101-GENERAL FUND
Library

EXPENDITURES		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
PERSONAL SERVICES										
101-4550-1101	Salaries FullTime	315,588	322,679	340,668	350,926	276,570	78.81	371,622	5.90	385,240
101-4550-1102	Salaries Overtime	233	1,722	1,501	382	0	0.00	272	28.80-	272
101-4550-1103	Salaries PartTime	281,959	285,200	321,540	315,109	276,528	87.76	349,303	10.85	367,116
101-4550-1112	Longevity	9,532	9,905	10,869	11,920	251	2.11	0	100.00-	0
101-4550-1116	Vehicle Allowance	0	0	0	488	0	0.00	488	0.00	488
101-4550-1121	PERA	41,996	44,486	47,986	48,502	37,906	78.15	52,010	7.23	54,152
101-4550-1122	FICA	43,173	44,469	49,187	45,004	41,224	91.60	48,842	8.53	50,935
101-4550-1131	Medical/Dental/Life Insur	86,890	75,734	62,607	64,172	71,184	110.93	50,532	21.26-	52,962
101-4550-1132	Employer HSA Contribution	1,750	1,747	1,750	3,500	1,750	50.00	1,750	50.00-	1,750
101-4550-1142	Unemployment Compensation	0	0	0	0	0	0.00	0	0.00	0
101-4550-1151	Workers' Comp Insurance Pre	4,604	4,413	5,075	5,428	5,428	100.00	3,553	34.54-	3,553
TOTAL PERSONAL SERVICES		785,725	790,354	841,182	845,431	710,841	84.08	878,372	3.90	916,468

4550-1103 Salaries PartTime CURRENT YEAR NOTES:
We expect to hire a half-time librarian position for a Mpls. Foundation/Ames fund grant-funded Outreach coordinator librarian, in addition to our regular staff.

4550-1103 Salaries PartTime NEXT YEAR NOTES:
2nd year of grant-funded position

EXPENDITURES		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
SUPPLIES										
101-4550-2211	Janitorial & Other Supplies	3,069	1,647	2,050	3,000	1,612	53.73	3,000	0.00	2,500
101-4550-2212	Motor Fuel & Lubricants	245	228	94	500	0	0.00	500	0.00	2,000
101-4550-2218	General Supplies	12,855	10,176	15,073	14,500	10,912	75.25	13,000	10.34-	13,500
101-4550-2220	Bldg Maint/Repair Supplies	10,953	2,510	4,147	12,000	8,103	67.53	12,000	0.00	10,000
101-4550-2221	Grounds Maintenance	3,738	2,180	15,956	6,000	3,982	66.37	5,000	16.67-	5,000
101-4550-2222	Equipment Maintenance	1,121	3,516	4,876	4,000	2,520	63.01	4,800	20.00	4,800
TOTAL SUPPLIES		31,981	20,257	42,195	40,000	27,130	67.82	38,300	4.25-	37,800

4550-2218 General Supplies CURRENT YEAR NOTES:
SELCO now charging for plastic bags, $100 per 500

4550-2220 Bldg Maint/Repair SuCURRENT YEAR NOTES:
Assume slightly increased costs for 2017
Window washing $1600 per time

EXPENDITURES		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
CHARGES FOR SERVICES										
101-4550-3300	Other Professional Services	1,447	16,760	4,782	6,000	695	11.58	2,500	58.33-	2,500
101-4550-3307	SELCO	38,113	45,096	49,320	45,797	38,664	84.43	44,780	2.22-	46,000
101-4550-3309	Programs and Public Service	0	0	0	0	0	0.00	0	0.00	0
101-4550-3310	IT Equip Repl Charge	6,280	55,611	65,736	0	147,962	0.00	133,126	0.00	134,567
101-4550-3320	Telephone & Communication	1,375	967	637	1,000	350	35.00	4,500	350.00	4,500
101-4550-3321	Postage & Shipping	3,037	2,340	1,744	2,500	1,376	55.04	2,000	20.00-	2,000
101-4550-3331	Mileage/Meals/Lodging	699	618	436	1,000	260	25.95	1,500	50.00	1,500

101-GENERAL FUND
Library

EXPENDITURES		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
101-4550-3333	Staff Training/Conferences	96	2,997	4,621	5,000	4,420	88.40	6,000	20.00	6,000
101-4550-3342	Promotional Advertising	650	1,025	546	1,000	350	35.00	1,000	0.00	1,000
101-4550-3351	Printing & Binding	454	183	161	450	209	46.38	1,000	122.22	1,000
101-4550-3352	Office Duplicating	3,367	3,493	5,317	3,300	4,583	138.88	4,000	21.21	4,000
101-4550-3380	Gas	3,772	2,440	3,456	5,000	2,096	41.91	4,000	20.00-	4,000
101-4550-3381	Electricity	12,117	10,281	16,311	12,000	12,991	108.26	11,000	8.33-	11,000
101-4550-3387	Water, Sewer & Storm Draina	1,094	1,012	1,364	1,000	1,187	118.66	1,300	30.00	1,300
101-4550-3389	Refuse Disposal	795	580	717	500	718	143.67	600	20.00	600
TOTAL CHARGES FOR SERVICES		73,295	143,404	155,148	84,547	215,860	255.31	217,306	157.02	219,967

