

MEMORANDUM

DATE: September 8, 2025

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Jake Reilly, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for September 9, 2025 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday, September 9, 2025:

7. Ord. 1081 Consider Second Reading of Ordinance 1081 Amending City Code Chapter 2, Related to City Boards and Commissions.

The City Administrator and City Attorney met with the Hospital CEO and the Hospital Attorney on Friday 9/5 to discuss updates to the Hospital Board section of code. Those changes are included in the attached updated redline and clean versions of the ordinance.

16. Ord. 1085 First Reading of Ordinance 1085 establishing standards for water utility submetering in the City of Northfield.

This item has been moved to the first item on the Regular Agenda. It was previously item #18.

17. 25-488 Downtown Flood Improvement Update and Discuss Properties at-risk for Flooding.

This item has moved to the second item on the Regular Agenda. It was previously item #16.

18. 25-489 Discuss Services Related to Expiring Residential Waste Hauling Contract with DSI and Upcoming Proposal Request.

This item has moved to the third item on the Regular Agenda. It was previously item #17.

19. Ord. 1086 First Reading of Ordinance No. 1086 Amending Gas Service Franchise Fee.

See attached memo and draft ordinance.

20. Ord. 1087 First Reading of Ordinance No. 1087 Amending Electric Service Franchise Fee.

See attached memo and draft ordinance.