___ NESS ___ PETERSON WHITE ___ SOKUP

**EXHIBIT A
2025 GIFTS AND DONATIONS**

	GIFT	DONOR	PURPOSE
General Fund:			
	2,274.50	Megan Moore	Memorial Picnic Table (Sechler Park)
	1,200.00	Sara McCrady	Memorial Bench (DeWolfe)
	1,225.00	Amy Gehring	Memorial Bench (John North Park)
	1,200.00	VFW #4393	Donation for HERT Training lunch
	<u>\$ 5,899.50</u>		
Library:	<u>\$ 79,935.39</u>	See attached detail	
Park Fund			
	\$ 90,000.00	Carleton College	City Services-to Park Fund
	\$ 90,000.00	St. Olaf College	City Services-to Park Fund
	<u>\$ 180,000.00</u>		
		See attached detail (\$361,575 from a one-time grant from MN Office of Justice Programs to focus on Community Crime Intervention/Prevention)	
Various Donations through HCI	<u>\$ 777,264.24</u>		
GRAND TOTAL	\$ 1,043,099.13		

In-kind Donations - Value Assigned

3,000.00	Hope Center	Redecoration of Police Department soft interview room valued at approx. \$3,000
10,000.00	Northfield Masonic Lodge	Ten fire suppression devices valued at \$1,000 each, totaling \$10,000 donation value
2,300.00	Friends of Way Park	2 Benches - Way Park Memorial Hospital Garden
1,665.33	Friends of Way Park	Donated and installed 3 trees
63.95	Alexia Fletcher	Donated through tree sale
2,400.00	DSI	Donated 16 trees during tree sale
36,500.00	Northfield Youth Baseball Association	Post Consumer Brands & Wells Fargo baseball field maintenance at Sechler Park
1,225.00	Daughters of America	Riverside Park Bench
<u>\$ 57,154.28</u>		

In-kind Donations - no value assigned:

Books, periodicals, DVDs	Various Library non-cash donations
Cannon River Tree Service	Assist with Spring Shade Tree planting
Men of Northfield	Assist with Spring Shade Tree planting
Northfield Garden Club	Maintain and donate plant material in the Bridge Square, River Commons, & other Downtown locations
Metro Baseball League	City's in-kind match
Northfield Soccer Association	Assist with field maintenance & donate funds toward the enhancement of Spring Creek Park
Northfield Youth Baseball Association	Assist with field maintenance & donate funds toward the enhancement of Sechler Park
Saint Dominic's School	Paint Street Department snow plows
DSI	Donated 16 trees

Adopt-A-Park Program

Friends of Way Park	Way Park
Sheldahl Employees	Grant Park
Project Friendship	Oddfellows Park
DJJD Committee	Babcock Rodeo Grounds
DJJD Committee	Bridge Square
Northfield Garden Club	Riverside Lions Park
Liberty Park Neighborhood	Liberty Park
Friends of Central Park	Central Park
Remembering Hadley Joan Peterson	Spring Creek Park
Friends of Roosevelt Park/Northfield Youth Baseball Association	Roosevelt Park
Friends of Hauberg Woods	Hauberg Woods
Quill Family	Sibley Swale Park

Northfield Public Library
 2025 Donations, Reimbursements, Scholarships & Grants

Donations

Amount	From	Purpose	Date
10.00	Dylan Nuebel	Collection/Programming	1-17-25
500.00	Carl & Mary Caroline Henry	Undesignated	4/4/2025
100.00	Cynthia & Eric Lund	Collection/Programming	4/4/2025
25.00	Sue Kuzma	Undesignated	4/30/2025
500.00	Timothy Vick	Undesignated	5/23/2025
200.00	Bruce Jacobson	Undesignated	5/23/2025
158.00	Carol Cole	Childrens's Collection	6/18/2025
150.00	John & Carol Coulton	Undesignated	8/15/2025
20.00	Kathleen Davison	Undesignated	8/28/2025
500.00	Frandsen Bank & Trust	Summer Concerts	9/11/2025
1,000.00	Barbara Gentling	Undesignated	9/11/2025
200.00	Carleton - CCCE training	Undesignated	9/2/2025
108.12	Margaret Evans Huntington C	Adult books (Billi Failletaz)	11/24/2025

3,471.12 Donations

Friends & Foundation of the Northfield Public Library (FFNPL)

Reimbursement Amount	Description	Date
1,103.63	Programs & supplies	2/5/2025
828.19	Programs & supplies	3/6/2025
1,000.00	Programs & supplies, Staff Training	4/14/2025
258.26	Staff Training Lunch	4/30/2025
461.63	Collection, programs	5/21/2025
1,726.25	Volunteer recognition, staff training, outreach	6/4/2025
4,104.00	Summer Concerts	6/4/2025
500.00	Community Engagement	6/16/2025
1,554.05	Collection, programs	7/24/2025
1,089.12	Outreach, programs	7/25/2025

3,164.38	Outreach, programs	7/30/2025
3,993.42	Internship Wages	7/25/2025
5,737.87	Outreach, programs	8/19/2025
1,488.55	Internship Wages	9/24/2025
5,027.95	Outreach, programs	10/8/2025
436.72	Collection, programs	12/10/2025

32,474.02 FFNPL

SELCO Scholarships

Reimbursement Amount	Description		Date
2430.46	ALA	Natalie Draper	7/17/2025
1510.65	ARSL	Em Lloyd	7/29/2025
1499.95	Reforma	Naidine Villa	8/4/2025
450.12	MLA	Alexus Kreft	8/6/2025
613.24	MLA	Natalia Torres Camargo	8/6/2025
45.00	CLELCON	Amy Nelson	8/25/2025
417.85	Director's Summit	Natalie Draper	8/21/2025

6967.27 SELCO Scholarships

Grants

Amount	From	Designated	Date
1,792.00	Northfield Shares	Youth Services	1/8/2025
2,000.00	ALA	Community Connections	4/13/2025
500.00	SELCO	Sensory Kits	5/28/2025
144.98	SELCO	Youth Program	6/12/2025
2,000.00	SELCO	Community Reads	8/11/2025
5,000.00	FFNPL-SEMAC	HHC	9/11/2025
25,586.00	MDE	Community Facility Project	12/12/2025

37,022.98 Grants

\$ 79,935.39 Total 2025 Gifts

In-Kind Contributions to the City of Northfield 2025

Amount	Purpose	Contributor	Cash or In-Kind
2025- \$257,270.00	Support for the Rice County Chemical & Mental Health Coalition (Youth Substance Prevention Alliance – previously Northfield Alliance for Substance Abuse Prevention – is a key initiative)	<ul style="list-style-type: none"> • Rice County Family Services Collaborative • Substance Abuse & Mental Health Services Administration (SAMHSA) part of the Federal Department of Health & Human Services • Minnesota Department of Health • Local Service organizations • Local Businesses 	Cash
2025- \$510,604.24	Support for the Youth First Initiative	<ul style="list-style-type: none"> • Youthprise Foundation • Rice County Area United Way • Women in Northfield Giving Support (WINGS) • Northfield Shares • Minnesota Department of Employment and Economic Development • Minnesota Office of Higher Education • Minnesota Office of Justice Programs • Dozens of Local Donors 	Cash
2025- \$ 9,390.00	Grants to youth-led and youth-supported initiatives through Northfield YouthBank (a program of Youth First)	<ul style="list-style-type: none"> • Youthprise Foundation • Women in Northfield Giving Support • Local donation 	Cash

Total 2025 In-Kind Contributions to the City of Northfield through work with the Northfield Healthy Community Initiative: \$777,264.24

***Note: \$361,575.00 of this come from a one-time grant from the Minnesota Office of Justice Programs to focus on Community Crime Intervention and Prevention, this grant will not be reflected in the numbers for 2026**



Legislation Text

File #: Res. 2026-027, **Version:** 1

Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: Sara Pabich, Sustainability Coordinator

Resolution Proclaiming April 24, 2026 as Arbor Day in Northfield.

Action Requested:

City Council is asked to approve the attached resolution proclaiming April 24, 2026 as Arbor Day in Northfield.

Summary Report:

The City of Northfield's urban forest is a large asset of which the City can be proud. The trees throughout Northfield are beneficial in numerous ways including reducing erosion, decreasing cooling costs, and providing wildlife habitat as well as increasing property values of homes. Recognizing and protecting this asset can assure the residents of the continued existence of the urban forest.

This proclamation is one component necessary for the 2026 Tree City USA application. The City of Northfield has been recognized as a Tree City USA 26 times previously.

Alternative Options:

None

Financial Impacts:

None

Tentative Timelines:

Arbor Day will be celebrated on April 24, 2026.

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-027
PROCLAIMING APRIL 24, 2026 AS
ARBOR DAY IN NORTHFIELD

- WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting and caring of trees; and
- WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and
- WHEREAS, Arbor Day is now observed throughout the nation and the world; and
- WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate temperature, clean the air, produce oxygen and provide habitat for wildlife; and
- WHEREAS, trees are a renewable resource giving us paper, wood for our homes, and countless other wood products; and
- WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and
- WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and
- WHEREAS, the City of Northfield has been recognized as a Tree City USA by the National Arbor Day Foundation in the past; and
- WHEREAS, the City is reapplying to be a Tree City and continue its tree-planting ways.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:
The City Council of the City of Northfield does hereby proclaim April 24, 2026 as Arbor Day in the City of Northfield, and urges all citizens to support efforts to protect our trees and woodlands and to support our City's urban forestry program.

FURTHER BE IT RESOLVED THAT:
All citizens are encouraged to plant trees to gladden hearts and promote the well-being of present and future generations

PASSED by the City Council of the City of Northfield on this 3rd day of March, 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP



Legislation Text

File #: 26-116, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: David Bennett, Public Works Director/City Engineer

Consider Approval of MOU with Three Rivers Community Action/Hiawathaland Transit related to Transit Services in Northfield.

Action Requested:

The Northfield City Council Approves the MOU with Three Rivers Community Action/ Hiawathaland Transit related to Transit Services in Northfield.

Summary Report:

Hiawathaland Transit recently prepared a MOU related to transit services for local jurisdictions that they service in Southeast MN including Northfield. The main purpose of the MOU was related to the local cost share on buses for smaller jurisdictions. Smaller local jurisdictions would have larger increases in their budgets to cover their share of the buses. The MOU moves to a more uniform amount that is collected over the term of the MOU versus the spikes that a jurisdiction would see when they have to replace a bus.

The City cost share for buses is typically 20%. Hiawathaland has some time received additional grants that have lowered the Northfield match to 10%. The current MOU provides for a uniform payment of \$12,000 annually to cover Northfield local match for buses. The City and Hiawathaland began working on the MOU in 2025, the first year payment will be \$24,000 to cover 2025 and 2026. As the MOU nears the end, Hiawathaland will forecast bus expenditures over the next five years and adjust the MOU with Northfield.

The term of the MOU is January 1, 2026 through December 31, 2029. The City will pay \$24,000 in the first year and \$12,000 in the following years.

City Plans & Policies Relevance:

NA

Alternative Options:

NA

Financial Impacts:

Funding for the MOU comes from the Vehicle Equipment Replacement Fund for the Buses.

2026	\$24,000
2027	\$12,000
2028	\$12,000

2029 \$12,000
Total \$60,000

Tentative Timelines:
MOU 2026-2029

MEMORANDUM OF UNDERSTANDING BETWEEN THREE RIVERS COMMUNITY ACTION, INC.
AND
THE CITY OF NORTHFIELD
FOR THE PROVISION OF TRANSIT SERVICES

The "Agreement" made this _____ day of ____, 2026, between Three Rivers Community Action, Inc., hereinafter referred to as "Three Rivers," and the "City of Northfield" hereinafter referred to as "City."

Whereas, Three Rivers Community Action, Inc. operates public transit under the name Hiawathaland Transit; and

Whereas, Three Rivers is under contract with the Minnesota Department of Transportation (MnDOT) to provide Demand Response and/or Deviated Route services for the cities in Goodhue, Rice and Wabasha Counties: Cannon Falls, Elgin/Plainview, Faribault, Kenyon/Wanamingo, Lake City, Northfield, Pine Island, Red Wing, Wabasha/Kellogg, and Zumbrota/Mazeppa.

WITNESSETH: That for the consideration of the mutual promises and covenants herein stipulated to be performed by the parties to this Agreement, it is agreed as follows:

1. **Services to be Provided.** Three Rivers agrees to provide City with transit services designed to meet the transportation needs of the public (hereinafter "Services"). The scope of Services is attached hereto and incorporated herein by reference as Exhibit A. All Services shall be provided in a manner consistent with the level of care and skill ordinarily exercised by public transit organizations providing similar services.
2. **Term.** The Term of this Agreement will be for a period of five years. This Agreement shall remain in full force and effect commencing from January 1, 2026, and continuing until December 31, 2029, unless terminated earlier as provided in paragraph 4 or amended pursuant to this Agreement. Every individual calendar year that elapses from January 1, 2026, until December 31, 2029, shall be deemed a "Contract Year".
3. **Payment.** City shall pay Three Rivers the amount of twelve thousand dollars (\$12,000.00) annually from 2026 through 2029, and Three Rivers will bill in January of each year and payment is due and payable within 30 days of invoicing. The first payment due will be twenty-four thousand dollars (\$24,000.00) and each year thereafter will be twelve thousand dollars (\$12,000.00) for the term of this Agreement. The terms for any subsequent years can be renegotiated in 2029. The City shall make no other payments under this Agreement.
4. **Termination.** This Agreement may be terminated as follows:

4.1. **Mutual Agreement.** The Parties, by mutual written agreement, may terminate this Agreement at any time.

4.2. **City Breach.** Three Rivers may terminate this Agreement in the event of a breach of the Agreement by City upon providing thirty (30) days' written notice to City and an opportunity to cure the breach before expiration of the thirty (30) days.

4.3. **Termination by City.** City may terminate this Agreement for any reason or no reason at all at any time upon providing thirty (30) days' written notice to Three Rivers. If City does not provide notice of termination prior to December 1st of any year, City will pay the annual payment set forth in Paragraph 3 for the upcoming year, but City will not be responsible for paying annual payments for future years.

In the event of termination, City shall pay Three Rivers for amounts due and owing for Services performed to the date of termination. In the event termination occurs during a Contract Year, City shall prorate the annual payment to Three Rivers based on the date of termination.

5. **Insurance.** For the entire term of this Agreement, Three Rivers will provide insurance for bodily injury and property damage liability and related coverages, including physical damage insurance on the buses in at least the limits set forth in Three Rivers' contract with the state of Minnesota titled "Public Transit Participation Program Operating Grant Agreement."
6. **Licensure and Training.** Three Rivers will ensure that all transportation drivers will maintain the licensure and training required for the class of vehicle driven.
7. **Property of Three Rivers.** The bus fleet is the property of Three Rivers. City shall not be liable for injuries to persons or damage to property associated with the Services outline in Paragraph 1.
8. **Indemnification.** Notwithstanding any other provisions hereof and in the performance of this Agreement, Three Rivers agrees to indemnify, save, and hold the City, its agents, and employees harmless from any claims, causes of action, liabilities, losses, damages, costs, expenses including reasonable attorneys' fees, suits, demands and judgements of any nature, because of bodily injury to or death of, any person or persons and/or because of damage to property of Three Rivers or others, including loss of use from any cause whatsoever, which may be asserted against the City on account of any act or omission, including negligence, of Three Rivers, or Three Rivers' employees or agents in connection with or arising from the performance of this Agreement by Three Rivers or Three Rivers' agents or employees. This obligation survives termination of this Agreement.

Nothing in this Agreement shall constitute a waiver or limitation of any immunity or limitation on liability to which City is entitled.

9. **Independent Contractor.** All Services provided by Three Rivers pursuant to this Agreement shall be provided by Three Rivers as an independent contractor and not as an employee of City for any purpose, including but not limited to: income tax withholding, workers' compensation, unemployment compensation, FICA taxes, liability for torts and eligibility for employee benefits. Three Rivers shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide Services identified herein. Three Rivers is responsible for hiring sufficient workers to perform the services/duties required by this Agreement, withholding their taxes and paying all other employment tax obligations on their behalf.
10. **Data Practices Act Compliance.** Any and all data provided to Three Rivers, received from Three Rivers, created, collected, received, stored, used, maintained, or disseminated by Three Rivers pursuant to this Agreement shall be administered in accordance with, and is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. The remedies in Minnesota Statutes Section 13.08 apply to Three Rivers.
11. **Reporting.** Three Rivers shall make all necessary reports to the Minnesota Department of Transportation.
12. **Permits/Licenses.** Three Rivers shall obtain and pay for all permits and licenses necessary and ordinary for the Services required herein, shall comply with all lawful requirements applicable to the Services, and shall give and maintain any and all notices required by applicable law pertaining to the Services.
13. **Taxes.** Three Rivers shall pay any applicable state sales taxes applicable to the Services provided herein and any property taxes, as applicable, to the real property and buildings upon which Three Rivers uses for its operations in performing the Services under this Agreement.
14. **Subcontracting.** Three Rivers shall not enter into any subcontract for performance of any Services contemplated under this Agreement, without the prior written approval of City. Three Rivers shall be responsible for the performance of all subcontractors and shall require the same to meet the insurance and indemnification requirements contained herein.
15. **Bus Shelters.** Three Rivers and City agree to work cooperatively to obtain bus shelters to be placed on public property. Three Rivers shall be solely responsible for purchasing new shelters unless, prior to a purchase, City agrees in writing to contribute to the cost. Three Rivers shall also be responsible for all costs associated with the installation and/or relocation of bus shelters at locations mutually agreed upon by both Parties. As

of the effective date of this MOU, Three Rivers has no plans to purchase or relocate any bus shelters during the term of this MOU.

16. **Costs.** The Parties agree to the following terms related to costs under this Agreement:

16.1. Three Rivers shall be solely responsible for all operating and capital costs that arise during the term of this Agreement. The payments set forth in Paragraph 3 reflect City's only obligation to contribute to Three Rivers operating costs. Other than those payments, City has no obligation to contribute to Three Rivers' operating, capital, or any other costs or expenses, whether anticipated or unanticipated.

16.2. Three Rivers will not be compensated separately for any incidental expenses.

17. **Transit Advisory Council.** City will provide a representative to the Transit Advisory Council to attend meetings and elicit feedback regarding ridership, fare, and transit routes.

18. **Amendments.** Except as expressly permitted by this Agreement, no amendments may be made to this Agreement except upon mutual written agreement signed by both Parties.

19. **Waiver.** No waiver of any provision or of any breach of this Agreement shall constitute a waiver of any other provisions or any other or further breach, and no such waiver shall be effective unless made in writing and signed by an authorized representative of the Party to be charged with such a waiver.

20. **Entire Agreement.** Except for the ground lease agreement for the Transit Maintenance Building operated by Three Rivers in performing the Services located on that certain real property owned by the City located at 1730 Riverview Drive in the City, this Agreement, any attached exhibits and any addenda or amendments signed by the Parties shall constitute the entire Agreement between City and Three Rivers and supersedes any other written or oral agreements between City and Three Rivers. This Agreement can only be modified in writing signed by City and Three Rivers. If there is any conflict between the terms of this Agreements and referenced or attached items, the terms of this Agreement shall prevail.

21. **Compliance with Laws.** Three Rivers shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement, or to the facilities, programs and staff for which Three Rivers is responsible.

22. **Non-Discrimination.** The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.

23. **Governing Law.** This Agreement shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or construction of the Agreement without regard to its choice of law or conflict of laws principles.
24. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
25. **Headings and Captions.** Heading and captions contained in the Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.
26. **Survivability.** All covenants, indemnities, guarantees, releases, representations and warranties by any Party or Parties, and any undischarged obligations of City and Three Rivers arising prior to the expiration of this Agreement (whether by completion or earlier terminations), shall survive such expiration.
27. **Mechanic's Liens.** Three Rivers hereby covenants and agrees that Three Rivers will not permit or allow any mechanic's or materialman's liens to be placed on the City's interest in any property that is the subject of this Agreement during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the City's interest, Three Rivers shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that Three Rivers may contest any such lien provided Three Rivers first posts a surety bond, in favor of and insuring the City, in an amount equal to 125% of the amount of any such lien.

Remainder of page intentionally left blank

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on

the _____ day of _____, 2026

City of Northfield:

By: _____

Its: Mayor _____

By: _____

Its: City Clerk _____

Three Rivers Community Action, Inc.:

By: _____

Its: Executive Director _____

EXHIBIT A

SCOPE OF SERVICES

Three Rivers shall be responsible for the management, operation, and administration of public transportation services within the designated service area in accordance with applicable federal, state, and local laws, regulations, and funding requirements. The scope of work shall include, but not be limited to, the following:

1. **Service Operations.**
Planning, scheduling, dispatching, and operation of fixed-route, demand-response, and/or other authorized transit services, including the provision of drivers and operational staff necessary to deliver safe, reliable, and efficient transportation services.
2. **Fleet and Equipment.**
Operation, maintenance, inspection, and cleaning of vehicles and related equipment used in the provision of transit services, whether owned, leased, or otherwise provided, in compliance with all applicable safety and accessibility standards.
3. **Personnel and Training.**
Recruitment, training, supervision, and management of all employees and contractors required to perform transit operations, including compliance with labor laws, licensing requirements, drug and alcohol testing, and safety training standards.
4. **Safety and Compliance.**
Implementation and maintenance of safety programs, emergency procedures, and regulatory compliance, including adherence to Federal Transit Administration (FTA) requirements, Americans with Disabilities Act (ADA) regulations, and applicable state and local transit standards.
5. **Customer Service and Public Interface.**
Provision of customer service functions, including handling of complaints, inquiries, and public information related to transit services.
6. **Fare Collection and Revenue Management.**
Administration of fare collection systems, fare enforcement (if applicable), revenue handling, and reporting, in accordance with approved fare policies.
7. **Reporting and Coordination.**
Preparation and submission of operational, financial, and performance reports as required by funding agencies or the governing entity, and coordination with the City and other stakeholders on service planning, performance, and improvements.
8. **Insurance and Risk Management.**
Maintenance of required insurance coverage and implementation of risk management practices related to transit operations.



Legislation Text

File #: 26-117, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: Justin Wagner, Utilities Manage
David Bennett, P.E., Public Works Director/City Engineer

Consider Approval of Contract for NW Area Trunk Sanitary Sewer Preliminary Design and Environmental Review.

Action Requested:

The City Council approves the consultant services contract with Bolton and Menk, Inc. (Attachment 1) for the NW Area Trunk Sanitary Sewer Preliminary Design and Environmental Review.

Summary Report:

The Northfield Strategic Plan 2025-2028 identifies increased commercial and industrial tax base as a desired outcome. Additionally, one of the strategic initiatives is to “Develop and implement Northwest Area shovel ready and recruitment plan”. The NW Area Trunk Sanitary Sewer Preliminary Design and Environmental Review will aid in preparing the NW area becoming more shovel ready.

The City’s Comprehensive Sewer Plans identifies a Trunk Sewer line to serve the NW development area. This proposed work will further enhance the preparation for development in the NW Area.

Items included in the scope of services:

- Project Management
- Existing Conditions Development
- Preliminary Design including development of 30% plans for the NW Area Trunk Sanitary Sewer, preliminary cost estimates, preliminary easements needed for the sanitary sewer and lift station siting and scoping
- Environmental Screening
- Environmental Assessment Worksheet

City Plans & Policies Relevance:

- *Northfield 2045 Comprehensive Plan*
[<https://www.northfieldmn.gov/DocumentCenter/View/25297/Comprehensive-Plan-for-2045?bidId=>](https://www.northfieldmn.gov/DocumentCenter/View/25297/Comprehensive-Plan-for-2045?bidId=>)
- *Northfield’s Strategic Plan 2025-2028*
[<https://www.northfieldmn.gov/DocumentCenter/View/24496/Northfield-Strategic-Plan-2025-2028?](https://www.northfieldmn.gov/DocumentCenter/View/24496/Northfield-Strategic-Plan-2025-2028?)

Alternative Options:

Staff does not recommend an alternative option.

Financial Impacts:

There is funding available in the 2026 budget that was planned and supported by the City Council.

Task	Amount
1 – Project Management	\$ 43,318.00
2 – Existing Conditions Development	\$ 14,080.00
3 – Preliminary Design	\$ 182,760.00
4 – Environmental Screening	\$ 11,612.00
5 – Environmental Assessment Worksheet (EAW)	\$ 46,630.00
Total:	\$ 298,400.00

Tentative Timelines:

Basemap Development: March - April 2026

Preliminary Design: April - August 2026

30% Design Submittal: August 2026

Environmental Assessment Worksheet (EAW): March 2026 - February 2027

CONSULTANT SERVICE CONTRACT

This Contract (the “Contract”) is made this 5 day of February, 2026, by and between the CITY OF Northfield, a Minnesota municipal corporation, 801 Washington Street, Northfield MN 55057 (“CITY”), and *Bolton and Menk, Inc.*, a corporation under the laws of the State of Minnesota, *1960 Premier Drive, Mankato, MN 56001-5900* (“CONSULTANT”); (collectively the “PARTIES”).

WHEREAS, CITY requires certain professional services in conjunction with *Northwest Area Trunk Sewer Extension Preliminary Design* (the “Project”); and

WHEREAS, CONSULTANT agrees to furnish the various professional services required by CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

SECTION I – CONSULTANT'S SERVICES AND RESPONSIBILITIES

- A. **Scope of Services.** CONSULTANT agrees to perform various Project services as detailed in Exhibit 1, Scope of Services, attached hereto and incorporated herein by reference (the “services”).
- B. **Changes to Scope of Services/Additional Services.** Upon mutual agreement of the PARTIES hereto pursuant to Section VI, Paragraph K of this Contract, a change to the scope of services detailed in Exhibit 1, attached hereto, may be authorized. In the event that such a change to the scope of services detailed in Exhibit 1 requires additional services by CONSULTANT, CONSULTANT shall be entitled to additional compensation consistent with Section III of this Contract. CONSULTANT shall give notice to CITY of any additional services prior to furnishing such additional services. CITY may request an estimate of additional cost from CONSULTANT, and upon receipt of the request, CONSULTANT shall furnish such cost estimate for such additional services prior to CITY’s authorization of the changed scope of services.
- C. **Changed Conditions.** If CONSULTANT determines that any services it has been directed or requested to perform by CITY are beyond the scope of services detailed in Exhibit 1, or that, due to changed conditions or changes in the method or manner of administration of the Project, CONSULTANT’s effort required to perform its services under this Contract exceeds the estimate that formed the basis for CONSULTANT’s compensation, CONSULTANT shall promptly notify CITY of that fact. Upon mutual agreement of the PARTIES hereto pursuant to Section VI, Paragraph K of this Contract, additional compensation for such services, and/or an extension of time for completion thereof, may be authorized. In the absence of such a mutual agreement, amounts of compensation and time for completion shall be equitably adjusted, provided that CONSULTANT first provides notice to CITY as required by this Paragraph and CITY has not terminated this Contract pursuant to Section IV, Paragraph B.

D. **Standard of Care.** Services provided by CONSULTANT or its subcontractors under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of CONSULTANT’s profession or industry. CONSULTANT shall be liable to the fullest extent permitted under applicable law, without limitation, for any injuries, loss, or damages proximately caused by CONSULTANT's breach of this standard of care. CONSULTANT shall put forth reasonable efforts to complete its duties in a timely manner. CONSULTANT shall not be responsible for delays caused by factors beyond its control or that could not be reasonably foreseen at the time of execution of this Contract. CONSULTANT shall be responsible for costs, delays or damages arising from unreasonable delays in the performance of its duties or services.

E. **Insurance.** CONSULTANT shall not commence work under this Contract until CONSULTANT has obtained all insurance required herein and such insurance amounts specified herein have been verified by CITY, nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until such subcontractor has obtained like insurance covering as to worker's compensation, liability, and automobile insurance. All such insurance coverage shall be maintained at all times while this Contract is in effect.

1. CONSULTANT agrees to procure and maintain, at CONSULTANT's expense, the following insurance policies, subject to the requirements in this Paragraph F and including the minimum coverages and limits of liability specified below, or as specified in the applicable insurance certificate(s), or as otherwise required by law, whichever is greater (coverages under umbrella or excess policies may be combined with primary policies to meet the below stated insurance coverage requirements):

Worker’s Compensation	Statutory Limits
Employer’s Liability	\$500,000 bodily injury by accident \$500,000 bodily injury by disease aggregate \$500,000 bodily injury by disease per employee
Commercial General Liability	\$2,000,000 property damage and bodily injury per occurrence \$4,000,000 annual aggregate \$2,000,000 annual aggregate Products – Completed Operations
Automobile Liability	\$1,000,000 per occurrence combined single limit for Bodily Injury and Property Damage (shall include

coverage for all owned, hired and non-owned vehicles

Umbrella or Excess Liability \$1,000,000

2. Except as provided below, CONSULTANT's Workers' Compensation insurance must provide coverage for all its employees. If Minnesota Statutes, section 176.041 exempts CONSULTANT from Workers' Compensation insurance, or if CONSULTANT has no employees in the City, CONSULTANT must provide a written statement, signed by an authorized representative, indicating the qualifying exemption that excludes CONSULTANT from the Minnesota Workers' Compensation requirements. If at any time while this Contract is in effect CONSULTANT ceases to be exempt from the requirement to maintain Workers' Compensation coverage, CONSULTANT must comply with the Workers' Compensation insurance requirements herein and provide CITY with a certificate of insurance documenting such coverage.
3. CONSULTANT's Commercial General Liability ("CGL") and business automobile liability insurance coverages shall insure CONSULTANT against claims for bodily injury or death, or for damage to property, including loss of use, which may arise out of operations by CONSULTANT or by any subcontractor or by anyone employed by any of them or by anyone for whose acts any of them may be liable (including automobile use). The following coverages shall, at a minimum, be included in the CGL insurance: Premises and Operations Bodily Injury and Property Damage, Personal and Advertising Injury, Blanket Contractual Liability, and Products and Ongoing and Completed Operations Liability. The required automobile liability coverage must include coverage for "any auto," which extends coverage to owned autos, non-owned autos, and hired autos. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Paragraph, or as otherwise required by law. CITY shall have additional insured status and be listed by name on an endorsement attached to such policy(ies) (for purposes of clarity, CITY shall not be an additional insured on CONSULTANT's professional liability policy if such insurance is required in this Contract) for the services provided under this Contract and shall provide that CONSULTANT's coverage shall be primary and noncontributory in the event of a loss.
4. Professional/Technical (Errors and Omissions) Liability Insurance. CONSULTANT agrees to procure and maintain, at CONSULTANT's expense, Professional/Technical (Errors and Omissions) Liability Insurance. The required policy will provide coverage for all claims CONSULTANT may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to CONSULTANT's professional services required under the Contract. CONSULTANT is required to carry the following minimum limits: \$2,000,000 – per claim; \$4,000,000 – annual aggregate; or as specified in the applicable insurance certificate(s), or as otherwise required by law, whichever is

greater. Any deductible will be the sole responsibility of CONSULTANT and may not exceed \$75,000 without the written approval of CITY. If CONSULTANT desires authority from CITY to have a deductible in a higher amount, CONSULTANT shall so request in writing, specifying the amount of the desired deductible and providing financial documentation by submitting the most current audited financial statements so that CITY can ascertain the ability of CONSULTANT to cover the deductible from its own resources. The retroactive or prior acts date of such coverage shall not be after the effective date of this Contract and CONSULTANT shall maintain such insurance for a period of at least three (3) years, following completion of the services/work. If such insurance is discontinued, extended reporting period coverage must be obtained by CONSULTANT to fulfill this requirement.

5. Technology Errors and Omissions Insurance. CONSULTANT agrees to procure and maintain, at CONSULTANT's expense, Technology Errors and Omissions Insurance. The required policy will provide coverage for all claims CONSULTANT may become legally obligated to pay, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, cloud computing, extortion and network security. CONSULTANT is required to carry the following minimum limits: \$1,000,000 – per occurrence; \$2,000,000 – annual aggregate; or as specified in the applicable insurance certificate(s), or as otherwise required by law, whichever is greater.
6. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages, are hereby provided to CITY by CONSULTANT and are attached hereto and incorporated herein by reference as Exhibit 2.
7. Any insurance limits in excess of the minimum limits specified herein above shall be available to CITY in the event of claims.
8. CONSULTANT's insurance policies and certificate(s) shall not be cancelled without at least Thirty (30) days' advance written notice to CITY, or Ten (10) days' prior written notice to CITY for nonpayment of premium.
9. CONSULTANT's policies shall be primary insurance and noncontributory to any other valid and collectible insurance available to CITY with respect to any claim arising out of CONSULTANT's performance under this Contract.
10. CONSULTANT is responsible for payment of Contract related insurance premiums and deductibles. If CONSULTANT is self-insured, a Certificate of Self-Insurance must be attached in Exhibit 2. Any program of self-insurance shall be subject to CITY's approval, which shall not be unreasonably withheld, conditioned or delayed.

