

# City of Northfield

*City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov*



## Meeting Agenda

**Tuesday, April 7, 2026**

**6:00 PM**

**Council Chambers**

**City Council**

## 6:00 PM - CITY COUNCIL MEETING AGENDA

### CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

### OPEN PUBLIC COMMENT

*Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.*

*Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.*

### APPROVAL OF AGENDA

### PRESENTATIONS

1. [26-170](#) Presentation from Earth Day Steering Committee.

**Attachments:** [1- Earth Day Poster 2026](#)

### CONSENT AGENDA

*The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.*

2. [26-171](#) Consider Approval of March 17, 2026 City Council Meeting Minutes.

**Attachments:** [1 - 03-17-2026 Council Meeting Minutes](#)

3. [26-172](#) Consider Approving Disbursements totaling \$4,463,488.61

**Attachments:** [1 - Disbursements](#)

[2 - Disbursements](#)

[3 - Disbursements](#)

4. [Res. 2026-037](#) Consider Resolution Proclaiming April 25, 2026 as Earth Day in Northfield.

**Attachments:** [1 - 2026 Earth Day Resolution](#)  
[2 - Earth Day Poster 2026](#)

5. [26-173](#) Approve miscellaneous/concessions license for Northfield Youth Baseball Association at Sechler Park.
6. [26-174](#) Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC dba Imminent Brewing for May 16, 2026 at the Heywood Ride.
7. [26-175](#) Consider Approval of a Temporary Liquor License for The Meetinghouse LLC dba Chapel Brewing for June 18, 2026 for the Friends of Downtown Northfield Third Thursday Event.
8. [26-176](#) Consider a motion approving the lower-potency hemp edible retailer renewal application for City of Northfield dba Northfield Liquor Store, 116 5th Street West.

**Attachments:** [1 - City Code Chapter 30, Article III., Division 3 - Lower Potency Hemp Retailer Regis](#)

9. [26-177](#) Consider a motion approving the lower-potency hemp edible retailer renewal application for Tobacco Field Inc. dba Tobacco Field, 1100 Highway 3 South.

**Attachments:** [1 - City Code Chapter 30, Article III., Division 3 - Lower Potency Hemp Retailer Regis](#)

10. [Res. 2026-038](#) Consider Resolution Approving the Transfer of Funds from the Housing and Redevelopment Authority to the Housing Trust Fund Related to Meet Matching Requirements of the State of Minnesota Local Housing Trust Fund Grant.

**Attachments:** [1 - Local Housing Trust Fund Grant Resolution](#)

11. [Ord. 1092](#) Consideration of Second Reading of Ordinance 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).

**Attachments:** [1 - Lodging Tax Amendment \(Redline\) First Reading](#)  
[2 - Chamber of Commerce Letter of Support \(Lodging Tax\)](#)  
[3 - March 17, 2026 Council Lodging Tax Presentation](#)

12. [26-178](#) Consideration of Summary Publication of Ordinance No. 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).

**Attachments:** [1 - Summary Publication](#)

13.     [Res. 2026-039](#)     Consider Resolution to Accept Public Improvements - Wastewater Treatment Plant Improvements Project (WSTR2022-J32).

**Attachments:**     [1 - Final Acceptance Resolution](#)  
                          [2 - Resolution 2023-048 Awarding Magney Construction Inc.](#)

14.     [Res. 2026-040](#)     Consider Resolution to Accept Public Improvements - Kraewood Development.

**Attachments:**     [1 - Final Acceptance Resolution](#)  
                          [2 - Kraewood Development - Development Agreement](#)  
                          [3 - Certificate of Final Acceptance Kraewood Development](#)  
                          [4 - Kraewood Development Plat](#)

15.     [Res. 2026-041](#)     Consider Resolution Approving Plans and Specifications and Authorizing Advertisement for Bid for TH 3 Streetlight Replacement Project Phase II.

**Attachments:**     [1 - Resolution Approving Plans and Specs Authorizing Ad for Bid.docx](#)  
                          [2 - Project Map.pdf](#)  
                          [3 - TH 3 Lighting Improvments Phase II Plans.pdf](#)

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

16.     [26-179](#)             Reports From the Mayor and Council Members.

## REGULAR AGENDA

*The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*

*The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.*

17.     [Res. 2026-042](#)     Consider Accepting Bids and Awarding Contract - 2026 Park Improvements Project (PARK2025-E18).

**Attachments:**     [1 - Resolution Accept Bid.doc](#)  
                          [2 - Motion 2025-106.pdf](#)  
                          [3 - Motion 2026-021.pdf](#)  
                          [4 - Motion 2026-022.pdf](#)  
                          [5 - Project Location Map.pdf](#)  
                          [6 - Park Improvement Project Bid Tab.pdf](#)  
                          [7 - Riverside Park Project Process.pdf](#)  
                          [8 - Dresden Hill Project Process.pdf](#)  
                          [9 - Central Park Project Process.pdf](#)  
                          [10 - Final Bid Acceptance Presentation.pdf](#)

18.     [26-180](#)             Discuss Establishing an Ad Hoc City Investment Policy and Cash Management Advisory Committee.

**Attachments:**     [1 - Resolution Ad Hoc Investment and Cash Management Advisory Committee](#)

## ADMINISTRATORS UPDATE

19.     [26-181](#)             City Administrator's Update.

**Attachments:**     [1 - Upcoming Council Agenda Items \(04-01-26\)](#)

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@northfieldmn.gov](mailto:lynette.peterson@northfieldmn.gov). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***



Legislation Text

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**File #:** 26-170, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Risi Karim, Assistant to the City Administrator

Presentation from Earth Day Steering Committee.

**Action Requested:**

The Northfield City Council will receive a presentation from the Earth Day Steering Committee.

**Summary Report:**

The City of Northfield's Earth Day is intended to inspire awareness of and appreciation for the environment. Observed in more than 140 countries, Earth Day was founded by Senator Gaylord Nelson in 1970 to promote ecology, respect for life, and awareness of growing environmental challenges, including air, water, and soil pollution.

Northfield will celebrate Earth Day on Saturday, April 25, 2026. The Environmental Quality Commission will participate in the annual Northfield Earth Day Celebration at Armory Square.

Sarah Fortner, a member of the Earth Day Planning and Steering Committee, will provide remarks and an overview of this year's Earth Day activities, highlighting opportunities for community members to attend and participate.

A resolution proclaiming April 25, 2026, as Earth Day in Northfield will be included as a separate item on the consent agenda.

**Alternative Options:**

None

**Financial Impacts:**

The City sponsors the Earth Day Celebration. \$500 has been budgeted in the Carbon Reduction Fund for the event.

**Tentative Timelines:**

Earth Day will be celebrated on April 25, 2026.



# EARTH DAY *Celebration*

STAND UP FOR OUR PLANET: SMALL ACTIONS, BIG IMPACT

**SATURDAY, APRIL 25 • 11am-4pm**  
**ARMORY SQUARE, NORTHFIELD**

## MAKE A DIFFERENCE FOR LOCAL LANDS

ST. OLAF NATURAL LANDS RESTORATION Fri, April 24th - 3-5pm

CARLETON ARB TREE PLANTING Sat, April 25th - 9am & 10:30am

RIVERSIDE PARK CLEAN UP Sat, April 25th - 12:30pm

SALVATERRA FARM TOUR Sun, April 26th - 1-3pm

FRIDAY  
APRIL 24th  
**KICK OFF EVENT!**  
**EARTH DAY  
CONTRA DANCE**  
ARMORY SQUARE  
7-10pm

THANK YOU  
TO OUR  
SPONSORS!

### PLATINUM SPONSORS



**EARTH DAY, GAME DAY • 10-11am • Northfield Public Library**

## WORKSHOPS, ECO EXHIBITORS, MARKET SQUARE VENDORS

Armory Square • 11am-4pm

- BOOKMOBILE 11am-2pm
  - BIKE SAFETY & MAINTENANCE 11am-2pm
  - INDIGO DYEING 11am-3pm
  - RAIN BARREL WORKSHOP 2-3pm  
with Clean River Partners
  - BECOME A REGISTERED COTTAGE FOOD  
PRODUCER CLASS 2-4pm
- More workshops & details on website.*

- CANNON VALLEY  
MAKERS CRAFT
- LIVE MUSIC
- \$4 PIZZA SLICES  
at B & L Pizza

### SILVER SPONSORS



### BRONZE SPONSORS

- Curbside Compost
- League of Women Voters
- Deaf Friendly Biz
- Sharing Our Roots
- Imminent Brewing
- Citizen's Climate Lobby

## NORTHFIELD'S CLIMATE INFO SESSION 12-12:30pm

Mayor Erica Zweifel & Sustainability Coordinator Sara Pabich  
*Take action and participate in a community photo after the update!*

**Questions? Email us at:**  
[NorthfieldEarthDay@gmail.com](mailto:NorthfieldEarthDay@gmail.com)  
*All details on website!*

**NorthfieldEarthDay.com**





Legislation Text

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**File #: 26-171, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk

Consider Approval of March 17, 2026 City Council Meeting Minutes.

**Action Requested:**

The City Council is asked to consider approval of the of March 17, 2026 City Council Meeting Minutes.

**Summary Report:**

N/A

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft City Council

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Tuesday, March 17, 2026

6:00 PM

Council Chambers

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### 6:00 PM - CITY COUNCIL MEETING AGENDA

#### CALL TO ORDER

*President Pro Tem Chad Beumer called the meeting to order at 6:03 p.m.*

- Present:** 5 - Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Jessica Peterson White, Council Member Chad Beumer, and Council Member Peter Dahlen
- Absent:** 2 - Council Member Brad Ness, and Mayor Erica Zweifel

*Also Present: Public Works Director/City Engineer David Bennett, Police Chief Jeff Schroepfer, City Administrator Ben Martig and City Clerk Lynette Peterson.*

#### OPEN PUBLIC COMMENT

*Vivian Nystuen addressed the Council in opposition to the dam project.*

*Dave Hvistendahl addressed the Council in favor of the dam project.*

*Nathan Nelson addressed the Council regarding the educational standpoint of the dam project.*

*Sarah Fortner addressed the Council in favor of the dam project.*

#### APPROVAL OF AGENDA

**A motion was made by Council Member Holmes, seconded by Council Member Sokup, to approve the agenda. The motion carried by the following vote:**

- Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen

#### PRESENTATIONS

1. [26-144](#) Oath of Office Ceremony for Northfield Police Department Officer Joshua Ortiz.

*Police Chief Jeff Schroepfer introduced Officer Joshua Ortiz. City Clerk Lynette Peterson administered the Oath of Office. Officer Ortiz's wife pinned his badge. The Council took a photo with him, welcomed and congratulated him.*

#### CONSENT AGENDA

**A motion was made by Council Member Holmes, seconded by Council Member Sokup, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen

2. [26-145](#) Consider Approval of March 3, 2026 City Council Meeting Minutes.
4. [26-147](#) Consider Approving Disbursements totaling \$2,913,683.06
5. [26-148](#) Consider Approval of Mayoral Board and Commission Appointments.
6. [Res. 2026-031](#) Consider Resolution Approving a New Joint Resolution for Orderly Annexation by and Between Bridgewater Township and the City of Northfield.
7. [Res. 2026-032](#) Consider Resolution of Support for a NCRC Building Improvement Grant Submissions.
8. [Res. 2026-033](#) Consider Resolution Approving Repeal of Amended 4.09 Roles and Responsibilities of Council Finance Subcommittee Policy Consistent with Prior Action Repealing the Roles and Responsibilities of the Finance Policy Committee.
9. [26-149](#) Consider Approval of Liquor, Tobacco and Cannabinoid/Lower-Potency Hemp Edibles Violation Agreements.
10. [26-150](#) Consider a motion approving the lower-potency hemp edible retailer application for Northfield 2002, LLC, dba Cub Foods, 2423 Highway 3 South.
11. [26-151](#) Consider Approval of Outdoor Dining Permit for Loon Liquors LLC dba Loon Liquor Company.
12. [Res. 2026-034](#) Consider Accepting Bids and Awarding Contract - 2026 Mill and Overlay & Mill Towns State Trail Improvements Project.
13. [Res. 2026-035](#) Consider Resolution Proclaiming the month of April 2026 Fair Housing Month.
14. [Res. 2026-036](#) Resolution Calling for a Public Hearing Establishing the Harvest Hills Tax Increment Financing District (“TIF”).

## **PUBLIC HEARINGS AND RELATED ACTION**

15. [26-152](#) Public Hearing for Liquor License for Taco Terco LLC DBA Taco Terco, 307 Water Street S., Suite B, and 303 Water Street S.

*President Pro Tem Beumer declared the public hearing open at 6:20 p.m. City Clerk*

*Lynette Peterson introduced the item. Daniel Oyarzabal Garza and Cara Sutton spoke on behalf of Taco Terco giving background on their business.*

*David Hvistendahl, landlord, addressed the Council in favor of the liquor license for Taco Terco.*

**A motion was made by Council Member Peterson White, seconded by Council Member Sokup, to close the Public Hearing at 6:26 p.m. The motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen

16. [26-153](#) Consideration of New Liquor License for Taco Terco LLC DBA Taco Terco at 307 Water Street S., Suite B and 303 Water Street S.

**A motion was made by Council Member Sokup, seconded by Council Member Dahlen, to approve On-Sale Intoxicating Liquor and Sunday Liquor licenses for Taco Terco LLC DBA Taco Terco. The motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen

## REPORTS FROM THE MAYOR AND COUNCILMEMBERS

17. [26-154](#) Reports From the Mayor and Council Members.

*Council Member Peterson White - Hospital Board meeting.*

*Council Member Sokup - Zoning code update meetings.*

*Council Member Dahlen - No report.*

*Council Member Holmes - No report.*

*President Pro Tem Beumer - Zoning code update meetings; Beyond the Yellow Ribbon meeting.*

## REGULAR AGENDA

18. [Ord. 1092](#) Consideration of Ordinance 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).

*City Administrator Ben Martig introduced the item and provided background on the three percent lodging tax. The tax is collected from lodging establishments, including hotels and motels, bed and breakfasts, and third-party app-based rentals such as Airbnb and VRBO, and is used to promote tourism and convention activities. The proposed amendment would transfer responsibility for collecting the lodging tax to the Department of Revenue, with revenues then distributed back to the City for allocation to the Northfield Convention and Visitors Bureau.*

**A motion was made by Council Member Holmes, seconded by Council Member Peterson White, to approve the first reading of Ordinance No. 1092, An Ordinance Amending Northfield City Code, Chapter 74 - Taxation. The motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen

19. [26-155](#) Consider Motion Authorizing Submittal of Grant Application for Final Design

and Construction Plans for the Removal of Ames Mill Dam

*Public Works Director/City Engineer David Bennett presented background information on the Ames Mill Dam removal final design grant. City Administrator Ben Martig added additional information including negotiations with Post for a good faith effort regarding funds to support the removal of the dam.*

*Bennett and Martig answered questions from the Council.*

*Council Members commented on the application.*

**A motion was made by Council Member Peterson White, seconded by Council Member Holmes, to authorize grant submission to the Legislative Citizen Commission on Minnesota Resources for Ames Mill Dam removal final design. The motion carried by the following vote:**

**Yes:** 3 - C. Holmes, C. Sokup, and C. Peterson White

**No:** 2 - C. Beumer, and C. Dahlen

## ADMINISTRATORS UPDATE

### 20. [26-156](#)

City Administrator's Update.

*City Administrator Ben Martig gave an update on the legislative session. Martig noted Rice County approved the request for a four-way stop at Woodley Street and Spring Creek Road. Martig attended the Charter Commission meeting and a Charter Amendment regarding the timing of swearing in of new Council Members may be coming forth in the next few months.*

## ADJOURN

**A motion was made by Council Member Holmes, seconded by Council Member Sokup, to adjourn the meeting at 7:40 p.m. The motion carried by the following vote:**

**Yes:** 5 - C. Holmes, C. Sokup, C. Peterson White, C. Beumer, and C. Dahlen



Legislation Text

**File #:** 26-172, **Version:** 1

**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Mary Grant, Accounting Supervisor

Consider Approving Disbursements totaling \$4,463,488.61

**Action Requested:**

The Northfield City Council approves disbursements totaling \$4,463,488.61.

**Summary Report:**

Disbursement Description	Date	Amount
3/13/26 Feb'26 Bldg Surcharge	03/13/2026	619.02
3/13/26 A/P Ck's EFT's	03/13/2026	923,533.56
3/18/26 Feb'26 Sales & Use Tax	03/18/2026	31,273.00
3/20/26 Payroll	03/20/2026	304,909.83
3/20/26 PR Ck's EFT's	03/20/2026	629,410.53
3/27/26 A/P Ck's EFT's	03/27/2026	2,573,742.67
Total		\$4,463,488.61

**Alternative Options:**

N/A

**Financial Impacts:**

They are within the limitations of the approved budget and resources available.

**Tentative Timelines:**

N/A

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/09/2026 - 03/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	PREPAID EXPENSE	11530	0000	25.00
03/13/2026	MAIN	140421#	NORTHFIELD CONVENTION AND VISITORS	LESS 5% ADMIN FEE	31410	0000	(6.27)
				LES 5% ADMIN FEE	31410	0000	(284.97)
				LESS 5% ADMIN FEE	31410	0000	(0.33)
			Check MAIN 140421	Total for Fund 101 General Fund			<u>(291.57)</u>
Total For Dept: 0000							<u>(266.57)</u>
<b>Dept: 4100 Mayor &amp; City Council</b>							
03/13/2026	MAIN	140335	ADAM GEBLER	Food and beverages for MLK event	43313	4100	627.07
03/13/2026	MAIN	140373	ETC INSTITUTE	Community survey	43313	4100	11,750.00
03/13/2026	MAIN	140375	FREDRICKSON STONE COMPANY LLC	IMMIGRATION TRAINING PRESENTATION	43300	4100	830.50
Total For Dept: 4100							<u>13,207.57</u>
<b>Dept: 4110 Administration</b>							
03/13/2026	MAIN	140338**	APG MEDIA of SOUTHERN MINNESOTA	TACO TERCO LIQUOR LICENSE NOTICE	43325	4110	122.80
				ORD 1091 SUMMARY PUBLICATION	43325	4110	61.40
			Check MAIN 140338	Total for Fund 101 General Fund			<u>184.20</u>
03/13/2026	MAIN	140406	LEAGUE OF MN CITIES	KARIM MCMA CONFERENCE REGISTRATION	43333	4110	525.00
03/13/2026	MAIN	140409	METRO CITIES	ANNUAL MEMBERSHIP	44463	4110	150.00
Total For Dept: 4110							<u>859.20</u>
<b>Dept: 4120 City Clerk</b>							
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	HOFFMAN IIMC MEMBERSHIP	44463	4120	135.00
Total For Dept: 4120							<u>135.00</u>
<b>Dept: 4150 Human Resources</b>							
03/13/2026	MAIN	140337**	AMAZON CAPITAL SERVICES	COFFEE MUG HOLIDAY SOCIAL RAFFLE	43335	4150	17.98
				CANDLE FOR HOLIDAY SOCIAL RAFFLE	43335	4150	14.99
			Check MAIN 140337	Total for Fund 101 General Fund			<u>32.97</u>
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	Chamber bucks for employee recognition	43335	4150	100.00
				American Translators Association members	44463	4150	350.00
				MACTA annual membership	44463	4150	624.00
			Check MAIN 140363	Total for Fund 101 General Fund			<u>1,074.00</u>
03/13/2026	MAIN	140365	CRITERIA CORP	2026 SERVICES	43300	4150	3,450.00
03/13/2026	MAIN	140374	FIRST ADVANTAGE BACKGROUND SERVICE	BACKGROUND CHECKS	43308	4150	123.26
03/13/2026	MAIN	140380	GOVERNMENTJOBS.COM, INC	NEOGOV - INSIGHT/GOVT JOBS SUBSCRIPTION	43300	4150	9,221.10
03/13/2026	MAIN	140391	INDUSTRIAL HEALTH SERVICES NETWORK	DRUG SCREEN AND MRO SERVICES	43308	4150	149.70
Total For Dept: 4150							<u>14,051.03</u>
<b>Dept: 4190 City Hall Operations</b>							
03/13/2026	MAIN	140337**	AMAZON CAPITAL SERVICES	SURGE PROTECTOR POWER STRIP	42218	4190	28.74
03/13/2026	MAIN	140345	BERRY COFFEE COMPANY	CITY HALL COFFEE SUPPLIES	42218	4190	74.20

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/09/2026 - 03/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4190 City Hall Operations</b>							
				CITY HALL WATER COOLER RENTAL	42218	4190	156.65
			Check MAIN 140345	Total for Fund 101 General Fund			230.85
03/13/2026	MAIN	140359**	CINTAS	MATS	43302	4190	57.15
03/13/2026	MAIN	140360**	CINTAS CORPORATION	FIRST AID CABINET RESTOCK	43302	4190	87.09
03/13/2026	MAIN	140366**	CUSTOM ALARM	FIRE ALARM INSPECTION 10/1/2025-9/30/2026 BATTERY- CITY HALL	42220	4190	561.33
				FIRE/INTRUSION ALARM MONITORING 1/1/2026	42220	4190	73.40
			Check MAIN 140366	Total for Fund 101 General Fund			319.41
							954.14
03/13/2026	MAIN	140371**	DSI - DICK'S SANITATION INC	CITY HALL Refuse Disposal	43389	4190	214.27
03/13/2026	MAIN	140451	TOSHIBA AMERICA BUSINESS SOLUTIONS	FINAL USAGE 2/1-2/28 COPIER REMOVED ON 2	43352	4190	4.26
03/13/2026	MAIN	140452**	TOSHIBA FINANCIAL SERVICES	MARCH RENT/OVGS JAN FEB 19661 FINANCE	43352	4190	108.74
Total For Dept: 4190							1,685.24
<b>Dept: 4200 Police Administration</b>							
03/13/2026	MAIN	140337**	AMAZON CAPITAL SERVICES	STAND DESK AND MAT POWER STRIP TRASH BAGS, MARKER ORGANIZER WHITE OUT, IBUPROFEN	42218	4200	208.04
					42218	4200	39.98
					42218	4200	49.98
					42218	4200	30.63
			Check MAIN 140337	Total for Fund 101 General Fund			328.63
03/13/2026	MAIN	140358**	CHARTER COMMUNICATIONS	PD CABLE MAR 2026	43320	4200	19.03
03/13/2026	MAIN	140359**	CINTAS	PD FLOOR MATS	42220	4200	75.99
03/13/2026	MAIN	140366**	CUSTOM ALARM	FIRE ALARM INSPECTION 10/1/25-9/30/26 PO FIRE ALARM MONITORING 1/1/2026-12/31/2026	42220	4200	449.88
					42220	4200	277.56
			Check MAIN 140366	Total for Fund 101 General Fund			727.44
03/13/2026	MAIN	140367	DEPUTY REGISTRAR	General supplies	42218	4200	22.50
03/13/2026	MAIN	140370	DOUG'S AUTO SERVICE	REPLACE BATTERY SQ #6 BALANCE TIRES SQ 9 WINDOW SWITCH SQ 7 TPMS SENSORS SQ 2 LOF SQ 10	42222	4200	308.07
					42222	4200	60.00
					42222	4200	185.23
					42222	4200	311.06
					42222	4200	83.25
			Check MAIN 140370	Total for Fund 101 General Fund			947.61
03/13/2026	MAIN	140371**	DSI - DICK'S SANITATION INC	POLICE DEPT Refuse Disposal	43389	4200	162.03
03/13/2026	MAIN	140377	GALLS, INC.	NAME STRIPS MURPHY DUTY BELT WIESE	41115	4200	66.93
					41115	4200	40.20
			Check MAIN 140377	Total for Fund 101 General Fund			107.13
03/13/2026	MAIN	140381	GRAINGER	BLACK BUILT IN LOCKER LOCK PD DPT	42220	4200	28.88
03/13/2026	MAIN	140382	GRAPHIC MAILBOX	SHIPPING BOX SHIPPING USPS BCA SHIPPING USPS ALIEN GEAR	42218	4200	3.93
					43300	4200	9.60
					43300	4200	15.99
			Check MAIN 140382	Total for Fund 101 General Fund			29.52

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/09/2026 - 03/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4200 Police Administration</b>							
03/13/2026	MAIN	140414	MN CHIEFS OF POLICE ASSOCIATION	ETI CONF HAIDER	43332	4200	320.00
03/13/2026	MAIN	140445	STREICHER'S	AMMO ORDER	42218	4200	8,000.58
03/13/2026	MAIN	140460*#	WATER SYSTEMS COMPANY	PD WATER QTY 5	42218	4200	43.75
				PD COOLER RENTAL MAR 2026	42218	4200	17.90
Check MAIN 140460 Total for Fund 101 General Fund							61.65
Total For Dept: 4200							10,830.99
<b>Dept: 4240 Building Inspection</b>							
03/13/2026	MAIN	140356#	CENTRAL FARM SERVICE	February Fuel B&I	42212	4240	21.64
03/13/2026	MAIN	140363*#	CITY OF NORTHFIELD	Pre Paid Car Wash Coupons	42222	4240	120.00
Total For Dept: 4240							141.64
<b>Dept: 4300 Engineering</b>							
03/13/2026	MAIN	140356#	CENTRAL FARM SERVICE	FEBRUARY 2026 FUEL CHARGES ENGINEERING O	42212	4300	16.81
03/13/2026	MAIN	140363*#	CITY OF NORTHFIELD	U OF M LTAP PLANS/SPEC TRAINING HADLEY	43333	4300	125.00
				LARSONS CLOTHING ALLOWANCE HADLEY	42218	4300	339.48
				LARSONS CLOTHING ALLOWANCE IVES	42218	4300	334.99
Check MAIN 140363 Total for Fund 101 General Fund							799.47
Total For Dept: 4300							816.28
<b>Dept: 4310 Streets</b>							
03/13/2026	MAIN	140337*#	AMAZON CAPITAL SERVICES	DOG WASTE BAGS	42218	4310	43.49
				DOG WASTE BAGS	42218	4310	144.40
Check MAIN 140337 Total for Fund 101 General Fund							187.89
03/13/2026	MAIN	140359*#	CINTAS	RYAN KIEFER UNIFORM	42218	4310	3.41
				RYAN KIEFER UNIFORM	42218	4310	10.91
				RYAN KIEFER UNIFORM	42218	4310	3.41
				MATS	42220	4310	10.24
				RYAN KIEFER UNIFORM	42218	4310	10.91
Check MAIN 140359 Total for Fund 101 General Fund							38.88
03/13/2026	MAIN	140361	CITI-CARGO & STORAGE	BABCOCK WARMING HOUSE UNIT	42218	4310	225.00
03/13/2026	MAIN	140363*#	CITY OF NORTHFIELD	SAFETY PANTS FROM CLOGGER	42218	4310	1,320.00
				TRANSITIONING LEADERSHIP TRAINING-CK	43333	4310	90.00
				TRACTOR SUP SWEEPER BROOM DWTN SNOW REMO	42218	4310	798.99
				TRACTOR SUP SWEEPER BROOM DWTN SNOW REMO	42218	4310	(865.22)
Check MAIN 140363 Total for Fund 101 General Fund							1,343.77
03/13/2026	MAIN	140366*#	CUSTOM ALARM	ALARM MONITORING 1/1/2026-12/31/2026 STR	42220	4310	272.16
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	STREETS AND PARKS Refuse Disposal	43389	4310	186.00
				DOWNTOWN CANS Downtown Maintenance	43315	4310	2,151.48
Check MAIN 140371 Total for Fund 101 General Fund							2,337.48
03/13/2026	MAIN	140372	EARL F. ANDERSEN, INC	PED CROSSING SIGN	42229	4310	188.25
				STOP/4-WAY SIGN REPLACEMENT	42229	4310	425.75
Check MAIN 140372 Total for Fund 101 General Fund							614.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4310 Streets</b>							
03/13/2026	MAIN	140385**	GUTH ELECTRIC, INC	REPLACED FIXTURE & LAMPS - STREET SHOP	42220	4310	267.48
03/13/2026	MAIN	140405	LAWSON PRODUCTS, INC.	SHOP SUPPLIES	42222	4310	510.01
				WEATHERPACK TERM-MLE	42222	4310	5.18
				TRU-CRIMP BUTT CONNECTOR	42222	4310	41.30
				RETURNED HOSE- CREDIT	42222	4310	(246.00)
		Check MAIN 140405	Total for Fund 101 General Fund				310.49
03/13/2026	MAIN	140408**	MENARD'S -DUNDAS	WORK GLOVES	42218	4310	21.97
03/13/2026	MAIN	140412	MIDWEST MACHINERY CO.	HYDRAULIC COUPLER REPAIR 2026 WO#5272 #6	42222	4310	100.71
				CHAINSAW BAR AND CHAINSAW REPLACEMENT	42222	4310	110.97
				CHAINSAW REPAIRS WO#5254 #3571	42222	4310	193.36
				SNOW BLOWER REPAIRS-JOHN DEERE 1585 2025	42222	4310	1,064.76
				CYLINDER STOPS FOR SNOW BLOWER ATTACHMEN	42222	4310	55.20
				CHAINSAW BAR AND CHAIN REPLACEMENT	42222	4310	176.98
				CHAINSAW BAR AND CHAIN REPLACEMENT	42222	4310	105.97
				LOADER REPAIR DURING ANNUAL SERVICE WO#5	42222	4310	179.36
				CHAINSAW BAR AND CHAIN REPLACEMENT	42222	4310	74.68
				FUEL FILTERS WO#5248 #6770	42222	4310	58.86
				CYLINDER SWEEPER ATTACHMENT WO#5272 #652	42222	4310	455.42
				CHAINSAW CHAINS FOR TREE MAINT	42222	4310	26.09
		Check MAIN 140412	Total for Fund 101 General Fund				2,602.36
03/13/2026	MAIN	140416	MN POLLUTION CONTROL AGENCY	Biosolids refresher training	43333	4310	195.00
03/13/2026	MAIN	140420	NORTHFIELD ACE HARDWARE	STREET SIGN HARDWARE	42229	4310	5.70
03/13/2026	MAIN	140447	SUMAC PROPERTIES LLC	LINCOLN SIDEWALK INSTALLATION REIMBURSEM	43316	4310	40,000.00
03/13/2026	MAIN	140449	SYSTEMS & TELEMATIC SOLUTIONS, LLC	GEO TABS 2026	43318	4310	492.00
				GEO TABS MARCH 2026	43318	4310	492.00
		Check MAIN 140449	Total for Fund 101 General Fund				984.00
03/13/2026	MAIN	140452**	TOSHIBA FINANCIAL SERVICES	MARCH RENT/OVGS JAN/FEB 81439 STREETS	42218	4310	145.47
03/13/2026	MAIN	140453	TOWMASTER	PLOW BLADES WESTERN STAR TRUCK	43318	4310	818.00
03/13/2026	MAIN	140457	UNIVERSAL TRUCK EQUIPMENT, INC.	REPAIR HOIST CYLINDER WO#5263 #2305 2026	42222	4310	3,864.00
Total For Dept: 4310							54,233.65
<b>Dept: 4320 Street Lighting</b>							
03/13/2026	MAIN	140385**	GUTH ELECTRIC, INC	STREET LIGHT WORK- HWY 3, WATER ST & 8TH	42228	4320	1,727.68
				DISCONNECT WARMING HOUSE	42228	4320	38.00
				STREET LIGHT REPAIRS AT WOODLEY & PRAIRI	42228	4320	587.25
		Check MAIN 140385	Total for Fund 101 General Fund				2,352.93
03/13/2026	MAIN	140463	XCEL ENERGY	FEB 2026 - HILLCREST LANE SIGNAL	43381	4320	43.43
03/13/2026	MAIN	140466	XCEL ENERGY	411 JEFFERSON PKWY LIGHTING	43381	4320	250.70
03/13/2026	MAIN	140467	XCEL ENERGY	FEB 2026 - 300 POPLAR ST. LIGHTING	43381	4320	59.40
Total For Dept: 4320							2,706.46

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4330 Facilities</b>							
03/13/2026	MAIN	140471	XCEL ENERGY	FEB 2026 - TRANSIT HUB ELECTRIC	43381	4330	812.73
Total For Dept: 4330							812.73
<b>Dept: 4510 Ice Arena</b>							
03/13/2026	MAIN	140358*#	CHARTER COMMUNICATIONS	Arena - additional receiver	43320	4510	60.77
03/13/2026	MAIN	140359*#	CINTAS	ICE ARENA MATS	42211	4510	18.00
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	ICE ARENA Refuse Disposal	43389	4510	594.65
03/13/2026	MAIN	140385*#	GUTH ELECTRIC, INC	ZAMBONI CHARGER	42222	4510	520.00
03/13/2026	MAIN	140408*#	MENARD'S -DUNDAS	DOOR CLOSER	42220	4510	56.48
03/13/2026	MAIN	140410	METRO JANITORIAL SUPPLY INC	GLYBET III FOR HEALTHCARE USE AT ICE ARE	42211	4510	137.64
03/13/2026	MAIN	140446*#	STZR HOLDINGS LLC	BLADE SHARPENING	42222	4510	45.00
				BLADE SHARPENING	42222	4510	70.00
Check MAIN 140446 Total for Fund 101 General Fund							115.00
03/13/2026	MAIN	140456	UNITED STATES ICE RINK ASSOCIATION	ICE ARENA FACILITY MEMBERSHIP DUES 04/01	44463	4510	350.00
Total For Dept: 4510							1,852.54
<b>Dept: 4520 General Parks</b>							
03/13/2026	MAIN	140352*#	BRUCE DAVID JACOBSON	NFLD PARKS/PLAYGROUND IMPROVEMENTS 2026	43300	4520	2,250.00
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	BABCOCK PARK Refuse Disposal	43389	4520	193.10
				DOG PARK Refuse Disposal	43389	4520	202.50
Check MAIN 140371 Total for Fund 101 General Fund							395.60
03/13/2026	MAIN	140408*#	MENARD'S -DUNDAS	PLAYGROUND REPAIR	43313	4520	17.98
Total For Dept: 4520							2,663.58
<b>Dept: 4540 Outdoor Pool</b>							
03/13/2026	MAIN	140340	AQUA LOGIC INC.	EPOXY PAINT - POOL	43305	4540	624.08
Total For Dept: 4540							624.08
<b>Dept: 4550 Library</b>							
03/13/2026	MAIN	140359*#	CINTAS	RUG RENTAL	42220	4550	16.93
03/13/2026	MAIN	140363*#	CITY OF NORTHFIELD	LIBRARY MATERIALS - MEDIA	44431	4550	510.79
				ALA MEMBERSHIP	44463	4550	125.00
				VINYL FOR HOURS ON LIBRARY WINDOWS	42218	4550	5.40
				LIBRARY MATERIALS PERIODICALS	44431	4550	39.00
Check MAIN 140363 Total for Fund 101 General Fund							680.19
03/13/2026	MAIN	140369	DOROTHY CUSACK	D & D WINTER CAMPAIGN PYMT 2 & 3	44432	4550	80.00
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	LIBRARY Refuse Disposal	43389	4550	98.74
03/13/2026	MAIN	140378	GAVIN GREVE	D & D WINTER CAMPAIGN PYMT 2 & 3	44432	4550	80.00
03/13/2026	MAIN	140385*#	GUTH ELECTRIC, INC	REPLACED 2X LED DRIVERS IN CIRCULAR LIGH	42220	4550	242.16
03/13/2026	MAIN	140393*#	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	44431	4550	29.39

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 4550 Library							
				LIBRARY MATERIALS	44431	4550	16.20
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	37.20
				LIBRARY MATERIALS	44431	4550	36.00
				LIBRARY MATERIALS	44431	4550	36.00
				LIBRARY MATERIALS	44431	4550	11.39
				LIBRARY MATERIALS	44431	4550	11.99
				LIBRARY MATERIALS	44431	4550	29.39
				LIBRARY MATERIALS	44431	4550	11.40
				LIBRARY MATERIALS	44431	4550	35.99
				LIBRARY MATERIALS	44431	4550	16.20
				LIBRARY MATERIALS	44431	4550	21.00
				LIBRARY MATERIALS	44431	4550	202.81
				BOOK COVERS	42218	4550	12.10
				LIBRARY MATERIALS	44431	4550	161.96
				LIBRARY MATERIALS	44431	4550	88.10
				LIBRARY MATERIALS	44431	4550	11.97
				LIBRARY MATERIALS	44431	4550	40.20
				LIBRARY MATERIALS	44431	4550	34.16
				LIBRARY MATERIALS	44431	4550	34.79
				LIBRARY MATERIALS	44431	4550	51.60
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	11.40
				LIBRARY MATERIALS	44431	4550	50.40
				LIBRARY MATERIALS	44431	4550	17.39
				LIBRARY MATERIALS	44431	4550	21.26
				BOOK COVERS	42218	4550	2.20
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	17.39
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	34.80
				LIBRARY MATERIALS	44431	4550	13.17
				LIBRARY MATERIALS	44431	4550	11.40
				LIBRARY MATERIALS	44431	4550	37.20
				LIBRARY MATERIALS	44431	4550	299.35
				LIBRARY MATERIALS	44431	4550	133.68
				BOOK COVERS	42218	4550	6.60
				LIBRARY MATERIALS	44431	4550	16.20
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	161.50
				BOOK COVERS	42218	4550	8.80
				LIBRARY MATERIALS	44431	4550	46.18
				LIBRARY MATERIALS	44431	4550	10.20
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	11.99
				LIBRARY MATERIALS	44431	4550	11.99
				LIBRARY MATERIALS	44431	4550	81.95

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4550 Library</b>							
				LIBRARY MATERIALS	44431	4550	38.35
				LIBRARY MATERIALS	44431	4550	12.79
				LIBRARY MATERIALS	44431	4550	24.00
				LIBRARY MATERIALS	44431	4550	188.10
				BOOK COVERS	42218	4550	13.20
				LIBRARY MATERIALS	44431	4550	34.79
				LIBRARY MATERIALS	44431	4550	29.96
				LIBRARY MATERIALS	44431	4550	77.95
				BOOK COVERS	42218	4550	3.30
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	530.36
				LIBRARY MATERIALS	44431	4550	167.85
				BOOK COVERS	42218	4550	11.00
		Check MAIN 140393	Total for Fund 101 General Fund				3,217.14
03/13/2026	MAIN	140399	KANOPIY	LIBRARY MATERIALS ONLINE DATABASE	44431	4550	463.00
03/13/2026	MAIN	140426	OVERDRIVE	LIBRARY MATERIALS EBOOKS & EAUDIOBOOKS	44431	4550	1,047.66
				LIBRARY MATERIALS EBOOKS & EAUDIOBOOKS	44431	4550	297.20
		Check MAIN 140426	Total for Fund 101 General Fund				1,344.86
03/13/2026	MAIN	140438	ROLLY RECEIPTS LLC	RECEIPT PAPER	42218	4550	149.90
03/13/2026	MAIN	140443	SPRINGSHARE LLC	LIBCAL AND LIBGUIDES RENEWAL	43320	4550	4,158.00
03/13/2026	MAIN	140454	TRANSPARENT LANGUAGE	LIBRARY MATERIALS-ONLINE DATABASE	44431	4550	1,050.00
Total For Dept: 4550							11,580.92
<b>Dept: 4900 Other Financing Uses</b>							
03/13/2026	MAIN	140421#	NORTHFIELD CONVENTION AND VISITORS	LODGING TAX-ARREARS'25	44454	4900	125.34
				LODGING TAX-JAN'26	44454	4900	5,699.33
				LODGING TAX-FEB'26	44454	4900	6.69
		Check MAIN 140421	Total for Fund 101 General Fund				5,831.36
Total For Dept: 4900							5,831.36
Total For Fund: 101							121,765.70
<b>Fund: 211 NCRC</b>							
<b>Dept: 4580 NCRC</b>							
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	NCRC Refuse Disposal	43389	4580	1,103.04
03/13/2026	MAIN	140376	G & H MANAGEMENT CO.	MARCH NCRC REPAIRS/MTC	43300	4580	5,958.33
03/13/2026	MAIN	140385*#	GUTH ELECTRIC, INC	INSTALLED 12X NEW LAMPS IN THE SOUTH PAR	42220	4580	2,990.00
03/13/2026	MAIN	140394	JANET D. BREYER	FEBRUARY 2026 CLEANING SERVICES AT FIFY	43306	4580	5,460.00
03/13/2026	MAIN	140395	JAY GROSSMAN	FEBRUARY 2026 DAILY CLEANING OF NORTH SI	43306	4580	1,200.00
03/13/2026	MAIN	140411*#	METRONET HOLDINGS LLC	NCRC - phones, internet, long distance	43320	4580	1,127.82
03/13/2026	MAIN	140423	OLYMPIC FIRE PROTECTION CORP	SEMI ANNUAL SERVICE CHARGE NCRC	42220	4580	530.00
03/13/2026	MAIN	140439	SCHILLING SUPPLY COMPANY	DISINFECTANT WIPES, BATH TISSUE, TOWELS	42211	4580	274.69

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<b>Fund: 211 NCRC</b>							
<b>Dept: 4580 NCRC</b>							
				DISINFECTANT WIPES, FACIAL & BATH TISSUE	42211	4580	197.02
				FIFTY NORTH CLEANING SUPPLIES CREDIT	42211	4580	(48.42)
			Check MAIN 140439 Total for Fund 211 NCRC				423.29
03/13/2026	MAIN	140472	XCEL ENERGY	FEB 2026 - NCRC GAS	43380	4580	7,114.71
				FEB 2026 - NCRC ELECTRIC	43381	4580	4,616.11
			Check MAIN 140472 Total for Fund 211 NCRC				11,730.82
Total For Dept: 4580							30,523.30
<b>Dept: 4585 Wellness Center</b>							
03/13/2026	MAIN	140435	RAINBOW INTERNATIONAL OF THE NORTH	FIFTY NORTH GENERAL CLEANING 2/16/26-3/1	43306	4585	2,700.00
Total For Dept: 4585							2,700.00
Total For Fund: 211							33,223.30
<b>Fund: 215 Motor Vehicle Fund</b>							
<b>Dept: 5600 Motor Vehicle</b>							
03/13/2026	MAIN	140452**	TOSHIBA FINANCIAL SERVICES	MARCH RENT/OVGS JAN FEB 82213 DMV	43352	5600	251.15
Total For Dept: 5600							251.15
Total For Fund: 215							251.15
<b>Fund: 229 Communications</b>							
<b>Dept: 4180 Communication</b>							
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	Descript monthly subscription	43300	4180	35.00
03/13/2026	MAIN	140403	LANGUAGE LINE SERVICES	Translation, interpretation	43300	4180	2.70
Total For Dept: 4180							37.70
Total For Fund: 229							37.70
<b>Fund: 240 Library Gift Fund</b>							
<b>Dept: 4900 Other Financing Uses</b>							
03/13/2026	MAIN	140346	BIAGETTI, VLADIMIR S GARRIDO	GIFT SEMAC - SABIOS CANTORES- FLUTES	43309	4900	500.00
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	FFNPL TEEN-PLATES,STREAMERS,BALLOONS	43309	4900	185.52
				FFNPL JUV-GLASS JARS	43309	4900	17.09
			Check MAIN 140363 Total for Fund 240 Library Gift Fund				202.61
03/13/2026	MAIN	140393**	INGRAM LIBRARY SERVICES	GIFTS- AUTOMATICALLY YOURS	44431	4900	54.00
				GIFTS- AUTOMATICALLY YOURS	44431	4900	35.40
				GIFTS- AUTOMATICALLY YOURS	44431	4900	53.40
				GIFTS- AUTOMATICALLY YOURS	44431	4900	34.19
				GIFTS- AUTOMATICALLY YOURS	44431	4900	19.20
				GIFTS- AUTOMATICALLY YOURS	44431	4900	19.79
				GIFTS- AUTOMATICALLY YOURS	44431	4900	17.39
				GIFTS - AUTOMATICALLY YOURS	44431	4900	17.99
				GIFTS- AUTOMATICALLY YOURS	44431	4900	13.80
				GIFTS- AUTOMATICALLY YOURS	44431	4900	11.39
				GIFTS- AUTOMATICALLY YOURS	44431	4900	19.20
				GIFTS- AUTOMATICALLY YOURS	44431	4900	36.60

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 240 Library Gift Fund</b>								
<b>Dept: 4900 Other Financing Uses</b>								
				GIFTS- AUTOMATICALLY YOURS	44431	4900	38.40	
			Check MAIN 140393 Total for Fund 240 Library Gift Fund					<u>370.75</u>
Total For Dept: 4900							<u>1,073.36</u>	
Total For Fund: 240							<u>1,073.36</u>	
<b>Fund: 242 Scriver Memorial Fund</b>								
<b>Dept: 4900 Other Financing Uses</b>								
03/13/2026	MAIN	140393**	INGRAM LIBRARY SERVICES	SCRIVER-MATERIALS	44431	4900	16.95	
				GIFTS - SCRIVER	44431	4900	33.59	
				GIFTS- SCRIVER	44431	4900	115.16	
				GIFTS- SCRIVER	44431	4900	18.00	
				GIFTS- SCRIVER	44431	4900	10.79	
				GIFTS- SCRIVER	44431	4900	24.95	
				GIFTS- SCRIVER	44431	4900	13.59	
				GIFTS- SCRIVER	44431	4900	36.00	
			Check MAIN 140393 Total for Fund 242 Scriver Memorial Fund					<u>269.03</u>
Total For Dept: 4900							<u>269.03</u>	
Total For Fund: 242							<u>269.03</u>	
<b>Fund: 243 LJ Gustafson</b>								
<b>Dept: 4900 Other Financing Uses</b>								
03/13/2026	MAIN	140393**	INGRAM LIBRARY SERVICES	GIFTS- GUSTAFSON	44464	4900	25.46	
				GIFTS- GUSTAFSON	44464	4900	60.58	
				GIFT- GUSTAFSON	44464	4900	10.63	
			Check MAIN 140393 Total for Fund 243 LJ Gustafson					<u>96.67</u>
Total For Dept: 4900							<u>96.67</u>	
Total For Fund: 243							<u>96.67</u>	
<b>Fund: 257 Carbon Reduction Fund</b>								
<b>Dept: 4900 Other Financing Uses</b>								
03/13/2026	MAIN	140355	CD LLC	2026 - PD EV CHARGERS	43309	4900	7,640.00	
Total For Dept: 4900							<u>7,640.00</u>	
Total For Fund: 257							<u>7,640.00</u>	
<b>Fund: 295 HRA</b>								
<b>Dept: 5210 HRA Rental Projects</b>								
03/13/2026	MAIN	140468	XCEL ENERGY	FEB 2026 - 2330 ELIANNA DR. GAS/ELECTRIC	43387	5210	172.67	
03/13/2026	MAIN	140469	XCEL ENERGY	FEB 2026 - 706 2ND ST. - GAS/ELECTRIC	43387	5210	188.86	
Total For Dept: 5210							<u>361.53</u>	
Total For Fund: 295							<u>361.53</u>	
<b>Fund: 426 2025 CAPITAL PROJECTS</b>								
<b>Dept: 4800 Other Services</b>								
03/13/2026	MAIN	140441**	SHORT ELLIOT HENDRICKSON, INC	2025 RECLAM OVERLAY PROF SVCS THRU 11/29	45520	4800	4,523.16	

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<b>Fund: 426 2025 CAPITAL PROJECTS</b>							
<b>Dept: 4800 Other Services</b>							
Total For Dept: 4800							4,523.16
Total For Fund: 426							<u>4,523.16</u>
<b>Fund: 427 2026 CAPITAL PROJECTS</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140338*#	APG MEDIA of SOUTHERN MINNESOTA	AD FOR BID 2026 MILL/OVERLAY AD ID 15195	45520	4800	848.90
03/13/2026	MAIN	140441*#	SHORT ELLIOT HENDRICKSON, INC	TH3 LIGHT REPLACEMENT 2026	45520	4800	4,942.12
Total For Dept: 4800							<u>5,791.02</u>
Total For Fund: 427							<u>5,791.02</u>
<b>Fund: 451 Park Fund</b>							
<b>Dept: 4520 General Parks</b>							
03/13/2026	MAIN	140338*#	APG MEDIA of SOUTHERN MINNESOTA	RIVERSIDE PARK PLAYGROUND IMPROVEMENTS	45520	4520	276.30
				CENTRAL PARK PLAYGROUND IMPROVEMENTS	45520	4520	276.30
				DRESDEN PARK PLAYGROUND IMPROVEMENTS	45520	4520	276.30
Check MAIN 140338 Total for Fund 451 Park Fund							<u>828.90</u>
Total For Dept: 4520							<u>828.90</u>
Total For Fund: 451							<u>828.90</u>
<b>Fund: 454 City Facilities Fund</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140385*#	GUTH ELECTRIC, INC	ELECTRICAL WORK- FINISHED EMT AND PULLED	45520	4800	2,705.00
Total For Dept: 4800							<u>2,705.00</u>
Total For Fund: 454							<u>2,705.00</u>
<b>Fund: 455 Veh/Equip Replacement</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140368	DODGE OF BURNSVILLE INC.	2026 DURANGO 8589	45550	4800	40,126.00
				2026 DURANGO 8590	45550	4800	40,126.00
Check MAIN 140368 Total for Fund 455 Veh/Equip Replacement							<u>80,252.00</u>
03/13/2026	MAIN	140384	GUARDIAN FLEET SAFETY	DURANGO 4244 DOCKING STATION	45550	4800	250.00
03/13/2026	MAIN	140431	PRINT LAB	PD GRAPHICS SQUAD 2604	45550	4800	1,030.00
Total For Dept: 4800							<u>81,532.00</u>
Total For Fund: 455							<u>81,532.00</u>
<b>Fund: 458 MILL TOWN TRAIL WOODLEY TO WATERFORD BRI</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140389	ICON, LLC	PAY #6 MTST PROJECT PROF SVCS 1/16-3/6	45520	4800	339,874.24
Total For Dept: 4800							<u>339,874.24</u>
Total For Fund: 458							<u>339,874.24</u>
<b>Fund: 459 ICE ARENA CONSTRUCTION</b>							
<b>Dept: 4800 Other Services</b>							

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<b>Fund: 459 ICE ARENA CONSTRUCTION</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140398	JOHNSON CONTROLS BUILDING SOLUTION	ICE ARENA PROJECT APPLICATION #4 03/01/2	45520	4800	1,828.40
03/13/2026	MAIN	140446*#	STZR HOLDINGS LLC	NEW BATTERY CHARGER	45520	4800	4,752.50
Total For Dept: 4800							6,580.90
Total For Fund: 459							6,580.90
<b>Fund: 465 WATER &amp; 5TH ST REDEVELOPMENT</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140464	XCEL ENERGY	411 1/2 WATER ST. #1 - ELECTRIC	43381	4800	13.44
03/13/2026	MAIN	140465	XCEL ENERGY	411 1/2 WATER ST. #2 - ELECTRIC	43381	4800	14.58
03/13/2026	MAIN	140470	XCEL ENERGY	FEB 2026 - 411 WATER ST ELECTRIC	43381	4800	168.62
03/13/2026	MAIN	140473	XCEL ENERGY	411 1/2 WATER ST. #4 - ELECTRIC	43381	4800	13.44
Total For Dept: 4800							210.08
Total For Fund: 465							210.08
<b>Fund: 475 Capital Reserve Fund</b>							
<b>Dept: 4800 Other Services</b>							
03/13/2026	MAIN	140343	BARCO PRODUCTS	PARKLET SUNBURST FURNITURE PARKLET UMBRELLA WITH BASE	45520 45520	4800 4800	8,410.28 3,526.98
Check MAIN 140343 Total for Fund 475 Capital Reserve Fund							11,937.26
Total For Dept: 4800							11,937.26
Total For Fund: 475							11,937.26
<b>Fund: 601 Water Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140334	AARON ALSAKER	WATER BASE FEE	22000	0000	313.50
03/13/2026	MAIN	140347*	BIG O TIRES	A22-CL1 IRRIGATION MF1-MN DEPT OF HEALTH	22000 22000	0000 0000	0.02 0.90
Check MAIN 140347 Total for Fund 601 water Fund							0.92
03/13/2026	MAIN	140351*	BRIAN LACEY	A01-RES MAIN WATER MF1-MN DEPT OF HEALTH WATER BASE FEE	22000 22000 22000	0000 0000 0000	3.35 0.60 6.65
Check MAIN 140351 Total for Fund 601 water Fund							10.60
03/13/2026	MAIN	140396	JEFFERSON SQUARE	WATER BASE FEE	22000	0000	201.28
03/13/2026	MAIN	140400	KATHLEEN SCHMIDT	WATER BASE FEE	22000	0000	345.00
03/13/2026	MAIN	140402*	KL MN 5 LLC	A01-RES MAIN WATER MF1-MN DEPT OF HEALTH WATER BASE FEE	22000 22000 22000	0000 0000 0000	0.15 2.02 22.29
Check MAIN 140402 Total for Fund 601 water Fund							24.46
03/13/2026	MAIN	140404	LARRY DEBOER	WATER BASE FEE	22000	0000	72.62
03/13/2026	MAIN	140413*	MIT INC	MF1-MN DEPT OF HEALTH	22000	0000	0.88

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<b>Fund: 601 Water Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140418*	NICHOLAS M DAVIS	A01-RES MAIN WATER	22000	0000	0.57
				MF1-MN DEPT OF HEALTH	22000	0000	1.94
				WATER BASE FEE	22000	0000	21.46
			Check MAIN 140418	Total for Fund 601 Water Fund			<u>23.97</u>
Total For Dept: 0000							993.23
<b>Dept: 6000 Water</b>							
03/13/2026	MAIN	140336	ALDEN POOL & MUNICIPAL SUPPLY CO	CHLORINE HEAD PARTS O-RINGS/VENT PLUG	42222	6000	314.00
03/13/2026	MAIN	140337*#	AMAZON CAPITAL SERVICES	SAFETY HELMET STEEL MESH FACE SHIELD	42218	6000	59.98
03/13/2026	MAIN	140353	CALIBRATIONS AND CONTROLS INC.	CALIBRATION OF MAG METERS	42222	6000	1,700.00
03/13/2026	MAIN	140354	CAR TIME AUTO SERVICE CENTER	FORD F150 OIL CHANGE	42222	6000	49.67
03/13/2026	MAIN	140360*#	CINTAS CORPORATION	RESTOCK FIRST AID CABINET	42218	6000	114.37
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	WATER Refuse Disposal	43389	6000	120.16
03/13/2026	MAIN	140401*#	KEITH PUMPER PLUMBING & HEATING	NEW WATER SERVICE @ WATER DPT - JEFFERS	45520	6000	15,621.00
03/13/2026	MAIN	140408*#	MENARD'S -DUNDAS	BATTERIES AND SPONGES	42218	6000	18.20
				FILTERS GLOVES CHAINSAW FUEL	42218	6000	164.83
			Check MAIN 140408	Total for Fund 601 Water Fund			<u>183.03</u>
03/13/2026	MAIN	140424*#	ON TARGET A & M, INC.	UTILITY BILLS - 2635	42218	6000	205.53
03/13/2026	MAIN	140436	RICE COUNTY HAZARDOUS WASTE DEPT	RECYCLE BATTERIES	42218	6000	36.00
03/13/2026	MAIN	140440	SCHWICKERT'S TECTA AMERICA LLC	WELL #2 HEATER SERVICE	42222	6000	472.50
03/13/2026	MAIN	140441*#	SHORT ELLIOT HENDRICKSON, INC	NW WATER TOWER DESIGN PROF SVCS THRU 01/	45520	6000	6,359.72
03/13/2026	MAIN	140444*#	STATE OF MINNESOTA DEPARTMENT OF P	TIER 2 WELL #2 ANNUAL STATE REPORTING	44441	6000	100.00
				TIER 2 WELL #3 ANNUAL STATE REPORTING	44441	6000	100.00
				TIER 2 WELL #4 ANNUAL STATE REPORTING	44441	6000	100.00
				TIER 2 WELL #5 ANNUAL STATE REPORTING	44441	6000	100.00
				TIER 2 WELL #6 ANNUAL STATE REPORTING	44441	6000	100.00
			Check MAIN 140444	Total for Fund 601 water Fund			<u>500.00</u>
03/13/2026	MAIN	140458	UTILITY CONSULTANTS, INC	BACTERIA TESTS TOTAL COLIFORM FEBRUARY	42216	6000	265.23
03/13/2026	MAIN	140460*#	WATER SYSTEMS COMPANY	DRINKING WATER WATER DPT QTY 2	42218	6000	17.50
Total For Dept: 6000							<u>26,018.69</u>
Total For Fund: 601							<u>27,011.92</u>
<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140347*	BIG O TIRES	A21-CL1 SEWER	22000	0000	49.92
				SEWER BASE FEE	22000	0000	6.65
			Check MAIN 140347	Total for Fund 602 Sewer Fund			<u>56.57</u>
03/13/2026	MAIN	140351*	BRIAN LACEY	A01-RES SEWER	22000	0000	7.88
				SEWER BASE FEE	22000	0000	4.93

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<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 0000 Revenue</b>							
		Check MAIN 140351	Total for Fund 602 Sewer Fund				12.81
03/13/2026	MAIN	140402*	KL MN 5 LLC	A01-RES SEWER	22000	0000	0.36
				SEWER BASE FEE	22000	0000	16.55
		Check MAIN 140402	Total for Fund 602 Sewer Fund				16.91
03/13/2026	MAIN	140413*	MIT INC	SEWER BASE FEE	22000	0000	7.22
03/13/2026	MAIN	140418*	NICHOLAS M DAVIS	A01-RES SEWER	22000	0000	1.31
				SEWER BASE FEE	22000	0000	15.93
		Check MAIN 140418	Total for Fund 602 Sewer Fund				17.24
Total For Dept: 0000							110.75
<b>Dept: 6100 Wastewater</b>							
03/13/2026	MAIN	140337*#	AMAZON CAPITAL SERVICES	CALIBRATING MINERAL OIL 4 GALLONS	42222	6100	90.96
				COMPRESSOR AIR FILTERS	42222	6100	55.88
				ENVIROCARE REPLACEMENT ALLERGY VACUUM BA	42222	6100	23.76
				SCREW PRESS	42232	6100	671.36
				FOAM NITRILE COATED GRAY GLOVES	42218	6100	124.00
				BAF SOLENOID FOR VALVES	42222	6100	37.98
				BLACK HEAVY PLASTIC CONTRACTOR TRASH BAG	42218	6100	40.30
		Check MAIN 140337	Total for Fund 602 Sewer Fund				1,044.24
03/13/2026	MAIN	140339	API GARAGE DOOR INC.	10 X 10 INSULATED GARAGE DOOR INSTALLED	43302	6100	4,928.00
03/13/2026	MAIN	140342	AUTOMATIC SYSTEMS CO	SPARE VFD FOR SCREW PRESSESS	42232	6100	3,817.69
03/13/2026	MAIN	140360*#	CINTAS CORPORATION	RESTOCK FIRST AID CABINET-ZOLL PADS & BA	42218	6100	712.11
03/13/2026	MAIN	140366*#	CUSTOM ALARM	FIRE ALARM DIALER/CELLULAR COMMUNICATOR	42220	6100	655.00
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	WWTP Refuse Disposal	43389	6100	1,174.28
				WWTP ROLL OFF Refuse Disposal	43389	6100	125.74
		Check MAIN 140371	Total for Fund 602 Sewer Fund				1,300.02
03/13/2026	MAIN	140383	GRAYMONT (WI) LLC	BIOSOLIDS GROUND LIM HIGH CALCIUM QUICKL	42232	6100	9,076.79
03/13/2026	MAIN	140385*#	GUTH ELECTRIC, INC	LIFT STATION EMERGENCY LIGHTS/INCL ELECT	42220	6100	4,300.00
				NEW SAFETY SHOWER HEATER	42220	6100	171.00
		Check MAIN 140385	Total for Fund 602 Sewer Fund				4,471.00
03/13/2026	MAIN	140392	INGERSOLL RAND COMPANY	PRETREATMENT DRYER/DIAGNOSTIC	42222	6100	960.00
03/13/2026	MAIN	140401*#	KEITH PUMPER PLUMBING & HEATING	COMMERCIAL WATER HEATER REPLACEMENT	42220	6100	9,867.00
03/13/2026	MAIN	140417	NAPA AUTO PARTS	SCUM BRIDGE REGULATOR	42222	6100	80.14
03/13/2026	MAIN	140424*#	ON TARGET A & M, INC.	UTILITY BILLS - 2635	42218	6100	205.53
03/13/2026	MAIN	140433	PVS TECHNOLOGIES, INC	BIOSOLIDS POLYMER	42232	6100	9,312.00
03/13/2026	MAIN	140444*#	STATE OF MINNESOTA DEPARTMENT OF P	TIER 2 WWTP HAZARDOUS CHEMICAL ANNUAL ST	44463	6100	25.00
03/13/2026	MAIN	140452*#	TOSHIBA FINANCIAL SERVICES	MARCH RENT/OVGS JAN FEB 22440 WWTP	43311	6100	79.45
03/13/2026	MAIN	140460*#	WATER SYSTEMS COMPANY	DRINKING WATER WATER DPT QTY 1	42218	6100	8.75

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<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 6100 Wastewater</b>							
Total For Dept: 6100							46,542.72
Total For Fund: 602							<u>46,653.47</u>
<b>Fund: 603 Garbage Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140351*	BRIAN LACEY	N03-GARBAGE -64 GALL N03-GARBAGE -64 GALL	22000	0000	8.60 0.84
Check MAIN 140351 Total for Fund 603 Garbage Fund							<u>9.44</u>
03/13/2026	MAIN	140402*	KL MN 5 LLC	N04-GARBAGE -96 GALL N04-GARBAGE -96 GALL	22000	0000	36.96 3.60
Check MAIN 140402 Total for Fund 603 Garbage Fund							<u>40.56</u>
03/13/2026	MAIN	140413*	MIT INC	N02-GARBAGE -35 GALL N02-GARBAGE -35 GALL Y01-64 YARD WASTE	22000	0000	9.26 0.90 3.76
Check MAIN 140413 Total for Fund 603 Garbage Fund							<u>13.92</u>
03/13/2026	MAIN	140418*	NICHOLAS M DAVIS	N03-GARBAGE -64 GALL N03-GARBAGE -64 GALL Y01-64 YARD WASTE	22000	0000	27.77 2.71 8.30
Check MAIN 140418 Total for Fund 603 Garbage Fund							<u>38.78</u>
Total For Dept: 0000							<u>102.70</u>
<b>Dept: 6200 Garbage</b>							
03/13/2026	MAIN	140371*#	DSI - DICK'S SANITATION INC	20 GAL - FEB 2026 35 GAL - FEB 2026 64 GAL - FEB 2026 96 GAL - FEB 2026 20 GAL - DAK CTY - FEB 2026 35 GAL - DAK CTY - FEB 2026 64 GAL - DAK CTY - FEB 2026 96 GAL - DAK CTY - FEB 2026 DRIVE BY - FEB 2026 RECYCL - DAK CTY - FEB 2026	43300	6200	1,754.40 11,682.40 13,253.20 4,141.20 183.60 1,074.40 1,672.80 238.00 414.80 1,398.00
Check MAIN 140371 Total for Fund 603 Garbage Fund							<u>35,812.80</u>
03/13/2026	MAIN	140424*#	ON TARGET A & M, INC.	UTILITY BILLS - 2635	42218	6200	68.51
03/13/2026	MAIN	140437	RICE COUNTY SOLID WASTE MANAGEMENT	FEBRUARY 2026 LANDFILL CHARGES 199.15 TO	43388	6200	12,148.15
Total For Dept: 6200							<u>48,029.46</u>
Total For Fund: 603							<u>48,132.16</u>
<b>Fund: 604 Storm Water Drainage</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140347*	BIG O TIRES	SW2-STORMWATER NONRE	22000	0000	47.13
03/13/2026	MAIN	140351*	BRIAN LACEY	STW-STORM WATER	22000	0000	2.53
03/13/2026	MAIN	140402*	KL MN 5 LLC	STW-STORM WATER	22000	0000	21.30
03/13/2026	MAIN	140413*	MIT INC	STW-STORM WATER	22000	0000	11.33

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<b>Fund: 604 Storm Water Drainage</b>							
<b>Dept: 0000 Revenue</b>							
03/13/2026	MAIN	140418*	NICHOLAS M DAVIS	STW-STORM WATER	22000	0000	14.62
Total For Dept: 0000							96.91
<b>Dept: 6300 Storm Water Drainage</b>							
03/13/2026	MAIN	140352*#	BRUCE DAVID JACOBSON	AMES MILL DAM REMOVAL/LONG RANGE PLAN PR	43300	6300	634.00
03/13/2026	MAIN	140422	NORTHFIELD PUBLIC SCHOOLS	RAIN GARDEN WORKSHOP 3/6/26	43300	6300	204.00
03/13/2026	MAIN	140424*#	ON TARGET A & M, INC.	UTILITY BILLS - 2635	42218	6300	68.52
03/13/2026	MAIN	140434	QUALITY EQUIPMENT SALES & SERVICE	ROTARY BRUSH MOWER & TRACK LOADER RENTAL	42231	6300	5,125.00
				STORMWATER ROTARY BRUSH MOWER CREDIT	42231	6300	(350.00)
Check MAIN 140434 Total for Fund 604 Storm Water Drainage							4,775.00
Total For Dept: 6300							5,681.52
Total For Fund: 604							5,778.43
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
03/13/2026	MAIN	140341	ARTISAN BEER COMPANY	Beer Purchases	42251	6400	116.95
				Misc Taxable Purchases	42251	6400	33.85
				Beer Purchases	42251	6400	478.20
				THC	42251	6400	64.25
				THC	42251	6400	415.45
				THC	42251	6400	205.80
				Beer Purchases	42251	6400	73.80
Check MAIN 140341 Total for Fund 609 Liquor Store							1,388.30
03/13/2026	MAIN	140344	BELLBOY CORPORATION	Liquor Purchases	42251	6400	483.95
				Freight Costs	42259	6400	10.00
				Wine Purchases	42251	6400	180.00
				Freight Costs	42259	6400	2.00
				THC	42251	6400	82.00
				Freight Costs	42259	6400	2.69
				Misc Non-Taxable Purchases	42251	6400	28.50
				Liquor Purchases	42251	6400	1,156.20
				Freight Costs	42259	6400	15.66
Check MAIN 140344 Total for Fund 609 Liquor Store							1,961.00
03/13/2026	MAIN	140348	BOURGET IMPORTS	Wine Purchases	42251	6400	464.00
				Freight Costs	42259	6400	8.00
Check MAIN 140348 Total for Fund 609 Liquor Store							472.00
03/13/2026	MAIN	140349	BREAKTHRU BEV MN BEER, INC	Beer Credit	42251	6400	(30.00)
				Misc Taxable Purchases	42251	6400	420.40
				Liquor Purchases	42251	6400	203.58
				Beer Purchases	42251	6400	6,912.40
				Misc Taxable Purchases	42251	6400	305.25
				Liquor Purchases	42251	6400	113.65
				Beer Purchases	42251	6400	204.00
				Beer Purchases	42251	6400	5,319.55
				RMA 366829590	42251	6400	(4.04)

