



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, September 3, 2024

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Pownell

Councilmembers: Holmes, Ness, Peterson White, Reister, Sokup, Zuccolotto

LISTENING SESSION

Persons may take one opportunity to address the Council on any topic not on the regular agenda. The Council or staff may respond immediately or at a later date, depending on time and complexity. Speakers are encouraged to sign up to speak by 12:00 noon the day of the meeting on the City's website or through the City Clerk's office. Persons will be asked to complete a sign up card if they did not sign up in advance. Comments may also be made electronically until 12:00 noon on the day of the meeting through the eComment (electronic comment) system. Any eComments received for the meeting can be viewed on the City's website.

RECESS

After the listening session portion of the agenda, the Council will take a brief recess to prepare for the remainder of the agenda.

6:30 PM - APPROVAL OF AGENDA

PRESENTATIONS

1. [24-521](#) Presentation of Northfield Area Fire & Rescue Service 2023 Annual Report.

Attachments: [1 - 2023 NAFRS Annual Report Final](#)
[2 - 2023 NAFRS Annual Report Council Presentation](#)

CONSENT AGENDA

Agenda items below are approved by one motion unless a Council member requests separate action. All items approved by majority vote unless noted.

2. [24-522](#) Consider Approval of August 5, 2024 City Council Meeting Minutes.

Attachments: [1 - 08-05-2024 Council Meeting Minutes](#)

3. [24-523](#) Consider Approval of August 15, 2024 City Council Special Meeting Minutes.

Attachments: [1 - 08-15-2024 Special Meeting Minutes](#)

4. [24-524](#) Consider Approval of August 15, 2024 City Council Closed Meeting Minutes.
Attachments: [1 - 08-15-2024 Closed Special Meeting Minutes](#)
5. [24-525](#) Consider Approval of August 20, 2024 City Council Special Meeting Minutes.
Attachments: [1 - 08-20-2024 Special Council Meeting](#)
6. [24-526](#) Consider Approval of August 20, 2024 City Council Work Session Minutes.
Attachments: [1 - 08-20-24 Budget Work Session](#)
7. [24-527](#) Consider Approving Disbursements totaling \$4,635,390.30
Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)
 [3 - Disbursements](#)
 [4 - Disbursements](#)
8. [Res. 2024-088](#) Consider Adopting Schedule for 2025 City Council Meetings.
Attachments: [1 - ResolutionSettingCouncilDates2025](#)
 [2 - 2025 Council Meeting Schedule](#)
9. [24-528](#) Consider Approval of Temporary Expansion of Licensed Premises on Private Property for Flaherty’s Arden Bowl, Inc. dba Flaherty’s Northfield Lanes, 1700 S. Highway 3 on Saturday, September 28, 2024
Attachments: [1 - Section 6-70 Temporary Expansion](#)
10. [24-529](#) Consider Approval of Temporary Expansion of Licensed Premises on Private Property for Flaherty’s Arden Bowl, Inc. dba Flaherty’s Northfield Lanes, 1700 S. Highway 3 on Saturday, October 5, 2024
Attachments: [1 - Section 6-70 Temporary Expansion](#)
11. [Res. 2024-089](#) Approve application for premises permit for the Northfield Hockey Association at Flaherty’s Northfield Lanes.
Attachments: [1 - Premises permit resolution](#)
12. [24-530](#) Consideration of 2025 Employee Benefits Renewal.
Attachments: [1 - 2025 Medical Marketing Results](#)
 [2 - 2025 Monthly Medical Cost](#)
 [3 - 2025 City of Northfield Dental Rates](#)
 [4 - Monthly Medical Costs tables](#)
 [5- Gallagher Benefits Presentation](#)

13. [24-531](#) Approve the proposed 2025 Northfield Area Fire & Rescue Service Budget and Capital Equipment Plan and Related City of Northfield of Fire Department 2025 Contribution.

Attachments: [1 - NAFRS 2025 Budget Request Letter_FINAL Updated 8_2024](#)

14. [Res. 2024-090](#) Consider Resolution Accepting Streets and Parks Division Organization Assessment Report.

Attachments: [1 - Streets and Parks Org Assessment_Resolution.docx](#)
[2 - Northfield Streets and Parks - Final Report.pdf](#)

15. [Res. 2024-091](#) Consider Resolution Approving MnDOT Cooperative Construction Agreement for the TH 246 East Side Trail Construction Project.