11. CONSULTANT shall ensure that all subcontractors comply with the insurance provisions contained in this Contract and such insurance is maintained as specified.
12. CONSULTANT's policies shall include legal defense fees in addition to its liability policy limits, with the exception of the professional liability insurance and technology errors and omissions insurance, if applicable.
13. All policies listed above, except professional liability insurance (or other coverage not reasonably available on an occurrence basis), shall be written on a per "occurrence" basis ("claims made" and "modified occurrence" forms are not acceptable) and shall apply on a "per project" basis.
14. CONSULTANT shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by CITY.
15. CITY reserves the right to immediately terminate this Contract if CONSULTANT is not in compliance with the insurance requirements contained herein and retains all rights to pursue any legal remedies against CONSULTANT.

SECTION II – CITY'S RESPONSIBILITIES

- A. CITY shall promptly compensate CONSULTANT as services are performed to the satisfaction of the CITY's *Public Works Director/City Engineer*, in accordance with Section III of this Contract.
- B. CITY shall provide access to any and all previously acquired information relevant to the scope of services detailed in Exhibit 1 in its custody to CONSULTANT for its use, at CONSULTANT's request.
- C. CITY will, to the fullest extent possible, grant access to and make all provisions for entry upon both public and private property as necessary for CONSULTANT's performance of the services detailed in Exhibit 1.
- D. *David Bennett, P.E.*, CITY's *Public Works Director/City Engineer*, shall serve as the liaison person to act as CITY's representative with respect to services to be rendered under this Contract. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define CITY's policies with respect to the Project and CONSULTANT's services. Such person shall be the primary contact person between CITY and CONSULTANT with respect to the services performed by CONSULTANT under this Contract. CITY reserves the right to substitute the authorized contact person at any time and shall notify CONSULTANT thereof.

SECTION III – CONSIDERATION

- A. **Fees.** CITY will compensate CONSULTANT as detailed in Exhibit 3, Compensation, which is attached hereto and incorporated herein by reference, for CONSULTANT's performance of services under this Contract.
- B. **Suspension for Nonpayment.** Except for a good faith dispute, if CITY fails to make any payment due CONSULTANT for services performed to the satisfaction of the CITY's Public Works Director/City Engineer and expenses within Thirty (30) days after the date of CONSULTANT's invoice, CONSULTANT may, after giving Seven (7) days written notice to CITY, and without waiving any claim or right against CITY and without incurring liability to CITY, suspend services and withhold Project deliverables due under this Contract until CONSULTANT has been paid in full all amounts due for services rendered to the date of suspension along with applicable expenses and charges related to the services rendered by CONSULTANT to CITY to the date of suspension.

SECTION IV – TERM AND TERMINATION

- A. **Term.** This Contract shall be in effect until such time as the Project is completed, December 1, 2026, or as otherwise provided in this Contract, whichever occurs first.
- B. **Termination.** This Contract may be terminated by either PARTY for any reason or for convenience by either PARTY upon Seven (7) days written notice. In the event of termination, CITY shall be obligated to CONSULTANT for payment of amounts due and owing, including payment for services performed or furnished to the date and time of termination to the satisfaction of the CITY's Public Works Director/City Engineer, computed in accordance with Section III of this Contract. Termination shall not act to discharge any liability incurred by either PARTY during the term of this Contract. Such liability shall continue until discharged by law, this Contract, adjudication, or another subsequent agreement between the PARTIES discharging, settling, waiving, and/or releasing such liability.
- C. **Default.** If CONSULTANT fails to satisfy any of the provisions of this Contract, or so fails to perform and/or administer the services detailed in Exhibit 1 pursuant to the requirements of Section I of this Contract, in such a manner as to endanger the performance of this Contract or the services provided hereunder, this shall constitute default. Unless CONSULTANT's default is excused by CITY, CITY may, upon written notice, immediately cancel this Contract or exercise any other rights or remedies available to CITY under this Contract or law. In the event of CONSULTANT's default, CONSULTANT shall be liable to CITY for any and all costs, disbursements, attorneys and consultant fees reasonably incurred by CITY in enforcing this Contract.
- D. **Suspension of Services / Work.** If any services/work performed by CONSULTANT are abandoned or suspended in whole or in part by CITY, CONSULTANT shall be paid for any services/work performed to the satisfaction of the CITY's Public Works Director/City Engineer prior to CONSULTANT's receipt of written notice from CITY of such abandonment or suspension, but in no event shall the total of CITY's payments to

CONSULTANT under this Contract be required to exceed a percentage of the total contract price (calculated by either the Contract price or the maximum price set forth in Exhibit 3, attached hereto) equivalent to the percentage of the scope of services in Exhibit 1 completed by CONSULTANT to the satisfaction of the CITY's Public Works Director/City Engineer, as determined by CITY.

SECTION V – INDEMNIFICATION

- A. CONSULTANT shall indemnify, protect, save, and hold harmless CITY, and its respective officials, directors, employees, and agents, from and against any claims, liability, damages, costs, judgments, or expenses, including reasonable attorney's fees, to the extent attributable to or caused by the negligent or otherwise wrongful acts or omissions, including breach of a specific contractual duty, of CONSULTANT or CONSULTANT's subcontractors, agents, employees, members, vendors, or delegates with respect to this Contract, the Project, or the services. CONSULTANT shall defend CITY against the foregoing, or litigation in connection with the foregoing, at CONSULTANT's expense, with counsel reasonably acceptable to CITY, except that for professional liability claims, CONSULTANT shall have no upfront duty to defend CITY, but shall reimburse defense costs to CITY to the same extent of CONSULTANT's indemnity obligation herein. CITY, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld, conditioned, or delayed. The indemnification provisions of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CITY. All indemnification obligations shall survive termination, expiration or cancellation of this Contract. CONSULTANT agrees, that in order to protect itself and CITY under the indemnity provisions set forth above, CONSULTANT will at all times during the term of this Contract keep in force policies of insurances required in Section I of this Contract. Nothing in this Contract shall be construed to waive any immunities, defenses, or limitations to which CITY is entitled under Minn. Stat. Chapter 466 or otherwise.
- B. CITY shall indemnify protect, save, and hold harmless CONSULTANT, and its respective officers, directors, employees, members, and agents, from and against any claims, liability, damages, costs, judgments, or expenses, including reasonable attorney's fees, to the extent attributable to or caused by the negligent or otherwise wrongful acts or omissions of CITY or its agents, employees, contractors or subcontractors with respect to CITY's performance of its obligations under this Contract. CITY shall defend CONSULTANT against the foregoing, or litigation in connection with the foregoing, at CITY's expense. CONSULTANT, at its expense, shall have the right to participate in the defense of any Claims or litigation. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CONSULTANT. All indemnification obligations shall survive termination, expiration or cancellation of this Contract.
- C. Nothing contained in this Contract shall create a contractual relationship with or a cause of action in favor of a third party against CITY or CONSULTANT. CONSULTANT's

services under this Contract are being performed solely for CITY's benefit, and no other entity shall have any claim against CONSULTANT because of this Contract or the performance or nonperformance of services by CONSULTANT provided hereunder.

SECTION VI – GENERAL TERMS

- A. **Voluntary and Knowing Action.** The PARTIES, by executing this Contract, state that they have carefully read this Contract and understand fully the contents hereof; that in executing this Contract they voluntarily accept all terms described in this Contract without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound hereby.
- B. **Authorized Signatories.** The PARTIES each represent and warrant to the other that; (1) the persons signing this Contract are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Contract against it. Each PARTY indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- C. **Notices.** All notices and other communications required or permitted under this Contract shall be in writing, and hand delivered or sent by registered or certified mail, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either PARTY shall have notified the other PARTY. The PARTIES' representatives for notification for all purposes are:

CITY:

David Bennett, P.E.

Public Works Director/City Engineer

801 Washington Street

Northfield, MN 55057

Phone: 507-645-3006

Email: David.Bennett@northfieldmn.gov

CONSULTANT:

Seth Peterson

Senior Project Manager

12224 Nicollet Avenue

Burnsville, MN 55337

Phone: 952-890-0509

Email: Seth.Peterson@bolton-menk.com

- D. **Dispute Resolution.** CITY and CONSULTANT agree to negotiate all disputes between them in good faith for a period of Thirty (30) days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law.
- E. **Electronic/Digital Data.** Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon

by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Except for electronic/digital data, which is specifically identified as a Project deliverable by this Contract, or except as otherwise explicitly provided in this Contract, all electronic/digital data developed by CONSULTANT as part of the Project is acknowledged to be an internal working document for CONSULTANT's purposes solely and any such information provided to CITY shall be on an "as is" basis strictly for the convenience of CITY without any warranties of any kind. In the event of any conflict between a hard copy document and the electronic/digital data, the hard copy document governs. The electronic/digital data shall be prepared in the current software in use by CONSULTANT and is not warranted to be compatible with other systems or software.

- F. **Opinions or Estimates of Construction Cost.** Where provided by CONSULTANT as part of Exhibit 1 or otherwise, opinions or estimates of construction cost will generally be based upon public construction cost information. Since CONSULTANT has no control over the cost of labor, materials, competitive bidding process, weather conditions and other factors affecting the cost of construction, all cost estimates are opinions for general information of CITY and CONSULTANT does not warrant or guarantee the accuracy of construction cost opinions or estimates. CITY acknowledges that costs for project financing should be based upon contracted construction costs with appropriate contingencies.
- G. **Independent Contractor Status.** CONSULTANT, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of CITY for any purpose. No statement contained in this Contract shall be construed so as to find CONSULTANT to be an employee of CITY, and CONSULTANT shall not be entitled to any of the rights, privileges, or benefits of employees of CITY, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims. CONSULTANT acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due CONSULTANT under this Contract, and that it is CONSULTANT's sole obligation to comply with the applicable provisions of all Federal and State tax laws. CONSULTANT shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein. CONSULTANT is responsible for hiring sufficient workers to perform the services/work required by this Contract, withholding their taxes, and paying all other employment tax obligations on their behalf.
- H. **Acceptance of Deliverables.** Each deliverable shall be subject to a verification of acceptability by CITY to ensure such deliverable satisfies stated requirements. The acceptability of any deliverable will be based on CITY's satisfaction or non-satisfaction with the deliverable based on requirements of this Contract. If any deliverable is not acceptable, CITY will notify CONSULTANT specifying reasons in reasonable detail, and CONSULTANT will, at no additional cost, conform the deliverable to stated requirements of this Contract.

- I. **Subcontracting.** CONSULTANT shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of CITY. CONSULTANT shall be responsible for the performance of all subcontractors. As required by Minn. Stat. § 471.425, CONSULTANT must pay all subcontractors, less any retainage, within Ten (10) calendar days of CONSULTANT's receipt of payment from CITY for undisputed services provided by the subcontractor(s) and must pay interest at the rate of one and one half percent per month or any part of a month to the subcontractor(s) on any undisputed amount not paid on time to the subcontractor(s).
- J. **Assignment.** This Contract may not be assigned by either PARTY without the written consent of the other PARTY.
- K. **Modifications/Amendment.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing and signed by authorized representative of CITY and CONSULTANT.
- L. **Records—Availability and Retention.** Pursuant to Minn. Stat. § 16C.05, subd. 5, CONSULTANT agrees that CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONSULTANT and involve transactions relating to this Contract. CONSULTANT agrees to maintain these records for a period of six years from the date of termination of this Contract.
- M. **Force Majeure.** The PARTIES shall each be excused from performance under this Contract while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, pandemic, raw materials or supplies, interruption of utilities or power, and any act of government or military authority. In the event either PARTY is rendered unable wholly or in part by force majeure to carry out its obligations under this Contract then the PARTY affected by force majeure shall give written notice with explanation to the other PARTY immediately.
- N. **Compliance with Laws.** CONSULTANT shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which CONSULTANT is responsible.
- O. **Covenant Against Contingent Fee.** CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Contract.

- P. **Covenant Against Vendor Interest.** CONSULTANT warrants that it is not employed by any vendor of equipment or service provider that could result in a commission, percentage, brokerage, or contingent fee as a result of CONSULTANT's association with CITY.
- Q. **Non-Discrimination.** The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Contract as if fully set forth herein.
- R. **Interest by City Officials.** No elected official, officer, or employee of CITY shall during their tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Contract or the proceeds thereof.
- S. **Work Product.** All materials such as reports, exhibits, models, graphics, computer files, maps, charts, and supporting documentation produced under services/work authorized by this Contract ("Materials") shall become the property of CITY upon completion of the services/work. CITY may use the information for the Project for which they were prepared. Such use by CITY shall not relieve any liability on the part of CONSULTANT. Notwithstanding any of the foregoing to the contrary; (a) CONSULTANT may reuse standard details of its Materials in the normal course of its business, and (b) CITY understands that the Materials have been prepared for a specific project and are not intended to be reused for other purposes. If CITY reuses the Materials for any other purpose, CITY waives any claims against CONSULTANT arising from such reuse and agrees to defend and indemnify CONSULTANT from any claims arising from such reuse.
- T. **Governing Law.** This Contract shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Contract without regard to its choice of law or conflict of laws principles.
- U. **Data Practices.** The PARTIES acknowledge that this Contract is subject to the requirements of Minnesota's Government Data Practices Act ("Act"), Minnesota Statutes, Section 13.01 *et seq.* CONSULTANT agrees to abide by the applicable provisions of the Act, HIPAA requirements, and all other applicable state or federal rules, regulations or orders pertaining to data privacy or confidentiality. CONSULTANT understands that all of the data created, collected, received, stored, used, maintained or disseminated by CONSULTANT in performing those services, work, and functions that the CITY would perform is subject to the requirements of the Act, and CONSULTANT must comply with those requirements as if it were a government entity. This does not create a duty on the part of CONSULTANT to provide the public with access to public data if the public data is otherwise available from CITY, except as required by the terms of this Contract.
- V. **Cybersecurity Incident Reporting.** CONSULTANT acknowledges that CONSULTANT by virtue of this Contract is subject to the requirements of Minn. Stat. § 16E.36 for reporting cybersecurity incidents impacting CITY.

- W. **No Waiver.** Any PARTY's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Contract or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that PARTY's right to assert or rely upon the terms and conditions of this Contract. Any express waiver of a term of this Contract shall not be binding and effective unless made in writing and properly executed by the waiving PARTY.
- X. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, CONSULTANT consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to CITY, to federal and state agencies and state personnel involved in the payment of CITY obligations. These identification numbers may be used in the enforcement of federal and state laws, which could result in action requiring CONSULTANT to file state tax returns, pay delinquent state tax liabilities, if any, or pay other CITY liabilities.
- Y. **Patented Devices, Materials and Processes.** If this Contract requires, or CONSULTANT desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, CONSULTANT shall provide for such use by suitable legal agreement with the patentee or owner. If no such agreement is made as noted, CONSULTANT shall indemnify and hold harmless CITY from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under the Contract by CONSULTANT, and shall indemnify and defend CITY for any costs, liability, expenses and attorney's fees that result from any such infringement.
- Z. **Mechanic's Liens.** CONSULTANT hereby covenants and agrees that CONSULTANT will not permit or allow any mechanic's or material man's liens to be placed on CITY's interest in CITY property that is the subject of the Project during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on CITY's interest, CONSULTANT shall take all steps necessary to see that it is removed within Thirty (30) days of its being filed; provided, however, that CONSULTANT may contest any such lien provided CONSULTANT first posts a surety bond, in favor of and insuring CITY, in an amount equal to 125% of the amount of any such lien.
- AA. **Severability.** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Contract to the extent of its invalidity or unenforceability, and this Contract shall be construed and enforced as if the Contract did not contain that particular provision to the extent of its invalidity or unenforceability.
- BB. **Entire Contract.** These terms and conditions constitute the entire agreement between the PARTIES regarding the subject matter hereof. All discussions and negotiations are

deemed merged in this Contract.

- CC. **Headings and Captions.** Headings and captions contained in this Contract are for convenience only and are not intended to alter any of the provisions of this Contract and shall not be used for the interpretation of the validity of the Contract or any provision hereof.
- DD. **Survivability.** All covenants, indemnities, guarantees, releases, liability, representations and warranties by any PARTY or PARTIES, and any undischarged obligations of CITY and CONSULTANT arising prior to the expiration of this Contract (whether by completion or earlier termination), shall survive such expiration.
- EE. **Execution.** This Contract may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any PARTY to the counterpart shall be deemed a signature to the Contract, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing PARTY.

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SECTION VII –SIGNATURES

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

CONSULTANT Bolton and Menk, Inc.:

By: _____

(Signature)

Title: Senior Project Manager

Print Name: Seth Peterson

Date: _____

CITY OF Northfield:

By: _____

Erica Zweifel, Its Mayor

Date: _____

By: _____

Lynette Peterson, Its City Clerk

Date: _____

EXHIBIT 1

SCOPE OF SERVICES

Subject to the terms of this Contract, CONSULTANT shall perform the following services/work:



Real People. Real Solutions.

1224 Nicollet Avenue
Burnsville, MN 55337

Phone: (952) 890-0509
Bolton-Menk.com

February 10, 2026

David Bennett
Public Works Director/City Engineer
City of Northfield
801 Washington Street
Northfield, MN 55057

RE: Northwest Area Trunk Sewer Extension
Preliminary Engineering Services Proposal

Mr. Bennett,

Thank you for the opportunity to submit this proposal to complete preliminary engineering services for the Northwest Area Trunk Sewer Extension project.

Project Understanding

Bolton & Menk has a comprehensive understanding of the project requirements, informed by our meetings with city staff and our development of the *Northwest Area Sanitary Sewer Analysis* dated August 2, 2024. The need for this project is driven primarily by anticipated development within the Northwest Area, which encompasses approximately 1,407 acres and is projected to generate a peak sanitary flow of 6.1 million gallons per day.

The analysis indicates that the existing sanitary sewer infrastructure does not have sufficient capacity to accommodate these projected flows. As a result, the development of a regional lift station and trunk sewer system should be advanced for further evaluation. The baseline alignment for this design effort will follow Option 3: 320th–North, as identified in the 2024 analysis and refined near the proposed technology park based on subsequent discussions with city staff. The anticipated lift station site is located on the south side of 320th Street, between Foliage Avenue and Eveleth Avenue.

Drawing on the information gathered through coordination with city staff and our experience preparing the 2024 Northwest Area Sanitary Sewer Analysis, Bolton & Menk has developed the following work plan to guide successful project delivery.

Task 1 – Project Management

Work under this task includes conducting bi-weekly progress meetings and overall project management to keep the project on schedule and on budget while working towards 30% deliverables. Meeting materials will be provided for each meeting including agendas and meeting minutes. This task assumes up to 13 progress meetings with city staff.

Bolton & Menk is an equal opportunity employer.

Task 2 – Existing Conditions Development

Our team will develop an existing-conditions basemap in .dwg format to support preliminary design. This basemap will be created using the city's existing GIS database and available LiDAR information. A formal right-of-way determination is not included in this phase of the project and will be completed during a subsequent design phase. For the purposes of this phase, right-of-way limits and property boundaries will be assumed based on available GIS data and applicable record drawings.

Task 3 – Preliminary Design

Subtask 3.1 Preliminary Plans

Preliminary plans will be prepared in coordination with city staff. Major design components will include the following:

- Build off preliminary work completed as part of the 2024 Northwest Area Sanitary Sewer Analysis to confirm recommended infrastructure sizing and alignment based on future development and capacity needs. Up to 3 alignment alternatives, generally following Option 3: 320th-North, will be evaluated where design constraints are identified along the corridor.
- Ensure preliminary design is consistent with the city's sanitary sewer comprehensive plan.
- Identify potential utility conflicts associated with the proposed sanitary sewer alignment.
- Evaluate construction methods for large diameter and increased depth sanitary sewer.
- Assess construction limits and preliminary impacts to adjacent properties.
- Prepare 30% plans depicting anticipated removals, sanitary sewer plan and profiles, and restoration plans for the selected alignment.

At this stage, the presence and elevations of existing bedrock and groundwater remain unknown. The 30% design will incorporate local knowledge provided by city staff and information from available record drawings. Final design refinements will occur in a subsequent phase following completion of the geotechnical evaluation.

Subtask 3.2 Preliminary Cost Estimate

Using past bid information, current contractor pricing, overall knowledge of the city, local contractors, and site conditions, we will prepare a preliminary opinion of probable construction costs for the selected alignment.

Subtask 3.3 Preliminary Easement

We will identify potential easement needs associated with the installation of the proposed sanitary sewer, force main, and lift station. Easement exhibits and legal descriptions are not included in this phase and will be completed in a future project stage following the topographic survey and detailed property research.

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Subtask 3.4 Lift Station Siting & Scoping

A lift station will be required to serve the northwest service area, and the 30% design effort will focus on establishing the preferred site, configuration, and preliminary design parameters for the facility. The work will begin with evaluating multiple potential locations for the lift station, considering constructability, access, utility conflicts, property ownership, environmental constraints, and long-term operational needs. Flow development will include determining ultimate design flows based on the contributing service area and land-use assumptions, as well as evaluating interim flow conditions and the potential for staged implementation using smaller initial pumps or phased equipment installation. The team will assess various lift station configuration options—including precast and cast-in-place structures, wet well/dry well arrangements, the need for a grinder or solids-handling equipment, flow metering requirements, bypass pumping provisions, and whether a building is needed—to identify the most suitable approach for the site. Preliminary pump sizing will be completed for both interim and ultimate flow conditions, including evaluation of pump performance and redundancy needs. Preliminary controls and instrumentation requirements will be outlined, with coordination occurring directly with the City’s integrator to ensure compatibility with existing standards and SCADA systems. Electrical needs will be defined at a conceptual level, including anticipated power demand, standby power considerations, and utility service routing. Preliminary site design will address access, surfacing (concrete or bituminous), snow removal considerations, lighting needs, site grading, drainage, and space allocation for equipment and maintenance activities. Together, these elements will form the basis of the 30% design package and support the City’s selection of a preferred lift station location and configuration

Task 4 – Environmental Screening

Based on our understanding of the City of Northfield’s Northwest Area Sanitary Sewer Analysis, we propose to complete an Environmental Screening to accompany the Preliminary Engineering Report. This high-level review will identify potential environmental constraints, data gaps, and regulatory considerations relevant to future development in the Northwest Area. The screening will be structured to align with Minnesota Environmental Quality Board (EQB) Environmental Review Program requirements and Minnesota Pollution Control Agency (MPCA) guidance for projects that may require an Environmental Assessment Worksheet (EAW) if thresholds under Minn. R. 4410.4300 or 4410.4400 are reached.

The Environmental Screening will consist of a desktop-based evaluation of environmental resources, potential impacts, and permitting considerations associated with future sanitary sewer extensions consistent with development opportunities. This review will help the City understand whether future actions may approach or exceed EAW thresholds and will outline the types of analyses typically required during a formal Minnesota environmental review process.

Subtask 4.1 Agency Coordination

Our team will engage with relevant agencies to identify anticipated environmental review requirements, permitting pathways, and resource considerations associated with sanitary sewer expansion and future development. Coordination will be conducted in collaboration with City staff and may include MPCA, Minnesota DNR, Minnesota SHPO, EQB staff (as needed), and local watershed organizations. Throughout this process, the team will document agency feedback and recommendations, prepare meeting notes and summaries that capture key insights and follow-up actions, and develop a preliminary list of required permits and approvals—such as NPDES/SDS permits, Wetland Conservation Act (WCA) approvals, DNR water appropriation permits, Section 401 Water Quality Certification, and local watershed approvals—to help guide the City’s planning and implementation efforts.

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Subtask 4.2 Technical Review

Our team will conduct a desktop review of existing environmental data, mapping, and planning documents to identify key environmental resources and constraints within the Northwest Area. The review will follow Minnesota EQB EAW form categories and MPCA guidance for early environmental screening. A summary of existing environmental conditions will be developed and a preliminary assessment of potential impacts associated with sanitary sewer expansion and anticipated development will be completed. Data gaps relevant to a future EAW preparation will be identified.

Key topics may include:

- Land use and zoning consistency with the City's Comprehensive Plan
- Surface waters and wetlands, including WCA applicability and watershed district requirements
- Stormwater management considerations under the MPCA Construction Stormwater General Permit
- Groundwater sensitivity, wellhead protection areas, and drinking water supply management areas
- Threatened and endangered species (Minnesota Conservation Explorer and informal Natural Heritage Information System review)
- Cultural resources (SHPO database review)
- Soils, topography, and erosion potential
- Air, noise, and traffic considerations relevant to future development intensity
- Public utilities and infrastructure compatibility, including wastewater capacity and conveyance constraints

Subtask 4.3 Environmental Screening Technical Memorandum

The Environmental Screening Technical Memorandum will summarize existing conditions, potential environmental issues, and considerations for future environmental review. As part of this effort, the memorandum will evaluate whether the proposed sanitary sewer expansion and associated development in the Northwest Area may approach or exceed Minnesota Environmental Assessment Worksheet (EAW) thresholds under Minnesota Rules 4410.4300, Subpart 18 (Wastewater Systems). WE will identify anticipated permits and approvals and make recommendations for any additional surveys, analyses, or documentation.

As part of the Environmental Screening, our team will:

- Review the anticipated wastewater flows associated with the proposed future development.
- Evaluate the extent and length of proposed sanitary sewer extensions, including any new trunk or interceptor segments.
- Compare projected service populations and flow increases against the Minnesota Rules thresholds.
- Identify whether the Northwest Area improvements may approach, meet, or exceed these thresholds under various development scenarios.
- Outline the data, analyses, and documentation that would be required if a formal EAW becomes necessary in the future.

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Task 5 – Environmental Assessment Worksheet (EAW)

An Environmental Assessment Worksheet (EAW) will be prepared in accordance with the Minnesota Environmental Policy Act (MEPA), Minnesota Rules 4410, and Environmental Quality Board (EQB) guidance to evaluate the proposed sewer extension in Northfield. Because the project exceeds the threshold in MN Rules 4410.4300, Subpart 18 for wastewater systems, an EAW is required to help the Minnesota Pollution Control Agency (MPCA), serving as the Responsible Government Unit (RGU), determine whether an Environmental Impact Statement is necessary or if the project may proceed with permitting.

Bolton & Menk will lead preparation of the EAW, drawing on its multidisciplinary expertise in environmental planning, cultural resources, and natural resources assessment. We will coordinate closely with the City of Northfield, MPCA, and other agencies to document existing natural and social conditions, evaluate potential project impacts, and identify mitigation measures. After completing the draft EAW, BMI will submit it to the RGU for review, assist in responding to substantive comments, and support development of the Record of Decision (ROD). The EAW does not replace required permits, which the developer will obtain following the ROD.

Subtask 5.1 Project Management

Our team will coordinate subject matter experts to evaluate each technical component of the proposed project and will conduct thorough quality assurance and quality control on all materials to ensure accuracy and completeness before submitting documents for agency review.

Subtask 5.2 Stakeholder Engagement

We will engage project partners and agency personnel early and throughout the EAW process to identify potential impacts, supporting effective pre-permitting coordination and ensuring issues are addressed proactively.

Subtask 5.3 Environmental Worksheet Assessment (EAW)

Our team will complete the assessment of the project area as it relates to the social and environmental factors outlines in the EAW template.

Subtask 5.4 EAW Review and Distribution

Following MPCA review of the draft EAW, Bolton & Menk will make updates and add information to the EAW to meet all requested edits and recommendations.

Subtask 5.5 Finding of Fact and Conclusion/Record of Decision (FOFC/ROD)

We will review and respond to public or agency comments received on the EAW and coordinate with MPCA for any additional information needs before their final determination on needing an Environmental Impact Statement (EIS).

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Add-Alternates

Topographic Survey

Pertinent field information related to city infrastructure, adjacent buildings, right-of-way, contours, and private small utilities will be collected. Underground utility information will be identified and documented using available as-built records, field markings, and private utility maps obtained through Gopher State One Call. Right-of-way and property lines will be illustrated based on field-located monumentation and plat information provided by the city.

Note: Topographic survey will be required before the lift station site can be finalized.

Geotechnical Evaluation

Bolton & Menk will partner with a qualified geotechnical engineering subconsultant to obtain soil borings and prepare a geotechnical report to support pavement and utility design. Soil borings will be advanced to depths necessary to accommodate the anticipated sanitary sewer burial depths, as informed by preliminary pipe alignments and profiles.

The geotechnical analysis will include evaluation of construction compaction requirements, estimated trench settlements, and recommended construction methods. The investigation will also address the presence of loose or unsuitable soils, potential rock excavation, groundwater conditions, and existing on-site topsoil characteristics.

Easement acquisition or right of entry agreements will need to be established prior to commencing geotechnical evaluations outside of existing right-of-way.

Note: A deep soil boring and evaluation will be required at the potential lift station site before it can be confirmed.

Easement Exhibits and Legal Descriptions

Easement needs identified in the preliminary design task can be supported by our survey team through preparation of legal easement exhibits and descriptions to aid in acquisition.

Railroad Coordination

Our team will identify the appropriate process for initiating railroad correspondence, as well as the steps required for design review and permitting approvals beyond the 30% design stage. We will also review applicable railroad design manuals, if available, to determine the design criteria that must be met.

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Schedule

We are committed to following a project schedule that meets and exceeds the City's expectations. Based on the information discussed with city staff, we anticipate following the schedule below:

Contract Authorization	March 2026
Basemap Development	March – April 2026
Preliminary Design	April – August 2026
30% Design Submittal	August 2026
Environmental Assessment Worksheet (EAW)	March 2026 - February 2027

Proposed Fee

Bolton & Menk proposes completing the scope of work as described above for a not-to-exceed hourly fee of \$ 298,400.00. The fee breakdown for individual work tasks is tabulated below.

Task	Amount
1 – Project Management	\$ 43,318.00
2 – Existing Conditions Development	\$ 14,080.00
3 – Preliminary Design	\$ 182,760.00
4 – Environmental Screening	\$ 11,612.00
5 – Environmental Assessment Worksheet (EAW)	\$ 46,630.00
Total:	\$ 298,400.00

Thank you, again, for inviting Bolton & Menk to offer you this proposal, as well as your continued consideration of our services to the City of Northfield. We look forward to continuing to work with you and the City on this project. If you have any questions regarding our proposal, please do not hesitate to contact us.

Sincerely,

Bolton & Menk, Inc.



Jason Malecha, PE
Municipal Project Manager



Seth Peterson, PE
Water/Wastewater Division Leader

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Detailed Cost Estimate

Client: City of Northfield Project: NW Area Trunk Sewer Extension		Bolton & Menk, Inc.																		
Task No.	Work Task Description	Principal-in-Charge	Project Manager	Municipal Design Engineer	GIS Specialist	Senior Water/Wastewater Project Manager	Water/Wastewater Project Manager	Water/Wastewater Design Engineer	Environmental Planning Division Leader	Environmental Planner	Natural Resources Project Manager	Cultural Resources Project Manager	Survey Manager	Senior Survey Technician	Natural Resources Specialist	Cultural Resources Specialist	Environmental Senior Project Engineer	Environmental Planner	Total Hours	Total Cost
1.0	Project Management	34	156	0	0	16	0	0	16	0	0	0	0	0	0	0	0	0	222	\$43,318
2.0	Existing Conditions Development	4	12	0	20	0	0	0	0	0	0	0	12	30	0	0	0	0	78	\$14,080
3.0	Preliminary Design	42	136	520	30	28	92	250	0	0	0	0	0	0	0	0	0	0	1098	\$182,760
4.0	Environmental Screening	0	0	0	12	0	0	0	8	24	12	12	0	0	0	0	0	0	68	\$11,612
5.0	Environmental Assessment Worksheet (EAW)	0	22	0	44	4	0	0	18	0	0	18	0	0	48	60	30	55	299	\$46,630
Total Hours		80	326	520	106	48	92	250	42	24	12	30	12	30	48	60	30	55	1965	
Average Hourly Rate		\$199.00	\$182.00	\$140.00	\$165.00	\$290.00	\$215.00	\$176.00	\$220.00	\$148.00	\$180.00	\$180.00	\$220.00	\$172.00	\$132.00	\$132.00	\$183.00	\$132.00		
Subtotal		\$15,920	\$59,332	\$72,800	\$17,490	\$13,920	\$19,780	\$44,000	\$9,240	\$3,552	\$2,160	\$5,400	\$2,640	\$5,160	\$6,336	\$7,920	\$5,490	\$7,260		
Total Base Fee																				\$298,400

