



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Final City Council

Tuesday, April 18, 2017

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Present: 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

A motion was made by Council Member Colby, seconded by Council Member Ness, to approve the agenda. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

1. [17-771](#)

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve the April 4, 2017 City Council Meeting Minutes. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

PRESENTATIONS

2. [17-772](#)

Presentation of Request for Resolution Proclaiming May 2017 as "Bike Month" in Northfield.

City Administrator Martig introduced this item and Josh Ramaker, Statewide Health Improvement Partnership (SHIP) Coordinator with Rice County Public Health. Mr. Ramaker provided information on the proclamation and upcoming events for Bike Month. Noted May 10th is Bike to School Day and May 16th is Bike to Work Day.

3. [17-773](#)

Presentation on Donation for Additional Playground Equipment at Dresden Hills Park

Streets & Parks Manager Behrendt introduced this item. Grant Recipients Athziri Marcial Rodriguez and Odalis Ascensio Puga reviewed the grant process and noted they hoped to donate the funds to the City to make improvements to Dresden Park. Adult Advisor Sara Tetrault spoke regarding the process and the hard work the youth put into the project.

CONSENT AGENDA

City Administrator Martig introduced the items on the consent agenda.

A motion was made by Council Member Ness, seconded by Council Member Colby, to approve the consent agenda. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

4. [17-774](#) Consider Approving Disbursements totaling \$774,166.55
Enactment No: M2017-052
5. [Res. 2017-029](#) Consider Approving Labor Agreement and Memorandum of Understanding between the City of Northfield and International Union Of Operating Engineers Local 70 (General Unit).
6. [Ord. 987](#) Consider Ordinance Amendment to Chapter 6 Alcoholic Beverages related to Sunday liquor sales.
The First Reading of Ordinance No. 987 was approved.
Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell
7. [Res. 2017-030](#) Consideration to Accept Donation for Additional Playground Equipment at Dresden Hills Park
8. [Res. 2017-034](#) Consider Resolution Approving a Proclamation Declaring May 2017 as "Bike Month" in Northfield.
9. [Res. 2017-031](#) Consider Resolution Proclaiming April 23rd through April 29th as Volunteer Week in Northfield.

OPEN PUBLIC COMMENTS

None.

PUBLIC HEARINGS AND RELATED ACTION

10. [17-776](#) Public Hearing for Liquor License for Imminent Brewing, LLC - 519 Division Street S.

Mayor Pownell opened the Public Hearing at 6:13 pm.

City Clerk Little introduced this item. Derek Meyers and Randy Clay, Imminent Brewing, spoke regarding the process and stated it was great working with the City. Applicants answered questions posed by the Council.

A motion was made by Council Member Peterson White, seconded by Council Member Ness, to close the Public Hearing at 6:17 pm . The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

11. [17-777](#) Consider Approval of Liquor License for Imminent Brewing - 519 Division Street S.

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to approve the Brewer Taproom On-sale, Off-sale and Sunday Liquor Licenses for Imminent Brewing, LLC, 519 Division Street S., Suite 2, Northfield, subject to the receipt of all final documents. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2017-053

12. [17-778](#) Public Hearing for Liquor License for SMOQEHOUSE LLC - 212 Division Street S.

Mayor Pownell opened the public hearing at 6:18 pm. City Clerk Little introduced this item.

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Laura Meyers, 206 Woodley Str. E, noted how good the food is at SMOQEHOUSE and spoke in support of the liquor license.

A motion was made by Council Member Colby, seconded by Council Member Ness, to close the Public Hearing at 6:23 pm. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

13. [17-779](#) Consider Approval of Liquor Licenses for SMOQEHOUSE LLC - 212 Division Street S.

A motion was made by Council Member Peterson White, seconded by Council Member Zweifel, to approve On-sale Wine and 3.2% Liquor Licenses for SMOQEHOUSE LLC located at 212 Division Steet, Northfield. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2017-054

REGULAR AGENDA

14. [17-780](#) Consider Approving a Temporary Expansion of Licensed Premises/Outdoor Dining Permit for Froggy Bottoms River Pub

City Clerk Little introduced this item and answered questions posed by the City Council. Police Chief Nelson answered questions posed by Council.

Laurie Hoheisel, owner of Froggy Bottoms, addressed issues posed by Council related to barriers, staff that watch the expansion area, hiring a bouncer during busy time and

the signs and barriers used. Noted many requests by customers to sit by the river. Stated four tables fit within the space requested. Noted riverwalk ends at the back door of Froggy Bottoms and steps of the Lily Padio. Noted there haven't been any issues with patrons in the past.

A motion was made by Council Member Colby, seconded by Council Member Ness, to approve an outdoor dining permit for Froggy Ladies, LLC dba Froggy Bottoms River Pub at 307 Water Street subject to the following conditions: 1. Final review and approval of layout and barriers proposed to be used by the Chief of Police once in place. 2. Compliance with all terms and conditions noted in City Code Section 6-70 - Temporary expansion of licensed premises/outdoor sales and service.

A motion was made by Council Member Colby, seconded by Council Member Nakasian, to table this item until later in the meeting. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2017-055

- 15. [Res. 2017-032](#)** Consider Ordering the Improvement and Preparation of Plans and Specifications for the 2017 Street Reclamation Project

Engineering Manager Simonson introduced this item and answered questions posed by Council. Public Works Director/City Engineer Bennett answered questions posed by Council.

