



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, October 21, 2025

6:00 PM

Council Chambers

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### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*Mayor Zweifel called the meeting to order at 6:00 p.m.*

**Present:** 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

**Absent:** 1 - Council Member Jessica Peterson White

*Also present: City Administrator Ben Martig, Assistant to the City Administrator Risi Karim, Finance Director Brenda Angelstad, Public Works Director/City Engineer David Bennett, Deputy Police Chief P.T. Haider and City Clerk Lynette Peterson.*

#### OPEN PUBLIC COMMENT

*None.*

*Council Member Sokup joined the meeting at 6:01 p.m.*

#### APPROVAL OF AGENDA

*Mayor Zweifel noted Supplemental Agenda Background Memo No. 1.*

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to approve the agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

#### CONSENT AGENDA

**A motion was made by Council Member Beumer, seconded by Council Member Dahlen, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel

1. [25-571](#) Consider Approval of October 7, 2025 City Council Meeting Minutes.
2. [25-572](#) Consider Approving Disbursements totaling \$3,033,736.70
3. [Res. 2025-104](#) Consider Adopting Schedule for 2026 Board and Commission Meetings.

4. [Res. 2025-105](#) Consider Resolution Retaining Statutory Tort Limits for 2026.
5. [Res. 2025-106](#) Consider approving Resolution for Counting Write-In Votes for Local Elective Office.
6. [Res. 2025-107](#) Resolution of Support for Passenger Rail Service Between the Twin Cities and Kansas City.
7. [Res. 2025-108](#) Consider Resolution approving the Police Department selection of the Brazos citation software
8. [25-573](#) Consider Motion Approving Permanent and Temporary Construction and Utilities Easements for Sanitary Sewer and Roadway Easements with Eugene S. Lyman and Elaine G. Lyman for Jefferson Parkway Extension, Sandstone Street Construction and Utility Improvements Project.
9. [Res. 2025-109](#) Consideration of a Resolution Approving a Minor Subdivision for Outlot C, Gleason Third Addition.

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

10. [25-574](#) Reports From the Mayor and Council Members.

*Council Member Ness - Beyond the Yellow Ribbon - Veteran's Day Celebration, November 9; NAFRS Meeting.  
Council Member - EQC Meeting.  
Council Member Holmes - Planning Commission Meeting Cancelled.  
Council Member Dahlen - No report.  
Council Member Beumer - No report.  
Mayor Zweifel - Mayor's Youth Council All Boards Meeting; Muffins with the Mayor at FiftyNorth; All Politics are Local Event at Carleton; Proclamation - October 20 Mary Ellen Frame Day.*

## REGULAR AGENDA

11. [25-575](#) Annual Strategic Plan Report (2025-2028).

*Assistant to the City Administrator Risi Karim presented background information on the 2025-2028 Strategic Plan. City Administrator Ben Martig and Karim presented on the four strategic priorities including: improve financial strength, increase housing availability; achieve infrastructure sustainability; and enhance service delivery. Karim and Martig answered questions from the Council.*

*Colin Campbell addressed the Council regarding housing.*

12. [25-576](#) 2026-2027 Budget Update.

*Administrator Ben Martig presented an update on the 2026-2027 Budget giving background on the budget process including the Capital Improvement Plan and the Capital Equipment Plan. Council commented on the budget. Martig, Finance Director Brenda Angelstad and Public Works Director/City Engineer David Bennett answered*

*questions from the Council.*

*Colin Campbell addressed the Council regarding the increases in the City budget over the past years.*

## **ADMINISTRATORS UPDATE**

13. [25-577](#) City Administrator's Update.

*City Administrator Ben Martig updated the Council on the Community Development Director interview process and other City operations.*

## **ADJOURN**

**A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 7:46 p.m. The motion carried by the following vote:**

**Yes:** 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel