



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Final Charter Commission

Thursday, March 14, 2024

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:02PM.

Present: 7 - Commissioner Scott Jensen, Commissioner C C Linstroth, Commissioner Jack Hoschouer, Commissioner James Prichard, Commissioner Scott Oney, Lance Heisler and Commissioner Amy Gernon

Also present: Meetings Associate Edward Malnar.

APPROVAL OF AGENDA

1. [24-180](#) Approval of March 14, 2024 Meeting Agenda.

A motion was made by Commissioner Linstroth, seconded by Commissioner Hoschouer, to approve the meeting agenda. The motion carried by the following vote:

Yes: 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon

Enactment No: M2024-044

APPROVAL OF MINUTES

2. [24-181](#) Approval of January 11, 2024 Meeting Minutes.

A motion was made by Commissioner Jensen, seconded by Commissioner Linstroth, to approve the January 11, 2024 meeting minutes. The motion carried by the following vote:

Yes: 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon

Enactment No: M2024-045

ANNUAL MEETING CONTINUED

3. [24-182](#) Election of a 2024 Vice President.

Commissioner Prichard withdrew his candidacy. Commissioner Oney was unanimously

elected Vice Chair.

OPEN PUBLIC COMMENT

No members of the public present.

OLD BUSINESS

4. [24-183](#) Discussion on Charter Section 3.5 and Section 3.9.

Commissioner Prichard summarized the work of the subcommittee.

1) City expresses concern over the cost (between \$40,000-70,000) of holding a special election or could filing the vacant seat wait until the next regular election?

2) Timing of registration cut off for election - beginning or end of the filing period? Came to the conclusion that meeting with a work session of the Council would be helpful. Charter Commission would develop some possible alternatives to present and discuss with the City Council; receive Council input on what is important to them. Subcommittee would bring results of discussion to the Charter Commission and submit the subcommittee's conclusions.

3) Chairman Heisler said he would notice the meeting with the City Council as a special meeting so all Commission members could attend without problems with open meeting law.

NEW BUSINESS

ADJOURNMENT

A motion was made by Commissioner Prichard, seconded by Commissioner Jensen, to adjourn the meeting at 6:18PM. The motion carried by the following vote:

Yes: 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon