



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, September 17, 2024

6:00 PM

Council Chambers

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#### 6:00 PM - CITY COUNCIL MEETING AGENDA

##### CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

##### LISTENING SESSION

Persons may take one opportunity to address the Council on any topic not on the regular agenda. The Council or staff may respond immediately or at a later date, depending on time and complexity. Speakers are encouraged to sign up to speak by 12:00 noon the day of the meeting on the City's website or through the City Clerk's office. Persons will be asked to complete a sign up card if they did not sign up in advance. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

#### 6:30 PM - APPROVAL OF AGENDA

##### PRESENTATIONS

- [24-567](#) Northfield Historical Society Annual Presentation.  
**Attachments:** [1 - NHC September 17 2024 Presentation](#)
- [24-568](#) Age Friendly Annual Presentation.  
**Attachments:** [1 - AFN Mid Year Report to City 2024](#)
- [24-569](#) Presentation of Northfield Hospital + Clinics State Licensure Change for Emergency Medical Services (EMS) State Licensure to full-time Basic Life Support license with part-time Advanced Life Support License.  
**Attachments:** [1 - NHC EMS Licensure Change -City Presentation 0924 \(002\)](#)  
[2 - City Letter of Support EMS](#)  
[3 - SE MN EMS ltr NH+C EMS State License Change](#)

##### CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

4.     [24-570](#)             Consider Approval of September 3, 2024 City Council Meeting Minutes.
- Attachments:**     [1 - 09-03-2024 Council Meeting Minutes](#)
5.     [24-571](#)             Consider Approval of September 10, 2024 City Council Work Session Minutes.
- Attachments:**     [1 - 09-10-24 City Council Work Session Minutes](#)
6.     [24-572](#)             Consider Approving Disbursements totaling \$2,886,619.27
- Attachments:**     [1 - Disbursements](#)  
                          [2 - Disbursements](#)
7.     [24-573](#)             Consideration of Letter of Support for Northfield Hospital + Clinics State Licensure Change for Emergency Medical Services (EMS) State Licensure to full-time Basic Life Support license with part-time Advanced Life Support License.
- Attachments:**     [1 - NHC EMS Licensure Change -City Presentation 0924 \(002\)](#)  
                          [2 - City Letter of Support EMS](#)  
                          [3 - SE MN EMS ltr NH+C EMS State License Change](#)
8.     [Res. 2024-092](#)        Consider Adoption of Utility Rates for 2025.
- Attachments:**     [1 - 2024 Resolution for 2025 Utility Rates](#)  
                          [2 - 2025 Utility Rate Adoption Presentation](#)  
                          [3 - Draft 2025-2029 CIP by Funding 9-5-24](#)  
                          [4 - Draft 2025-2029 CEP by Funding 9-5-24](#)
9.     [Res. 2024-093](#)        Consider Resolution Accepting Public Improvements and Approving Final Payment for the 2022 NW Area Mill and Overlay Project (STR2022-A59).
- Attachments:**     [1 - Resolution - Accept Improvements and Approve Final Payment](#)  
                          [2 - Final Pay Request](#)  
                          [3 - Certificate of Final Acceptance](#)
10.    [Res. 2024-094](#)        Consideration of a Minor Subdivision Creating Cannon Commercial Center 2nd Addition.
- Attachments:**     [1 - Resolution](#)  
                          [2 - Cannon Commercial Center 2nd Addition](#)

## REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;
- Identify your relationship to the topic;
- Have a spokesperson or two for your group to present your comments;
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.

11.     [24-574](#)                   The City Council approves Resolution to Accept the Feasibility Report and Authorize Preparation of Plans and Specifications for the 2025 Reclamation and Overlay Project.

**Attachments:**     [2 - Project Location Map](#)  
                          [3 - Feasibility Report](#)  
                          [4 - Project Process](#)  
                          [5 - Council Presentation](#)

12.     [Res. 2024-095](#)           Consideration of a Preliminary 2025 General Fund Budget and Establishing a Date and Time for the Public Hearing.

**Attachments:**     [1 - 2024 Resolution 2025 Preliminary Budget 17.2%](#)

13.     [Res. 2024-096](#)           Consideration of Resolution Adopting a Proposed 2024 Total Tax Levy Payable in 2025, includes HRA & EDA.

**Attachments:**     [1 - Resolution Adopting Proposed 2023 Total Tax Levy](#)

14.     [24-575](#)                   Ice Arena Project Update along with Building Renderings and Site Plan.

## ADMINISTRATORS UPDATE

15.     [24-576](#)                   City Administrator's Update.

**Attachments:**     [09-13-24 Upcoming Council Agenda Items](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

**Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.**

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@ci.northfield.mn.us](mailto:lynette.peterson@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***