



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Agenda

City Council

Tuesday, April 1, 2025

6:00 PM

Council Chambers

6:00 PM - CITY COUNCIL MEETING AGENDA

CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

OPEN PUBLIC COMMENT

Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.

Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.

APPROVAL OF AGENDA

PRESENTATIONS

1. [25-188](#) Presentation from Earth Day Steering Committee.

Attachments:

[1 - 2025 Earth Day Resolution](#)

[2 - NFLD Earth Day Poster 2025](#)

[3 - NFLD Earth Day Contra Dance Flyer 2025](#)

[4 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)

[5 - SUPPLEMENTAL 1 - Central Park Presentation](#)

CONSENT AGENDA

The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.

2. [25-189](#) Consider Approval of March 18, 2025 City Council Meeting Minutes.
Attachments: [1 - 03-18-2025 City Council Meeting Minutes](#)

3. [25-190](#) Consider Approving Disbursements totaling \$1,726,042.84
Attachments: [1 - Disbursements](#)
 [2 - Disbursements](#)

4. [25-191](#) Consider Approval of Mayoral Board and Commission Appointments.
Attachments: [1 - Ashton Macklin 3_12_2025 Redacted](#)

5. [Res. 2025-035](#) Consider Resolution Approving Hearing Officers.
Attachments: [1 - Resolution Hearing Officers](#)
 [2 - City Code Sec. 46.20 Hearings.](#)

6. [25-192](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC dba Imminent Brewing for May 15, 2025 at the Friends of Downtown Northfield Third Thursday Block Party.

7. [25-193](#) Approve miscellaneous/concessions license for Northfield Youth Baseball Association at Sechler Park.

8. [Res. 2025-036](#) Consider Resolution Proclaiming the month of April 2025 Fair Housing Month.
Attachments: [1 - FH resolution 2025](#)

9. [Res. 2025-037](#) Consider Resolution Proclaiming April 26, 2025 as Earth Day in Northfield.
Attachments: [1 - 2025 Earth Day Resolution](#)
 [2 - NFLD Earth Day Poster 2025](#)
 [3 - NFLD Earth Day Contra Dance Flyer 2025](#)

10. [Res. 2025-038](#) Consider Resolution Proclaiming Less Mow May in the City of Northfield for 2025.
Attachments: [1 - Less Mow May Resolution \(2025\)](#)

11. [25-194](#) Consider Motion for Contract Amendment #2 for Professional Services for the Wall Street Road Improvements Project.
Attachments: [1 - Wall Street Road Improvements Contract Amendment #2](#)

PUBLIC HEARINGS AND RELATED ACTION

The public will have an opportunity to address the City Council on any public hearings. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public hearing is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

12. [25-195](#) Public Hearing on Ordinance 1075 to Designate Central Park (421 4th St. E.) as a Local Heritage Preservation Site.

Attachments: [1 - Public Hearing Notice Mailing & Location Map](#)
 [2 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
 [3 - SUPPLEMENTAL 1 - Central Park Presentation](#)

13. [Ord. 1075](#) Consideration of First Reading of Ordinance 1075 Designating Central Park (421 4th St. E.) as a Local Heritage Preservation Site.

Attachments: [1 - Ordinance](#)
 [2 - Central Park Application](#)
 [3 - HPC Resolution 2025-001](#)
 [4 - Northfield Central Park SHPO Letter](#)
 [5 - Original Northfield Plat](#)
 [6 - Preservation Brief 36 Cultural Landscapes](#)
 [7 - Hyperlink to Jan 6, 2025 HPC Meeting](#)
 [8 - Hyperlink to Jan 22, 2025 PRAB Meeting](#)
 [9 - Hyperlink to Feb 20, 2025 PC Meeting](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

14. [25-196](#) Reports From the Mayor and Council Members.

REGULAR AGENDA

The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.

The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.

15. [Res. 2025-039](#) Consider Accepting Bids and Awarding Contract - 2025 Reclamation and Overlay Project.

Attachments: [1 - Resolution Accept Bid](#)
[2 - Project Location Map](#)
[3 - STRT2025-A80 2025 Reclamation and Overlay Project Bid Tab](#)
[4 - Project Process](#)

16. [25-197](#) Review and Discuss 2026-2027 Proposed Budget Calendar.

Attachments: [1 - 2026-2027 Budget Calendar](#)

17. [Res. 2025-040](#) Consider Resolution Ordering a Financial Model for Twenty Years (2022-2042) for All City Projects (Councilor Dahlen Request).

Attachments: [1 - Financial Model Resolution](#)

18. [25-198](#) Council Consideration of Ordinance Amendment Related to 1% for the Arts Ordinance to reduce to .5% and Establish an Annual Maximum Limit of Funding (Councilor Beumer and Council Dahlen Agenda Item Request).

Attachments: [1 - Request for Review and Update of the 1 \(Beumer and Dahlen Memo\)](#)
[2 - Ordinance 1022 - 1% for the Arts](#)
[3 - February 9, 2021 City Council Work Session Recording](#)
[4 - February 16, 2021 City Council Meeting Recording](#)
[5 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)

19. [25-199](#) Comprehensive Plan Draft Review and Discussion.

Attachments: [1 - DRAFT NORTHFIELD 2045 Plan](#)
[2 - Hyperlink to 2045 Comprehensive Plan webpage](#)
[3 - Hyperlink to City Plans webpage](#)
[4 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)
[5 - SUPPLEMENTAL 1 - Comp Plan CC presentation 04012025](#)

ADMINISTRATORS UPDATE

20. [25-200](#) City Administrator's Update.

Attachments: [1 - 4Q 2024 Investment Report](#)
[2 - Upcoming Council Agenda Items \(03-26-25\)](#)

ADJOURN

Note: *The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.*

SPECIAL NEEDS: *If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at lynette.peterson@northfieldmn.gov. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.*