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<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
				RMA 366829356	42251	6400	(28.90)
				RMA 366829358	42251	6400	(5.40)
				RMA 366829360	42251	6400	(13.07)
				RMA 366829592	42251	6400	(19.60)
			Check MAIN 140349	Total for Fund 609 Liquor Store			13,377.82
03/13/2026	MAIN	140350	BREAKTHRU BEV MN WINE & SPIRITS	Liquor Purchases	42251	6400	382.42
				Wine Purchases	42251	6400	528.00
				Freight Costs	42259	6400	18.64
				Misc Taxable Purchases	42251	6400	67.00
				Liquor Purchases	42251	6400	183.82
				Wine Purchases	42251	6400	323.80
				Freight Costs	42259	6400	10.59
				Misc Taxable Purchases	42251	6400	30.11
			Check MAIN 140350	Total for Fund 609 Liquor Store			1,544.38
03/13/2026	MAIN	140357	CHAPEL BREWING	Beer Purchases	42251	6400	65.00
03/13/2026	MAIN	140364	COLLEGE CITY BEVERAGE, INC.	Liquor Purchases	42251	6400	279.35
				Liquor Purchases	42251	6400	1,706.70
				Wine Purchases	42251	6400	589.60
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	6,236.65
				Misc Taxable Purchases	42251	6400	83.00
				Liquor Purchases	42251	6400	256.00
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	1,246.15
				Misc Taxable Purchases	42251	6400	188.60
				Liquor Purchases	42251	6400	469.00
			Check MAIN 140364	Total for Fund 609 Liquor Store			11,065.05
03/13/2026	MAIN	140379	GLOBAL RESERVE DISTRIBUTION	THC	42251	6400	382.00
03/13/2026	MAIN	140386	HERMEL WHOLESAL	Freight Costs	42259	6400	8.95
				Misc Taxable Purchases	42251	6400	288.27
				Misc Non-Taxable Purchases	42251	6400	39.58
				Cigarettes Purchases	42251	6400	838.82
			Check MAIN 140386	Total for Fund 609 Liquor Store			1,175.62
03/13/2026	MAIN	140387	HOHENSTEIN'S INC	Beer Purchases	42251	6400	138.00
				Beer Purchases	42251	6400	157.50
				Liquor Purchases	42251	6400	67.20
				Beer Credit	42251	6400	(90.00)
			Check MAIN 140387	Total for Fund 609 Liquor Store			272.70
03/13/2026	MAIN	140388	HOME CITY ICE COMPANY	Ice Purchases	42251	6400	129.60
				Freight Costs	42259	6400	6.50
				Ice CREDIT	42251	6400	(129.08)
			Check MAIN 140388	Total for Fund 609 Liquor Store			7.02
03/13/2026	MAIN	140390	IMMINENT BREWING LLC	Beer Purchases	42251	6400	280.80
				Beer Purchases	42251	6400	280.80
			Check MAIN 140390	Total for Fund 609 Liquor Store			561.60

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/09/2026 - 03/13/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
03/13/2026	MAIN	140397	JOHNSON BROTHERS WHOLESAL	Freight Costs	42259	6400	41.11
				Liquor Purchases	42251	6400	2,132.25
				Freight Costs	42259	6400	57.65
				Wine Purchases	42251	6400	2,772.50
				Freight Costs	42259	6400	68.51
				Liquor Purchases	42251	6400	2,670.45
				Freight Costs	42259	6400	6.17
				Wine Purchases	42251	6400	295.50
				Misc Taxable Purchases	42251	6400	41.50
				Freight Costs	42259	6400	21.74
				Wine Purchases	42251	6400	924.00
				Misc Taxable Purchases	42251	6400	40.00
				Freight Costs	42259	6400	3.78
				Liquor Purchases	42251	6400	143.00
				Freight Costs	42259	6400	41.58
				Wine Purchases	42251	6400	1,466.76
				Freight Costs	42259	6400	3.78
				Liquor Purchases	42251	6400	191.82
				Freight Costs	42259	6400	18.90
				Liquor Purchases	42251	6400	495.00
							<u>11,436.00</u>
			Check MAIN 140397 Total for Fund 609 Liquor Store				
03/13/2026	MAIN	140419	NORTH SHORE WINERY, LLC	Wine Purchases	42251	6400	144.00
03/13/2026	MAIN	140427	OXFORD STREET MERCHANTS	Wine Purchases	42251	6400	740.62
				Freight Costs	42259	6400	9.92
				Wine Purchases	42251	6400	520.00
				Freight Costs	42259	6400	7.56
				Wine CREDIT	42251	6400	(24.00)
							<u>1,254.10</u>
			Check MAIN 140427 Total for Fund 609 Liquor Store				
03/13/2026	MAIN	140428	PAUSTIS & SONS WINE COMPANY	Wine Purchases	42251	6400	1,245.67
				Freight Costs	42259	6400	21.00
				Misc Taxable Purchases	42251	6400	160.00
				Wine Purchases	42251	6400	1,957.00
				Freight Costs	42259	6400	27.00
				Wine Purchases	42251	6400	945.25
				Freight Costs	42259	6400	13.50
				Wine CREDIT	42251	6400	(80.00)
				Freight CREDIT	42259	6400	(1.50)
							<u>4,287.92</u>
			Check MAIN 140428 Total for Fund 609 Liquor Store				
03/13/2026	MAIN	140429	PHILLIPS WINE AND SPIRITS, INC.	Liquor Purchases	42251	6400	591.49
				Freight Costs	42259	6400	5.67
				Liquor Purchases	42251	6400	51.45
				Wine Purchases	42251	6400	440.00
				Freight Costs	42259	6400	22.68
				Liquor Purchases	42251	6400	2,528.67
				Freight Costs	42259	6400	38.36
				Liquor Purchases	42251	6400	102.90
				Wine Purchases	42251	6400	395.35
				Freight Costs	42259	6400	22.68

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 609 Liquor Store</b>								
<b>Dept: 6400 Liquor Store - Purchases</b>								
				Misc Taxable Purchases	42251	6400	115.80	
				Liquor Purchases	42251	6400	921.22	
				Freight Costs	42259	6400	9.45	
				Liquor Purchases	42251	6400	51.45	
				Wine Purchases	42251	6400	696.00	
				Freight Costs	42259	6400	34.02	
				Misc Non-Taxable Purchases	42251	6400	46.20	
				Liquor Purchases	42251	6400	2,487.65	
				Freight Costs	42259	6400	39.69	
				Wine Purchases	42251	6400	3,490.00	
				Freight Costs	42259	6400	58.59	
			Check MAIN 140429 Total for Fund 609 Liquor Store					12,149.32
03/13/2026	MAIN	140432	PRYES BREWING COMPANY	Beer Purchases	42251	6400	200.00	
03/13/2026	MAIN	140442	SOUTHERN WINE & SPIRITS OF MN, LLC	Liquor Purchases	42251	6400	4,296.66	
				Freight Costs	42259	6400	27.18	
				Wine Purchases	42251	6400	1,722.01	
				Freight Costs	42259	6400	35.70	
				Freight Costs	42259	6400	1.40	
				Freight Costs	42259	6400	2.80	
				Liquor Purchases	42251	6400	1,801.15	
				Freight Costs	42259	6400	20.59	
				Wine Purchases	42251	6400	603.62	
				Freight Costs	42259	6400	12.83	
				Wine Purchases	42251	6400	544.00	
				Freight Costs	42259	6400	7.00	
				Liquor Purchases	42251	6400	260.90	
				Freight Costs	42259	6400	4.20	
				Freight Costs	42259	6400	4.20	
				Wine CREDIT	42251	6400	(25.34)	
				Wine CREDIT	42251	6400	(50.36)	
			Check MAIN 140442 Total for Fund 609 Liquor Store					9,268.54
03/13/2026	MAIN	140448	SXSE BREWING	Beer Purchases	42251	6400	96.00	
03/13/2026	MAIN	140461	WINE COMPANY	Wine Purchases	42251	6400	1,982.00	
				Liquor Purchases	42251	6400	78.00	
				Freight Costs	42259	6400	61.05	
			Check MAIN 140461 Total for Fund 609 Liquor Store					2,121.05
03/13/2026	MAIN	140462	WINEBOW	Wine Purchases	42251	6400	798.00	
				Freight Costs	42259	6400	11.25	
			Check MAIN 140462 Total for Fund 609 Liquor Store					809.25
Total For Dept: 6400							74,038.67	
<b>Dept: 6410 Liquor Store - Operations</b>								
03/13/2026	MAIN	140338*#	APG MEDIA of SOUTHERN MINNESOTA	VISIT NORTHFIELD - LIQUOR 2026	43342	6410	792.00	
03/13/2026	MAIN	140359*#	CINTAS	ENTRY RUGS	42220	6410	40.27	
03/13/2026	MAIN	140362	CITY & LAKES DISPOSAL	REFUSE DISPOSAL LIQ MARCH 26	43389	6410	240.00	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6410 Liquor Store - Operations</b>							
03/13/2026	MAIN	140363**	CITY OF NORTHFIELD	Promotional Advertising	43342	6410	25.62
				Hex Key Set for Door Repair	42218	6410	10.73
		Check MAIN 140363	Total for Fund 609 Liquor Store				36.35
03/13/2026	MAIN	140408**	MENARD'S -DUNDAS	LUMBER/BATTERIES/AUGER BIT-LOADING DOCK	42220	6410	162.51
03/13/2026	MAIN	140415	MN MUNICIPAL BEVERAGE ASSOC.	STAFF ALCOHOL AWARENESS ANNUAL TRAINING	43333	6410	300.00
				MMBA ANNUAL CONFERENCE	43333	6410	799.00
		Check MAIN 140415	Total for Fund 609 Liquor Store				1,099.00
03/13/2026	MAIN	140450	THRYV	YELLOW PAGES FEB 26	43342	6410	25.10
03/13/2026	MAIN	140452**	TOSHIBA FINANCIAL SERVICES	MARCH RENT/OVGS JAN FEB 89576 LIQUOR STO	42222	6410	84.64
03/13/2026	MAIN	140455	ULINE	THC SHELVING & PRICE TAG HOLDERS	42218	6410	637.02
03/13/2026	MAIN	140459	VAN PAPER COMPANY	Paper Bags	42218	6410	337.03
Total For Dept: 6410							3,453.92
Total For Fund: 609							77,492.59
<b>Fund: 701 Information Tech</b>							
<b>Dept: 4140 Information Technology</b>							
03/13/2026	MAIN	140337**	AMAZON CAPITAL SERVICES	Packing Tape Rolls	42218	4140	16.73
03/13/2026	MAIN	140358**	CHARTER COMMUNICATIONS	Transit Hub - phone, internet	43320	4140	131.03
03/13/2026	MAIN	140411**	METRONET HOLDINGS LLC	City Hall - phones, internet, dark fiber	43320	4140	3,281.74
				Police - phones, internet, long distance	43320	4140	645.12
				City - dark fiber	43320	4140	533.34
		Check MAIN 140411	Total for Fund 701 Information Tech				4,460.20
03/13/2026	MAIN	140425	OPG-3, INC	2026 Laserfiche site license	44446	4140	28,390.00
03/13/2026	MAIN	140430	PLURALSIGHT LLC	Pluralsight training - IT	43333	4140	1,130.00
Total For Dept: 4140							34,127.96
Total For Fund: 701							34,127.96
<b>Fund: 705 Insurance Fund</b>							
<b>Dept: 7000 Insurance</b>							
03/13/2026	MAIN	140407	LEAGUE OF MN CITIES INS TRUST	DEDUCTIBLE TRIP & FALL	43369	7000	2,500.00
				DEDUCTIBLE BILLING - CLAIM #00527301	41151	7000	913.03
				2ND QTR WC PREMIUM	41151	7000	62,223.00
		Check MAIN 140407	Total for Fund 705 Insurance Fund				65,636.03
Total For Dept: 7000							65,636.03
Total For Fund: 705							65,636.03
Report Total:							923,533.56
'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND							
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT							

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/16/2026 - 03/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 101 General Fund</b>								
<b>Dept: 0000 Revenue</b>								
03/20/2026	MAIN	140474	AFLAC	Remittance	22134	0000	733.64	
				Remittance	22134	0000	278.22	
		Check MAIN 140474	Total for Fund 101 General Fund					1,011.86
03/20/2026	MAIN	140475	FIDELITY SECURITY LIFE	Remittance	22137	0000	435.30	
03/20/2026	MAIN	140476	INT'L UNION OF OPERATING ENG LOCAL	Remittance	22162	0000	1,312.50	
				Remittance	22162	0000	461.50	
		Check MAIN 140476	Total for Fund 101 General Fund					1,774.00
03/20/2026	MAIN	140477	LAW ENFORCEMENT LABOR SERVICES	Remittance	22160	0000	1,679.00	
03/20/2026	MAIN	140478	LEGALSHIELD	Remittance	22172	0000	189.50	
				Remittance	22172	0000	89.50	
		Check MAIN 140478	Total for Fund 101 General Fund					279.00
03/20/2026	MAIN	140479	MADISON NATIONAL LIFE	Remittance	22132	0000	1,051.12	
03/20/2026	MAIN	140480	MN CHILD SUPPORT PAYMENT CNTR	Remittance	22170	0000	196.12	
03/20/2026	MAIN	140481	NCPERS GROUP LIFE INS	Remittance	22133	0000	320.00	
03/20/2026	MAIN	4025(E)	BLUE CROSS BLUE SHIELD MINNESOTA	Remittance	22130	0000	53,461.42	
				Remittance	22130	0000	100,930.82	
		Check MAIN 4025(E)	Total for Fund 101 General Fund					154,392.24
03/20/2026	MAIN	4026(E)	GUARDIAN DENTAL	Remittance	22136	0000	507.16	
				Remittance	22136	0000	(507.16)	
				Remittance	22136	0000	3,455.38	
				Remittance	22136	0000	2,469.60	
		Check MAIN 4026(E)	Total for Fund 101 General Fund					5,924.98
03/20/2026	MAIN	4027(E)	ICMA RETIREMENT TRUST - #303324	Remittance	22143	0000	1,211.31	
				Remittance	22149	0000	713.46	
		Check MAIN 4027(E)	Total for Fund 101 General Fund					1,924.77
03/20/2026	MAIN	4028(E)	IRS - PAYROLL DRAFT	Remittance	22110	0000	42,690.93	
				Remittance	22113	0000	20,197.60	
				Remittance	22113	0000	20,197.60	
				Remittance	22114	0000	6,393.50	
				Remittance	22114	0000	6,393.50	
		Check MAIN 4028(E)	Total for Fund 101 General Fund					95,873.13
03/20/2026	MAIN	4029(E)	MINNESOTA LIFE INSURANCE COMPANY	Remittance	22130	0000	872.00	
				Remittance	22130	0000	8.00	
				Remittance	22130	0000	1,061.78	
		Check MAIN 4029(E)	Total for Fund 101 General Fund					1,941.78
03/20/2026	MAIN	4030(E)	MINNESOTA STATE RETIREMENT SYSTEM	Remittance	22144	0000	4,890.40	
				Remittance	22147	0000	3,046.25	
		Check MAIN 4030(E)	Total for Fund 101 General Fund					7,936.65
03/20/2026	MAIN	4031(E)	MN BENEFITS ASSOCIATION	Remittance	22133	0000	166.62	
03/20/2026	MAIN	4032(E)	MN DEPT OF REVENUE	Remittance	22170	0000	150.00	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 101 General Fund</b>								
<b>Dept: 0000 Revenue</b>								
03/20/2026	MAIN	4033(E)	MN DEPT OF REVENUE - PAYROLL DRAFT	Remittance	22112	0000	19,547.08	
03/20/2026	MAIN	4034(E)	PERA - DRAFT FROM PAYROLL	Remittance	22140	0000	21,587.58	
				Remittance	22140	0000	24,908.82	
				Remittance	22140	0000	14,233.87	
				Remittance	22140	0000	21,350.81	
				Remittance	22140	0000	66.04	
				Remittance	22140	0000	66.04	
			Check MAIN 4034(E) Total for Fund 101 General Fund					82,213.16
03/20/2026	MAIN	4035(E)	VANTAGEPOINT TRANSFER AGENTS-#7061	Remittance	22148	0000	378.47	
Total For Dept: 0000							377,195.28	
<b>Dept: 4100 Mayor &amp; City Council</b>								
03/16/2026	MAIN	4012(A)	FIFTYNORTH	ANNUAL AGE FRIENDLY PAYMENT	44917	4100	5,000.00	
Total For Dept: 4100							5,000.00	
<b>Dept: 4110 Administration</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4110	165.02	
03/16/2026	MAIN	4013(A)	FLAHERTY & HOOD, P.A.	FEB LABOR AND EMPLOYMENT LEGAL FEES	43304	4110	6,517.50	
03/16/2026	MAIN	4018(A)	PABICH, SARA M.	XCEL WORKSHOP MILEAGE	43331	4110	71.78	
Total For Dept: 4110							6,754.30	
<b>Dept: 4120 City Clerk</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4120	81.62	
Total For Dept: 4120							81.62	
<b>Dept: 4130 Finance</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43300	4130	83.40	
Total For Dept: 4130							83.40	
<b>Dept: 4150 Human Resources</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43300	4150	122.43	
03/16/2026	MAIN	4005(A)	CORBETT CHIROPRACTIC & HEALTH ENHA	FEBRUARY TESTING	43308	4150	195.00	
03/16/2026	MAIN	4017(A)	NATIONAL ENROLLMENT PARTNERS LLC	MARCH EASE SUPPORT	43300	4150	284.00	
Total For Dept: 4150							601.43	
<b>Dept: 4160 Community Development</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4160	283.27	
03/16/2026	MAIN	4019(A)*#	RR LARSON & ASSOCIATES	KYMN radio ads - Community Dev	43300	4160	227.00	
03/16/2026	MAIN	4023(A)	WOPATA, SCOTT A.	MILEAGE TO EHLERS/MN HOUSING FUND	43331	4160	177.63	
Total For Dept: 4160							687.90	
<b>Dept: 4190 City Hall Operations</b>								
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4190	1,668.50	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4190 City Hall Operations</b>							
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	4190	1,926.06
				Gas	43380	4190	2,805.91
			Check MAIN 140487	Total for Fund 101 General Fund			<u>4,731.97</u>
03/16/2026	MAIN	4016(A)#	INNOVATIVE OFFICE SOLUTIONS, LLC	CITY HALL COPY PAPER	42218	4190	183.96
			Total For Dept: 4190				<u>6,584.43</u>
<b>Dept: 4200 Police Administration</b>							
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4200	1,606.62
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	4200	57.62
				Electricity	43381	4200	50.18
				Electricity	43381	4200	1,789.82
				Gas	43380	4200	265.33
				Gas	43380	4200	2,236.68
			Check MAIN 140487	Total for Fund 101 General Fund			<u>4,399.63</u>
03/16/2026	MAIN	4008(A)	ENGAGE/NCG, INC.	PD ENVELOPES	42218	4200	283.00
03/16/2026	MAIN	4010(A)	ESCHENBACH, KENNA N.	MEALS DARE TRNG	43331	4200	395.00
				FUEL DARE TRNG	43331	4200	62.14
			Check MAIN 4010(A)	Total for Fund 101 General Fund			<u>457.14</u>
			Total For Dept: 4200				<u>6,746.39</u>
<b>Dept: 4240 Building Inspection</b>							
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4240	292.79
			Total For Dept: 4240				<u>292.79</u>
<b>Dept: 4300 Engineering</b>							
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4300	289.23
03/16/2026	MAIN	4016(A)#	INNOVATIVE OFFICE SOLUTIONS, LLC	BINDER SPINES ENGINEERING	42218	4300	22.41
03/16/2026	MAIN	4019(A)*#	RR LARSON & ASSOCIATES	KYMN radio ads - Engineering	43300	4300	227.00
			Total For Dept: 4300				<u>538.64</u>
<b>Dept: 4310 Streets</b>							
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4310	591.49
03/20/2026	MAIN	140484	DEPUTY REGISTRAR	LICENSE PLATE #1229 CTU FOR 2020 PJ TRAI	42218	4310	26.50
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4310	574.13
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	4310	1,080.80
				Gas	43380	4310	2,320.03
			Check MAIN 140487	Total for Fund 101 General Fund			<u>3,400.83</u>
03/16/2026	MAIN	4006(A)*#	CULLIGAN OF NORTHFIELD	FEB DRINKING WATER	42218	4310	96.60
03/16/2026	MAIN	4007(A)	DEAN ERICKSON	CLASS A CDL TEST	44463	4310	79.00
03/16/2026	MAIN	4024(A)	ZIEGLER, INC.	HEADLIGHT REPAIR 2026 WO#5239 #1032	42222	4310	757.05
				STEEL HYDRAULIC LINE REPAIR WO#5244 #415	42222	4310	121.11

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4310 Streets</b>							
Check MAIN 4024(A) Total for Fund 101 General Fund							878.16
Total For Dept: 4310							<u>5,646.71</u>
<b>Dept: 4320 Street Lighting</b>							
03/20/2026	MAIN	140482**	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4320	10.70
				MARCH 2026 - COMMUNITY SOLAR	43381	4320	10.77
Check MAIN 140482 Total for Fund 101 General Fund							<u>21.47</u>
03/20/2026	MAIN	140487**	XCEL ENERGY	Electricity	43381	4320	1,124.17
				Electricity	43381	4320	147.31
				Electricity	43381	4320	120.46
Check MAIN 140487 Total for Fund 101 General Fund							<u>1,391.94</u>
Total For Dept: 4320							<u>1,413.41</u>
<b>Dept: 4330 Facilities</b>							
03/20/2026	MAIN	140486**	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4330	81.62
03/16/2026	MAIN	4009(A)**	EPIC ENTERPRISES, INC	PUBLIC WORKS AND POLCE DEPT. CLEANING	43306	4330	1,363.25
03/16/2026	MAIN	4021(A)**	SERVICE MASTER BY AYOTTE	MARCH JANITORIAL - CH, LIBRARY, PD, STRE	43306	4330	5,152.27
				MARCH JANITORIAL SERVICES FOR BABCOCK WA	43306	4330	720.00
				MARCH JANITORIAL SERVICES FOR TRANSIT HU	43306	4330	1,320.00
Check MAIN 4021(A) Total for Fund 101 General Fund							<u>7,192.27</u>
Total For Dept: 4330							<u>8,637.14</u>
<b>Dept: 4510 Ice Arena</b>							
03/20/2026	MAIN	140487**	XCEL ENERGY	Electricity	43381	4510	9,476.01
				Gas	43380	4510	2,237.31
Check MAIN 140487 Total for Fund 101 General Fund							<u>11,713.32</u>
Total For Dept: 4510							<u>11,713.32</u>
<b>Dept: 4520 General Parks</b>							
03/20/2026	MAIN	140482**	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4520	115.83
03/20/2026	MAIN	140487**	XCEL ENERGY	Electricity	43381	4520	1,271.71
Total For Dept: 4520							<u>1,387.54</u>
<b>Dept: 4530 Athletic Facilities</b>							
03/20/2026	MAIN	140482**	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4530	182.79
03/20/2026	MAIN	140487**	XCEL ENERGY	Electricity	43381	4530	1,770.32
Total For Dept: 4530							<u>1,953.11</u>
<b>Dept: 4540 Outdoor Pool</b>							
03/20/2026	MAIN	140482**	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4540	832.36
03/20/2026	MAIN	140487**	XCEL ENERGY	Electricity	43381	4540	558.37
				Gas	43380	4540	75.95
Check MAIN 140487 Total for Fund 101 General Fund							<u>634.32</u>
Total For Dept: 4540							<u>1,466.68</u>

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/16/2026 - 03/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4545 Recreation Administration</b>							
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4545	81.62
Total For Dept: 4545							81.62
<b>Dept: 4550 Library</b>							
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	4550	1,025.89
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4550	389.09
				01/11/26 - 02/10/26 CELL PHONES	43320	4550	42.59
		Check MAIN 140486	Total for Fund 101 General Fund				431.68
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	4550	1,708.39
				Gas	43380	4550	956.45
		Check MAIN 140487	Total for Fund 101 General Fund				2,664.84
03/16/2026	MAIN	4016(A)#	INNOVATIVE OFFICE SOLUTIONS, LLC	TAPE, PAPER, WIPES, MARKERS	42218	4550	121.13
03/16/2026	MAIN	4020(A)	SELCO	ILS PACKAGE	43307	4550	2,468.63
Total For Dept: 4550							6,712.17
Total For Fund: 101							443,577.88
<b>Fund: 211 NCRC</b>							
<b>Dept: 4580 NCRC</b>							
03/16/2026	MAIN	4009(A)*#	EPIC ENTERPRISES, INC	NCRC MONTHLY CLEANING SERVICES	43306	4580	457.70
Total For Dept: 4580							457.70
<b>Dept: 4585 Wellness Center</b>							
03/16/2026	MAIN	4022(A)	WATER SPECIALTY OF MN, INC.	POOL CHEMICALS FOR FIFTY NORTH	43305	4585	1,326.92
Total For Dept: 4585							1,326.92
Total For Fund: 211							1,784.62
<b>Fund: 458 MILL TOWN TRAIL WOODLEY TO WATERFORD BRI</b>							
<b>Dept: 4800 Other Services</b>							
03/16/2026	MAIN	4015(A)	I&S GROUP	MTST FINAL DESIGN/CONSTRUCT PROF SVCS TH	45520	4800	41,409.81
Total For Dept: 4800							41,409.81
Total For Fund: 458							41,409.81
<b>Fund: 459 ICE ARENA CONSTRUCTION</b>							
<b>Dept: 4800 Other Services</b>							
03/20/2026	MAIN	140485	TERRACON CONSULTANTS INC	M40 NEW ICE ARENA PROF SVCS TO 12/27	45520	4800	4,777.50
Total For Dept: 4800							4,777.50
Total For Fund: 459							4,777.50
<b>Fund: 601 Water Fund</b>							
<b>Dept: 6000 Water</b>							
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	6000	7,904.14
03/20/2026	MAIN	140483	BRAUN INTERTEC CORPORATION	NW WATER TOWER FINAL GEOTECHNICAL PROF S	45520	6000	4,385.00
				NW WATER TOWER GEOTECHNICAL PROF SVCS TH	45520	6000	10,000.00

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/16/2026 - 03/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 601 Water Fund</b>							
<b>Dept: 6000 Water</b>							
		Check MAIN 140483	Total for Fund 601 Water Fund				14,385.00
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	6000	389.09
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	6000	8,105.96
				Gas	43380	6000	1,098.44
		Check MAIN 140487	Total for Fund 601 Water Fund				9,204.40
03/16/2026	MAIN	4003(A)*#	BOLTON & MENK, INC.	WELLHEAD PROTECTION PLANS PROF SVCS 1/17	43300	6000	7,144.50
				JEFFERSON PKWY EXTENSION PROF SVCS 1/17-	45520	6000	55,118.70
		Check MAIN 4003(A)	Total for Fund 601 Water Fund				62,263.20
03/16/2026	MAIN	4011(A)	FERGUSON WATERWORKS #2518	METER TAILPIECES	42223	6000	317.61
				NEPTUNE GATEWAY INSTALLATION	42222	6000	13,750.00
		Check MAIN 4011(A)	Total for Fund 601 Water Fund				14,067.61
03/16/2026	MAIN	4014(A)	GOPHER STATE ONE CALL	FEBRUARY LOCATES 48 BILLABLE TICKETS	43320	6000	64.80
03/16/2026	MAIN	4021(A)*#	SERVICE MASTER BY AYOTTE	MARCH JANITORIAL SERVICES FOR WATER DEPT	42220	6000	324.45
Total For Dept: 6000							108,602.69
Total For Fund: 601							108,602.69
<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 6100 Wastewater</b>							
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	6100	318.14
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	6100	22,915.51
				Gas	43380	6100	48.87
		Check MAIN 140487	Total for Fund 602 Sewer Fund				22,964.38
03/16/2026	MAIN	4003(A)*#	BOLTON & MENK, INC.	WWTP IMPROVEMENTS PROF SVCS 1/17-2/13	45520	6100	1,262.50
03/16/2026	MAIN	4009(A)*#	EPIC ENTERPRISES, INC	WWTP CLEANING	43302	6100	152.00
Total For Dept: 6100							24,697.02
Total For Fund: 602							24,697.02
<b>Fund: 603 Garbage Fund</b>							
<b>Dept: 6200 Garbage</b>							
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	6200	204.26
Total For Dept: 6200							204.26
Total For Fund: 603							204.26
<b>Fund: 604 Storm Water Drainage</b>							
<b>Dept: 6300 Storm Water Drainage</b>							
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	6300	83.40
Total For Dept: 6300							83.40
Total For Fund: 604							83.40
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6410 Liquor Store - Operations</b>							

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/16/2026 - 03/20/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
<b>Fund: 609 Liquor Store</b>								
<b>Dept: 6410 Liquor Store - Operations</b>								
03/20/2026	MAIN	140482*#	AMPION PBC	MARCH 2026 - COMMUNITY SOLAR	43381	6410	1,137.74	
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43300	6410	40.81	
03/20/2026	MAIN	140487*#	XCEL ENERGY	Electricity	43381	6410	930.12	
				Gas	43380	6410	493.83	
		Check MAIN 140487	Total for Fund 609 Liquor Store					1,423.95
03/16/2026	MAIN	4004(A)	BY ALL MEANS	ENT GUIDE LIQ MARCH 26	43342	6410	125.00	
03/16/2026	MAIN	4006(A)*#	CULLIGAN OF NORTHFIELD	DRINKING WATER LIQ	42218	6410	71.34	
03/16/2026	MAIN	4019(A)*#	RR LARSON & ASSOCIATES	RADIO ADS LIQ FEB 26	43342	6410	299.00	
03/16/2026	MAIN	4021(A)*#	SERVICE MASTER BY AYOTTE	JANITORIAL LIQ MARCH 26	43306	6410	598.06	
Total For Dept: 6410							3,695.90	
Total For Fund: 609							3,695.90	
<b>Fund: 701 Information Tech</b>								
<b>Dept: 4140 Information Technology</b>								
03/20/2026	MAIN	140486*#	VERIZON WIRELESS	01/11/26 - 02/10/26 CELL PHONES	43320	4140	577.45	
Total For Dept: 4140							577.45	
Total For Fund: 701							577.45	
Report Total:							629,410.53	

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/23/2026 - 03/27/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	PREPAID PURCHASE-FACEBOOK TO BE CREDITED	11530	0000	92.99
Total For Dept: 0000							92.99
<b>Dept: 4100 Mayor &amp; City Council</b>							
03/27/2026	MAIN	140552	OFFICE OF ADMINISTRATIVE HEARINGS	BRIDGEWATER OAA FILING FEE	43300	4100	200.00
Total For Dept: 4100							200.00
<b>Dept: 4110 Administration</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	MCMA CONFERENCE REGISTRATION/LODGING	43331	4110	408.06
03/27/2026	MAIN	140534	KUTAK ROCK LLP	LEGAL FEES SALES TAX	43304	4110	570.00
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4110	155.24
Total For Dept: 4110							1,133.30
<b>Dept: 4120 City Clerk</b>							
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4120	76.82
Total For Dept: 4120							76.82
<b>Dept: 4130 Finance</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	BUDGET AWARD APPLICATION FEE FYB 2026	43300	4130	495.00
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43300	4130	78.42
Total For Dept: 4130							573.42
<b>Dept: 4150 Human Resources</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	TABLECLOTH	43335	4150	24.99
				CHILI COOKOFF - SOUR CREAM/CHEESE	43335	4150	11.00
Check MAIN 140506 Total for Fund 101 General Fund							35.99
03/27/2026	MAIN	140509	CRESCENT SECURITY & INVESTIGATIONS	BACKGROUND INVESTIGATION - SLATTERY	43308	4150	1,309.45
				BACKGROUND INVESTIGATION - FAHNING	43308	4150	1,316.95
Check MAIN 140509 Total for Fund 101 General Fund							2,626.40
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43300	4150	115.23
Total For Dept: 4150							2,777.62
<b>Dept: 4160 Community Development</b>							
03/27/2026	MAIN	140501**	BRUCE DAVID JACOBSON	DOWNTOWN RIVERFRONT/COMMUNITY ENGAGEMENT	43300	4160	3,750.00
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	BINDERS	42218	4160	43.49
				KLEENEX/PENS/PENCILS	42218	4160	89.83
				REFRESHMENTS	42218	4160	12.97
				REFRESHMENTS	42218	4160	8.98
Check MAIN 140506 Total for Fund 101 General Fund							155.27
03/27/2026	MAIN	140527	HOUSEAL LAVIGNE ASSOCIATES LLC	ZONING CODE UPDATE - JAN 2026	43300	4160	2,811.25
03/27/2026	MAIN	140547	MN NAHRO	2026 EXECUTIVE RETREAT FEE	43333	4160	595.00
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4160	268.87

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4160 Community Development</b>							
Total For Dept: 4160							7,580.39
<b>Dept: 4190 City Hall Operations</b>							
03/27/2026	MAIN	140522**	GUTH ELECTRIC, INC	HANDICAPPED ACCESS-ELECTION GRANT	42222	4190	1,235.23
03/27/2026	MAIN	140543**	MENARD'S -DUNDAS	CARPET PROTECTOR AND HD PAINTER'S PLASTI	42220	4190	82.95
03/27/2026	MAIN	140559	QUADIENT FINANCE USA, INC	LATE FEES POSTAGE METER MACHINE	42222	4190	68.62
03/27/2026	MAIN	140560	QUADIENT LEASING USA, INC	POSTAGE METER MACHINE LEASE APRIL 10 - J	42222	4190	528.00
03/27/2026	MAIN	140574**	TOSHIBA FINANCIAL SERVICES	APRIL RENT/OVGS JAN-MARCH HR/COMM 22548	43352	4190	160.65
				APRIL RENT/OVGS FEB CITY HALL COPY ROOM	43352	4190	516.68
				APRIL RENT/OVGS FEB COMM DEV 87348	43352	4190	174.26
				APRIL RENT/OVGS FEB ENGINEER 86049	43352	4190	183.96
				APRIL RENT/OVGS FEB ADMIN 87078	43352	4190	232.33
				APRIL RENT FINANCE 89469	43352	4190	121.16
Check MAIN 140574 Total for Fund 101 General Fund							<u>1,389.04</u>
Total For Dept: 4190							<u>3,303.84</u>
<b>Dept: 4200 Police Administration</b>							
03/27/2026	MAIN	140489**	AMAZON CAPITAL SERVICES	CABLE RETRACTORS	42218	4200	201.98
				AIR FRESHNER, MOUSE PAD	42218	4200	62.34
Check MAIN 140489 Total for Fund 101 General Fund							<u>264.32</u>
03/27/2026	MAIN	140498	BOUNDTREE MEDICAL	MED BAGS	42218	4200	765.00
				SENSI WRAP BANDAGE	42218	4200	71.28
				SENSI WRAP BANDAGE	42218	4200	57.24
Check MAIN 140498 Total for Fund 101 General Fund							<u>893.52</u>
03/27/2026	MAIN	140503**	CENTRAL FARM SERVICE	PD FUEL FEB 2026	42212	4200	3,167.10
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	ETI CONF - SCHROEPPFER	43332	4200	602.55
				SAVVIK & REI - BOOTS	41115	4200	341.50
Check MAIN 140506 Total for Fund 101 General Fund							<u>944.05</u>
03/27/2026	MAIN	140512	DOUG'S AUTO SERVICE	LOF SQ #2518	42222	4200	83.25
				BATTERY SQ 10	42222	4200	964.62
				O2 SENSOR SQ #7	42222	4200	310.17
				REPAIR TIRE SQ #3	42222	4200	25.00
Check MAIN 140512 Total for Fund 101 General Fund							<u>1,383.04</u>
03/27/2026	MAIN	140517	GALLS, INC.	PANTS 6401	41115	4200	106.64
				EAR PIECES	41115	4200	9.69
				EAR PIECES	41115	4200	87.30
Check MAIN 140517 Total for Fund 101 General Fund							<u>203.63</u>
03/27/2026	MAIN	140537	LANGUAGE LINE SERVICES	PD TRANSLATION SVCS FEB 2026	43300	4200	158.54
03/27/2026	MAIN	140539	LE-AST SERVICES COUNSELING	MONTHLY RETAINER FEE	43300	4200	180.00
03/27/2026	MAIN	140572	TEDDER INDUSTRIES, LLC	RAPID FORCE HOLSTER	41115	4200	169.69
03/27/2026	MAIN	140574**	TOSHIBA FINANCIAL SERVICES	APRIL RENT/OVGS FEB POLICE 84218	44412	4200	198.33
				APRIL RENT/OVGS FEB POLICE 86055	44412	4200	134.90

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4200 Police Administration</b>							
Check MAIN 140574 Total for Fund 101 General Fund							333.23
03/27/2026	MAIN	140578**	VERIZON WIRELESS	PD CELL PHONES FEB 2026	43320	4200	1,457.84
03/27/2026	MAIN	140579**	WATER SYSTEMS COMPANY	PD WATER QTY 6	42218	4200	52.50
Total For Dept: 4200							<u>9,207.46</u>
<b>Dept: 4240 Building Inspection</b>							
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4240	275.27
Total For Dept: 4240							<u>275.27</u>
<b>Dept: 4300 Engineering</b>							
03/27/2026	MAIN	140504	CES IMAGING	PLOTTER MONTHLY AGREEMENT FEE/SVC/USAGE	42222	4300	312.52
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4300	272.07
Total For Dept: 4300							<u>584.59</u>
<b>Dept: 4310 Streets</b>							
03/27/2026	MAIN	140488	ADVANCE AUTO PARTS	BATTERY FOR MECH TRUCK WO#5276 #3835	42222	4310	150.34
03/27/2026	MAIN	140489**	AMAZON CAPITAL SERVICES	THERMAL IMAGING CAMERA FOR SMARTPHONES	42218	4310	290.58
Check MAIN 140489 Total for Fund 101 General Fund							<u>309.57</u>
03/27/2026	MAIN	140490	ANDREW BOGOTT	MARCH 2026 8615 SPRING CREEK RD. CITY SN	42218	4310	65.00
03/27/2026	MAIN	140496	BIG TOP TENT RENTAL, INC.	PORTABLE WINTER SERVICE FOR FEBRUARY 202	42218	4310	160.50
03/27/2026	MAIN	140503**	CENTRAL FARM SERVICE	FEBRUARY 2026 FUEL CHARGES - STREET DEPT	42212	4310	6,738.68
03/27/2026	MAIN	140505**	CINTAS	RYAN KIEFER UNIFORM	42218	4310	3.41
Check MAIN 140505 Total for Fund 101 General Fund							<u>10.91</u>
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	TRACTOR SUPPLY - WALK BEHIND BROOM	42218	4310	798.99
Check MAIN 140506 Total for Fund 101 General Fund							<u>478.20</u>
03/27/2026	MAIN	140535	L MFG & E, INC.	MIDWEST MACH- ANNUAL SUBSCRIPTION CENTER	44463	4310	209.38
03/27/2026	MAIN	140538	LAWSON PRODUCTS, INC.	HOME DEPOT-VIBRATION BOX CONNT. REPAIR	42222	4310	256.62
03/27/2026	MAIN	140541	MARY DAVIS	MN STATE PATROL- DOT DECALS	42218	4310	16.34
03/27/2026	MAIN	140543**	MENARD'S -DUNDAS	ETRAILER JACK HANDLE FOR TRAILER	42222	4310	49.60
03/27/2026	MAIN	140544	MIDWEST MACHINERY CO.	TARGET BEREAVEMENT CARDS	42218	4310	12.49
Check MAIN 140544 Total for Fund 101 General Fund							<u>(865.22)</u>
03/27/2026	MAIN	140535	L MFG & E, INC.	TRACTOR SUPPLY RETURN- WALK BEHIND BROOM	42218	4310	50.00
03/27/2026	MAIN	140538	LAWSON PRODUCTS, INC.	DUMPSTER RENTAL FOR MARCH 2026	42218	4310	487.43
03/27/2026	MAIN	140541	MARY DAVIS	SHOP SUPPLIES FOR STREET DEPT.	42222	4310	65.00
03/27/2026	MAIN	140543**	MENARD'S -DUNDAS	MARCH 2026 811 EAST RIDGE DRIVE CITY SNO	42218	4310	3.71
03/27/2026	MAIN	140544	MIDWEST MACHINERY CO.	ALL PURPOSE DRIED SAND	42218	4310	3.71
Check MAIN 140544 Total for Fund 101 General Fund							<u>35.62</u>
03/27/2026	MAIN	140544	MIDWEST MACHINERY CO.	AIR FILTER 4075 WO#5281 #2485	42222	4310	1,776.96
Check MAIN 140544 Total for Fund 101 General Fund							<u>53.99</u>
03/27/2026	MAIN	140544	MIDWEST MACHINERY CO.	CHAINS AW REPLACEMENT	42222	4310	53.99
Check MAIN 140544 Total for Fund 101 General Fund							<u>1,866.57</u>

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4310 Streets</b>							
03/27/2026	MAIN	140549	NEWMAN SIGNS, INC.	SPECIAL TRAFFIC SIGNS	42229	4310	303.37
03/27/2026	MAIN	140550*#	NFLD MACHINERY BUILDERS, INC.	CYLINDER REPAIR SNOW BROOM	42222	4310	80.00
03/27/2026	MAIN	140561	RACHEL MATNEY	MARCH 2026 8651 SPRING CREEK RD. CITY PL	42218	4310	65.00
03/27/2026	MAIN	140567	SHERWIN-WILLIAMS	PAINT FOR DOWNTOWN GARBAGES	43315	4310	55.45
				PAINT FOR DOWNTOWN GARBAGES	43315	4310	166.35
		Check MAIN 140567	Total for Fund 101 General Fund				221.80
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4310	542.57
Total For Dept: 4310							11,602.06
<b>Dept: 4320 Street Lighting</b>							
03/27/2026	MAIN	140581	XCEL ENERGY	905 CANNON VALLLEY DR. SIGNAL	43381	4320	15.19
03/27/2026	MAIN	140585	XCEL ENERGY	02/15/26 - 03/14/26 STREET LIGHTING	43381	4320	20,192.36
Total For Dept: 4320							20,207.55
<b>Dept: 4330 Facilities</b>							
03/27/2026	MAIN	140489*#	AMAZON CAPITAL SERVICES	BATTERIES	42218	4330	68.55
				BATTERIES	42218	4330	28.38
				FLAGS	42218	4330	112.40
		Check MAIN 140489	Total for Fund 101 General Fund				209.33
03/27/2026	MAIN	140492	ASSOCIATION OF MN COUNTIES	MCCFMA MEMBER DUES	44463	4330	350.00
03/27/2026	MAIN	140576*#	TWIN CITY HARDWARE	WATER FILL STATION ELECTRIC DOOR STRIKE	42218	4330	1,221.17
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4330	76.82
Total For Dept: 4330							1,857.32
<b>Dept: 4510 Ice Arena</b>							
03/27/2026	MAIN	140570	STZR HOLDINGS LLC	BLADE SHARPENING	42222	4510	45.00
03/27/2026	MAIN	140573	THE RINK LLC	APRIL 2026 RENT - ICE ARENA	43300	4510	10,000.00
Total For Dept: 4510							10,045.00
<b>Dept: 4520 General Parks</b>							
03/27/2026	MAIN	140489*#	AMAZON CAPITAL SERVICES	TABLET MOUNTS FOR TRAIL CLEARING	42218	4520	71.22
03/27/2026	MAIN	140501*#	BRUCE DAVID JACOBSON	ADDITIONAL FUNDING STRATEGIES	43300	4520	1,250.00
03/27/2026	MAIN	140536	LAMPERT LUMBER	SHINGLES - SECHLER PARK DUGOUT	43313	4520	50.00
				TRIM/FASCIA - SECHLER PARK DUGOUT	43313	4520	221.79
				DRIP EDGE/SEALANT/NAILS - SECHLER PARK D	43313	4520	77.64
		Check MAIN 140536	Total for Fund 101 General Fund				349.43
03/27/2026	MAIN	140543*#	MENARD'S -DUNDAS	SOFFIT/FASCIA - ODDFELLOWS BATHROOM	43313	4520	107.74
03/27/2026	MAIN	140582	XCEL ENERGY	FEB 2026 - BABCOCK PARK GAS	43380	4520	171.00
Total For Dept: 4520							1,949.39
<b>Dept: 4540 Outdoor Pool</b>							

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4540 Outdoor Pool</b>							
03/27/2026	MAIN	140565	SCHWICKERT'S TECTA AMERICA LLC	REPAIRS ON BOILER #2 AT OLD MEMORIAL POO	42220	4540	183.75
Total For Dept: 4540							183.75
<b>Dept: 4545 Recreation Administration</b>							
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4545	76.82
Total For Dept: 4545							76.82
<b>Dept: 4550 Library</b>							
03/27/2026	MAIN	140489**	AMAZON CAPITAL SERVICES	REPLACEMENT BATTERIES FOR JOHNSON CONTRO	42220	4550	58.91
03/27/2026	MAIN	140502	CENGAGE LEARNING	LIBRARY MATERIALS	44431	4550	160.67
				LIBRARY MATERIALS	44431	4550	33.61
				LIBRARY MATERIALS	44431	4550	286.91
				LIBRARY MATERIALS	44431	4550	129.52
				LIBRARY MATERIALS	44431	4550	31.15
Check MAIN 140502 Total for Fund 101 General Fund							641.86
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	NOTARY RENEWAL STEVE MAUS	44463	4550	120.00
				PASSPORT SHIPPING	43321	4550	380.55
				LIBRARY MATERIALS JUV	44431	4550	28.98
				LIBRARY MATERIALS PERIODICALS	44431	4550	99.00
				NOTARY STAMPS,MATS,CLOTHS,WALL TILES	42218	4550	887.48
				SPANISH PRGS.-WAX, WICKS, SCENTED OILS	44432	4550	62.24
				REFORMA MEMBERSHIP	44463	4550	100.00
				LIBRARY MATERIALS FICTION & NON-FICTION	44431	4550	152.27
Check MAIN 140506 Total for Fund 101 General Fund							1,830.52
03/27/2026	MAIN	140530**	INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	52.80
				LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	21.00
				LIBRARY MATERIALS	44431	4550	219.00
				BOOK COVERS	42218	4550	8.80
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	195.49
				BOOK COVERS	42218	4550	11.00
				LIBRARY MATERIALS	44431	4550	16.80
				LIBRARY MATERIALS	44431	4550	145.24
				BOOK COVERS	42218	4550	11.00
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	18.00
				LIBRARY MATERIALS	44431	4550	17.40
				LIBRARY MATERIALS	44431	4550	171.77
				BOOK COVERS	42218	4550	9.90
				LIBRARY MATERIALS	44431	4550	148.52
				BOOK COVERS	42218	4550	5.50
				SHIPPING	43321	4550	6.00
				LIBRARY MATERIALS	44431	4550	17.97
				LIBRARY MATERIALS	44431	4550	28.78
				Library Materials	44431	4550	168.05

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 General Fund</b>							
<b>Dept: 4550 Library</b>							
				BOOK COVERS	42218	4550	15.40
				LIBRARY MATERIALS	44431	4550	17.99
				LIBRARY MATERIALS	44431	4550	423.80
				BOOK COVERS	42218	4550	13.20
				LIBRARY MATERIALS	44431	4550	55.00
				LIBRARY MATERIALS	44431	4550	343.58
				BOOK COVERS	42218	4550	12.10
				LIBRARY MATERIALS	44431	4550	428.15
				BOOK COVERS	42218	4550	19.80
			Check MAIN 140530 Total for Fund 101 General Fund				<u>2,678.84</u>
03/27/2026	MAIN	140543**	MENARD'S -DUNDAS	PAINT, PAINT BRUSHES AND PAINT TRAY	42220	4550	68.82
03/27/2026	MAIN	140574**	TOSHIBA FINANCIAL SERVICES	APRIL RENT/OVGS FEB LIBRARY 84483	43352	4550	210.39
				APRIL RENT/OVGS FEB LIBRARY NCRC OASIS 5	43352	4550	143.77
				APRIL RENT/OVGS FEB LIBRARY 61251	43352	4550	181.04
			Check MAIN 140574 Total for Fund 101 General Fund				<u>535.20</u>
03/27/2026	MAIN	140578**	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4550	367.31
				02/11/26 - 03/10/26 CELL PHONES	43320	4550	40.01
			Check MAIN 140578 Total for Fund 101 General Fund				<u>407.32</u>
Total For Dept: 4550							<u>6,221.47</u>
Total For Fund: 101							<u>77,949.06</u>
<b>Fund: 211 NCRC</b>							
<b>Dept: 4580 NCRC</b>							
03/27/2026	MAIN	140522**	GUTH ELECTRIC, INC	LIGHT FIXTURES AT NCRC	42220	4580	139.33
03/27/2026	MAIN	140543**	MENARD'S -DUNDAS	TOILET VALVE KIT, DRAINSNAKE, VACUUM BRE	42220	4580	199.89
03/27/2026	MAIN	140564	SCHILLING SUPPLY COMPANY	CLOROX WIPES, BATH TISSUE, PAPER TOWELS	42211	4580	204.30
Total For Dept: 4580							<u>543.52</u>
<b>Dept: 4585 Wellness Center</b>							
03/27/2026	MAIN	140522**	GUTH ELECTRIC, INC	NCRC POOL REPLACED BREAKERS	43305	4585	945.32
03/27/2026	MAIN	140562	RAINBOW INTERNATIONAL OF THE NORTH FIFTY NORTH GENERAL CLEANING	3/2/26-3/15	43306	4585	2,700.00
Total For Dept: 4585							<u>3,645.32</u>
Total For Fund: 211							<u>4,188.84</u>
<b>Fund: 215 Motor Vehicle Fund</b>							
<b>Dept: 5600 Motor Vehicle</b>							
03/27/2026	MAIN	140489**	AMAZON CAPITAL SERVICES	ALCOHOL WIPES, HAND SANITIZER	42218	5600	81.78
03/27/2026	MAIN	140545	MINNCOR INDUSTRIES	MV TITLES	42218	5600	70.00
Total For Dept: 5600							<u>151.78</u>
Total For Fund: 215							<u>151.78</u>
<b>Fund: 240 Library Gift Fund</b>							
<b>Dept: 4900 Other Financing Uses</b>							

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 240 Library Gift Fund</b>							
<b>Dept: 4900 Other Financing Uses</b>							
03/27/2026	MAIN	140497	BLACKSTONE PUBLISHING	FFNPL GIFTS- COLLECTION LIBRARY MATERIAL	43309	4900	289.03
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	FFNPL OUTREACH-BANANAS,MUFFIN MIX, CREAM	43309	4900	13.60
				FFNPL GIFTS- PLA CONF REGISTRATION	43309	4900	364.00
				FFNPL JUV- LUNCH BAGS, TOY WHEELS	43309	4900	32.77
				GIFTS-PROGRAMMING LEGOS,CANDY,KIND BARS	43309	4900	130.64
				FFNPL SPANISH-JUICE, BK CLUB BKS, GRANOL	43309	4900	187.09
				FFNPL OUTREACH-BIKE SAFETY GUIDES	43309	4900	104.90
			Check MAIN 140506	Total for Fund 240 Library Gift Fund			833.00
03/27/2026	MAIN	140530**	INGRAM LIBRARY SERVICES	GIFTS- AUTOMATICALLY YOURS	44431	4900	35.97
				GIFTS- AUTOMATICALLY YOURS	44431	4900	11.39
				GIFTS- AUTOMATICALLY YOURS	44431	4900	114.79
				GIFTS- AUTOMATICALLY YOURS	44431	4900	15.12
			Check MAIN 140530	Total for Fund 240 Library Gift Fund			177.27
03/27/2026	MAIN	140555	PAYNE, JUDITH M.	FFNPL ADULT LEGO CRAFT NIGHT	43309	4900	248.00
Total For Dept: 4900							1,547.30
Total For Fund: 240							1,547.30
<b>Fund: 242 Scriber Memorial Fund</b>							
<b>Dept: 4900 Other Financing Uses</b>							
03/27/2026	MAIN	140530**	INGRAM LIBRARY SERVICES	GIFTS- SCRIVER	44431	4900	116.49
Total For Dept: 4900							116.49
Total For Fund: 242							116.49
<b>Fund: 257 Carbon Reduction Fund</b>							
<b>Dept: 4900 Other Financing Uses</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	CITY LOGO WEAR	43309	4900	179.50
Total For Dept: 4900							179.50
Total For Fund: 257							179.50
<b>Fund: 290 EDA</b>							
<b>Dept: 5100 EDA General Operating</b>							
03/27/2026	MAIN	140513	EDAM	2026 EDAM MEMBERSHIP DUES - EJ	44463	5100	575.00
Total For Dept: 5100							575.00
Total For Fund: 290							575.00
<b>Fund: 295 HRA</b>							
<b>Dept: 5200 HRA General Operating</b>							
03/27/2026	MAIN	140506**	CITY OF NORTHFIELD	AMERICAN PLANNING ASSOCIATION FEE	44463	5200	104.00
Total For Dept: 5200							104.00
<b>Dept: 5210 HRA Rental Projects</b>							
03/27/2026	MAIN	140515	FARGAZE TOWNHOME ASSOCIATION	APRIL 2026 ASSOCIATION DUES	44464	5210	380.00
				LATE FEE 2026	44464	5210	55.00
			Check MAIN 140515	Total for Fund 295 HRA			435.00

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 295 HRA</b>							
<b>Dept: 5210 HRA Rental Projects</b>							
Total For Dept: 5210							435.00
<b>Dept: 5220 HRA LMI Housing</b>							
03/27/2026	MAIN	140506*#	CITY OF NORTHFIELD	POD STORAGE 72 VIKING TERR	43309	5220	223.68
03/27/2026	MAIN	140516	FRANEK ELECTRIC, INC.	72 VIKING TERRACE	43309	5220	1,578.00
Total For Dept: 5220							1,801.68
Total For Fund: 295							2,340.68
<b>Fund: 316 2015 GO Bonds</b>							
<b>Dept: 4700 Debt Service</b>							
03/27/2026	MAIN	140514	EHLERS & ASSOCIATES	2015A ARBITRAGE REPORTING	43300	4700	500.00
Total For Dept: 4700							500.00
Total For Fund: 316							500.00
<b>Fund: 427 2026 CAPITAL PROJECTS</b>							
<b>Dept: 4800 Other Services</b>							
03/27/2026	MAIN	140568*#	SHORT ELLIOT HENDRICKSON, INC	TH3 LIGHT REPLACEMENT 2026	45520	4800	3,934.20
03/27/2026	MAIN	140583	XCEL ENERGY	SPRING CRK STREET LIGHT - NEW CONSTRUCTI	45520	4800	25,228.31
Total For Dept: 4800							29,162.51
Total For Fund: 427							29,162.51
<b>Fund: 455 Veh/Equip Replacement</b>							
<b>Dept: 4800 Other Services</b>							
03/27/2026	MAIN	140557	PRINT LAB	DURANGO GRAPHICS 8590	45550	4800	1,030.00
Total For Dept: 4800							1,030.00
Total For Fund: 455							1,030.00
<b>Fund: 459 ICE ARENA CONSTRUCTION</b>							
<b>Dept: 4800 Other Services</b>							
03/27/2026	MAIN	140489*#	AMAZON CAPITAL SERVICES	ENERGIZER LITHIUM PHOTO BATTERIES	45520	4800	97.52
				AED DEFIBRILLATOR WALL MOUNTED STORAGE C	45520	4800	357.00
Check MAIN 140489 Total for Fund 459 ICE ARENA CONSTRUCTION							454.52
03/27/2026	MAIN	140531	JLG ARCHITECTS	M40 NEW ICE ARENA PROF SVCS TO 2/28	45520	4800	30,411.73
03/27/2026	MAIN	140563	RJM CONSTRUCTION	PAY#12 M40 NEW ICE ARENA PROF SVCS 2/1-2	45520	4800	2,261,804.62
Total For Dept: 4800							2,292,670.87
Total For Fund: 459							2,292,670.87
<b>Fund: 601 Water Fund</b>							
<b>Dept: 0000 Revenue</b>							
03/27/2026	MAIN	140508	COMMUNITY RESOURCE BANK	WATER BASE FEE	22000	0000	25.86
03/27/2026	MAIN	140546	MN DEPT OF HEALTH	1ST QTR DRINKING WATER CONNECTIONS	22025	0000	20,615.49
Total For Dept: 0000							20,641.35

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<b>Fund: 601 Water Fund</b>							
<b>Dept: 6000 Water</b>							
03/27/2026	MAIN	140493	AT & T MOBILITY	UTILITIES RTK WIFI SVC JAN 26-FEB 25	43320	6000	34.84
03/27/2026	MAIN	140503*#	CENTRAL FARM SERVICE	FEBRUARY 2026 FUEL CHARGES WATER DPT	42212	6000	337.95
03/27/2026	MAIN	140506*#	CITY OF NORTHFIELD	HAMLIN -LEADERSHIP TRAINING WEBER/JIRAK PUMPALARM ANNUAL PUMP ALARM SERVICE FEE	43333 44446	6000 6000	1,349.98 49.99
		Check MAIN 140506	Total for Fund 601 water Fund				1,399.97
03/27/2026	MAIN	140520	GRAPHIC MAILBOX	SHIPPING WATER SAMPLE TO MDH	43321	6000	16.16
03/27/2026	MAIN	140522*#	GUTH ELECTRIC, INC	NCRC WATER DEVICE DISPENSER FINAL INSTAL	42218	6000	70.75
03/27/2026	MAIN	140524*#	HAWKINS INC.	CHLORINE TANK CHARGE CHLORINE TANK CHARGE	42216 42216	6000 6000	150.00 220.00
		Check MAIN 140524	Total for Fund 601 water Fund				370.00
03/27/2026	MAIN	140568*#	SHORT ELLIOT HENDRICKSON, INC	NW WATER TOWER JANUARY DESIGN THRU 2/28	45520	6000	4,648.73
03/27/2026	MAIN	140574*#	TOSHIBA FINANCIAL SERVICES	APRIL RENT/OVGS JAN-MARCH WATER 22030	42222	6000	97.09
03/27/2026	MAIN	140576*#	TWIN CITY HARDWARE	WATER FILL STATION ELECTRIC DOOR STRIKE	42218	6000	600.00
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	6000	367.31
03/27/2026	MAIN	140584	XCEL ENERGY	FEB 2026 - ELECTRIC USAGE FEB 2026 - GAS USAGE	43381 43380	6000 6000	2,220.47 134.70
		Check MAIN 140584	Total for Fund 601 water Fund				2,355.17
Total For Dept: 6000							10,297.97
Total For Fund: 601							30,939.32
<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 6100 Wastewater</b>							
03/27/2026	MAIN	140489*#	AMAZON CAPITAL SERVICES	BATTERIES & PACK/BACKPACK VACUUM RIGHT HAND METRIC HAND TAP NITRILE GLOVES/DUTY WIPES/REPLACEMENT CO	42218 42218 42218	6100 6100 6100	871.79 19.99 302.18
		Check MAIN 140489	Total for Fund 602 Sewer Fund				1,193.96
03/27/2026	MAIN	140503*#	CENTRAL FARM SERVICE	FEBRUARY 2026 FUEL CHARGES WWTP	42212	6100	48.45
03/27/2026	MAIN	140506*#	CITY OF NORTHFIELD	RS GROUP RUPP PUMPS FILTER SEPARATOR AIR CLEANFREAK FLOOR SCRUBBER BRUSH MRWA TRAINING KVAM	42222 42222 43333	6100 6100 6100	374.49 245.45 350.00
		Check MAIN 140506	Total for Fund 602 Sewer Fund				969.94
03/27/2026	MAIN	140510	CUMMINS SALES & SERVICE	GENERATOR PLANNED MAINTENANCE	42222	6100	320.79
03/27/2026	MAIN	140519	GRAINGER	WINTERS QUAL GAUGE 2.5" FULL FACE FLANGE GASKET LIME SILO AIR LINES POLYURETHANE TUBING BOLT BIN REFILL ZINC PLATED FLAT WASHERS BOLT BIN REFILL WASHERS SCREWS	42222 42222 42232 42218 42218	6100 6100 6100 6100 6100	56.74 3.00 135.55 18.35 73.07
		Check MAIN 140519	Total for Fund 602 Sewer Fund				286.71
03/27/2026	MAIN	140521	GRAYMONT (WI) LLC	BIOSOLIDS GROUND HIGH CALCIUM QUICKLIME	42232	6100	9,053.82

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<b>Fund: 602 Sewer Fund</b>							
<b>Dept: 6100 Wastewater</b>							
03/27/2026	MAIN	140523	HACH COMPANY	LUBE FOR PHOSPHATE ANALYZER	42216	6100	46.99
				PH SAMPLE TUBE	42216	6100	1,029.10
				SLUDGE LEVEL PROBE	42222	6100	4,943.75
							<u>6,019.84</u>
		Check MAIN 140523	Total for Fund 602 Sewer Fund				
03/27/2026	MAIN	140524*#	HAWKINS INC.	CHEMICALS	42216	6100	4,861.24
03/27/2026	MAIN	140529	INGERSOLL RAND COMPANY	COOLANT, FILTERS	42222	6100	1,169.98
03/27/2026	MAIN	140533	KEITH PUMPER PLUMBING & HEATING	TEST & REBUILT 6 RPZ'S	43302	6100	876.00
03/27/2026	MAIN	140543*#	MENARD'S -DUNDAS	CLEANING BRUSH	42218	6100	4.79
				BROOM PINESOL TRIPLE ADAPTER COMPOSITE S	42218	6100	318.32
							<u>323.11</u>
		Check MAIN 140543	Total for Fund 602 Sewer Fund				
03/27/2026	MAIN	140548	NAPA AUTO PARTS	GASKET	42222	6100	8.70
				TRUFLEX V-BELT	42220	6100	24.31
							<u>33.01</u>
		Check MAIN 140548	Total for Fund 602 Sewer Fund				
03/27/2026	MAIN	140550*#	NFLD MACHINERY BUILDERS, INC.	MODFY 2 COVERS FOR FILTERS	42222	6100	1,947.00
03/27/2026	MAIN	140566	SCHWING BIOSSET, INC.	FITTING GREASE LINE	42232	6100	256.24
03/27/2026	MAIN	140577	UTILITY CONSULTANTS, INC	CHEMICAL BACTERIA TESTING JAN/FEB	42216	6100	562.98
				CHEMICAL BACTERIA TESTING JAN/FEB	42216	6100	3,596.41
							<u>4,159.39</u>
		Check MAIN 140577	Total for Fund 602 Sewer Fund				
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	6100	301.34
03/27/2026	MAIN	140579*#	WATER SYSTEMS COMPANY	WWTP DRINKING WATER QTY 2	42218	6100	17.50
				WWTP DRINKING WATER QTY 1 MARCH	42218	6100	4.00
				WWTP DRINKING WATER QTY 3	42218	6100	26.25
							<u>47.75</u>
		Check MAIN 140579	Total for Fund 602 Sewer Fund				
03/27/2026	MAIN	140586	XCEL ENERGY	FEB 2026 - GAS USAGE	43380	6100	23,354.44
							<u>55,223.01</u>
			Total For Dept: 6100				
			Total For Fund: 602				<u>55,223.01</u>
<b>Fund: 604 Storm Water Drainage</b>							
<b>Dept: 6300 Storm Water Drainage</b>							
03/27/2026	MAIN	140494	BARR ENGINEERING	AMES MILL DAM RECONSTRUCT STUDY PROF SVC	43300	6300	3,205.00
03/27/2026	MAIN	140501*#	BRUCE DAVID JACOBSON	GREEN+BLUE INFRASTRUCTURE AND FLOOD MITI	43300	6300	1,000.00
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	6300	78.42
							<u>4,283.42</u>
			Total For Dept: 6300				
			Total For Fund: 604				<u>4,283.42</u>
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
03/27/2026	MAIN	140491	ARTISAN BEER COMPANY	Beer Purchases	42251	6400	685.91
				Misc Taxable Purchases	42251	6400	70.75
				Beer Purchases	42251	6400	797.00

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<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
				THC	42251	6400	68.60
				THC	42251	6400	197.20
				Beer Purchases	42251	6400	790.65
				THC	42251	6400	499.60
			Check MAIN 140491	Total for Fund 609 Liquor Store			3,109.71
03/27/2026	MAIN	140495	BELLBOY CORPORATION	Freight Costs	42259	6400	6.25
				Misc Taxable Purchases	42251	6400	22.40
				Misc Non-Taxable Purchases	42251	6400	26.40
				Liquor Purchases	42251	6400	1,011.85
				Freight Costs	42259	6400	12.00
				Freight Costs	42259	6400	2.00
				THC	42251	6400	140.00
				Liquor Purchases	42251	6400	2,012.50
				Freight Costs	42259	6400	24.66
				Freight Costs	42259	6400	4.00
				THC	42251	6400	222.00
				Freight Costs	42259	6400	6.29
				Misc Taxable Purchases	42251	6400	58.50
			Check MAIN 140495	Total for Fund 609 Liquor Store			3,548.85
03/27/2026	MAIN	140499	BREAKTHRU BEV MN BEER, INC	Misc Taxable Purchases	42251	6400	61.60
				Beer Purchases	42251	6400	7,907.85
				RMA 366920368	42251	6400	(20.77)
				RMA 366920495	42251	6400	(19.20)
				Liquor Purchases	42251	6400	227.30
				Beer Purchases	42251	6400	4,162.20
				RMA 366862509	42251	6400	(22.00)
				RMA 366862526	42251	6400	(25.60)
				RMA 366862678	42251	6400	(25.60)
				RMA 366862511	42251	6400	(9.22)
				RMA 366887825	42251	6400	(396.00)
				RMA 366862681	42251	6400	(12.80)
			Check MAIN 140499	Total for Fund 609 Liquor Store			11,827.76
03/27/2026	MAIN	140500	BREAKTHRU BEV MN WINE & SPIRITS	Liquor Purchases	42251	6400	483.72
				Wine Purchases	42251	6400	312.00
				Freight Costs	42259	6400	13.20
				Liquor Purchases	42251	6400	624.55
				Wine Purchases	42251	6400	234.00
				Freight Costs	42259	6400	29.91
				Misc Taxable Purchases	42251	6400	121.25
				Liquor CREDIT	42251	6400	(324.80)
				Freight CREDIT	42259	6400	(6.60)
				Wine CREDIT	42251	6400	(9.34)
				Freight CREDIT	42259	6400	(0.14)
			Check MAIN 140500	Total for Fund 609 Liquor Store			1,477.75
03/27/2026	MAIN	140507	COLLEGE CITY BEVERAGE, INC.	Liquor Purchases	42251	6400	367.20
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	1,962.30
				Misc Taxable Purchases	42251	6400	170.00

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/23/2026 - 03/27/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
				Liquor Purchases	42251	6400	530.00
				Freight Costs	42259	6400	5.00
				Beer Purchases	42251	6400	2,458.35
				Misc Taxable Purchases	42251	6400	177.80
				Liquor Purchases	42251	6400	470.00
				Liquor Purchases	42251	6400	1,033.40
				Beer CREDIT	42251	6400	(46.64)
							<hr/>
			Check MAIN 140507	Total for Fund 609 Liquor Store			7,132.41
03/27/2026	MAIN	140518	GLOBAL RESERVE DISTRIBUTION	THC	42251	6400	528.00
03/27/2026	MAIN	140525	HERMEL WHOLESAL	Freight Costs	42259	6400	8.95
				Misc Taxable Purchases	42251	6400	234.43
				Misc Non-Taxable Purchases	42251	6400	39.58
				Cigarettes Purchases	42251	6400	828.18
							<hr/>
			Check MAIN 140525	Total for Fund 609 Liquor Store			1,111.14
03/27/2026	MAIN	140526	HOHENSTEIN'S INC	Beer Purchases	42251	6400	507.00
				Beer Purchases	42251	6400	450.00
				Liquor Purchases	42251	6400	151.20
							<hr/>
			Check MAIN 140526	Total for Fund 609 Liquor Store			1,108.20
03/27/2026	MAIN	140528	IMMINENT BREWING LLC	Beer Purchases	42251	6400	205.20
				Beer Purchases	42251	6400	216.00
							<hr/>
			Check MAIN 140528	Total for Fund 609 Liquor Store			421.20
03/27/2026	MAIN	140532	JOHNSON BROTHERS WHOLESAL	Freight Costs	42259	6400	51.03
				Liquor Purchases	42251	6400	2,720.70
				Freight Costs	42259	6400	5.67
				Wine Purchases	42251	6400	192.00
				Freight Costs	42259	6400	26.93
				Liquor Purchases	42251	6400	1,547.43
				Freight Costs	42259	6400	20.79
				Wine Purchases	42251	6400	928.00
				Freight Costs	42259	6400	39.85
				Liquor Purchases	42251	6400	3,069.50
				Freight Costs	42259	6400	56.39
				Wine Purchases	42251	6400	2,443.82
				Freight Costs	42259	6400	13.55
				Liquor Purchases	42251	6400	467.22
				Freight Costs	42259	6400	21.29
				Wine Purchases	42251	6400	1,044.11
				Misc Taxable Purchases	42251	6400	41.50
							<hr/>
			Check MAIN 140532	Total for Fund 609 Liquor Store			12,689.78
03/27/2026	MAIN	140540	LITTLE THISTLE BREWING CO.	Beer Purchases	42251	6400	264.00
03/27/2026	MAIN	140542	MEGA BEER LLC	BEER Purchases	42251	6400	306.00
03/27/2026	MAIN	140551	NORTH STAR HEMP LLC	Liquor Purchases	42251	6400	127.00
03/27/2026	MAIN	140553	OXFORD STREET MERCHANTS	Wine Purchases	42251	6400	96.00
				Freight Costs	42259	6400	1.89

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/23/2026 - 03/27/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
				Wine Purchases	42251	6400	736.00
				Freight Costs	42259	6400	11.34
				Wine Purchases	42251	6400	607.50
				Freight Costs	42259	6400	25.20
			Check MAIN 140553	Total for Fund 609 Liquor Store			1,477.93
03/27/2026	MAIN	140554	PAUSTIS & SONS WINE COMPANY	Wine Purchases	42251	6400	128.00
				Freight Costs	42259	6400	1.50
				Wine Purchases	42251	6400	2,097.00
				Freight Costs	42259	6400	31.50
				Wine Purchases	42251	6400	1,168.00
				Freight Costs	42259	6400	27.00
				THC	42251	6400	400.00
			Check MAIN 140554	Total for Fund 609 Liquor Store			3,853.00
03/27/2026	MAIN	140556	PHILLIPS WINE AND SPIRITS, INC.	Wine Purchases	42251	6400	672.00
				Freight Costs	42259	6400	17.01
				Liquor Purchases	42251	6400	1,808.58
				Freight Costs	42259	6400	22.68
				Liquor Purchases	42251	6400	940.29
				Freight Costs	42259	6400	17.01
				Liquor Purchases	42251	6400	187.95
				Wine Purchases	42251	6400	539.20
				Freight Costs	42259	6400	32.13
				Liquor Purchases	42251	6400	1,576.14
				Freight Costs	42259	6400	15.68
				Liquor Purchases	42251	6400	154.35
				Wine Purchases	42251	6400	2,358.70
				Freight Costs	42259	6400	79.38
				Liquor Purchases	42251	6400	864.48
				Freight Costs	42259	6400	12.29
				Liquor Purchases	42251	6400	102.90
				Wine Purchases	42251	6400	1,152.00
				Freight Costs	42259	6400	35.91
				Liquor CREDIT	42251	6400	(22.30)
				Liquor CREDIT	42251	6400	(2.14)
				Wine CREDIT	42251	6400	(3.33)
				Wine CREDIT	42251	6400	(5.33)
			Check MAIN 140556	Total for Fund 609 Liquor Store			10,555.58
03/27/2026	MAIN	140558	PRYES BREWING COMPANY	Beer Purchases	42251	6400	116.50
03/27/2026	MAIN	140569	SOUTHERN WINE & SPIRITS OF MN, LLC	Wine Purchases	42251	6400	950.78
				Freight Costs	42259	6400	20.41
				Freight Costs	42259	6400	1.40
				Liquor Purchases	42251	6400	2,855.01
				Freight Costs	42259	6400	25.31
				Liquor Purchases	42251	6400	2,538.44
				Freight Costs	42259	6400	36.17
				Wine Purchases	42251	6400	1,125.65
				Freight Costs	42259	6400	20.42
				Wine CREDIT	42251	6400	(24.00)

CHECK DISBURSEMENT REPORT FOR CITY OF NORTHFIELD

CHECK DATE 03/23/2026 - 03/27/2026

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 609 Liquor Store</b>							
<b>Dept: 6400 Liquor Store - Purchases</b>							
Check MAIN 140569 Total for Fund 609 Liquor Store							7,549.59
03/27/2026	MAIN	140571	SXSE BREWING	Beer Purchases	42251	6400	88.00
03/27/2026	MAIN	140575	TRUE BRANDS	MISC TAXABLE	42251	6400	152.04
03/27/2026	MAIN	140580	WINE COMPANY	Wine Purchases	42251	6400	1,309.33
				Liquor Purchases	42251	6400	237.00
				Freight Costs	42259	6400	54.85
Check MAIN 140580 Total for Fund 609 Liquor Store							1,601.18
Total For Dept: 6400							69,045.62
<b>Dept: 6410 Liquor Store - Operations</b>							
03/27/2026	MAIN	140489*#	AMAZON CAPITAL SERVICES	PRICE TAGS	42218	6410	24.66
				THERMAL PAPER ROLLS	42218	6410	23.40
Check MAIN 140489 Total for Fund 609 Liquor Store							48.06
03/27/2026	MAIN	140505*#	CINTAS	ENTRY RUGS	42220	6410	40.27
03/27/2026	MAIN	140543*#	MENARD'S -DUNDAS	LOADING DOCK REPAIR-NAILS/LUMBER	42220	6410	44.77
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43300	6410	38.41
Total For Dept: 6410							171.51
Total For Fund: 609							69,217.13
<b>Fund: 701 Information Tech</b>							
<b>Dept: 4140 Information Technology</b>							
03/27/2026	MAIN	140511	CUSTOM ALARM	Liquor Store - Add Alley and Backroom Ca	42218	4140	1,954.51
03/27/2026	MAIN	140578*#	VERIZON WIRELESS	02/11/26 - 03/10/26 CELL PHONES	43320	4140	1,713.25
Total For Dept: 4140							3,667.76
Total For Fund: 701							3,667.76
Report Total:							2,573,742.67

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Legislation Text

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**File #:** Res. 2026-037, **Version:** 1

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**Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of the Council  
City Administrator

**From:** Sara Pabich, Sustainability Coordinator

Consider Resolution Proclaiming April 25, 2026 as Earth Day in Northfield.

