



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Minutes - Draft Planning Commission

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Thursday, April 20, 2017

7:00 PM

Council Chambers

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### Rollcall

*Chair Gasior called the meeting to order at 7:01pm.*

**Present** 5 - Joe Gasior, Richard Schulte, William Schroeer, Michael Skunes, and Kate Stuart

**Absent** 2 - Russell Halverson, and Jay Jasnoch

### I. Call to Order and Approval of Agenda

*Also in attendance: City Planner Scott Tempel, Youth Representative Paul Wehling, Youth Representative Henry Hofstad, City Council Liaison David DeLong, and Administrative Assistant Mikayla Fischer.*

**A motion was made by Schroeer, seconded by Stuart, to approve the agenda. The motion carried by the following vote:**

**Yes:** 5 - Gasior, Schulte, Schroeer, Skunes, and Stuart

### II. Approval of Minutes

1. [17-783](#) Draft 03-16-2017 Planning Commission Meeting Minutes

**Attachments:** [03-16-2017 PC Meeting Minutes](#)

**A motion was made by Schulte, seconded by Schroeer, to approve the 03-16-2017 PC meeting minutes. The motion carried by the following vote:**

**Yes:** 5 - Gasior, Schulte, Schroeer, Skunes, and Stuart

### III. New Business

2. [PC M2017-006](#) Consideration of Revised Boundary for the Northfield Historic District

**Attachments:** [1 - Northfield Commercial Historic District Survey](#)  
[2 - New Historic District Map](#)

*Tempel reviewed his staff report on the historic district boundary and answered questions posed by the commissioners.*

**A motion was made by Schroeer, seconded by Stuart, to approve the Northfield Historic District boundary with the inclusions of the dam wall, the parking lot parcel, and Bridge Square Park continuing to the south and ending at the parking lot. The motion carried by the following vote:**

**Yes:** 5 - Gasior, Schulte, Schroeer, Skunes, and Stuart

#### IV. Reports and Discussion Items

3. [17-784](#) Update on Current and Future Projects

**Attachments:** [2017 Work Plan Update](#)

*Chair Gasior asked for any updates or reports from the commissioners. Schroeer stated the Strategic Planning session went well and was appreciative of the boards and commissions being included in the process.*

*DeLong reported on the local quarterly intergovernmental meeting. He stated the surrounding townships have begun updating their comprehensive plans and would like to include Northfield in the process. Tempel added he recently recieved an invite from the consulting company working on Dakota County's comprehensive plan process and will keep the commissioners informed.*

*The commissioners discussed future planning items and timeline.*

#### V. Adjournment

**A motion was made by Schroeer, seconded by Skunes, to adjourn the meeting.  
The motion carried by the following vote:**

**Yes:** 5 - Gasior, Schulte, Schroeer, Skunes, and Stuart