NW Area Trunk Sewer Extension
City of Northfield, Minnesota

Estimated Hours

Client: City of Northfield Project: NW Area Trunk Sewer Extension		Bolton & Menk, Inc.																	
Task No.	Work Task Description	Principal in Charge	Project Manager	Municipal Design Engineer	GIS Specialist	Senior Water/Wastewater Project Manager	Water/Wastewater Project Manager	Water/Wastewater Design Engineer	Environmental Planning/Person In Charge	Environmental Planner	Natural Resources Project Manager	Cultural Resources Project Manager	Survey Manager	Senior Survey Technician	Natural Resources Specialist	Cultural Resources Specialist	Environmental Senior Project Engineer	Environmental Planner	Totals
1.0 Project Management																			
1.1	Project Management & Administration (26 Weeks)	26	104	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	130
1.2	Bi-Weekly Progress Meetings (13 Meetings)	8	52	0	0	16	0	0	16	0	0	0	0	0	0	0	0	0	92
Subtotal Hours - Task 1		34	156	0	0	16	0	0	16	0	0	0	0	0	0	0	0	0	222
2.0 Existing Conditions Development																			
2.1	Existing Conditions Development	4	12	0	20	0	0	0	0	0	0	0	12	30	0	0	0	0	78
Subtotal Hours - Task 2		4	12	0	20	0	0	0	0	0	0	0	12	30	0	0	0	0	78
3.0 Preliminary Design																			
3.1	Preliminary Plans	12	80	440	20	4	20	100	0	0	0	0	0	0	0	0	0	0	676
3.2	Preliminary Cost Estimate	12	20	40	0	4	12	20	0	0	0	0	0	0	0	0	0	0	108
3.3	Preliminary Easement	12	20	40	10	0	0	0	0	0	0	0	0	0	0	0	0	0	82
3.4	Lift Station Siting & Scoping	6	16	0	0	20	60	130	0	0	0	0	0	0	0	0	0	0	232
Subtotal Hours - Task 3		42	136	520	30	28	92	250	0	0	0	0	0	0	0	0	0	0	1088
4.0 Environmental Screening																			
4.1	Project Coordination & Meetings	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	2
4.2	Agency Engagement	0	0	0	0	0	0	0	2	0	2	2	0	0	0	0	0	0	6
4.3	Technical Analysis	0	0	0	0	0	0	0	0	16	8	8	0	0	0	0	0	0	32
4.4	GIS Services	0	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	12
4.5	Technical Memo	0	0	0	0	0	0	0	4	8	2	2	0	0	0	0	0	0	16
Subtotal Hours - Task 4		0	0	0	12	0	0	0	8	24	12	12	0	0	0	0	0	0	68
5.0 Environmental Assessment Worksheet (EAW)																			
5.1	Project Management	0	2	0	0	4	0	0	10	0	0	0	0	0	0	0	8	0	24
5.2	Stakeholder Engagement	0	2	0	0	0	0	0	2	0	0	6	0	0	6	0	6	0	22
5.3	EAW	0	12	0	40	0	0	0	4	0	0	10	0	0	40	60	12	32	210
5.4	EAW Review and Distribution	0	4	0	4	0	0	0	1	0	0	0	0	0	0	0	2	10	21
5.5	FOFC / ROD	0	2	0	0	0	0	0	1	0	0	2	0	0	2	0	2	13	22
Subtotal Hours - Task 5		0	22	0	44	4	0	0	18	0	0	18	0	0	48	60	30	55	299

NW Area Trunk Sewer Extension
City of Northfield, Minnesota

EXHIBIT 2

CERTIFICATES OF REQUIRED INSURANCE COVERAGES



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)	12/31/2026	1/20/2026
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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED 1565200 BOLTON & MENK, INC. 1960 PREMIER DR MANKATO MN 56001	INSURER A: Zurich American Insurance Company 16535	
	INSURER B: American Guarantee and Liab. Ins. Co. 26247	
	INSURER C: Continental Casualty Company 20443	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 22568605 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIAB GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	GLO 1340010-00	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	BAP 1340009-00	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ \$0	N	N	SXS 1340013-00	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 1340011-00	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	<input type="checkbox"/> PROF / POLL LIABILITY <input type="checkbox"/> E&O \$50K SIR	N	N	AEH114019718	12/31/2025	12/31/2026	\$15,000,000 PER CLAIM \$15,000,000 AGG LIMIT RETRO DATE: 12/31/1997

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.
 CERTIFICATE HOLDER, CITY OF NORTHFIELD, IS ADDITIONAL INSURED ON A PRIMARY AND NON-CONTRIBUTORY BASIS ON GENERAL LIABILITY AND AUTO LIABILITY, IF REQUIRED BY WRITTEN CONTRACT AND SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY. FOR NON-PAYMENT OF PREMIUM, INSURER(S) WILL SEND 10 DAYS NOTICE OF CANCELLATION TO CERTIFICATE HOLDER.

CERTIFICATE HOLDER 22568605 CITY OF NORTHFIELD 801 WASHINGTON STREET NORTHFIELD, MN 550572598	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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EXHIBIT 3

COMPENSATION

Subject to the limitations set forth in this Exhibit, CITY will compensate CONSULTANT in accordance with the schedule of fees below for the time spent in performance of services/work under this Contract, provided that under no circumstances shall CONSULTANT's total charges to CITY, including expenses, exceed \$298,400 ("maximum price"), unless such charges in excess of the maximum price are authorized in writing by the Public Works Director/City Engineer before they are incurred by CITY.

CITY will make periodic payment to CONSULTANT upon billing at intervals not more often than monthly at the rates specified in the schedule of fees included herein, provided that no bill/invoice submitted to CITY shall exceed a percentage of the maximum price equivalent to the percentage of the scope of services completed by CONSULTANT to the satisfaction of the Public Works Director/City Engineer, as determined by CITY.



Legislation Text

File #: 26-118, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: Justin Wagner, Utilities Manager
David Bennett, P.E., Public Works Director/City Engineer

Consider Approval of Jefferson Parkway Sandstone Street Utility Extension Project Change Order No. 4 - Cold Patching Winter 2025.

Action Requested:

The Northfield City Council Approves Jefferson Parkway Sandstone Street Utility Extension Project Change Order No. 4 - Cold Patching Winter 2025. (WATR2023-J34).

Summary Report:

As part of construction of the Jefferson Parkway, Sandstone Street and Utility Extension Project (WATR2023-J34), watermains were extended from well sites to the future water treatment plant site. The installation of the watermains along Jefferson Parkway from Maple Street to Hall Avenue took place over December 2025 and January 2026. In order to provide a drivable surface, cold mix bituminous was chosen for the area instead of standard hot mix bituminous due to plants being closed at the time of completion of watermain installation.

The change order for the added cost and maintenance of the patches is \$71,323.04 and will come out of the water fund.

Alternative Options:

Staff recommend approval of the change order as the work has already taken place.

Financial Impacts:

\$71,323.04 will be paid through the construction contingency. The project has \$827,765.85 available in construction contingencies.

Tentative Timelines:

Installation of the cold patching took place over the winter months on Jefferson Parkway.



PCO# 005

S M Hentges and Sons Inc
650 Quaker Ave.
Jordan, MN 55352
Phone: 952-492-5700
Fax: 952-492-5705

Project: 0125-01510 Northfield WTP Street & Utility

Change Order Request: 005 CO 004 - Cold Patching Winter 2025

To:	City of Northfield 801 Washington Street Northfield, MN 55057	From:	S M Hentges and Sons Inc 650 Quaker Ave. Jordan, MN 55352
PCO NUMBER:	005	CONTRACT:	N/A
REQUEST RECEIVED FROM:		CREATED BY:	
SCHEDULE IMPACT:	No	CREATED DATE:	
		TOTAL AMOUNT:	\$71,323.04

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract is Changed As Follows)*
CO 004 - Cold Patching Winter 2025

	Contract Item	Description	Qty	Units	Unit Cost	Subtotal
	9515	CO 004 - Cold Patching Winter 2025	SY	947.000	\$75.31000	\$71,323.04
Grand Total:						\$71,323.04

City of Northfield
801 Washington Street
Northfield, MN 55057

S M Hentges and Sons Inc
650 Quaker Ave.
Jordan, MN 55352

SIGNATURE

DATE

SIGNATURE

DATE



Legislation Text

File #: 26-119, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

Reports From the Mayor and Council Members.

Summary Report:

During this portion of the meeting, the Mayor and Council will provide updates on work being done on the boards, commissions, and committees they are a part of, as well as other City events they have participated in.

Below are the 2026 board, commission and committee appointments of the City Council.

Mayor Zweifel

- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)
- Mayor's Youth Council

Councilor Beumer

- Beyond the Yellow Ribbon
- Economic Development Authority (EDA)
- Housing and Redevelopment Authority (HRA)

Councilor Dahlen

- Council Employment Committee
- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

Councilor Holmes

- Council Employment Committee
- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)

Councilor Ness

- Age Friendly Steering Committee
- Convention and Visitors Bureau Board
- Council Employment Committee

- Housing and Redevelopment Authority (HRA)
- Northfield Area Fire & Rescue Services (NAFRS)
- Rice/Steele 911 Center Board

Councilor Peterson White

- City/Hospital Governance Committee
- Friends of Downtown Northfield
- Economic Development Authority (EDA)
- Hiawathaland Transit Advisory Committee
- Hospital Board
- Housing and Redevelopment Authority (HRA)
- Northfield Transportation Advisory Committee

Councilor Sokup

- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



Legislation Text

File #: Res. 2026-028, **Version:** 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: Sara Pabich, Sustainability Coordinator

Consider Amendments to 8.06 Sustainable Building Policy.

Action Requested:

City Council is asked to adopt a resolution approving amendments to the 8.06 Sustainable Building Policy.

Summary Report:

The City's Sustainable Building Policy was adopted to support Northfield's Climate Action Plan and its goal of becoming carbon free by 2040, with a focus on reducing emissions from new construction and major renovations that receive City financial assistance. The policy's Northfield Green Requirements (NGR) include calculating greenhouse gas emissions, meeting energy efficiency standards, and evaluating or installing on-site renewable energy when cost effective. These requirements are established by Council and cannot otherwise be modified administratively.

Due to current implementation constraints, staff recommend a short-term amendment to the Northfield Green Requirements section of the policy. The proposed change would insert the following language within the section that defines the NGR requirements:

“Beginning March 3, 2026, and continuing through an interim period pending a future revision of the Sustainable Building Policy, the Sustainability Coordinator may approve alternative compliance methods, updated modeling standards, or equivalent performance pathways when strict application of the Northfield Green Requirements would prevent implementation of the policy's intent.”

Placing this provision within the Northfield Green Requirements section clarifies that the temporary flexibility applies specifically to those requirements. This amendment grants limited, short-term administrative discretion to address implementation challenges and to work directly with developers when strict application of the listed standards is not feasible. The intent is to maintain momentum toward meaningful energy performance and greenhouse gas reductions, while enabling projects to proceed with clearer expectations and more predictable review timelines.

Over the longer term, staff will undertake revisions to the current policy and return to Council with proposed amendments for adoption, with an anticipated effective date of January 1, 2027. These revisions will be informed by stakeholder input and community engagement to ensure alignment with broader community goals and the Northfield Climate Action Plan.

City Plans & Policies Relevance:

8.06 Sustainable Building Policy
Climate Action Plan

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-028
APPROVING AMENDMENTS TO 8.06 SUSTAINABLE BUILDING POLICY

WHEREAS, the City Council is authorized to adopt, amend, and repeal policies to advance the health, safety, and general welfare of the community; and

WHEREAS, City policies are periodically reviewed and updated to ensure they remain effective, practical, and aligned with adopted plans and community priorities; and

WHEREAS, on November 5, 2019, the City Council adopted the Climate Action Plan, which establishes two primary goals: (1) reducing greenhouse gas emissions through mitigation strategies, including achieving a 100% carbon-free community by 2040; and (2) strengthening community resilience to prepare for and adapt to the impacts of a changing climate; and

WHEREAS, in 2022, the City Council adopted Section 8.06 – Sustainable Building Policy to support implementation of the Climate Action Plan by establishing sustainability requirements for developments receiving City funding; and

WHEREAS, staff has identified opportunities to improve the practical application and administrative implementation of certain provisions of the Sustainable Building Policy to better advance its purpose and intent; and

WHEREAS, providing limited, interim administrative flexibility will allow projects to continue moving forward while broader policy updates are evaluated and considered; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council approves amendments to the *8.06 Sustainable Building Policy*.

PASSED by the City Council of the City of Northfield on this 3rd day of March 2026.

ATTEST

City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP

8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

VISION AND PURPOSE

The Northfield community is dedicated to building a sustainable environment where current and future generations benefit from climate and community resiliency as reflected in the City's Climate Action Plan. In particular, the City recognizes the risks of climate change and has set a goal of being a carbon free city by 2040. Since the built environment is a significant contributor to Northfield's carbon footprint, it is important that new developments are built to minimize emissions and environmental impact during construction as well as the operation of buildings. For developments that seek City funding incentives, it is reasonable that they meet set sustainability requirements in service to those goals. As such, the City of Northfield adopts the following Sustainable Building Policy.

DEFINITIONS

FOR THE PURPOSES OF THIS POLICY, the following words and phrases shall have the following meanings:

- "Coordinator" means the Sustainability Coordinator or their designee.
- "Developer" means the entity, whether public or private, that undertakes New Construction or Major Renovation projects, and to whom the provisions of this policy apply.
- "Facilities" means physical buildings or structures either conditioned or non-conditioned including but not limited to offices, retail stores, parking garages, maintenance buildings, warehouses, apartments, townhomes, single family homes, schools, and park recreational buildings.
- "Financial Assistance" means funds provided for New Construction or Major Renovations projects provided by agreement from the City of Northfield, Northfield Economic Development Authority (EDA), and/or the Northfield Housing and Redevelopment Authority (HRA), including:
 - Tax Increment Financing (TIF)
 - HRA grants and loans, including forgivable loans.
 - EDA grants and loans, including forgivable loans
 - Land write-downs
 - Bonds

8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

- Tax abatement
- Low-income housing tax credits
- MIF
- Conduit-bond financing
- Other funds requiring approval by the City of Northfield, Northfield EDA, and/or Northfield HRA

Notwithstanding the above, Financial Assistance does not include environmental remediation pass-through funds, including but not limited to, Department of Employment and Economic Development (DEED) Cleanup and Investigation Grants.

- “Financial Tier 1” means any combination of Financial Assistance totaling between \$150,000 and \$300,000.
- –“Financial Tier 2” means any combination of Financial Assistance totaling more than \$300,000
- “Major Renovation Project” means renovation work performed on an existing building or portion thereof consisting of at least 10,000 square feet for non-municipal buildings and 2,500 square feet for municipal buildings, and requiring installation of new mechanical, ventilation, or cooling systems, or the replacement of such systems.
- “New Construction Project” means the planning, design, construction and commissioning of a new building, or an addition of at least 10,000 square feet to an existing building if such addition requires installation of new mechanical, ventilation, or cooling systems.
- “Sustainable Building Rating System” means any of the following:
 - LEED; minimum Silver Certified
 - State of Minnesota B3 Guidelines; Certified Compliant
 - Green Communities; Certified
 - MN Green Communities, if receiving MN Housing funds
 - Parksmart (formerly Green Garage Certification); minimum Silver Certified
 - Equivalent substitute standards may be used at the discretion of the Coordinator.

8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

“Northfield Green Requirement” (NGR) means specific measurable standards that New Construction and Major Renovations must meet regardless of sustainable rating system, and which are to be communicated by the Coordinator to the applicant.

Beginning March 3, 2026, and continuing through an interim period pending a future revision of the Sustainable Building Policy, the Sustainability Coordinator may approve alternative compliance methods, updated modeling standards, or equivalent performance pathways when strict application of the Northfield Green Requirements would prevent implementation of the policy’s intent. The NGR includes the following ~~and cannot be altered without Council approval:~~

1. Predicted greenhouse gas emissions: Calculated based on predicted energy use, as ascertained through the sustainability rating system modeling, using utility emissions factors and reported to the City in metric tons of CO₂e
2. Energy efficiency standard: Projects must comply with one of the listed standards for the appropriate sector:
 - a) For residential New Construction and Major Renovation projects:
 1. US Department of Energy Zero Energy Ready Homes or higher within the US Department of Energy’s family of standards or;
 2. Passive House Institute US (PHIUS) or;
 3. Passive House standard.
 - b) For all commercial New Construction and Major Renovation projects:
 1. Sustainable Buildings 2030 standard through design and operation with a payback period of 15 years or;
 2. Demonstrate an improvement of 50% in the proposed building performance rating compared with the baseline building performance rating. Calculate the baseline building performance according to ANSI/ASHRAE/IESNA Standard 90.1–2010, Appendix G using a simulation model.

3. Renewable energy standard

- a) Conduct economic and technical evaluation of providing 2% of building energy load with on-site renewables;
- b) Install if cost-effective using the B3 Levelized Cost of Energy Analysis.