**Action Requested:**

The City Council is asked to approve the attached resolution proclaiming April 25, 2026 as Earth Day in Northfield.

**Summary Report:**

The City of Northfield's Earth Day aims to inspire awareness of, and appreciation for, the Earth's environment. It is currently observed in more than 140 countries around the world. Earth Day, founded by Senator Gaylord Nelson, was first organized in 1970 to promote ecology and respect for life on the planet as well as to encourage awareness of the growing problems of air, water, and soil pollution.

Northfield will celebrate Earth Day on Saturday, April 25, 2026. The Environmental Quality Commission will have members at the annual Northfield Earth Day Celebration being held at Armory Square Event Center in Northfield.

**Alternative Options:**

N/A

**Financial Impacts:**

The City sponsors the Earth Day Celebration. \$500 has been budgeted in the Carbon Reduction Fund for the event.

**Tentative Timelines:**

Earth Day will be celebrated on April 25, 2026.

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2026-037  
PROCLAIMING APRIL 25, 2026 AS  
EARTH DAY IN NORTHFIELD

WHEREAS, Earth Day is Saturday, April 25, 2026; and,

WHEREAS, Earth Day is celebrated annually to recommit to the goals of a healthy environment and a peaceful, just and sustainable world; and,

WHEREAS, the City of Northfield and our citizens are committed, through the goals of the Comprehensive Plan, Climate Action Plan, ordinances, policies and our actions, to the preservation and stewardship of our natural landscape, open space and sensitive environmental areas; and,

WHEREAS, the City of Northfield and our citizens are committed to preserve agricultural land and encourage activities that support locally grown food; and,

WHEREAS, the City of Northfield fosters and encourages environmentally-sound businesses and promotes the use of non-motorized transportation; and,

WHEREAS, the City of Northfield acknowledges our collective responsibility for environmental education, stewardship and community sustainability; and,

WHEREAS, the City of Northfield acknowledges that, to "Protect Our Home" - our Town *and* our Earth – we must provide leadership, tap into the expertise and talent of our community and engage the hearts and minds of all citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:  
The City Council of the City of Northfield does hereby proclaim the City of Northfield's commitment to the goals and principles of Earth Day.

FURTHER BE IT RESOLVED THAT:  
That in recognition of Earth Day 2026, and in keeping with our mission to protect and enhance the long-term health of Northfield's natural environment, economy and community, the City of Northfield supports Earth Day by declaring Saturday, April 25, 2026 as Earth Day in Northfield, Minnesota.

PASSED by the City Council of the City of Northfield on this 7th day of April, 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:   \_\_\_ ZWEIFEL   \_\_\_ BEUMER   \_\_\_ DAHLEN   \_\_\_ HOLMES

      \_\_\_ NESS   \_\_\_ PETERSON WHITE   \_\_\_ SOKUP



# EARTH DAY *Celebration*

STAND UP FOR OUR PLANET: SMALL ACTIONS, BIG IMPACT

**SATURDAY, APRIL 25 • 11am-4pm**  
**ARMORY SQUARE, NORTHFIELD**

## MAKE A DIFFERENCE FOR LOCAL LANDS

ST. OLAF NATURAL LANDS RESTORATION Fri, April 24th - 3-5pm

CARLETON ARB TREE PLANTING Sat, April 25th - 9am & 10:30am

RIVERSIDE PARK CLEAN UP Sat, April 25th - 12:30pm

SALVATERRA FARM TOUR Sun, April 26th - 1-3pm

FRIDAY  
APRIL 24th  
**KICK OFF EVENT!**  
**EARTH DAY  
CONTRA DANCE**  
ARMORY SQUARE  
7-10pm

THANK YOU  
TO OUR  
SPONSORS!

### PLATINUM SPONSORS



### SILVER SPONSORS



### BRONZE SPONSORS

- Curbside Compost
- League of Women Voters
- Deaf Friendly Biz
- Sharing Our Roots
- Imminent Brewing
- Citizen's Climate Lobby

**EARTH DAY, GAME DAY • 10-11am • Northfield Public Library**

## WORKSHOPS, ECO EXHIBITORS, MARKET SQUARE VENDORS

Armory Square • 11am-4pm

- BOOKMOBILE 11am-2pm
  - BIKE SAFETY & MAINTENANCE 11am-2pm
  - INDIGO DYEING 11am-3pm
  - RAIN BARREL WORKSHOP 2-3pm  
with Clean River Partners
  - BECOME A REGISTERED COTTAGE FOOD  
PRODUCER CLASS 2-4pm
- More workshops & details on website.*

**CANNON VALLEY  
MAKERS CRAFT**

**LIVE MUSIC**

**\$4 PIZZA SLICES**  
at B & L Pizza

## NORTHFIELD'S CLIMATE INFO SESSION 12-12:30pm

Mayor Erica Zweifel & Sustainability Coordinator Sara Pabich  
*Take action and participate in a community photo after the update!*

**Questions? Email us at:**  
[NorthfieldEarthDay@gmail.com](mailto:NorthfieldEarthDay@gmail.com)  
*All details on website!*

**NorthfieldEarthDay.com**





Legislation Text

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**File #: 26-173, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk

Approve miscellaneous/concessions license for Northfield Youth Baseball Association at Sechler Park.

**Action Requested:**

The Northfield City Council approves the miscellaneous/concessions license for the Northfield Youth Baseball Association to operate a concession stand at the Sechler Park Baseball Complex subject to the following conditions:

- Submission of all final documents
- Payment of electrical usage fees
- Applicant is responsible for picking up and proper disposal of trash
- Applicant is responsible to ensure compliance with all local and state regulations
- Non-compliance with conditions will result in the license being revoked

**Summary Report:**

The City Council is being asked to approve a miscellaneous concessions license for the Northfield Youth Baseball Association to operate a concessions stand at the Sechler Park Baseball Complex. Section 14-1 of the Northfield Ordinance Code states that it is unlawful for any person to operate a business on any property owned or controlled by the City without a license issued by the City Council. The concessions license fee is \$125. Staff has reviewed the request and recommends approval with the conditions noted above.

**Alternative Options:**

N/A

**Financial Impacts:**

The license fee is \$125.

**Tentative Timelines:**

NYBA would like to open the concession stand upon approval by the City Council April 15, 2026 through October 31, 2026.



Legislation Text

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**File #: 26-174, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk  
Jeff Schroepfer, Chief of Police

Consider Approval of a Temporary Liquor License for Imminent Brewing, LLC dba Imminent Brewing for May 16, 2026 at the Heywood Ride.

**Action Requested:**

The Northfield City Council hereby approves a temporary on-sale intoxicating liquor license for Imminent Brewing LLC dba Imminent Brewing for May 16, 2026 at the Heywood Ride subject to the following:

- a. Applicant is responsible to ensure compliance with all local and state regulations.
- b. Non-compliance with conditions will result in the license being revoked.
- c. License shall be issued upon:
  1. Completion and submission of all required documents.
  2. Receipt of approval from Alcohol & Gambling Enforcement Division.
  3. Approval of event layout and enclosures by the Chief of Police or designee.

**Summary Report:**

The City Council is being asked to consider approval of the above motion for a temporary liquor license for Imminent Brewing, LLC dba Imminent Brewing for May 16, 2026 at the Heywood Ride at Central Park. Temporary on-sale liquor licenses are approved by the City and issued by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

Staff discussed the event with representatives of Imminent Brewing. The event will be held in Central Park as part of the Heywood Ride. Imminent Brewing applied for a temporary liquor license in 2025 for two events. The licensed area will be monitored by event staff with barricades on both ends of the area alcohol will be served.

In addition to clubs, charitable, religious, or other nonprofit organizations, the City may issue to a brewer who manufactures fewer than 3,500 barrels of malt liquor in a year or a microdistillery, a temporary license for the on-sale of intoxicating liquor in connection with a social event within the municipality sponsored by the brewer or microdistillery. Temporary licenses are limited to a total of 12 days per year, to any one organization or any one location within a 12-month period. This is the first temporary license for Imminent Brewing for 2026.

**Alternative Options:**

N/A

**Financial Impacts:**

The City receives \$50 for each temporary liquor license.

**Tentative Timelines:**

Licenses must be sent to the Minnesota Alcohol & Gambling Enforcement Division for review and approval a minimum of 30 days prior to the event.



Legislation Text

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**File #: 26-175, Version: 1**

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**City Council Meeting Date:** April 21, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk  
Jeff Schroepfer, Chief of Police

Consider Approval of a Temporary Liquor License for The Meetinghouse LLC dba Chapel Brewing for June 18, 2026 for the Friends of Downtown Northfield Third Thursday Event.

**Action Requested:**

The Northfield City Council hereby approves a temporary on-sale intoxicating liquor license for The Meetinghouse LLC dba Chapel Brewing for June 18, 2026 for the Friends of Downtown Northfield Third Thursday event subject to the following:

- a. Applicant is responsible to ensure compliance with all local and state regulations.
- b. Non-compliance with conditions will result in the license being revoked.
- c. License shall be issued upon:
  1. Completion and submission of all required documents.
  2. Receipt of approval from Alcohol & Gambling Enforcement Division.
  3. Approval of event layout and enclosures by the Chief of Police or designee.

**Summary Report:**

The City Council is being asked to consider approval of the above motion for a temporary liquor license for The Meetinghouse LLC dba Chapel Brewing for June 18, 2026 at the Friends of Downtown Northfield Third Thursday event. Temporary on-sale liquor licenses are approved by the City and issued by the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division.

Staff discussed the event with representatives of Chapel Brewing. The event will be held in Bridge Square and the surrounding streets as part of the Friends of Downtown Northfield Third Thursday event. Chapel Brewing applied for a temporary liquor license in 2025 for one event. The licensed area will be monitored by event staff with barricades at entrances of the area alcohol will be served.

In addition to clubs, charitable, religious, or other nonprofit organizations, the City may issue to a brewer who manufactures fewer than 3,500 barrels of malt liquor in a year or a microdistillery, a temporary license for the on-sale of intoxicating liquor in connection with a social event within the municipality sponsored by the brewer or microdistillery. Temporary licenses are limited to a total of 12 days per year, to any one organization or any one location within a 12-month period. This is the first temporary license for Chapel Brewing for 2026.

**Alternative Options:**

N/A

**Financial Impacts:**

The City receives \$50 for each temporary liquor license.

**Tentative Timelines:**

Licenses must be sent to the Minnesota Alcohol & Gambling Enforcement Division for review and approval a minimum of 30 days prior to the event.



Legislation Text

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**File #: 26-176, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk

Consider a motion approving the lower-potency hemp edible retailer renewal application for City of Northfield dba Northfield Liquor Store, 116 5<sup>th</sup> Street West.

**Action Requested:**

The Northfield City Council is asked to approve a motion approving the lower-potency hemp edible retailer renewal registration for City of Northfield dba Northfield Liquor Store, 116 5<sup>th</sup> Street West.

**Summary Report:**

The applicant, Northfield Liquor Store, has submitted a complete application for a lower-potency hemp edible (LPHE) retailer registration to sell qualifying lower-potency hemp edibles as permitted under Minnesota law and the City of Northfield Code. The application has been reviewed by Community Development, the Police Department, and the City Clerk's office for compliance with applicable state and local requirements.

Lower-potency hemp edibles are regulated by the State of Minnesota through the Minnesota Office of Cannabis Management (OCM) and by the City of Northfield through local registration and zoning standards. The City's role includes verification of zoning compliance, business registration, and adherence to operational standards adopted by ordinance.

Retailers of LPHE products must obtain both local approval from the City and an active LPHE retailer license with the Minnesota Office of Cannabis Management prior to commencing sales.

Retailers of LPHE products must comply with all applicable statutes, rules, and guidance issued by the Minnesota Office of Cannabis Management, including but not limited to:

- Product potency limits and ingredient restrictions;
- Packaging and labeling requirements;
- Age verification requirements (21+);
- Prohibition on marketing to minors;
- Product sourcing, testing, and recordkeeping requirements; and
- Applicable advertising, storage, and operational standards.

City Code provisions regulate LPHE retailers with respect to:

- Zoning and land use compliance;
- Separation distances from sensitive land uses, if applicable;
- Local registration requirements;
- Compliance with nuisance, signage, building, fire, and operating standards; and

- Ongoing cooperation with inspections and enforcement.

The proposed business location is within a zoning district that permits retail tobacco and specialty retail sales. Staff has reviewed the location and finds it to be compliant with the City’s zoning regulations for LPHE retail. Staff reviewed the submitted application materials, including:

- Business registration documentation;
- Proof of compliance with OCM requirements;
- Floor plan and description of business operations; and
- Attestation regarding age-restricted sales and compliance with state potency limits.

The applicant has provided all required documentation and paid the applicable registration fees. The Northfield Police Department reviewed the application and reported no outstanding concerns related to the applicant or proposed operation at this time.

The applicant has affirmed that:

- All LPHE products sold will comply with OCM potency limits and labeling requirements;
- Products will be stored and displayed in compliance with City Code; and
- Sales will be restricted to individuals age 21 and over, with age verification procedures in place.

The application for Northfield Liquor Store is complete and meets the requirements of City Code. The proposed location is appropriately zoned for the requested use. The applicant has demonstrated the ability and intent to comply with OCM regulations governing lower-potency hemp edibles. No adverse impacts to public health, safety, or welfare have been identified through staff review. The applicant has received approval of a LPHE retailer license from the OCM subject to local approval of the retail registration.

This staff report summarizes applicable regulatory requirements but does not replace or supersede the requirements of state law, OCM rules, or the City of Northfield Code, all of which remain fully enforceable.

Staff recommends approval of the LPHE retailer registration for Northfield Liquor Store, subject to the following conditions:

1. The registration shall be contingent upon continued compliance with all requirements of the Minnesota Office of Cannabis Management and the City of Northfield Code.
2. The applicant shall maintain their OCM-issued LPHE retailer license.
3. The registration may be suspended or revoked upon violation of state law, OCM rules, or City Code provisions.
4. The applicant shall permit inspections by City staff and law enforcement as authorized by law.
5. Any change in ownership, location, or business operations related to hemp-derived products shall require updated City approval.

**Alternative Options:**

N/A

**Financial Impacts:**

The City receives a \$125 application fee annually for LPHE retail operations endorsement.

**Tentative Timelines:**

Following City approval, the applicant must submit proof of local authorization to the Minnesota Office of Cannabis Management for final activation of the state LPHE retailer license. The applicant may not commence sales until both local approval and state registrations are active.





## Legislation Text

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**File #: 26-177, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Lynette Peterson, City Clerk

Consider a motion approving the lower-potency hemp edible retailer renewal application for Tobacco Field Inc. dba Tobacco Field, 1100 Highway 3 South.

**Action Requested:**

The Northfield City Council is asked to approve a motion approving the lower-potency hemp edible retailer renewal registration for Tobacco Field Inc. dba Tobacco Field, 1100 Highway 3 South.

**Summary Report:**

The applicant, Tobacco Field, has submitted a complete application for a lower-potency hemp edible (LPHE) retailer registration to sell qualifying lower-potency hemp edibles as permitted under Minnesota law and the City of Northfield Code. The application has been reviewed by Community Development, the Police Department, and the City Clerk's office for compliance with applicable state and local requirements.

Lower-potency hemp edibles are regulated by the State of Minnesota through the Minnesota Office of Cannabis Management (OCM) and by the City of Northfield through local registration and zoning standards. The City's role includes verification of zoning compliance, business registration, and adherence to operational standards adopted by ordinance.

Retailers of LPHE products must obtain both local approval from the City and an active LPHE retailer license with the Minnesota Office of Cannabis Management prior to commencing sales.

Retailers of LPHE products must comply with all applicable statutes, rules, and guidance issued by the Minnesota Office of Cannabis Management, including but not limited to:

- Product potency limits and ingredient restrictions;
- Packaging and labeling requirements;
- Age verification requirements (21+);
- Prohibition on marketing to minors;
- Product sourcing, testing, and recordkeeping requirements; and
- Applicable advertising, storage, and operational standards.

City Code provisions regulate LPHE retailers with respect to:

- Zoning and land use compliance;
- Separation distances from sensitive land uses, if applicable;
- Local registration requirements;
- Compliance with nuisance, signage, building, fire, and operating standards; and

- Ongoing cooperation with inspections and enforcement.

The proposed business location is within a zoning district that permits retail tobacco and specialty retail sales. Staff has reviewed the location and finds it to be compliant with the City’s zoning regulations for LPHE retail. Staff reviewed the submitted application materials, including:

- Business registration documentation;
- Proof of compliance with OCM requirements;
- Floor plan and description of business operations; and
- Attestation regarding age-restricted sales and compliance with state potency limits.

The applicant has provided all required documentation and paid the applicable registration fees. The Northfield Police Department reviewed the application and reported no outstanding concerns related to the applicant or proposed operation at this time.

The applicant has affirmed that:

- All LPHE products sold will comply with OCM potency limits and labeling requirements;
- Products will be stored and displayed in compliance with City Code; and
- Sales will be restricted to individuals age 21 and over, with age verification procedures in place.

The application for Tobacco Field is complete and meets the requirements of City Code. The proposed location is appropriately zoned for the requested use. The applicant has demonstrated the ability and intent to comply with OCM regulations governing lower-potency hemp edibles. No adverse impacts to public health, safety, or welfare have been identified through staff review. The applicant has received approval of a LPHE retailer license from the OCM subject to local approval of the retail registration.

This staff report summarizes applicable regulatory requirements but does not replace or supersede the requirements of state law, OCM rules, or the City of Northfield Code, all of which remain fully enforceable.

Staff recommends approval of the LPHE retailer registration for Tobacco Field, subject to the following conditions:

1. The registration shall be contingent upon continued compliance with all requirements of the Minnesota Office of Cannabis Management and the City of Northfield Code.
2. The applicant shall maintain their OCM-issued LPHE retailer license.
3. The registration may be suspended or revoked upon violation of state law, OCM rules, or City Code provisions.
4. The applicant shall permit inspections by City staff and law enforcement as authorized by law.
5. Any change in ownership, location, or business operations related to hemp-derived products shall require updated City approval.

**Alternative Options:**

N/A

**Financial Impacts:**

The City receives a \$125 application fee annually for LPHE retail operations endorsement.

**Tentative Timelines:**

Following City approval, the applicant must submit proof of local authorization to the Minnesota Office of Cannabis Management for final activation of the state LPHE retailer license. The applicant may not commence sales until both local approval and state registrations are active.





## Legislation Text

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**File #:** Res. 2026-038, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of Council

**From:** Ben Martig, City Administrator  
Scott Wopata, Community Development Director  
Brenda Angelstad, Finance Director  
Melissa Hanson, Housing Coordinator

Consider Resolution Approving the Transfer of Funds from the Housing and Redevelopment Authority to the Housing Trust Fund Related to Meet Matching Requirements of the State of Minnesota Local Housing Trust Fund Grant.

**Action Requested:**

The Northfield City Council approves Resolution Approving the Transfer of Funds from the Housing and Redevelopment Authority to the Housing Trust Fund Related to Meet Matching Requirements of the State of Minnesota Local Housing Trust Fund Grant.

**Summary Report:**

City staff is requesting Council consideration of a resolution authorizing the transfer of \$161,500 from HRA Fund 295 (General HRA Fund) to HRA Fund 296 (Local Housing Trust Fund) to satisfy the local match requirement associated with the State of Minnesota Local Housing Trust Fund Grant Program.

In 2025, the City of Northfield was awarded \$150,000 through the State's competitive Local Housing Trust Fund Grant Program. Northfield was one of 36 communities selected for funding out of 54 applications statewide, with total requests exceeding \$9.6 million. The award reflects a competitive review process and recognition of the City's commitment to advancing local housing initiatives. Staff have recently received the grant agreement and are working to process that as a future agenda item.

As a condition of the grant, the City is required to provide a dollar-for-dollar local match of \$150,000. The application approved by Council for submission included \$161,500 as matching funds. Staff recommends satisfying this requirement through a transfer from HRA Fund 295 General HRA Fund to HRA Fund 296 Housing Trust Fund. This transfer meets the State's eligible match requirements and ensures compliance with the grant agreement while preserving the intended structure and integrity of the Housing Trust Fund.

In conformance with City Ordinance, the City Council (rather than HRA) holds the authority to authorize funds into the Housing Trust Fund.

Local Housing Trust Fund - Background

The City of Northfield established a Housing Trust Fund in 2022. A Local Housing Trust Fund (LHTF) is a dedicated public fund established by a city, county, or housing authority to support the creation, preservation,

and rehabilitation of affordable housing. In Minnesota, cities are authorized under state statute to create local housing trust funds and may capitalize them through local revenue sources such as general fund transfers, development fees, donations, program income, or other designated revenues. Funds are restricted for housing purposes consistent with adopted local policy and applicable statutory income requirements.

An LHTF functions as a flexible financing tool that can provide gap financing for affordable housing development, rehabilitation assistance, down payment support, rental assistance, land acquisition, infrastructure necessary to support affordable housing, or other locally defined housing initiatives. Unlike one-time grant programs, a local housing trust fund is intended to be an ongoing funding mechanism that allows a community to accumulate and deploy resources strategically over time in alignment with its housing goals.

Establishing and maintaining a Local Housing Trust Fund signals a long-term municipal commitment to housing affordability and provides a framework for leveraging additional state, federal, and private funding opportunities that may require or prioritize locally committed matching dollars.

**City Plans & Policies Relevance:**

Not applicable.

**Alternative Options:**

None recommended.

**Financial Impacts:**

The transfer authorizes \$161,500 from HRA Fund 295 to HRA Fund 296.

**Tentative Timelines:**

The budget amendment will be processed following Council approval.

CITY OF NORTHFIELD, MINNESOTA  
CITY COUNCIL RESOLUTION NO. 2026-038

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTHFIELD, MINNESOTA APPROVING TRANSFER OF \$161,500 FROM HRA FUND 295 TO HRA FUND 296 HOUSING TRUST FUND AS LOCAL MATCH TO THE STATE OF MINNESOTA HOUSING TRUST FUND GRANT (2025) RECEIVED IN THE AMOUNT OF \$150,000

- WHEREAS, pursuant to Minnesota Statute 469.001, the City of Northfield Housing and Redevelopment Authority (“HRA”) was created and exists in significant part to provide a sufficient supply of adequate, safe, and sanitary dwellings and to remedy the shortage of affordable housing for low- and moderate-income residents of the City of Northfield (the “City”);
- WHEREAS, on April 19, 2022 the City established a Local Housing Trust Fund (“Trust Fund”) via Ordinance 22-1034 and provided that the HRA shall administer the Trust Fund on behalf of the City;
- WHEREAS, Section 2-52 of City ordinance 22-1034, titled “Funding Sources”, provides for funding of the Trust Fund from multiple sources as determined by the City Council and as listed therein;
- WHEREAS, Minnesota Statute 462C.16, subdivision 1 (e) provides that a local housing trust fund should include dedicated sources of public revenue for housing;
- WHEREAS, the City of Northfield has received \$150,000 from the State of Minnesota for a \$150,000 MN Local Housing Trust Fund Grant (2025);
- WHEREAS, the City has approved a grant agreement with the State of Minnesota related to the MN Local Housing Trust Fund Grant (2025);
- WHEREAS, the City of Northfield must match the funding with at least \$150,000 of eligible local funds, and the grant application approved by the City included a total of \$161,500 matching funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The City Council authorizes a transfer of \$161,500 from HRA Fund 295 to HRA Fund 296 Housing Trust Fund of which local funds meet the State eligibility for matching dollars to receive this grant.

Passed by the City Council of the City of Northfield on this 7<sup>th</sup> day of April, 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:     \_\_\_ ZWEIFEL         \_\_\_ BEUMER     \_\_\_ DAHLEN \_\_\_ HOLMES  
          \_\_\_ NESS     \_\_\_ PETERSON WHITE \_\_\_ SOKUP



## Legislation Text

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**File #:** Ord. 1092, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of Council

**From:** Ben Martig, City Administrator  
Scott Wopata, Community Development Director  
Brenda Angelstad, Finance Director  
Emery John, Program Associate

Consideration of Second Reading of Ordinance 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).

**Action Requested:**

Staff recommends a motion to approve Ordinance 1092 (Second Reading) Amending Northfield City Code, Chapter 74-Taxation.

**Summary Report:**

This proposed ordinance amendment creates the ability to transfer lodging tax collection from the City Finance Department to the Minnesota State Department of Revenue (DOR). This change will streamline tax collection and compliance, including the work of ensuring that all lodging operators who owe taxes are paying them. Currently, the City's Finance Department is responsible for collecting revenues. This change will save staff time and make this more administratively efficient for the short-term rental license holders.

Most local governments collect their lodging tax locally but jurisdictions may contract with the DOR to have them collect the lodging tax. The department is allowed to retain from the collected revenues an amount to cover the costs of collection. The DOR now administers local lodging taxes for many municipalities - including Minneapolis, St. Paul, Rochester, Biwabik, Bloomington, Cottage Grove, and Faribault. This enables the state to enforce lodging tax collection through third-party booking platforms such as Airbnb and VRBO. These platforms collect lodging taxes directly from individual hosts, similar to how they collect sales tax. The Council approved the first reading of this ordinance at their March 17, 2026 meeting.

Background

Lodging taxes are imposed on short-term lodging by a number of local governments in Minnesota, mainly by cities and towns. All cities and towns, and counties on behalf of unorganized townships, may impose up to a 3 percent tax by statute, if 95 percent of the revenue raised is used for tourism promotion.

The City of Northfield has collected a lodging tax since 1987, revised in 2013, in accordance with Minnesota Statute § 469.190. The City is consistent with the statutory maximum local lodging tax rate of 3% and requires that 95% of tax proceeds be remitted to the local Convention and Visitors Bureau.

The City updated the Short-Term Rentals Ordinance and related language in the summer of 2025. The overall intention of the updates was to: a) improve life-safety protections through licensing and inspections; b) create more equal playing field for local lodging taxes to include short-term rentals in addition to traditional hotels and bed and breakfasts; and c) generate additional revenue for marketing Northfield via the Convention & Visitors Bureau (CVB) activities.

The rental licensing ordinance changes in 2025 expanded the number of rental units subject to inspections and licensing. These inspections are primarily concerned with fire and carbon monoxide safety, including smoke and CO detectors, fire extinguishers, and compliant bedroom egress windows. These requirements are essential to protecting occupants and preserving the long-term quality of the City's housing stock.

Additional updates in 2025 also added definitions to the short-term rentals as lodging establishments, which subjects them to the local lodging tax. The City chose to postpone collection of lodging taxes from newly defined units until two conditions were met: 1) the units were inspected and licensed; and 2) booking platforms were able to collect and remit lodging taxes directly. This ordinance enables that transition, as the Department of Revenue can work directly with booking platforms to implement tax collection efficiently.

Northfield has seven traditional lodging establishments. A small number of independent bed-and-breakfast operators have also been paying lodging taxes manually to the City. This process consists of completing an Microsoft Excel spreadsheet form and submitting it electronically or by mail, along with a physical check, on a monthly basis. This system is time-consuming and inefficient for both lodging operators and the City's Finance Department. It is expected to become more complex and challenging with the added short term rental licensing properties.

Northfield has an estimated 35 short term rental licensing (Airbnb/VRBO) listings. The current lodging tax system would be difficult to administer if it were expanded to include manual tax collection from all app-based rentals, in addition to traditional lodging establishments.

The proposed ordinance (attachment #1) and pre-recorded staff presentation (attachment #2) are included.

**City Plans & Policies Relevance:**

Staff has reviewed the City of Northfield 2045 Comprehensive Plan and finds that, while the Plan does not specifically reference the City's 3% lodging tax, the use of lodging-tax proceeds for tourism and convention marketing through the Convention and Visitors Bureau is consistent with the Plan's broader policy direction. The Comprehensive Plan supports City funding decisions that advance economic opportunity, strengthen the downtown core, support small business development, reinforce Northfield's historic and cultural identity, and improve Northfield's role as an attractive destination for residents and visitors. Accordingly, staff finds that dedicating local lodging-tax revenues to tourism-related marketing is reasonably supported by and consistent with the Comprehensive Plan.

**Alternative Options:**

None recommended. The cost-benefit seems clear on the benefits. However, if the ordinance doesn't pass the City Finance Department will continue to do the collections.

**Financial Impacts:**

This change is expected to increase lodging tax revenue by ensuring that all lodging establishments, as defined in the City's updated code, are subject to the same tax requirements. It also shifts responsibility for tax

administration and enforcement to the state, which is better equipped to manage the evolving short-term rental market. In turn, it also lessens the administrative burden of collection from the City's Finance Department to the DOR.

More than 110 cities in Minnesota are authorized to collect local lodging taxes. While many cities impose a standard 3% tax to fund tourism promotion, the exact number changes frequently as more cities adopt it or increase their rates. The following is the last two years of total revenue generated through Northfield's 3% lodging tax:

- \$202,414 in 2025
- \$200,778 in 2024

We do not have estimates on how much additional revenue this may generate due to difficulty in estimating due to lack of public data on how many stays are occurring in our short-term rental license holders.

There is no upfront cost to the City. The State DOR deducts a one-time transition fee (estimated at approximately \$4,000) from the first month or several months of collected revenue.

The state charges a 1% administrative fee, after which the funds would be forwarded to the local CVB. The State recommends remitting the proceeds to municipalities to then be distributed to the local CVB, instead of directly; it is consistent with their practices. The city maintains a 4% fee for all remitted dollars (as there is a maximum 5% total administrative fee allowed by Statute that would apply to both the City and State fee), State Statute 469.190 Subdivision 3. The Assistant City Attorney provided legal counsel on this interpretation of the maximum fee allowed to be collected. Even though the City is receiving less administrative fees, there will be added revenue collected from short-term rentals and the staff cost of time will be dramatically less to be used for other more productive purposes.

This change is being made in concert with the City's CVB, which supports the transition.

**Tentative Timelines:**

2026

- ✓ March 17 Approval of First Reading
- April 7 Approval of Second Reading and Summary Publication
- April 15 Publication
- May 15 Ordinance Takes Effect
- October Estimated Department of Revenue Full Implementation of Collections

**ORDINANCE NO. 1092**

**AN ORDINANCE AMENDING NORTHFIELD CITY CODE, CHAPTER 74 – TAXATION**

**THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT** (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered as only set forth below as to their number and title):

SECTION 1. Northfield City Code, Chapter 74 – Taxation, Article II – Lodging Tax, Division 1 – Generally, Section 74-26 – Definitions, is hereby amended to read as follows:

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*City* means the City of Northfield, Minnesota.

*Director* means the finance director of the city.

*Lodger* means the person obtaining lodging from an operator.

*Lodging* means the furnishing for consideration of lodging and related services by a hotel, motel, rooming-house, tourist court, resort, municipal campground, vacation rental, or trailer camp, including the furnishing for consideration of access to telecommunication services, and ~~or~~ the granting of any similar license to use real property, except where such lodging shall be for a continuous period of 30 days or more to the same lodger.

*Operator* means a person who provides lodging to others or any officer, agent or employee of such person.

*Person* means any individual, corporation, partnership, association, estate, receiver, trustee, executor, administrator, assignee, syndicate or any other combination of individuals. Whenever the terms “person” is used in any provision of this chapter prescribing and imposing a penalty, the term as applied to a corporation, association, or partnership, shall mean the officers or partners thereof as the case may be.

*Rent* means the gross receipts from the furnishing for consideration of lodging by an operator, whether paid in money or otherwise.

(Code 1986, § 140:05; Ord. No. 947, § 1, 5-7-2013)

Cross reference(s)—Definitions generally, § 1-2.

SECTION 2. Northfield City Code, Chapter 74 – Taxation, Article II – Lodging Tax, Division 2 – Administration and Enforcement, Section 74-61 – Duties of director, is hereby amended to read as follows.

The director shall administer and enforce the assessment and collection of taxes imposed by this article, unless the city council enters into an agreement with the commissioner of revenue of the state of Minnesota that the tax imposed under this article shall be collected by the commissioner together with the tax imposed by Minn. Stat. ch. 297A, pursuant to section 74-66. The director shall cause to be prepared blank forms for the returns and other documents required by this article and shall distribute the forms and documents throughout the city and furnish them on application, but failure to receive or secure them shall not relieve any person from any obligation required of him/her under this article.

(Code 1986, § 140:55)

SECTION 3. Northfield City Code, Chapter 74 – Taxation, Article II – Lodging Tax, Division 2 – Administration and Enforcement, Section 74-66 – Contract with state, is hereby amended to read as follows:

Pursuant to Minn. Stat. § 469.190, subd. 7, the city council may, but need not, agree with the ~~state~~ commissioner of revenue of the state of Minnesota that the tax imposed under this article shall be collected by the commissioner together with the tax imposed by Minn. Stat. ch. 297A and shall be subject to the same interest, penalties, and other rules and that its proceeds, less the cost of collection, shall be remitted to the city. In such event, Division 1 and Division 2 of this article shall no longer be operative, and Division 3 shall govern instead. ~~To the extent that the sections of this article are in conflict with any statutes, rules or regulations which control under any such agreement with the commissioner, the provisions of such statutes, rules and regulations shall prevail.~~

(Code 1986, § 140:70; Ord. No. 947, § 2, 5-7-2013)

State law reference(s)—Collection by state authorized, Minn. Stat. § 469.190, subd. 7.

SECTION 4. Northfield City Code, Chapter 74 – Taxation, Article II – Lodging Tax, is hereby amended to add the following new Division 3, to read as follows:

*DIVISION 3. DEPARTMENT OF REVENUE*

**Sec. 74-96. Collections by the Department of Revenue.**

Pursuant to section 74-66 , the city may agree with the commissioner of revenue of the state of Minnesota that a tax imposed pursuant to this article shall be collected by the commissioner together with the tax imposed by Minnesota Statutes, chapter 297A, and subject to the same interest, penalties, and other rules and that its proceeds, less the cost of collection, shall be remitted to the city. In such event, Division 1 and Division 2 of this article shall no longer be operative, and this Division 3 shall govern. Division 1 and Division 2 shall automatically

become operative if the agreement provided in this Division 3 terminates for any reason, effective the date of termination thereof, in order that there shall be no gap in the collection of lodging taxes as provided in this article.

**Sec. 74-97. Authority and purpose.**

- (a) Authority. The city is authorized to impose a tax of up to three percent on gross receipts subject to the lodging tax under Minn. Stat. § 469.190.
- (b) Purpose. The purpose of this Division 3 is to raise revenue to fund a local tourism bureau for the purpose of marketing and promoting the City of Northfield as a tourist center.

**Sec. 74-98. Definitions.**

The following words, terms and phrases, when used in Division 3 of this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. The following definitions apply only to this Division 3. Minn. Stat. § 270C.171 is incorporated by reference for definitions in this Division 3. In the event of any conflict between Minn. Stat. § 270C.171 and this Division 3, the state statute shall govern. The definitions in section 74-26 apply to this Division 3, unless altered below or the context clearly indicates a different meaning.

Accommodations intermediary means any person or entity, other than an accommodations provider, that facilitates the sale of lodging and related services, and that charges a room charge to a customer. The term “facilitates the sale” includes brokering, coordinating, or in any way arranging for the purchase of or the right to use accommodations by a customer. The term “room charge” means the total sales price paid by the customer for the lodging and related services.

Accommodations provider means any person or entity that furnishes lodging and related services to the general public for compensation. The term “furnishes” includes the sale of use or possession, or the sale of the right to use or possess.

Commissioner means the commissioner of revenue of the state of Minnesota or a person to whom the commissioner has delegated functions.

Lodging and related services means lodging and related services by a hotel, rooming house, resort, campground, vacation rental, motel, or trailer camp, including furnishing the guest of the facility with access to telecommunication services, and the granting of any similar license to use real property in a specific facility, other than the renting or leasing of it for a continuous period of 30 days or more under an enforceable written agreement that may not be terminated without prior notice, and including accommodations intermediary services provided in connection with other services provided under this definition.

State sales and use tax laws and rules means those provisions of the state revenue laws applicable to state sales and use tax imposition, administration, collection, and enforcement, including Minnesota Statutes, chapters 270C, 289A, 297A, 469A, and Minnesota Rules, chapter 8130, as amended from time to time.

**Sec. 74-99. Local lodging tax imposed; amount of tax; coordination with state sales and use tax laws and rules.**

A local lodging tax is imposed in the amount of three percent on the gross receipts from sales of lodging and related services, as defined in section 74-98, sourced within city limits which are taxable under the state sales and use tax laws and rules. All of the provisions of the state sales and use tax laws and rules apply to the local lodging tax imposed by this Division 3. The local lodging tax imposed by this Division 3 shall be collected and remitted to the commissioner by the accommodations intermediary and the accommodations provider on any sale when the state sales tax must be collected and remitted to the commissioner under the state sales and use tax laws and rules and in the same manner and is in addition to the state sales and use tax.

**Sec. 74-100. Advertising no tax.**

It shall be unlawful for any accommodations intermediary or accommodations provider to advertise or hold out or state to the public or any customer, directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the accommodations intermediary or accommodations provider, or that it will not be added to the rent or that, if added, it or any part thereof will be refunded.

**Sec. 74-101. Use of proceeds.**

- (a) All of the revenues, interest, and penalties derived from the lodging tax imposed by this Division 3 collected by the commissioner and remitted to the city shall be deposited by the Director in the city general fund and shall be credited to the fund established to pay the costs of collecting the lodging tax imposed by this Division 3 and to fund a city or city-contracted convention and tourism bureau.
- (b) In accordance with Minn. Stat. § 469.190, subd. 3, ninety-five percent of the gross proceeds, derived from the lodging tax imposed by this Division 3 collected by the commissioner and remitted to the city shall be deposited by the Director in the city general fund and shall be credited to the fund established to pay the costs of collecting the lodging tax imposed by this Division 3 and to fund a city or city-contracted convention and tourism bureau.

**Sec. 74-102. Agreement with the Commissioner.**

The City may enter into an agreement with the commissioner regarding each party's respective roles and responsibilities related to the imposition, administration, collection, enforcement, and termination of the lodging tax imposed by this Division 3. Any such

agreement shall not abrogate, alter, or otherwise conflict with the state sales and use tax laws and rules, this Division 3, or Minn. Stat. § 469.190.

SECTION 5. Northfield City Code, Chapter 74 – Taxation, Article III – Rural Service District, is hereby re-numbered as follows:

**Sec. 74-103. Established.**

**Sec. 74-104. Composition.**

**Sec. 74-105. Change in district.**

**Sec. 74-106. Tax ratio.**

**Sec. 74-107. Annexed land.**

**Sec. 74-108. Required city services.**

SECTION 5. This Ordinance shall take effect thirty days after its publication.

Passed by the City Council of the City of Northfield, Minnesota, this 7<sup>th</sup> day of April, 2026.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

First Reading:	March 17, 2026
Second Reading:	April 7, 2026
Published:	April 15, 2026

VOTE:     \_\_\_ ZWEIFEL \_\_\_ BEUMER \_\_\_ DAHLEN \_\_\_ HOLMES  
          \_\_\_ NESS \_\_\_ PETERSON WHITE \_\_\_ SOKUP



**March 13, 2026**

**Letter of Support – Lodging Tax Ordinance Amendment**

Dear Mayor and Members of the Northfield City Council,

On behalf of Northfield Tourism, I would like to express our support for the proposed amendments to the City’s lodging tax ordinance.

The ability to partner with the Minnesota Department of Revenue to collect and administer the lodging tax represents a thoughtful and efficient enhancement of the current system. Centralized collection will help improve compliance, simplify reporting for lodging providers, and ensure that taxes are more consistently collected from accommodations intermediaries such as online booking platforms. These improvements will strengthen the effectiveness of the lodging tax program and help ensure that Northfield continues to benefit from visitor spending in our community.

Tourism remains an important contributor to Northfield’s economic vitality. Visitors support our hotels, restaurants, retailers, arts organizations, and community events, and the lodging tax plays a critical role in allowing our community to invest in marketing and promotion that attracts those visitors and supports local businesses throughout the year.

We appreciate that the ordinance is being structured in alignment with Minnesota Statute 469.190, ensuring that the full 95% of lodging tax proceeds continues to be directed toward tourism promotion, with administrative costs remaining within the allowable limits.

As part of our continued commitment to strengthening Northfield’s visitor economy, the CVB will begin actively promoting our community’s third-party rental units on our tourism website. By increasing the visibility, storytelling, and appeal of these unique lodging options, we aim to better showcase the full range of experiences available in Northfield and support increased overnight stays.

I would also like to extend sincere thanks to City staff for their thoughtful work on this ordinance, particularly Emery John, whose efforts and collaboration have helped move this proposal forward. We appreciate the City’s continued partnership and commitment to strengthening Northfield’s visitor economy.

Thank you for your leadership and consideration.

Sincerely,  
**Jane Bartho**  
President & CEO  
Northfield Area Chamber of Commerce & Tourism



# Lodging Tax Ordinance Update Explained

# Lodging Tax



- **State law allows 3% lodging tax in MN**
  - Purpose for promotion of tourism & convention activities
  - Tax allows Northfield to use visitor dollars to attract more visitor dollars into the economy (restaurants, retail, entertainment, etc.)
  - 110 cities in MN currently using lodging tax, including Northfield
- **City remits 95% to the Convention & Visitors Bureau**
  - 5% retained for administrative processing
- **Generated about \$200,000 over last couple years**

# What is changing?



- Lodging tax will be collected (like sales tax) directly by the State Department of Revenue (“DOR”) like in other cities: Faribault, Cottage Grove, Bloomington etc.
- DOR will communicate with hotels, B&Bs, AND app based rentals to ensure ongoing compliance
- Upcoming communication from the City regarding change to ensure we are in touch with owners/hosts
- No increase in lodging tax rate (3%)

# Why change the collector?



- Lessens administrative burden on **both** city staff **and** the host/owners
- Long term benefits
  - DOR keeps up with new app/booking intermediaries
  - DOR can easily compare lodging taxes to sales taxes

# Past Ordinance Change



- Short term rentals now meet the 'lodging' definition in city code (2025)
  - AirBNBs, VRBOs, etc.
  - Levels the playing field across all rental types
- **Amendment Purposes:**
  - Ensure life-safety protections
  - Equalize local lodging taxes
  - Generate new tourism marketing revenue

# Changing Landscape of Lodging



~35 'hosts'



# Timeline



March 17, 2026 First Reading

October 2026 – Transition Complete; DOR collection begins



May 15, 2026  
Ordinance Takes Effect



## Questions about Lodging Taxes

Email **Brenda Angelstad**, Finance Director  
[Brenda.angelstad@northfieldmn.gov](mailto:Brenda.angelstad@northfieldmn.gov)

Email **Emery John**, Program Associate  
[Emery.john@northfieldmn.gov](mailto:Emery.john@northfieldmn.gov)

## Get Your Rental Licensed and Inspected

**Building Inspections General Line**  
(507) 645-3004



Legislation Text

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**File #: 26-178, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of Council  
City Administrator

**From:** Emery John, Program Associate

Consideration of Summary Publication of Ordinance No. 1092 Amending Northfield City Code, Chapter 74-Taxation (Related to Allowing Lodging Tax Administrative Collection Responsibilities to Be Transferred from the City Finance Department to the Minnesota Department of Revenue).

**Action Requested:**

The Northfield City Council approves the summary publication of Ordinance No. 1092

**Summary Report:**

The Northfield City Council approved the first reading of Ordinance No. 1092, an amendment to City lodging tax collection processes.

The requested amendments would transfer the process of collecting lodging taxes to the State Department of Revenue office, to be remitted to the City and Convention Visitors Bureau.

**City Plans & Policies Relevance:**

Cost savings of publishing a summary of the ordinance is consistent with the Comprehensive and Strategic Plans.

**Alternative Options:**

The City Council could direct staff to publish the entire ordinance.

**Financial Impacts:**

The cost to publish the entire ordinance would be approximately twice as much as the cost to publish the summary.

**Tentative Timelines:**

2026

- ✓ March 17 Approval of First Reading
- April 7 Approval of Second Reading and Summary Publication
- April 15 Publication
- May 15 Ordinance Takes Effect
- October Estimated Department of Revenue Full Implementation of Collections



**SUMMARY PUBLICATION OF CITY OF NORTHFIELD ORDINANCE NO. 1092  
AN ORDINANCE AMENDING NORTHFIELD CITY CODE,  
CHAPTER 74 – TAXATION**

**Summary:** Ordinance 1092 amends Chapter 74 of the Northfield City Code, specifically Article 11 – Lodging Tax, by altering the processing of lodging taxes to empower the state Department of Revenue to collect and remit lodging taxes to the City, increasing efficiency and efficacy of collection. There is no change in tax rate proposed.

The complete text of the above-referenced Ordinance may be obtained at no charge at City Hall (801 Washington Street, Northfield, MN 55057) or on the City’s website at [www.northfieldmn.gov](http://www.northfieldmn.gov).



Legislation Text

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**File #:** Res. 2026-039, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** David Bennett, P.E., Public Works Director/City Engineer  
Justin Wagner, Utilities Manager

Consider Resolution to Accept Public Improvements - Wastewater Treatment Plant Improvements Project (WSTR2022-J32).

**Action Requested:**

The Northfield City Council approves the attached Resolution Accepting Public Improvements for the Wastewater Treatment Plant Improvements Project (WSTR2022-J32).

**Summary Report:**

The contractor has completed all the improvements, and now the project is ready for City Council to accept public improvements for the Wastewater Treatment Plant Improvements Project (WSTR2022-J32). The Wastewater Treatment Plant Improvements Project consists of additional sludge storage, primary clarification equipment upgrades, control systems upgrades, HVAC equipment replacement, roof replacement, influent lift pump replacement, card access system upgrades, office area upgrades and fence and gate updates.

City Council awarded the contract for the Wastewater Treatment Plant Improvement Project via Resolution 2022-048 (Attachment 2) at the June 6, 2022 City Council meeting. The contractor has submitted all the required documents as laid out by the contract.

**Alternative Options:**

This project has been completed, and the final acceptance is needed to close out the agreement.

**Financial Impacts:**

Original Contract Price: \$12,271,500.00  
Change Order No. 1 and 2 Increase: \$612,118.01  
Change Order No. 3 Decrease: \$894,092.42  
Final Contract Price: \$11,989,525.59

The current change order is a deduct for allowances that were not used. In this project, the main allowance that was not used was the installation of solar panels on the rooftops. The allowance for rooftop solar was \$800,000. The City will work with Xcel Energy to continue to pursue solar at the wastewater treatment plant.

**Tentative Timelines:**

Upon acceptance by the City Council, and the expiration of the two-year maintenance period, the City of

Northfield will assume ownership of all installed public infrastructure.

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2026-039  
WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT (WSTR2022-J32)  
ACCEPTING PUBLIC IMPROVEMENTS

WHEREAS, pursuant to the Agreement between the City of Northfield and Magney Construction Inc. as approved by City Council on June 6, 2022, all work has been satisfactorily completed on the Wastewater Treatment Plant Improvements Project (WSTR2022-J32) in accordance with said agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The work completed under said agreement is hereby accepted and approved.
2. The City Clerk and Mayor are hereby directed to issue a proper order for final acceptance and payment.

PASSED by the City Council of the City of Northfield on this 7<sup>th</sup> day of April 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:   \_\_\_ ZWEIFEL   \_\_\_ BEUMER   \_\_\_ DAHLEN \_\_\_ HOLMES  
          \_\_\_ NESS   \_\_\_ PETERSON WHITE \_\_\_ SOKUP

CITY OF NORTHFIELD, MINNESOTA  
 CITY COUNCIL RESOLUTION 2023-048  
 WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT  
 ACCEPTING BIDS AND AWARDING THE CONTRACT  
 FOR PROJECT WSTR2022-J32

WHEREAS, pursuant to an advertisement for bids for Project WSTR2022-J32 – Wastewater Treatment Plant Improvements Project, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

<b>Contractor</b>	<b>Total Bid</b>
Magney Construction Inc.	\$12,271,500.00
Rice Lake Construction	\$12,628,400.00
Staab Construction Corp.	\$13,867,000.00
Gridor Construction	\$15,434,600.00

WHEREAS, Mangey Construction, Inc. of Chanhassen, MN is the lowest responsive bid.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The bid of Magney Construction Inc. of Chanhassen, Minnesota, in the amount of \$12,271,500.00 for the construction of said improvements in accordance with the plans and specifications and advertisement for bids is the lowest responsive bid and shall be hereby accepted.
2. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Magney Construction, Inc. of Chanhassen, Minnesota, in the name of the City of Northfield for the construction of WSTR2022-J32, WWTP Improvements Project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

PASSED by the City Council of the City of Northfield on this 6th day of June 2023.

ATTEST

  
 City Clerk

  
 Mayor

VOTE: Y POWNELL    Y HOLMES    Y NESS    Y PETERSON WHITE  
                   Y REISTER *absent* SOKUP    Y ZUCCOLOTTO



## Legislation Text

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**File #:** Res. 2026-040, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** David Bennett, P.E., Public Works Director/City Engineer  
Sean Simonson, Engineering Manager

Consider Resolution to Accept Public Improvements - Kraewood Development.

**Action Requested:**

The Northfield City Council approves the attached Resolution Accepting Public Improvements for the Kraewood Development.

**Summary Report:**

The Developer has removed all the remaining erosion control that was piled on various lots within the development, and now the project is ready for City Council to accept public improvements for the Kraewood Development. Kraewood Development consists of a combination of single-family residential and multi-family housing development and associated public improvements on the development property including street improvements, sanitary sewer, water main, storm sewer management facilities, sidewalk, and grading and erosion control facilities (Attachment 4).

City Council approved the Development Agreement for the Kraewood Development via Resolution 2022-050 (Attachment 2) at the April 19, 2022 City Council meeting. The Developer has submitted all of the required documents as laid out by the above-mentioned Developer's Agreement. This project has been reviewed by the Public Works staff and is recommended for acceptance (Attachment 3).

**Alternative Options:**

This project has been completed, and the final acceptance is needed to close out the agreement.

**Tentative Timelines:**

Upon acceptance by the City Council, and the expiration of the two-year maintenance period, the City of Northfield will assume ownership of all installed public infrastructure.

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2026-040  
KRAEWOOD DEVELOPMENT  
ACCEPTING PUBLIC IMPROVEMENTS

WHEREAS, pursuant to the Developer's Agreement between the City of Northfield and Sumac Properties Inc. as approved by City Council on April 19, 2022, all work has been satisfactorily completed on the Kraewood Development Improvements Project in accordance with said agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The work completed under said agreement is hereby accepted and approved.
2. The City Clerk and Mayor are hereby directed to issue a proper order for final acceptance.

PASSED by the City Council of the City of Northfield on this 7<sup>th</sup> day of April 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:   \_\_\_ ZWEIFEL   \_\_\_ BEUMER   \_\_\_ DAHLEN \_\_\_ HOLMES  
      \_\_\_ NESS   \_\_\_ PETERSON WHITE \_\_\_ SOKUP

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**A752927**

Office of County Recorder/Registrar  
RICE COUNTY, MN

I hereby certify that this document was  
filed in this office and duly recorded on

REC'G PROCESS COMPL FUND: \$11.00  
RECORDER TECHNOLOGY FUND: \$10.00  
STATE TREASURY GEN'L FUND: \$10.50  
GENERAL ABSTRACT: \$14.50

**July 06, 2022 8:30 AM**

**Michael Fangman, Recorder**

**\$46.00**

Pages: 83

Return To:

SCHMITZ OPHAUG BLUMHOEFER & YAHNKE  
220 DIVISION ST S  
NORTHFIELD, MN 55057

#21832  
#148

**CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2022-050**

**APPROVING THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF  
NORTHFIELD AND SUMAC PROPERTIES, INC. RELATED TO THE KRAEWOOD FINAL  
PLAT**

WHEREAS, Sumac Properties, Inc. (the "Developer") with the consent of Rebound Group, LLC (the "Buyer"), is seeking approval of a Development Agreement (the "Development Agreement") related to and as a condition of the Kraewood Final Plat, City of Northfield Resolution 2022-049 (the "Final Plat"), for the development of that certain property legally described in the Development Agreement (the "Development Property") for which the Buyer has entered into a purchase agreement with the current owners; and

WHEREAS, the Final Plat has not yet been recorded and the Buyer has not yet taken fee ownership of the Development Property, however recording of the Final Plat and Developer's subsequent closing on its purchase of the Development Property are imminent; and

WHEREAS, execution and compliance with all terms and conditions of the above-referenced Development Agreement, which is attached hereto as Exhibit A, by the Developer and the City of Northfield, is a prerequisite to construction activities on the Development Property; and

WHEREAS, the Developer proposes to undertake certain activities associated with the development on the Development Property included within the Final Plat, including but not limited to, the installation of improvements and the construction of residential structures as stated in the Development Agreement; and

WHEREAS, the Developer, as a condition of Final Plat approval and as provided in the attached Development Agreement, will provide financial security in the form of a Letter of Credit, which form is attached hereto as part of the Development Agreement in Exhibit A, ensuring the installation of the required public improvements and is agreeing to pay to the City the required fees and charges contained in the Development Agreement associated with the Kraewood Final

Plat.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT: The Development Agreement between the City of Northfield and Sumac Properties, Inc., with the consent of Rebound Group, LLC, is hereby approved as to form as attached hereto as Exhibit A.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL THAT: The Mayor and City Clerk of the City of Northfield, respectively, are authorized to sign the Development Agreement substantially in the form attached hereto, allowing for any minor or technical changes as necessary to complete the documents substantially in the form hereby approved, provided that first: the above-referenced Final Plat has been recorded with the Rice County Recorder; Rebound Group, LLC has closed on its fee title purchase of the Development Property; and Sumac Properties, Inc., with the consent of Rebound Group, LLC, has properly executed the Development Agreement, recorded, and provided the required financing and security, and obtained all consents as applicable for execution of the Development Agreement from mortgagee's and property owners of the Development Property, as applicable, or as otherwise deemed necessary by the City Engineer or otherwise.

PASSED by the City Council of the City of Northfield on this 19<sup>th</sup> day of April, 2022.

ATTEST

  
City Clerk

  
Mayor

VOTE:    Y POWNELL    Y GRABAU    Y NAKASIAN    Abstain NESS  
          Y PETERSON WHITE    Y REISTER    N ZUCCOLOTTO

**CITY OF NORTHFIELD**

**TRANSCRIPT OF PROCEEDINGS**

I, the undersigned, being the duly qualified City Clerk of the City of Northfield, Minnesota, hereby certify as follows:

1. The attached copy of:

**CITY COUNCIL RESOLUTION #2022-050 APPROVING THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND SUMAC PROPERTIES, INC. RELATED TO THE KRAEWOOD FINAL PLAT**

Is a true and exact copy of the original file in my office.



**Lynette R. Peterson  
City Clerk**

5/10/2022  
Date



**EXHIBIT A**

**DEVELOPMENT AGREEMENT**

*(reserved for recording information)*

**DEVELOPMENT AGREEMENT**

*(Developer Installed Improvements)*

**KRAEWOOD**

AGREEMENT (the "Agreement") dated April 19, 2022, by and between the CITY OF NORTHFIELD, a municipal corporation under the laws of the State of Minnesota, with its principal office located at 801 Washington Street, Northfield, MN 55057-2565 (the "City"); and Sumac Properties, Inc., a corporation under the laws of the State of Minnesota, with its principal office located at 1325 Armstrong Road, Northfield, MN 55057 (the "Developer"); (collectively the "parties").

**RECITALS**

WHEREAS, Rebound Group, LLC, a limited liability company under the laws of the State of Minnesota, 527 Professional Drive, Northfield, MN 55057 ("Rebound") is the fee owner of certain real property located in the City of Northfield, Rice County, Minnesota, known as Kraewood, which is legally described in Exhibit A, which is attached hereto and incorporated herein by reference (the "Development Property"); and

WHEREAS, Rebound and the previous owners of the Development Property ("Paulson") have jointly requested and received approval by the City of a Final Plat for Kraewood (referred to herein as the "plat"); and

WHEREAS, the Developer will serve as the developer for Rebound of a proposed project consisting of 135 residential units (106 units in the proposed apartment complex, 1 tri-plex, 2 twin-homes and 22 single-family homes) and associated public improvements on the Development Property, including

but not limited to street improvements, sanitary sewer, water main, stormwater management facilities, sidewalk and trails, grading and erosion control facilities and other improvements (the “Project”); and

WHEREAS, the Developer and the City, desire to enter into this Agreement in satisfaction of applicable City requirements and to set out the undertakings and obligations of each party from this point forward with respect to the Project and with respect to the City Approval Process, all as required by the City’s Code of Ordinances (the “Code”).

**NOW, THEREFORE**, in consideration of the promises and the mutual obligations of the parties hereto, each does hereby covenant and agree with the other as follows:

1. **REQUEST FOR PLAT APPROVAL.** Rebound has sought and received Final Plat approval for Kraewood (referred to in this Agreement as the “plat”). The platted land is situated in the County of Rice, State of Minnesota. The Developer is seeking to develop all of the plat, the Development Property, for the purpose stated above.
2. **CONDITIONS OF PLAT APPROVAL.** The City has approved the plat on the condition that the Developer enter into this Agreement, furnishes the security required by it, records the plat with the County Recorder or Registrar of Titles within 60 days after the City Council approves the Final Plat, and submits evidence of recording the plat to the City within 60 days after the date of recording.
3. **RIGHT TO PROCEED/CONDITIONS PRECEDENT.** Unless separate written approval has been given by the City, within the Development Property, the Developer may not grade or otherwise disturb the earth, remove trees, construct sewer lines, water lines, streets, utilities, public or private improvements, or any buildings within the Development Property until all of the following conditions have been satisfied:
  - a. This Agreement has been fully executed by all parties and filed with the City Clerk. This Agreement shall be recorded by the Developer within 60 days following execution hereof;
  - b. The necessary security has been received by the City;
  - c. Rebound has closed on the purchase of the Development Property from Paulson and recorded the deeds with the County Recorder’s Office;

- d. The plat has been recorded with the County Recorder's Office;
  - e. The site plan for the project on the Development Property and the plans and specifications for the Improvements related thereto have been approved and signed by the City Engineer with such conditions as required by the City Code;
  - f. The construction plans and other such plans as required by the City have been approved and signed by the City Engineer;
  - g. The Declaration of Protective Covenants by Rebound designating certain portions of the Lots in the plat for preservation of trees and other vegetation, as attached hereto and incorporated herein by reference as Exhibit B, has been fully executed and recorded with a copy filed with the City Clerk;
  - h. The general warranty deed for Outlot A, Outlot C and Outlot D of the plat granted from Rebound to the City as attached hereto and incorporated herein by reference as Exhibit C, has been fully executed and recorded with a copy filed with the City Clerk;
  - i. The permanent public easement from Rebound to the City as attached hereto and incorporated herein by reference as Exhibit E, has been fully executed and recorded with a copy filed with the City Clerk;
  - j. A certificate of public liability and property damage insurance as described in this Agreement has been filed with the City Clerk; and
  - k. The City Engineer has issued a letter that all conditions have been satisfied and that the Developer may proceed.
4. **FURTHER SUBDIVISION.** The City may refuse to approve further subdivision within the plat if the Developer has breached this Agreement and the breach has not been remedied. If the plat is a phase of a multi-phased preliminary plat, the City may refuse to approve final plats of subsequent phases if the Developer has breached this Agreement and the breach has not been remedied.

Development of subsequent phases may not proceed until Development Agreements for such phases are approved by the City and executed by the parties. Sanitary sewer and water area charges referred to in this Agreement are not being imposed on outlots, if any, in the plat that are designated in an approved preliminary plat for future subdivision into lots and blocks. Such charges will be calculated and imposed when the outlots are final platted into lots and blocks.

5. **PRELIMINARY PLAT STATUS.** If the plat is a phase of a multi-phased preliminary plat, the preliminary plat approval for all phases not final platted shall lapse and be void unless final platted into lots and blocks, not outlots, within five (5) years after preliminary plat approval.
6. **CHANGES IN OFFICIAL CONTROLS.** For two (2) years from the date of this Agreement, no amendments to the City's Comprehensive Plan or official controls shall apply to or affect the use, development density, lot size, lot layout or dedications of the approved final plat unless required by state or federal law or agreed to in writing by the City and the Developer. Thereafter, notwithstanding anything in this Agreement to the contrary, to the full extent permitted by state law, the City may require that any future development of the Development Property comply with any amendments to the City's Comprehensive Plan, official controls, platting or dedication requirements enacted after the date of this Agreement.
7. **DEVELOPMENT PLANS.** The plat shall be developed in accordance with the following plans where applicable. The plans shall not be attached to this Agreement. If the plans vary from the written terms of this Agreement, the written terms of this Agreement shall control. The plans are:
  - a. Plan A - Plat
  - b. Plan B - Final Grading, Drainage and Erosion Control Plan
  - c. Plan C - Final Construction Plans and Specifications for Public Improvements
  - d. Plan D - Traffic Signing and Control Plan (for construction and final development)
  - e. Plan E - Stormwater Pollution Prevention Plan
  - f. Plan F - Wetland mitigation plan (if applicable)
  - g. Plan G - Landscape Plan

h. Plan H - Utility Plan

The foregoing plans and specifications shall be prepared by a competent registered professional engineer engaged by the Developer and shall be subject to the City's review and approval. The required Improvements below shall be installed in accordance with the City approved plans for such improvements and the policies, rules, regulations, standards and ordinances of the City. No work shall commence on the Project or the required Improvements until the Developer obtains a building permit for the Project and the Improvements and pays all costs and fees required in connection with the procurement of the building permit.

**8. IMPROVEMENTS.**

a. The Developer shall construct and install, at its sole cost and expense and subject to the terms and conditions contained herein, the following public or private improvements (the "public improvements" or "Improvements") in compliance with City approved plans and specifications prepared in accordance with all policies, rules, regulations, standards, specifications and ordinances of the City and as shown on the final construction plans and summarized below:

- i. Streets
- ii. Sanitary Sewer
- iii. Watermain
- iv. Surface Water Facilities (pipe, ponds, rain gardens, and similar improvements)
- v. Grading, Drainage and Erosion Control
- vi. Sidewalks/Trails
- vii. Street Lighting
- viii. Utilities (gas, electric, cable, telephone, etc.)
- ix. Street Signs and Traffic Control Signs
- x. Landscaping Required by the Zoning Ordinance (Street trees and tree preservation)
- xi. Wetland Mitigation and Buffers

- xii. Surveying and Monuments Required by Minnesota Statutes
  - xiii. Miscellaneous Facilities or other elements defined by the guiding documents.
- b. The Improvements shall be constructed and installed in accordance with the latest versions in place at the time of this Agreement of the City Code, zoning ordinance and subdivision regulations, City standard specifications for utilities and street construction, and the City's engineering guidelines and standard detail plates, as applicable. The Developer shall submit plans and specifications that have been prepared by a competent registered professional engineer to the City for approval by the City Engineer. The City will provide field inspection and soil testing personnel, at the Developers expense, to assure an acceptable level of quality control for the construction of all public improvements and certify that the construction work meets the City's requirements, specifications, standards and approved plans. In addition, the Developer's engineer will be required to certify that the construction work meets the approved City requirements, specifications, and standards as a condition of City acceptance and provide record drawings for all Improvements. The Developer, its contractors and subcontractors, shall follow all instructions received from the City's inspectors and City Engineer to the extent applicable to comply with the approved plans and specifications, or applicable City Code or statutes for which the City inspectors have jurisdiction. The Developer's engineer shall provide for on-site project management. The Developer's engineer is responsible for design changes and contract administration between the Developer and the Developer's contractor. As required by the City, the Developer or its engineer shall schedule a pre-construction meeting at a mutually agreeable time at City Hall, or another location acceptable to the City, with all parties concerned, including the City staff, to review the program for the construction work.
- c. All labor and work shall be done and performed in the best and most workmanlike manner and in strict conformance with the approved plans and specifications. No deviations from the approved plans and specifications will be permitted unless approved in writing by the

City Engineer, which approval shall not be unreasonably withheld. The Developer agrees to furnish to the City a list of contractors being considered for retention by the Developer for the performance of the work required by this Agreement. If applicable, the contractor(s) shall have experience in the installation of municipal water and sanitary sewer mains; shall demonstrate the successful completion of at least three such installations and municipal acceptance thereof; and shall be able to obtain the requisite performance and payment bonds for the purchase and installation of the minimum Improvements required hereby. The Developer shall not do any work or furnish any materials not covered by the plans and specifications and special conditions of this Agreement, for which reimbursement is expected from the City, unless such work is first ordered in writing by the City Engineer as provided in the plans and specifications.

- d. The Developer shall replace or repair any damage or destruction to any property or improvements located on County or City land or in County or City streets, boulevards and rights-of-way, or adjacent private property not owned by Developer, caused by Developer, or its contractors and subcontractors, during the construction of the required Improvements and the Project. Any contaminated soils encountered during the construction of the Improvements and development on the Development Property shall be addressed as set forth in a Response Action Plan to be approved by the Minnesota Pollution Control Agency (MPCA) or other applicable agency having jurisdiction.
- e. The Developer shall be solely responsible for the costs of constructing the required Improvements. The costs of constructing the Improvements shall include the actual construction costs, the actual engineering, administration and any legal costs related thereto, and all other costs relating to the construction of the Improvements. The engineering, administration and legal costs shall include the actual outside construction engineering assistance costs and the legal costs.

f. If this Agreement is terminated for any reason the City shall have no obligation to construct the Project or Improvements.

**9. CITY ENGINEERING ADMINISTRATION AND CONSTRUCTION OBSERVATION.**

The Developer shall pay a fee for in-house engineering administration. City engineering administration will include monitoring of construction observation, consultation with Developer and the Developer’s engineer on status or problems regarding the Project, coordination for final inspection and acceptance, Project monitoring during the warranty period, and processing of requests for reduction in security. Fees for administration services shall be:

<b>ESTIMATED COST OF PROPOSED IMPROVEMENTS</b>	<b>CITY ADMINISTRATIVE COST</b>
Up to \$150,000	3.0 percent (Minimum \$500.00)
\$150,000 to \$300,000	2.5 percent
Over \$300,000	2.0 percent

The Developer shall also deposit seven percent (7%) of the estimated construction cost to pay for construction observation and geotechnical testing performed by the City's in-house engineering staff or consulting engineer. This deposit is estimated to be \$34,665.00. If the City’s costs exceed the deposit, the Developer agrees to reimburse the City within 30 days of billing. Should the costs be less than the amount of the deposit, upon completion of the Improvements, the amount of the remaining deposit shall be returned to the Developer. The Developer shall deposit the full construction observation fees with the City prior to the final plat being recorded. No construction of public improvements will be authorized until the construction observation fees have been paid to the City. Throughout the duration of the Project, the City shall provide the Developer with a monthly accounting of the costs and expenses of the City staff and the City’s consultants which are part of the fees set forth in this Section 9, provided however that costs and expenses have been incurred by the City in the immediately preceding month.

**10. CONTRACTORS/SUBCONTRACTORS.** City Council members, City employees, and City Planning Commission members, and corporations, partnerships, and other entities in which such

individuals have greater than a 25% ownership interest or in which they are an officer or director may not act as contractors or subcontractors for the public improvements identified in this Agreement.

11. **PERMITS.** The Developer shall obtain or require its contractors and subcontractors to obtain all necessary and required permits for the Project from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Health (MDOH), and all other agencies and governmental authorities with jurisdiction over the Project and the Improvements before proceeding with construction of the Project and the Improvements. Copies of these permits shall be provided to the City Engineer, and may include but are not limited to the following:

- Minnesota Department of Health for Watermains
- MN/DOT for State Highway Access
- County Road Access and Work in County Road Right-of-Way
- NPDES Permit for Stormwater Management
- MPCA for Sanitary Sewer Extensions/Connections and Hazardous Material Removal and Disposal
- Wetlands permits as applicable
- DNR for Dewatering
- City of Northfield for Building Permits

The Developer or its engineer shall schedule a pre-construction meeting for the required Improvements with all the parties concerned, including City staff, to review the program for the construction work.

12. **TIME OF PERFORMANCE.** Except as otherwise provided in this Agreement, the Developer shall install all required improvements and other work required by this Agreement by October 15, 2022, with the exception of the final wear course of asphalt on streets. The final wear course on streets shall be installed between May 15<sup>th</sup> and October 1<sup>st</sup> the first summer after the base layer of asphalt has been in place one freeze thaw cycle. Any deficiencies in the base, asphalt, curb or other improvements in the judgment of the City Engineer must be repaired by the Developer at its own cost prior to final paving. The Developer may, however, request an extension of time from the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to

reflect cost increases and the extended completion date. Final wear course placement outside of this time frame must have the written approval of the City Engineer.

13. **LICENSE.** The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Property to perform all work and inspections deemed appropriate by the City in conjunction with this Agreement, the Project and Improvements and plat development, as applicable. The license shall expire upon the acceptance by the City of the Improvements. The City shall thereafter have the right to enter the Property to perform inspections as authorized by City Code.
14. **CONSTRUCTION ACCESS.** Construction traffic access and egress for grading, public utility construction, and street construction is restricted to access the subdivision via Lincoln Parkway and Greenvale Avenue. No construction traffic is permitted on the adjacent local streets other than identified herein.
15. **GRADING PLAN.** The Development Property shall be graded in accordance with the approved grading development and erosion control plan. The plan shall conform to City of Northfield requirements and specifications, City Code and applicable law. Within thirty (30) days after completion of the grading, the Developer shall provide the City with a certificate of survey/"record" grading plan certified by a registered land surveyor or engineer that all ponds, swales, and ditches have been constructed on public easements or land owned by the City. The certificate of survey/"record" plan shall include field verified elevations of the following: a) cross sections of ponds; b) location and elevations along all swales, wetlands, wetland mitigation areas if any, ditches, locations and dimensions of borrow areas/stockpiles; c) lot corner elevations and building/house pads, d) top and bottom of retaining walls, and e) all lots with house footings placed on fill have been monitored and constructed to meet or exceed FHA/HUD 79G specifications. The Developer shall furnish the City Engineer satisfactory proof of payment for the site grading work and shall submit a certificate of survey (as constructed survey) of the Development Property after site grading is complete. Final lot grades shall be shown on the as constructed survey. Final grading shall substantially comply with the approved grading plan.

**16. EROSION AND SEDIMENT CONTROL.** Prior to initiating site grading, the erosion and sediment control plan shall be implemented by the Developer and inspected and approved by the City Engineer. The Erosion Control Plan and Storm Water Pollution Prevention Plan (SWPPP) shall be implemented by the Developer and inspected and approved by the City Engineer. Erosion and sediment control practices must comply with the Minnesota Pollution Control Agency's (MPCA) Best Management Practices and applicable MPCA NPDES permit requirements for construction activities and the Developer's SWPPP. The City may impose additional erosion and sediment control requirements if they would be beneficial in the City's judgment. All areas disturbed by the excavation and backfilling operations shall be reseeded within 48 hours after the completion of the work or in an area that is inactive for more than fourteen (14) days unless authorized and approved by the City Engineer. Except as otherwise provided in the erosion and sediment control plan, seed shall be in accordance with the City's current seeding specifications, if any, which may include certified oat seed to provide a temporary ground cover as rapidly as possible. All seeded areas shall be fertilized, mulched, and disc anchored, and watered as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion. If the Developer does not comply with the erosion control plan and schedule or supplementary instructions received from the City Engineer, the City may take such action as it deems appropriate to control erosion. The City will endeavor to notify the Developer in advance of any proposed action, but failure of the City to do so will not affect the Developer's and City's rights or obligations hereunder. If the Developer does not reimburse the City for any cost the City incurred for such work, the City may draw down the letter of credit or any other security required herein to pay any costs. No development, utility or street construction will be allowed and no building permits will be issued unless the plat and Project plans for the Development Property, as applicable, are in full compliance with the approved erosion control plan.

**17. STREET MAINTENANCE DURING CONSTRUCTION AND SIDEWALKS.** The Developer shall be responsible for all street maintenance until the streets are accepted by the City. Warning signs shall be placed when hazards develop in streets to prevent the public from

traveling on same and directing attention to detours. If and when streets become impassable, such streets shall be barricaded and closed. In the event residences are occupied prior to completing streets, the Developer shall maintain a smooth surface and provide proper surface drainage. The Developer shall be responsible for keeping streets within and without the subdivision swept clean of dirt and debris that may spill or wash onto the street from Developer's operation. The Developer may request, in writing, that the City keep the streets open during the winter months by plowing snow from the streets prior to final acceptance of said streets. The City shall not be responsible for repairing the streets because of snow plowing operations. Providing snow plowing service does not constitute final acceptance of the streets by the City. Any sidewalk damaged (severely cracked, broken or spalled) shall be replaced by the Developer at no cost to the City. City staff shall identify those sections of sidewalk to be replaced.

**18. OWNERSHIP OF IMPROVEMENTS.**

- a. Upon completion of the work and construction required by this Agreement and acceptance of Improvements by the City, the Improvements lying within public easements and public rights-of-way shall become City property without further notice or action upon completion and City acceptance thereof. Prior to acceptance of the Improvements by the City, the Developer must furnish the following affidavits:
  - i. Contractor's Certificate;
  - ii. Engineer's Certificate;
  - iii. Land Surveyor's Certificate; and
  - iv. Developer's Certificate;

certifying that all construction has been completed in accordance with the terms of this Agreement. The requisite forms will be furnished by the City of Northfield and are attached hereto as Exhibit D. Upon receipt of the required affidavits, the City Engineer will accept the completed public improvements. Within thirty (30) days after the completion of the Improvements, the Developer shall supply the City with a complete set of reproducible

"record" plans, an electronic file of the "record" plans in a format acceptable to the City Engineer (e.g., AutoCAD format, DWG or a .DXF file), and two complete sets of hard copy "record" plans, all prepared in accordance with City standards. Upon receipt of these documents, and the warranty documents specified in this Agreement, the City Engineer will certify acceptance of the completed public improvements.

19. **PARK DEDICATION.** Rebound shall dedicate 0.56 acres in satisfaction of the City's park dedication requirements. The land dedication is calculated as follows:

<b>Park Dedication Kraewood</b>	
Park Dedication 2022 City Code Land Dedication	Percent of Net Land Dedicated
Dwelling Unit Per Net Acre	
0 to 3.9	12
4 to 7.9	9
8 or more	6
Kraewood (135 Units)	135 Units
Gross Project Area (Acres)	12.89 Acres
(Net Area = gross area minus area required for public streets, trails, and stormwater ponding) of the land to be subdivided which could be developed for residential, commercial, industrial or other purposes	
ROW Dedicataion (Acres)	2.53
Storm Pond (Acres)	1.11
Net Area	<b>9.25</b>
Density Units/Acre	15
<b>Park Dedication Requirements</b>	
<b>8 or More Units Per Net Acre = 6% Land Dedication</b>	<b>0.56 Acres</b>

Rebound shall dedicate Outlot C in the plat to the City, which has a gross area of 0.58 Acres to satisfy the land dedication requirements above. Rebound shall grant and record a general warranty deed, in the form provided in Exhibit C, in favor of the City of Northfield for such land dedication

and shall do so commensurate with recording the plat. The signed deed shall be accompanied by a mortgagee's consent in the event the Development Property is encumbered by a mortgage.

20. **SANITARY SEWER AND WATER TRUNK UTILITY CHARGES.** The Developer is subject to sanitary sewer and water access/availability area charges for the Development Property. The sanitary sewer and water access/availability area charges are as follows:

- a. Sanitary Sewer Availability Charge: The Developer shall pay a sanitary sewer availability charge of \$250,841.50. The area charge is based on the number of units in the final plat (less the four single-family lots abutting Greenvale Avenue for which the sanitary sewer availability charges have already been satisfied) and is calculated as follows: 88 units/acres x \$2,086.00/unit/acre = \$183,568.00 plus 43 affordable house units/acres x \$1,564.50/unit/acre = \$67,273.50.
- b. Water Availability Charge: The Developer shall pay a watermain availability charge of \$109,668.00. The access charge is based on the number of units in the final plat (less the four single-family lots abutting Greenvale Avenue for which the water availability charges have already been satisfied) and is calculated as follows: 88 units/acres x \$912.00/unit/acre = \$80,256.00 plus 43 affordable housing units/acre x \$684.00/unit/acre = \$29,412.00.

The Developer shall pay sanitary sewer charges in the amount of \$52,150.00 and water availability charges in the amount of \$22,800.00 at the time of final plat approval. This represents the sanitary sewer charges and water availability charges for 25 units, none of which are considered affordable housing units for the purpose of calculating these charges. These 25 units are for the tri-plex, the two twin-homes, and all of the single-family home lots on the plat (except for the four lots abutting Greenvale Avenue). The remaining balance of the sanitary sewer charges and water availability charges shall be paid by the Developer at the time of building permit issuance for the proposed apartment complex, it being understood that a building permit shall not be issued by the City until such charges are paid in full.

21. **SANITARY SEWER, STORM SEWER AND WATERMAIN.** The Developer shall install or contract for the installation of all public improvements in the Project related to sanitary sewer, storm sewer and watermains, as required by the City in accordance with those plans approved by the City Engineer.
22. **TRAFFIC CONTROL AND STREET NAME SIGNS.** Any street name signs, stop signs, or other directional and safety signs required by the City shall be purchased and installed by the Developer per City standards at the Developer's expense.
23. **WETLAND MITIGATION.** No wetland mitigation is planned for the site. The Developer is responsible for any undisclosed mitigation on the land, and will be required to submit any necessary security should subsequent wetlands be identified.
24. **BUILDING PERMITS/CERTIFICATES OF OCCUPANCY.**
- a. Grading, curb and gutter, sidewalk and one lift of asphalt shall be installed on all public and private streets and drives prior to issuance of any building permits, adjacent to these lots. No Certificate of Occupancy will be issued until the grading, curbing, sidewalk and one lift of asphalt is installed in accordance with approved plans on all public streets and private drives. In addition, no Certificates of Occupancy shall be issued for any buildings until the sewer and water has been installed and tested to the satisfaction of the City Engineer, which shall not constitute final acceptance of the sewer and water utilities.
    - i. In lieu of the foregoing provision, if the proposed public improvements are under construction but not yet completed and accepted by the City, the Developer shall provide a cross section depicting the entire right-of-way of Kraewood Drive extending through the first floor elevation of the building for which a building permit is requested. This first floor elevation shall be considered official for building construction purposes. Any deviation from this elevation shall first be reviewed and approved by the Building Official and the City Engineer prior to commencing construction of applied building permit.

- b. Breach of the terms of this Agreement by the Developer, including nonpayment of billings from the City within 30 days of the date of an invoice from the City to the Developer, shall be grounds for denial of building permits, including lots sold to third parties, and the halting of all work in the plat or on the Development Property.
- c. If building permits are issued prior to the acceptance of public improvements, the Developer assumes all liability and costs resulting in delays in completion of public improvements and damage to public improvements caused by the City, Developer, their contractors, subcontractors, materialmen, employees, agents, or third parties. No certificates of occupancy and no sewer and water connection permits may be issued and no one may occupy a building for which a building permit is issued on either a temporary or permanent basis until the streets and sidewalks needed for access have been paved with a bituminous surface and the utilities are accepted by the City Engineer.

25. **UNDERGROUND UTILITIES – PRIVATE.** This section covers those smaller private utilities such as gas, electric, phone, cable, etc.

- a. The Developer is responsible for the cost of installing all private utilities of any nature or kind whatsoever.
- b. The Developer shall contact the utility companies to coordinate the installation of the utilities. Private utilities shall not be installed until the curb and gutter are completed and backfilled, as applicable. All utilities shall be installed underground or as otherwise approved in writing by the City Engineer.
- c. The City Engineer must approve of the final location for all private utilities. Joint trenching of the utilities is strongly encouraged. All utilities must be located in public rights-of-way or within drainage and utility easements.
- d. If any conditions set forth in this Agreement conflict with the City’s utility franchise agreements, the franchise agreements shall in all cases prevail.

26. **RESPONSIBILITY FOR COSTS.**

- a. Except as otherwise specified herein, the Developer shall pay all costs incurred by it and the City in conjunction with this Agreement, the approval of the Plat, the grading and development of the Development Property and the construction of the Improvements required by this Agreement, including but not limited to, all costs of persons and entities doing work or furnishing skills, tools, machinery, equipment and materials; insurance premiums; legal, planning and engineering fees; the preparation and recording of this Agreement and all easements and other documents relating to the Plat and the Development Property, as applicable; all Response Action Plans, traffic studies, environmental assessments and/or engineering and other studies and reports; all permits and approvals; and all City's costs incurred pertaining to the inspection and monitoring of the work performed in connection with approval and acceptance of the plat, the Project and the construction of the Improvements and the other work done and improvements constructed on the Development Property or otherwise related to the Project.
- b. Except as otherwise specified herein, the City shall not be obligated to pay Developer or any of its agents or contractors for any costs incurred in connection with the construction of the Improvements or the development of the Development Property. Developer agrees to defend, indemnify, and hold the City and its mayor, council members, employees, agents and contractors harmless from any and all claims of whatever kind or nature and for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including reasonable attorneys' fees, which may arise as a result of the Project, this Agreement, the construction of the Improvements (except for governmental approval pertaining to the Project and except for the negligence or intentional misconduct of the City with respect to the construction of the Improvements), the development of the Development Property or the acts of Developer, and its employees, agents, contractors or subcontractors, in relationship thereto.

- c. The Developer hereby covenants and agrees that Developer will not permit or allow any mechanic's or materialman's liens to be placed on the City's interest in any property that is the subject of the Project or this Agreement during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on the City's interest, the Developer shall take all steps necessary to see that it is removed within thirty (30) business days of its being filed; provided, however, that the Developer may contest any such lien provided the Developer first posts a surety bond, in favor of and insuring the City, in an amount equal to 125% of the amount of any such lien.
- d. The Developer shall reimburse the City for reasonable costs incurred in the enforcement of this Agreement, including engineering and attorneys' fees.
- e. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Agreement. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.
- f. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Agreement within 30 days of the date of the City's invoice to Developer. If Developer fails to pay a required bill, then after providing the Developer with at least fifteen (15) days prior written notice, the City may draw on the Security or alternatively declare the same an event of default, and the City may thereafter assess and certify such unpaid charges to the County Auditor for collection in like manner with property taxes on the Development Property, or the City may take any other actions as may be available under this Agreement, at law, or in equity. Bills not paid within sixty (60) days shall accrue interest at the rate of eight percent (8%) per year.
- g. In addition to the charges and special assessments referred to herein, other charges and special assessments may be imposed such as but not limited to sewer availability charges ("SAC"), City water connection ("WAC") charges, City sewer connection charges, City

storm water connection charges, building permit fees and plat review fees, which shall be paid by Developer.

27. **SPECIAL PROVISIONS.** The following special provisions shall apply:

- a. Implementation of any other recommendations listed by the City Council or City Engineer as follows:
  - i. The Developer shall have all required MPCA stormwater permits approved prior to beginning any installation of public improvements.
  - ii. The Developer, at the Developer's expense, shall construct a 25 foot wide emergency vehicle and pedestrian access from Ivanhoe Drive to Kraewood Drive. The material shall be approved by the City Engineer and Fire Chief. Rebound shall dedicate an ingress/egress and pedestrian easement to the City in the form which is attached and incorporated herein as Exhibit E. Following final completion of the above improvement to the satisfaction of the City Engineer, the City shall reimburse the Developer for the cost of the same based on the Developer's submission of itemized invoices to the City in an amount not to exceed \$30,000.00, unless approved in writing by the City Engineer by the Developer submitting itemized invoices for the costs. Reimbursement shall occur within 30 days of final completion or within 30 days of January 1, 2023, whichever occurs later.
  - iii. The Developer, at the Developer's expense, shall construct a 6-foot sidewalk on the south side of Lincoln Parkway from Green Meadow Court to Linden Street North as shown in the Final Plat. The material shall be approved by the City Engineer. Following completion of the above improvement to the satisfaction of the City Engineer, the City shall reimburse the Developer for the cost of the same based on the Developer's submission of itemized invoices to the City in an amount not to exceed \$40,000.00. Reimbursement shall occur within 30 days of final completion or within 30 days of January 1, 2023, whichever occurs later.

- iv. Crosswalk curb shall be installed by the Developer as directed by the City Engineer across Lincoln Parkway on the west side of Kraewood Drive, to align with the west side of the parking lot leading into Greenvale Park Elementary School.
- v. Pursuant to Chapter 34, Article 3 of the Land Development Code, section 3.5.6, Tree and Woodland Preservation, the Developer intends to remove protected trees during the development of the project, and shall replace the trees removed in compliance with the requirement contained in the Land Development Code in accordance with Table 3.5-2, as follows:

**Table 3.5-2: Replacement Tree Requirements**

<b>Caliper of Original Tree</b>	<b>Replacement Trees Required</b>
12 to 17 inches DBH	One replacement tree for each protected tree removed
18 to 23 inches DBH	Three replacement trees for each protected tree removed
24 to 35 inches DBH	Six replacement trees for each protected tree removed
36 to 47 inches DBH	Ten replacement trees for each protected tree removed
48+ inches DBH	Twelve replacement trees for each protected tree removed

The Developer shall plant the 633 (135 landscape and boulevard trees, 498 replacement trees) trees specified by species and location in the Landscape Plan, Plan G, in compliance with City Code and the same will be planted by the Developer, at the Developer’s cost and expense, at the completion of the various phases of home construction on Block 1 Lots 1-3, Block 2 Lots 1-9, Block 3 Lot 1, Block 4 Lots 1-6, Block 5 Lots 2-11. The Developer has indicated that the homes on the foregoing lots may be built in the next 1-10 years. Replacement trees shall be planted by the Developer within 90 days of completion of a home on each respective lot through the entirety of construction of homes throughout the plat. To guarantee compliance with the terms of this section, the letter of credit to be provided by the Developer to the City pursuant to Section 31 below shall include a separate amount of \$124,500.00 for tree replacements required by this section. This amount is calculated as follows: 498 trees to be planted x \$250 per tree =

\$124,500.00. There is an additional amount for 135 tree replacement as part of the “Landscape and BLVD Trees” line item in Section 31. Notwithstanding any provision of this Agreement and due to the time it may take for the Developer to fully meet its obligation to replace trees based on the time between different construction phases, the letter of credit or other security in the form of cash escrow or performance bond(s) shall be in effect at each phase of construction to guarantee the replacement of the required number of trees for trees removed during each respective construction phase to ensure full compliance with tree replacement requirements throughout the Development Property. Should the Developer fail to timely plant required replacement trees as subsequent phases of construction are completed, the City may draw upon the letter of credit, cash escrow or performance bond, as applicable. The City shall be the sole beneficiary of the letter of credit, cash escrow or performance bond and shall have sole power to draw upon funds from the same in accordance with the terms of this Agreement. Nothing herein shall relieve the Developer from the obligation to pay any additional costs, if actual costs exceed the above-stated cost. Nothing herein shall relieve the Developer from the obligation to pay any additional costs, if actual costs exceed the amount retained in the letter of credit, cash escrow or the performance bond, after the time of completion. As further security to guarantee compliance with the terms of this section, building permits shall not be issued until the security is provided for each phase and a final certificate of occupancy shall not be issued until the requirements herein have been complied with for each construction phase. The letter of credit, cash escrow or performance bond, as applicable, will be drawn down and returned to the Developer as the trees are planted meeting the requirements herein and provided in City Code. The Developer shall notify the City after the trees have been planted for each construction phase, and the City, within 60 days, shall refund

the cash escrow or release the letter of credit or performance bond to the Developer for the trees planted in compliance herewith. Each construction phase shall require the replenishment of a letter of credit, cash escrow or a performance bond in the amount as calculated above for the number of trees to be removed during the applicable construction phase. The applicable construction phase shall not begin until the letter of credit is provided , cash escrow has been paid or the performance bond is provided to the City in the applicable amount..

- b. The Developer shall post a \$6,000.00 security for the final placement of interior subdivision iron monuments at property corners. The security was calculated as follows: 30 lots at \$200.00 per lot. The security will be held by the City until the Developer's land surveyor certifies that all irons have been set following site grading and utility and street construction. In addition, the certificate of survey must also include a certification that all irons for a specific lot have either been found or set prior to the issuance of a building permit for that lot.
- c. The Developer shall be responsible for the cost of street light installation consistent with a street lighting plan approved by the City Engineer. The estimated amount for this street light installation is \$5000.00 and consists of six street lights.
- d. The Developer must obtain a sign permit from the City Planner prior to installation of any subdivision identification signs.
- e. Individual homes must comply with the overall grading plan for the site. Each individual building permit will be reviewed for compliance with the overall grading plan and is subject to review and approval of the City Engineer.
- f. Utility hook-ups are subject to review and approval by the City Engineer.
- g. The Developer must obtain approval of a Site Plan as provided by current City Code and complete the required plan review and approval thereof, as applicable.

- h. The Developer, at the Developer's expense, shall construct an extension of the water line from Green Meadow Court to Highland Avenue, as shown and described on the utility plans being submitted with the plat to the City. Following final completion of the above improvement to the satisfaction of the City Engineer, the City shall reimburse the Developer for the cost of the same based on the Developer's submission of itemized invoices to the City in an amount not to exceed \$29,200.00, unless approved in writing by the City Engineer by the Developer submitting itemized invoices for the costs. Reimbursement shall occur within 30 days of final completion or within 30 days of January 1, 2023, whichever occurs later.
- i. The Developer, at the Developer's expense, shall construct an extension of Highland Avenue from Kraewood Drive easterly to a location that is approximately 20 feet west of the easterly boundary of the Development Property, as shown on the construction plans being submitted with the plat to the City.

**28. MISCELLANEOUS.**

- a. The Developer may not assign this Agreement without the written permission of the City Council. The Developer's obligation hereunder shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of the Development Property.
- b. As applicable, in compliance with the Response Action Plan approved by the MPCA for the Development Property, the Developer shall remove and properly dispose of any environmental contamination within the Development Property.
- c. Retaining walls that require a building permit shall be constructed in accordance with plans and specifications prepared by a structural or geotechnical engineer licensed by the State of Minnesota. Following construction, a certification signed by the design engineer shall be filed with the City Engineer evidencing that the retaining wall was constructed in accordance with the approved plans and specifications. All retaining walls identified on the

development plans or by special conditions referred to in this Agreement shall be constructed before any other building permit is issued for a lot on which a retaining wall is required to be built.

- d. Appropriate legal documents regarding Homeowner Association documents, covenants and restrictions, as applicable, shall be filed with the City Clerk with the Final Plat.
- e. Developer shall take out and maintain or cause to be taken out and maintained until six (6) months after the Project is completed and the City has accepted the public improvements, liability and property damage insurance covering bodily injury, including death, and claims for property damage which may arise out of Developer's work or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall be not less than \$500,000 for one person and \$1,500,000 for each occurrence; limits for property damage shall be not less than \$1,000,000 for each occurrence. The City shall be named as an additional insured on the policy, and the Developer shall file with the City a certificate evidencing coverage prior to the City authorizing the commencement of work on the public and private improvements specified in this Agreement. The certificate shall provide that the City must be given thirty (30) days advance written notice of the cancellation of the insurance.
- f. Third parties shall have no recourse against the City or Developer under this Agreement.
- g. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- h. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

- i. This Agreement shall run with the land and shall be binding upon Developer and its successors and assigns.
  - j. This Agreement will be recorded against the title to the Development Property within 60 days following execution hereof.
  - k. The Developer covenants with the City, its successors and assigns, that the Developer is well seized in fee title of the Development Property and/or has obtained consents to this Agreement, in the form attached hereto, from all parties who have an interest in the Development Property; that there are no unrecorded interests in the Development Property; and that the Developer will indemnify and hold the City harmless for any breach of the foregoing covenants.
  - l. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.
  - m. The Developer agrees to comply with all local, state and federal laws, ordinances and regulations applicable to the development of the Development Property and Improvements.
  - n. The City's approval of the final plat or this Agreement does not include approval of building permits for any structures to be constructed within the Development Property. The Developer must submit and the City approve building plans prior to the issuance of building permits for structures within the Development Property.
29. **DEVELOPER'S DEFAULT.** In the event of default by the Developer as to any of the work to be performed by it hereunder or the failure to comply with all terms and conditions of this Agreement, the City may, at its option, take one or more of the following actions:

- a. Perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer, except in an emergency as determined by the City, is first given notice of the work in default, not less than forty-eight (48) hours in advance. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part for collection with the property taxes on the Development Property;
- b. Obtain an order from a court of competent jurisdiction requiring Developer to perform its obligations pursuant to the terms and provisions of this Agreement;
- c. Obtain an order from a court of competent jurisdiction enjoining the continuation of an event of default;
- d. Halt all development work and construction of improvements until such time as the event of default is cured;
- e. Withhold the issuance of a building permit or permits or certificates of occupancy and/or prohibit the occupancy of any structure(s) for which permits have been issued until the event of default has been cured;
- f. Draw upon and utilize the Security to cover the City's costs to correct the default, the costs to complete any unfinished Project Improvements and/or the costs to enforce this Agreement; or
- g. Exercise any other remedies which may be available to it at law or in equity.

In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an event of default by Developer, the Developer shall pay to the City all fees and expenses, including reasonable attorneys fees, incurred by the City as a result of the event of default, whether or not a lawsuit or other action is formally taken.

30. **WARRANTY.** The Developer warrants all Improvements required to be constructed by it pursuant to this Agreement against poor material and faulty workmanship. The warranty period for streets and utilities is two (2) years and shall commence following completion and final written acceptance of

the work by the City Engineer. The required warranty period for sod, trees, and landscaping is two growing seasons following installation. The Developer shall post a security in the form of either a) a warranty/maintenance bond for 100% of the cost of the Improvements, or b) a letter of credit or cash escrow for 25% of the amount of the original cost of the Improvements as warranty for the Improvements prior to the City authorizing the commencement of work on the public and private Improvements specified in this Agreement. The retainage from the Project securities identified in this Agreement may also be used to pay for warranty work. The City standard specifications for utilities and street construction identify the procedures for final acceptance of streets and utilities.

31. **SUMMARY OF SECURITY REQUIREMENTS.** To guarantee compliance with the terms of this Agreement, payment of special assessments, payment of the costs of all public improvements, and construction of all public improvements, the Developer shall furnish the City, at the time of final plat approval or approval of this Development Agreement, as applicable, with either a letter of credit or cash escrow or a combination of cash escrow and a letter of credit, as determined by the City, for 125% of the estimated Improvement costs, in the form attached hereto as Exhibits F and G, as applicable, or a City approved alternate form, from a bank (the "Security") for \$2,322,176.00. The amount of the Security was calculated as follows:

**CONSTRUCTION COSTS:**

Streets	\$311,000.00
Sanitary Sewer	\$193,281.00
Watermain	\$253,522.00
Surface Water Facilities (ponds, filtration basins)	\$99,130.00
Storm Sewer	\$396,495.00
Grading, Erosion Control	\$187,951.00
Sidewalks	\$184,962.00
Street Lighting	\$5,000.00
Street Signs and Traffic Control	\$7,500.00
Landscape & BLVD Trees	\$88,600.00
Monuments	\$5,800.00

Tree Replacement	\$124,500.00
<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	<b>\$1,857,741.00</b>
<b>SECURITY ADD-ON</b>	<b>x 125%</b>
<b>TOTAL PROJECT SECURITIES REQUIRED:</b>	<b>\$2,322,176.00</b>

This breakdown is for historical reference; it is not a restriction on the use of the Security. The bank shall be subject to the approval of the City Administrator. The Security may be in the form of annually renewable letters of credit. Individual Security instruments may be for shorter terms provided they are replaced at least thirty (30) days prior to their expiration. The City may draw down the Security, without notice, for any violation of the terms of this Agreement or if the Security is allowed to lapse prior to the end of the required term by presenting the bank/escrow agent with a written demand or an affidavit signed by the City Administrator or the City Administrator's designee attesting to the City's right to draw down and receive funds under the Security. If the required Improvements are not completed at least thirty (30) days prior to the expiration of the Security, the City may also draw the Security down. If the Security is drawn down, the proceeds shall be used to cure the default. Upon receipt of proof satisfactory to the City Engineer that work has been completed and financial obligations to the City have been satisfied, with City Engineer approval, the Security may be reduced from time to time by ninety percent (90%) of the financial obligations that have been satisfied. Ten percent (10%) of the amounts certified by the Developer's engineer shall be retained as Security until: a) all Improvements have been completed, b) iron monuments for lot corners have been installed, c) all financial obligations to the City have been satisfied, d) the required "record" plans have been received by the City, e) a warranty security is provided as specified herein above, f) the public improvements are accepted by the City Engineer, and g) if required by the City Administrator or Code, a title insurance policy indicating that the improvements are free and clear of any and all liens and encumbrances. The City standard specifications for utilities and street construction outline procedures for Security reductions, and

reductions in the Letter of Credit, cash escrow or a combination thereof, shall be considered only after underground utilities are tested and found to be satisfactory and again after the base bituminous layer has been placed.

32. **SUMMARY OF CASH REQUIREMENTS.** The following is a summary of the cash requirements under this Agreement which must be furnished at the time of final plat approval or approval of this Agreement, as applicable. The Developer shall not proceed with any Improvements until these cash requirements have been paid to the City:

Street Light Operating Fee	\$2,615.00
City Engineering Construction Observation (7%)	\$130,041.87
City Engineering Administration (2%)	\$37,154.82
City Legal Expenses (0.5%)	\$9,288.71
Sanitary Sewer Availability Charge	\$52,150.00
Water Availability Charge	\$22,800.00
<b>TOTAL CASH REQUIREMENTS</b>	<b>\$254,050.40</b>

As described in Section 20 above, the balance of the sanitary sewer availability and water availability charges for the Development Property shall be paid by the Developer at the time of building permit issuance for the proposed apartment complex, it being understood that a building permit shall not be issued by the City until such charges are paid in full.

33. **NOTICES.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees or agents, or mailed to the Developer by certified mail at the following address: 1325 Armstrong Road, Northfield, MN 55057. Notices to the City shall be in writing and shall be either hand delivered to the City Administrator, or mailed to the City by certified mail in care of the City Administrator at the following address: Northfield City Hall, 801 Washington Street, Northfield, MN 55057-2565.

34. **CONSTRUCTION MANAGEMENT.** During construction of the Improvements and the Project, the Developer and its contractors and subcontractors shall minimize impacts from construction on the surrounding neighborhood, as follows:

- a. Definition of Construction Area. The limits of the Project Area shall be as shown in the City approved Grading, Drainage and Erosion Control Plan and shall be demarcated with construction fencing approved by the City Engineer. Any grading, construction or other work outside this area requires approval by the City Engineer and the affected property owner.
- b. Parking and Storage of Materials. Adequate on-site parking for construction vehicles and workers must be provided or provisions must be made to have workers park off site and be shuttled to the Project Area. No fill, excavating material or construction materials shall be stored in the public right-of-way.
- c. Hours of Construction. Hours of construction, including moving of equipment shall be limited to the hours between 7 a.m. and 9 p.m. on weekdays and 9 a.m. and 9 p.m. on weekends or as otherwise provided in City Code.
- d. Site Maintenance. Developer shall ensure that its contractor maintains a clean work site. Measures shall be taken to prevent debris, refuse or other materials from leaving the site. Construction debris and other refuse generated from the Project shall be removed from the site in a timely fashion and/or upon the request by the City Engineer. After Developer has received at least forty-eight (48) hour verbal notice, the City may complete or contract to complete the site maintenance work at Developer's expense.
- e. Project Identification Signage. Project identification signs shall comply with City Code.

35. **EXPIRATION OF AGREEMENT.** This Agreement shall remain in effect until such time as the Developer shall have fully performed all of its duties and obligations under this Agreement. Upon the written request of the Developer and upon the adoption of a resolution by the City Council finding that the Developer has fully complied with all the terms of this Agreement and finding that the Developer has completed performance of all Developer's duties mandated by this Agreement, the City shall issue to the Developer on behalf of the City an appropriate Certificate of Compliance/Completion. Upon issuance of the Certificate of Compliance/Completion by the City, this Agreement shall terminate.

**36. TERMINATION; CONDITIONS PRECEDENT.**

- a. If Rebound fails to: a) acquire fee simple title to all of the Development Property, and b) record this Agreement and the Plat in the office of the Rice County Recorder, as applicable and as provided herein, within one (1) year after approval of the Final Plat or this Agreement, as applicable, by the City Council, this Agreement shall terminate and the approval of the Plat shall be null and void, subject to the following:
  - i. All costs, fees and other amounts previously paid to the City in connection with the Plat, the Project Improvements, this Agreement and the Project shall belong to and be retained by the City;
  - ii. The obligations of the Developer for costs incurred shall survive such termination and continue with respect to unpaid costs, fees and expenses incurred prior to such termination;
  - iii. The indemnifications of Developer shall survive and continue after such termination; and
  - iv. The parties shall be released from all other obligations and liabilities under this Agreement not specified above.
- b. The City shall have no obligation to construct the Improvements and Developer shall have no right to construct the Improvements or construct the Project on the Development Property unless Rebound acquires fee simple title to the Development Property and records this Agreement and the Plat in the office of the Rice County Recorder as required herein within one (1) year after approval of the final Plat by the City Council.
- c. Building permits may be issued, subject to Developer providing evidence satisfactory to the City that the Plat and this Development Agreement have been duly recorded with the Rice County Recorder and that Rebound has acquired fee simple title to the Development Property.

- d. In the event of the termination of this Agreement, the parties agree, if requested by the other party, to execute and deliver to the other party a written termination acknowledgment in a form reasonably satisfactory to both parties.
- e. Developer's right to construct the Improvements is contingent upon its (i) successful Closing by Rebound on its purchase of Development Property, and (ii) obtaining a building permit from the City following submission of a complete and valid application for same. Nothing contained in this Agreement shall be construed to contain a covenant, either express or implied, for Rebound to close on its purchase of the Development Property, or for Developer to commence the development of the Development Property as set forth herein, or for Rebound and/or Developer to sell or lease homes constructed and located on the Development Property.

37. **ADOPTED BY REFERENCE.** The provisions of the City's Code, Chapter 34 are hereby adopted by reference in their entirety, unless specifically excepted, modified, or varied by the terms of this Agreement, or by the final plat as approved by the City, as applicable. In the event that a provision of this Agreement is inconsistent with or in conflict with the City's Code, the City Code shall govern.

*[Remainder of page left intentionally blank.]*



CITY OF NORTHFIELD

BY: Rhonda Pownell  
Rhonda Pownell, Its Mayor

AND Lynette Peterson  
Lynette Peterson, Its City Clerk

(SEAL)

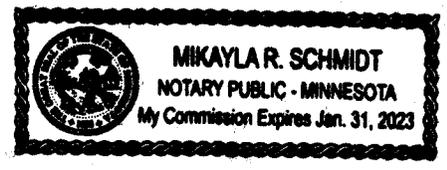
STATE OF MINNESOTA     )  
  ) ss.  
COUNTY OF RICE         )

The foregoing instrument was acknowledged before me this 5<sup>th</sup> day of May, 2022, by Rhonda Pownell and by Lynette Peterson, the Mayor and City Clerk of the City of Northfield, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Mikayla R. Schmidt  
NOTARY PUBLIC

THIS INSTRUMENT WAS DRAFTED BY:

City of Northfield  
Community Development Department  
Northfield City Hall  
801 Washington Street  
Northfield, MN 55057  
507-645-8833



**FEE OWNER CONSENT - REBOUND  
TO  
DEVELOPMENT AGREEMENT**

Rebound Group, LLC, fee owner of all of the subject Development Property, the development of which is governed by the foregoing Development Agreement, affirms and consents to the provisions thereof and agrees to be bound by the provisions as the same may apply to that portion of the subject Development Property owned by them.

Dated this 5<sup>th</sup> day of July, 2022.

Rebound Group, LLC

By: \_\_\_\_\_

Brett D. Reese, its President

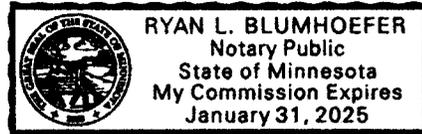
STATE OF MINNESOTA     )  
  ) ss.  
COUNTY OF Rice     )

The foregoing instrument was acknowledged before me this 5<sup>th</sup> day of July, 2022, by Brett D. Reese, the President of Rebound Group, LLC, a Minnesota limited liability company, on behalf of the company.

\_\_\_\_\_  
NOTARY PUBLIC

THIS INSTRUMENT WAS DRAFTED BY:

City of Northfield  
Community Development Department  
Northfield City Hall  
801 Washington Street  
Northfield, MN 55057  
507-645-8833



**MORTGAGEE CONSENT  
TO  
DEVELOPMENT AGREEMENT**

Community Resource Bank, which holds a mortgage on the subject Development Property, the development of which is governed by the foregoing Development Agreement, agrees that the Development Agreement shall remain in full force and effect even if it forecloses on its mortgage.

Dated this 5<sup>th</sup> day of July, 2022.

Community Resource Bank  
By: Marty Benson  
Marty Benson, Senior Vice President

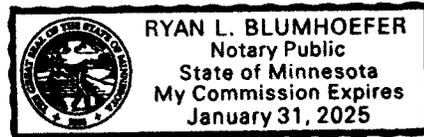
STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF Rice        )

The foregoing instrument was acknowledged before me this 5<sup>th</sup> day of July, 2022, by Marty Benson, the Senior Vice President of Community Resource Bank, on behalf of the Bank.

[Signature]  
NOTARY PUBLIC

THIS INSTRUMENT WAS DRAFTED BY:

City of Northfield  
Community Development Department  
Northfield City Hall  
801 Washington Street  
Northfield, MN 55057  
507-645-8833



**EXHIBIT A  
TO  
DEVELOPMENT AGREEMENT**

**Legal Description of Development Property Being Final Platted as  
Kraewood**

The North 370 feet of the West One-half (W1/2) of Lot 4, in the State Subdivision of the Northeast Quarter (NE 1/4) of Section 36, Township 112 North, Range 20 West of the Fifth Principal Meridian in the City of Northfield, Rice County, Minnesota;

AND

The East One-Half (E1/2) of Lot 5 in the State Subdivision of the Northeast Quarter (NE 1/4) of Section 36, Township 112 North, Range 20 West of the Fifth Principal Meridian in the City of Northfield, Rice County, Minnesota

Except the South 43 feet thereof

And also except the North 23.00 feet of the South 66.00 feet of the E1/2 of Lot 5 in the State Subdivision of the NE1/4 of Section 36, Township 112 North, Range 20 West of the 5th P.M., Rice County, Minnesota;

AND

Outlot B, in Greenvale School Plat, in the City of Northfield, Rice County, Minnesota; except that part of said Outlot B lying within the Plat of Green Meadows, in the City of Northfield, Rice County, Minnesota.

**EXHIBIT B  
TO  
DEVELOPMENT AGREEMENT**

**DECLARATION OF PROTECTIVE COVENANTS BY REBOUND**

(Top 3 inches reserved for recording data)

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**DECLARATION OF  
PROTECTIVE COVENANTS**

This is to certify that Rebound Group, LLC, a Minnesota limited liability company (hereinafter referred to as the "Declarant"), is the owner of the real property legally described on the attached Exhibit A.

Said property has been divided by the Declarant into twenty-six (26) separate residential lots legally described in Section 1.10 below (hereinafter "Lots" or a "Lot"), for the purpose of sale of the Lots to other individuals or entities for residential development.

Certain portions of the Lots contain trees and other vegetation which the Declarant desires to be preserved.

The Declarant intends to convey the Lots subject to restrictions and covenants on the part of the purchasers to the end that the restrictions and covenants herein imposed shall inure to the benefit of each and all of the purchasers of such Lots, and their respective successors, heirs and assigns.

Therefore, the Declarant does hereby declare and establish the following conditions, restrictions, reservations and covenants, which are hereby placed upon each Lot described above for the benefit of all the Lots and their present and future owners and the same are hereby declared to be covenants running with the land and shall be binding upon said Lots and upon all the owners and purchasers thereof, and their heirs, successors, assigns and transferees.

**1. DEFINITIONS.**

The following words, when used in this Declaration (unless the context shall prohibit) shall have the following meanings:

- 1.1 "Articles" mean the articles of incorporation of the Association.
- 1.2 "Association" means the Kraewood Homeowners Association and its successors and assigns.

1.3 "Board" means the board of directors of the Association, which is the governing body of the Association.

1.4 "Bylaws" mean the bylaws of the Association as they may be amended from time to time.

1.5 "City" means the City of Northfield, Rice County, Minnesota.

1.6 "Declarant" means Rebound Group, LLC, or its successors and assigns who take title to any portion of the Property for the purposes of development and sale and are designated as a successor Declarant in an instrument executed and filed for record by the immediately preceding Declarant.

1.7 "Declaration" means this instrument, and all exhibits hereto, as the same may be amended or supplemented from time to time.

1.8 "Dwelling" means any structure on a Lot intended for use as a single family residence.

1.9 "Individual Lot Assessments" mean assessments levied under Section 6.3.

1.10 "Lot" means any one of the twenty-six (26) lots legally described as follows:

Lots 1 through 9, Block 2;  
Lot 1, Block 3;  
Lots 1 through 6, Block 4; and  
Lots 2 through 11, Block 5

all in Kraewood, Rice County, Minnesota

1.11 "Member" means each Owner entitled to membership in the Association pursuant to the provisions of Section 4.1.

1.12 "Mortgage" means a mortgage, contract for deed, or other security instrument granting, creating or conveying a lien upon or a security interest in any portion of the Property, or any interest therein.

1.13 "Mortgagee" means any entity or person named as a mortgagee in any Mortgage on a Lot.

1.14 "Owner" means the record owner or contract for deed purchaser of the fee title to any Lot, and excludes contract for deed sellers, Mortgagees or any others having such interest merely as security for the performance of an obligation.

1.15 "Property" means the property legally described on Exhibit A, which is attached hereto and incorporated herein by reference. Notwithstanding any provision contained herein,

Property does not mean nor include Outlot A, Outlot C or Outlot D of Kraewood, and this instrument shall not apply to nor bind in any manner whatsoever Outlot A, Outlot C or Outlot D.

1.16 "Standard Assessments" mean assessments levied on all Lots under Section 6.2.

1.17 "Tree Preservation Area" means that certain area(s) within the Lots depicted as "Tree Preservation" on the sketch attached hereto and incorporated herein by reference as Exhibit B.

## 2. RESTRICTIONS.

2.1 Construction within Tree Preservation Area. No Dwelling or other structure shall be erected, placed or permitted to remain within the Tree Preservation Area.

2.2 Removal of Trees and Other Vegetation. No trees, shrubs, plants, flowers or other vegetation shall be cut down, trimmed or removed from the Tree Preservation Area except as follows:

- (a) tree(s) may be cut down or trimmed, as reasonably necessary, if all or a portion of the tree(s) have been broken by an act of God or are diseased;
- (b) tree(s) may be cut down or trimmed, as reasonably necessary, if a tree is causing a reasonable hazard to an allowable structure or utilities use on a Lot;
- (c) tree(s) may be cut down or trimmed, as reasonably necessary, if their removal or trimming would be in the best interest of other surrounding trees and/or vegetation as determined in the reasonable discretion of the Board in consultation with an arborist;
- (d) tree(s) may be trimmed, as reasonably necessary, so that their branches do not extend beyond the boundaries of the Tree Preservation Area, provided that such trimming does not reasonably compromise the health of the tree(s);
- (e) tree(s) may cut down or trimmed, as reasonably necessary and upon written notice from the City of Northfield, at the Owner's cost or expense, to comply with applicable law and/or City of Northfield City Code;
- (f) tree(s) may be cut down if an equivalent number of replacement tree(s) are planted in the Tree Preservation Area within the applicable Lot; and
- (g) Noxious weeds or other noxious vegetation may be removed at any time.

2.3 Abatement. The Declarant or the Association shall have the right to order an Owner to remove or alter any structure within the Tree Preservation Area which was erected in violation

of the terms of this Declaration and to employ appropriate judicial proceedings to compel the alteration or demolition of any nonconforming construction or other violation. Any cost incurred shall be the personal obligation of the Owner and a lien against the Lot which may be enforced as an Individual Lot Assessment under Section 6.3 below. In the event the Association or the Declarant requests injunctive or similar equitable relief, it shall not be required to post any bond.

2.4 Variances. Reasonable variances to the restrictions described in this Section 2 may be granted by the Board after review, in order to overcome practical difficulties or to prevent unnecessary hardship. A variance may only be granted if it is not detrimental to other property and shall not defeat the purpose of this Declaration. No variance shall apply other than to the specific Lot and the specific Board action on the particular issue, and shall have no effect as precedent in any other Board proceeding.

### **3. MAINTENANCE OF TREE PRESERVATION AREA.**

Except as specifically described in this Declaration as a responsibility of the Association, each Owner, at each Owner's cost and expense, is responsible for: (a) all of the maintenance of any trees, shrubs, grass, plants, flowers and other vegetation located within the Tree Preservation Area on his or her Lot; and (b) the removal or trimming of any trees and noxious weeds or noxious vegetation in the Tree Preservation Area on his or her Lot which is authorized under Section 2.2 above.

### **4. MEMBERSHIP AND VOTING RIGHTS.**

4.1 Membership. Each Owner of a Lot is a Member of the Association. Membership shall be appurtenant to and may not be separated from such ownership.

4.2 Voting Rights. The Association shall have one class of voting. Each Lot shall be entitled to one vote on any Association matter.

4.3 Suspension of Voting Rights. The right of any Member to vote shall be suspended during any period in which such Member shall be delinquent in the payment of any assessment levied by the Association.

### **5. DUTIES AND POWERS OF ASSOCIATION.**

5.1 Removal of Diseased or Broken Down Trees. Notwithstanding the maintenance obligations of the Owners under Section 3 above, upon approval of more than 50% of the total votes in the Association, the Association shall have the authority to remove diseased and/or broken down trees from the Tree Preservation Area and plant replacement trees. Following such approval, the Association shall have the authority to levy assessments to pay for the cost of such removal and replanting. Any such assessment shall be deemed to be a Standard Assessment and levied in accordance with Section 6.2 below.

5.2 Enforcement of Covenants. The Association shall be responsible for the enforcement of the covenants and restrictions in this Declaration.

## 6. ASSESSMENTS.

6.1 Creation of Assessments. Except for any assessment described herein which specifically requires approval by Members of the Association, the Board shall have the authority on behalf of the Association to levy assessments. The Association is hereby authorized to levy assessments for Association expenses as the Board may specifically authorize from time to time. There shall be two types of assessments: (a) Standard Assessments to fund common expenses for the general benefit of all Lots; and (b) Individual Lot Assessments as described in Section 6.3 below. Each Owner, by accepting a deed or entering into a contract for deed for any Lot, is deemed to covenant and agree to pay these assessments. Each assessment, together with interest, costs and reasonable attorneys' fees, shall be a continuing lien upon each Lot against which the assessment is made until paid, and the personal obligation of the Owner of such Lot at the time of the assessment, and his or her grantee shall be jointly and severally liable for the portion thereof due and payable at the time of conveyance, except no first Mortgagee who obtains title to a Lot pursuant to the remedies provided in the Mortgage shall be liable for unpaid assessments which accrued prior to the acquisition of title. Assessments shall be paid in the manner and on the dates fixed by the Board and may include, without limitation, acceleration of assessments for delinquencies.

The Association shall, upon demand at any time, furnish to any Owner liable for any type of assessment a certificate in writing signed by an officer of the Association setting forth whether such assessment has been paid as to any particular Lot. Such certificate shall be conclusive evidence of payment. The Association may require the advance payment of a reasonable processing fee for the issuance of such certificate.

6.2 Levy of Standard Assessments. The Standard Assessments shall be levied equally against all Lots. The Standard Assessments shall be due and payable in full within thirty (30) days after the date the assessment is approved by the Board (or approved by the Members, if applicable), provided however that the Board shall have authority to authorize the payment of assessments in such installments as deemed reasonable by the Board. Written notice of any Standard Assessment shall be provided to each Owner.

6.3 Individual Lot Assessments. The Association may levy assessments under this Section 6.3 against one or more of the Lots for the following purpose: In the event that any Owner violates any covenant or fails to perform any term, covenant or condition contained in this Declaration, the Association may perform the act, remove the defect or correct the violation upon 30 days written notice to the Owner and may levy an assessment to pay the cost thereof against such Owner's Lot.

6.4 Effect of Nonpayment of Assessment; Remedies of Association. The Standard Assessments and Individual Lot Assessments shall be levied as provided in this Declaration. Each assessment not paid when due shall be delinquent and shall, together with interest at the rate of 8 percent per annum, any cost of collection and any attorneys' fees, be a continuing lien upon each applicable Lot and the personal obligation of the Owner of such Lot at the time of assessment. The lien may be enforced and foreclosed by action or advertisement in the manner in which mortgages may be foreclosed in Minnesota. Each Owner, by accepting a deed or entering into a contract for

deed for any Lot, shall be deemed to give full and complete power of sale to the Association and to consent to a foreclosure of the lien by advertisement. The Association may also bring an action at law against the Owner personally obligated to pay the assessment.

6.5 Subordination of Lien to First Mortgages. The lien of assessments provided for herein shall be subordinate to the lien of any first Mortgage, and the sale or transfer of any Lot shall not affect the assessment lien. However, the sale or transfer of any Lot pursuant to the foreclosure of a first Mortgage, or pursuant to any other proceeding or arrangement in lieu of such foreclosure, shall extinguish the lien of such assessments as to installments which became due prior to the effective date of such sale, transfer or acquisition by the Mortgagee to the end that no assessment liability shall accrue to an acquiring Mortgagee except with respect to installments of assessments becoming due after possession has passed to such acquiring Mortgagee, whether such possession has passed at the termination of any period of redemption or otherwise. In the event of the extinguishment of such assessment lien as aforesaid, the entire amount of such unpaid assessment shall be reallocated and assessed against, and shall be payable by the Owners of all Lots including such mortgaged Lot. No such sale, transfer or acquisition of possession shall relieve an Owner of a Lot from liability for any assessments thereafter becoming due or from the lien thereof, or shall relieve the person personally obligated to pay the assessments which were levied prior to the transfer of such property from the personal obligation to pay the same.

6.6 Exempt Property. Any property dedicated to and accepted by any governmental authority or public and utility shall be exempt from Standard Assessments and Individual Lot Assessments.

## **7. GENERAL PROVISIONS.**

7.1 Association Easement. The Association shall have a nonexclusive easement to enter upon any Lot in order to perform any obligations or duties of the Association hereunder, or to exercise any right or remedy of the Association hereunder.

7.2 Enforcement. In the event any Owner fails to comply with the provisions of this Declaration, the Articles or the Bylaws, or with the decisions of the Association which are made pursuant thereto, such failure will give rise to a cause of action on the part of the Association, or any aggrieved Owner for the recovery of damages or injunctive relief, or both. Owners shall have a similar right of action against the Association. Enforcement of these covenants and restrictions may be by any proceeding at law or in equity. Any cost incurred by the Association in such an action shall be the personal obligation of the defaulting Owner and a lien against his or her Lot, which may be enforced as an Individual Lot Assessment under Section 6.3 below. In the event the Association requests injunctive or similar equitable relief, it shall not be required to post any bond.

7.3 Abatement/Enforcement by City of Northfield. Nothing herein shall prevent or limit the City of Northfield from undertaking any enforcement or abatement action authorized by applicable law and/or City of Northfield City Code. In the event of a conflict or inconsistency between this Declaration and Northfield City Code, Northfield City Code shall govern. In the event that the City of Northfield incurs costs and expenses related to any abatement or enforcement

action, the applicable Owner, or the Association if the Owner fails to timely pay as provided herein, shall reimburse the City of Northfield within thirty (30) days after receipt of an invoice from the City for any and all costs incurred by the City in connection such abatement or enforcement. If the Owner does not timely reimburse the City, the City may either: (a) invoice the Association for the same, which the Association shall pay within thirty (30) days, and the Association may thereafter assess such costs to the Owner as provided herein; or (b) recover its costs by levying a special assessment against the applicable Lot of the respective Owner certifying the same to the Rice County Auditor for collection in the same manner as property taxes upon such Lot. The applicable Owner, on behalf of itself and its successors and assigns, hereby acknowledges the benefit to the respective Lot and hereby expressly waives any rights to hearings, notice of hearings, objections or appeal relating to the levying of any City assessments, the right to contest the City levied assessments under Minnesota Statutes § 429.081 or the certification of such levied assessments to the Rice County Auditor for collection with property taxes upon the respective Lot. Notwithstanding the foregoing, the City shall have no obligation or duty to undertake abatement or enforcement of the provisions of this Declaration as the same is the primary responsibility of the Association, but the City reserves such rights in the event that the Association fails or refuses to abide by the terms and conditions hereof. The City shall have the right to enter the Property to Code compliance, inspection, abatement and enforcement purposes.

7.4 Gender and Grammar. The singular wherever used herein, shall be construed to mean the plural when applicable, and the use of the masculine pronoun shall include the neuter and feminine.

7.5 Severability. Invalidation of any one of these covenants or restrictions by judgment or court order shall in no way affect any other provision which shall remain in full force and effect.

7.6 Amendment. Except with respect to paragraph 7.3, which shall not be amended without the express written consent of the City of Northfield as well as meeting the requirements herein, this Declaration may be amended by the affirmative vote or written consent, or any combination thereof, of 75 percent of the total votes of the Association. Any amendment shall be effective when filed for record with the Rice County Recorder's Office. No amendment may remove, revoke or modify any right or privilege of the Declarant without the written consent of the Declarant or the assignee of such right or privilege.

7.7 Duration of Covenants and Easements. The covenants, restrictions, and easements of this Declaration shall run with and bind the land and shall inure to the benefit of and be enforceable by the Association or the Owner of any Lot subject to this Declaration, or their respective representatives, heirs, successors and assigns. The covenants, easements, restrictions, conditions and reservations imposed and created by this Declaration shall be perpetual, and exempt from the 30-year durational limit set forth in Minnesota Statutes, Section 500.20, subdivision 2a.

7.8 Recitals. The recitals hereto are made a part hereof by reference.

7.9 Cumulative Rights/Waiver. Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Association or City of Northfield is intended to be exclusive of any other right or remedy hereby provided by law, but each shall be cumulative in, and in addition to, every other right or remedy given herein or hereafter existing at law, in equity,

or by statute. Any failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Declaration or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Association's, Owner's or City of Northfield's right to assert or rely upon the terms and conditions of this Declaration.

7.10. Compliance With Laws. Association and Owner shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Declaration.

7.11. Governing Law. This Declaration shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.

7.12. Recording. This Declaration shall be recorded by the Declarant at the expense of the Declarant commensurate with recording the plat of the Property.

Dated: \_\_\_\_\_

**DECLARANT:**

REBOUND GROUP, LLC

By: \_\_\_\_\_  
Brett D. Reese, its President

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF RICE )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_  
202\_\_, by Brett D. Reese, President of Rebound Group, LLC, a Minnesota limited liability  
company, on behalf of the company.

\_\_\_\_\_  
Notary Public

This instrument drafted by:  
Ryan L. Blumhoefer (#391033)  
SCHMITZ, OPHAUG, BLUMHOFER & YAHNKE, LLP  
220 Division St. S.  
Northfield, MN 55057  
507-645-9541

CONSENT

\_\_\_\_\_ Bank, holding a mortgage on the within described property, hereby consents to this Declaration.

\_\_\_\_\_ BANK

By: \_\_\_\_\_  
\_\_\_\_\_, its \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF RICE        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_  
2022, by \_\_\_\_\_, the \_\_\_\_\_, of  
\_\_\_\_\_ Bank, on behalf of the Bank.

\_\_\_\_\_  
Notary Public

EXHIBIT A TO DECLARATION OF PROTECTIVE COVENANTS

LEGAL DESCRIPTION OF PROPERTY

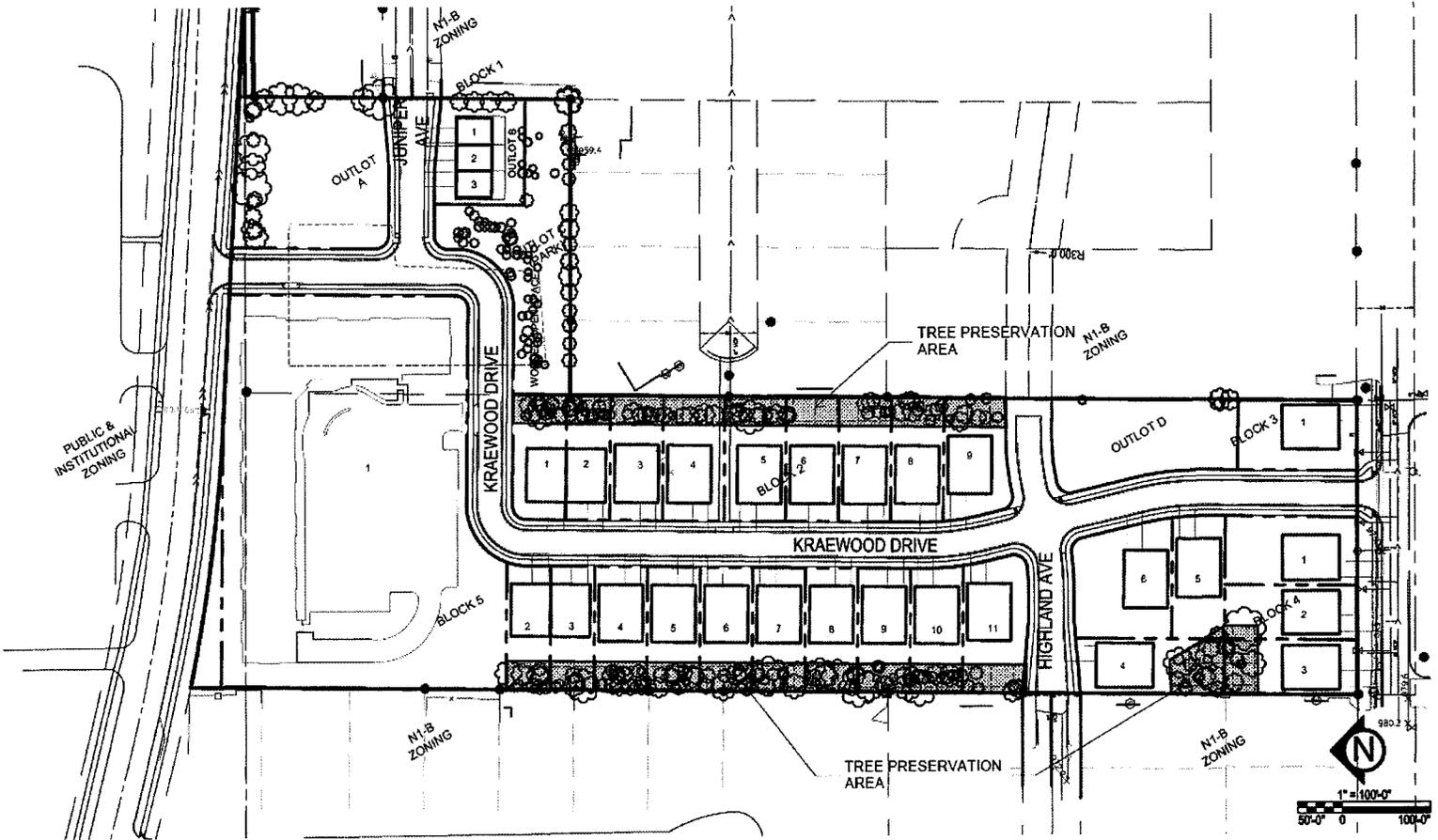
Lots 1 through 9, Block 2;  
Lot 1, Block 3;  
Lots 1 through 6, Block 4; and  
Lots 2 through 11, Block 5;

all in Kraewood, Rice County, Minnesota

EXHIBIT B TO DECLARATION OF PROTECTIVE COVENANTS

DEPICTION OF TREE PRESERVATION AREA

[see attached sketch]



<b>CivilSite</b> <small>GROUP</small> 8000 GLASBROOK AVE. ROCKY HILL, VA 22842 Office: 612.818.0290 www.CivilSiteGroup.com	KRAEWOOD	<b>EXHIBIT 'B'</b>	NORTHFIELD, MN
	Project Number: 18171.01 Issue Date: 3/18/2022	Revision Number: Revision Date:	<b>EX 1</b>

**EXHIBIT C  
TO  
DEVELOPMENT AGREEMENT**

**WARRANTY DEED FORM FOR  
OUTLOT A, OUTLOT C AND OUTLOT D**

(Top 3 inches reserved for recording data)

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**WARRANTY DEED**

**Business Entity to Business Entity**

eCRV number: \_\_\_\_\_

DEED TAX DUE: \$ \_\_\_\_\_

DATE: \_\_\_\_\_, 20\_\_

FOR VALUABLE CONSIDERATION, Rebound Group, LLC, a limited liability company under the laws of the State of Minnesota ("Grantor"), hereby conveys and warrants to the City of Northfield, a municipal corporation under the laws of the State of Minnesota ("Grantee"), real property in Rice County, Minnesota, legally described as follows:

See Exhibit A attached hereto

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

None.

The total consideration for this transfer is \$500.00 or less.

The Seller certifies that the Seller does not know of any wells on the described real property.

**Grantor**

**Rebound Group, LLC**

By: \_\_\_\_\_

Brett D. Reese, Its: President

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_, by Brett D. Reese, as President, of Rebound Group, LLC, Grantor.

(Stamp)

\_\_\_\_\_  
*(signature of notarial officer)*

Title (and Rank): \_\_\_\_\_

My commission expires: \_\_\_\_\_  
*(month/day/year)*

THIS INSTRUMENT WAS DRAFTED BY:

FLAHERTY & HOOD, P.A.  
525 Park Street, Suite 470  
St. Paul, MN 55103-2122  
651-225-8840

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

Finance Director  
City of Northfield  
Northfield City Hall  
801 Washington Street  
Northfield, MN 55057

EXHIBIT A TO WARRANTY DEED

LEGAL DESCRIPTION

Outlot A;  
Outlot C; and  
Outlot D;

all in Kraewood, Rice County, Minnesota

**EXHIBIT D  
TO  
DEVELOPMENT AGREEMENT**

**AFFADAVITS**

Pursuant to the Development Agreement, prior to acceptance of the improvements by the City, the Developer must complete and furnish the following affidavits:

- Contractor's Certificate;
- Engineer's Certificate;
- Land Surveyor's Certificate; and
- Developer's Certificate;

in substantially the form provided herein, certifying that all construction has been completed in accordance with the terms of the Development Agreement.







