

# **City of Northfield**

*City Hall*  
801 Washington Street  
Northfield, MN 55057  
[ci.northfield.mn.us](http://ci.northfield.mn.us)



## **Meeting Agenda**

**Tuesday, July 18, 2017**

**6:00 PM**

**Council Chambers**

**City Council**

**6:00 PM - REGULAR AGENDA****CALL TO ORDER***Mayor: Pownell**Councilmembers: Colby, DeLong, Nakasian, Ness, Peterson White, Zweifel***APPROVAL OF AGENDA****APPROVAL OF MINUTES**

1. [17-902](#) June 13, 2017 City Council Work Session Meeting Minutes

**Attachments:** [Meeting Minutes June 13, 2017](#)

2. [17-903](#) July 11, 2017 City Council Meeting Minutes

**Attachments:** [Meeting Minutes July 11, 2017](#)

**PRESENTATIONS**

3. [17-904](#) Swearing In - New Police Officer Scott Carlson

4. [17-905](#) 2018 Budget Request Presentation by the Southern Minnesota Initiative Foundation.

**Attachments:** [SMIF Letter Northfield](#)

[SMIF Rice County fact sheet](#)

**CONSENT AGENDA**

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

5. [17-907](#) Consider Approving Disbursements totaling \$410,379.36

**Attachments:** [Disbursements 1](#)

6. [17-906](#) Consider Approval of Updated Joint Powers Agreement with the Cannon River Drug and Violent Offender Task Force

**Attachments:** [CRDVOTF - JPA - RevisedJuly2017](#)

7. [17-908](#) Consideration of Northfield Community Resource Center (NCRC) Senior Center Mechanic Systems Funding.

**Attachments:** [NCRC Pool Mechanical Review Cost](#)

## OPEN PUBLIC COMMENTS

Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.

## PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

8. [17-909](#) Public Hearing for Liquor License for The Reunion, LLC - 314 Division Street S.

**Attachments:** [1 - Public Hearing Notice The Reunion](#)

[2 - 314Division 350 map](#)

[3 - Chapter 6 ALCOHOLIC BEVERAGES CITY CODE](#)

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

9. [Res. 2017-059](#) Consider Resolution Providing for the Sale of \$970,000 General Obligation Improvement Bonds, Series 2017A, and \$460,000 Taxable General Obligation Tax Increment Refunding Bonds, Series 2017B.

**Attachments:** [1 - PreSale Resolution](#)

[2 - PreSale Report for Series 2017A](#)

[3 - PreSale Report for Series 2017B](#)

[4 - PP 2017AB Bonding Presale Discussion](#)

10. [17-910](#) Update of New Phosphorous Limits for the Wastewater Treatment Plant Permit.

**Attachments:**

[1 - MPCA Notification Letter 6-9-2017](#)  
[2 - MPCA Notification Letter 6-30-2017](#)  
[3 - 2017-07-12 BMI Letter](#)

11. [Ord. 991](#) Consider Ordinance Amendment to Chapter 82 Utilities related to Wastewater

**Attachments:**

[1 - Ord. Amending Chapt. 82 Utilities](#)  
[2 - Sanitary Sewer Ownership and Maintenance Diagram](#)

12. [17-911](#) Consideration of Community Solar Subscription Agreement.

**Attachments:**

[1 - Community Solar Presentation](#)  
[2 - CSG Innovative Power Jul 2017](#)  
[3 - CSG ReneSola 2017](#)  
[4 - CSG MN Community Solar July 2017](#)

13. [17-912](#) Discussion and further development of Strategic Plan (2018-2020).

**Attachments:**

[1 - Northfield SP One Page Summary 7-14-17](#)  
[2 - Economic Development Action Plans WORKING DRAFT](#)  
[3 - Affordable Housing Action Plans WORKING DRAFT](#)  
[4 - Infrastructure Action Plans WORKING DRAFT](#)  
[5 - Diversity, Equity, Inclusion Action Plans WORKING DRAFT](#)  
[6 - Operational Effectiveness Action Plans WORKING DRAFT](#)  
[7 - Climate Change Action Plans WORKING DRAFT](#)

## ADMINISTRATORS UPDATE

14. [17-913](#) Upcoming Agenda Items

**Attachments:** [Upcoming Agenda Items 14-Jul-2017](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a 5/7 majority of the City Council vote to extend the time.*

**SPECIAL NEEDS:** If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.