



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
ci.northfield.mn.us

## Meeting Agenda

### City Council

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Tuesday, January 22, 2019

6:00 PM

Council Chambers

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#### 6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor: Pownell

Councilmembers: DeLong, Grabau, Nakasian, Ness, Peterson White, Zweifel

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

1. [19-668](#) January 8, 2019 City Council Meeting Minutes.

**Attachments:** [Meeting Minutes January 8, 2019](#)

#### PRESENTATIONS

2. [19-669](#) Climate Action Plan Advisory Board (CAPAB) Update.

**Attachments:** [1 - 19-01-03 CAPAB Update](#)

#### CONSENT AGENDA

*Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted*

3. [Ord. 1001](#) Consider Ordinance for Human Rights Commission Amendment to City Code Section 2-337.

**Attachments:** [ORD DIVISION 3. HUMAN RIGHTS COMMISSION - v4 01072019](#)

4. [Res. 2019-006](#) Consider Resolution approving Amendment to Development Agreement for Hills of Spring Creek 8th Addition.

**Attachments:** [1 - Res- Dev Agree- Hills of Spring Crk 8th Add](#)  
[2 - Development Agreement Hills 8th](#)  
[3 - Steve Schmidt Hills 8th Extension Request](#)  
[4 - First Amendment to Development Agreement](#)

5.     [Res. 2019-007](#)     Consider Resolution Amending Lot 5 Contract Extension Agreement.
- Attachments:**     [1 - Resolution](#)  
                          [2 - Crossing Lot 5 Second Amendment 1-17-19](#)  
                          [3 - RDP Lot 5 Memo](#)  
                          [4 - Lot 5 Site Map](#)
6.     [Res. 2019-008](#)     Consider Resolution accepting the recommendations of the Northwest Area Land Use Consultant and Process Advisory Committee and Concluding the Committee status as an Advisory Committee
- Attachments:**     [1 - Resolution](#)  
                          [2 - FINAL PAC Memo to Council 12-2018](#)
7.     [19-670](#)             Consider Approving Disbursements totaling \$1,700,787.34
- Attachments:**     [1- Disbursements 1](#)  
                          [2- Disbursements 2](#)  
                          [3- Disbursements 3](#)
8.     [19-671](#)             Consider Approval of Mayoral Board/Commission Appointments.
- Attachments:**     [1- HRC apps for packet](#)  
                          [2- Library Margit Zsolnay 11 18 2018 Redacted](#)
9.     [Ord. 1002](#)            Consider Amending City Code Chapter 50, Sec. 50-86 - Disorderly Conduct.
- Attachments:**     [Disorderly Conduct ordinance amendment](#)
10.    [19-672](#)             Consider Approval of Amended and Restated Consultant Service Contract for Youth Investment Program with Youthprise and Northfield Healthy Community Initiative related to the Northfield Mayor's Youth Council and the Northfield Alliance for Substance Abuse Prevention.
- Attachments:**     [1 - Youth Investment Contract 2019-2021 \(002\) amended](#)  
                          [2 - Youth First Booklet July 2018 FINAL](#)
11.    [Res. 2019-009](#)     Consider approval of 2019-2020 Police Patrol labor agreement and memorandums of understanding.
12.    [19-673](#)             Approve Costs for Mayor Pownell to attend the National League of Cities Congressional City Conference
- Attachments:**     [1- Hyperlink](#)

13.     [19-674](#)                   Consider Motion to Authorize the Purchase of a Camera System for the City's Infrastructure Televising System.

**Attachments:**           [1- City of Northfield- Rover x Transit build](#)

## OPEN PUBLIC COMMENTS

*Persons may take one opportunity to address the Council for two (2) minutes (not including interpreter's time) on any topic, even if on the agenda, with the condition that they may not speak on the same item later in the meeting. No notification of the Mayor is required. However, speakers are asked to complete a sign up card. Persons wanting a response to a question must submit the question in writing to the recording secretary. Questions must include name and information on how to contact. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system.*

## PUBLIC HEARINGS AND RELATED ACTION

*The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Chair will recognize speaker at podium and conversation will be between Chair and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.*

14.     [19-675](#)                   Public Hearing for Ordinance vacating unused ROW in Park Pointe subdivision

15.     [Ord. 1003](#)                  Consider Ordinance vacating unused ROW in Park Pointe subdivision.

**Attachments:**           [1 - Ordinance](#)  
                                  [2 - Area Map](#)

## REGULAR AGENDA

*Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:*

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

16.     [Res. 2019-010](#)               Consider Ordering the Improvement and Preparation of Plans and Specifications for the 2019 Street Reclamation Project.

**Attachments:**           [1 - Res. Ordering Improvement and Preparation of Plans](#)  
                                  [2 - Project Location Maps](#)  
                                  [3 - Project Process](#)

17. [19-676](#) Consider Approval of Amendments to Council Rules of Business and Appendices.

**Attachments:** [1- Rules of Business with Appendices Draft 01 17 2019](#)  
[2 - ROB Timelines Chart](#)  
[3 - Sign Up Cards](#)

18. [19-677](#) Consider Approval of 2019 City Administrator Performance Evaluation Process.

**Attachments:** [1- Cost Estimate from B Strandell CA Performance Review 2019](#)

## ADMINISTRATORS UPDATE

19. [19-678](#) City Administrator's Update.

**Attachments:** [1- Upcoming Agenda list](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

## ADJOURN

*Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at [deb.little@ci.northfield.mn.us](mailto:deb.little@ci.northfield.mn.us). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***