**DEVELOPER'S CERTIFICATE OF COMPLIANCE**

Project: Kraewood

I/we, the undersigned, certify that the construction of those certain improvements (the "Project") required to be made by \_\_\_\_\_ (the "Developer") pursuant to that certain Development Agreement (the "Agreement") dated \_\_\_\_\_, 20\_\_\_\_, by and between the City of Northfield (the "City") and the Developer, are complete and have been completed all in accordance with the provisions of the Agreement, that the Developer has complied to date with all requirements set forth in the Agreement, and that the work under the above named Project including all appurtenances thereto has been completed in accordance with the City Code (Chapter \_\_\_\_), City standard specifications for utilities and street construction, and the City's engineering standard specifications.

I/we further certify that all charges or bills for labor or services performed or materials furnished, and other charges by the subcontractors for the required Project improvements have been paid in full and in accordance with the terms of that/those contract(s).

I/we further certify that the required Project improvements are free and clear of any and all liens and encumbrances; that no notice of intention to claim liens is outstanding, and that no suits are pending by reason of the Project.

I/we finally certify that the required improvements are free from all defects in material and workmanship from the date of acceptance thereof by the City, that the Developer agrees to remedy all defects arising within the warranty period at the Developer's expense, and that the Developer is now and will remain in compliance with the Warranty/Maintenance Guarantee required by Northfield City Code, Chapter \_\_\_\_, section \_\_\_\_ for the required periods stated therein.

This affidavit is made for the purpose of inducing City of Northfield to accept the Project improvements made as part of the Project for public ownership thereof in accordance with the Agreement.

DEVELOPER:

\_\_\_\_\_

BY: \_\_\_\_\_, Its \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, the \_\_\_\_\_ of \_\_\_\_\_, a Minnesota \_\_\_\_\_, on behalf of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**EXHIBIT E  
TO  
DEVELOPMENT AGREEMENT**

**PERMANENT PUBLIC EASEMENT**

(Do not write in the space above. Reserved for recording/transfer data)

---

**PERMANENT PUBLIC EASEMENT**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2021, by and between Rebound Group, LLC, a limited liability company under the laws of the State of Minnesota, 527 Professional Drive, Northfield, MN 55057, referred to hereinafter as “Grantor,” and the City of Northfield, Minnesota, a municipal corporation under the laws of the State of Minnesota, 801 Washington Street, Northfield, Minnesota 55057, referred to hereinafter as “Grantee”; (collectively referred to herein as the “parties”).

**AGREEMENT**

That for and in consideration of the sum of One Dollar and 00/100ths Dollars (\$1.00) and other good and valuable consideration, paid this date by Grantee to Grantor, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee do hereby agree as follows:

1. The undersigned Grantor hereby grants and conveys to the Grantee a Permanent Easement, 25 feet in width, for public ingress and egress purposes, including but not limited to for emergency vehicles and pedestrians (the “Permanent Easement”), over, under and across that part of the tract of land legally described on Exhibit A, which is attached hereto and incorporated herein by reference, in the City of Northfield, Rice County, Minnesota, which Permanent Easement is legally described on Exhibit B, which is attached hereto and incorporated by reference (the “Permanent Easement Area”).
2. The Permanent Easement Area described above is depicted on the easement sketch, Exhibit C, which is attached hereto and incorporated herein by reference.
3. The Grantor states and hereby covenants that the Grantor is the lawful owner of the above-described real property, is lawfully seized and possessed of said real property, and that the Grantor has good and lawful right to grant the Permanent Easement described herein, subject to all matters of public record.
4. The Grantee shall have the right to construct, excavate, grade, inspect, install, remove, demolish, operate, maintain, place, replace, reconstruct, improve, enlarge and repair, as it may find reasonably necessary and convenient, facilities and improvements, and such other improvements appurtenant thereto (e.g., emergency vehicle access, pedestrian

ingress/egress, bike paths, sidewalks, trails, etc.), in the Permanent Easement Area described herein.

5. The Grantee and its employees, agents, contractors, permittees and licensees shall have the right of ingress and egress to and from the Permanent Easement Area at all times and without notice to Grantor by such route, in the judgment of the Grantee, as shall occasion the least practical damage and inconvenience to the Grantor.
6. The Grantee shall have the right to trim, remove and keep the Permanent Easement Area clear of all buildings, structures, roots, shrubbery, trees, bushes, undergrowth and all other obstructions that may interfere with or endanger the Grantee's exercise of any of the rights pursuant to this Permanent Easement.
7. The Grantor shall not erect, construct or locate in the Permanent Easement Area any new structure or object that was not in existence on the date of this Permanent Easement, which would prevent the Grantee's reasonable access to the Permanent Easement Area or prevent the public's full enjoyment of the rights granted hereunder, without the written consent of the Grantee.
8. Following construction or other work authorized hereby in the Permanent Easement Area, the Grantee shall restore any and all disturbed areas within the Permanent Easement Area back to as close to original condition as, in Grantee's judgment, is reasonably practicable given the rights granted hereunder.
9. The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.
10. This Permanent Easement shall be recorded as soon as practicable following its execution with the understanding that the Grantee has complete and absolute sole ownership, use and control of any Grantee improvements, and such other improvements appurtenant thereto, constructed in the Permanent Easement area in accordance with the grant of rights conveyed herein.
11. Grantor and Grantee agree to correct any legal descriptions contained herein if there is a mistake discovered, including any mistakes or discrepancies revealed by an accurate survey of the property identified herein.

*[Remainder of page intentionally left blank.]*



**GRANTEE:**

CITY OF NORTHFIELD, MINNESOTA

By: Rhonda Pownell  
Rhonda Pownell, Its Mayor

**ATTEST:**

By: Lynette Peterson  
Lynette Peterson, Its City Clerk

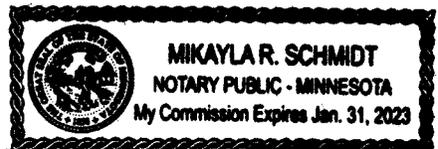
STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF RICE        )

The foregoing instrument was acknowledged before me this 5<sup>th</sup> day of May, 2022, by Rhonda Pownell, as Mayor, and Lynette Peterson, as City Clerk, on behalf of the City of Northfield, a municipal corporation under the laws of the State of Minnesota, Grantee.

Mikayla R. Schmidt  
Notary Public

**THIS INSTRUMENT WAS DRAFTED BY:**

FLAHERTY & HOOD, P.A.,  
525 Park Street, Suite 470  
St. Paul, MN 55103  
(651) 225-8840



**EXHIBIT A**

**TO PERMANENT PUBLIC EASEMENT**

**LEGAL DESCRIPTION OF REAL PROPERTY**

The real property referenced in this Permanent Easement is legally described as follows:

**LEGAL DESCRIPTION:**

Lots 4 and 5, all in Block 2, KRAEWOOD, according to the recorded plat thereof, Rice County, Minnesota

**EXHIBIT B**

**TO PERMANENT PUBLIC EASEMENT**

**LEGAL DESCRIPTION OF PERMANENT EASEMENT**

**LEGAL DESCRIPTION:**

An easement for emergency vehicle and pedestrian access purposes over and across the south 12.50 feet of Lot 4 and the north 12.50 feet of Lot 5, all in Block 2, KRAEWOOD, according to the recorded plat thereof, Rice County, Minnesota

**EXHIBIT C**  
**TO PERMANENT PUBLIC EASEMENT**  
**DEPICTION OF PERMANENT EASEMENT**

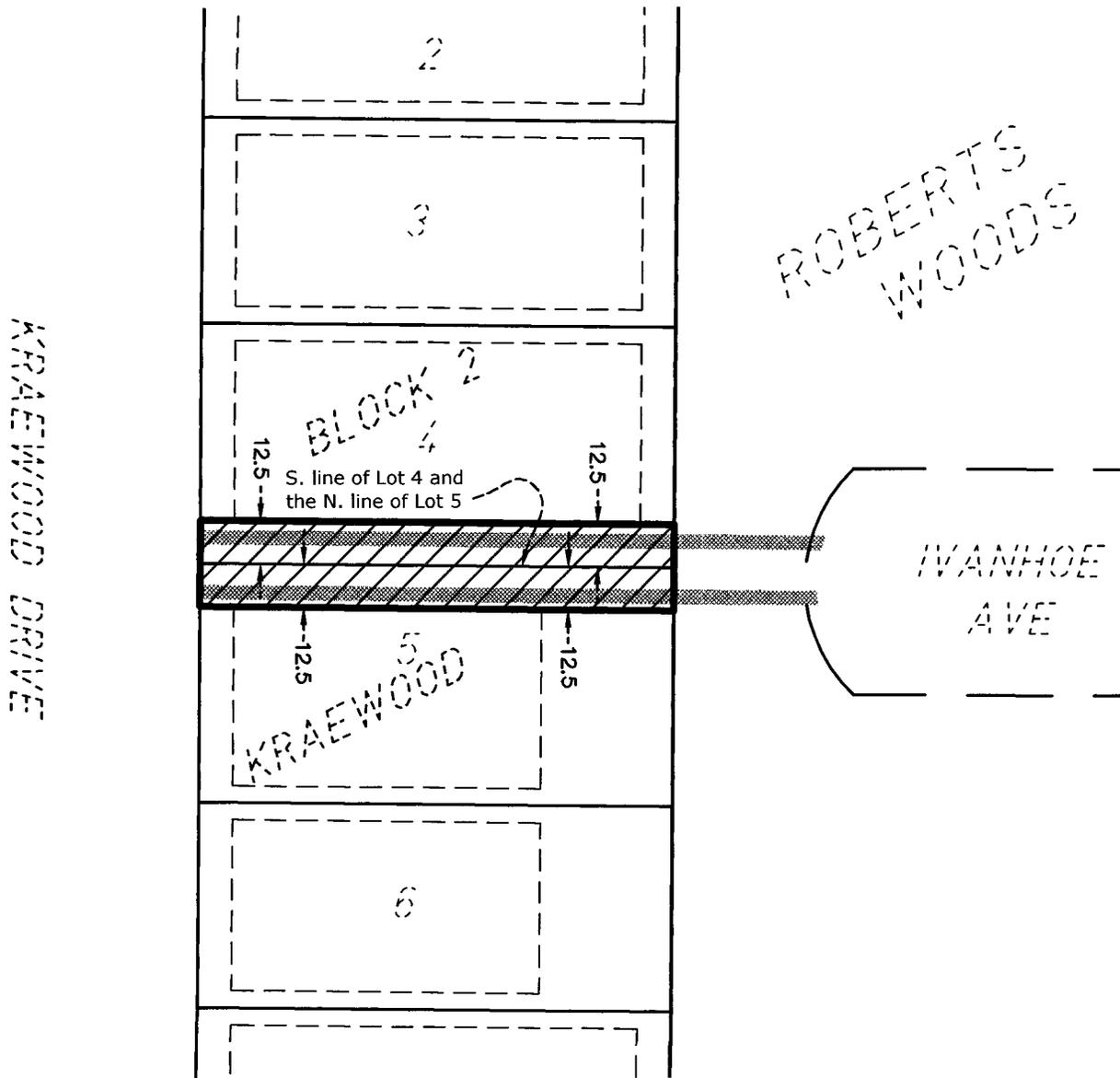
# EMERGENCY VEHICLE AND PEDESTRIAN ACCESS EASEMENT EXHIBIT

## Lots 4 and 5, Block 2, Kraewood

### City of Northfield, Rice County, Minnesota

**DESCRIPTION**

An easement for emergency vehicle and pedestrian access purposes over and across the south 12.50 feet of Lot 4 and the north 12.50 feet of Lot 5, all in Block 2, KRAEWOOD, according to the recorded plat thereof, Rice County, Minnesota.



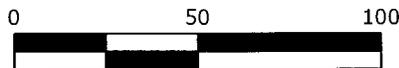
**MINNESOTA CERTIFICATION**

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 21st day of April, 2022

Rory L. Synsteliën

Minnesota License No. 44565



SCALE IN FEET

**CivilSite**  
GROUP

5000 GLENWOOD AVENUE  
GOLDEN VALLEY, MN 55422  
CivilSiteGroup.com

Drawn By: TH

Project No. 18171.01

SHEET 1 OF 1



By: \_\_\_\_\_,  
\_\_\_\_\_, Its: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(seal)

---

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

FLAHERTY & HOOD, P.A,  
525 Park Street, Suite 470  
St. Paul, MN 55103  
(651) 225-8840

**EXHIBIT A**

**TO MORTGAGEE'S CONSENT TO EASEMENT**

**LEGAL DESCRIPTION OF REAL PROPERTY**

The real property legally described in this Consent of Mortgagee to Easement is described and shown below, which is incorporated herein by reference.

**LEGAL DESCRIPTION:**

**EXHIBIT F**  
**TO**  
**DEVELOPMENT AGREEMENT**  
**IRREVOCABLE LETTER OF CREDIT**

No. \_\_\_\_\_  
Date: \_\_\_\_\_

TO: City of Northfield  
801 Washington Street  
Northfield, MN 55057

Dear Sir or Madam:

We hereby issue, for the account of Sumac Properties, Inc. and in your favor, our Irrevocable Letter of Credit in the amount of \$ \_\_\_\_\_, available to you by your draft drawn on sight on the undersigned bank.

The draft must:

- a) Bear the clause, "Drawn under Letter of Credit No. \_\_\_\_\_, dated \_\_\_\_\_, 2\_\_\_\_\_, of (Name of Bank) \_\_\_\_\_";
- b) Be signed by the Mayor or City Administrator of the City of Northfield.
- c) Be presented for payment at \_\_\_\_\_ (Address of Bank) \_\_\_\_\_, on or before 4:00 p.m. on November 30, 2\_\_\_\_\_.

This Letter of Credit shall automatically renew for successive one-year terms unless, at least forty-five (45) days prior to the next annual renewal date (which shall be November 30 of each year), the Bank delivers written notice to the Northfield City Administrator that it intends to modify the terms of, or cancel, this Letter of Credit. Written notice is effective if sent by certified mail, postage prepaid, and deposited in the U.S. Mail, at least forty-five (45) days prior to the next annual renewal date addressed as follows: Northfield City Administrator, Northfield City Hall, 3400 Northfield Boulevard, Northfield, MN 55447, and is actually received by the City Administrator at least thirty (30) days prior to the renewal date.

This Letter of Credit sets forth in full our understanding which shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument, or agreement, whether or not referred to herein.

This Letter of Credit is not assignable. This is not a Notation Letter of Credit. More than one draw may be made under this Letter of Credit.

This Letter of Credit shall be governed by the most recent revision of the Uniform Customs and Practice for Documentary Credits, International Chamber of Commerce Publication No. 600.

We hereby agree that a draft drawn under and in compliance with this Letter of Credit shall be duly honored upon presentation.

BY: \_\_\_\_\_

\_\_\_\_\_ Its \_\_\_\_\_

**EXHIBIT G  
TO  
DEVELOPMENT AGREEMENT**

**ESCROW AGREEMENT**

This Escrow Agreement ("Escrow Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF NORTHFIELD, a Minnesota municipal corporation (the "City"), whose address is 801 Washington Street, Northfield, MN 55057; \_\_\_\_\_ [Insert name of Developer], a \_\_\_\_\_ [Insert Type of Company; corporation, LLC, etc.] under the laws of the State of [Minnesota] (the "Developer"), whose address is \_\_\_\_\_ [Insert Full Address, City, State, Zip Code]; and \_\_\_\_\_ [Insert Name of the Bank] (the "Bank" or "Escrow Agent"), as Escrow Agent in connection with the development of a \_\_\_\_\_ [Insert Type of Development] known as \_\_\_\_\_ [Insert Name of the Project] (the "Project") located at \_\_\_\_\_ [Insert Full Address of Project], Northfield, Rice County, Minnesota.

RECITALS

WHEREAS, the Developer has received final plat approval from the City for the development of the Project as set forth on the final plat entitled "\_\_\_\_\_", dated \_\_\_\_\_, 20\_\_\_\_, (the "Final Plat"); and

WHEREAS, as a condition of Final Plat approval, the Developer and City have also entered into that certain Development Agreement, dated \_\_\_\_\_, 20\_\_\_\_, (the "Development Agreement"); and

WHEREAS, the Developer pursuant to Northfield City Code, the Development Agreement, Final Plat and other City approvals, at its own expense, is required to complete the construction of certain public improvements (the "Improvements" or "work") as part of the Project; and

WHEREAS the Parties to this Escrow Agreement wish to establish a mechanism to secure the obligations of the Developer for the work as set forth above and to provide the City a financial guarantee to assure the satisfactory completion of the required Improvements; and

WHEREAS, pursuant to Northfield City Code and the Development Agreement, the Developer must provide security for construction of the required Improvements and an Escrow Account is a permissible form of security; and

WHEREAS, the Developer desires to provide the required Improvements and has established an Escrow Account with the Bank for such purpose; and

WHEREAS, the Bank executes this Escrow Agreement solely in the capacity of Escrow Agent.

NOW, THEREFORE, in consideration of the promises and the mutual obligations of the Parties contained herein, each does hereby covenant and agree with the others as follows:

1. Incorporation of Recitals and Documents. The recitals set forth above are acknowledged by the Parties to be true and correct and are hereby incorporated herein by reference. The following documents referred to in this Escrow Agreement are hereby made a part hereof by reference:

- a. Development Agreement;
  - b. Final Plat; and
  - c. Northfield City Code, Chapter 34.
2. Escrow Account/Funds Amount. To guarantee compliance with the terms of the Development Agreement, the Developer has established an Escrow Account with the Bank and agrees to deposit cash escrow funds in U.S. Dollars into the established Escrow Account with the Bank in that amount required by the Development Agreement, which is \$ \_\_\_\_\_ (the “security”). The security shall be deposited into the established Escrow Account prior to or at the time of Final Plat approval. The Developer shall obtain a letter from the Bank addressed to the City acknowledging Developer’s creation of the required Escrow Account in the name of the City as surety deposit for the Project and verifying that the Developer has deposited the cash escrow funds in the amount of the security required in the Development Agreement. The Developer shall submit the Bank’s letter to the City prior to or at the time of Final Plat Approval.
3. Disbursements from Escrow Account.
- a. The City agrees that the Escrow Account funds on deposit with the Bank shall be deposited in an interest bearing account and shall only be disbursed and used as payment for the required Improvements pursuant to the process and requirements contained in the Development Agreement and this Escrow Agreement. All interest shall accrue to the Developer at such times as the Bank pays interest, but shall remain in Trust with the Bank.
  - b. The deposit of the Escrow Account funds by the Developer will be made to ensure that Developer funds are available to the City for withdrawal by the City in the event it becomes necessary for the City, in the City’s judgment, to withdraw the funds in order to complete satisfactory construction of the required Improvements in accordance with the Development Agreement.
  - c. The Escrow Account funds shall not be used or pledged by the Developer for any other purpose during the period the Escrow Account is in effect. Upon satisfactory completion of the required public Improvements, as shall be determined by the City Engineer or his designee in writing, money in the Escrow Account, plus any accrued interest, shall be released to the Developer in accordance with the requirements contained in the Development Agreement taking into consideration the required warranty period.
  - d. In the judgment of the City, in the event the Developer defaults as the same is defined in the Development Agreement, or otherwise fails to comply with the terms of the Development Agreement, or otherwise fails to complete the required public Improvements to the satisfaction of the City Engineer in accordance with the terms of the Development Agreement and City approved plans and specifications, upon notice by the City to the Bank, the Escrow Account Funds shall be immediately, without further action, paid over to the City, in the amount requisitioned by the City, for use by the City in completion of the required public Improvements and/or to reimburse the City for any costs or expenses incurred by the City therefore.
  - e. The City will also promptly submit to the Developer a copy of such notice as it files with the Bank. The consent of the Developer to payments by the Bank to the City shall not be required or solicited. The Bank shall incur no liability to the Developer on account of making such payment to the City, nor shall the Bank be required to inquire into the propriety of any claim by the City of default on the part of the Developer or into the use of such funds by the City in completing such Improvements. The Bank shall not refuse or delay to make such payments to the City when requested by the City by an

appropriate notice, and the Developer will not interfere with, object to or otherwise hinder such payments by the Bank to the City.

- f. Any work to be performed by the City pursuant hereto shall be let on a contractual basis as required by governing law, or on a time and material basis or shall be performed by the City with its own personnel and equipment or shall be accomplished in such a manner as in the judgment of the City shall accomplish the work expeditiously and economically.
- g. The City shall be the sole beneficiary of the Escrow Account and shall have sole power to draw upon funds from the Escrow Account in accordance with the terms of the Development Agreement and this Escrow Agreement.
- h. Nothing herein shall relieve the Developer from the obligation to pay any additional costs, if actual costs exceed the above-stated cost. Nothing herein shall relieve the Developer from the obligation to pay any additional costs, if actual costs exceed the amount retained in the Escrow Account, after the time of completion.
- i. All disbursements under this Escrow Agreement from the Escrow Account shall be made by and through the Escrow Agent in accordance with the terms of the Development Agreement and this Escrow Agreement.
- j. If monies are released by the Bank to the City pursuant to this Escrow Agreement and it shall later develop that a portion of the released monies are surplus to the City's needs, any such surplus shall be returned by the City to the Bank to be held and distributed by the Bank pursuant to the terms of the Development Agreement and this Escrow Agreement.
- k. In the event that the Developer furnishes the City with an Irrevocable Letter of Credit, in a form and substance satisfactory to the City, as replacement security for the funds escrowed hereunder, and the City concludes that it is beneficial to the City to do so, the City may release all or a portion of the funds escrowed by this Escrow Agreement and accept the Irrevocable Letter of Credit, provided the Bank reconfirms, in writing its commitment to the terms and conditions contained herein.

4. Bank as Escrow Agent.

- a. As Escrow Agent hereunder, the Bank, acting in such capacity, shall have no duties or responsibilities except for those expressly set forth herein.
- b. The Parties agree that the Escrow Agent shall be a financial institution or title company licensed and registered to operate in the State of Minnesota and shall be acceptable to the City.
- c. The Developer shall indemnify and hold harmless the Bank against any loss, damage or liability, including, without limitation, attorney's fees which may be incurred by the Bank in connection with this Escrow Agreement, except any such loss, damage or liability incurred by reason of the negligence or willful misconduct of the Bank. It is further understood by the Developer that if, as the result of any disagreement between it and any other party or adverse demands and claims being made by it or anyone else upon the Bank, or if the Bank otherwise shall become involved in litigation with respect to this Escrow Agreement, the Developer agrees that it shall reimburse the Bank on demand for all costs and expenses, including, without limitation, attorney's fees, the Bank shall incur or be compelled to pay by reason of such dispute or litigation, including reasonable compensation for time expended in connection with any such dispute or litigation.

- d. The Developer shall indemnify and hold harmless the City against any claim, loss, damage or liability, including, without limitation, attorney's fees, which may be incurred by or brought against the City in connection with this Escrow Agreement, except any such loss, damage or liability incurred by reason of the negligence or willful misconduct of the City.
  - e. All indemnification obligations shall survive termination, expiration or cancellation of this Escrow Agreement.
  - f. The Bank, acting as such, shall not be liable to anyone by reason of an error or judgment, a mistake of law or fact, or for any act done or step taken or omitted in good faith, and this provision shall survive the termination of this Escrow Agreement.
  - g. At the time the last of the escrowed funds are released and disbursed by the Bank in accordance with this Escrow Agreement, the Bank shall be discharged from any obligation under this Escrow Agreement.
  - h. In accordance with the provisions above, the Bank may rely upon and shall be protected in acting upon any statement, instrument, opinion, notice, request, order, approval or document believed by the Bank to be genuine and to have been signed or presented by the proper party or parties.
  - i. The Escrow Agent shall keep records of all requests and transactions made from the Escrow Account, which records may be inspected by the Developer and the City Engineer, respectively, immediately upon request by either Party to the Escrow Agent.
  - j. The Developer is responsible for all costs and fees payable to the Escrow Agent for service rendered by the Bank in accordance with this Escrow Agreement.
5. Substitution or Resignation of Bank. The Bank reserves the right to withdraw from this Escrow Agreement and cease serving as Escrow Agent hereunder at any time by giving thirty (30) days written notice thereof to the Developer and City. Upon notice of resignation by the Bank, the Developer agrees to find within ten (10) days of such notice a replacement Escrow Agent acceptable to the City. The Bank agrees to deliver the escrowed funds then held by the Bank to such replacement escrow holder and notify all parties hereto. The Bank shall thereupon be released from any and all responsibility or liability to the Parties hereto. If the Developer fails to appoint a replacement escrow agent within such ten (10) day period, the Bank shall petition any court having jurisdiction for the appointment of a successor escrow agent or for instructions as to the disposition of the documents and moneys held by it under this Escrow Agreement. In any event such court appoints a successor escrow agent, the Bank shall deliver the escrowed funds then held pursuant to this Escrow Agreement, and all records and other documents held by it under this Escrow Agreement, upon payment of all fees and expense reimbursements due to the Bank, to such successor escrow agent and the Bank shall thereby be released from any and all responsibility or liability to the Parties hereto. Pending such appointment or instructions, the Bank shall continue to be bound by the terms of this Escrow Agreement.
6. Notices. Any notice provided for or permitted under this Escrow Agreement, unless otherwise provided herein, will be treated as having been received (a) when delivered personally, (b) when sent by confirmed facsimile or (c) three (3) days following when sent by certified mail, to the party to be notified, at the address set forth below, or at such other place of which the other party has been notified in accordance with the provisions of this paragraph (except that the Escrow Agent shall not be bound by or required to act upon any notice unless and until actually received by it).

a. If to the Developer, at:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. If to the City, at:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. If to the Escrow Agent, at:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Such notice will be treated as having been received upon actual receipt if actual receipt occurs earlier than as provided in clauses (a) through (c) hereof. Notwithstanding the foregoing, no notice to the Escrow Agent shall be deemed given to or received by the Escrow Agent unless delivered to an officer of the Escrow Agent having responsibility under this Agreement.

7. Termination. This Escrow Agreement shall terminate and be of no force or effect upon the completion of the terms and conditions contained herein and completion of the retained security requirements (retainage) contained in the Development Agreement; provided however, that the security requirements for the warranty period required in the Development Agreement are otherwise provided for in a manner acceptable to the City and in accordance with the Development Agreement. Subject to the retainage requirements contained in the Development Agreement, in the event that the security requirements for the warranty period required in the Development Agreement are not otherwise provided for in an alternate manner acceptable to the City, this Escrow Agreement shall not terminate until the expiration of the required warranty period, except that the amount of the security remaining in the Escrow Account for the warranty period shall be as provided in the Development Agreement.

8. General Terms.

- a. Voluntary and Knowing Action. The parties, by executing this Agreement, state that they have carefully read this Escrow Agreement and understand fully the contents thereof; that in executing this Escrow Agreement they voluntarily accept all terms described in this Escrow Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
- b. Authorized Signatories. The parties each represent and warrant to the other that (1) the persons signing this Escrow Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Escrow Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

- c. Successors and Assigns. This Escrow Agreement may not be assigned by the Developer or Bank without the prior written consent of the City. This Escrow Agreement shall be binding upon, and inure to the benefit of the parties hereto and their respective successors and permitted assigns. No other person has any rights, interest, or claims hereunder or is entitled to any benefits under or on account of this Escrow Agreement as a third-party beneficiary or otherwise.
- d. Modifications/Amendment. Any alterations, variations, modifications, amendments or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by authorized representative of the parties.
- e. Governing Law. This Escrow Agreement shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of this Escrow Agreement without regard to its choice of law or conflict of laws principles.
- f. Data Practices. The parties acknowledge that this Escrow Agreement is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 et seq.
- g. No Waiver. Nothing in this Escrow Agreement shall be construed to waive any immunities or limitations to which the City is entitled under Minn. Stat. Chapter 466 or otherwise. No waiver by any party to this Escrow Agreement of any condition or of any breach of any provision of this Escrow Agreement will be effective unless in writing. No waiver by any party of any such condition or breach, in any one instance, will be deemed to be a further or continuing waiver of any such condition or breach or a waiver of any other condition or breach of any other provision contained in this Escrow Agreement.
- h. Entire Agreement. These terms and conditions constitute the entire agreement between the parties regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Escrow Agreement.
- i. Headings and Captions. Headings and captions contained in this Escrow Agreement are for convenience only and are not intended to alter any of the provisions of this agreement and shall not be used for the interpretation of the validity of the agreement or any provision hereof.
- j. Cooperation. The parties hereto agree to cooperate with one another in the performance of their respective obligations and responsibilities set forth in this Escrow Agreement. The parties further agree to execute and deliver such other and additional documents and instruments as may be reasonably necessary to accomplish the purposes of this Escrow Agreement.
- k. No joint venture or partnership. The parties hereto agree that they will be independent contractors in performing their respective obligations under this Escrow Agreement. This Escrow Agreement is not intended to create nor does it create, a relationship of partners or joint ventures between the parties hereto.
- l. Severability. The invalidity or unenforceability of any provision of this Escrow Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Escrow Agreement shall be construed and enforced as if the agreement did not contain that particular provision to the extent of its invalidity or unenforceability.

- m. Force Majeure. Escrow Agent shall not be liable to the undersigned for any loss or damage arising out of any acts of God, strikes, equipment, or transmission failure, war, terrorism, or any other act or circumstance beyond the reasonable control of Escrow Agent.
- n. Compliance with Laws. The parties hereto shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to the subject matter hereof.
- o. Non-Discrimination. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.
- p. Execution. This Escrow Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart, facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing party.

*(Remainder of page left intentionally blank.)*



**ACKNOWLEDGMENT OF CITY**

STATE OF MINNESOTA        )  
  ) ss.  
COUNTY OF RICE            )

The foregoing instrument was acknowledged before me this 5th day of May, 2022 by Rhonda Pownell and by Lynette R. Peterson, the Mayor and City Clerk of the City of Northfield, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

Mikylah R. Schmidt  
NOTARY PUBLIC

**ACKNOWLEDGMENT OF BANK**

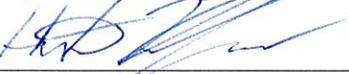
STATE OF \_\_\_\_\_        )  
  ) ss.  
COUNTY OF \_\_\_\_\_     )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ the \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_ [e.g., corporation, limited liability company, limited liability partnership] under the laws of the State of \_\_\_\_\_ [Minnesota], on behalf of the \_\_\_\_\_ and pursuant to the authority granted by its \_\_\_\_\_ [e.g., board of directors].

\_\_\_\_\_  
NOTARY PUBLIC

CERTIFICATE OF FINAL ACCEPTANCE

- 1. Name of Project: Kraewood
- 2. Name of Contractor: Icon, LLC
- 3. Name of Developer Sumac Properties, Inc.
- 4. Division Approval: The following staff have viewed the work for Improvement No. DEVP2021-Z46 Kraewood and find that the same has been fully completed in all respects to the terms of the Developer's Agreement

Area	Name	Ready for Acceptance	Date
Engineering	Sean Simonson		1/5/26
Streets	Andrew Tussing		12/30/25
Utilities	Hunter Redfield		12-23-25
Storm Sewer	James McDermott		10/21/25
Parks	Andrew Tussing		12/30/25

\*Attach reduced size copy of plans.

5. Department Approval:  Date: 1-5-26  
Public Works Director/City Engineer

The public improvements associated with this Development Project are hereby accepted by the City Council of the City of Northfield on this \_\_\_ day of \_\_\_\_\_, 2026. Submission of the required maintenance bond with the effective date above will signal the start of the two (2) year warranty period.

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

# KRAEWOOD

KNOW ALL PERSONS BY THESE PRESENTS: That Rebound Group, LLC, a Minnesota limited liability company, fee owner of the following described property:

The North 370 feet of the West One-half (W1/2) of Lot 4, in the State Subdivision of the Northeast Quarter (NE 1/4) of Section 36, Township 112 North, Range 20 West of the Fifth Principal Meridian in the City of Northfield, Rice County, Minnesota;

AND The East One-Half (E1/2) of Lot 5 in the State Subdivision of the Northeast Quarter (NE 1/4) of Section 36, Township 112 North, Range 20 West of the Fifth Principal Meridian in the City of Northfield, Rice County, Minnesota

Except the South 43 feet thereof And also except the North 23.00 feet of the South 66.00 feet of the E1/2 of Lot 5 in the State Subdivision of the NE1/4 of Section 36, Township 112 North, Range 20 West of the 5th P.M., Rice County, Minnesota;

AND Outlot B, in Greenvale School Plat, in the City of Northfield, Rice County, Minnesota; except that part of said Outlot B lying within the Plat of Green Meadows, in the City of Northfield, Rice County, Minnesota.

Has caused the same to be surveyed and platted as KRAEWOOD and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said Rebound Group, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this 20th day of May, 2022.

REBOUND GROUP, LLC  
*Brett D. Reese* (Signature) **Brett D. Reese** (Printed Name) **President** (Title)

STATE OF Minnesota, COUNTY OF Rice

This instrument was acknowledged before me this 20th day of May, 2022, by Brett D. Reese, the President of Rebound Group, LLC, a Minnesota limited liability company, on behalf of the company.

Notary Signature: *[Signature]* Notary Printed Name: **Ryan L. Elmhorsten**  
My Commission Expires: January 31, 2025

Notary Public: Rice County, Minnesota

### SURVEYORS CERTIFICATE

I, Rory L. Synstlell, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of the surveyor's certification are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this 20th day of May, 2022

Rory L. Synstlell, Licensed Land Surveyor  
Minnesota License No. 44565

STATE OF MINNESOTA, COUNTY OF Ramsey  
This instrument was acknowledged before me this 20th day of May, 2022, by Rory L. Synstlell, Land Surveyor, Minnesota License No. 44565.

Notary Signature: *[Signature]* Notary Printed Name: **Michael Paulings**  
My Commission Expires: January 31, 2023

Notary Public: Ramsey County, Minnesota

CITY COUNCIL, CITY OF NORTHFIELD, MINNESOTA  
This plat of KRAEWOOD was approved and accepted by the City Council of the City of Northfield, Minnesota at a regular meeting held this 19th day of April, 2022, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Northfield, Minnesota  
By: *[Signature]* Mayor  
By: *[Signature]* City Clerk

CITY COUNCIL, CITY OF NORTHFIELD, MINNESOTA  
By: *[Signature]* Mayor  
By: *[Signature]* City Clerk

COUNTY SURVEYOR  
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this 6th day of July, 2022.

*[Signature]*  
Michael Fangman  
Rice County Surveyor

### RICE COUNTY PROPERTY TAX & ELECTIONS

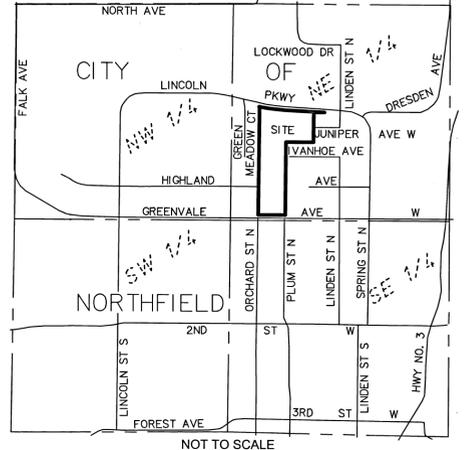
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 2022 on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and the transfer entered this 6th day of July, 2022.

*[Signature]* Deputy  
Denise Anderson  
Property Tax & Elections Director

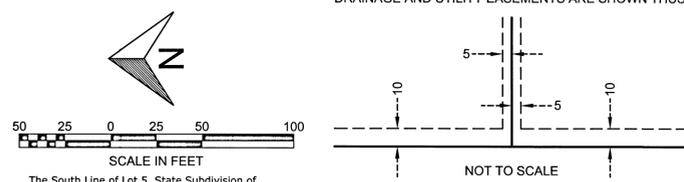
COUNTY RECORDER  
County Recorder, County of Rice, State of Minnesota  
I hereby certify that this plat of KRAEWOOD was filed in the office of the County Recorder for public record on this 6th day of July, 2022, at 8:32 o'clock A.M. and was duly filed as Document Number 752929.

*[Signature]*  
Michael Fangman  
Rice County Recorder

### VICINITY MAP

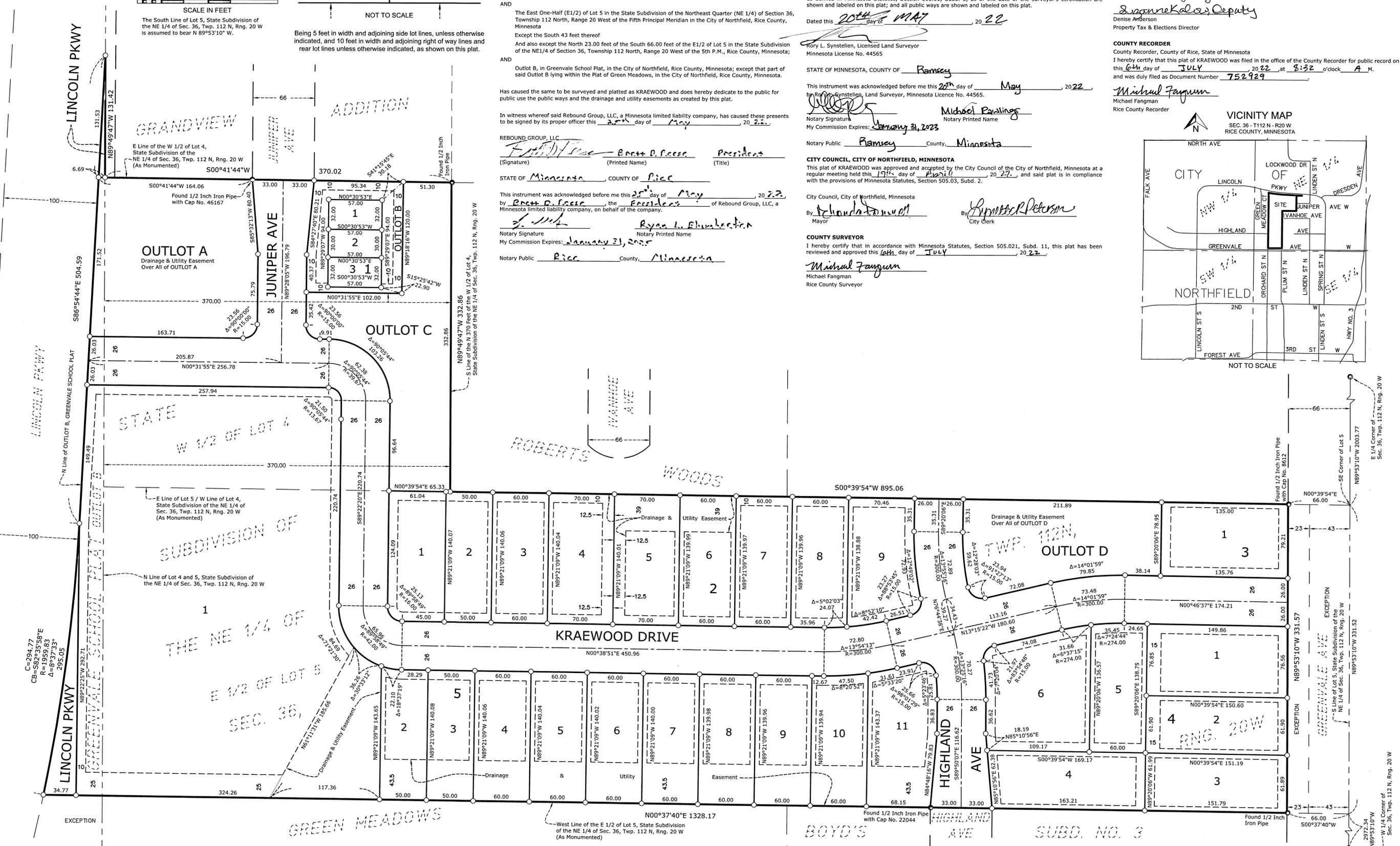


- Denotes a Found Iron Monument (Type as shown on plat)
- Denotes a 1/2 inch by 14 inch Rebar Marked "RLS 44565"
- ⊙ Denotes Rice County Monument.



The South Line of Lot 5, State Subdivision of the NE 1/4 of Sec. 36, Twp. 112 N, Rng. 20 W is assumed to bear N 69°53'10" W.

Being 5 feet in width and adjoining side lot lines, unless otherwise indicated, and 10 feet in width and adjoining right of way lines and rear lot lines unless otherwise indicated, as shown on this plat.





Legislation Text

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**File #:** Res. 2026-041, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Andrew Tussing, Streets and Parks Manager  
David Bennett, P.E., Public Works Director/City Engineer

Consider Resolution Approving Plans and Specifications and Authorizing Advertisement for Bid for TH 3 Streetlight Replacement Project Phase II.

**Action Requested:**

The Northfield City Council considers the attached Resolution approving plans and specifications and authorizing advertisement for bid for the TH 3 Streetlight Replacement Project Phase II STRT2026-A92.

**Summary Report:**

The City Council is being asked to approve the plans and specifications for the TH 3 Streetlight Replacement Project Phase II STRT2026-A92 and to Authorize Advertisement for Bid.

The streetlights along Trunk Highway 3, from 700 feet south of Fifth Street West to Jefferson Parkway, will be replaced with new poles and luminaire fixtures. The proposed luminaires utilize a 3000K correlated color temperature (CCT), which is considered warm white and specified luminaire provides full cutoff performance, meaning no light is projected above the horizontal plane.

The existing steel poles, installed in 1994, have reached the end of their service life due to significant rusting at their bases, necessitating replacement.

The electrical lines will remain intact, and the current footings for the poles are in good condition and will remain. The new light poles will be aluminum, painted black to closely resemble the appearance of the existing poles, ensuring consistency with the aesthetic of the area.

Plans and Specifications can be obtained at the City Hall Engineering Office if requested.

**Alternative Options:**

The City Council could choose to not accept the project which staff does not recommend due to the age and condition that warrants maintenance.

**Financial Impacts:**

The project is estimated to cost \$279,785 and is funded with Franchise Fees. The engineer estimate is slightly over the \$245,000 identified funding for the project pre-bid. Staff will review final number post bid. The 2026 street improvement projects have been under budgeted amounts, so funding is available if bid don't come in

under the engineers estimate.

**Tentative Timelines:**

- Bids will be opened at 2:00 p.m. on Thursday May 7, 2026.
- City Council will consider awarding the project on May 19, 2026.
- Work can begin after project is awarded, likely Summer 2026.

CITY OF NORTHFIELD, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-041  
APPROVING PLANS AND SPECIFICATIONS AND  
AUTHORIZING ADVERTISEMENT FOR BIDS  
TH 3 STREETLIGHT REPLACEMENT PROJECT STRT2026-A92

WHEREAS, city staff has prepared plans and specifications for TH 3 Streetlight Replacement Phase II Project STRT2026-A92; and, has presented such plans and specifications to the Council for approval; and,

WHEREAS, the following improvements are included in project along the following roadway:

- Trunk Highway 3, from 700 feet south of Fifth ST East to Jefferson Parkway

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. Such plans and specifications, copies of which are available on the City of Northfield's Engineering Office, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, Northfield News, and on the QuestCDN.com website, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received electronically until 2:00 p.m. on May 7th, 2026 at which time they will be publicly opened electronically and in City Hall by the City Clerk and City Engineer, will then be tabulated, and will be considered by the Council at 6:00 p.m. on May 19, 2026, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the Clerk for five percent (5%) of the amount of such bid.

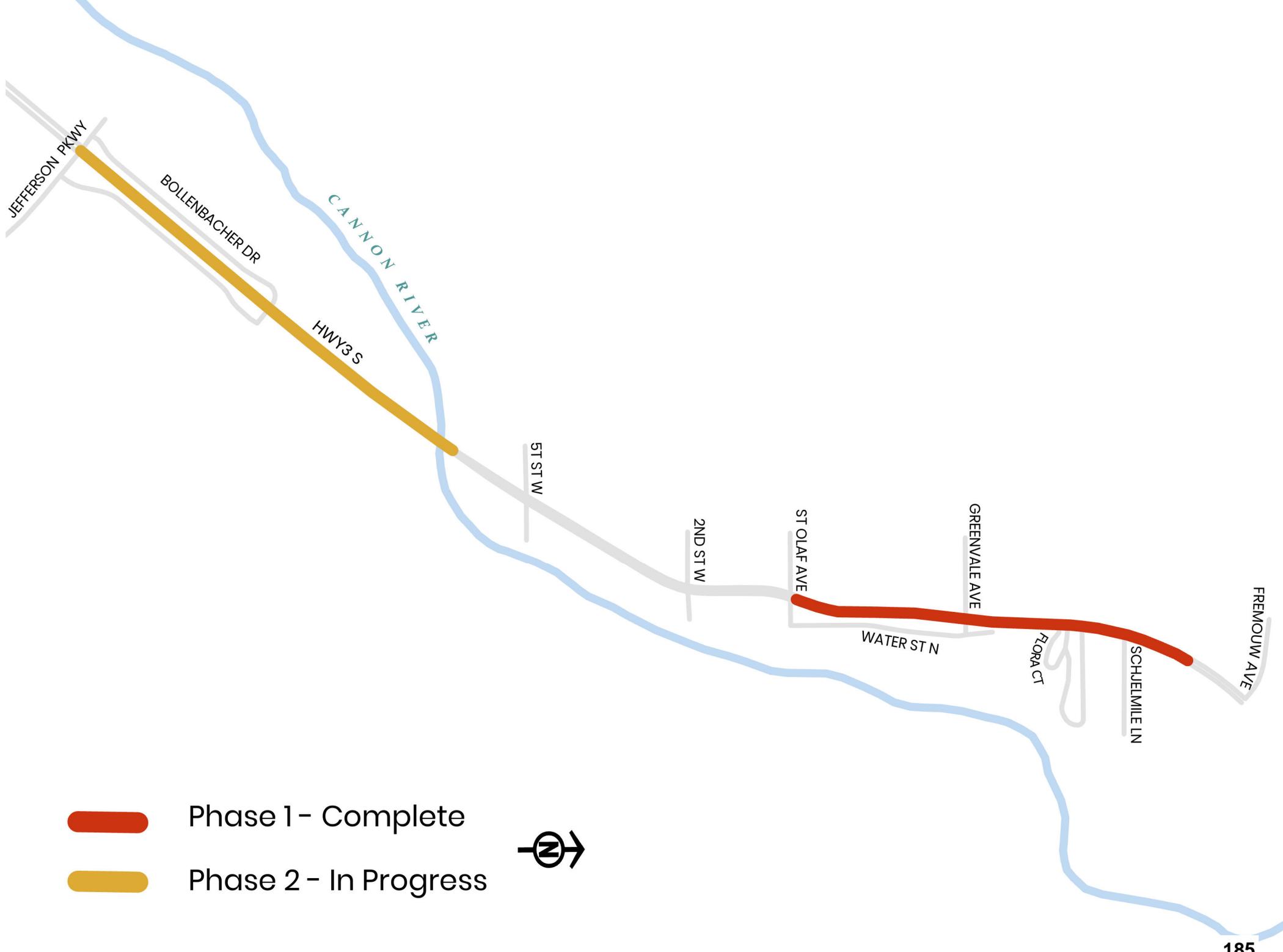
PASSED by the City Council of the City of Northfield on this 7th day of April 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:    \_\_\_ ZWEIFEL    \_\_\_ BEUMER    \_\_\_ DAHLEN    \_\_\_ HOLMES  
          \_\_\_ NESS    \_\_\_ PETERSON WHITE    \_\_\_ SOKUP



JEFFERSON PKWY

BOLLENBACHER DR

HWY 3 S

CANNON RIVER

5<sup>TH</sup> ST W

2<sup>ND</sup> ST W

ST OLAF AVE

WATER ST N

GREENVALE AVE

FLORA CT

SCHUELMILLE LN

FREMOW AVE



Phase 1 - Complete



Phase 2 - In Progress



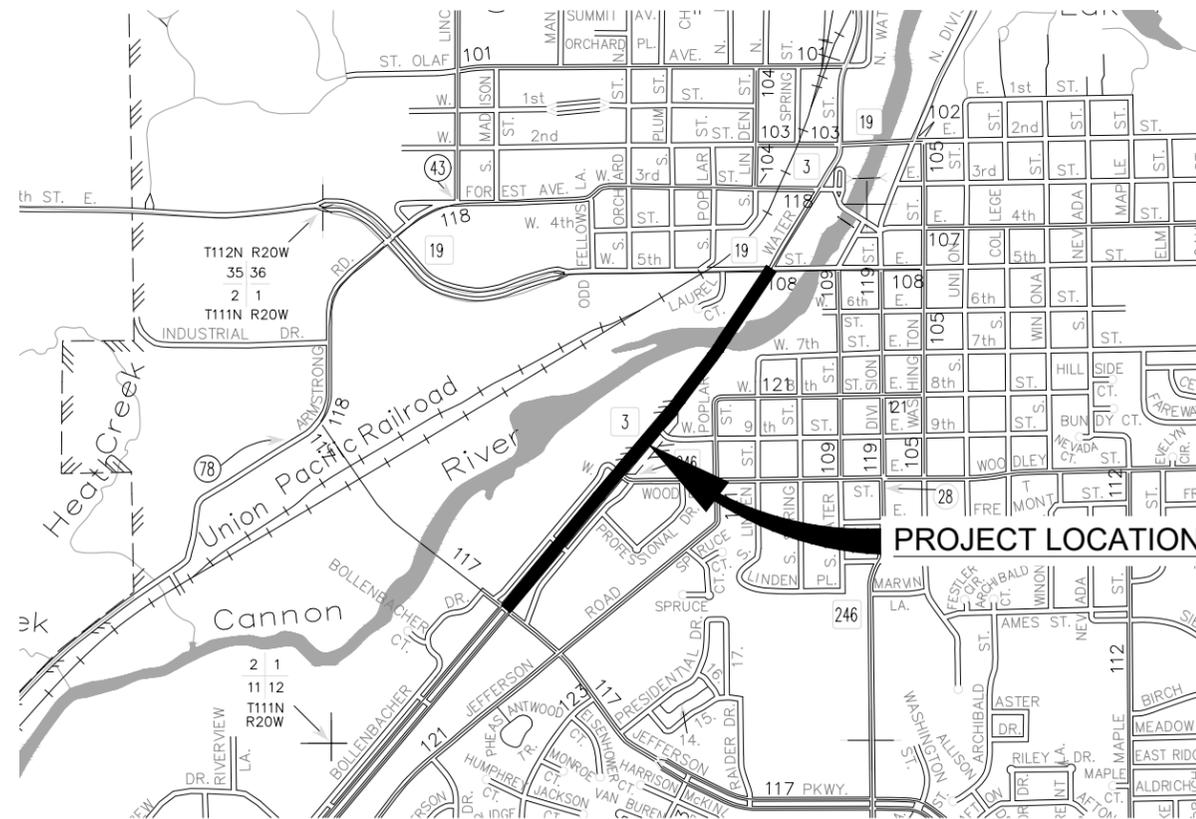
# CITY OF NORTHFIELD, MINNESOTA

## CONSTRUCTION PLANS FOR

### STREET LIGHTING IMPROVEMENTS

# TH 3 LIGHTING IMPROVEMENTS PHASE II

CITY PROJECT NO. STRT2026-A92



GOVERNING SPECIFICATIONS  
THE 2021 EDITION OF THE CITY OF NORTHFIELD TECHNICAL SPECIFICATIONS SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	GENERAL NOTES AND STATEMENT OF ESTIMATED QUANTITIES
3	DETAILS
4-6	LIGHTING PLAN
7	WIRING DIAGRAM

THIS PLAN CONTAINS 7 SHEETS

### PROJECT LOCATION



APPROVED:

CITY ENGINEER OF NORTHFIELD DATE

NORTHFIELD, MINNESOTA



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*John P. Carlson* JOHN P. CARLSON, P.E.  
Signature

Date: 04/07/2026 Lic. No. 24001

FILE NO.

NFIEL 187488

1

of 186

NOTE:  
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.



Know what's below.  
Call before you dig.

