



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, June 18, 2024

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

LISTENING SESSION

Persons may take one opportunity to address the Council on any topic not on the agenda. The Council or staff may respond immediately or at a later date, depending on time and complexity. Speakers are encouraged to sign up to speak by 12:00 noon the day of the meeting on the City's website or through the City Clerk's office. Persons will be asked to complete a sign up card if they did not sign up in advance. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

RECESS

After the listening session portion of the agenda, the Council will take a brief recess to prepare for the remainder of the agenda.

6:30 PM - APPROVAL OF AGENDA

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

- 1.** [24-396](#) Consider Approval of June 4, 2024 City Council Meeting Minutes.

 Attachments: [1 - 06-04-2024 Council Minutes](#)
- 2.** [24-397](#) Consider Approval of June 11, 2024 City Council Work Session Minutes.

 Attachments: [1 - 06-11-24 City Council Work Session Minutes](#)
- 3.** [24-398](#) Consider Approving Disbursements totaling \$1,727,976.32.

 Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

4. [24-399](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC for July 18, 2024 at the Friends of Downtown Northfield and Riverwalk Market Fair Third Thursday Block Party.
5. [24-400](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC for July 20, 2024 at the Tour de SAVE event in Sechler Park.
6. [24-401](#) Consider Cannabinoid License for Kwik Trip, Inc. DBA Kwik Trip #385 at 500 Laurel Court.

Attachments: [1 - City Code Sale of Cannabinoid Products](#)

7. [Ord. 1062](#) Consideration of First Reading of Ordinance No. 1062 Amending Section 2-26 of City Code Relating to 2025 and 2026 Mayor and City Council Compensation.

Attachments: [1 - Ord. 1062 Council Salaries](#)
[2 - Ord. 1040 Council Salaries 07-12-2022](#)

8. [Res. 2024-061](#) Consider Resolution Extension of Joint Resolution for Orderly Annexation by and Between Northfield Township and the City of Northfield.

Attachments: [1 - Resolution to Extend OAA Northfield Twp 2024](#)
[2 - Exhibit 1 - Resolution 2001-318 Northfield Annexation Agreement](#)
[3 - Exhibit 2 - Resolution 2021-119 Extending OAA Northfield Twp](#)
[4 - Exhibit 3 - Resolution 2022-110 Extending OAA Northfield Twp](#)
[5 - Exhibit 4 - Resolution 2023-111 Extending OAA Northfield Twp](#)

9. [24-402](#) Consideration of Acceptance of the City of Northfield Annual Comprehensive Financial Report for the Year Ended December 31, 2023.

Attachments: [1 - 2023 FINAL Audit Presentation](#)
[2 - 2023 FINAL Annual Comprehensive Financial Report](#)
[3 - 2023 FINAL Executive Governance Summary](#)

10. [Res. 2024-062](#) Authorizing execution of the 2025 Rice County Toward Zero Deaths Enforcement Grant

Attachments: [1 - TZD Grant Resolution - 2024](#)

11. [Res. 2024-063](#) Consider Resolution approving renewal of Limited Use Permit (LUP) with MnDOT on Trunk Highway 3 for trail south of Cannon River.

Attachments: [1 - resolution LUP Permit 6612-0045](#)
[2 - 6612-0045up](#)

12. [Res. 2024-064](#) Consider Resolution of Support for the Approval of National Endowment for the Arts (NEA) Our Town Grant Application

Attachments: [1 - OUR TOWN grant resolution final](#)

13. [24-403](#) Consider Third Amendment to Declaration of Protective Covenants & Easements for Vermillion River Crossings (related to Northfield Hospital & Clinics Farmington Location).

Attachments: [1 - Third Amendment to Declaration of Protective Covenants and Easements \(for approval\)](#)
[2 - Amendment to Declaration of Protective Covenants and Easements](#)
[3 - Second Amendment to Declaration of Protective Covenants and Easements](#)
[4 - Declaration of Protective Covenants and Easements recorded](#)
[5 - 24-0503 Farmington Apartments Site Plan Review ARCH](#)
[6 - 24-0503 Farmington Apartments Site Plan Review CIVIL](#)

14. [Res. 2024-065](#) Consider Resolution Authorizing Submittal of Application to the U.S. Department of Housing and Urban Development PRICE Program

Attachments: [1 - PRICE Competition FAQ](#)
[2 - PRICE Main Quick Summary](#)
[3 - PRICE Pilot Quick Summary](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- Identify your relationship to the topic;*
- Have a spokesperson or two for your group to present your comments;*
- Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

15. [Res. 2024-066](#) Review Resolution Approving New Ice Arena Funding Partnership and Architect Contract.

Attachments: [1 - Res Ice Arena Partnership](#)
 [2 - Res Exhibit A AIA B101-2017 - JLG Northfield Ice Arena v.4 Final Clean](#)
 [3 - Northfield School District Ice Arena 2024 Letter of Support](#)
 [4 - Dundas Res of Support 20240529_093811](#)
 [5 - NHA Letter to City 04.22.2024](#)
 [6 - Ice Arena - Project Schedule 6-12-24](#)
 [7 - Revised Ice Arena Bond Financing and Tax Impacts 2024-06-11](#)
 [8 - 061824 Council Ice Arena Presentation](#)
 [9 - Background 050724 Council Ice Arena Presentation](#)
 [10 - 240610 Northfield Updated CIP and Bonding Discussion Levy Table \(with impact](#)

ADMINISTRATORS UPDATE

16. [24-404](#) City Administrator's Update.

Attachments: [1 - Upcoming Council Agenda Items \(06-14-24\)](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*