DIRECTIVES

This policy applies to all of the following new construction and major renovation projects:

- Facilities owned or operated by the City of Northfield or the HRA.
- Facilities of which the City or HRA are, or will become, the sole tenant.
- Facilities within the City of Northfield receiving Financial Assistance given the following:
 - Financial Tier 1 – must comply with the policy, unless the applicant can prove that it is not feasible to comply. Facilities must approach design in a good faith attempt to comply with the policy and complete pro forma to prove when not feasible to comply.
 - Financial Tier 2 – must comply with the policy

This policy applies to projects with development applications received after the policy adoption date.

THE POLICY

- New Construction or Major Renovations to which this Policy applies are required to be certified under an eligible Sustainable Building Rating System at the listed rating level and must meet the standards set forth in the NGR. Applicable versions of Sustainable Rating Systems and NGR standards include the most recent or current iteration of a rating system in existence at the time of Financial Assistance application.
- For any projects to which this Policy applies, compliance must be a condition of receipt of Financial Assistance.



8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

- Buildings will not advance to the next stage of construction or operation, including necessary permit issuance or certificates of occupancy, without demonstrated, ongoing compliance with this Policy.

8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

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8.06 SUSTAINABLE BUILDING POLICY COMMUNITY DEVELOPMENT

Enabling Legislation: R2022-001

Date Adopted: 01/04/22

Revised: 05/21/24

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Sustainable Building Policy

March 3, 2026

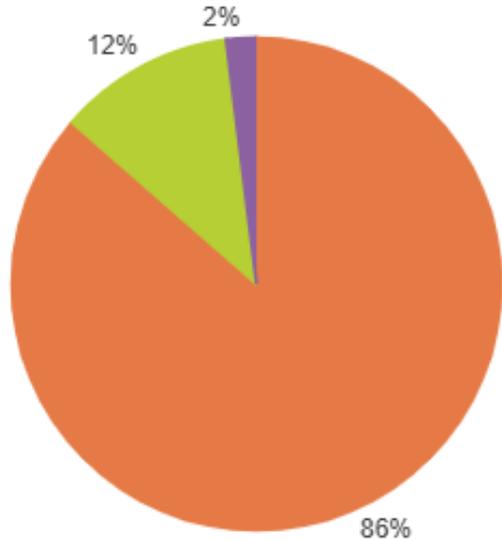
Climate Action Plan



The plan has two main components:

- Decreasing our greenhouse gas emissions through mitigation strategies.
 - 100% carbon-free community by 2040
- Becoming more resilient to prepare for a changing climate

Greenhouse Gas Emission



- In 2020, 86% of the Northfield's greenhouse gas footprint is from the energy used in buildings

Prioritize building strategies



Sustainable Building Projects



- Projects who have complied with the Sustainable Building Policy
 - Kraewood Flats
 - Transit Hub
 - Babcock Park
 - Northfield Ice Arena*



Sustainable Building



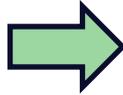
- Incremental construction costs associated with this policy are estimated to be between 5%-7% based on most recent data available

Passive House Multifamily Projects	# of Units	Cost Year	Cost Baseline	Incremental %
Large Multifamily	59	2017	Energy Star	13.0%
Small Multifamily	17	2022	Conventional Construction	7.0%
Medium Multifamily	23	2023	Energy Star	7.5%
Large Multifamily (study)	43	2025	Energy Star	4.9%

SBP: Policy Summary

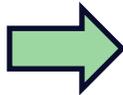


Calculate Greenhouse Gas Emissions Calculation



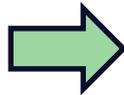
No requirement for greenhouse gas emission reduction or standard

Energy Efficiency Standard



Energy efficiency standards are not clearly achievable by current policy

Renewable Energy Standard



Renewable energy not feasible within the next 3–5 years

Result: Policy does not effectively support energy, emissions reduction, or climate resilience goals.

Short Term: Amendment



“Northfield Green Requirement” (NGR) means specific measurable standards that New Construction and Major Renovations must meet regardless of sustainable rating system, and which are to be communicated by the Coordinator to the applicant. The NGR includes the following and cannot be altered without Council approval: ...”

- Predicted Greenhouse gas emissions
- Energy efficiency Standard
- Renewable Energy Standard

Short Term: Amendment



“Northfield Green Requirement” (NGR) means specific measurable standards that New Construction and Major Renovations must meet regardless of sustainable rating system, and which are to be communicated by the Coordinator to the applicant. **Beginning March 3, 2026, and continuing through an interim period pending a future revision of the Sustainable Building Policy, the Sustainability Coordinator may approve alternative compliance methods, updated modeling standards, or equivalent performance pathways when strict application of the Northfield Green Requirements would prevent implementation of the policy’s intent.** The NGR includes the following and cannot be altered without Council approval:...”

- Predicted Greenhouse gas emissions
- Energy efficiency Standard
- Renewable Energy Standard

Short Term Solution



To Northfield Green Requirements Section Add: **Beginning March 3, 2026, and continuing through an interim period pending a future revision of the Sustainable Building Policy, the Sustainability Coordinator may approve alternative compliance methods, updated modeling standards, or equivalent performance pathways when strict application of the Northfield Green Requirements would prevent implementation of the policy's intent.**

- Provides administrative flexibility in the short term
- Maintains intent of energy performance and emission reductions
- Enables projects to provide forward practically in a realistic timeline

Solutions



Long Term

- i. Conduct a full review and update of the Sustainable Building Policy to create a clear, achievable, and locally appropriate framework that still advances Northfield's carbon-free 2040 goals, with final adoption by Council.

Policy Amendment



Motion for a Policy Amendment: “Northfield Green Requirement” (NGR) means specific measurable standards that New Construction and Major Renovations must meet regardless of sustainable rating system, and which are to be communicated by the Coordinator to the applicant. **Beginning March 3, 2026, and continuing through an interim period pending a future revision of the Sustainable Building Policy, the Sustainability Coordinator may approve alternative compliance methods, updated modeling standards, or equivalent performance pathways when strict application of the Northfield Green Requirements would prevent implementation of the policy’s intent.** The NGR includes the following: ...”

- Predicted Greenhouse gas emissions
- Energy efficiency Standard
- Renewable Energy Standard

**Sara Pabich,
Sustainability
Coordinator**

Sara.Pabich@northfieldmn.gov





Legislation Text

File #: Res. 2026-029, **Version:** 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council
City Administrator

From: David Bennett, Public Works Director/City Engineer

Consider Resolution Supporting County-Wide Trail Plan for Rice County.

Action Requested:

The Northfield City Council approves Resolution Supporting County-Wide Trail Plan for Rice County.

Summary Report:

Rice County has a current plan for the reconstruction of County Road 20 that runs from Dundas to Faribault. As part of this project, the County is considering construction of a trail that will connect to the Cannon River Wildness Area. During the preliminary project public engagement process for Rice County, the County decided to take a step back on that project and look more broadly at a Countywide trail plan.

The Rice County Engineer will present various options that are currently being developed. The County is generally planning to have a Countywide trail plan completed later this summer/fall. There will be more opportunities for input and engagement on this.

The Resolution (Attachment 1) before Council provides for the City support of this effort as this work aligns with numerous City goals and plans.

City Plans & Policies Relevance:

Walking and Biking Network Plan
Climate Action Plan
2045 Comprehensive Plan
Transportation Plan

Alternative Options:

NA - Staff recommend supporting this work

Financial Impacts:

None

Tentative Timelines:

County Trail Plan Complete Fall of 2026.

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-029

REQUESTING SUPPORTING THE DEVELOPMENT OF
COUNTY-WIDE TRAIL PLAN FOR RICE COUNTY

WHEREAS, the City of Northfield 2045 Comprehensive Plan desires Northfield to “foster human connections in our increasingly diverse community through well-designed neighborhoods, gathering places, and business districts that are inclusive for all, independent of age, economic status, mobility, gender, or racial and ethnic background”; and,

WHEREAS, the City of Northfield 2045 Comprehensive Plan desires Northfield to “provide a full complement of mobility options so all Northfield residents and visitors can get where and how they want”; and,

WHEREAS, the City of Northfield 2045 Comprehensive Plan and Northfield Walking and Biking Network plan provides for improved network connectivity, connecting to Dundas, Rice County, Dakota County, and the Mill Towns State Trail; and,

WHEREAS, the City of Northfield Climate Action Plan supports alternative transportation choices to reduce greenhouse gas emissions;

WHEREAS, Rice County is creating a County-Wide Trail System Plan that can connect Communities to destinations in the County; and,

WHEREAS, it is important that the County-Wide Trail system plan connects the City of Northfield to major destination within the County.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City of Northfield supports Rice County Trail Network Planning Efforts.
2. The Rice County Trail System plan connects to the Northfield Planned Walking and Biking Network.

PASSED by the City Council of the City of Northfield on this 3rd day of March, 2026.

ATTEST

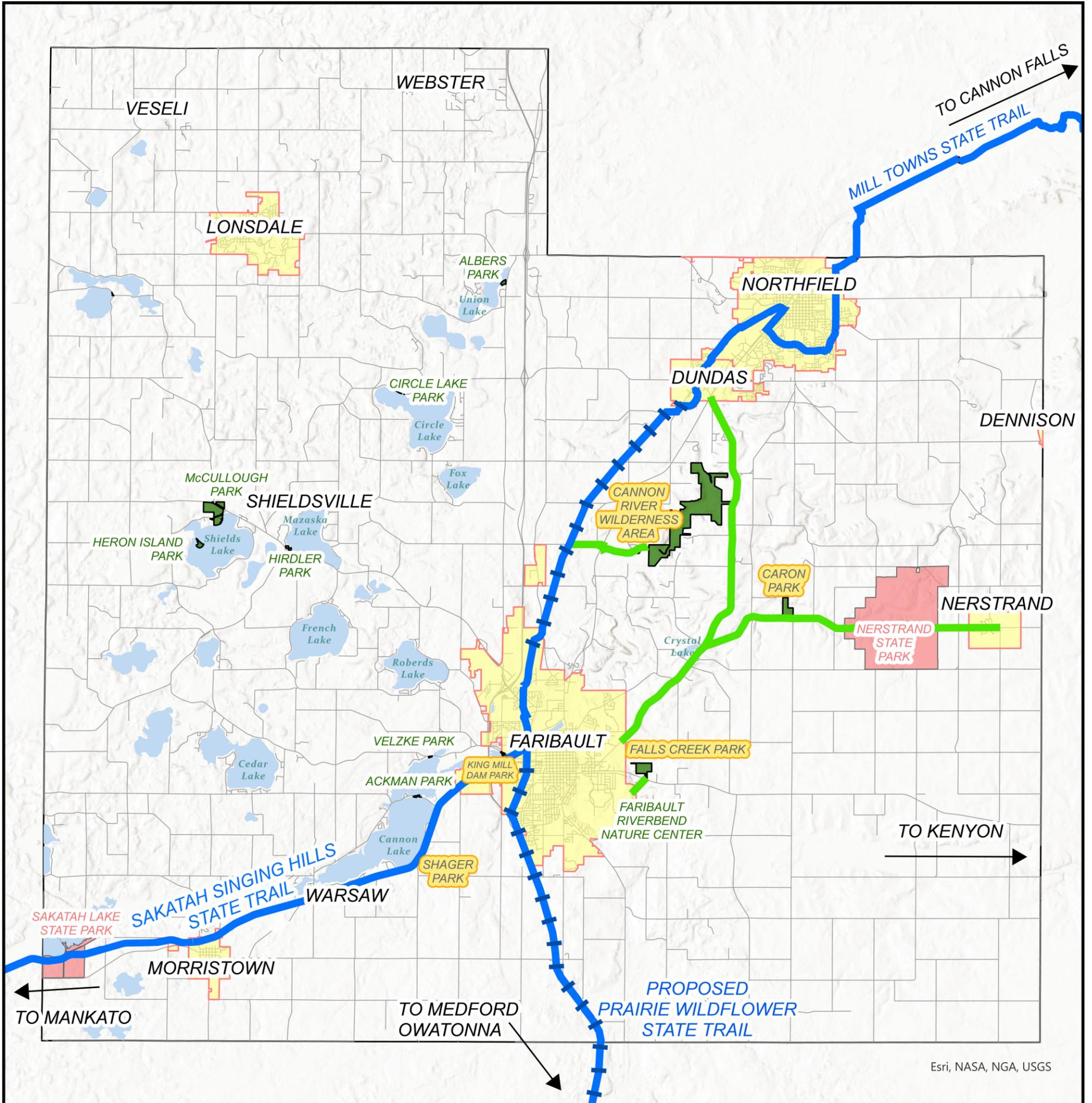
City Clerk

Mayor

VOTE: ___ ZWEIFEL ___ BEUMER ___ DAHLEN ___ HOLMES
 ___ NESS ___ PETERSON WHITE ___ SOKUP

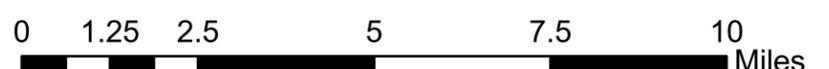
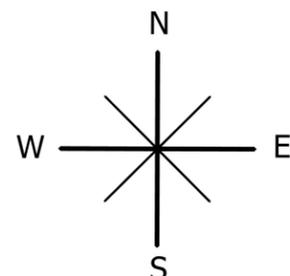
Rice County Rural Parks & Trails Plan

Draft Date: 2/10/2026



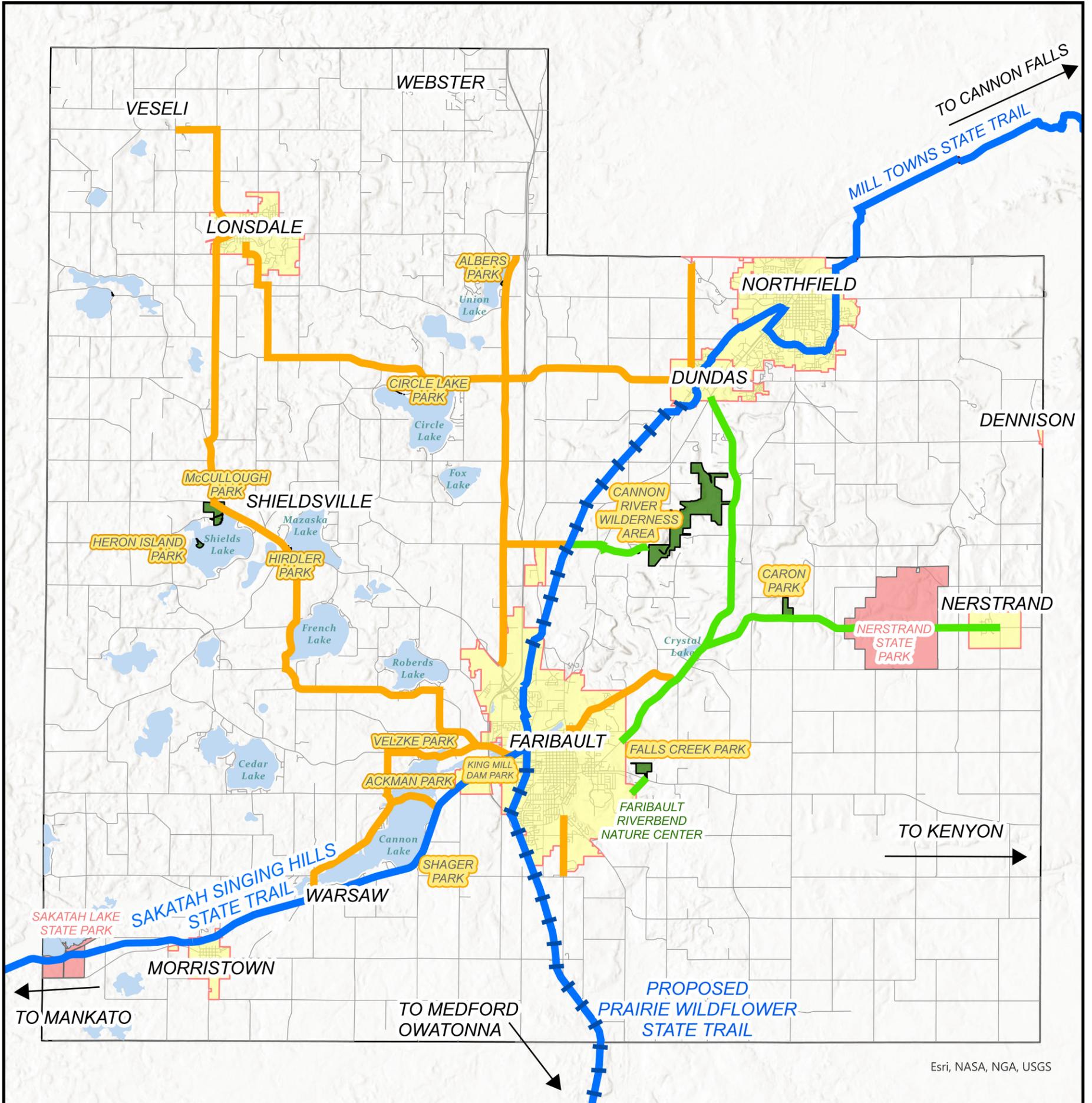
LEGEND:

- State Trail System
- |- Proposed State Trail System
- Primary County Trails
- State Parks
- County Parks
- Roads
- County Boundary
- City Limits



Rice County Rural Parks & Trails Plan

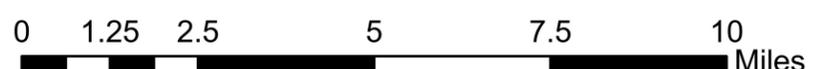
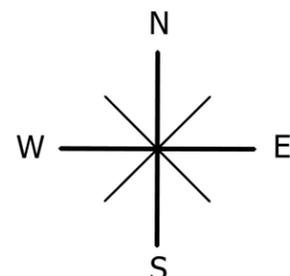
Draft Date: 2/11/2026



Esri, NASA, NGA, USGS

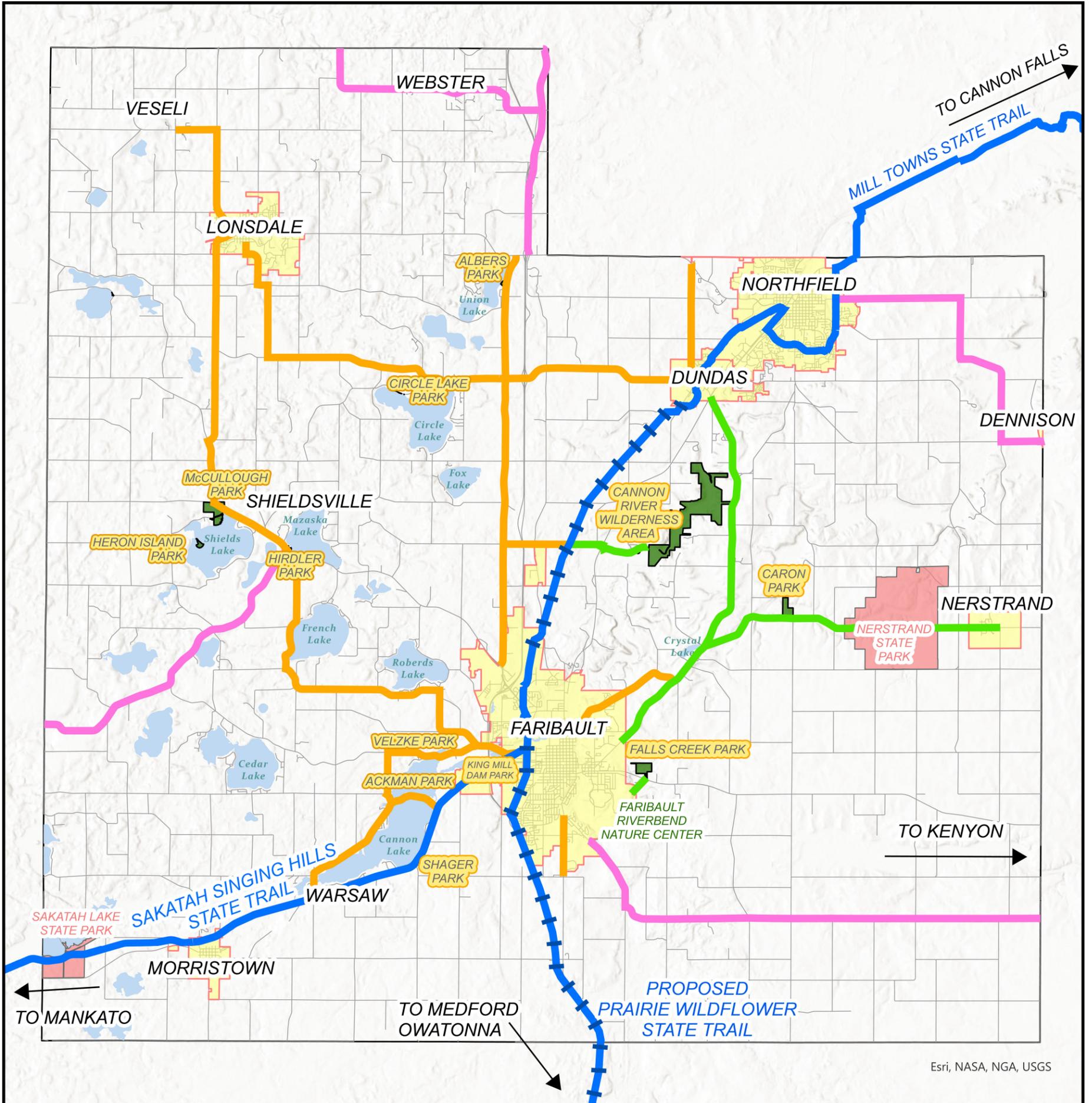
LEGEND:

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- Roads
- County Boundary
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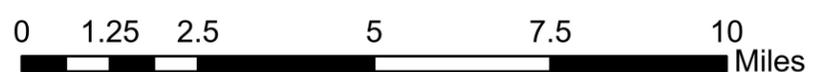
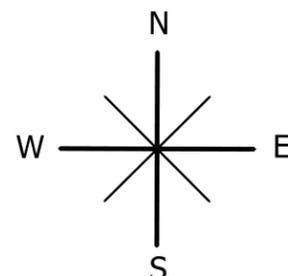
Rice County Rural Parks & Trails Plan

Draft Date: 2/11/2026



LEGEND:

- | | |
|-----------------------------|-----------------|
| State Trail System | State Parks |
| Proposed State Trail System | County Parks |
| Primary County Trails | Roads |
| Secondary County Trails | County Boundary |
| Connecting Trails | City Limits |





Legislation Text

File #: 26-120, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and Members of Council

From: Ben Martig, City Administrator

Review and Discuss Local Option Sales Tax - Riverfront Park Projects Scoping and Related Topics.

Action Requested:

Discussion only.

Summary Report:

At the January 20, 2026 the City Council passed Resolution 2026-015 (attachment #1) supporting the authority to impose a local sales tax to fund specific capital improvements providing regional benefit, to establish the duration of the tax and the revenue to be raised by the tax, and to authorize the City to issue bonds supported by the sales tax revenue.

The State of Minnesota allows for local governments specifically request to implement up to a .5% sales and use tax for items for capital building projects Detailed description of up to five capital projects to be funded with the tax. A capital project includes:

- A single building or structure, including associated infrastructure needed to safely access or use the building or structure;
- Improvements within a single park or named recreation area;
- A contiguous trail.

Three capital improvement projects identified by the Council include (1) Northfield Public Library improvements, (2) Northfield Community Resource Center (NCRC) improvements, and (3) capital costs of the acquisition and betterment of Northfield's interconnected Riverfront Parks

Staff is currently refining plans for a discussion at the meeting related to Riverfront Park projects and will be sending out additional information via supplemental prior to the meeting.

City Plans & Policies Relevance:

Alternative Options:

N/A

Financial Impacts:

A 0.5% local sales tax would generate approximately \$18.5 million over 20 years, 40% of which would be paid by individuals visiting Northfield, alleviating \$4.5 million of capital costs from local taxpayers. That revenue

would support funding of \$11.4 million net for projects assuming debt would be used for the projects. The revenue would cover both annual principal and interest payments. The total annual revenue is estimated to be between \$800,000 - \$1,000,000 per year over the 20-year term.

If all steps in the required process is approved and a local sales and use tax is implemented, the Minnesota Department of Revenue manages the collection and distribution of revenue to the City Finance Department.

Tentative Timelines:

- ✓ Submit the approved resolution and supporting documents to the senate and house tax committee chairs by January 31 requesting authorization to impose a local option sales tax.
- ✓ February 17th - Start of MN Legislative Session
- May 18th - End of MN Legislative Session (constitutional deadline there are provisions for early completion or extended special session)
- June 2nd - Once legislative approval is given, Council revise and reaffirm a resolution. The resolution must be passed at least 90 days before a general election.
 - Pass a referendum to impose the tax:
 - Hold a vote at a general election within two years of legislative approval (In this case, this would be November 2026).
- September 18, 2026 - General Election Early Voting & Mail-in Voting Start
- October 16, 2026 - Direct Ballot Early Voting Starts
- November 3rd -General Election Day
- November/December 2026 - If approved by voters, City Council pass ordinance imposing the tax.
- By January 31, 2026 - Staff file a certificate of approval and a copy of the ordinance with the Minnesota Secretary of State.
- After filing with Minnesota Secretary of State, staff notification in writing to the Minnesota Department of Revenue to start a new local tax.
- Q1 2027 - Special Tax Effective Date
- 2027 - Project Schedule to Be Determined

CITY OF NORTHFIELD, MN
CITY COUNCIL RESOLUTION 2026-015

SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY SALES TAX REVENUE.

WHEREAS, the City of Northfield is a growing regional hub for education, tourism, government, industry, healthcare services, retail, dining, faith communities, nonprofits, arts and culture, historical resources, parks, and libraries; and

WHEREAS, the community is home to two highly regarded post-secondary institutions with a combined enrollment of 5,000 students from the region, around the country, and around the world; and

WHEREAS, the community is a growing regional center in the south metro, as evidenced by the following:

- Home to the Defeat of Jesse James Days annual celebration which draws an estimated 200,000 people to historic downtown in September, and which commemorates a significant historical event;
- Home to over 35 parks and open spaces totaling over 400 acres, pedestrian and bicycle paths, an arena, and outdoor pool managed by the City of Northfield alongside amenities offered by the colleges such as the St. Olaf Natural Lands and Carleton College's Cowling Arboretum;
- Offers year-round cultural activities and performances through the Public Library, Northfield Arts Guild, Fifty North, Carleton and St. Olaf Colleges, and other community cultural leaders; and
- Home to industry leaders such as Post Consumer Brands, Aurora Pharmaceuticals, Northfield Hospital and Clinics and many others;

WHEREAS, the City Council has identified three capital improvement projects of regional significance that will benefit residents of the City and surrounding areas, and seeks legislative authority to impose a local sales tax of 0.50% to finance these projects; and

WHEREAS, the proposed projects, anticipated costs, estimated local sales tax revenues, and estimated time needed to raise the revenues are as follows:

1. The City intends to pay for the capital costs of the acquisition and betterment of the Northfield Public Library interior and exterior safety, sustainability, and accessibility improvements plus cost of issuance and interest expense to ensure the longevity of the library's building and site and its role as a regional asset, community facility, and anchor to Northfield's historic downtown. The improvements include erosion control, replacing stairs and ramps, mitigating storm water, increasing outdoor community space, accessible route to the meeting room and patio, replacing turf with native plants, adding shaded gathering spaces and natural play areas, and replacing invasive plants. The total maximum estimated cost of these improvements is \$2,800,000 plus cost of issuance and interest expense supported by a sales and use tax over 20-years; and

The total maximum estimated cost of these improvements is \$2,800,000 plus cost of issuance and interest expense supported by a sales and use tax over 20-years; and

2. The City intends to pay for the capital cost of acquisition and betterment of necessary updates and repairs to the Northfield Community Resource Center plus cost of issuance and interest expense. The Northfield Community Resource Center is a vital regional hub for active older adults and home to multiple regional and countywide nonprofit human service providers. The necessary improvements include HVAC and mechanicals, energy investments, bathroom upgrades, and updates to the pool and locker rooms. The total maximum estimated cost of these improvements is \$2,800,000 plus cost of issuance and interest expense supported by a sales and use tax over 20-years years; and
3. The City intends to pay for the capital cost of acquisition and betterment of Northfield's interconnected Riverfront Parks plus cost of issuance and interest expense. These improvements will include capital projects that serve accessibility, river access, connecting trails networks, bathroom improvements, park amenities, along with aesthetic and functional betterments. The total maximum estimated cost of these improvements is \$7,500,000 plus cost of issuance and interest expense with supported by a sales and use tax over 20-years; and

WHEREAS, the City estimates that a local sales and use tax of one half of one percent would generate up to \$18,500,000 over 20 years; and

WHEREAS, the City estimates that the local sales and use tax would generate cash and a "par" bond (debt) funding of \$11.4 million with sales taxes to repay the principal and interest payments on the bonds;

WHEREAS, the City has provided documentation within Exhibit A of the regional significance of the identified projects, including the share of the economic benefit to or use of each project by people residing, or businesses located, outside of the jurisdiction; and

WHEREAS, Minn. Stat. § 297A.99 authorizes the imposition of a general sales tax if permitted by special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. § 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to approval by the local voters to enact the local tax; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council supports a new imposition of a 0.5% local sales tax for up to 20 years to fund the listed projects.
2. Upon approval, the Council will submit this resolution and related documentation to Chairs and Ranking Minority Members of the House and Senate Taxes Committees by January 31.
3. Upon legislative authorization, the Council will adopt a resolution accepting the law and file a local approval certificate with the Secretary of State.

4. The Council will place detailed ballot questions before voters within two years of legislative authority.
5. Upon successful referendum, the Council will adopt an ordinance imposing the tax and notify the Minnesota Department of Revenue at least 90 days before the first calendar quarter in which the tax will be collected.
6. The local sales tax will commence and continue until the revenue obligation is satisfied or as otherwise provided.
7. These projects are hereby incorporated into the City's prioritized legislative policy.

PASSED by the City Council of the City of Northfield on this 20th day of January, 2026.

ATTEST


City Clerk


Mayor

VOTE: Y ZWEIFEL Y BEUMER Y DAHLEN Y HOLMES
Y NESS Y PETERSON WHITE Y SOKUP

EXHIBIT A – ECONOMIC BENEFIT

[Documentation of how each project will provide an economic benefit to residents, businesses, and visitors from outside the jurisdiction]



Northfield, Minnesota

Northfield Community Resource Center

Project funding

\$2,500,000 in CIP costs

Benefits

- Enhances efficiency, accessibility, and long-term sustainability of public services
- Maximizes public benefit
- Supports community well-being
- Provides a safe, accessible and functional space for regional community and social service providers

Safety and security updates

- Improve point of contact safety barriers
- Increase in card access control system
- Install critical incident alert buttons Install privacy fencing where appropriate

Aesthetic updates

- Replace and refurbish flooring throughout facility
- Replace acoustic ceiling tiles throughout facility
- Update, patch and paint walls throughout facility Paint exterior Replace pool deck

Mechanical updates

- Replace HVAC equipment throughout facility
- Replace all pool mechanical equipment
- Refurbish restrooms

Tenants & regional services

The Northfield Community Resource Center houses critical government and nonprofit service providers.

- Community Action Center
- Health Community Initiative (HCI)
- FiftyNorth
- Northfield Community College Collaborative
- United Way
- Three Rivers Head Start
- Workforce Development
- Rice County Social Services
- Northfield Public Library satellite location

Northfield Community Resource Center Highlights



Three Rivers Community Action

Operates more than 40 programs

- Housing development
- Early childhood
- Homeless assistance and prevention
- Transportation
- Older adult services

Work in 2024

- Prevented 33 households from experiencing homelessness with \$137,422 of support
- Served 86 older adults with 21,027 nutritious, home delivered meals
- Hired local contractors for 36 emergency repairs



FiftyNorth

- Keeping adults 50 and above active, engaged, and connected.
- Serves more than 2,200 members from 9 counties.
- Provides classes in fitness, arts, and lifelong learning.

Rice County United Way

Brings together families, businesses, schools and partner agencies to tackle: financial security and basic needs, healthy community, youth opportunity, and literacy.

Working with partners

- 42,738 free after-school and summer meals served to kids
- 7,004 individuals accessed clothing



- 3,500 attendances at recovery support group meetings
- 1,484 clients received safety, services and care

Community College Collaborative

- Partners with community colleges to offer accredited courses and career pathway programs in Northfield.
- Provides 1-on-1 individualized supports, from math tutoring to free childcare.
- Provides in-person and online courses at a variety of times that work for students' schedules.



Community Action Center

Promotes a healthy, caring, and just community for all people through resources, advocacy, and volunteer effort throughout the Rice County area

Regional resource hub:

CAC provides over 1,000,000 pounds of food per year to more than 9,000 individuals across Rice and southern Dakota County. 80-100 households access food, housing, or other essential needs at CAC each day.