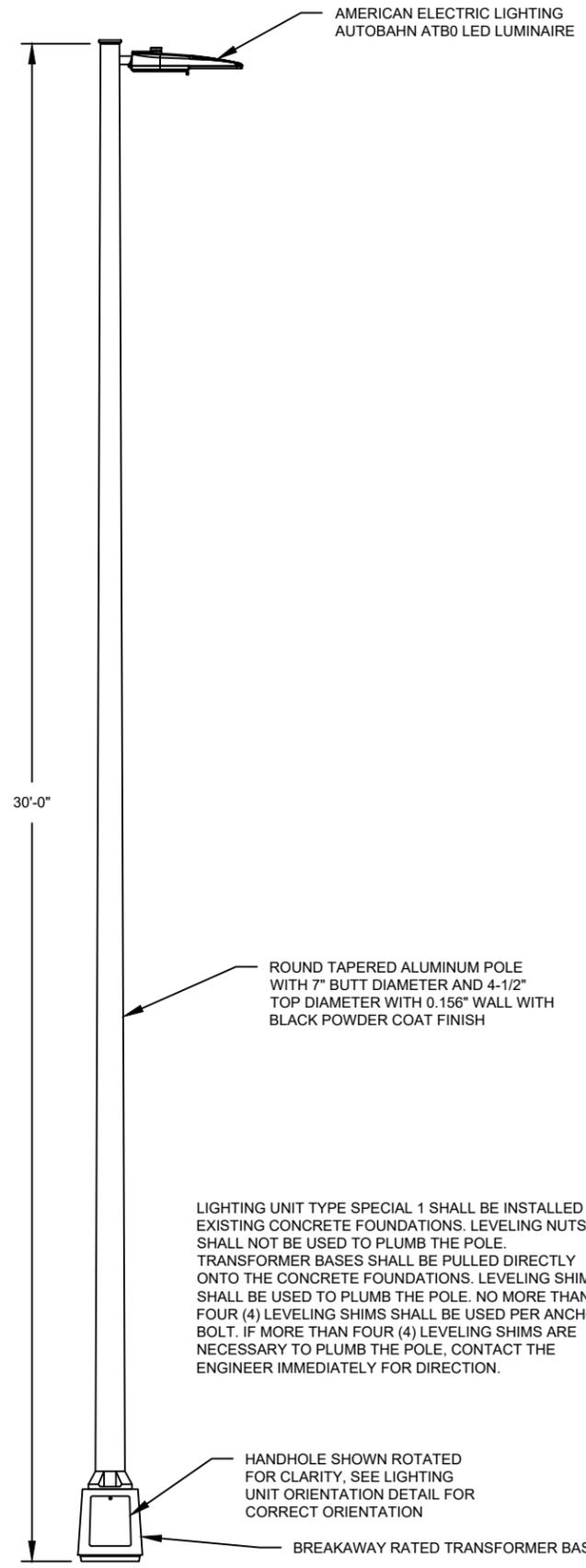
### EXISTING

- RIGHT OF WAY
- PERMANENT EASEMENT
- PROPERTY LINE
- △<sup>XX</sup> HORIZONTAL CONTROL POINT
- ×<sup>BM</sup> BENCHMARK
- <sup>#</sup> SURVEY MARKER
- <sup>#</sup> SOIL BORING
- SANITARY SEWER AND MANHOLE
- FM LIFT FORCE MAIN AND LIFT STATION
- CO SANITARY SEWER SERVICE & CLEANOUT
- WATER MAIN, HYDRANT, VALVE AND MANHOLE
- WATER SERVICE AND CURB STOP BOX
- << STORM SEWER, MANHOLE AND CATCH BASIN
- >> CULVERT AND APRON ENDWALL
- G GAS MAIN, VALVE, VENT AND METER
- HH HANDHOLE
- FO BURIED FIBER OPTIC CABLE AND MANHOLE
- T-BUR BURIED PHONE CABLE, PEDESTAL AND MANHOLE
- TV-BUR BURIED TV CABLE, PEDESTAL AND MANHOLE
- P-BUR BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
- P-OH OVERHEAD WIRE, POLE AND GUY WIRE
- ★ LIGHT POLE
- ⊠ TRAFFIC SIGNAL
- ⊡ STREET NAME SIGN
- ⊢ SIGN (NON STREET NAME)
- ||||| RAILROAD TRACKS
- <sup>6"</sup> ○<sup>8"</sup> DECIDUOUS AND CONIFEROUS TREE
- ✱ BUSH / SHRUB AND STUMP
- ~~~~~ EDGE OF WOODED AREA
- WET WETLAND
- ▭ BUILDING
- X FENCE (UNIDENTIFIED)
- X BARBED WIRE FENCE
- XC CHAIN LINK FENCE
- XE ELECTRIC WIRE FENCE
- XWD WOOD FENCE
- XWW WOVEN WIRE FENCE
- PLATE BEAM GUARDRAIL
- CABLE GUARDRAIL
- O<sup>P</sup> POST / BOLLARD
- RETAINING WALL

### PROPOSED

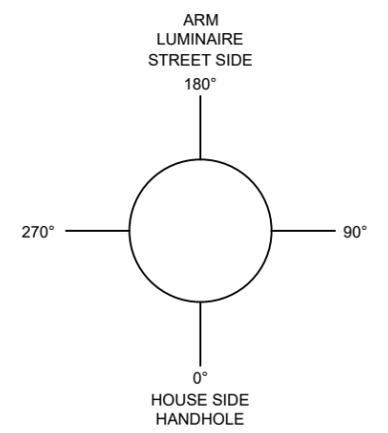
- 6+00 STREET CENTERLINE
- RIGHT-OF-WAY
- PERMANENT EASEMENT
- TEMPORARY EASEMENT
- CONSTRUCTION LIMITS
- SANITARY SEWER, BULKHEAD AND MANHOLE
- FM FORCE MAIN
- CO SANITARY SERVICE AND CLEANOUT
- WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
- WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
- WATER SERVICE AND CURB STOP BOX
- STORM SEWER, MANHOLE AND CATCH BASIN
- CULVERT AND APRON ENDWALL
- DRAIN TILE
- DITCH / SWALE
- RIPRAP
- STREET NAME SIGN
- SIGN (NON STREET NAME)
- RETAINING WALL





**LIGHTING UNIT TYPE SPECIAL 1 & SPECIAL 2 DETAIL**  
NOT TO SCALE

EQUIPMENT SCHEDULE							
SYMBOL	DESCRIPTION	WATTAGE & CCT	LUMENS	MOUNTING	OPTICS	COLOR & FINISH	MANUFACTURER & SERIES #
	LIGHTING UNIT TYPE SPECIAL 1 LED LUMINAIRE ON ROUND TAPERED ALUMINUM POLE WITH BREAKAWAY TRANSFORMER BASE	124 WATT LED 3000K	18,160	30' POLE ON EXISTING CONCRETE LIGHT FOUNDATION	TYPE IV	BLACK POWDER COAT	AMERICAN ELECTRIC LIGHTING - LUMINAIRE: ATB0-P304-MVOLT-R4-3K-BK-P7-AO-SH-UMRBK HAPCO - POLE: RTA30C7BF-BA
	LIGHTING UNIT TYPE SPECIAL 2 LED LUMINAIRE ON ROUND TAPERED ALUMINUM POLE WITH BREAKAWAY TRANSFORMER BASE	67 WATT LED 3000K	10,590	30' POLE ON EXISTING STEEL SCREW-IN LIGHT FOUNDATION	TYPE III	BLACK POWDER COAT	AMERICAN ELECTRIC LIGHTING - LUMINAIRE: ATB0-P301-MVOLT-R3-3K-BK-P7-AO-SH-UMRBK HAPCO - POLE: RTA30C7BF-BA



**LIGHTING UNIT ORIENTATION DETAIL**

LIGHTING UNIT TYPE SPECIAL 1 SHALL BE INSTALLED ON EXISTING CONCRETE FOUNDATIONS. LEVELING NUTS SHALL NOT BE USED TO PLUMB THE POLE. TRANSFORMER BASES SHALL BE PULLED DIRECTLY ONTO THE CONCRETE FOUNDATIONS. LEVELING SHIMS SHALL BE USED TO PLUMB THE POLE. NO MORE THAN FOUR (4) LEVELING SHIMS SHALL BE USED PER ANCHOR BOLT. IF MORE THAN FOUR (4) LEVELING SHIMS ARE NECESSARY TO PLUMB THE POLE, CONTACT THE ENGINEER IMMEDIATELY FOR DIRECTION.

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SEH Project	NFIEL 188835	Rev.#	Revision Issue Description	Date
Drawn By	###	-		
Designed By	AKF	-		
Checked By	AKF	-		

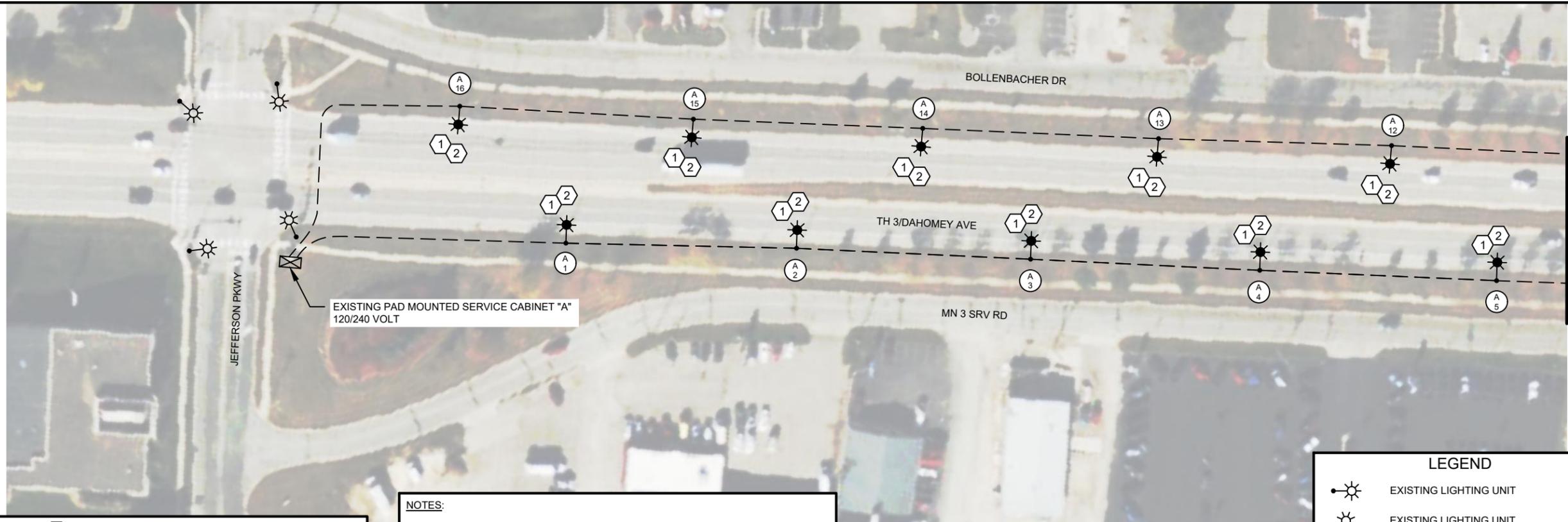
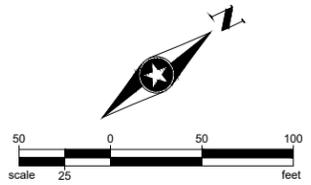


I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*John P. Carlson*  
JOHN P. CARLSON, P.E.  
DATE: 04/07/2026 LICENSE NO. 24001

**TH 3 LIGHTING IMPROVEMENTS**  
**PHASE II**  
NORTHFIELD, MINNESOTA

**DETAILS**



MATCHLINE "A"  
SEE LOWER LEFT

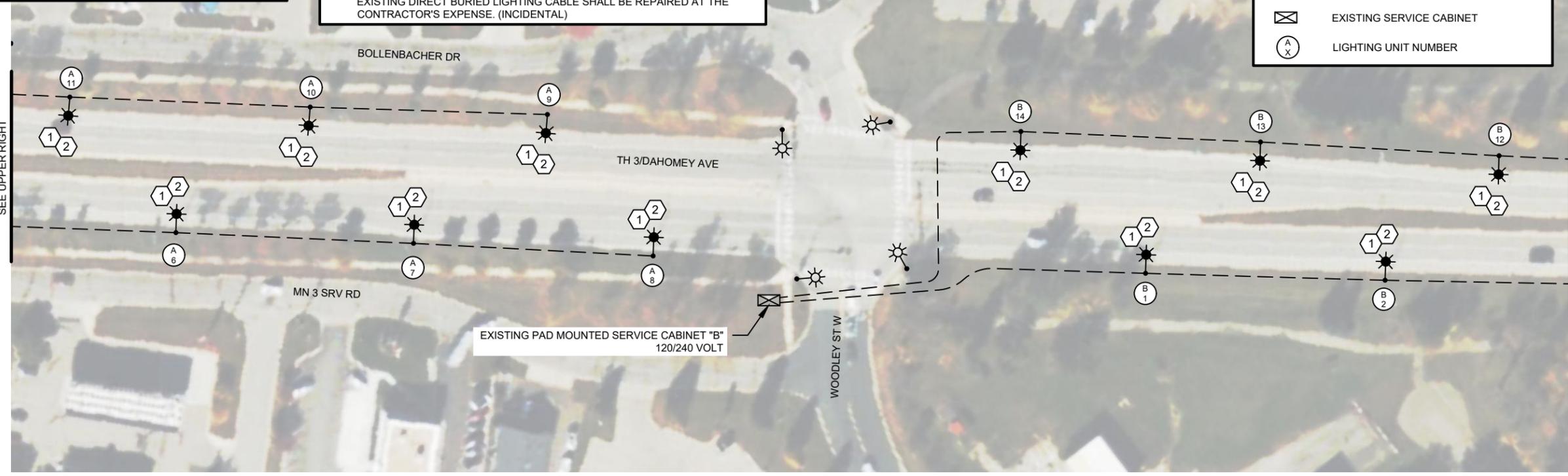
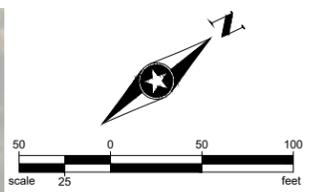
- KEY NOTES:** #
1. REMOVE LIGHTING UNIT
  2. INSTALL LIGHTING UNIT ON EXISTING LIGHT FOUNDATION
  3. FURNISH AND INSTALL NEW HOT DIPPED GALVANIZED ANCHOR BOLTS, WASHERS, AND NUTS ON EXISTING STEEL SCREW-IN FOUNDATION, BOLTS, WASHERS, AND NUTS SHALL BE SIZED PER POLES MANUFACTURER'S RECOMMENDATIONS. (INCIDENTAL)

- NOTES:**
1. CONTRACTOR SHALL VERIFY ANCHOR BOLT PROJECTION ABOVE THE CONCRETE FOUNDATION. IF THE MANUFACTURER'S REQUIRED ANCHOR BOLT PROJECTION FOR THE PROPOSED LIGHTING UNIT IS NOT ACHIEVED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER FOR DIRECTION PRIOR TO INSTALLATION. INSTALLATIONS THAT DO NOT ACHIEVE FULL NUT THREAD ENGAGEMENT WILL NOT BE ACCEPTED.
  2. THE CONTRACTOR SHALL BACKFILL AND COMPACT SOIL AROUND EXISTING STEEL SCREW-IN LIGHT FOUNDATIONS. ENSURE EXISTING DIRECT BURIED CABLE IS PROTECTED DURING COMPACTION PROCESS. ANY DAMAGE TO THE EXISTING DIRECT BURIED LIGHTING CABLE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. (INCIDENTAL)

## TH 3/DAHOMEY AVE

**LEGEND**

- EXISTING LIGHTING UNIT
- EXISTING LIGHTING UNIT
- LIGHTING UNIT TYPE SPECIAL 1
- LIGHTING UNIT TYPE SPECIAL 2
- LUMINAIRE UNIT
- EXISTING UNDERGROUND CIRCUITRY
- EXISTING HANDHOLE
- EXISTING SERVICE CABINET
- LIGHTING UNIT NUMBER



MATCHLINE "A"  
SEE UPPER RIGHT

MATCHLINE "B"  
SEE SHEET 5

## TH 3/DAHOMEY AVE

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SEH Project	NFIEL 188835	Rev.#	Revision Issue Description	Date
Drawn By	DWS	.	.	.
Designed By	AKF	.	.	.
Checked By	AKF	.	.	.

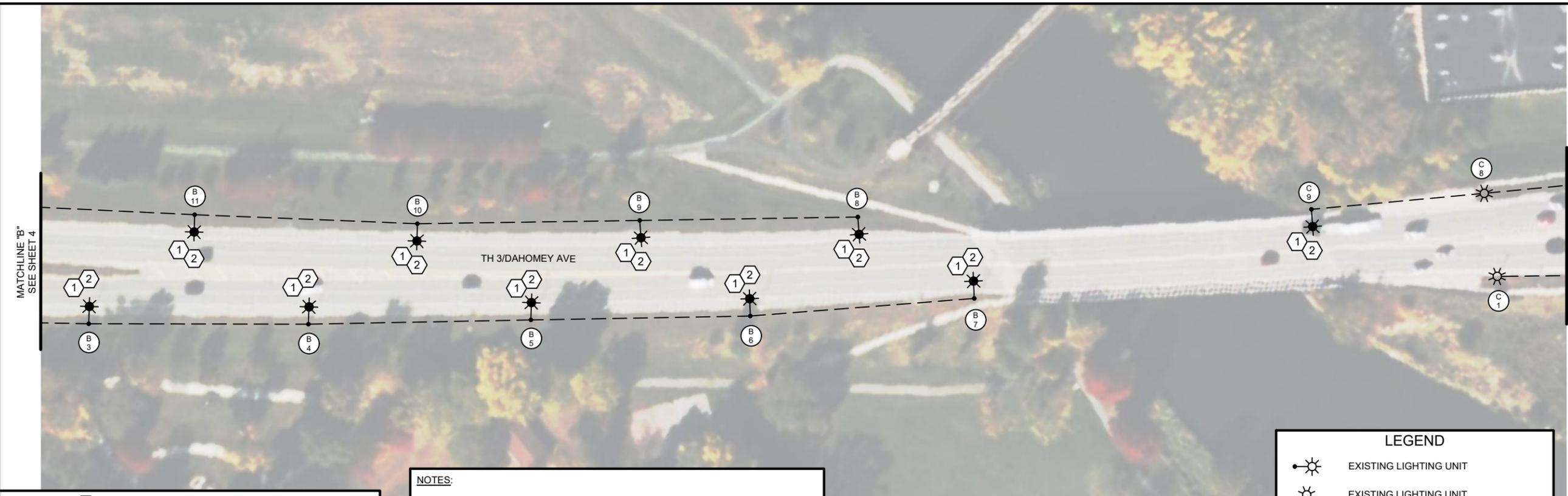
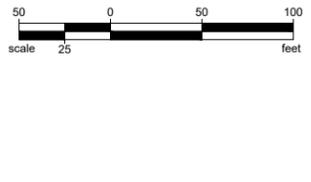
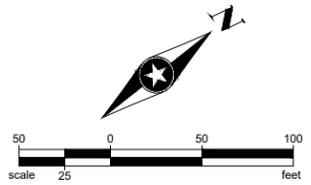


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JOHN P. CARLSON, P.E.  
DATE: 04/07/2026 LICENSE NO. 24001

**TH 3 LIGHTING IMPROVEMENTS  
PHASE II**  
NORTHFIELD, MINNESOTA

**LIGHTING PLAN**



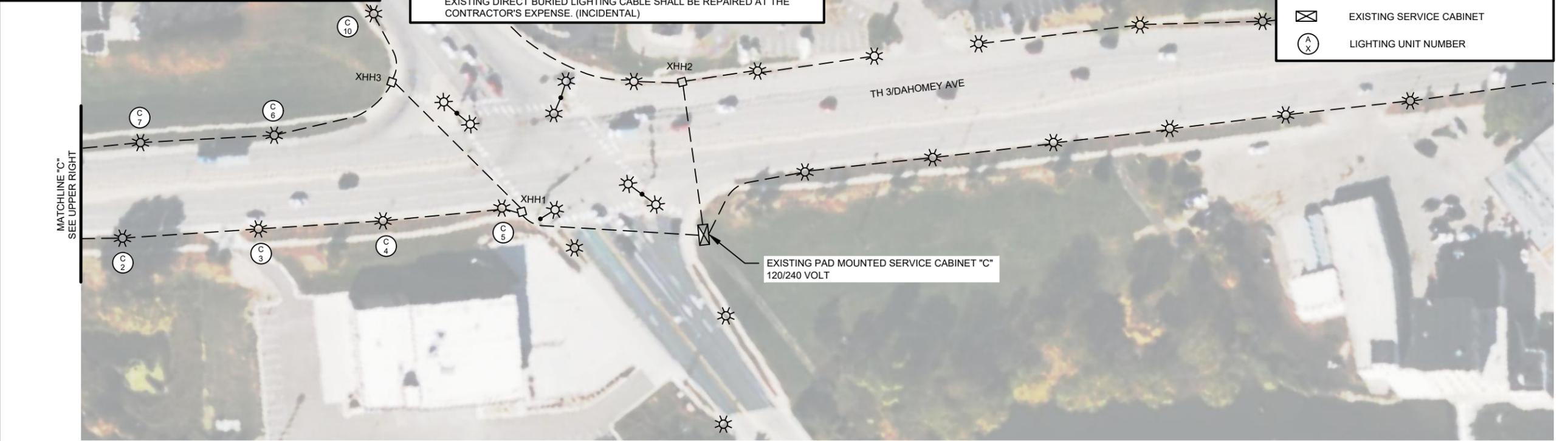
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  2. INSTALL LIGHTING UNIT ON EXISTING LIGHT FOUNDATION
  3. FURNISH AND INSTALL NEW HOT DIPPED GALVANIZED ANCHOR BOLTS, WASHERS, AND NUTS ON EXISTING STEEL SCREW-IN FOUNDATION, BOLTS, WASHERS, AND NUTS SHALL BE SIZED PER POLES MANUFACTURER'S RECOMMENDATIONS. (INCIDENTAL)

- NOTES:**
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  2. THE CONTRACTOR SHALL BACKFILL AND COMPACT SOIL AROUND EXISTING STEEL SCREW-IN LIGHT FOUNDATIONS. ENSURE EXISTING DIRECT BURIED CABLE IS PROTECTED DURING COMPACTION PROCESS. ANY DAMAGE TO THE EXISTING DIRECT BURIED LIGHTING CABLE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. (INCIDENTAL)

## TH 3/DAHOMY AVE

**LEGEND**

- EXISTING LIGHTING UNIT
- EXISTING LIGHTING UNIT
- LIGHTING UNIT TYPE SPECIAL 1
- LIGHTING UNIT TYPE SPECIAL 2
- LUMINAIRE UNIT
- EXISTING UNDERGROUND CIRCUITRY
- EXISTING HANDHOLE
- EXISTING SERVICE CABINET
- LIGHTING UNIT NUMBER



## TH 3/DAHOMY AVE

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SEH Project	NFIEL 188835	Rev.#	Revision Issue Description	Date
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Designed By	AKF	.	.	.
Checked By	AKF	.	.	.

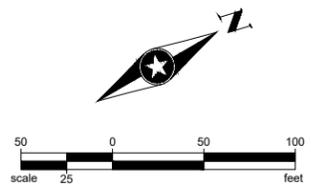


I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOHN P. CARLSON, P.E.  
DATE: 04/07/2026 LICENSE NO. 24001

**TH 3 LIGHTING IMPROVEMENTS  
PHASE II**  
NORTHFIELD, MINNESOTA

**LIGHTING PLAN**



EXISTING PAD MOUNTED SERVICE CABINET "D"  
120/240 VOLT (METERED)

**NOTES:**

1. CONTRACTOR SHALL VERIFY ANCHOR BOLT PROJECTION ABOVE THE CONCRETE FOUNDATION. IF THE MANUFACTURER'S REQUIRED ANCHOR BOLT PROJECTION FOR THE PROPOSED LIGHTING UNIT IS NOT ACHIEVED, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER FOR DIRECTION PRIOR TO INSTALLATION. INSTALLATIONS THAT DO NOT ACHIEVE FULL NUT THREAD ENGAGEMENT WILL NOT BE ACCEPTED.
2. THE CONTRACTOR SHALL BACKFILL AND COMPACT SOIL AROUND EXISTING STEEL SCREW-IN LIGHT FOUNDATIONS. ENSURE EXISTING DIRECT BURIED CABLE IS PROTECTED DURING COMPACTION PROCESS. ANY DAMAGE TO THE EXISTING DIRECT BURIED LIGHTING CABLE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. (INCIDENTAL)

**KEY NOTES:** #

1. REMOVE LIGHTING UNIT
2. INSTALL LIGHTING UNIT ON EXISTING LIGHT FOUNDATION
3. FURNISH AND INSTALL NEW HOT DIPPED GALVANIZED ANCHOR BOLTS, WASHERS, AND NUTS ON EXISTING STEEL SCREW-IN FOUNDATION, BOLTS, WASHERS, AND NUTS SHALL BE SIZED PER POLES MANUFACTURER'S RECOMMENDATIONS. (INCIDENTAL)

**LEGEND**

- EXISTING LIGHTING UNIT
- EXISTING LIGHTING UNIT
- LIGHTING UNIT TYPE SPECIAL 1
- LIGHTING UNIT TYPE SPECIAL 2
- LUMINAIRE UNIT
- EXISTING UNDERGROUND CIRCUITRY
- EXISTING HANDHOLE
- EXISTING SERVICE CABINET
- LIGHTING UNIT NUMBER

**TH 3/WATER ST**

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SEH Project	NFIEL 188835	Rev.#	Revision Issue Description	Date
Drawn By	DWS	.		
Designed By	AKF	.		
Checked By	AKF	.		



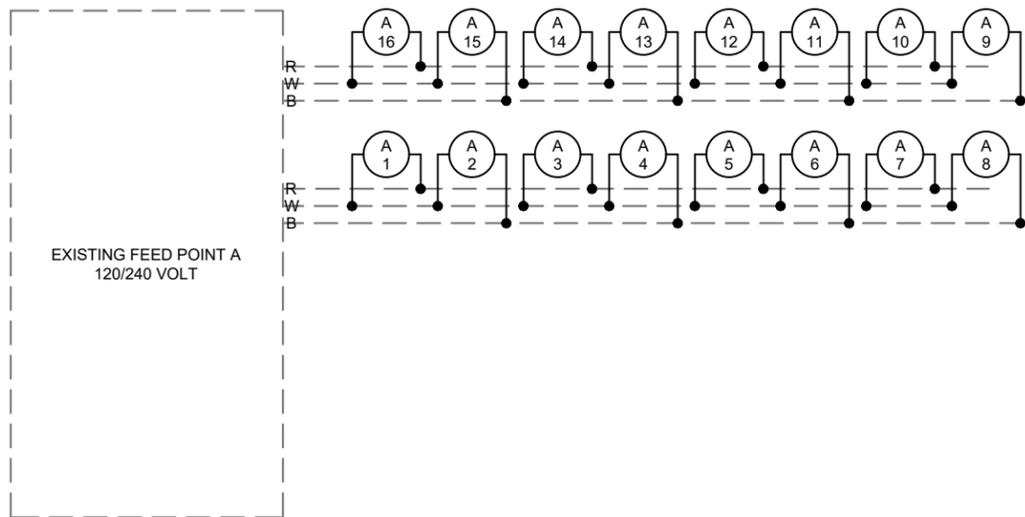
I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*John P. Carlson*  
JOHN P. CARLSON, P.E.  
DATE: 04/07/2026 LICENSE NO. 24001

**TH 3 LIGHTING IMPROVEMENTS  
PHASE II**  
NORTHFIELD, MINNESOTA

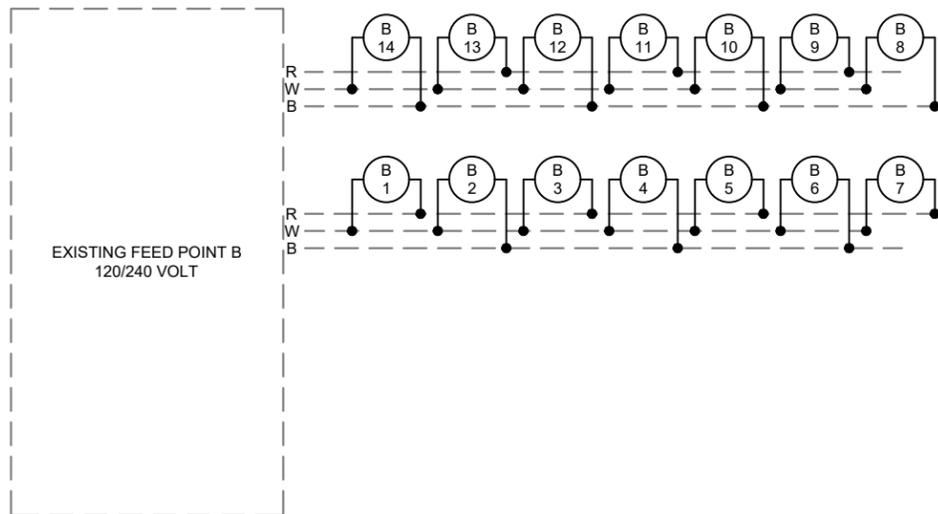
**LIGHTING PLAN**

B AND R DENOTE CURRENT CARRYING CONDUCTORS  
W DENOTES NEUTRAL CONDUCTOR  
GROUND NOT SHOWN

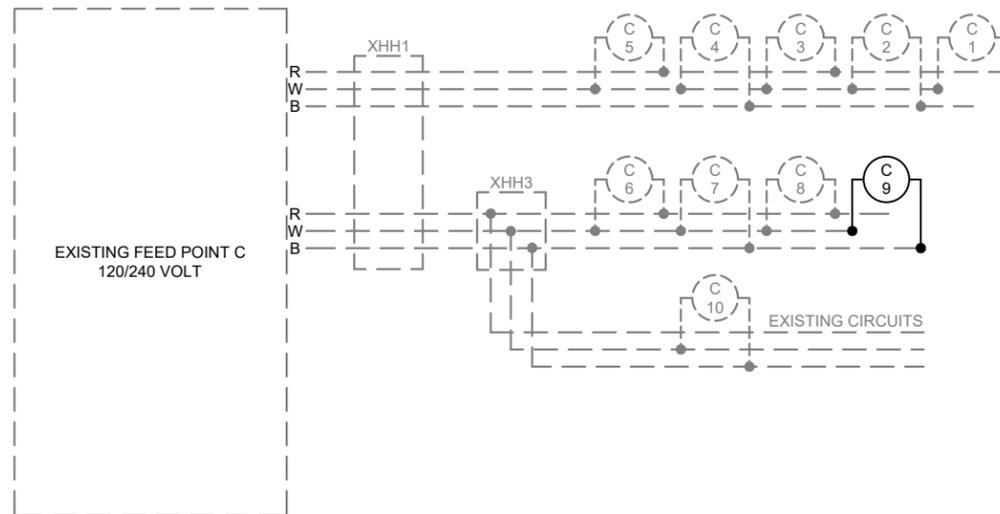


LEGEND	
	PROPOSED LIGHTING UNIT NUMBER
	EXISTING LIGHTING UNIT NUMBER
	EXISTING WIRE
	SPLICE
	EXISTING SPLICE
	EXISTING HANDHOLE

B AND R DENOTE CURRENT CARRYING CONDUCTORS  
W DENOTES NEUTRAL CONDUCTOR  
GROUND NOT SHOWN



B AND R DENOTE CURRENT CARRYING CONDUCTORS  
W DENOTES NEUTRAL CONDUCTOR  
GROUND NOT SHOWN



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SEH Project	NFIEL 188835	Rev.#	Revision Issue Description	Date
Drawn By	DWS	.		
Designed By	AKF	.		
Checked By	AKF	.		



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

*John P. Carlson*  
JOHN P. CARLSON, P.E.  
DATE: 04/07/2026 LICENSE NO. 24001

TH 3 LIGHTING IMPROVEMENTS  
PHASE II  
NORTHFIELD, MINNESOTA

WIRING DIAGRAM



## Legislation Text

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**File #: 26-179, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council

**From:** Ben Martig, City Administrator

Reports From the Mayor and Council Members.

### **Summary Report:**

During this portion of the meeting, the Mayor and Council will provide updates on work being done on the boards, commissions, and committees they are a part of, as well as other City events they have participated in.

Below are the 2026 board, commission and committee appointments of the City Council.

#### Mayor Zweifel

- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)
- Mayor's Youth Council

#### Councilor Beumer

- Beyond the Yellow Ribbon
- Economic Development Authority (EDA)
- Housing and Redevelopment Authority (HRA)

#### Councilor Dahlen

- Council Employment Committee
- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

#### Councilor Holmes

- Council Employment Committee
- City/Hospital Governance Committee
- Housing and Redevelopment Authority (HRA)
- Planning Commission (PC)

#### Councilor Ness

- Age Friendly Steering Committee
- Convention and Visitors Bureau Board

- Council Employment Committee
- Housing and Redevelopment Authority (HRA)
- Northfield Area Fire & Rescue Services (NAFRS)
- Rice/Steele 911 Center Board

Councilor Peterson White

- City/Hospital Governance Committee
- Friends of Downtown Northfield
- Economic Development Authority (EDA)
- Hiawathaland Transit Advisory Committee
- Hospital Board
- Housing and Redevelopment Authority (HRA)
- Northfield Transportation Advisory Committee

Councilor Sokup

- Housing and Redevelopment Authority (HRA)
- Mill Towns Trail Joint Powers Board

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A



## Legislation Text

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**File #:** Res. 2026-042, **Version:** 1

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of Council  
City Administrator

**From:** Andrew Tussing, Streets & Parks Manager  
David Bennett, Public Works Director/City Engineer

Consider Accepting Bids and Awarding Contract - 2026 Park Improvements Project (PARK2025-E18).

**Action Requested:**

Staff recommends approval of the attached Resolution (Attachment 1) accepting bids and awarding the contract for the 2026 Park Improvements Project (PARK2025-E18).

**Summary Report:**

2026 Park Improvement Project consists of site work, landscaping, and restoration for the reconstruction of playgrounds at three (3) parks within the city. The parks include Central Park, Dresden Hill Park, and Riverside Lions Park.

The City has been working with Bruce Jacobson (Landscape Architect) and Bolten & Menk, Inc. to replace the playground off Seventh Street in Riverside Park and make updates and improvements to both Central Park and Dresden Hill Park.

Staff has held neighborhood meetings and worked with Park Advisory Board to gather input for current needs of each park. We have also worked with Age Friendly Northfield to get input on making sure each park is fully accessible for all ages.

The City received ten (10) competitive bids (Attachment 6), which were publicly opened and tabulated on February 27, 2026, at 10:00 a.m. The bids ranged from \$580,945.00 to \$1,012,372.40 with the lowest responsible bidder being Albrecht Company with a total bid amount of \$580,945.00.

**City Plans & Policies Relevance:**

NA

**Alternative Options:**

Staff recommends awarding project as is and authorizing a budget amendment.

Alternative option is to award project with the removal of Central Park improvements. Park improvements would be reprogrammed another year; however, we believe this project will cost the city at least 10% more with delays and rebidding.

**Financial Impacts:**

\$9,943 will be taken from Capital Park fund and put into the 1% for the Arts and Culture fund.

Initial cost estimates for the park improvement project were developed during the planning phase using historical pricing, conceptual design assumptions, and recent comparable municipal projects. As the project has moved into the quotation and bidding phase, the submitted contractor quotes have come in higher than the original projected budget.

Based on the quotes received to date, the project is currently estimated to exceed the originally allocated budget. Staff have evaluated the submitted proposals and identifying potential options to address the funding gap. These options may include scope adjustments, and value engineering opportunities. Staff was able to drop the amount by \$63,396; any additional funding needed for the three projects will come from the Capital Park fund.

Staff also recognize that the project design was developed through extensive input from community users and stakeholder groups. As such, every effort will be made to preserve the integrity of the original design and maintain the key features and amenities identified as priorities by the community, while making only necessary and thoughtful modifications to address budget constraints.

<b>2026 Park Project</b>	<b>Engineer Estimate</b>	<b>Bid Actual</b>
Salvage & Removals	\$36,000	\$36,260
Playground Equipment (Central & Dresden)	\$266,000	\$266,490
Playground Equipment (Riverside)	\$174,000	\$174,000
Site Work & Landscaping	\$589,167	\$517,549 (\$63,396 value engineering)
<b>Total</b>	<b>\$1,065,167</b>	<b>\$994,299</b>
Contingency	\$68,518	\$51,755
1% for Art		\$9,943
Overhead	\$40,000	\$40,000
<b>Total</b>	<b>\$1,173,685</b>	<b>\$1,095,997</b>
CIP Budget		\$935,000

**Tentative Timelines:**

Project Process for each park (Attachments 7-9).

CITY OF NORTHFIELD, MINNESOTA  
CITY COUNCIL RESOLUTION 2026-042  
ACCEPTING BIDS AND AWARDING CONTRACT  
2026 PARK IMPROVEMENTS PROJECT

WHEREAS, pursuant to an advertisement for bids for the improvements to the 2026 Park Improvements Project; bids were received, opened and tabulated according to law complying with the advertisement; and,

WHEREAS, it appears that Albrecht Company is the lowest responsible bidder with a total bid amount of \$580,945.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The bid of Albrecht Company, in the amount of \$580,945.00 for the construction of said improvements in accordance with the plans and specifications and advertisement for bids is the lowest responsible bid and shall be and hereby is accepted.
2. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Albrecht Company in the name of the City of Northfield for the construction of PARK2025-E18, 2026 Park Improvements Project: according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.
4. The Mayor and City Council authorize the finance director to transfer \$9,943 to the Arts and Culture Fund for the 1% for public art as follows:
  - a. Capital Park Fund transfer of \$9,943 to the Arts and Culture Fund
5. The Mayor and City Council authorize a budget amendment from the Park Capital Fund 451, in the amount of \$160,997 to fund the Riverside, Dresden, and Central Park Improvement Projects.

PASSED by the City Council of the City of Northfield on this 7<sup>th</sup> day of April 2026.

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:    \_\_\_ ZWEIFEL    \_\_\_ BEUMER    \_\_\_ DAHLEN    \_\_\_ HOLMES  
          \_\_\_ NESS    \_\_\_ PETERSON WHITE    \_\_\_ SOKUP



## Legislation Text

**Motion 2025-106**

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**File #: 25-457, Version: 1**

---

**City Council Meeting Date:** August 19, 2025

**To:** Mayor and City Council  
City Administrator

**From:** Andrew Tussing, Streets & Parks Manager

Consider Motion approving the Riverside Park Playground Improvement Plan.

**Action Requested:**

Consider Motion approving the Riverside Park Playground Improvement Plan.

**Summary Report:**

The City has been working with Bruce Jacobson (Landscape Architect) and Bolten & Menk, Inc. to replace the playground off Seventh Street in Riverside Park. The playground replacement has been discussed multiple times at the Parks and Recreation Advisory Board; staff also held neighborhood meetings with users, and nature-based playground was the decision for replacement. The nature-based design better complements the existing green space within that area of Riverside Park. Staff has been working with Age Friendly Northfield to get input on making sure this park is not only ADA accessible, but accessible for all ages.

Bruce Jacobson will present the final play feature and final plan. Once approved by Council, staff will move forward on constructing a bid package to send out and request bids to complete this project.

The specific plans for approval at tonight's meeting (attachment 1) and the overall presentation (attachment 2) are attached. The construction document plan for approval tonight is consistent with the Riverside Lions Master Plan (attachment 3).

**Alternative Options:**

NA

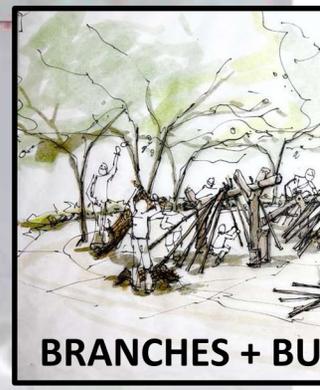
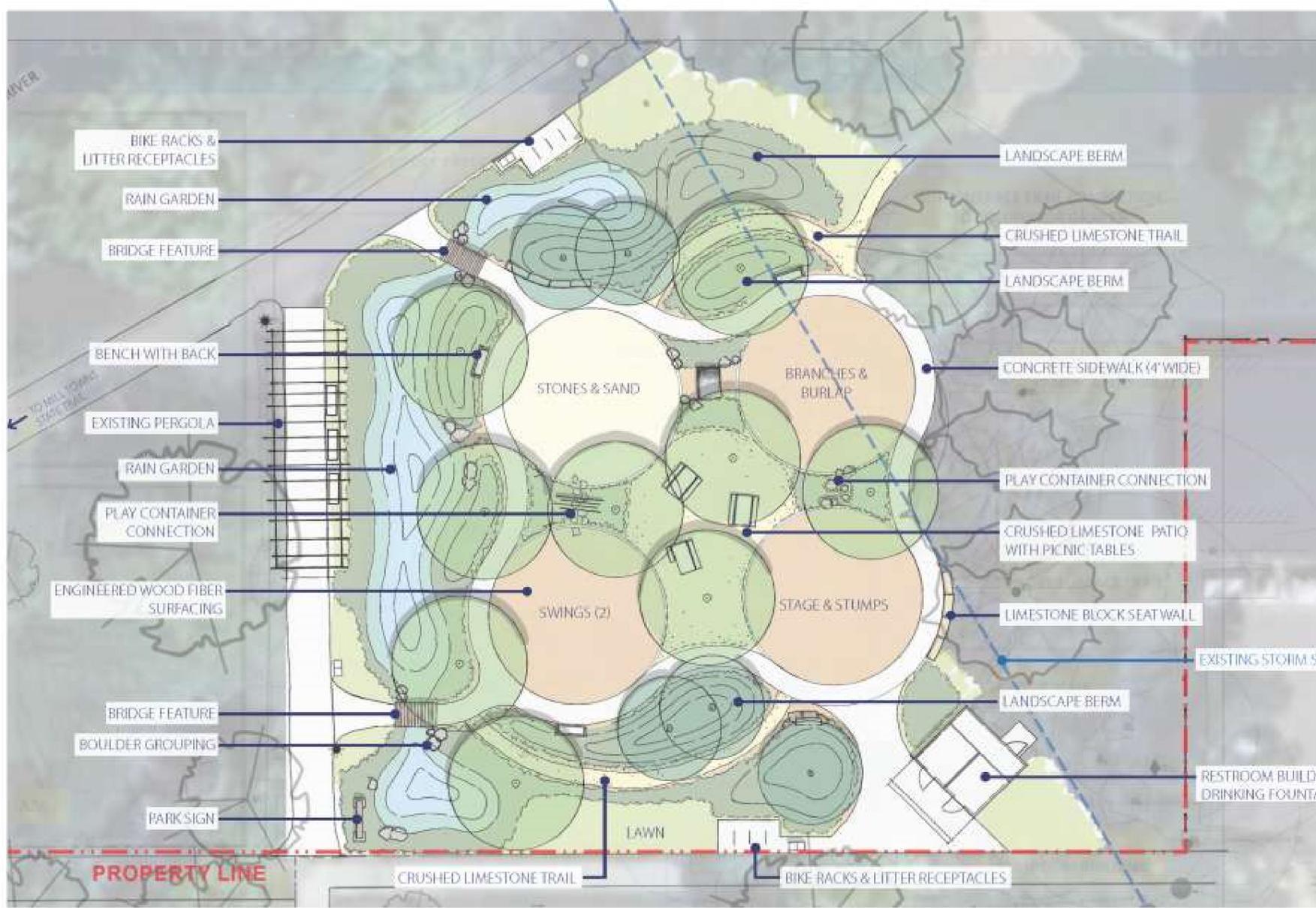
**Financial Impacts:**

Riverside Lions Park replacement \$405,000 out of the Park Fund, which was approved as part of the CIP adoption.

**Tentative Timelines:**

- No further action by City Council after plan adoption.
- After approval, detailed construction documents and bidding will proceed forward in 2025-2026.
- Project to start Spring 2026





**BRANCHES + BU**

**STAGE + STUMPS**

# 1a – THE DISCOVERY ZONE

REQUEST APPROVAL OF THIS REFINED CONCEPT DESIGN



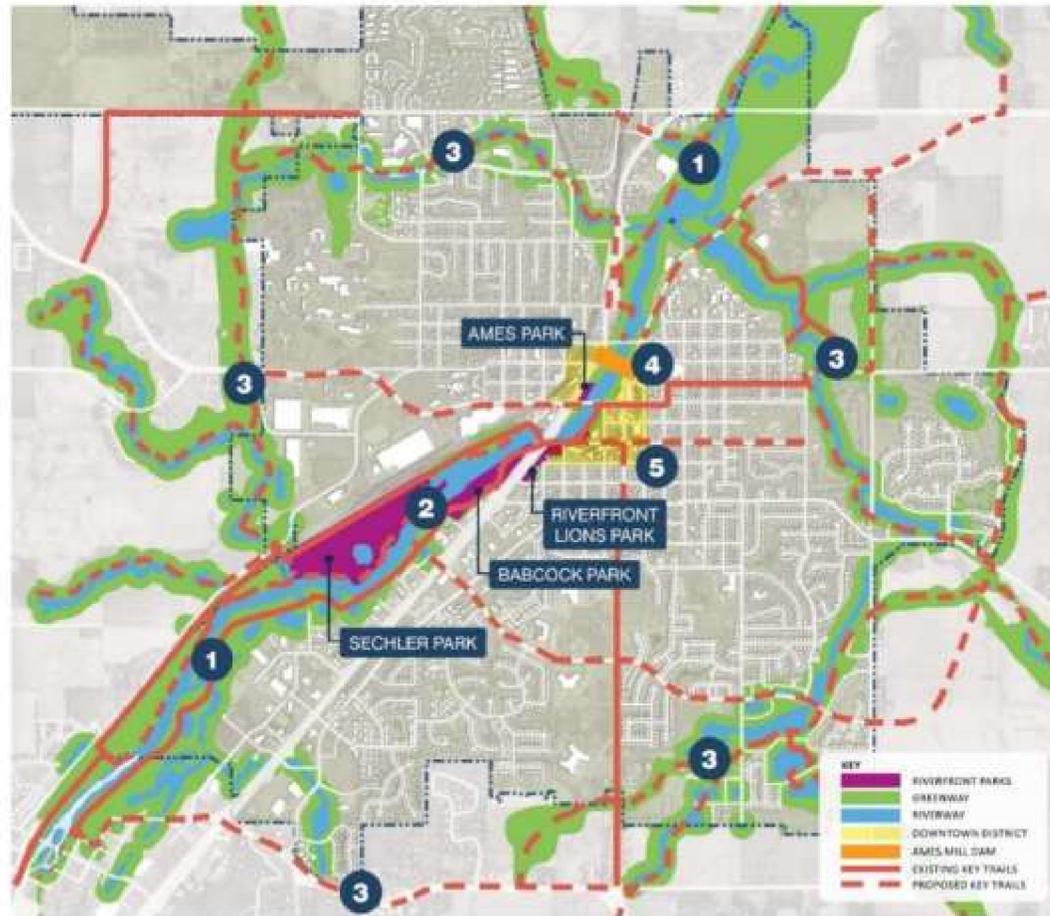


# NORTHFIELD RIVERSIDE LIONS PARK – THE DISCOVERY ZONE

MAYOR and CITY COUNCIL MEETING . . . August 19<sup>th</sup> 2025



# NORTHFIELD'S CANNON RIVER REGIONAL PARK EXPERIENCE



### ESTABLISH

#### ESTABLISH NORTHFIELD'S CANNON RIVER REGIONAL PARK

Northfield is on the cusp of making a transformative opportunity to build on the rich natural resources and scenic views on the banks of a world-class Regional Park. This will build an environmental, economic, and community connection to the future for a new and regional park experience. Key project areas include the Ames Mill and Sechler Park, and the Cannon River Regional Park. Northfield will continue to apply for State designation as a Regional Park in the future.

**Immediate Action:**

- Apply for State designation with the goal of submitting by the end of 2021, 2022.

### ENHANCE

#### ENHANCE + ACTIVATE YOUR RIVERFRONT PARKS

Key to a successful experience is activating, enhancing, and activating the riverfront parks and connecting them to the downtown district. The five sites within Northfield have very distinct character, based on history, nature, and recreation. Parks are a central focus of the Cannon River Regional Park. Northfield will continue to apply for State designation as a Regional Park in the future.

**Immediate Action:**

- Develop all elements of Ames Park as a first priority.
- Start planning for multi-use facility at Babcock Park.
- Review utilization of water and碧green from Babcock Park.
- Develop canoe/kayak rental area.

### COMPLETE

#### COMPLETE YOUR LOCAL + REGIONAL TRAIL SYSTEM

All projects in the district are essential to the success of the Cannon River Regional Park. It is essential that the quality of trails in the Cannon River valley be improved. The trail system will be improved, connecting and enhancing the trail system. The trail system will be improved, connecting and enhancing the trail system. The trail system will be improved, connecting and enhancing the trail system.

**Immediate Action:**

- Develop a comprehensive trail system.
- Connect Ames Park to Sechler Park.
- Complete the Ames Mill Dam Trail.
- Add bike lanes to downtown business district.
- Make temporary trail on City trail along west side of the river.

### EXPLORE

#### EXPLORE AMES MILL DAM RECONSTRUCTION OPTIONS

There is a strong possibility that the Ames Mill Dam reconstruction will be a significant asset to the Cannon River Regional Park. The reconstruction will be a significant asset to the Cannon River Regional Park. The reconstruction will be a significant asset to the Cannon River Regional Park.

**Immediate Action:**

- Conduct the dam study recommended by the staff.
- Review all options for the future of the dam.
- Apply for grant funding design + construction.

### PROMOTE

#### PROMOTE ECONOMIC DEVELOPMENT + TOURIST DESTINATION

Northfield is a beautiful and thriving community, providing a unique and scenic experience. The Cannon River Regional Park will be a significant asset to the Cannon River Regional Park. The Cannon River Regional Park will be a significant asset to the Cannon River Regional Park.

**Immediate Action:**

- Explore opportunities to improve the use of downtown buildings.
- Work with local business owners on pilot projects.
- Apply for grant funding.

## IT BEGAN WITH THE RIVERFRONT ENHANCEMENT ACTION PLAN

Adopted by Mayor and City Council in November 2020

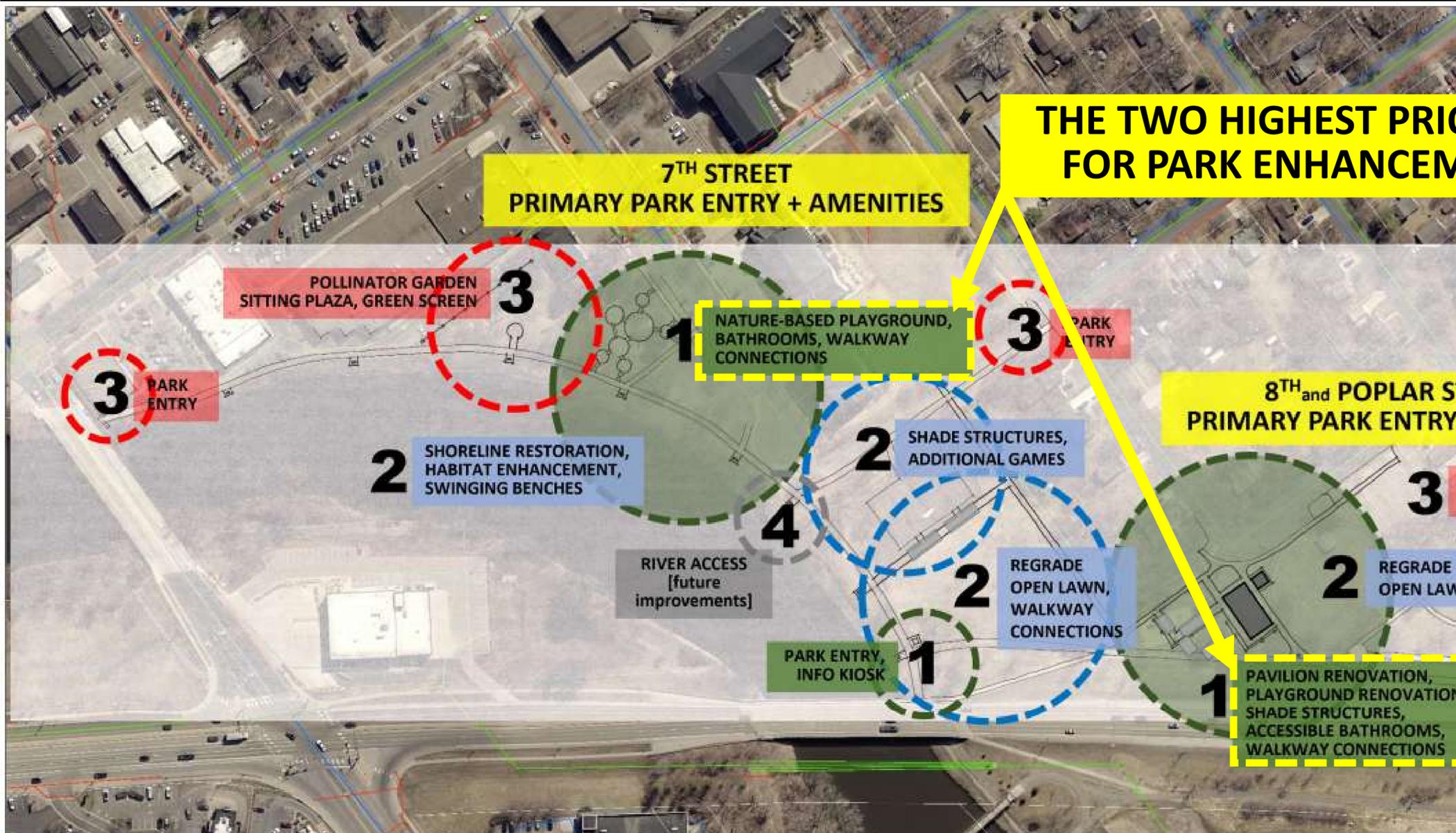


1. February 27<sup>th</sup> 2023 Kick-Off Meeting with Northfield
2. June 14<sup>th</sup> 2023 Meeting with Village on the Cannon R
3. May 1<sup>st</sup> 2023 Meeting with DJJD Work Group + Carniv
4. May 31<sup>st</sup> 2023 Meeting with Northfield Area Veteran
5. September 20<sup>th</sup> 2023 Park Work Group Workshop #1
6. October 11<sup>th</sup> 2023 Meeting with Northfield Garden C
7. November 2<sup>nd</sup> 2023 Park Work Group Workshop #2
8. November 29<sup>th</sup> 2023 Park Work Group Workshop #3
9. January 17<sup>th</sup> Park Work Group Workshop #4 – discuss
10. January 25<sup>th</sup> Neighborhood Open House – present o
11. February 5<sup>th</sup> Park and Recreation Advisory Board – r
12. February 13<sup>th</sup> Council Work Session – review draft M
13. February 28<sup>th</sup> Park Work Group Workshop #5 – agre
14. March 4<sup>th</sup> Park and Recreation Advisory Board – app
15. April 2<sup>nd</sup> – Council Meeting – approve final Master P



## RIVERSIDE LIONS PARK – Long-Range Park Master Plan

approved by Mayor and City Council April 2024



**RIVERSIDE LIONS PARK – Long-Range Park Master Plan**  
recommended project priority areas



Cannon River

Highway 3

1a

THE DISCOVERY ZONE  
nature-based play space

1b

RIVERSIDE LIONS PARK PAVILION  
existing structure + playground

**RIVERSIDE LIONS PARK – Priority Projects**  
one project . . . two locations



Cannon River

Highway 3

1a

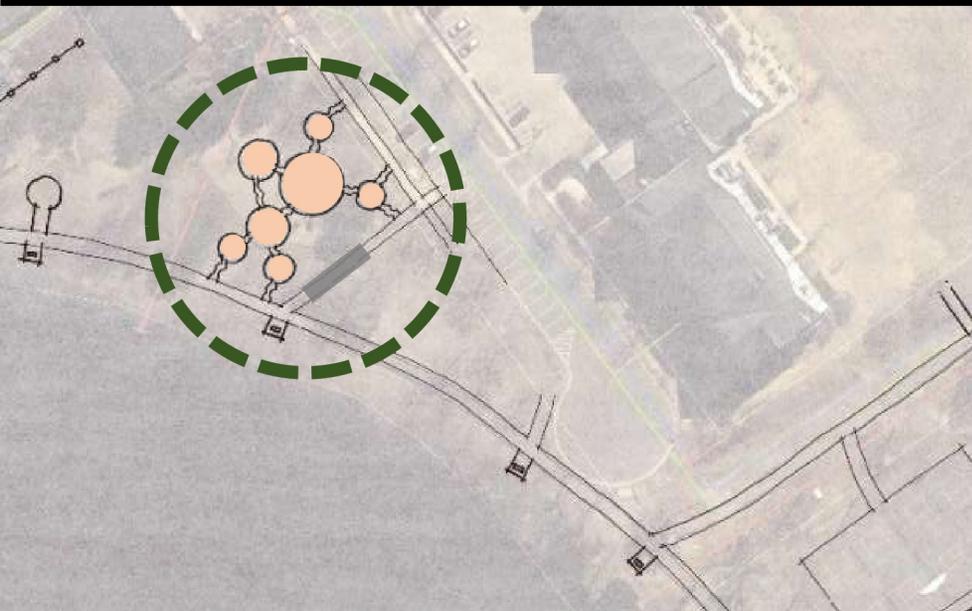
THE DISCOVERY ZONE  
nature-based play space

## RIVERSIDE LIONS PARK – THE DISCOVERY ZONE

review + approval of proposed nature-based play space



existing playground @ 7<sup>th</sup> Street



Proposed enhancements – focus on nature-based play elements with series of ‘Discovery



## RIVERSIDE LIONS PARK – nature-based playground @ 7<sup>th</sup> Street

[concept presented at Park and Recreation Advisory Board meeting – March 2022]

# refined concept northern play zone



Meandering trail featuring distinct nature play features on the interior



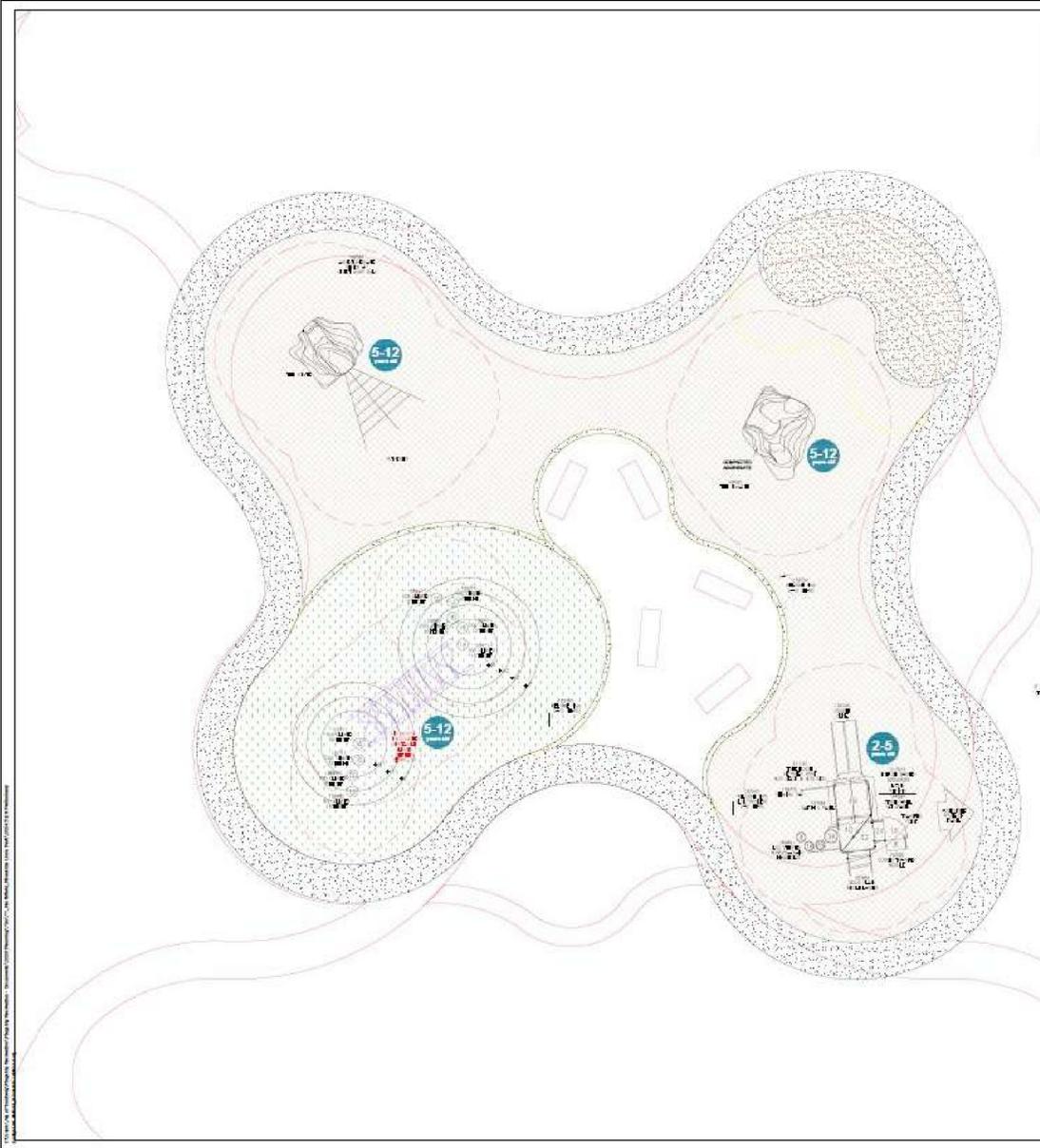
CONCEPT MEETING/ 2024



## RIVERSIDE LIONS PARK – nature-based playground @ 7<sup>th</sup> S

[concept presented at Park and Recreation Advisory Board meeting – August 2024]





CONTAINER DETAILS	
TOTAL WOOD FIBER AREA	2454 SF
TOTAL SAND AREA	226 SF
TOTAL ARTIFICIAL TURF AREA	984 SF
EDGING TYPE	CONCRETE CURB, BY OWNER
FINISH GRADE	TOP OF CURB

- \*\*SITE PREPARATION REQUIREMENTS:**
- MAXIMUM OF 1% GRADE CHANGE ACROSS CONTAINER
  - NO PRE-INSTALLED DRAIN TILE OUTSIDE OF 4 FEET OF PERIMETER
  - DRAIN TILE STUB TO BE PROVIDED IF DRAIN TILE IS REQUIRED
  - NO DRAINAGE AGGREGATE PRE-INSTALLED
  - NO FABRIC PRE-INSTALLED
  - MINIMUM CONTAINER SIZE NEEDED DENOTES THE INSIDE OF CURB DIMENSION

2-5 AREA	
T-TL BLE-TE-LE COMPONENT	3
T-TL BLE-TE COMPONENTS ACCESSIBLE BY RAMP	0
T-TL BLE-TE COMPONENTS ACCESSIBLE BY TRANSFER	3
T-TL SITE TILE (WOOD) LE DL COMPONENT	3
T-TL SITE TILE (ARTIF. TURF) LE DL COMPONENT	1

5-12 AREA	
T-TL BLE-TE-LE COMPONENT	0
T-TL BLE-TE COMPONENTS ACCESSIBLE BY RAMP	0
T-TL BLE-TE COMPONENTS ACCESSIBLE BY TRANSFER	0
T-TL SITE TILE (WOOD) LE DL COMPONENT	3
T-TL SITE TILE (ARTIF. TURF) LE DL COMPONENT	1

**flagship**  
recreation

FLAGSHIP RECREATION  
11123 UPPER 33RD ST N  
LAKE ELMO, MN 55082  
763-550-7860  
FLAGSHIPPLAY.COM  
@FLAGSHIPPLAY

*slr*  
**landscape structures**

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGE RANGES AS NOTED ON PLAN.

Riverside Lions Park  