4550-3307 SELCO NEXT YEAR NOTES:
SELCO's fees for 2015 are 42,156; SELCO's fees for 2016 are $47,684. For 2017, $45,757. This number changes every year, depending on the previous years % share of SELCO services among SELCO libraries

4550-3331 Mileage/Meals/LodginCURRENT YEAR NOTES:
2018 PLA conference in Philadelphia -- 1 person meals and lodging, airfare
Rochester mileage to SELCO, monthly, 1 person
2018 MLA in St. Cloud, mileage, meals, lodging 3 people
day conferences for technical services, quarterly

OTHER CHARGES

		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
101-4550-4431	Library Materials	89,874	92,015	97,975	100,000	60,153	60.15	102,000	2.00	107,000
101-4550-4432	Group Programming	1,841	1,882	3,129	8,000	4,985	62.31	8,000	0.00	8,000
101-4550-4452	Sales Tax	763	538	452	100	551	551.45	700	600.00	800
101-4550-4463	Dues, Memberships, Subscrip	0	212	449	100	299	299.00	500	400.00	500
TOTAL OTHER CHARGES		92,479	94,647	102,005	108,200	65,988	60.99	111,200	2.77	116,300

4550-4431 Library Materials CURRENT YEAR NOTES:
For 2017, Adult non-fic 16,500
Adult fiction 18,950
Periodicals 8,000
Children's 15,000
Teen 2,000
Reference 3,000
Database 15,500
AV, CD, DVD 21,050
In addition, gift funds will be supplementing materials budget, allocated for an additional 11,700

4550-4431 Library Materials NEXT YEAR NOTES:
Assume similar breakdown of collection breakdown from 2017-18

4550-4432 Group Programming CURRENT YEAR NOTES:
This also pays for in-kind funding for the SEMAC grant for

101-GENERAL FUND
Library

EXPENDITURES		2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 CURRENT BUDGET	2017 Y-T-D ACTUAL	2017 % USED YTD	2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
	the Poet Laureate. Library commitment to the Poet Laureate if SEMAC grant is not funded for 2018 is $300 per month stipend, for a total of $3,600									
4550-4463	Dues, Memberships, SCURRENT YEAR NOTES: Amazon Prime, Notary renewals and new Notary fees									
CAPITAL OUTLAY										
101-4550-5570	Office Equipment & Furnitur	0	0	0	3,000	5,435	181.17	5,000	66.67	3,000
101-4550-5590	Computer Equipment/Software	52,618	41,626	8,102	0	0	0.00	0	0.00	1,000
TOTAL CAPITAL OUTLAY		52,618	41,626	8,102	3,000	5,435	181.17	5,000	66.67	4,000
4550-5570	Office Equipment & FCURRENT YEAR NOTES: For 2018, office desk, files, shelving for 2 people in Scriver Room-- Leesa Wisdorf, Reference Manager & Library Assistant, Spanish liaison position. This budget is approximate, but will include delivery and installation.Approximately $4,000. Additional $1,000 for miscellaneous replacements									
DEBT SERVICE										
101-4550-6020	Capital Lease Principal	8,991	9,777	10,160	10,558	10,558	100.00	10,971	3.92	11,401
101-4550-6021	Capital Lease Interest	4,662	3,876	3,493	3,095	3,095	100.00	2,682	13.36-	2,252
TOTAL DEBT SERVICE		13,653	13,653	13,653	13,653	13,653	100.00	13,653	0.00	13,653
TRANSFERS										
101-4550-7200	Transfer Out	0	0	0	147,962	0	0.00	0	100.00-	0
TOTAL TRANSFERS		0	0	0	147,962	0	0.00	0	100.00-	0
TOTAL Library		1,049,751	1,103,941	1,162,286	1,242,793	1,038,906	83.59	1,263,831	1.69	1,308,188
TOTAL EXPENDITURES		1,049,751	1,103,941	1,162,286	1,242,793	1,038,906	83.59	1,263,831	1.69	1,308,188
REVENUES OVER/(UNDER) EXPENDITURES		(1,049,751)	(1,103,941)	(1,162,286)	(1,242,793)	(1,038,906)	83.59	(1,263,831)	1.69	(1,308,188)

WARNING 2,463 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT