

**From:** lheisler@lampelaw.com  
**Date:** September 15, 2022 at 11:57:21 AM CDT  
**To:** Lynette Peterson <Lynette.Peterson@ci.northfield.mn.us>  
**Subject:** RE: Charter Amendment

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**CAUTION: This email originated from outside of the organization.**

Hi Lynette,

I apologize for the delay. Attached is the proposed ordinance for the amendment to Section 4.5 of the Northfield Charter. If it doesn't get in the mix this go around that's ok. There is no urgency here. Lance

Lance Heisler  
Chairman, Charter Commission

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**From:** Lynette Peterson <Lynette.Peterson@ci.northfield.mn.us>  
**Sent:** Tuesday, September 13, 2022 4:07 PM  
**To:** Lance Heisler <lheisler@lampelaw.com>  
**Cc:** Ben Martig <Ben.Martig@ci.northfield.mn.us>; Sara Hoffman <Sara.Hoffman@ci.northfield.mn.us>  
**Subject:** Charter Amendment

Chair Heisler,

I understand there will be a charter amendment coming forth from the Charter Commission to be considered by the City Council. We are in the process of getting the packet ready for next Tuesday, September 20<sup>th</sup> meeting and are starting to head up an item if you have the ordinance drafted and the information to get to us. We do send out packets on Thursdays and would need this information as soon as possible if we are going to get it all organized and through our process prior to Thursday's deadline. We could also put on the first October meeting if that works better for you.

Please let me know thoughts and send me information if ready.

Thanks!

Lynette R. Peterson, City Clerk  
City of Northfield  
801 Washington Street  
Northfield, MN 55057  
(507) 645-3001 (p)  
(507) 645-3055

ORDINANCE NO.-----

AN ORDINANCE AMENDING SECTION 4.5 OF THE NORTHFIELD CITY CHARTER

SECTION 1. The city council of the city of Northfield Minnesota does ordain, pursuant to the recommendation of the Northfield charter commission, as authorized pursuant to Minnesota statute section 410.12 subd. 7, that section 4.5 of the Northfield city charter is hereby amended to read as follows:

**Section 4.5 Ordinances, Resolutions and Motions.**

Except as in this Charter otherwise provided, all legislation shall be by ordinance. An ordinance may provide for fixing and changing fees, rates, and other charges by resolution of the city council. The aye and no vote on ordinances, resolutions, and motions shall be recorded unless the vote is unanimous.

As affirmative vote of a majority of all the members of the council shall be required for the passage of all ordinances and resolutions. An affirmative vote of a majority of all the members of the council shall be required for the passage of all zoning ordinances, except that adoption of and amendments to the comprehensive plan and the adoption or amendment of any portion of a zoning ordinance which changes all or part of the existing classification of a zoning district from residential to either commercial or industrial requires a two-thirds majority of all members of the council and except as otherwise required by state law.

SECTION 2: This Ordinance shall take effect ninety days after its publication.

Passed by the City Council of the City of Northfield, Minnesota, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

First Reading: : \_\_\_\_\_

Second Reading: \_\_\_\_\_

Published: \_\_\_\_\_

VOTE:    \_\_\_ POWNELL           \_\_\_ GRABAU    \_\_\_ NESS  
          \_\_\_ PETERSON WHITE   \_\_\_ REISTER   \_\_\_ ZUCCOLOTTO  
          \_\_\_ NAKASIAN