NORTHFIELD, MN

SALES REPRESENTATIVE:  
Tim Truelson

DESIGNED BY:  
JLZT  
12/11/24

3/16" = 1'-0"

SHEET  
**LS101**

# RIVERSIDE LIONS PARK – nature-based playground @ 7<sup>th</sup> S

[concept presented at Park and Recreation Advisory Board meeting – January 202



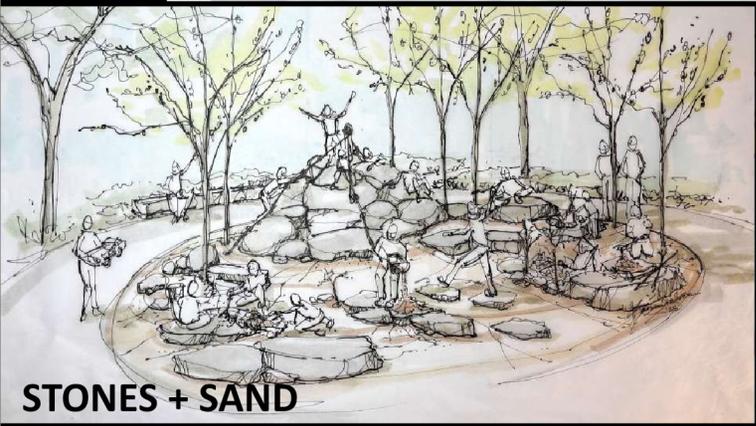


# RIVERSIDE LIONS PARK – nature-based playground @ 7<sup>th</sup> S

[concept presented at Park and Recreation Advisory Board meeting – January 202



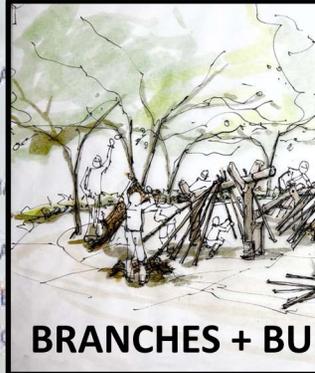
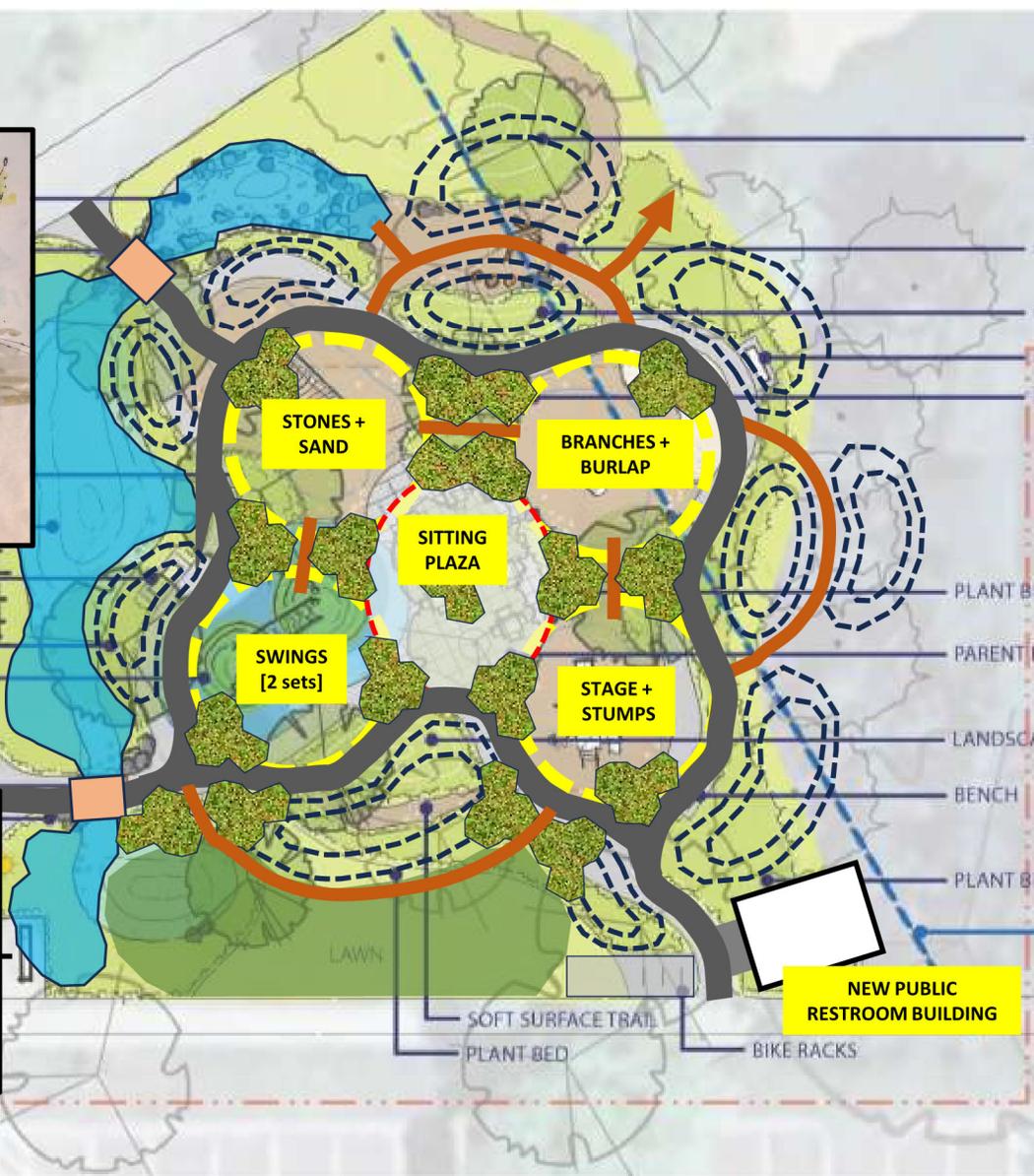
CANNON RIVER



**STONES + SAND**



**SWINGS**  
[toddlers and older kids]



**BRANCHES + BU**



**STAGE + STUMPS**

# 1a – THE DISCOVERY ZONE

what we mean by 'nature-based' play

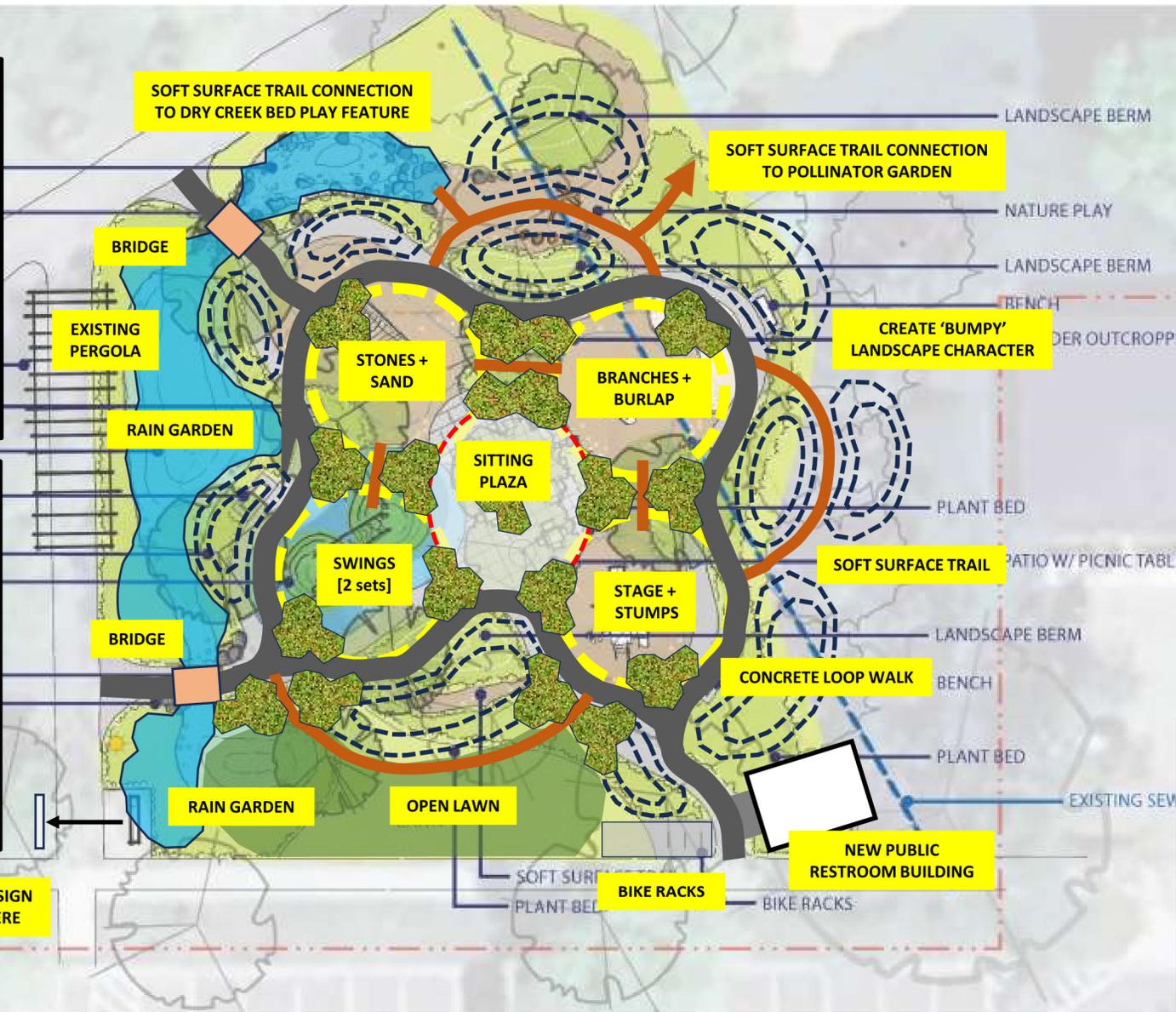


SIMPLE BRIDGE CROSSINGS



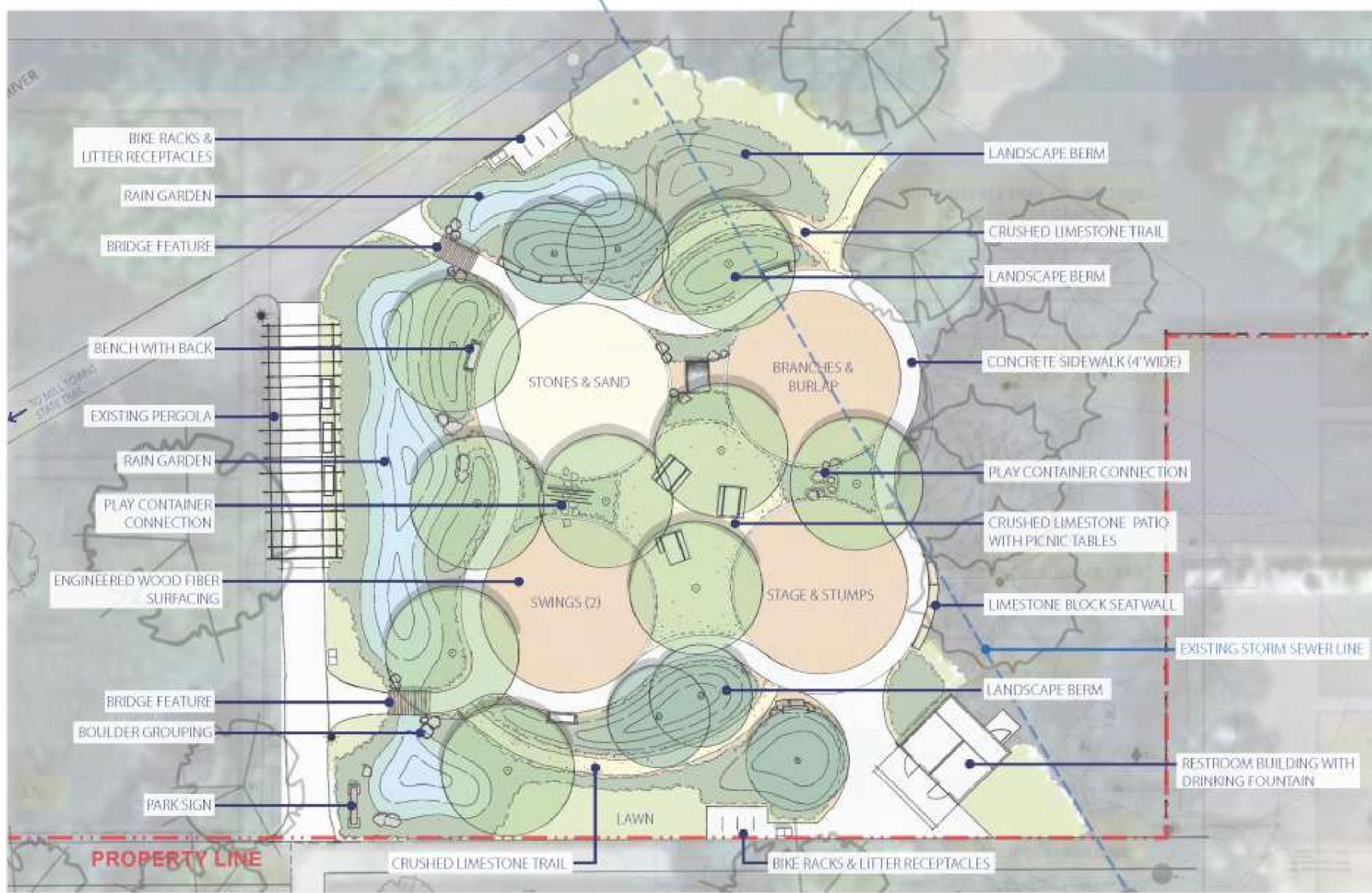
CRUSHED STONE SITTING PLAZA

MOVE SIGN TO HERE



# 1a – THE DISCOVERY ZONE

additional site features + amenities



## 1a – THE DISCOVERY ZONE

current refined concept design . . . for review + comment + approval

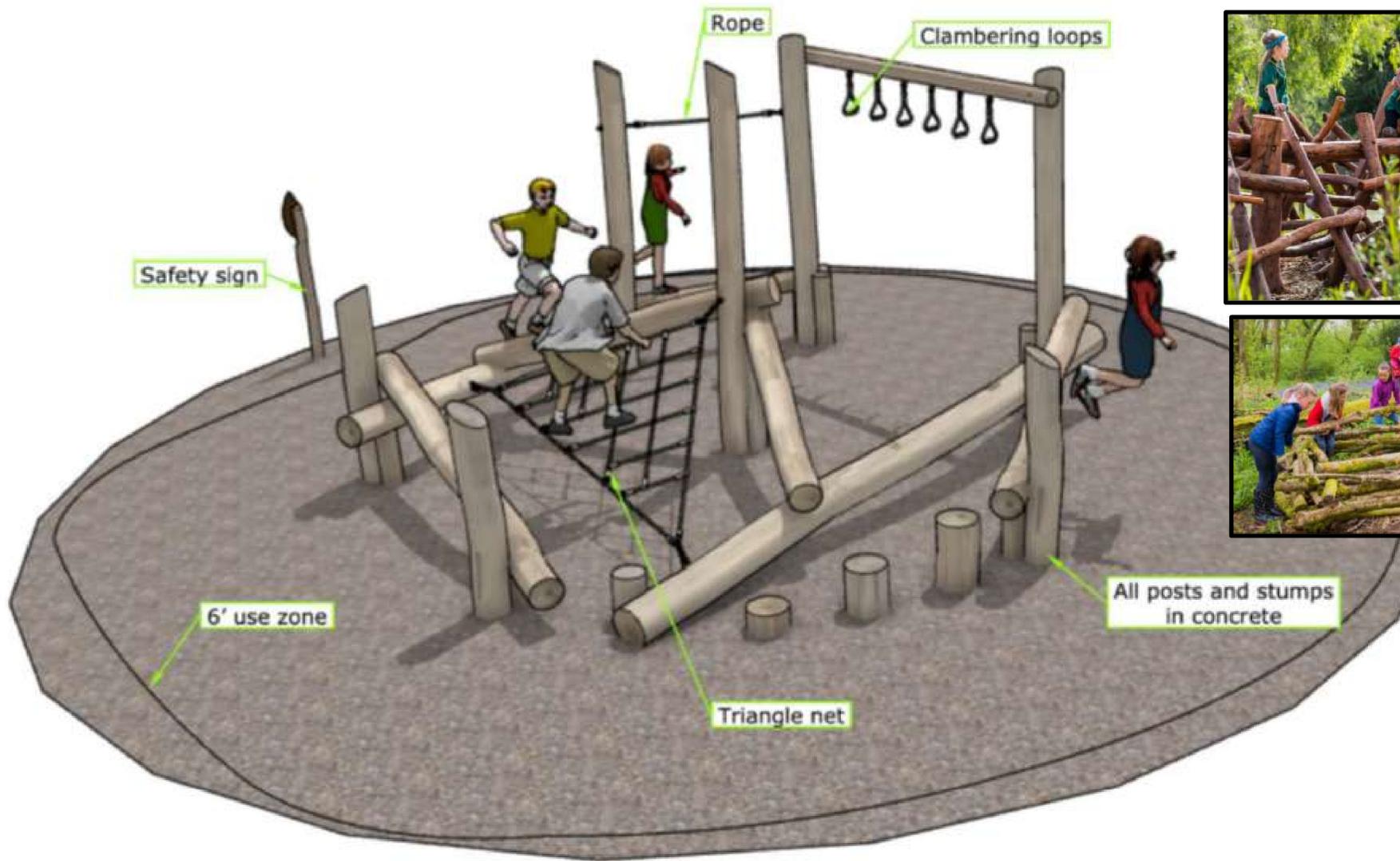


**STONE**  
climbing





**BRANCH**  
build

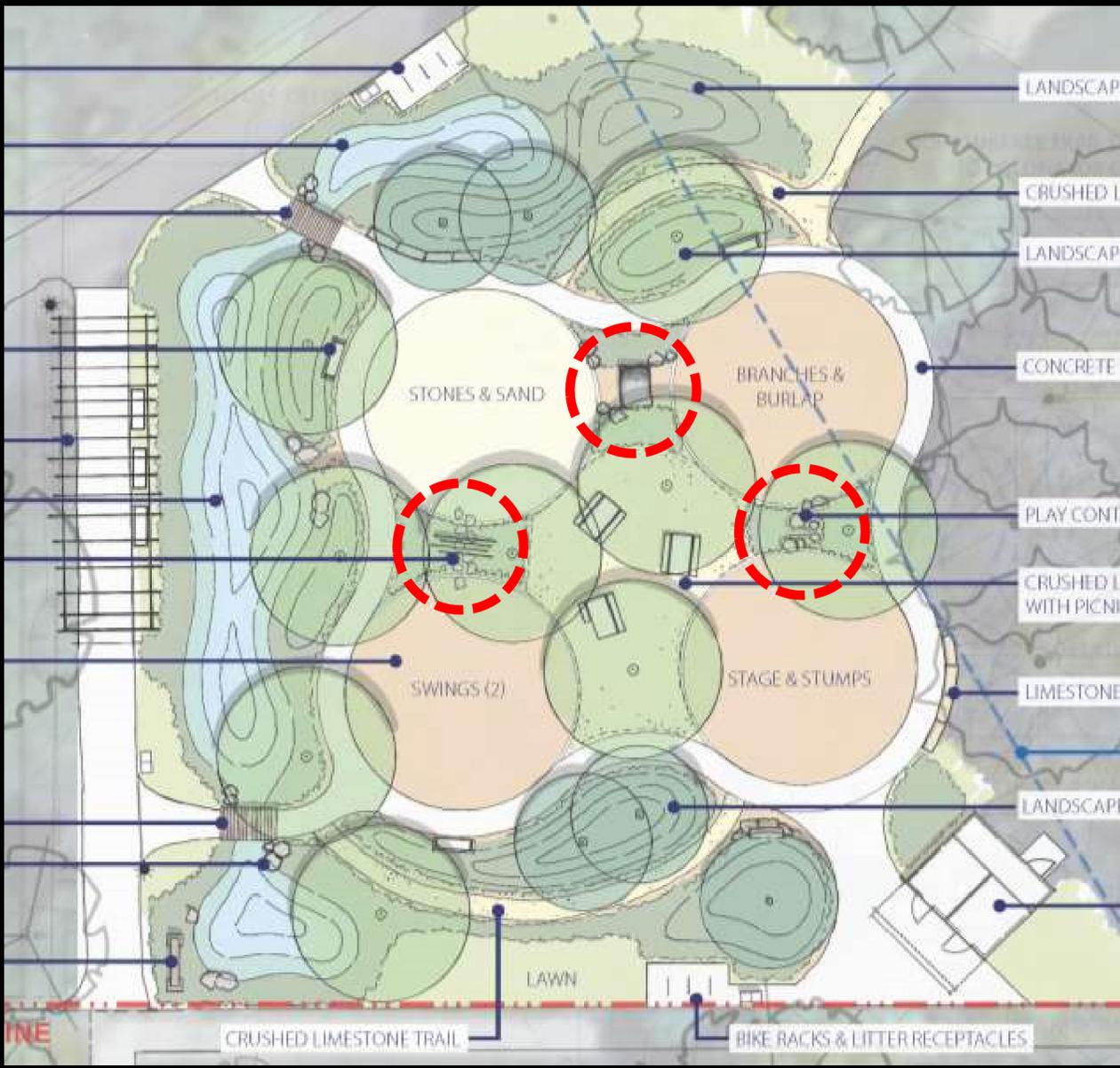


**FINAL LAYOUT -  
INCLUDE MOV  
ELEMENTS SIMIL**





**1a – THE DISCOVERY ZONE**  
swings for different age groups



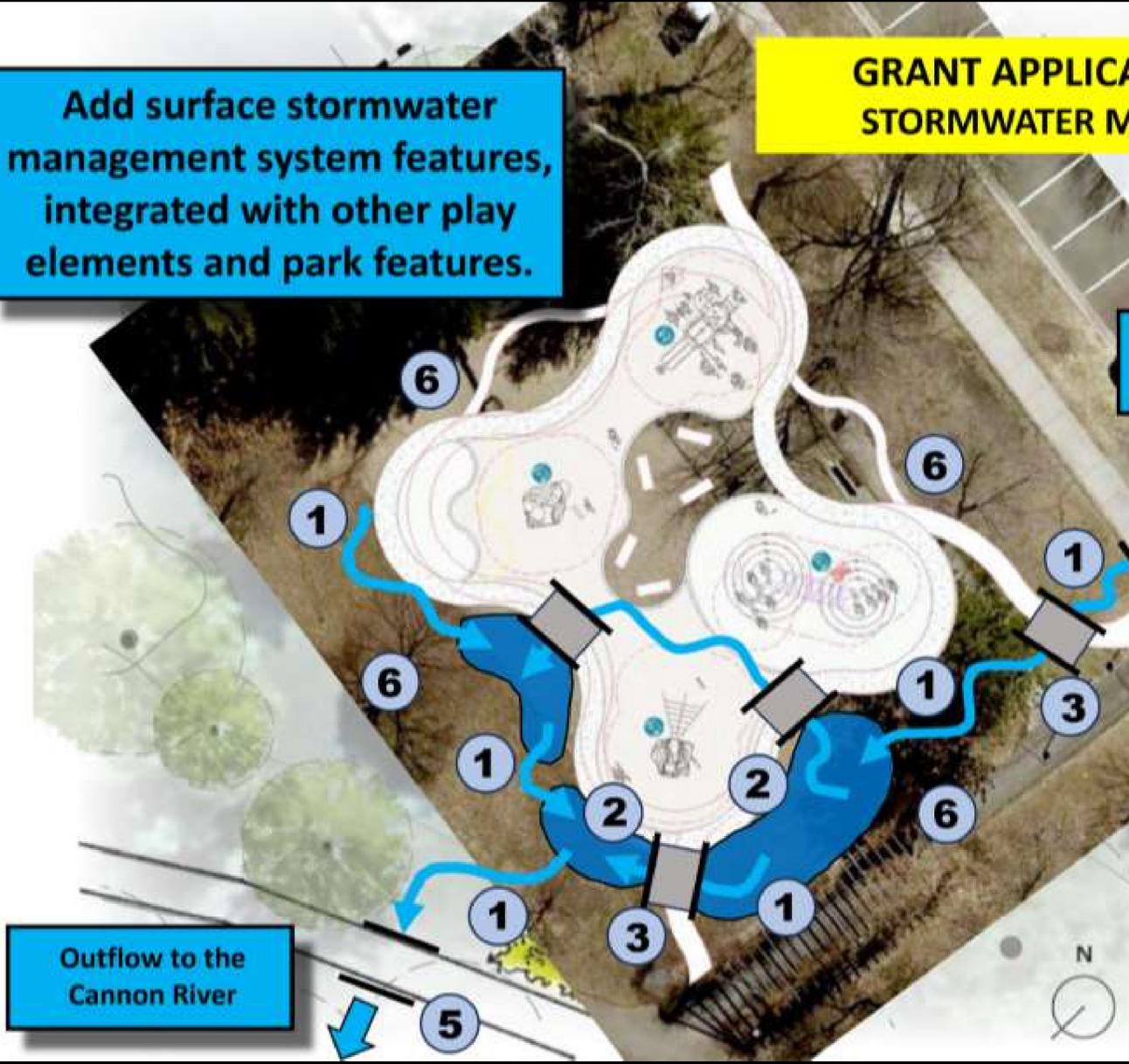
**1a – THE DISCOVERY ZONE**  
connections between play pods



**1a – THE DISCOVERY ZONE**  
central sitting area with picnic tables

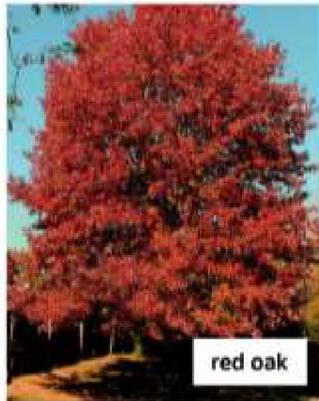


Add surface stormwater management system features, integrated with other play elements and park features.



### 1a – THE DISCOVERY ZONE

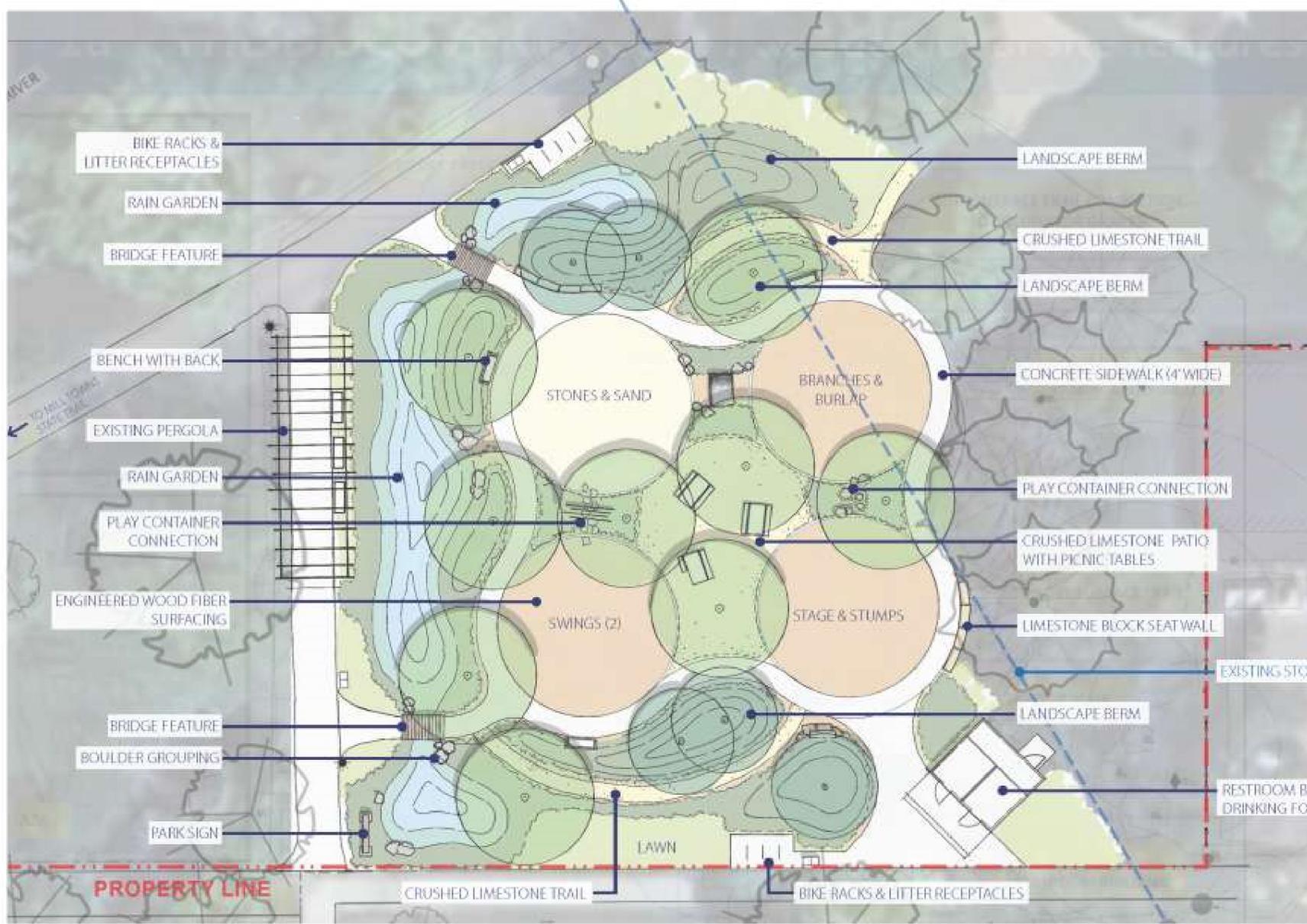
Climate Action Plan response – natural systems demonstration project



## 1a – THE DISCOVERY ZONE

Immersion Landscape Concept – native plants + habitat creation





**PRELIMINARY**  
**SITE WORK**  
**HARDSCAPE**  
**RAIN GARDENS**  
**LANDSCAPING**  
**PLAY PODS and**  
**PLAY EQUIPME**  
**SITE AMENITIES**  
**SITE UTILITIES**  
 -----  
**TOTAL**  
 [plus probable  
 [Information  
 detailed cost spr  
 Project

## 1a – THE DISCOVERY ZONE

current refined concept design + preliminary cost estimate



## NEXT STEPS TOWARD PROJECT IMPLEMENTATION

**MASTER PLAN  
REVIEW +  
APPROVAL**  
  
[PRAB + MAYOR /  
CITY COUNCIL]

**APPROVED  
APRIL 2024**

**REFINED CONCEPT  
DESIGN +  
RESTROOM  
OPTIONS**  
  
[design + costs]

**WORK-IN-  
PROGRESS**

**WORKING GROUP  
MEETING**  
  
REVIEW +  
COMMENT

**CONVENED  
JUNE 2025**

**PARK and  
RECREATION  
ADVISORY BOARD**  
  
REVIEW +  
APPROVAL

**JULY 2025**

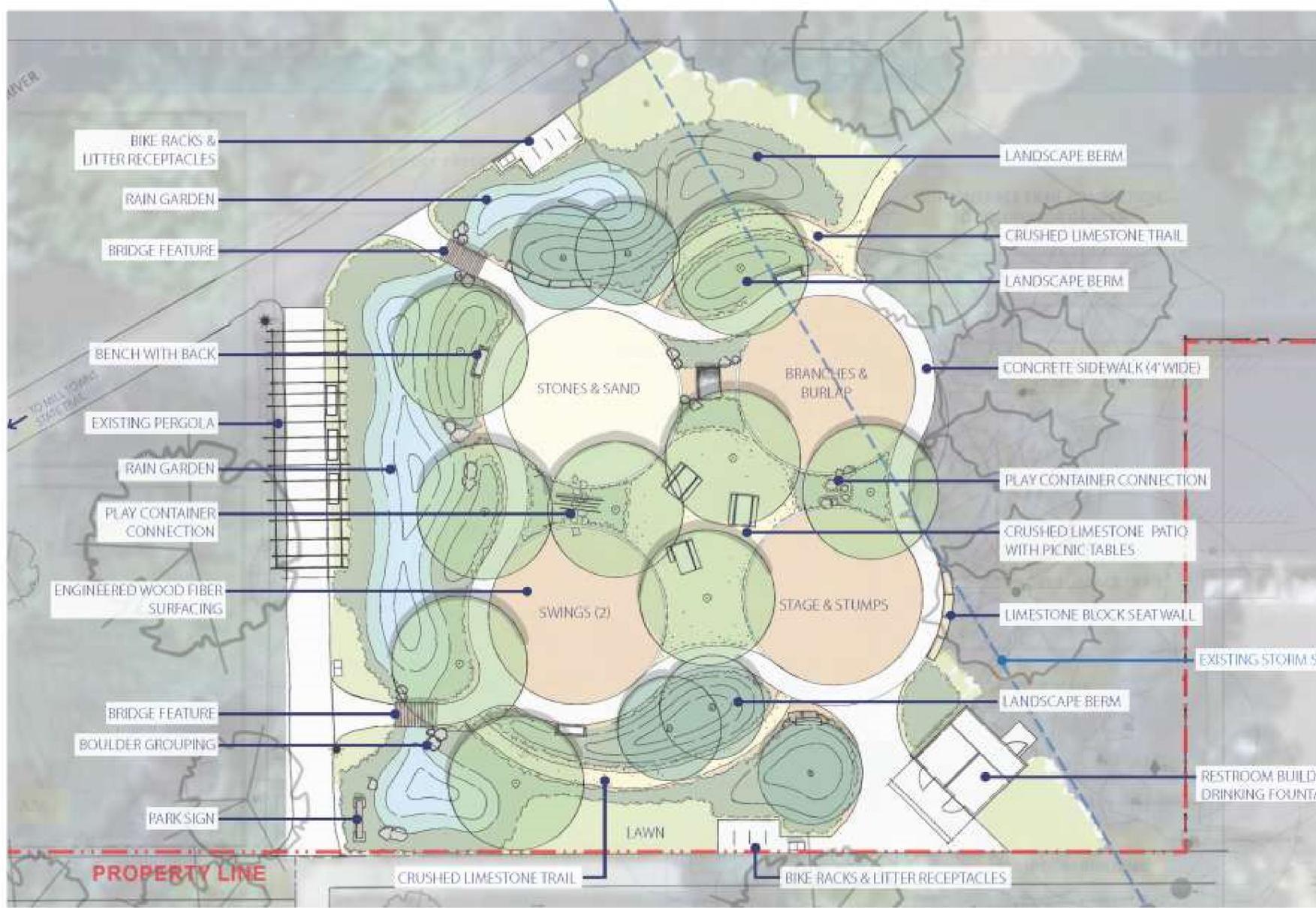
**MAYOR and  
CITY COUNCIL**  
  
REVIEW +  
APPROVAL

**AUGUST 2025**

**COMPLETE  
DETAILED DESIGN  
+ CONFIRM  
PROJECT BUDGET  
and FUNDING**

**FALL/WINTER  
2025**

**RIVERSIDE LIONS PARK – THE DISCOVERY ZONE**  
project implementation schedule



**BRANCHES + BU**

**STAGE + STUMPS**

# 1a – THE DISCOVERY ZONE

REQUEST APPROVAL OF THIS REFINED CONCEPT DESIGN





Cannon River

Highway 3

1a

THE DISCOVERY ZONE  
nature-based play space

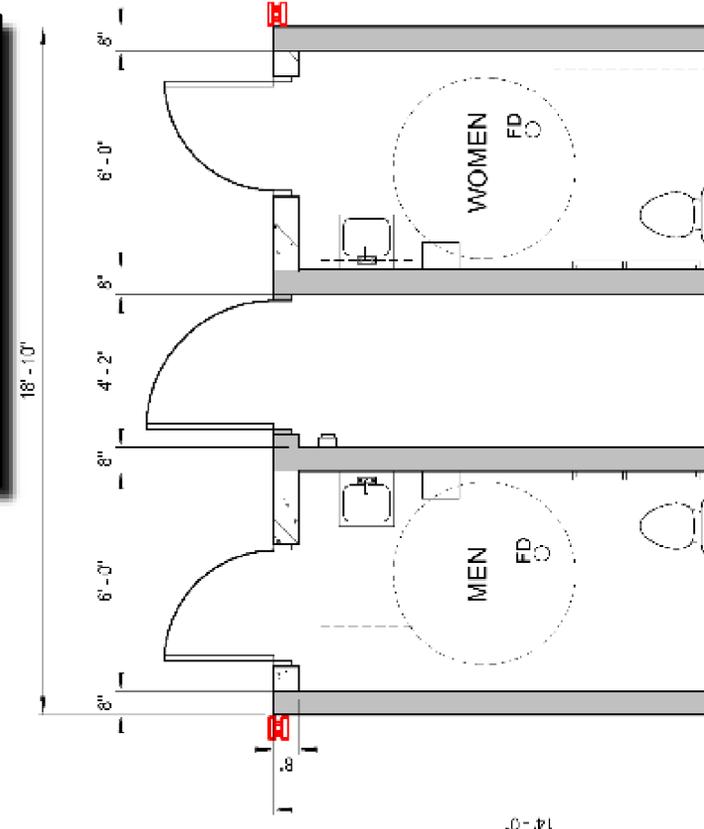
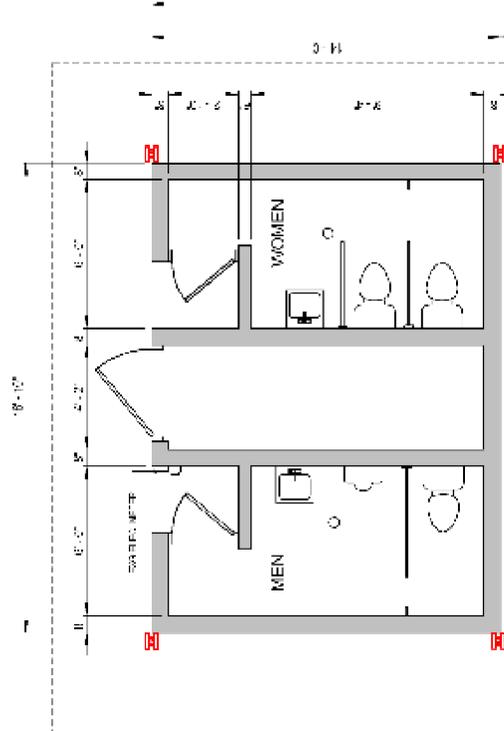
1b

RIVERSIDE LIONS PARK PAVILION  
existing structure + playground

## RIVERSIDE LIONS PARK – UNIVERSALLY ACCESSIBLE RESTROOMS

two unisex bathrooms at each location – exploring options + costs





1 TOILET RM BLDG AND PICNIC STRUCTURE PLAN-EXISTING  
R00 1/4"=1'-0"

**ATS&R**  
ARCHITECTURAL & SITE DESIGN  
200 W. 10TH ST. SUITE 200  
MINNEAPOLIS, MN 55402  
TEL: 612.338.1111 FAX: 612.338.1112  
WWW.ATSANDR.COM

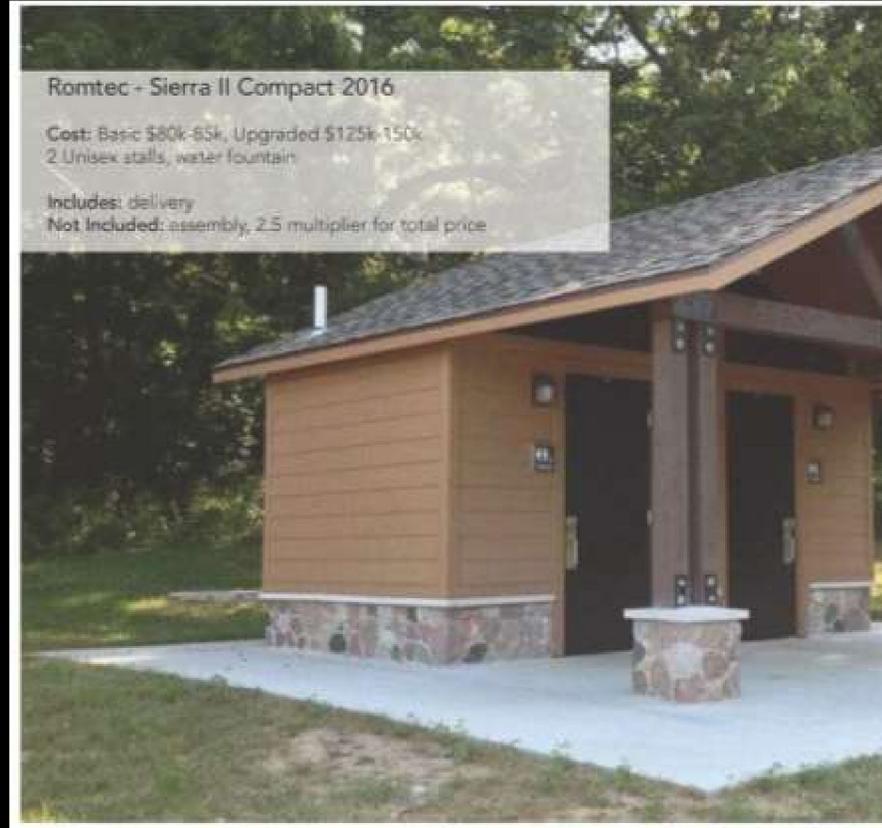
**EXISTING RESTROOMS ATTACHED TO LIONS PAVILION**

**RIVERSIDE LIONS PARK RESTROOM**

**Option One – renovate existing restrooms to meet ADA accessibility crit**



**Cost for this structure is \$132,000 for supply delivery to the site; installation is the cost of the building package; estimated**



Romtec - Sierra II Compact 2016  
 Cost: Basic \$80k-85k, Upgraded \$125k-150k  
 2 Unisex stalls, water fountain  
 Includes: delivery  
 Not Included: assembly, 2.5 multiplier for total price

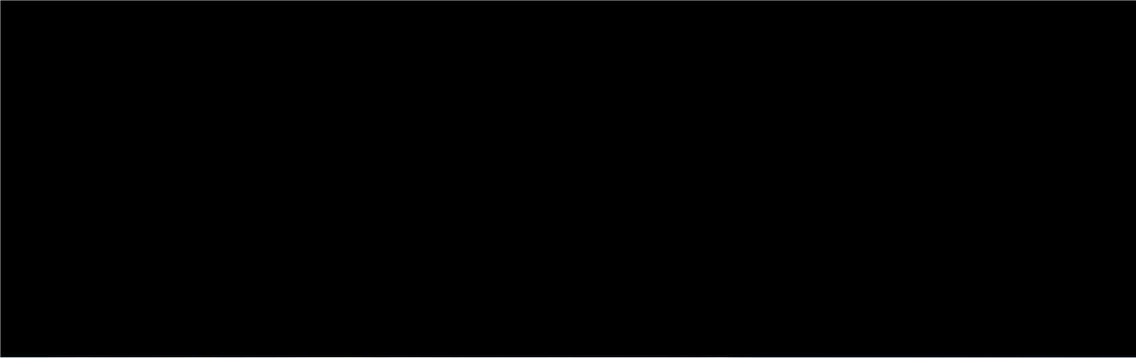
**POTENTIAL COST SAVINGS OPTION**

**Vendor provides the basic 'box facility' delivered to site; City of Northfield contracts for additional building enhancements [roof, siding, etc.]; total cost for this building was \$100,000**

**RIVERSIDE LIONS PARK RESTROOM**

**Option Two – stand alone prefabricated ADA restroom**





ESTIMATED COST

POTENTIAL COST  
Vendor provides the base building  
to site; City of Northfield provides  
building enhancements

# RIVERSIDE LIONS PARK RESTROOM

Option Three – new prefabricated pavilion with attached ADA restroom





## RIVERSIDE LIONS PARK RESTROOM

Option Four – on site construction of new restroom building

# NORTHFIELD CAPITAL IMPROVEMENTS PLAN

City of Northfield Capital Improvement Plan for Parks, Open Space, Trails and Recreation Facilities

**PRIORITY INITIATIVES**

Location or Area	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	10-yr total
<b>RIVERFRONT PARK MAINTENANCE</b>											
Replacement of dated playground equipment to serve a wider age range and address accessibility											
Riverside Lions (playground 1)	\$ 300,000										
Riverside Lions (playground 2)					\$ 300,000						
Replacement/rehabilitation of dated park structures (gazebos, pavilions or warming houses)											
Seidler (shelter, canopies, ADA)				\$ 1,000,000							
Seidler (gazebo replacement)				\$ 170,000							
Improvements to existing courts, fields and rinks (baseball/softball, soccer, ice)											
Replace outdoor rink / replace by ice arena				\$ 350,000							
Lighting and other improvements											
Riverside Lions trail lighting					\$ 150,000						
Seidler (parking lot maintenance)					\$ 500,000						
Seidler (baseball scoreboards)			\$ 33,000		\$ 33,000		\$ 33,000		\$ 33,000		
Seidler (replace field lights with LED)			\$ 150,000		\$ 150,000		\$ 150,000		\$ 150,000		
<b>Total investment by year</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 382,000</b>	<b>\$ 1,470,000</b>	<b>\$ 1,022,000</b>	<b>\$ -</b>	<b>\$ 382,000</b>	<b>\$ -</b>	<b>\$ 382,000</b>	<b>\$ -</b>	<b>\$ 3,348,000</b>
<b>RIVERFRONT ENHANCEMENT ACTION PLAN PARK IMPROVEMENTS</b>											
Implement Riverfront Enhancement Action Plan											
Bridge Square Phase 1 - Design	\$ 300,000										
Bridge Square Phase 2 - Construct		\$ 4,000,000									
Ames Plan implementation (1)				\$ 1,117,000							
Subwood Plan implementation (2)						\$ 4,210,000					
Riverside Lions Plaza Shelter/Restrooms	\$ 1,000,000										
Riverside Lions Splash Pad	\$ 1,000,000										
Riverside Lions Plan implementation (3)					\$ 287,500						
Seidler Phase 1 implementation (4)			\$ 2,500,000								
Seidler Phase 2 implementation (5)								\$ 1,405,000			
<b>Total investment by year</b>	<b>\$ 2,300,000</b>	<b>\$ 4,000,000</b>	<b>\$ 2,500,000</b>	<b>\$ 1,117,000</b>	<b>\$ 287,500</b>	<b>\$ 4,210,000</b>	<b>\$ -</b>	<b>\$ 1,405,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,819,500</b>

**AND**  
**AGGRESSIVELY**  
**PURSUE ALL**  
**CO-FUNDING**  
**OPTIONS**

FIND WAYS TO INTEGRATE PARK IMPROVEMENTS WITH OTHER CITY PROJECTS/BUDGETS SUCH AS STREETS, UTILITIES, SIGNAGE, LIGHTING, PUBLIC ART, RIVER ECOLOGY, AND OTHERS.

VARIOUS PARK + TRAIL P



PARK + TRAIL DEDI



LOCAL OPTION S



PHILANTHROPI



ADVOCACY PARTNE



VOLUNTEER EVENTS +



## FIVE STAR AND URBAN WATERS RESTORATION GRANT PROGRAM

### 2025 REQUEST FOR PROPOSALS

Full Proposal Due Date: **January 30 2025, by 11:59 PM Eastern Time**

### Habitat Enhancement Landscape Program [through BWSR]

HELP supports efforts to restore and enhance strategically located diverse native habitats found in Minnesota’s natural areas, conservation lands, and open spaces to benefit declining populations of bees, butterflies, dragonflies, birds, and other wildlife species that are essential for ecosystems and food production. HELP prioritizes large-scale initiatives on the landscape that support these declining populations, with an emphasis on protecting pollinators. With HELP, BWSR intends to build new partnerships and fill gaps left by other conservation programs.

- \$3.5 million available in grant funding
- Eligible applicants: tribal governments, soil and water conservation districts, watershed districts, watershed management organizations, local government joint powers boards, counties, municipalities, non-government organizations, park districts and contractors
- Applicants can apply for a minimum of \$50,000 and a maximum of \$500,000
- Applications will be accepted through June 27, 2024

## Legislative-Citizen Commission on Minnesota Resources 2026 ENRTF Request for Proposals

Minnesota's Environment and Natural Resources Trust Fund (ENRTF) is established under Minnesota Constitution Art. XI, Sec. 14: "The assets of the fund shall be appropriated for the conservation, preservation, and enhancement of the state's air, water, land, fish, and wildlife resources."

### Summary

The Legislative-Citizen Commission on Minnesota Resources (LCCMR) will review applications for funding that address the priorities and requirements described within this Request for Proposals (RFP). The LCCMR will protect, conserve, preserve, and enhance Minnesota's air, water, land, fish, and wildlife resources. The LCCMR reviews applications and makes funding recommendations to the Minnesota Environment and Natural Resources Trust Fund (ENRTF). Approximately \$10 million will be available through this RFP for projects beginning July 1, 2026. Most projects will have a maximum duration of 5 years. Proposals must be submitted online at [lccmrprojectsmgmt.leg.mn.gov](https://lccmrprojectsmgmt.leg.mn.gov).

## OUTDOOR RECREATION GRANT PROGRAM

### 2025 PROGRAM MANUAL



# RIVERSIDE LIONS PARK – Budget + Funding Sources current + future grant applications

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2024-040  
APPROVING RIVERSIDE LIONS PARK  
MASTER PLAN

- WHEREAS, Riverfront Enhancement Action Plan prioritized projects and strategies that may allow for the maximization of riverfront enhancements that would fulfill desired outcomes such as “enhanced tourism” and “expanded downtown” within the “Economic Development: A Community That’s Economically Thriving” Strategic Priority Area; and
- WHEREAS, the Riverfront Enhancement Action Plan provides a framework to advance strategic priorities, guide future actions and realize an exciting regional experience, and
- WHEREAS, the 2020 Riverfront Enhancement Action Plan Sequence Chart has identified Enhancing and Activating Your Riverfront Parks as a key initiative in the plan; and,
- WHEREAS, the City hired the team of Bruce Jacobson, Bob Close, and Teresa Jensen to prepare the Master Plan for Riverside Lions Park; and
- WHEREAS, the Master Plan for Riverside Lions Park complements and expands upon the City Parks, Open Space and Trail System Plan and shall serve as the vision to guide long term development and improvements; and,
- WHEREAS, stakeholder and public input was received on the different options for development of the park and there was general support for the Master Plan; and,
- WHEREAS, the master plan guides stewardship and help ensure that park features and amenities reflect the needs of the communities they serve; and,
- WHEREAS, establishing a vision will help ensure long-term financial sustainability through playful private and public improvements; and,
- WHEREAS, the Park and Recreation Advisory Board passed a motion recommending approval of the final master plan on March 4, 2024

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The Riverside Lions Park Master Plan is approved;
2. Establishes a vision to guide long-term development and improvements;
3. Prioritization and programming of improvements identified in the Master Plan will be carried out annually through the annual development and approval of the City Budget and Capital Improvement Plan.

PASSED by the City Council of the City of Northfield on this 2nd day of April, 2024.

ATTEST

Amelia R. Peters  
City Clerk

Chanda Powell  
Mayor

VOTE: Y POWNELL Y HOLMES Y NESS Y PETERSON WHITE  
Y REISTER Y SOKUP Y ZUCCOLOTTO



# RIVERSIDE LIONS PARK – Final Illustrative

Mayor + City Council Meeting – Tue



Legislation Text

Motion 2026-021

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**File #:** 26-051, **Version:** 1

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**City Council Meeting Date:** January 20, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Andrew Tussing, Streets & Parks Manager  
David Bennett, Public Works Director/City Engineer

Consider Motion Approving the Plans and Specifications for the Dresden Hill Park Playground Improvements and Authorize Bids.

**Action Requested:**

Consider Motion approving the Plans and Specifications for the Dresden Hill Park Site Improvements and Authorize Bids.

**Summary Report:**

The City has been working with Bruce Jacobson Landscape Architect LLC and Bolten & Menk, Inc. to make park improvements to Dresden Hill Park. The project has been discussed and approved by the Parks and Recreation Advisory Board; staff has held multiple neighborhood meetings. Staff also met with Age Friendly Northfield to get additional input to ensure the park is accessible for all ages.

Bruce Jacobson will present the final project plan. Once approved by Council, staff will move forward on constructing a bid package to send out and request bids to complete this project.

The specific plans for approval (Attachment 1) and the overall presentation (Attachment 2) are attached.

**City Plans & Policies Relevance:**

Consistent with applicable plans of the following plans: Comprehensive Plan; Pedestrian, Bike and Trail System Plan; Parks, Open Space and Trail System Plans; Northfield Parks & Recreation CIP Study, and Historic Designation with Certificate of Appropriateness review and approval by the Heritage Preservation Commission.

Some examples of consistency includes master plan compliance, equity related to location in the City completing improvements in an underserved/underrepresented area of the community, connectivity to trails and open spaces, accessible play facilities, public engagement to inform park improvements, financial stewardship and responsibility of proper maintenance of facilities with dedicated source of funding that has been planned and implemented, re-use of salvageable amenities versus replacement.

**Alternative Options:**

NA

**Financial Impacts:**

Dresden Hill Park upgrades \$300,000 out of the Park Fund, which was approved as part of the CIP adoption.

**Tentative Timelines:**

- No further action by City Council after plan adoption.
- After approval, detailed construction documents and bidding will proceed forward.
- Project to start spring 2026.

# CITY OF NORTHFIELD

## CONSTRUCTION PLANS FOR

# DRESDEN HILL PARK SITE IMPROVEMENT

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall  
801 Washington Street  
Northfield, MN 55057  
645-8833

City Administrator:  
Ben Martig

Mayor: Erica Zweifel

City Council Members:  
Kathleen Holmes  
Chad Beumer  
Peter Dahlen  
Jessica Peterson White  
Brad Ness  
Davin Sokup

Public Works Director / City Engineer:  
David Bennett, P.E.  
507-645-3006

Engineering Manager:  
Sean Simonson  
507-645-3049

Utility Superintendent:  
Justin Wagner  
507-645-3083

Streets and Parks Manager:  
Andrew Tussing  
507-645-3027

UTILITIES

GAS  
Xcel Energy - Gas  
Nathan Luedtke  
507-334-2923  
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)  
Chuck Snyder  
952-367-4246  
charles.snyder@charter.com

Lumen (CenturyLink)  
Justin Elkins  
Justin.Elkins@lumen.com  
(507)-577-8038

MetroNet  
Chris Hart  
Chris.Hart@metronet.com  
(612)-709-6282

Zayo  
Steven Senger  
Steven.Senger@zayo.com  
(952)-230-9660

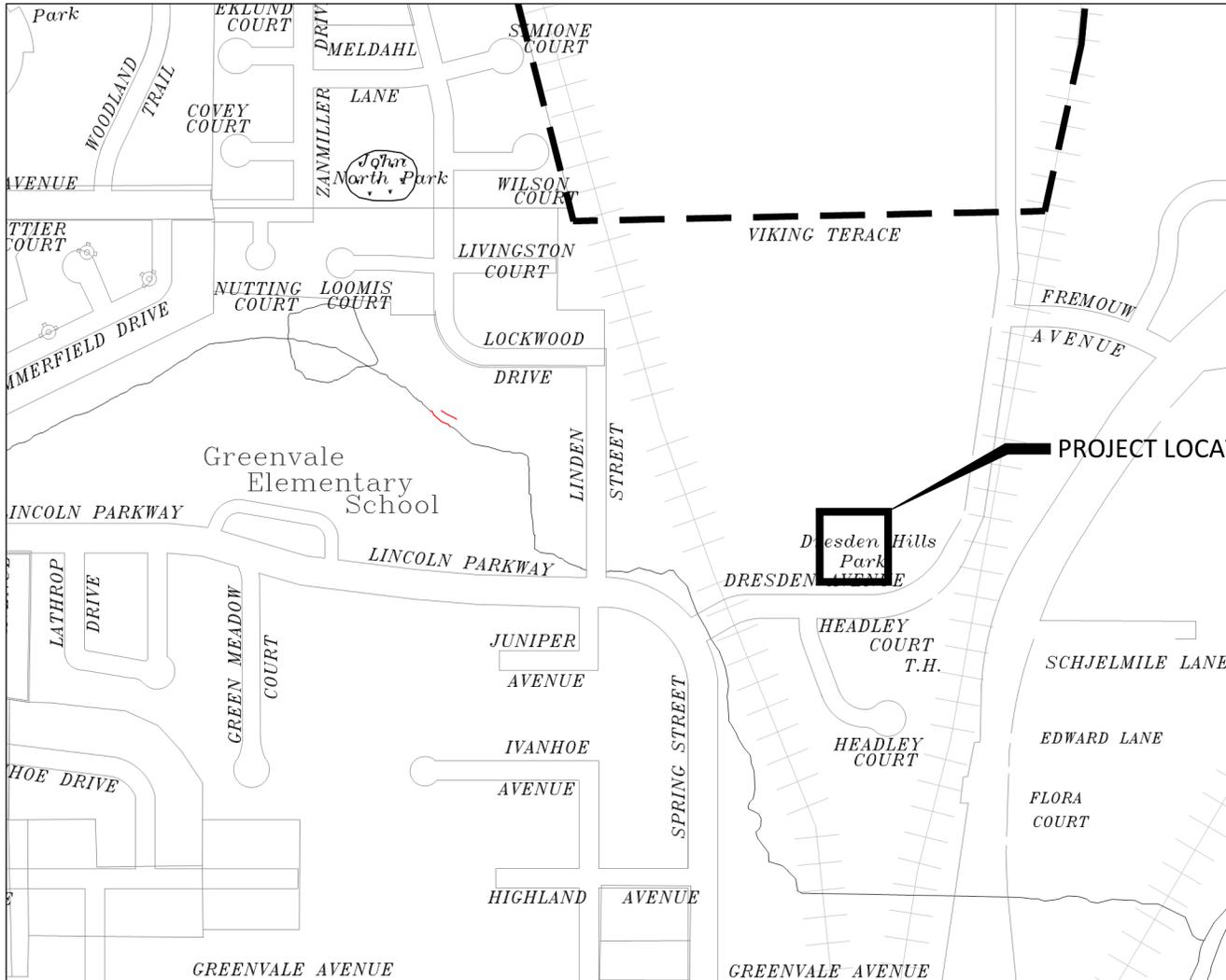
ELECTRIC  
Xcel Energy - Electric  
TIMOTHY KEELEY  
715-308-2631  
Timothy.J.Keeley@xcelenergy.com

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



MAR LEGEND



## EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SATELLITE DISH
	ANTENNA		SIGN NON TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGN TRAFFIC
	BARRICADE PERMANENT		SIGNAL CONTROL CABINET
	BASKETBALL POST		SOIL BORING
	BENCH		SIREN
	BIRD FEEDER		TELEPHONE BOOTH
	BOLLARD		TILE INLET
	BUSH		TILE OUTLET
	CATCH BASIN RECTANGULAR CASTING		TILE RISER
	CATCH BASIN CIRCULAR CASTING		TRANSFORMER-ELECTRIC
	CURB STOP		TREE-CONIFEROUS
	CLEAN OUT		TREE-DEAD
	CULVERT END		TREE-DECIDUOUS
	DRINKING FOUNTAIN		TREE STUMP
	DOWN SPOUT		TRAFFIC ARM BARRIER
	FILL PIPE		TRAFFIC SIGNAL
	FIRE HYDRANT		TRASH CAN
	FLAG POLE		UTILITY MARKER
	FLARED END / APRON		VALVE
	FUEL PUMP		VALVE POST INDICATOR
	GRILL		VALVE VAULT
	GUY WIRE ANCHOR		VAULT
	HANDHOLE		VENT PIPE
	HANDICAP SPACE		WATER SPIGOT
	IRRIGATION SPRINKLER HEAD		WELL
	IRRIGATION VALVE BOX		WETLAND DELINEATED MARKER
	LIFT STATION CONTROL PANEL		WETLAND
	LIFT STATION		WET WELL
	LIGHT ON POLE		YARD HYDRANT
	LIGHT-GROUND		
	MAILBOX		
	MANHOLE-COMMUNICATION		
	MANHOLE-ELECTRIC		
	MANHOLE-GAS		
	MANHOLE-HEAT		
	MANHOLE-SANITARY SEWER		
	MANHOLE-STORM SEWER		
	MANHOLE-UTILITY		
	MANHOLE-WATER		
	METER		
	ORDER MICROPHONE		
	PARKING METER		
	PAVEMENT MARKING		

## PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER

## SURVEY SYMBOLS

	BENCHMARK LOCATION		CAST IRON MONUMENT
	CONTROL POINT		STONE MONUMENT
	MONUMENT FOUND		

## EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

## SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

## EXISTING UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE

## PROPOSED UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING
	TRENCHLESS PIPE (PLAN VIEW)
	TRENCHLESS PIPE (PROFILE VIEW)

## GRADING INFORMATION

	EXISTING CONTOUR MINOR
	EXISTING CONTOUR MAJOR
	PROPOSED CONTOUR MINOR
	PROPOSED CONTOUR MAJOR

**LEGEND**

-  REMOVE CONCRETE WALK
-  REMOVE ENGINEERED WOOD FIBER PLAYGROUND SURFACING
-  CLEAR & GRUB TREE
-  PROTECT TREE

REMOVE 302 LF  
TIMBER PLAYGROUND  
EDGER

REMOVE 207 CY ENGINEERED  
WOOD FIBER (TO BE PAID  
UNDER COMMON  
EXCAVATION BID ITEM)

PROTECT EXISTING LIGHT POLE

SALVAGE BENCH

REMOVE EXISTING PLAY  
EQUIPMENT. SELECT PLAY  
EQUIPMENT IS TO BE PROTECTED  
IN PLACE. CONTRACTOR TO  
COORDINATE WITH THE CITY TO  
IDENTIFY PIECES FOR PROTECTION.

REMOVE CONCRETE

SALVAGE TRASH RECEPTACLE

REMOVE PARK SIGN

973

972

971

970

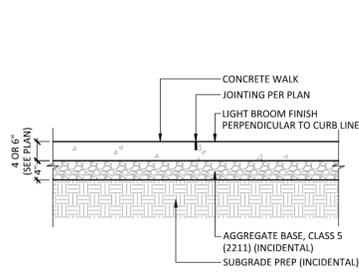
969

968

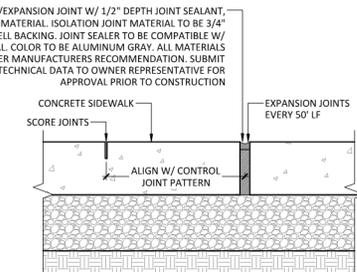




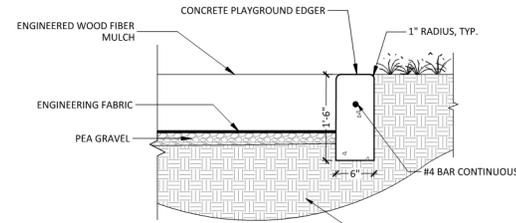




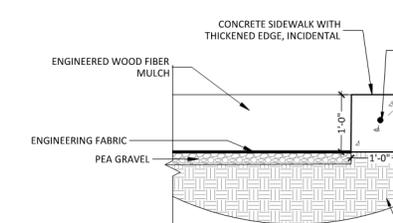
1 CONCRETE SIDEWALK (2521)  
SCALE: N.T.S.



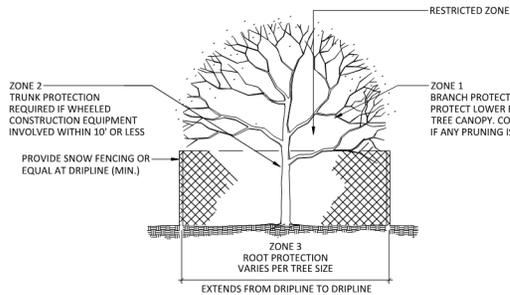
2 CONCRETE SIDEWALK JOINTS  
SCALE: N.T.S.



3 CONCRETE PLAYGROUND EDGE RESTRAINT  
SCALE: N.T.S.



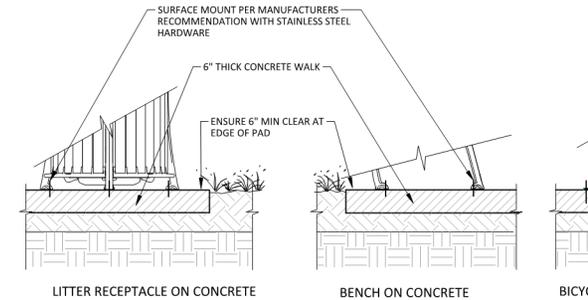
4 THICKENED SIDEWALK ADJACENT TO ENGINEERED  
SCALE: N.T.S.



6 EXISTING TREE PROTECTION  
SCALE: N.T.S.

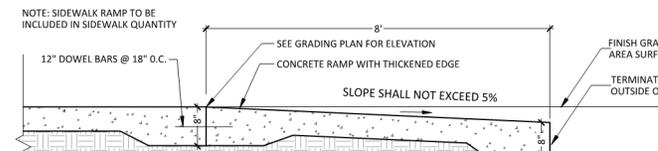
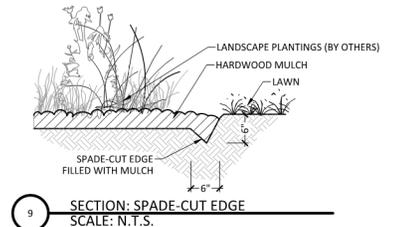
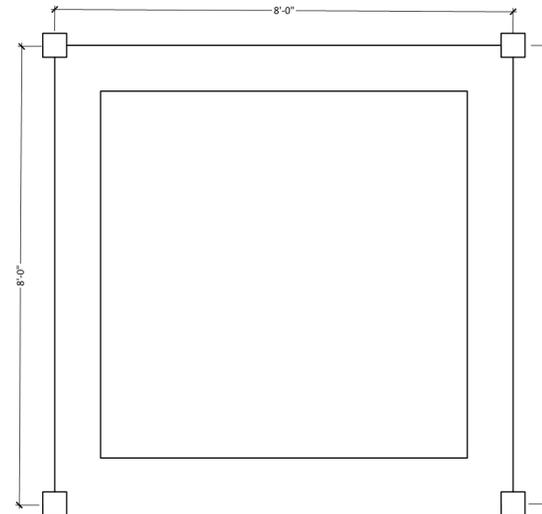
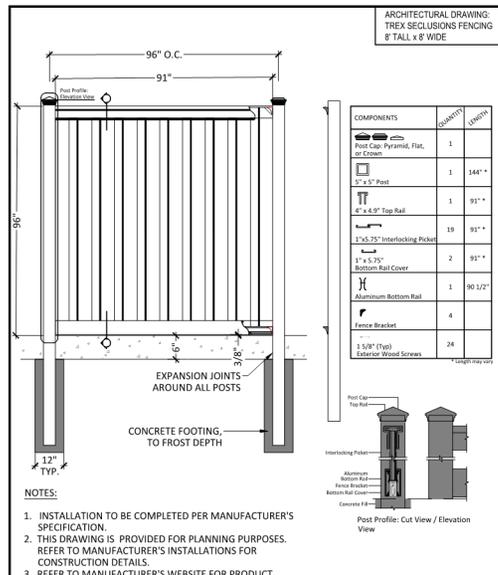
TREE PROTECTION NOTES

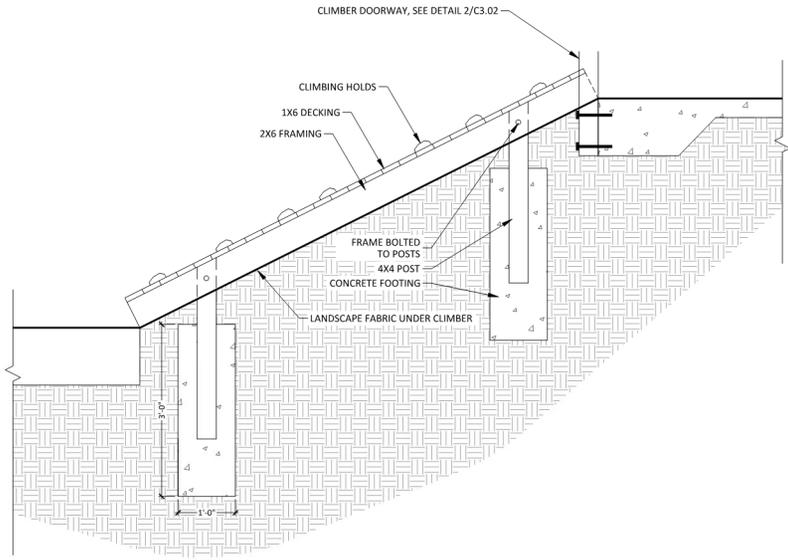
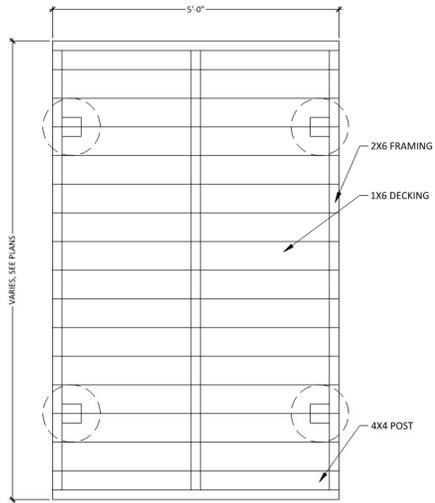
1. ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
2. TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
3. TO PREVENT TREE ROOT SMOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
4. TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
5. TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
6. WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT SHALL BE MADE TO AVOID SHREDDING OR SMASHING. ROOT CUTS SHOULD BE MADE BACK TO A LATERAL ROOT. WHENEVER POSSIBLE, TREE ROOTS SHOULD BE CUT BETWEEN LATE FALL AND BUD OPENING, WHEN ROOT ENERGY SUPPLIES ARE HIGH AND CONDITIONS ARE LEAST FAVORABLE FOR DISEASE CAUSING AGENTS. EXPOSED ROOTS SHALL BE COVERED IMMEDIATELY TO PREVENT DEHYDRATION. ROOTS SHALL BE COVERED WITH SOIL OR BURLAP AND KEPT MOIST.
7. WATERING OF PROTECTED TREES IN WHICH ROOTS WERE CUT SHALL BE PROVIDED BY THE CONTRACTOR.
8. AUGER TUNNELING RATHER THAN TRENCHING SHOULD BE USED FOR UTILITY PLACEMENT WITHIN DRIP LINE OF TREE.
9. FENCING MATERIAL SHALL ENCIRCLE ANY TREE WHOSE OUTER DRIP LINE EDGE IS WITHIN 20 FEET OF ANY CONSTRUCTION ACTIVITIES.
10. FENCING MATERIAL SHALL BE BRIGHT, CONTRASTING COLOR, DURABLE, AND A MINIMUM OF FOUR FEET IN HEIGHT.
11. FENCING MATERIAL SHALL BE SET AT THE DRIP LINE OR 15 FEET FROM TREE TRUNK, WHICHEVER IS GREATER, AND MAINTAINED IN AN UPRIGHT POSITION THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
12. ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHOULD BE AVOIDED FOR EXISTING TREES TO REMAIN. RETAINING WALLS AND TREE WELLS ARE ACCEPTABLE ONLY WHEN CONSTRUCTED PRIOR TO GRADE CHANGE.



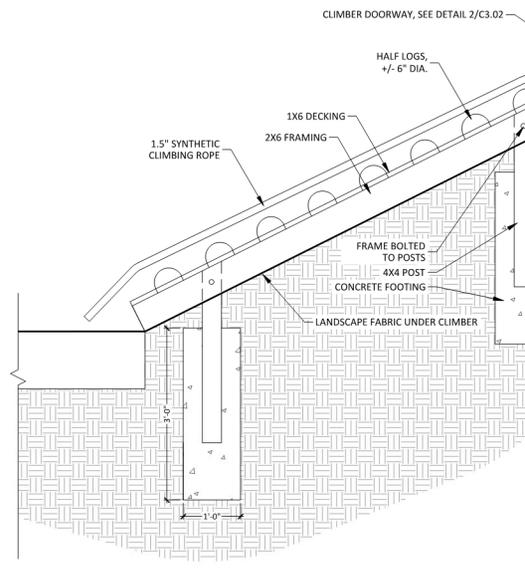
- NOTES:  
1. REFER TO SPECS FOR MODEL AND MANUFACTURER  
2. FIELD VERIFY LOCATION BY LANDSCAPE ARCHITECT  
3. SHIM TO LEVEL SITE FURNISHINGS

7 SURFACE MOUNT FURNISHINGS  
SCALE: N.T.S.





CLIMBER TYPE B: CLIMBING HOLDS

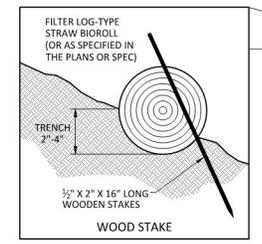
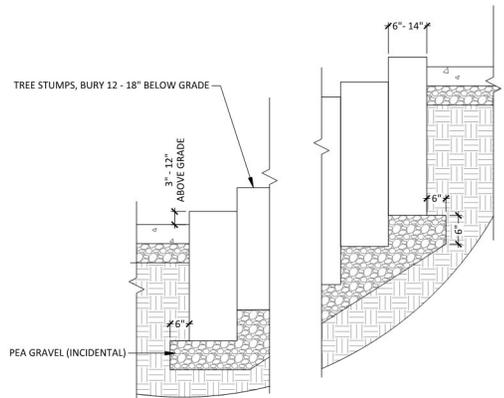
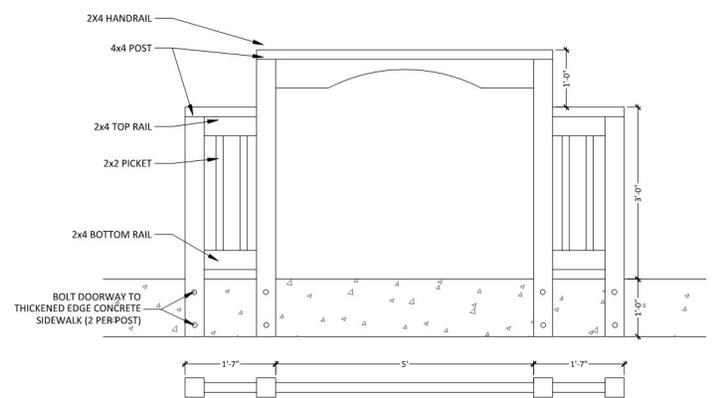


CLIMBER TYPE A: ROPE AND LOGS

1 CLIMBERS  
SCALE: N.T.S.



IMAGERY FOR REFERENCE





**Dresden Hill**  
**Playground Improvement:**  
**Approve Plans & Specs and Authorize Bids**  
**City Council Meeting**  
**January 20, 2026**

111

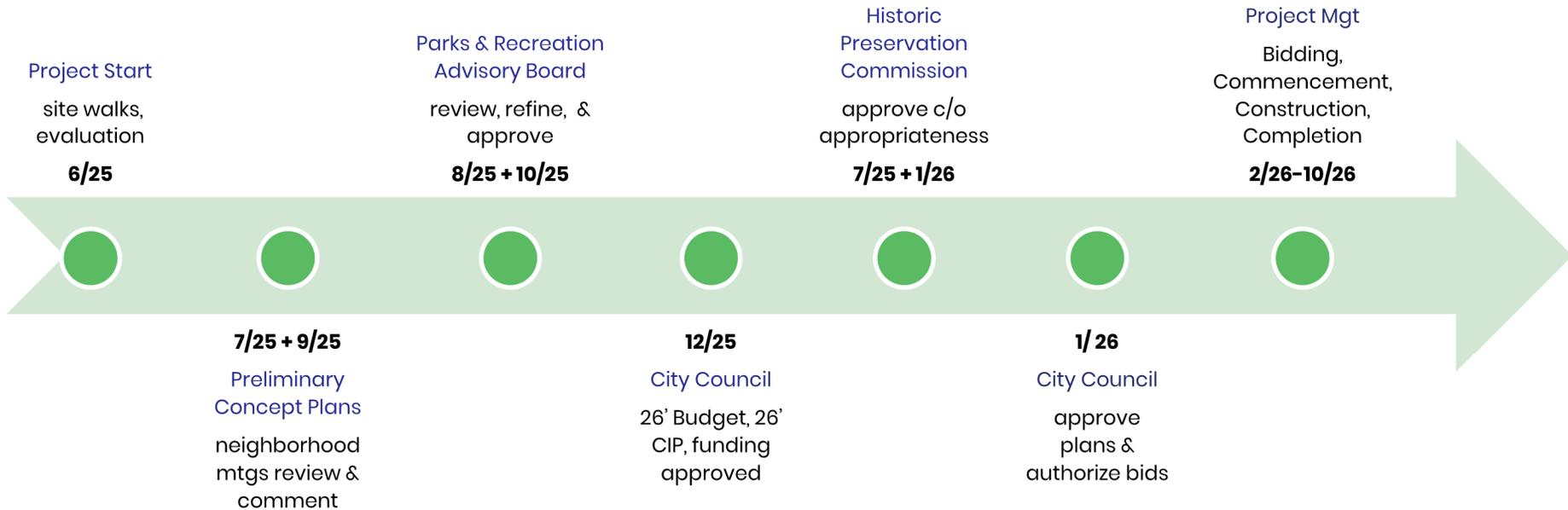
# City Plans & Consistency



- Comprehensive Plan
- Ped & Bike Plan
- Open Space & Trail Plan
- Park & Rec CIP Study
- Heritage Preservation COA
- Multi-Year 5-Year CIP Planning
- 2025 Budgeted Design



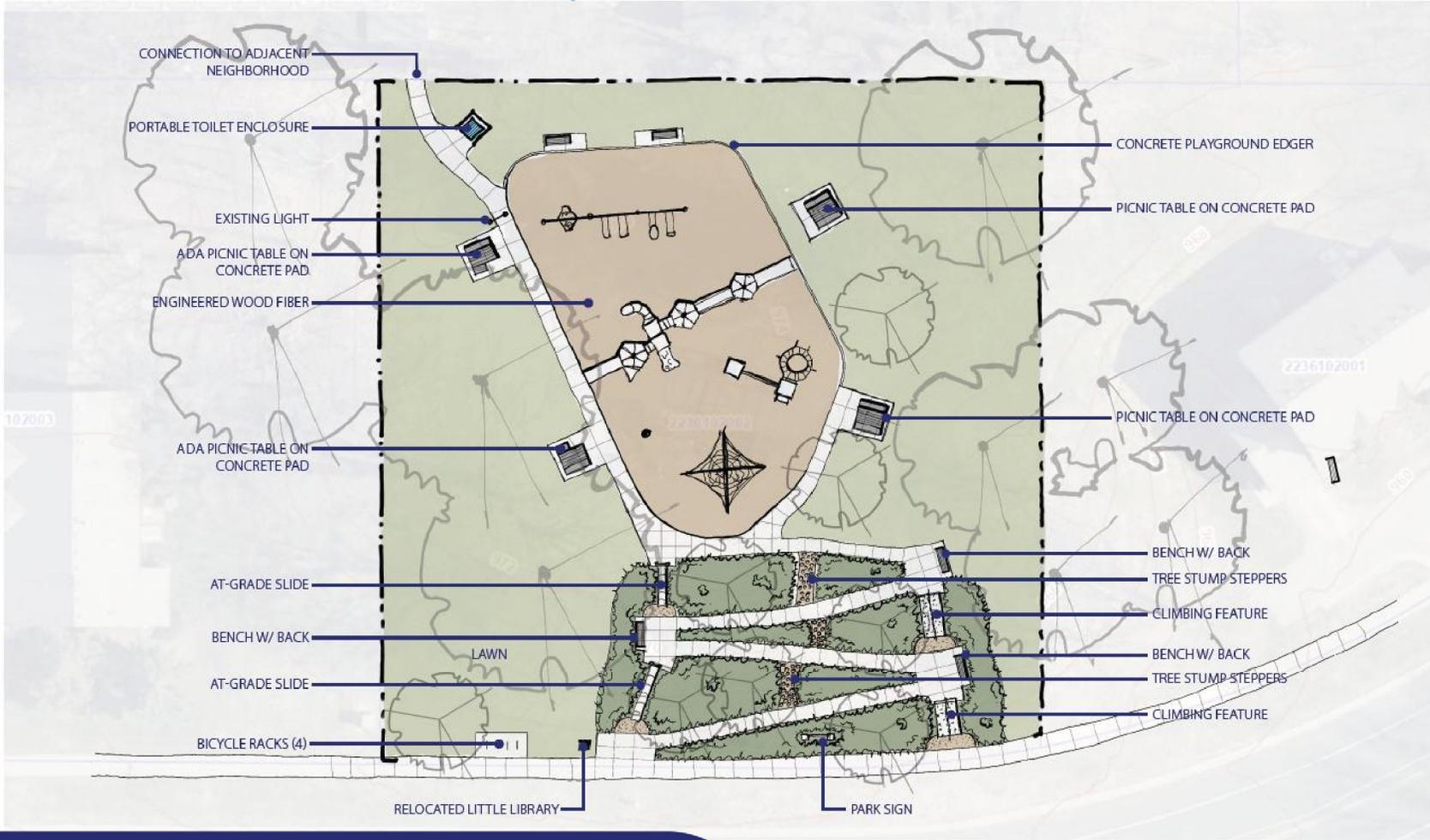
# Project Implementation





114

Dresden Hill Park – existing conditions



**Dresden Hill Park – concept plan**



**HILLSIDE  
SLIDE**



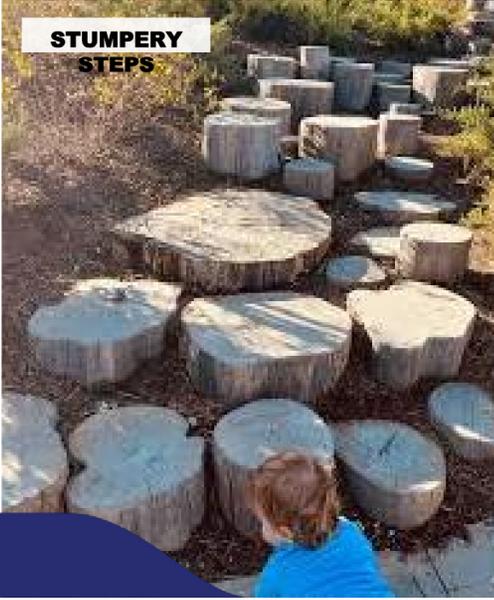
**2-5 YEAR AGE GROUP  
PLAY AREA**



**HILLSIDE CLIMBING  
WALL**



**NET  
CLIMBER**



**STUMPERY  
STEPS**



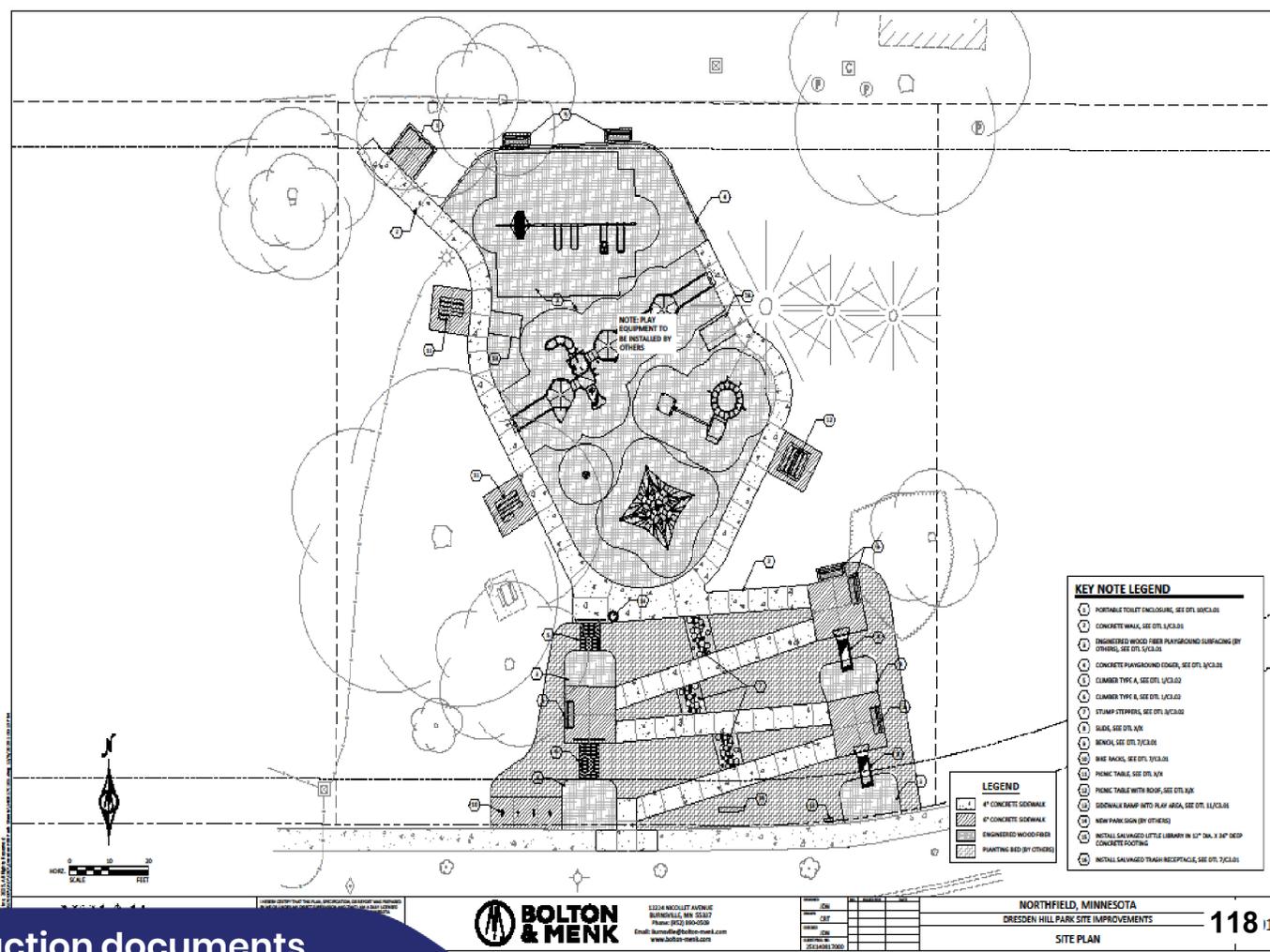
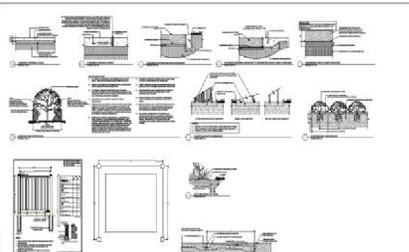
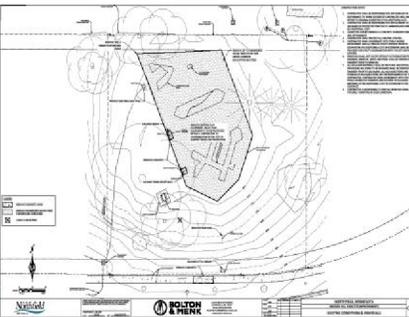
**PICNIC TABLE W/  
CANOPY**

116

**Dresden Hill Park – park features**



Dresden Hill Park – *character sketch*



Dresden Hill Park - construction documents

# Process for Consideration



- I. Council Questions
- II. Public Comment
- III. Recommend Motion Approve the Plans and Specifications for the Dresden Hill Park Playground Improvement Improvements and Authorize Bids
- IV. Council Discussion
- V. Move to Vote



## Legislation Text

Motion 2026-022

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**File #:** 26-052, **Version:** 1

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**City Council Meeting Date:** January 20, 2026

**To:** Mayor and City Council  
City Administrator

**From:** Andrew Tussing, Streets and Parks Manager  
David Bennett, Public Works Director/City Engineer

Consider Approving the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids.

**Action Requested:**

Staff recommends a motion to Approve the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids.

**Summary Report:**

The City has been working with Bruce Jacobson Landscape Architect LLC and Bolten & Menk, Inc. to make park improvements to Central Park. The project has been discussed and approved by the Parks and Recreation Advisory Board; staff has held multiple neighborhood meetings, met with Age Friendly Northfield, and has worked with Heritage Preservation Commission for a certificate of appropriateness.

Bruce Jacobson will present the final project plan. Once approved by Council, staff will move forward on constructing a bid package to send out and request bids to complete this project.

The specific plans for approval (Attachment 1) and the overall presentation (Attachment 2) are attached.

The Heritage Preservation Commission (HPC) approved the Certificate of Appropriateness for the project at the HPC meeting on January 8, 2026. The approval was unanimous with two members absent. Any changes to the proposed scope of work are required to be reviewed by the HPC staff liaison for consistency with the approved scope of work; minor changes can be approved by staff while significant changes may require approval from the HPC. HPC Resolution 2026-001 and proposed scope of work is included as an attachment.

**City Plans & Policies Relevance:**

Consistent with applicable plans of the following plans: Comprehensive Plan; Pedestrian, Bike and Trail System Plan; Parks, Open Space and Trail System Plans; Northfield Parks & Recreation CIP Study, and Historic Designation with Certificate of Appropriateness review and approval by the Heritage Preservation Commission.

Some examples of consistency includes master plan compliance, connectivity to trails and open spaces, accessible play facilities, public engagement to inform park improvements, financial stewardship and responsibility of proper maintenance of facilities with dedicated source of funding that has been planned and

implemented, re-use of salvageable amenities versus replacement.

**Alternative Options:**

None recommended.

**Financial Impacts:**

The Central Park upgrades \$185,000 out of the Park Fund, which was approved as part of the 2026 Budget and Capital Improvement Plan (CIP) adoption.

**Tentative Timelines:**

- No further action by City Council after plan adoption.
- After approval, detailed construction documents and bidding will proceed forward.
- Project to start spring 2026.

# CITY OF NORTHFIELD

## CONSTRUCTION PLANS FOR

# CENTRAL PARK SITE IMPROVEMENTS

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall  
801 Washington Street  
Northfield, MN 55057  
645-8833

City Administrator:  
Ben Martig

Mayor: Erica Zweifel

City Council Members:  
Kathleen Holmes  
Chad Beumer  
Peter Dahlen  
Jessica Peterson White  
Brad Ness  
Davin Sokup

Public Works Director / City Engineer:  