Attachments: [1 - Resolution - LPP Agreement](#)
[2 - 1057244 AGR CITY OF NORTHFIELD](#)

16. [Ord. 1064](#) Consideration of Second Reading of Ordinance 1064 Amendments to Chapter 34 - Land Development Code - Section 3.3.4 Outdoor Lighting Standards, Chapter 16 - Buildings and Building Regulations, and Chapter 46 - Nuisances in Regards to Outdoor Lighting Standards.

Attachments: [1 - Ordinance 1064](#)
[2 - Hyperlink to June 20, 2024 Planning Commission Meeting & Agenda Packet](#)
[3 - Dark Sky background information](#)
[4 - Hyperlink to 8/5/2024 City Council Meeting - First Reading](#)

17. [24-532](#) Consideration of Summary Publication of the Ordinance No. 1064 Amendments to Chapter 34 - Land Development Code - Section 3.3.4 Outdoor Lighting Standards, Chapter 16 - Buildings and Building Regulations, and Chapter 46 - Nuisances in Regards to Outdoor Lighting Standards.

Attachments: [1 - Summary Publication](#)

PUBLIC HEARINGS AND RELATED ACTION

The public will have the opportunity to speak for or against the issue for a maximum of two (2) minutes (not including interpreter's time) per item. The Mayor will recognize speaker at podium and conversation will be between the Mayor and speaker. Persons must give their name, address, and if representing a business, must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record. Citizens who have material to be handed out shall provide a minimum of 12 copies of the material to the City Administrator. The City Administrator will then pass the information to the appropriate people.

18. [24-533](#) Public Hearing for Liquor License for Froggz LLC DBA Froggz - 307 Water Street South.

Attachments: [1 - Public Hearing Notice Froggz](#)
[2 - 307 Water St S Map 350'](#)
[3 - Investigative report for Liquor and Cannabinoid License application for FROGGZ](#)

19. [24-534](#) Consideration of New Liquor License Froggz LLC dba Froggz at 307 Water Street South.

Attachments: [1 - Investigative report for Liquor and Cannabinoid License application for FROGGZ](#)

20. [24-535](#) Consider Cannabinoid License for Froggz LLC DBA Froggz, at 307 Water Street South

Attachments: [1 - City Code Sale of Cannabinoid Products](#)
[2 - Investigative report for Liquor and Cannabinoid License application for FROGGZ](#)

REGULAR AGENDA

Persons that wish to speak on a regular agenda item must provide name and address by completing & submitting a sign up card. Persons may also use the electronic register to speak option on the City's website or contact the City Clerk no later than 12:00 noon on the day of the meeting. Persons may also provide comments through the eComment (electronic comment) system no later than 12:00 noon on the day of the meeting. The Mayor will call up individuals to speak, based on preregistration and cards submitted, after the staff report on an item. Please be respectful of the public's and the Council's time. Members of the public wishing to speak must adhere to the following guidelines:

- *Speak only once for no more than two minutes (not including interpreter's time) on the topic unless the speaker is addressed by the Council;*
- *Identify your relationship to the topic;*
- *Have a spokesperson or two for your group to present your comments;*
- *Persons wanting a response to a question must submit the question in writing to the City Clerk, including name and how you would like to be contacted.*

21. [24-536](#) The City Council discussion on the 2025 Reclamation and Overlay Project Feasibility Report.

Attachments: [1 - Project Location Map](#)
[2 - Feasibility Report - Draft](#)
[3 - Project Process](#)
[4 - Council Presentation](#)

22. [Ord. 1066](#) Consideration of Approval of the First Reading of Ordinance 1066 Text Amendments Related to Parking Standards in Chapter 34 - Land Development Code and Chapter 14 - Businesses of the Northfield City Code.

Attachments: [1 - Ordinance 1066](#)
[2 - Presentation](#)
[3 - Hyperlink to May 16, 2024 Planning Commission Meeting](#)
[4 - Hyperlink to July 18, 2024 Planning Commission Meeting](#)

23. [24-537](#) Update on Strategic Plan (2021-2024)

Attachments: [1 - Northfield 2020 Sales TaxFinal](#)
[2 - 2023 CEI Racial Equity Dividends Index Northfield](#)
[3 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No.1](#)
[4 - SUPPLEMENTAL 1 - Strategic Plan 2024 update presentation](#)

ADMINISTRATORS UPDATE

24. [24-538](#) City Administrator's Update.

Attachments: [1 - Upcoming Agenda Items \(08-29-24\)](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*