



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, June 2, 2026

6:00 PM

Council Chambers

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### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*Mayor Zweifel called the meeting to order at 6:00 p.m.*

**Present:** 7 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

*Also present: City Administrator Ben Martig, Finance Director Brenda Angelstad, City Planner Mikayla Schmidt, Public Works Director/City Engineer David Bennett, Police Chief Jeff Schroepfer, and City Clerk Lynette Peterson. City Attorney Chris Hood appeared via interactive television.*

#### OPEN PUBLIC COMMENT

*Lee Runzheimer addressed the Council regarding business expansion in Northfield.*

#### APPROVAL OF AGENDA

*Mayor Zweifel noted Supplemental Agenda Background Memorandum No. 1.*

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve the agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

#### PRESENTATIONS

1. [26-280](#) 2025 Annual Police Report brief

*Police Chief Jeff Schroepfer presented the 2025 Annual Statistics for the Northfield Police Department including calls for service, traffic stops, traffic citations and accidents, Group A crimes, Group B crimes, DWIs, Mental Health, Staffing, Staffing changes, new squad graphics, interview room remodel, Life saving awards, retirement and notable service.*

*Schroepfer answered questions from the Council.*

2. [26-281](#) 2026 First Quarter Financial & Investment Updates

*Finance Director Brenda Angelstad presented the Quarter 1 Financial Report and the*

*Quarter 1 Investment Report.*

## CONSENT AGENDA

**A motion was made by Council Member Sokup, seconded by Council Member Holmes, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

3. [26-282](#) Consider Approval of May 19, 2026 City Council Meeting Minutes.
4. [26-283](#) Consider Approving Disbursements totaling \$3,776,032.45
5. [26-284](#) Consideration of Joint Powers Agreement Between Dakota County and the City of Northfield for the Conduct of the Post-Election Review
6. [26-285](#) Consider Approval of a Temporary Liquor License for Loon Liquors LLC dba Loon Liquor Company for July 16, 2026 for the Friends of Downtown Northfield Third Thursday Event.
7. [26-286](#) Consider a motion approving the lower-potency hemp edible retailer application for Ziggy's LLC dba Ziggy's, 109 Water Street N.
8. [26-287](#) Consider a motion approving the lower-potency hemp edible retailer application for Posh Puff LLC dba Posh Puff Tobacco, 2010 Jefferson Road, Suite D.
9. [26-288](#) Consideration of a Stormwater Maintenance Agreement with Carleton College.
10. [26-289](#) Consideration of a Stormwater Maintenance Agreement with St. Olaf College.
11. [26-290](#) Consider Approval of Temporary Construction Easement with JB Dudley for Mill Towns State Trail by Waterford Bridge.

## PUBLIC HEARINGS AND RELATED ACTION

12. [26-291](#) Public Hearing for Ordinance 1094 Vacating a Drainage and Utility Easement within 2420 Bridgewater Ln.

*Mayor Zweifel declared the public hearing open at 6:34 p.m. City Planner Mikayla Schmidt presented background on the vacation of a drainage and utility easement at 2420 Bridgewater Lane. Paul Reiland, GM2 Properties, addressed the Council regarding the vacation.*

**A motion was made by Council Member Sokup, seconded by Council Member Ness, to close the Public Hearing at 6:42 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

13. [Ord. 1094](#) Consider First Reading of Ordinance 1094 Vacating a Drainage and Utility Easement within 2420 Bridgewater Ln.

**A motion was made by Council Member Beumer, seconded by Council Member Peterson White, to approve the first reading of Ordinance No. 1094 Vacating a Drainage and Utility Easement within 2420 Bridgewater Lane. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

14. [26-292](#) Reports From the Mayor and Council Members.