Northfield Public Library Site Renewal

Project funding

\$2,500,000 in CIP costs

Project goals

Accessibility

- Install accessible walkway from Division St doors to patio and from patio to Washington St
- Improve access to entry from bus stop, ADA parking
- Improve condition of ramp access

Stewardship

- Decrease costs associated with snow removal, landscaping
- Replace high maintenance landscaping
- Improve site aesthetics and enhance Library's role as a destination for visitors
- Address significant erosion on west slope

Safety

- Remove and repair trip and slip hazards
- Safer egress from west entrance, Bunday Room emergency exit
- Replace damaged Division St stairs

Sustainability

- Replace fallen trees with combination of shade structures and planting for shade
- Reduce hardscaping around building to preserve structure from damage due to water pooling and chloride use
- Reduce heat accumulation around atrium
- Improve storm water handling
- Install rain garden with interpretive signage

Community

- Expand access to space for natural play and rest
- Increase utility of community spaces
- Maximize site capacity for regional library programming
- restore and enhance spaces and seating for workforce, meeting, community gathering



Data source: Minnesota Public Library Annual Report, collected and maintained by State Library Services in the Minnesota Department of Education.

Northfield Public Library

Site Renewal for Accessibility and Safety

Regional Benefits

THE CITY OF
NORTHFIELD
 ESTD MINNESOTA 1855
 COWS, COLLEGES & COMMUNITY



Site traffic

- Visits to the library exceeded 200,000 in 2025 reflecting the library as a resource far beyond the population of Northfield
- Nearly 17,000 library cards in use, a 10% increase over 2024
- 667 documents notarized in 2025

Circulation

- More than 240,000 physical items checked out in 2025
- More than 53,000 digital checkouts in 2025
- E-resources accessed over 167,000 times in 2025
- Participate in regional and statewide resource sharing

Recognition

- 2016 voted best library in Minnesota
- 2024 Best Small Library in America Award (honorable mention) from Library Journal
- 2025 Library Journal Mover and Shaker Awards to Library Director and Outreach Manager
- Awarded 2025 federal community Facility grant through MDE to support improvements for workforce, education, and health

Programs

- More than 400 free and inclusive programs offered in 2025 with more than 15,000 attending from across the region

Meeting room traffic

- Large capacity meeting room booked more than 700 times in 2025
- Frequent use of library meeting spaces by state government, regional and statewide nonprofits, community organizations, and area businesses
- Two small meeting rooms added in 2025

Service area

- Service area including home delivery reaches populations of Northfield, Dundas, Nerstrand and surrounding townships

Passport services

- More than 1,500 passport applications and photos taken in 2025



Annual regional celebrations hosted by the Library

Celebrate Asia Pacifica

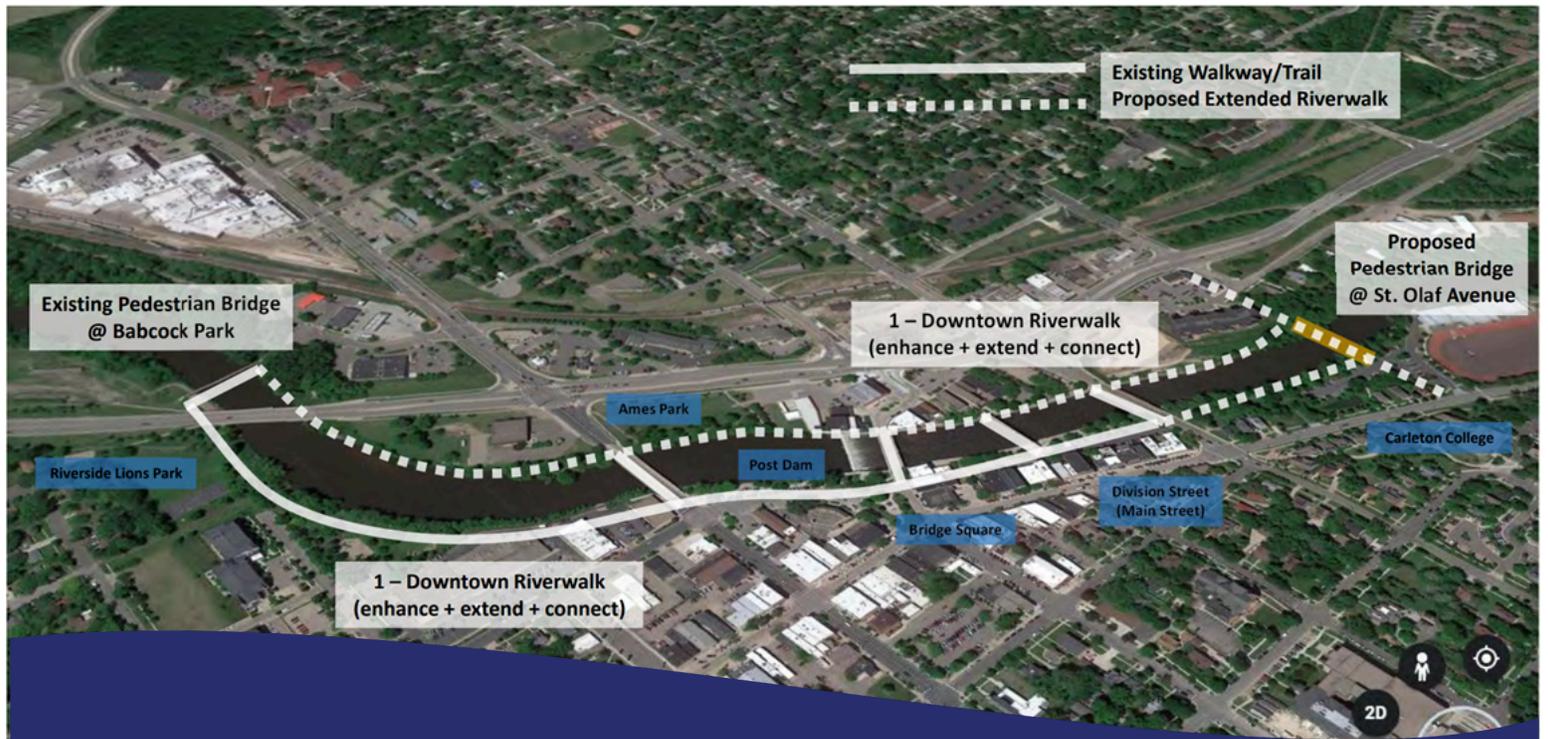
- Celebrating 3rd year in 2026
- Strong partnership with colleges
- Growing regional attendance

Hispanic Heritage Festival

- Celebrating 9th year in 2026
- Thousands attend from all over region
- Dozens of regional and local partners, global performers

Celebration of Somali Culture

- Hundreds from region attended 1st celebration in November 2025
- Regional partners from Rice County and beyond



Northfield, Minnesota

Riverfront Park Improvements

Project funding

\$6,400,000 in CIP costs

Riverfront Enhancement Action Plan

- The Riverfront Enhancement Action Plan, adopted in 2021, is a framework to guide improvements along the River and future design of park spaces. It is intended to create enthusiasm, and identify actions necessary to further enhance Northfield's riverfront parks as an exciting regional experience.

Key improvements

- Safety and Accessibility
- Aesthetic improvements and river access
- ADA-accessible bathroom improvements
- Repair/replace damaged steps, railings and walkways
- Age-friendly site furnishings
- Wayfinding

Connectivity and economic impact

- Enhance connections to the River by improving public spaces that connect to the commercial district
- Connect sidewalks and trails
- Create a series of pedestrian loops that extend to both sides of the River and connect to the urban historic core of the community

Riverfront Parks and amenities:

- Riverside Park
- Lions Park
- Sechler Park
- East Riverwalk stairs and railing
- Riverwalk "loop" trail
- Ames Park

Northfield Riverfront Parks

Regional significance

THE CITY OF
NORTHFIELD
ESTD MINNESOTA 1855
COWS, COLLEGES & COMMUNITY



Regional Assets

The City of Northfield Streets & Parks Division maintains publicly-owned places that offer many ways to enjoy an active life in Northfield, year-round. This includes over 35 parks and open spaces, pedestrian and bicycle paths, an arena, and outdoor pool.

Defeat of Jesse James Days

More than 200,000 people visit downtown Northfield and the riverfront each September to experience the Defeat of Jesse James Days Celebration, an annual commemoration of the historic bank raid of 1876

Historic features on the riverfront

- Ames Mill and Ames Mill dam
- Bridge Square
- The Northfield History Center
- Historic Downtown Northfield
- Northfield Arts Guild
- Carleton College's Cowling Arboretum

Fine Arts Festival

The Northfield Arts Guild hosts the Fine Arts Festival on the Riverwalk drawing more than 5,000 visitors from across the region to support local and visiting artists and craftspeople

Riverwalk Market Fair

Bridge Square is home to a seasonal weekly farmer's market and art fair which attracts thousands of visitors from all over to Northfield's historic riverfront every Saturday from May-October, supporting artisans and farmers from Rice County and the wider region

Winter Walk

Each December thousands visit Northfield's riverfront to attend Winter Walk, supporting local businesses

Recreation

The Cannon River is a scenic regional destination for river recreation and fishing





Legislation Text

File #: 26-121, Version: 1

City Council Meeting Date: March 3, 2026

To: Mayor and City Council

From: Ben Martig, City Administrator

City Administrator's Update.

Summary Report:

Please see the following

- [Upcoming Agenda Items List](#).
See attachment #1

Alternative Options:

N/A

Financial Impacts:

N/A

Tentative Timelines:

N/A



City of Northfield

Upcoming Agenda Items

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

City Council

Tuesday, March 10, 2026

TMP 26-120 Review and Discuss 2027-2028 Budget Process.

Drafter: Martig

Notes: #2 (20 min)

TMP 26-199 Discussion on Tree Ordinance

Drafter: Bennett

Notes: #1 (45 min.)

Tuesday, March 17, 2026

TMP 26-203 Consider Approval of Liquor, Tobacco and Cannabinoid/Lower-Potency Hemp Edibles Violation Agreements.

Drafter: Peterson

Notes: Consent

TMP 26-207 Consider Approving Disbursements totaling \$

Drafter: Grant

Notes: consent

TMP 26-218

Drafter: james.mcdermott@northfieldmn.gov

TMP 26-160 Consideration of New Liquor License for Taco Terco LLC DBA Taco Terco at 307 Water Street S., Suite B and 303 Water Street S.

Drafter: Peterson

Notes: #1 Immediately Following Public Hearing #1 (5 min.)

TMP 26-091 Consider Approval of Mayoral Board and Commission Appointments.

Drafter: Hoffman

Notes: consent; tentative

TMP 25-647 Consider approval of agreement with Post Consumer Brands. for Ames

Mill Dam Ownership Transfer to the City of Northfield.

Drafter: Bennett

Notes: Regular #2 (15 min.)

TMP 25-697

Consider Accepting Bids and Awarding Contract - 2026 Mill and Overlay & Mill Towns State Trail Improvements Project (STRT2026-A83)

Drafter: Simonson

Notes: Consent

TMP 25-815

Consider Resolution Approving a New Joint Resolution for Orderly Annexation by and Between Bridgewater Township and the City of Northfield.

Drafter: Martig

Notes: consent

TMP 25-846

Consider Resolution approving Contract with the State of Minnesota for the Reconstruction of the Mill Towns State Trail in Sechler Park.

Drafter: Bennett

Notes: Consent

TMP 25-942

Consider Resolution to Accept Public Improvements - Kraewood Development.

Drafter: Simonson

Notes: consent

TMP 26-170

Consider Accepting Bids and Awarding Contract - 2026 Park Improvements Project (PARK2025-E18).

Drafter: Tussing

Notes: Consent

TMP 26-216

Consider Resolution Approving Repeal of Amended 4.09 Roles and Responsibilities of Council Finance Subcommittee Policy Consistent with Prior Action Repealing the Roles and Responsibilities of the Finance Policy Committee.

Drafter: Hoffman

Notes: consent

TMP 26-159

Public Hearing for Liquor License for Taco Terco LLC DBA Taco Terco, 307 Water Street S., Suite B, and 303 Water Street S.

Drafter: Peterson

Notes: Public Hearing #1 (5 minutes)

- TMP 26-133** City Administrator's Update.
Drafter: Martig
Notes: update
- TMP 25-977** Reports From the Mayor and Council Members.
Drafter: Martig
Notes: update
- TMP 25-767** Consider Approval of March 3, 2026 City Council Meeting Minutes.
Drafter: Peterson
Notes: consent
- TMP 25-744** Consider Approval of March 10, 2026 City Council Work Session Minutes.
Drafter: Peterson
Notes: consent

Tuesday, April 7, 2026

- TMP 25-899** Consider Approval of Mayoral Board/Commission Youth Appointments.
Drafter: Hoffman
Notes: consent
- TMP 25-900** Consider Approval of Mayoral Board and Commission Appointments.
Drafter: Hoffman
Notes: consent
- TMP 26-096** Consider Project Partnership Agreement with Army Corps of Engineers for Northwest Water Tower Grant.
Drafter: Wagner
Notes: consent?
- TMP 26-110** Consider Resolution Proclaiming April 25, 2026 as Earth Day in Northfield.
Drafter: Karim
Notes: consent?
- TMP 26-128** Consider Resolution Approving the Transfer of Funds from the Housing and Redevelopment Authority to the Housing Trust Fund Related to Meet Matching Requirements of the State of Minnesota Local Housing Trust Fund Grant.

Drafter: Hanson

Notes: consent

TMP 26-016 Consider Resolution Authorizing the Purchase of Property at 1400 Jefferson Road for Northfield Hospital & Clinic.

Drafter: Martig

Notes: Regular #1 (15 min.)

TMP 26-151 Consider Approval of Safe Streets and Roads for All (SS4A) Planning Grant with FHWA.

Drafter: Bennett

Notes: Consent

TMP 26-134 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 25-745 Consider Approval of March 17, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

Tuesday, April 14, 2026

TMP 26-154 Consider an update on Comprehensive Sewer Plan and Comprehensive Water Plan.

Drafter: Wagner

Notes: #1 (__ min.)

TMP 26-221 Review Northfield Community Resource Center Financial Review and Related Leases.

Drafter: ben.martig@ci.northfield.mn.us

TMP 26-222 Review and Discussion of 5-Year Financial Plan Working Draft Document.

Drafter: Martig

Notes: Regular #__ (__ min)

Tuesday, April 21, 2026

TMP 25-359 Consider Approval of Mayoral Board and Commission Appointments.

Drafter: Hoffman

Notes: consent

TMP 25-951 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 26-135 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 25-746 Consider Approval of April 7, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-747 Consider Approval of April 14, 2026 City Council Work Session Minutes.

Drafter: Peterson

Notes: consent

Tuesday, May 5, 2026

TMP 26-179 Consider Approval of Sale of Property at 1600 Riverview Ln by Northfield Hospital + Clinics.

Drafter: Bennett

Notes: #1 Immediately Following Public Hearing #2 (5 min.)

TMP 25-931 Consideration of Second Reading of Ordinance No. ____ Amending Section 2-26 of City Code Relating to 2027 and 2028 Mayor and City Council Compensation.

TMP 26-003 First Reading of Ordinance to Amend Chapter 34: Land Development Code: Article 5. Subdivision of Land. 5.26 Parks, Trails and Open Space Dedication Related to Park & Trail Dedication Fees.

Drafter: Schmidt

Notes: Regular #__ (20 min.)

TMP 26-136 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 25-952 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 26-177 Public Hearing on Sale of Property in at 1600 Riverview Ln (Northfield Hospital + Clinics)

Notes: Public Hearing #2 (5 min.)

TMP 25-748 Consider Approval of April 21, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

Tuesday, May 19, 2026

TMP 26-006 Summary Publication Notice for the Text Amendment to Park Dedication Fees.

Drafter: Schmidt

TMP 26-005 Second Reading of Ordinance to Amend the Text Related to Park & Trail Dedication Fees.

Drafter: Schmidt

Notes: Consent

TMP 25-603 First Reading of Ordinance No. XXXX - Consideration of Establishing a Special Service District

Drafter: John

Notes: Regular #__ (__ min.)

TMP 25-896 City Administrator Biannual Update Summary of Grants Report per the City Council Grants Policy.

Drafter: Martig

Notes: consent

TMP 25-953 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 25-983 Reports From the Mayor and Council Members.

Drafter: Martig

Notes: update

TMP 26-137 City Administrator's Update.

Drafter: Martig

Notes: update

TMP 26-190

2026 First Quarter Financial & Investment Updates

Drafter: Angelstad

Notes: consent

TMP 25-749

Consider Approval of May 4, 2026 City Council Closed Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-750

Consider Approval of May 5, 2026 City Council Meeting Minutes.

Drafter: Peterson

Notes: consent

TMP 25-751

Consider Approval of May 12, 2026 City Council Work Session Minutes.

Drafter: Peterson

Notes: consent