A motion was made by Council Member Zweifel, seconded by Council Member Peterson White, to approve Resolution 207-032 - Ordering Improvement 2017STRT-A36 2017 Street Reclamation Project and Preparation of Plans and Specifications. The motion carried by the following vote:

Yes: 6 - C. Colby, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

No: 1 - C. DeLong

- 16. [Res. 2017-033](#)** Consideration of Floodplain Conditional Use Permit - The Crossing Fairfield Inn and Suites.

City Planner Tempel introduced this item and answered questions posed by Council. Public Works Director/City Engineer Bennett answered questions posed by Council.

Scott Koester, Marriott Hotel Development Team, noted working with City on site issues and the flood proofed structure was the best solution for the project. Addressed questions posed by Council.

Roman Kopp Jr., 202 Water Str. N., noted lived at this address for approximately 4 years. Stated he did not want his property to be a drainage field for The Crossings property. Spoke regarding his property being landlocked and noted the water doesn't drain from his property following flooding events. Spoke against the project.

Following the vote on this item, Brett Reese, 101 St. Olaf Ave. N., provided an overview and update on the project. Noted the project is approaching the finish line with the closing on Friday. Thanked City staff for their work on the project and the City Council for their support. Noted partnerships with St. Olaf College and Carleton College.

Construction is planned to start next week. It will be a one year project, with anticipated opening in April 2018.

A motion was made by Council Member Ness, seconded by Council Member DeLong, to approve Resolution 2017-033 - Approving a Floodplain Conditional Use Permit to Allow a Building Design Where the Lowest Floor Elevation will be Lower than the Predicted Base Flood Elevation (BFE). The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

The City Council took a five minute recess.

14. [17-780](#)

Consider Approving a Temporary Expansion of Licensed Premises/Outdoor Dining Permit for Froggy Bottoms River Pub

Police Chief Nelson discussed options with the applicant and provided the following:

- *Applicant is fine with including in the motion that tables, chairs and barriers will be moved off the Riverwalk each night after 10 pm.*
- *The applicant requested to keep the expansion area as requested and shown on the drawing to the north end of their property line where the new inner river wall ends.*
- *Hours of operation:*
 - *Preferred option: Option 1 - Monday - Thursday 4 pm - 10 pm; and Friday - Sunday 11 am - 10 pm.*
 - *Less desirable option: Option 2 - closed Monday - Wednesday; Thursday - Sunday 11 am - 10 pm.*

A motion was made by Council Member Ness, seconded by Council Member Colby, to remove this item from the table. The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel and Mayor Pownell.

A motion was made by Councilmember DeLong, seconded by Councilmember Peterson White, to amend the motion to add the following conditions: Option 1 hours Monday – Thursday 4 pm – 10 pm and Friday – Sunday 11 am – 10 pm and clarification that the tables, chairs and barriers will be removed from the Riverwalk each night after 10 pm.

Motion carried by the following vote:

Yes: 5 - Colby, DeLong, Nakasian, Peterson White, Mayor Pownell;

No: 2 - C. Ness; C. Zweifel.

Vote on motion as amended:

To approve an outdoor dining permit for Froggy Ladies, LLC dba Froggy Bottoms River Pub at 307 Water Street subject to the following conditions: 1. Final review and approval of layout and barriers proposed to be used by the Chief of Police once in place. 2. Compliance with all terms and conditions noted in City Code Section 6-70 - Temporary expansion of licensed premises/outdoor sales and service. 3. Hours of operation: Monday - Thursday 4 pm - 10 pm and Friday - Sunday 11 am - 10 pm. 4. Tables, chairs and barriers will be moved off the Riverwalk each night after 10 pm.

The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Enactment No: M2017-055

17. [17-781](#) City Website Presentation

Communications & Human Resources Director Mahowald introduced this item and answered questions posed by Council.

ADMINISTRATORS UPDATE

City Administrator Martig reported that on the hotel CUP item there was error in the staff report. The 500 hundred year flood elevation should have been 899.6 in the report. Noted the upcoming Intergovernmental Meeting at 7 pm on Wednesday at Waterford Township. Waterford Township will be scheduling a work session or special meeting regarding the agreement and back to the negotiating team on issues. Noted there will be a NAFRS board meeting this week. The design team and facility committee have met. There is a potential concern with public boat access. The civil engineers are looking at the trail access. Reported on the Community survey. Hoping to get out this week. The primary mode will be an electronic survey. There will also be paper copies and a Spanish version. Noted upcoming State of City Chamber event and the board/commission recognition program on April 26. Looking at training in fall for boards/commissions along with Council, to include parliamentary procedure training from the LWV, effective meeting management, data practices, and open meeting law. Met with the Northfield Historical Society. The 3 year agreement is coming to end. Looking at contract renewal as part of budget process. Also looking at statutory language that permits giving funding to a County historical society. Noted Omnibus Tax Bill language that includes giving funding to a City historical society.

18. [17-782](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - Attended the CVB meeting. Was elected Chair of Board. Noted Archer House was voted #1 unique hotel to stay at.
C. Peterson White - none
C. Zweifel - Attended HRA meeting. Received a presentation of the Section 8 Housing Program from Rice County HRA representative.
C. Nakasian - Attended 911 Call Center Board meeting and Mill Towns Trail meeting. Dave Bennett updated the Mill Towns Trail Joint Powers Board on the process of trails through Northfield.
C. DeLong - Attended Planning Commission special meeting on April 11. The meeting was constrained with strategic planning happening the same night.
C. Colby - Attended Mill Towns Trail Joint Powers Board meeting.
Mayor Pownell - Thanked members for a great meeting.

ADJOURN

The meeting adjourned at 9:00 pm.