*Council Member Holmes - Planning Commission Meeting; Council Employment Policy Committee Meeting.*

*Council Member Dahlen - Council Employment Policy Committee Meeting.*

*Council Member Beumer - Beyond the Yellow Ribbon Memorial Day Picnic.*

*Council Member Sokup - Pride in the Park on Saturday, June 6.*

*Council Member Peterson White - Northfield Hospital and Clinic Community Relations Committee Meeting; Hospital Board Meeting.*

*Council Member Ness - Intergovernmental Meeting at Greenvale Township; NAFRS Board Meeting; Rice County Meeting with State Demographer and State Economist; Council Employment Policy Committee Meeting; Yellow Ribbon Picnic; Chamber of Commerce Hospitality Awards.*

*Mayor Zweifel - Memorial Day Ceremony; Rice County Meeting with State Demographer and State Economist; Welcome at Pride in the Park on Saturday, June 6; 1st pitch at Carleton's Softball Tournament.*

## REGULAR AGENDA

15. [Res. 2026-056](#) Consider Resolution Receiving Charter Amendment to Section 4.1 of the City Charter and Calling for a Public Hearing on Charter Amendment Proposed to be Adopted by Ordinance.

*City Administrator Ben Martig introduced the item and introduced Charter Commission Chair CC Linstroth. Linstroth gave a brief overview of the amendment. Linstroth introduced Charter Commissioner Scott Jensen who was also present at the meeting.*

**A motion was made by Council Member Beumer, seconded by Council Member Sokup, to approve Resolution No. 2026-056 Receiving Charter Amendment and Calling for Public Hearing on Charter Amendment Proposed to be Adopted by Ordinance. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

16. [Ord. 1093](#) Consideration of Second Reading of Ordinance No. 1093 Amending Section 2-66 of City Code Relating to 2027 and 2028 Mayor and City Council Compensation.

*City Administrator Ben Martig introduced the item giving background on the Ordinance and the reason for the second reading of this ordinance being on the regular agenda versus the consent agenda. Mayor Zweifel noted Supplemental Agenda Background Memorandum No. 1 regarding this item.*

**A motion was made by Council Member Peterson White, seconded by Council Member Beumer, to approve the first reading of Ordinance No. 1093 Amending Section 2-66 of City Code Relating to Council Compensation.**

**A motion was made by Council Member Dahlen, seconded by Council Member Ness, to amend the motion to leave Mayor and Council salaries at the current rate for 2027 and 2028 with no increases. The amended motion failed by the following vote:**

**Yes:** 2 - C. Ness, and C. Dahlen

**No:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

**The original motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and Mayor Zweifel

**No:** 2 - C. Ness, and C. Dahlen

**17. [26-293](#)**

Consideration of Summary Publication of Ordinance No. 1093 Amending Section 2-66 of City Code Relating to 2027 and 2028 Mayor and City Council Compensation.

*City Administrator Ben Martig referenced background information regarding the decrease of salaries if need be.*

**A motion was made by Council Member Peterson White, seconded by Council Member Holmes, to approve the summary publication of Ordinance No. 1093 Amending Section 2-66 of City Code Relating to 2027 and 2028 Mayor and City Council Compensation. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel

**18. [26-294](#)**

Discussion of naming of Cannon River Regional Park and Related Preliminary Application for Designation with the Greater Minnesota Regional Parks and Trails Commission.

*City Administrator Ben Martig introduced the item giving an overview of the naming of the Cannon River Regional Park. Consultant Bruce Jacobson added information regarding the preliminary application for designation with the Greater Minnesota Regional Parks and Trails Commission. Jacobson presented a drone video of the area.*

*Martig and Jacobson answered questions from the Council. Council members commented on the proposal.*

**19. [26-295](#)**

Discussion Regarding Early Voting Administration Following Adoption of State Legislation

*City Clerk Lynette Peterson presented on recent legislation passed to change early voting for cities from the 46-days to 18-days. City Administrator Ben Martig added additional information. Council discussed both options with support of staying with 46-days for this*

*election and further review the 18-day option for the 2028 elections.*

## ADMINISTRATORS UPDATE

20. [26-296](#) City Administrator's Update.

*No report.*

## ADJOURN

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 8:06 p.m. The motion carried by the following vote:**

**Yes:** 7 - C. Ness, C. Holmes, C. Sokup, C. Peterson White, C. Beumer, C. Dahlen, and Mayor Zweifel