

Wall Street Road Improvements (STRT2022-A70)

The following actions detail the proposed process track for local improvements.

Date ¹	Project Step	Purpose of Step	Council Action	Staff Action
July 12, 2022	Approve Cooperative Agreement with Rice County			
November 15, 2022	Approve Professional Services Agreement	Approve Professional Services Agreement for Design and Construction Services	Motion	
Jan 18, 2023	1 st Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		Mail Notice Jan 4, 2023
March 14, 2023	Council discussion of Draft Feasibility Report			
March 22, 2023	2 nd Neighborhood Meeting	Discuss what will be recommended for City Council		
June 20, 2023	Accept Feasibility Report and Authorize Preparation of Plans and Specifications	The engineer will present the Feasibility Report, the proposed project, and an initial cost estimate.	Resolution 2023-XXX	
May – Dec 2023	Right-of-Way Acquisition			
Oct 3, 2023	Design Alternatives Options	Discuss 5 different options with City Council to limit tree impacts		
Oct 17, 2023	Design Alternative Selected	Council selects project alternative	Motion	
January 17, 2024	3 rd Neighborhood Meeting	Present the final detailed plans and specifications to the neighborhood. Also hold a more detailed discussion on what will happen during construction as well as a tentative timeline for events.		Mail Notice January 11, 2024
Dec 3, 2024	Approve Plans and Order Advertisement for Bids	Final approval of plans for bidding	Resolution 2024-XXX	
Dec 11, 18, 25, 2024	Publish Ad for Bid in Northfield News	A step in the bidding process. The project will also be advertised on the MnDOT e-Advert website.		Send Ad to NNews Nov 27, 2024
Jan 2, 2025	Bid Opening – 2:00 P.M.	Final step in the bidding process. Bids are opened by staff and tabulated. From here staff will make a recommendation to the City Council for award.		
Jan 7, 2025	Accept Bids and Award Contract	This step follows the uniform municipal contracting law, 471.345, the City's purchase policy and allows for the project to move forward with beginning the actual construction process.	Resolution 2025-XXX	
April 2025	Property Owner Meetings	Individual meetings with property owners will be scheduled to go over the details of construction and document existing conditions.		
March – Nov, 2025	Construction	The City Engineer recommends to City Council when the final payment should be made to the Contractor. The City Council may accept the work by resolution; however, if the city fails to pay the amount due within 30 days of a monthly estimate, or 90 days after the final estimate, the city must pay interest on the past due amount as prescribed by law.		
July 2026	Accept Improvements and Authorize Final Payment		Resolution 2026-XXX	

1 – Dates in grey text indicate actions that have taken place. Dates in bold text indicate the next planned step. Dates in *italics* denote tentatively scheduled future actions.