David Bennett, P.E.  
507-645-3006

Engineering Manager:  
Sean Simonson  
507-645-3049

Utility Superintendent:  
Justin Wagner  
507-645-3083

Streets and Parks Manager:  
Andrew Tussing  
507-645-3027

UTILITIES

GAS  
Xcel Energy - Gas  
Nathan Luedtke  
507-334-2923  
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)  
Chuck Snyder  
952-367-4246  
charles.snyder@charter.com

Lumen (CenturyLink)  
Justin Elkins  
Justin.Elkins@lumen.com  
(507)-577-8038

MetroNet  
Chris Hart  
Chris.Hart@metronet.com  
(612)-709-6282

Zayo  
Steven Senger  
Steven.Senger@zayo.com  
(952)-230-9660

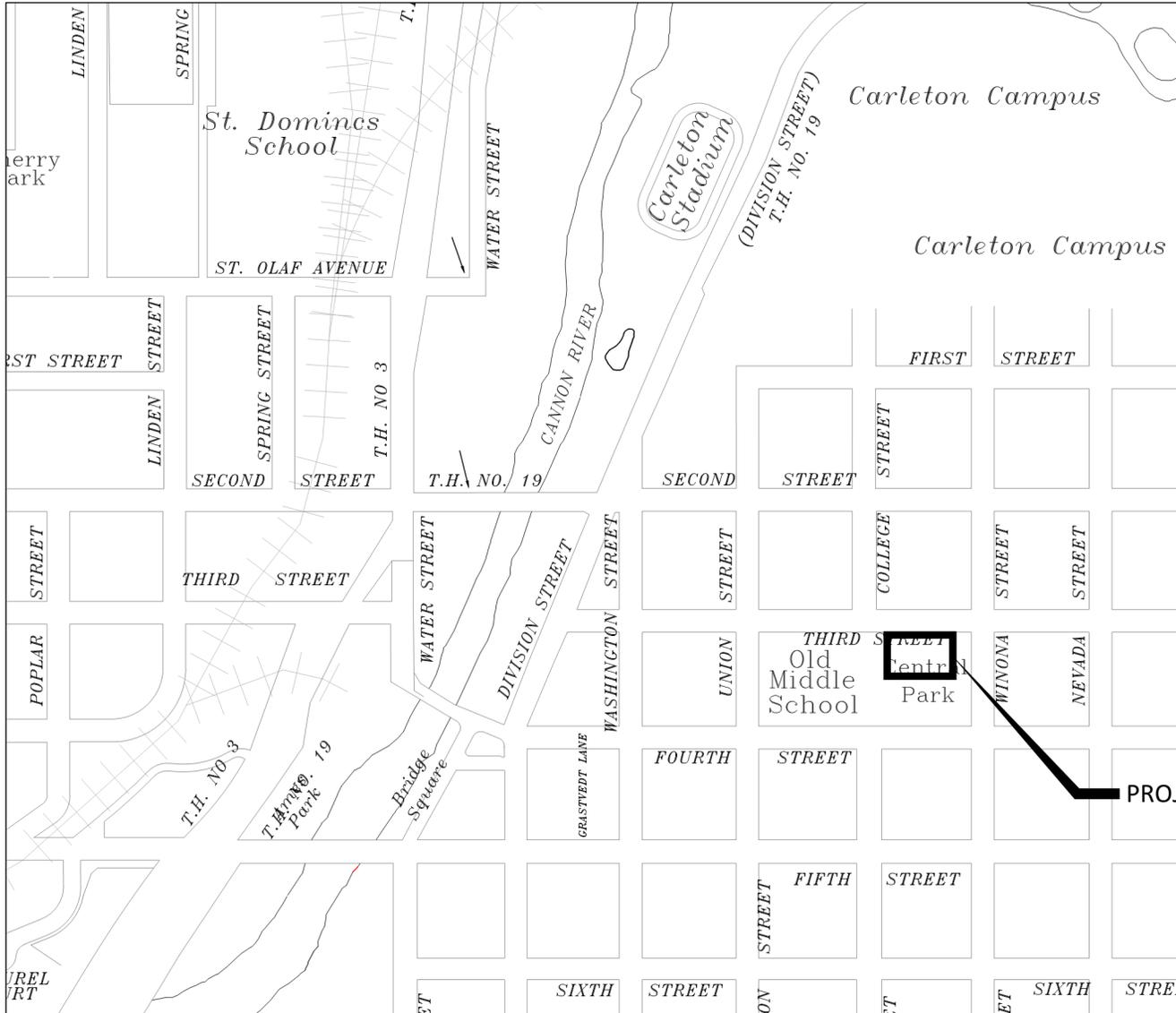
ELECTRIC  
Xcel Energy - Electric  
TIMOTHY KEELEY  
715-308-2631  
Timothy.J.Keeley@xcelenergy.com

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



MAP LEGEND



## EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SATELLITE DISH
	ANTENNA		SIGN NON TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGN TRAFFIC
	BARRICADE PERMANENT		SIGNAL CONTROL CABINET
	BASKETBALL POST		SOIL BORING
	BENCH		SIREN
	BIRD FEEDER		TELEPHONE BOOTH
	BOLLARD		TILE INLET
	BUSH		TILE OUTLET
	CATCH BASIN RECTANGULAR CASTING		TILE RISER
	CATCH BASIN CIRCULAR CASTING		TRANSFORMER-ELECTRIC
	CURB STOP		TREE-CONIFEROUS
	CLEAN OUT		TREE-DEAD
	CULVERT END		TREE-DECIDUOUS
	DRINKING FOUNTAIN		TREE STUMP
	DOWN SPOUT		TRAFFIC ARM BARRIER
	FILL PIPE		TRAFFIC SIGNAL
	FIRE HYDRANT		TRASH CAN
	FLAG POLE		UTILITY MARKER
	FLARED END / APRON		VALVE
	FUEL PUMP		VALVE POST INDICATOR
	GRILL		VALVE VAULT
	GUY WIRE ANCHOR		VAULT
	HANDHOLE		VENT PIPE
	HANDICAP SPACE		WATER SPIGOT
	IRRIGATION SPRINKLER HEAD		WELL
	IRRIGATION VALVE BOX		WETLAND DELINEATED MARKER
	LIFT STATION CONTROL PANEL		WETLAND
	LIFT STATION		WET WELL
	LIGHT ON POLE		YARD HYDRANT
	LIGHT-GROUND		
	MAILBOX		
	MANHOLE-COMMUNICATION		
	MANHOLE-ELECTRIC		
	MANHOLE-GAS		
	MANHOLE-HEAT		
	MANHOLE-SANITARY SEWER		
	MANHOLE-STORM SEWER		
	MANHOLE-UTILITY		
	MANHOLE-WATER		
	METER		
	ORDER MICROPHONE		
	PARKING METER		
	PAVEMENT MARKING		

## PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER

## SURVEY SYMBOLS

	BENCHMARK LOCATION		CAST IRON MONUMENT
	CONTROL POINT		STONE MONUMENT
	MONUMENT FOUND		

## EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

## SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

## EXISTING UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE

## PROPOSED UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING
	TRENCHLESS PIPE (PLAN VIEW)
	TRENCHLESS PIPE (PROFILE VIEW)

## GRADING INFORMATION

	EXISTING CONTOUR MINOR
	EXISTING CONTOUR MAJOR
	PROPOSED CONTOUR MINOR
	PROPOSED CONTOUR MAJOR

CB  
INV: R-945.37

CB  
INV: R-945.37

CB  
INV: R-945.35



PROTECT SIGN

REMOVE CONCRETE WALK

REMOVE P.I.P RUBBER SAFETY SU

REMOVE 181 CY ENGINEERED  
WOOD FIBER (TO BE PAID  
UNDER COMMON  
EXCAVATION BID ITEM)

REMOVE 318 LF  
TIMBER  
PLAYGROUND  
EDGER

SALVAGE BENCH

SALVAGE CRAWLING TUBES

REMOVE CONCRETE

SALVAGE BENCH

**LEGEND**

-  REMOVE CONCRETE WALK
-  REMOVE ENGINEERED WOOD FIBER  
PLAYGROUND SURFACING
-  CLEAR & GRUB TREE
-  PROTECT TREE

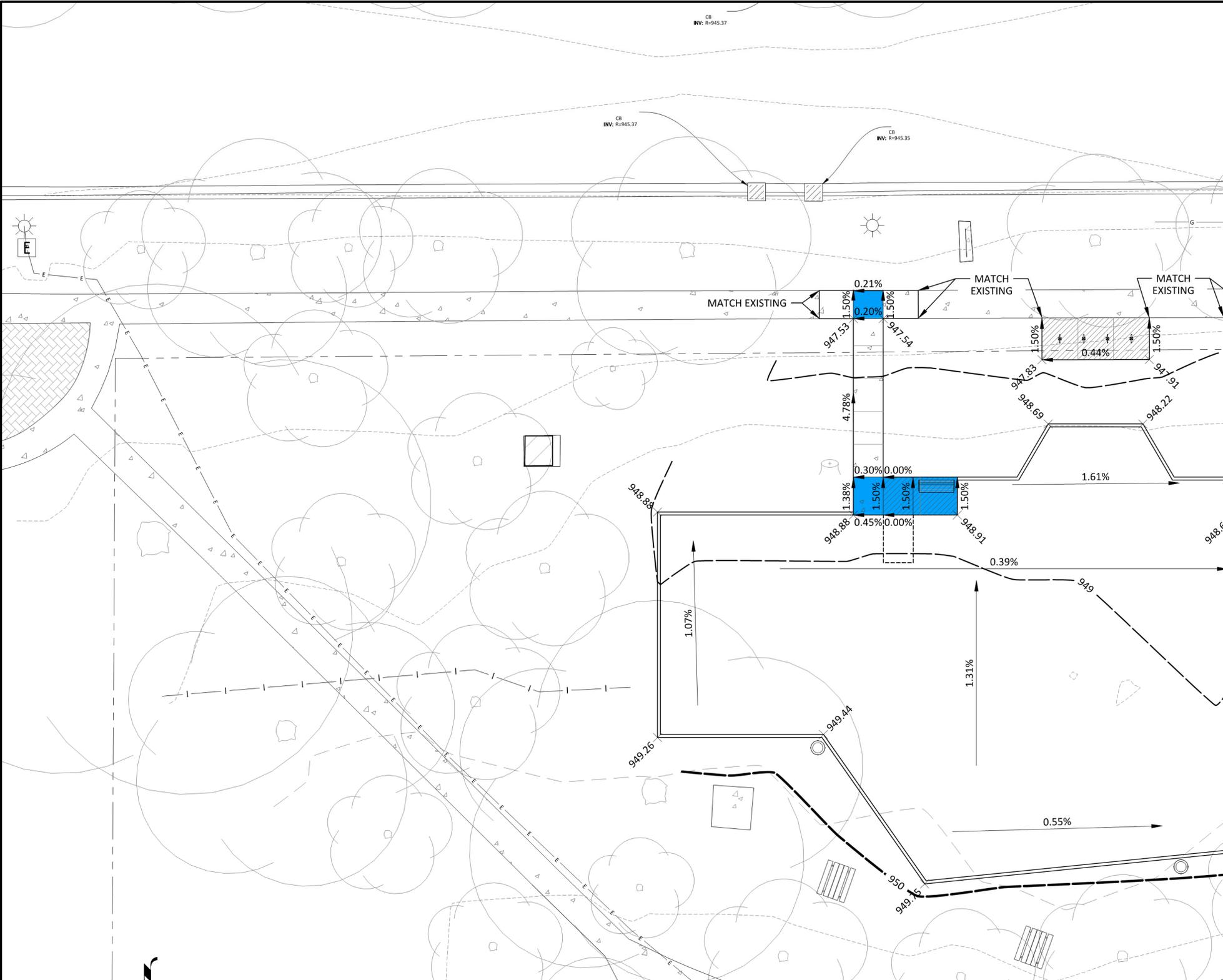


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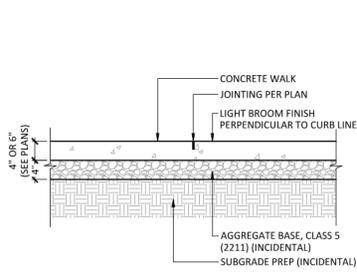
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INV: R-945.37

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INV: R-945.35

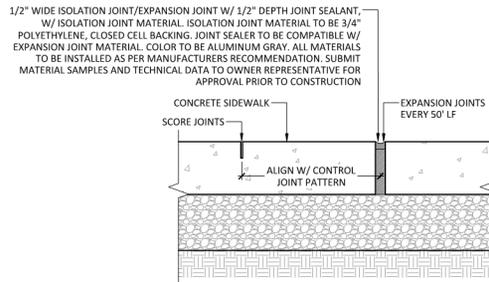
MATCH EXISTING MATCH EXISTING MATCH EXISTING



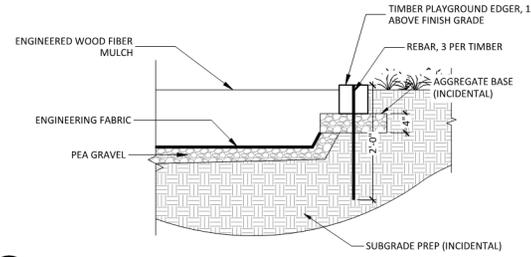




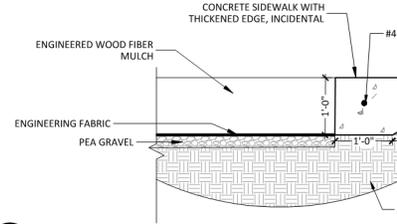
1 CONCRETE SIDEWALK (2521)  
SCALE: N.T.S.



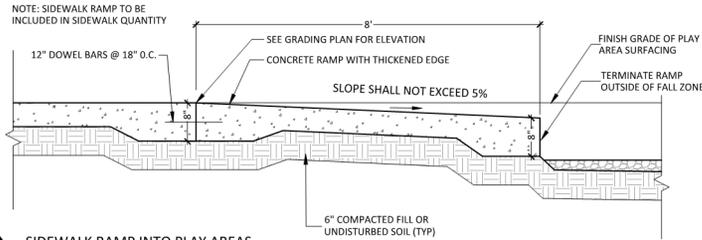
2 CONCRETE SIDEWALK JOINTS  
SCALE: N.T.S.



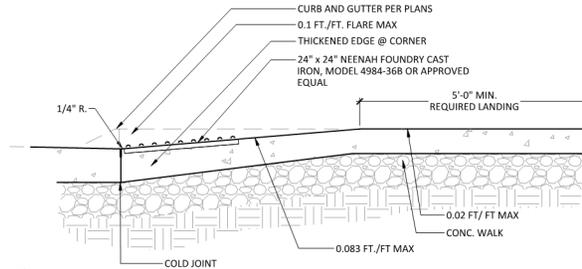
3 TIMBER PLAYGROUND EDGE RESTRAINT  
SCALE: N.T.S.



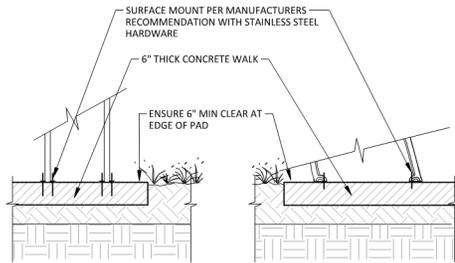
4 THICKENED SIDEWALK ADJACENT TO ENGINEERED WOOD FIBER MULCH  
SCALE: N.T.S.



6 SIDEWALK RAMP INTO PLAY AREAS  
SCALE: N.T.S.



7 PEDESTRIAN CURB RAMP / DETECTABLE WARNING PANEL  
SCALE: N.T.S.

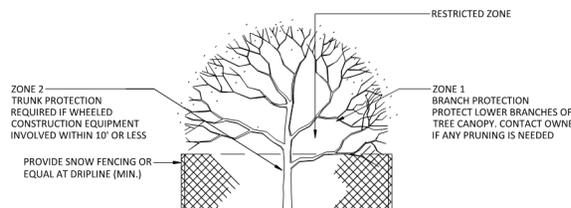


BICYCLE RACK ON CONCRETE

BENCH ON CONCRETE

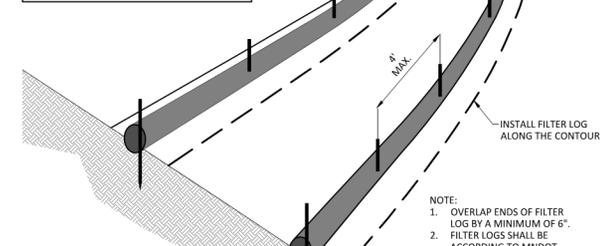
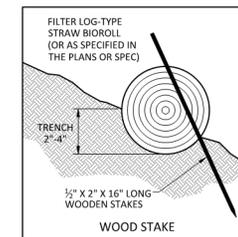
- NOTES:
1. REFER TO SPECS FOR MODEL AND MANUFACTURER
  2. FIELD VERIFY LOCATION BY LANDSCAPE ARCHITECT
  3. SHIM TO LEVEL SITE FURNISHINGS

8 SURFACE MOUNT FURNISHINGS  
SCALE: N.T.S.



TREE PROTECTION NOTES

1. ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
2. TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
3. TO PREVENT TREE ROOT SMOOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
4. TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
5. TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
6. WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT
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12. ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHALL BE AVOIDED FOR EXISTING TREES TO



- NOTE:
1. OVERLAP ENDS OF FILTER LOG BY A MINIMUM OF 6".
  2. FILTER LOGS SHALL BE ACCORDING TO HANDBOOK



# Central Park Playground Site Improvement Project: Approve Plans & Specifications & Authorize Bids

City Council Meeting  
January 20, 2026

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# City Plans & Consistency

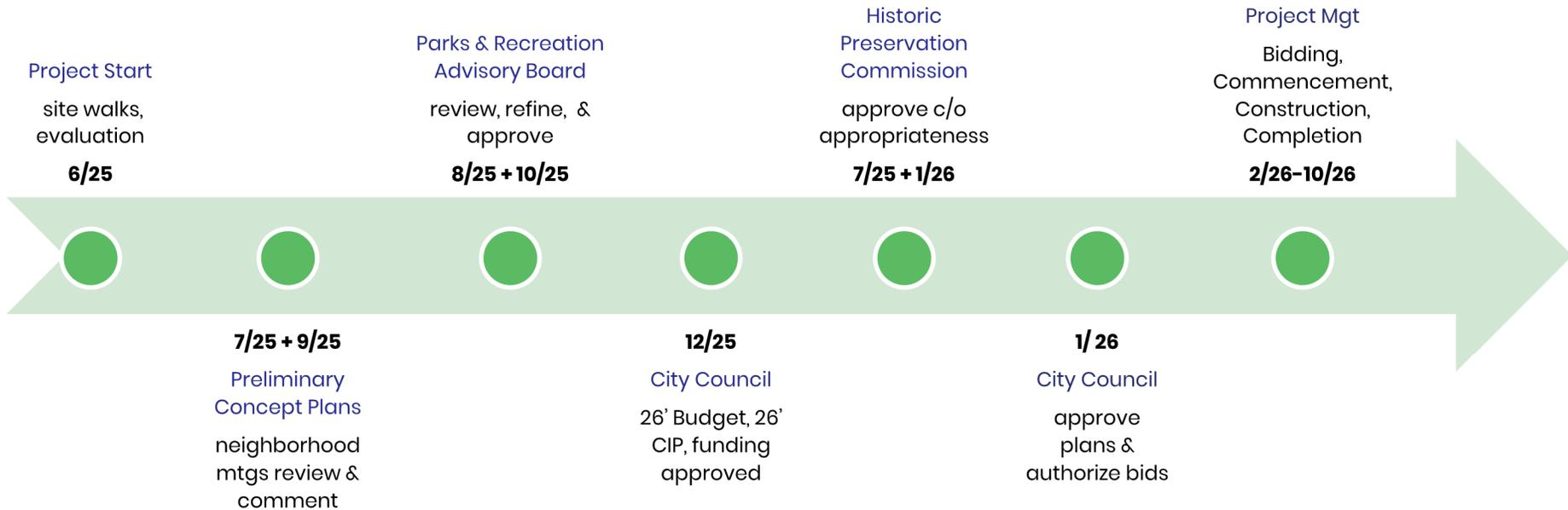


- Comprehensive Plan
- Ped & Bike Plan
- Open Space & Trail Plan
- Park & Rec CIP Study
- Heritage Preservation COA
- Multi-Year 5-Year CIP Planning
- 2025 Budgeted Design



130

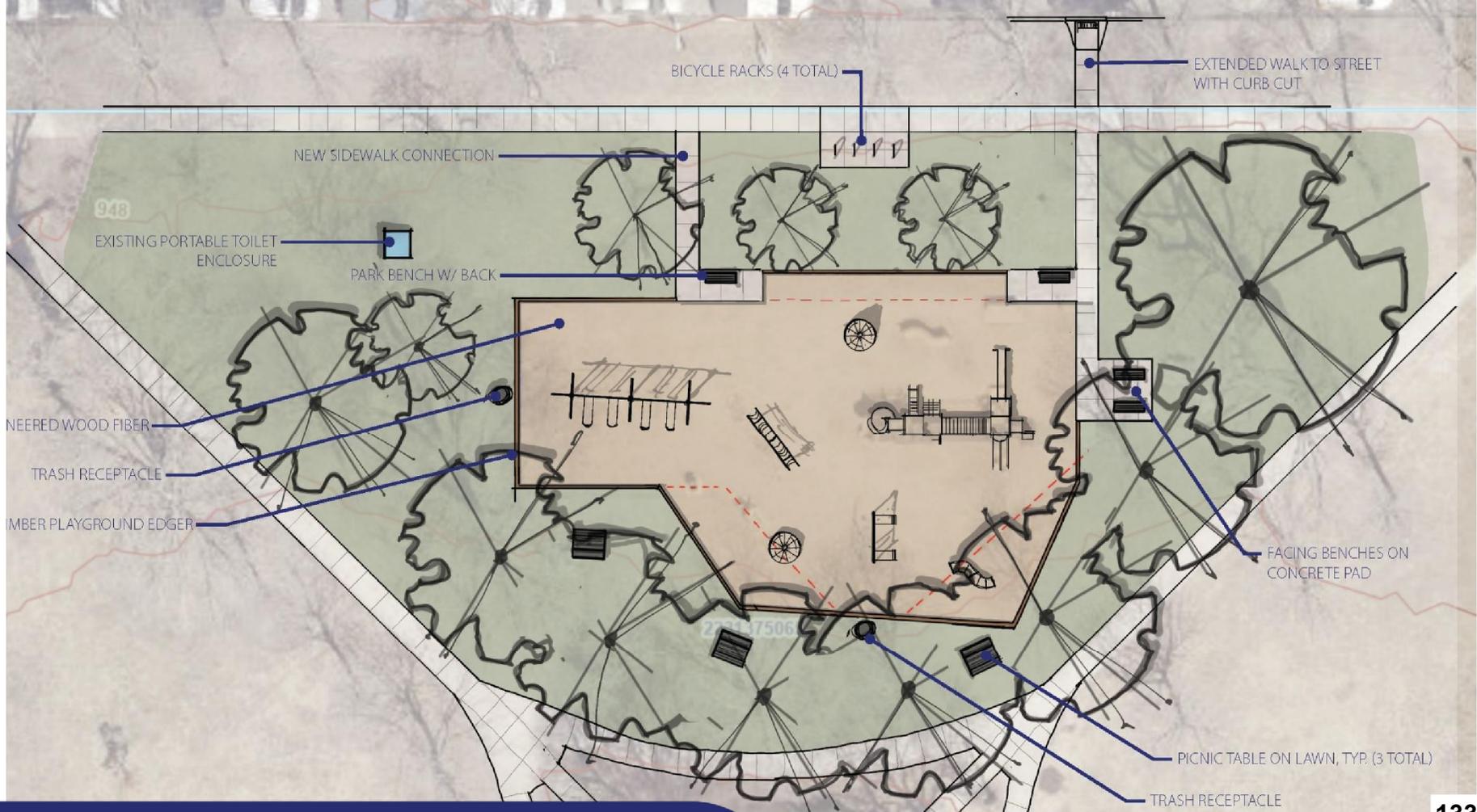
# Project Implementation





132

Central Park – existing conditions



**Central Park – concept plan**



**MOVEABLE PICNIC TABLE [NO CONCRETE PAD]**



**CONNECT WALKWAY TO EXISTING BENCHES**



**REUSE [RELOCATE] EXISTING BENCHES**



**KEEP EXISTING SWINGS**

Northfield Central Park  
10/6/2015 - 10/21/2015



**LARGE CLIMBER + SPINNER**

Northfield Central Park  
10/6/2015 - 10/21/2015



**PLAYHOUSE DOME**

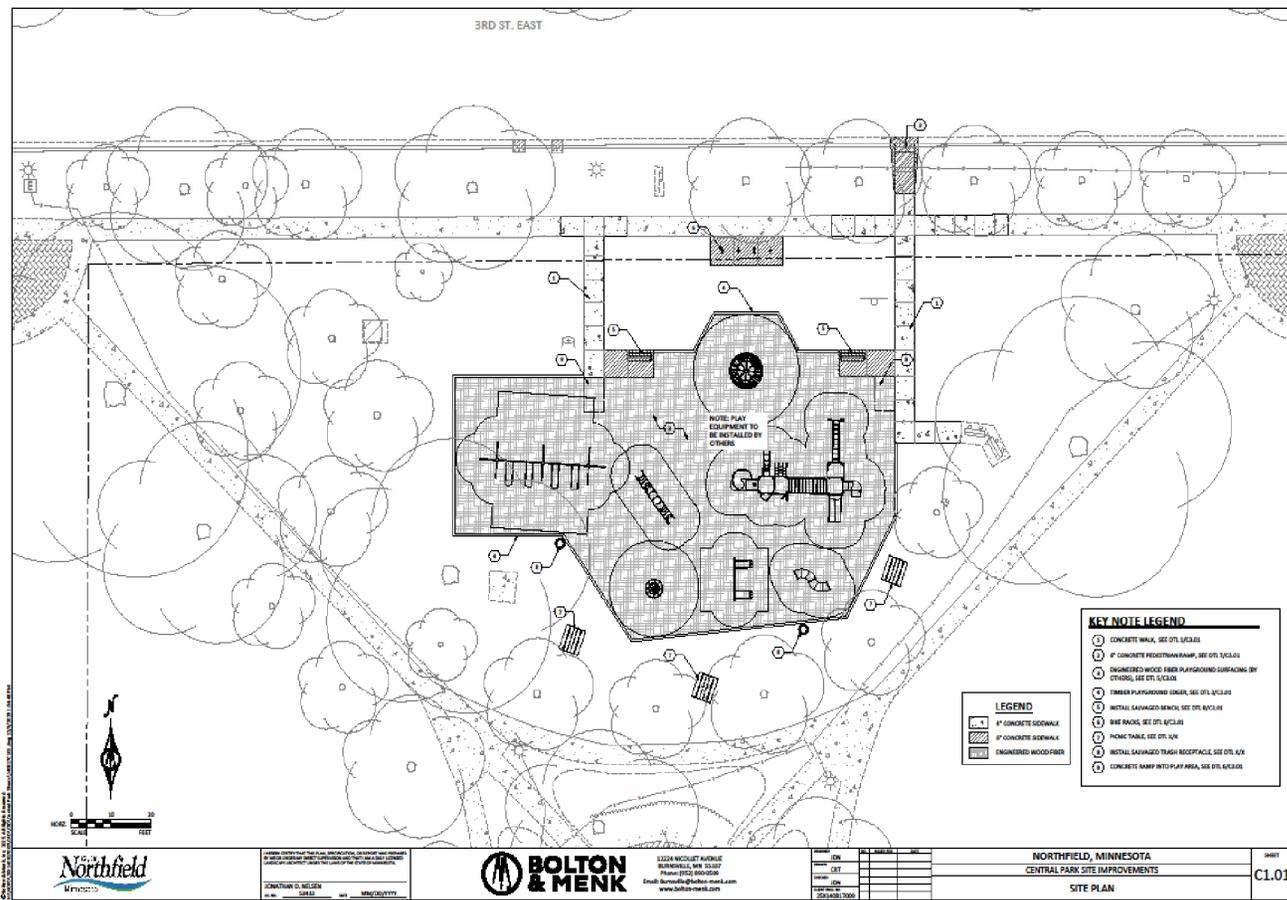
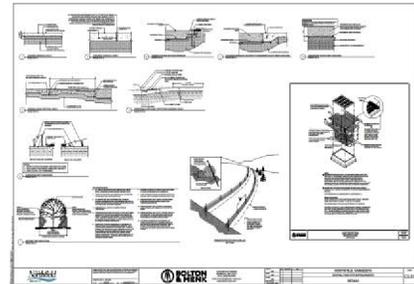
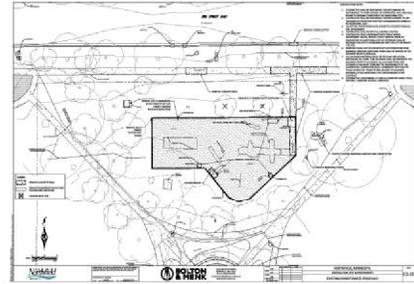


**MOVE EXISTING SLIDE + REPLACE W/ MONKEY BARS**

Northfield Central Park  
10/6/2015 - 10/21/2015

**Central Park – playground features**

NO.	DESCRIPTION	DATE	BY	CHECKED
1	ISSUED FOR PERMIT	08/14/2018	JDM	
2	ISSUED FOR CONSTRUCTION	08/14/2018	JDM	
3	REVISION			
4	REVISION			
5	REVISION			
6	REVISION			
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99	REVISION			
100	REVISION			



Central Park – construction documents

# Process for Consideration



- I. Council Questions
- II. Public Comment
- III. Recommend Motion Approve the Plans and Specifications for the Central Park Playground Improvement Site Improvements and Authorize Bids
- IV. Council Discussion
- V. Move to Vote

CITY OF NORTHFIELD, MINNESOTA  
HERITAGE PRESERVATION COMMISSION RESOLUTION HPC #2026-001

A RESOLUTION BY THE HERITAGE PRESERVATION COMMISSION OF THE CITY OF  
NORTHFIELD, MINNESOTA, APPROVING A CERTIFICATE OF APPROPRIATENESS  
FOR 421 4<sup>th</sup> St. E.

WHEREAS, the applicant, The City of Northfield (the “Applicant”), is seeking a Certificate of Appropriateness (“COA”) from the City of Northfield Heritage Preservation Commission (“HPC” or “Commission”) for repairing a portion of the playground and site improvements as more particularly described in Exhibit A, which is attached hereto and incorporated herein by reference (the “Work”), for certain property owned by the City of Northfield located at 421 4<sup>th</sup> St. E. in the City of Northfield (the “Property”); and

WHEREAS, the Property is a locally designated heritage preservation site; and

WHEREAS, according to Northfield City Code (the “City Code”), Chapter 34, Section 8.5.8 (A), unless otherwise exempted in Section 7.8.3 or unless otherwise provided in Section 8.5.8, a COA is required for construction, exterior alteration or rehabilitation, moving or demolition of a building or structure on a city-owned or privately owned heritage preservation site; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (A), unless otherwise provided in City Code, no zoning certificate or building permit shall be issued before a COA has received approval; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (A)(1), the proposed Work is classified as Major Work requiring the Type 3 review procedure as established in Section 8.4.6, Type 3 Review Procedure (Heritage Preservation Commission Decision); and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (D), for proposed new construction, as well as alteration, remodeling, rehabilitation, relocation or addition to an existing building, structure or historic object, the HPC, based upon the above review procedure, shall consider the following in evaluating an application for a COA, and shall make written findings regarding approval or denial of the same by resolution (Criterion (a) below must be met and criteria (b) through (g) shall be considered, if applicable to an application):

- (a) For all applications, the proposed action fully complies with all applicable requirements of this LDC;
- (b) That the proposed action is in harmony with the intent purpose of the H-O district for sites located in the H-O district;
- (c) That the proposed action would complement other structures within the H-O district for sites located in the H-O district;

- (d) That the proposed action is consistent with the Downtown Preservation Design Guidelines for sites located in the H-O district, and consistent with the Secretary of the Interior's Standards for Treatment of Historic Properties for sites located within or outside the H-O district;
- (e) Consideration should be given to the amount and quality of original material and design remaining in the building or structure when applying criteria, guidelines and standards;
- (f) For new construction, the building or addition should be compatible with:
  - (i) scale, texture, materials, and other visual qualities of the surrounding buildings and neighborhoods;
  - (ii) the height, width, depth, massing and setback of the surrounding buildings; and
  - (iii) the amount of solid wall to window and door openings, and the replacement of window and door openings, should be proportional to that of the surrounding buildings and neighborhood; and
- (g) Consideration shall be given to clear cases of economic hardship or to deprivation of reasonable use of the owner's property.

; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (D), the Applicant bears the burden of proof of meeting the foregoing criteria; and

WHEREAS, according to City Code, Chapter 34, Section 8.5.8 (E), this decision of the HPC shall be final unless timely appealed to the City Council by filing a written notice of appeal with the City Clerk no later than ten (10) days after the date of the HPC's decision; and

WHEREAS, the Commission held a duly noticed public meeting on January 7, 2026, to consider testimony from the Applicant and the public regarding the COA, and has considered such testimony and reviewed the requested COA on the Property according to the above criteria.

NOW THEREFORE BE IT RESOLVED BY THE HERITAGE PRESERVATION COMMISSION OF THE CITY OF NORTHFIELD, MINNESOTA, that the Commission has duly considered the required criteria contained in City Code as applicable to the above-requested COA regarding the Property, and hereby adopts the findings of fact contained in the staff report regarding the same, which is attached hereto and incorporated herein by reference as Exhibit B, along with the above recitals hereto.

BE IT FURTHER RESOLVED that the requested COA is hereby approved based upon the above-referenced adopted findings.

PASSED by the Heritage Preservation Commission of the City of Northfield, this 7th day of January 2026.

  
Chair

  
Member

VOTE:     Y CLARK     Absent MACHACEK SHONKA     Y JARMAN  
          Y MEEHAN     Y STANGLER     Y BEIMERS     Absent STREET

**EXHIBIT A**

**DESCRIPTION OF PROPOSED WORK**

# CITY OF NORTHFIELD

## CONSTRUCTION PLANS FOR

# CENTRAL PARK SITE IMPROVEMENTS

REMOVALS, SITE GRADING, CONCRETE SIDEWALKS, PLAYGROUND CONSTRUCTION, SITE AMENITIES

JANUARY, 2026

RESOURCE LIST

CITY OF NORTHFIELD

City Hall  
801 Washington Street  
Northfield, MN 55057  
645-8833

City Administrator:  
Ben Martig

Mayor: Erica Zweifel

City Council Members:  
Kathleen Holmes  
Chad Beumer  
Peter Dahlen  
Jessica Peterson White  
Brad Ness  
Davin Sokup

Public Works Director / City Engineer:  
David Bennett, P.E.  
507-645-3006

Engineering Manager:  
Sean Simonson  
507-645-3049

Utility Superintendent:  
Justin Wagner  
507-645-3083

Streets and Parks Manager:  
Andrew Tussing  
507-645-3027

UTILITIES

GAS  
Xcel Energy - Gas  
Nathan Luedtke  
507-334-2923  
nathan.m.luedtke@xcelenergy.com

COMMUNICATIONS

Spectrum (Charter Communications)  
Chuck Snyder  
952-367-4246  
charles.snyder@charter.com

Lumen (CenturyLink)  
Justin Elkins  
Justin.Elkins@lumen.com  
(507)-577-8038

MetroNet  
Chris Hart  
Chris.Hart@metronet.com  
(612)-709-6282

Zayo  
Steven Senger  
Steven.Senger@zayo.com  
(952)-230-9660

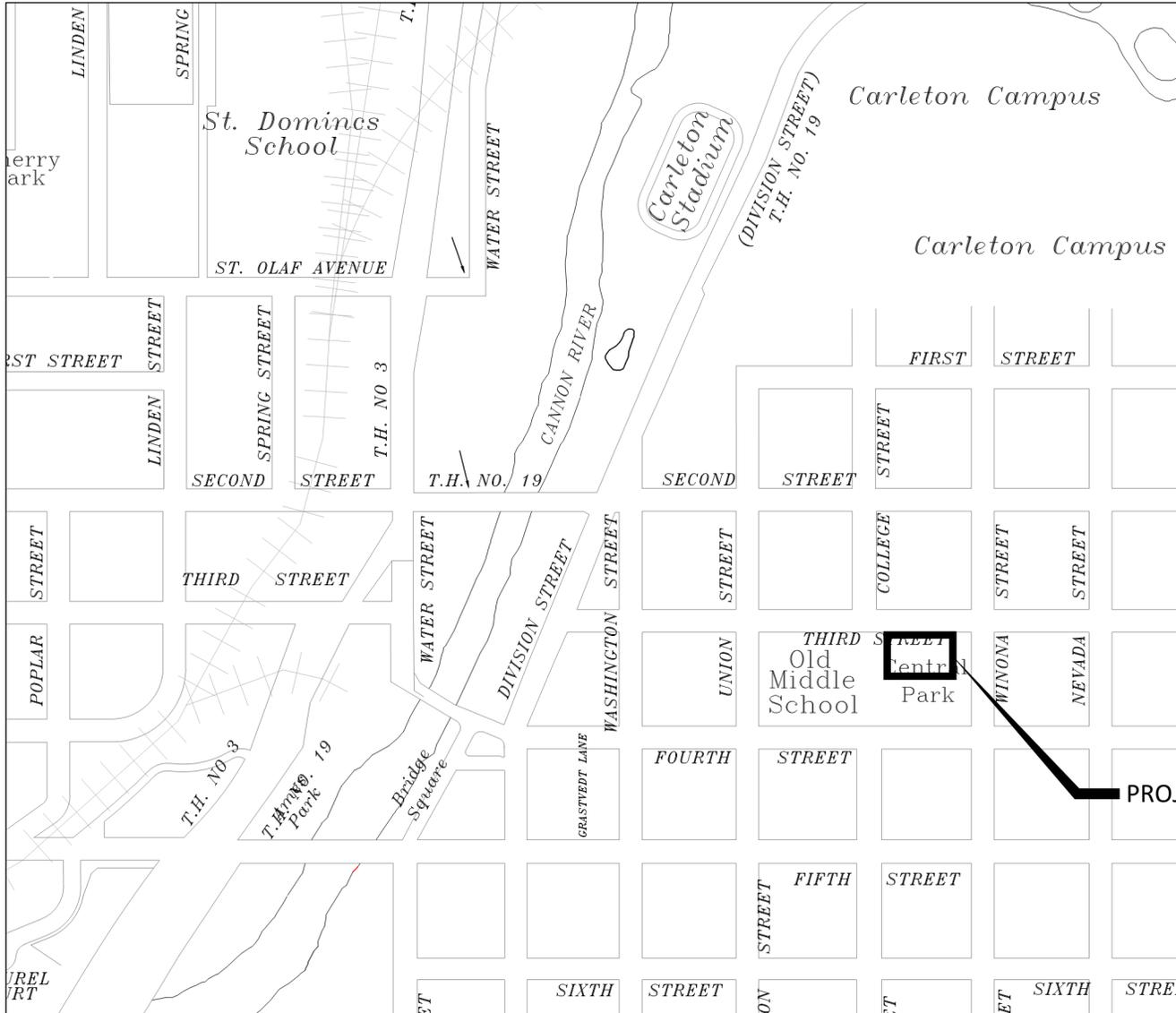
ELECTRIC  
Xcel Energy - Electric  
TIMOTHY KEELEY  
715-308-2631  
Timothy.J.Keeley@xcelenergy.com

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."



MAP LEGEND



## EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SATELLITE DISH
	ANTENNA		SIGN NON TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGN TRAFFIC
	BARRICADE PERMANENT		SIGNAL CONTROL CABINET
	BASKETBALL POST		SOIL BORING
	BENCH		SIREN
	BIRD FEEDER		TELEPHONE BOOTH
	BOLLARD		TILE INLET
	BUSH		TILE OUTLET
	CATCH BASIN RECTANGULAR CASTING		TILE RISER
	CATCH BASIN CIRCULAR CASTING		TRANSFORMER-ELECTRIC
	CURB STOP		TREE-CONIFEROUS
	CLEAN OUT		TREE-DEAD
	CULVERT END		TREE-DECIDUOUS
	DRINKING FOUNTAIN		TREE STUMP
	DOWN SPOUT		TRAFFIC ARM BARRIER
	FILL PIPE		TRAFFIC SIGNAL
	FIRE HYDRANT		TRASH CAN
	FLAG POLE		UTILITY MARKER
	FLARED END / APRON		VALVE
	FUEL PUMP		VALVE POST INDICATOR
	GRILL		VALVE VAULT
	GUY WIRE ANCHOR		VAULT
	HANDHOLE		VENT PIPE
	HANDICAP SPACE		WATER SPIGOT
	IRRIGATION SPRINKLER HEAD		WELL
	IRRIGATION VALVE BOX		WETLAND DELINEATED MARKER
	LIFT STATION CONTROL PANEL		WETLAND
	LIFT STATION		WET WELL
	LIGHT ON POLE		YARD HYDRANT
	LIGHT-GROUND		
	MAILBOX		
	MANHOLE-COMMUNICATION		
	MANHOLE-ELECTRIC		
	MANHOLE-GAS		
	MANHOLE-HEAT		
	MANHOLE-SANITARY SEWER		
	MANHOLE-STORM SEWER		
	MANHOLE-UTILITY		
	MANHOLE-WATER		
	METER		
	ORDER MICROPHONE		
	PARKING METER		
	PAVEMENT MARKING		

## PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER

## SURVEY SYMBOLS

	BENCHMARK LOCATION		CAST IRON MONUMENT
	CONTROL POINT		STONE MONUMENT
	MONUMENT FOUND		

## EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

## SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

## EXISTING UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE

## PROPOSED UTILITY LINES

	FORCE MAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING
	TRENCHLESS PIPE (PLAN VIEW)
	TRENCHLESS PIPE (PROFILE VIEW)

## GRADING INFORMATION

	EXISTING CONTOUR MINOR
	EXISTING CONTOUR MAJOR
	PROPOSED CONTOUR MINOR
	PROPOSED CONTOUR MAJOR

SIGN  
"PED CROSSING"

CB  
INV: R-945.37

3RD STREET EAST

BITUMINOUS

CB  
INV: R-945.37

CB  
INV: R-945.35

SIGN  
"CENTRAL PARK"

LIGHT POLE

LIGHT POLE

EDGE OF CONCRETE

EDGE OF CONCRETE

PROTECT SIGN

REMOVE CONCRETE WALK

REMOVE P.I.P RUBBER SAFETY SURFING

PORTABLE RESTROOM  
REMOVE 181 CY ENGINEERED  
WOOD FIBER (TO BE PAID  
UNDER COMMON  
EXCAVATION BID ITEM)

SALVAGE BENCH

REMOVE 318 LF  
TIMBER  
PLAYGROUND  
EDGER

MULCH

SALVAGE CRAWLING TUBES

MODULAR PLAY SYSTEM  
"STEPS / BARS / SLIDES"

EDGE OF CONCRETE

UNDERGROUND WATER MAIN  
LINE PER GSDC MARKINGS

EDGE OF CONCRETE

REMOVE CONCRETE

MULCH

**LEGEND**

-  REMOVE CONCRETE WALK
-  REMOVE ENGINEERED WOOD FIBER PLAYGROUND SURFACING
-  CLEAR & GRUB TREE

GARBAGE CAN

EDGE OF CONCRETE

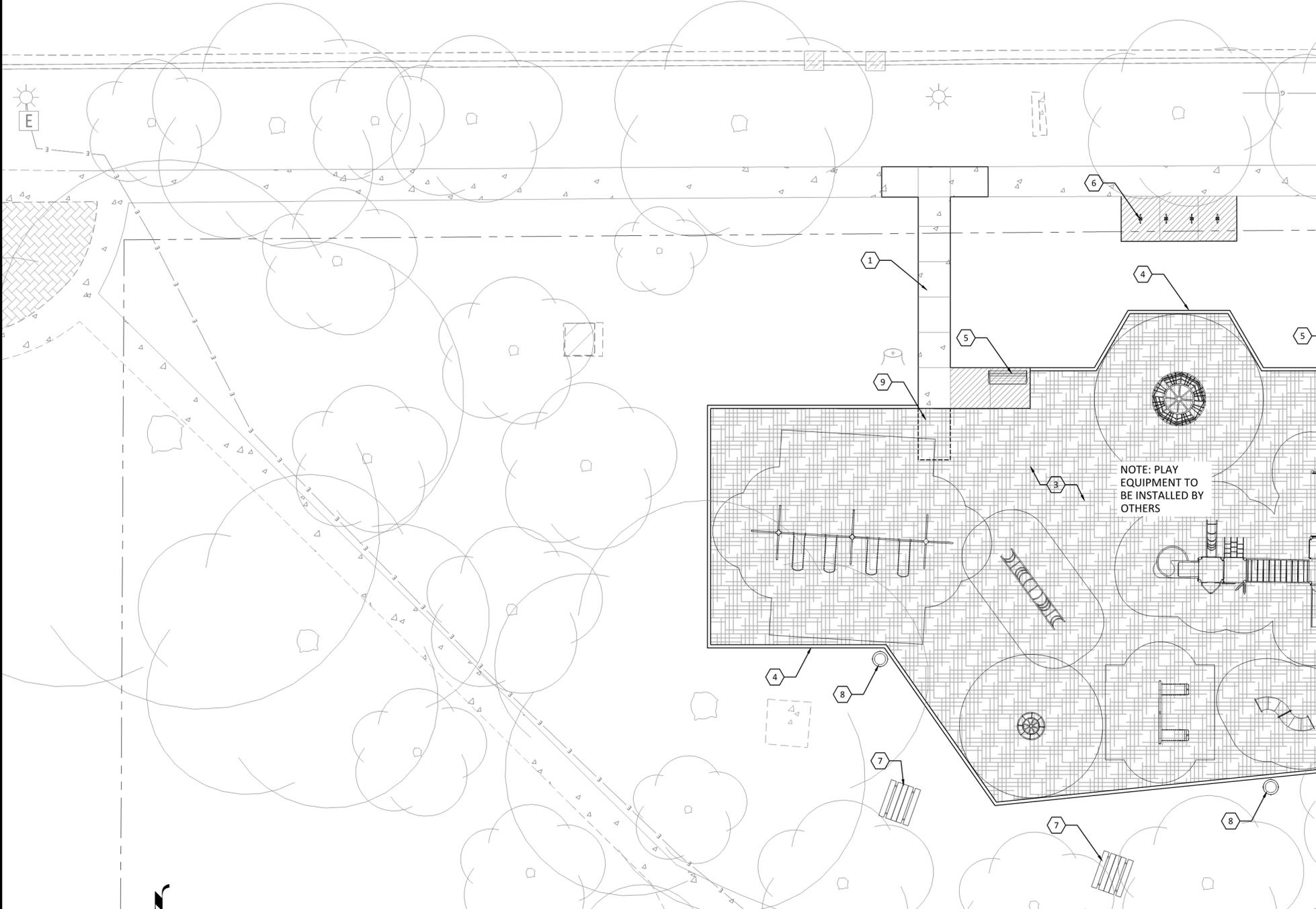
SALVAGE BENCH

EDGE OF CONCRETE

RETAINING WALL

SWING SET

QTY 3



NOTE: PLAY EQUIPMENT TO BE INSTALLED BY OTHERS

CB  
INV: R=945.37

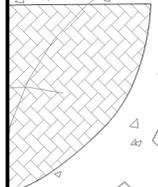
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INV: R=945.37

CB  
INV: R=945.35

MATCH EXISTING

MATCH EXISTING

MATCH EXISTING



1.50%

0.20%

0.30%

947.54

1.50%

947.83

0.44%

1.50%

947.91

4.78%

0.30%

0.00%

0.38%

0.50%

0.15%

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948.96

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0.39%

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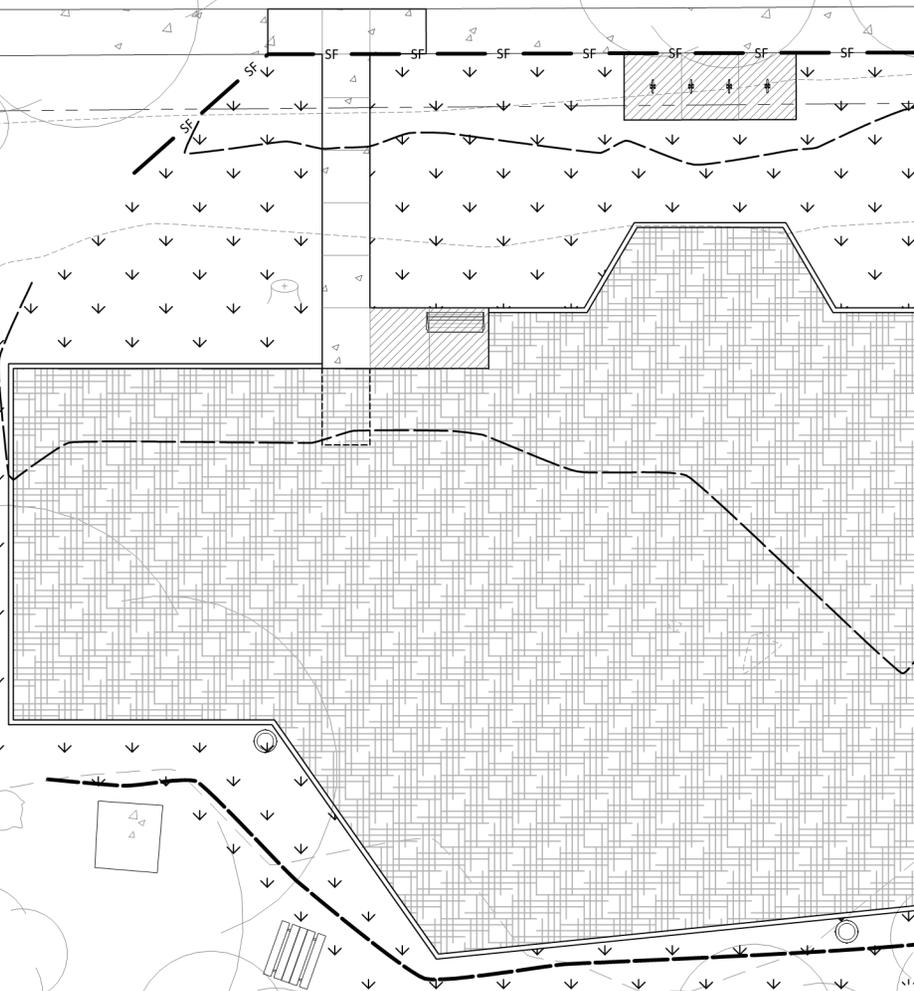
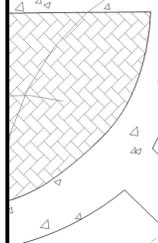
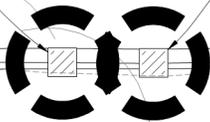
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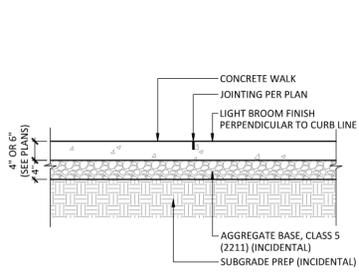
950

CB  
INV: R-945.37

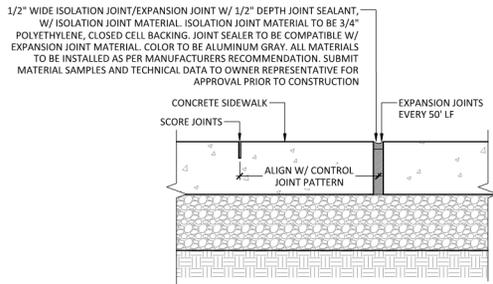
CB  
INV: R-945.37

CB  
INV: R-945.35

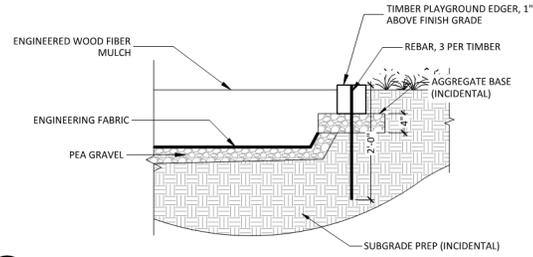




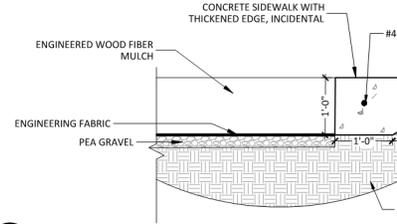
1 CONCRETE SIDEWALK (2521)  
SCALE: N.T.S.



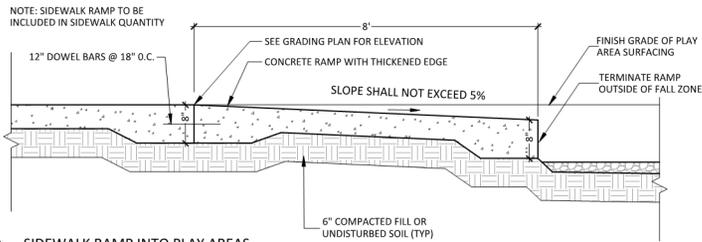
2 CONCRETE SIDEWALK JOINTS  
SCALE: N.T.S.



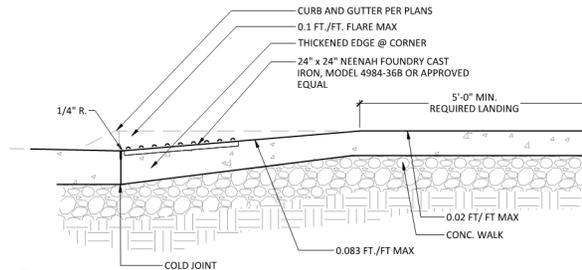
3 TIMBER PLAYGROUND EDGE RESTRAINT  
SCALE: N.T.S.



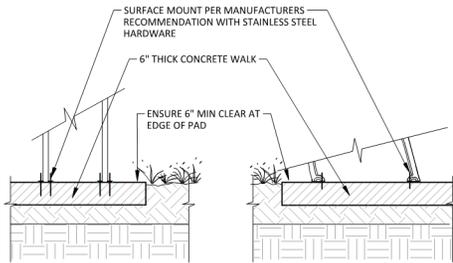
4 THICKENED SIDEWALK ADJACENT TO ENGINEERED WOOD FIBER MULCH  
SCALE: N.T.S.



6 SIDEWALK RAMP INTO PLAY AREAS  
SCALE: N.T.S.



7 PEDESTRIAN CURB RAMP / DETECTABLE WARNING PANEL  
SCALE: N.T.S.

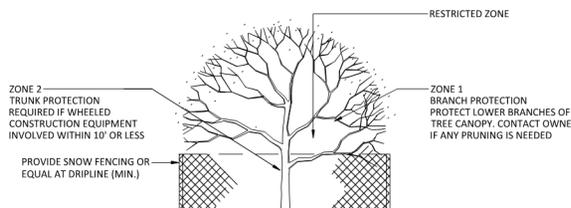


BICYCLE RACK ON CONCRETE

BENCH ON CONCRETE

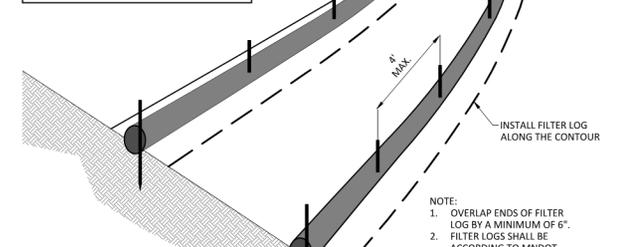
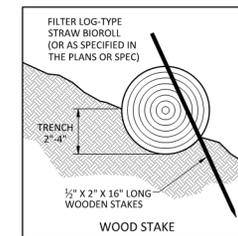
- NOTES:
1. REFER TO SPECS FOR MODEL AND MANUFACTURER
  2. FIELD VERIFY LOCATION BY LANDSCAPE ARCHITECT
  3. SHIM TO LEVEL SITE FURNISHINGS

8 SURFACE MOUNT FURNISHINGS  
SCALE: N.T.S.



TREE PROTECTION NOTES

1. ALL TREES TO BE PROTECTED AND PRESERVED SHALL BE PER DETAIL. GROUPING OF MORE THAN ONE TREE MAY OCCUR.
2. TREES TO BE PROTECTED AND PRESERVED SHALL BE IDENTIFIED ON THE TRUNK WITH WHITE SURVEY TAPE.
3. TO PREVENT TREE ROOT SMOOTHERING, SOIL STOCKPILES, SUPPLIES, EQUIPMENT OR ANY OTHER MATERIAL SHALL NOT BE PLACED OR STORED WITHIN A TREE DRIP LINE OR WITHIN 15 FEET OF A TREE TRUNK, WHICHEVER IS GREATER.
4. TREE ROOTS SHALL NOT BE CUT UNLESS CUTTING IS UNAVOIDABLE.
5. TRENCHES SHALL BE HAND DUG WITHIN THE DRIP LINE IN AREAS WHERE ROOTS TWO INCHES IN DIAMETER AND GREATER ARE PRESENT, OR WHEN IN CLOSE PROXIMITY TO LOW BRANCHING TREES. WHENEVER POSSIBLE, ROOTS TWO INCHES OR GREATER IN DIAMETER SHALL BE TUNNELED OR BORED UNDER AND SHALL BE COVERED TO PREVENT DEHYDRATION.
6. WHEN ROOT CUTTING IS UNAVOIDABLE, A CLEAN SHARP CUT
7. WATERING OF PROTECTED TREES IN WHICH ROOTS WERE CUT SHALL BE PROVIDED BY THE CONTRACTOR.
8. AUGER TUNNELING RATHER THAN TRENCHING SHOULD BE USED FOR UTILITY PLACEMENT WITHIN DRIP LINE OF TREE.
9. FENCING MATERIAL SHALL ENIRCLE ANY TREE WHOSE OUTER DRIP LINE EDGE IS WITHIN 20 FEET OF ANY CONSTRUCTION ACTIVITIES.
10. FENCING MATERIAL SHALL BE BRIGHT, CONTRASTING COLOR, DURABLE, AND A MINIMUM OF FOUR FEET IN HEIGHT.
11. FENCING MATERIAL SHALL BE SET AT THE DRIP LINE OR 15 FEET FROM TREE TRUNK, WHICHEVER IS GREATER, AND MAINTAINED IN AN UPRIGHT POSITION THROUGHOUT THE DURATION OF CONSTRUCTION ACTIVITIES.
12. ANY GRADE CHANGES (SUCH AS THE REMOVAL OF TOPSOIL OR ADDITION OF FILL MATERIAL) WITHIN THE DRIP LINE SHALL BE AVOIDED FOR EXISTING TREES TO



- NOTE:
1. OVERLAP ENDS OF FILTER LOG BY A MINIMUM OF 6".
  2. FILTER LOGS SHALL BE ACCORDING TO MANUFACTURER'S INSTRUCTIONS.



**MOVEABLE PICNIC TABLE  
[NO CONCRETE PAD]**



**KEEP EXISTING SWINGS**

Northfield Central Park  
100075 01 00-06 - 03/2025



**LARGE CLIMBER + S**



**CONNECT WALKWAY TO EXISTING BENCHES**



**PLAYHOUSE DOME**



**REUSE [RELOCATE] EXISTING BENCHES**



**MOVE EXISTING SLIDE +  
REPLACE W/ MONKEY BARS**

# CENTRAL PARK PLAYGROUND – playground features Proposed Repair + Replacement + Enhancements

OCTOBER 2025



## **EXHIBIT B**

### **FINDINGS OF FACT**

The Northfield city ordinances outline in Chapter 34 – Land Development Code (LDC), Section 8.5.8 the Heritage Preservation Commission’s Certificate of Appropriateness process and approval criteria. The HPC shall consider the following in evaluating an application for a certificate of appropriateness for a zoning certificate and/or building permit. Criterion (A) below must be met and criteria (B) through (G) shall be considered:

Criteria A. For all applications, the proposed action fully complies with all applicable requirements of the LDC;

Findings: The proposed work complies with the LDC. Further details on the applicable sections of the Northfield LDC are included below.

Criteria B. That the proposed action is in harmony with the purpose of the H-O district for sites located in the H-O district;

Findings: Not Applicable - The park is not located within the H-O district. The proposed project continues the perpetuation and use of the historic park without negatively impacting the character or integrity. Additionally, repairing and updating the playground serves to protect and enhance the city’s appeal to residents, visitors, and tourists, fosters civic pride, and promotes the continued use and preservation of the historic park.

Criteria C. That the proposed action would complement other structures within the H-O district for sites located in the H-O district;

Findings: Not Applicable – The property is not located within the H-O district. The playground complements the surrounding residential neighborhood.

Criteria D. That the proposed action is consistent with the Downtown Preservation Design Guidelines for sites located in the H-O district, and consistent with the Secretary of the Interior's (SOI) Standards for Treatment of Historic Properties for sites located within or outside the H-O district;

Findings: The work is consistent with the SOI Standards for Rehabilitation. The historic use will continue, the character of the property will be retained, and distinctive features will not be removed or altered. The work does not create a false sense of history, the area to be changed has not acquired its own historic significance, and there are no distinctive materials, features, or finishes that will be impacted. This work will not impact historic features or archaeological resources and can be removed in the future.

Criteria E. Consideration should be given to the amount and quality of original material and design remaining in the building or structure when applying criteria, guidelines, and standards;

Findings: The playground area where the proposed work will occur does not contain any original material, and the design is not original. The original configuration of the park, divided into quadrants by two diagonal crosswalks, will remain unchanged.

Criteria F, For new construction, the building or addition should be compatible with: (i) scale, texture, materials, and other visual qualities of the surrounding buildings and neighborhoods; (ii) the height, width, depth, massing, and setback of the surrounding buildings; and (iii) the amount of solid wall to window and door openings, and the replacement of window and door openings, should be proportional to that of the surrounding buildings and neighborhood;

Findings: Not applicable.

Criteria G, Consideration shall be given to clear cases of economic hardship or to deprivation of reasonable use of the owner's property.

Findings: Not applicable.

DRESDEN HILL PARK

CENTRAL PARK

RIVERSIDE PARK

2026 Park Improvement Project

Park Locations [Green Square]



**ABSTRACT**  
 2026 Park Improvement Project  
 City of Northfield MN  
 BMI Project No. 25X.140817  
 Bid: 02/26/2026 02:00 PM CST

Section	Line Item	Item Description	UoM	Quantity	Engineer Estimate		1 Albrecht Company		2 K.A. Witt Construction Inc.		3 Friedges Landscaping		4 Boulder Creek, Inc		5 BCM Construction, Inc.		6 ICON, LLC		7 LimCo, Inc.		8 McLafferty Contracting Group, LLC		9 McNamara Contracting		10 Urban Companies			
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
<b>CENTRAL PARK</b>																												
	1	MOBILIZATION	LUMP SUM	1	\$7,500.00	\$7,500.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$4,773.44	\$4,773.44	\$50,000.00	\$50,000.00	\$22,000.00	\$22,000.00	\$15,000.00	\$15,000.00	\$13,973.38	\$13,973.38	\$8,930.00	\$8,930.00	\$9,200.00	\$9,200.00	\$53,817.00	\$53,817.00		
	2	ROCK CONSTRUCTION ENTRANCE	LUMP SUM	1	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00	\$1,000.00	\$1,000.00	\$750.00	\$750.00	\$2,132.92	\$2,132.92	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00		
	3	FILTER LOG	LIN FT	187	\$5.00	\$935.00	\$4.00	\$748.00	\$4.80	\$897.60	\$4.00	\$748.00	\$4.60	\$860.20	\$5.00	\$935.00	\$4.00	\$748.00	\$5.94	\$1,110.78	\$2.85	\$532.95	\$4.00	\$748.00	\$7.00	\$1,309.00		
	4	INLET PROTECTION	EACH	2	\$300.00	\$600.00	\$150.00	\$300.00	\$225.00	\$450.00	\$250.00	\$500.00	\$210.00	\$420.00	\$95.00	\$190.00	\$125.00	\$250.00	\$267.18	\$534.36	\$180.00	\$360.00	\$200.00	\$400.00	\$400.00	\$800.00		
	5	CLEAR & GRUB TREE	EACH	2	\$500.00	\$1,000.00	\$750.00	\$1,500.00	\$1,500.00	\$3,000.00	\$400.00	\$800.00	\$350.00	\$700.00	\$1,425.00	\$2,850.00	\$600.00	\$1,200.00	\$1,068.74	\$2,137.48	\$320.00	\$640.00	\$1,000.00	\$2,000.00	\$1,080.00	\$2,160.00		
	6	SAW CUT PAVEMENT	LIN FT	24	\$25.00	\$600.00	\$5.00	\$120.00	\$8.00	\$192.00	\$6.25	\$150.00	\$4.00	\$96.00	\$9.00	\$216.00	\$5.00	\$120.00	\$8.91	\$213.84	\$30.00	\$720.00	\$3.00	\$72.00	\$10.00	\$240.00		
	7	REMOVE CONCRETE PAVEMENT	SQ FT	680	\$2.50	\$1,700.00	\$3.00	\$2,040.00	\$1.00	\$680.00	\$1.40	\$952.00	\$1.25	\$850.00	\$2.00	\$1,360.00	\$3.00	\$2,040.00	\$3.79	\$2,577.20	\$2.00	\$1,360.00	\$2.00	\$1,360.00	\$5.00	\$3,400.00		
	8	REMOVE CONCRETE CURB + GUTTER	LIN FT	7	\$100.00	\$700.00	\$50.00	\$350.00	\$40.00	\$280.00	\$28.60	\$200.20	\$7.00	\$49.00	\$25.00	\$175.00	\$15.00	\$105.00	\$6.82	\$47.74	\$21.00	\$147.00	\$50.00	\$350.00	\$25.00	\$175.00		
	9	COMMON EXCAVATION	CU YD	169	\$40.00	\$6,760.00	\$30.00	\$5,100.00	\$45.00	\$7,650.00	\$47.60	\$8,044.40	\$20.00	\$3,380.00	\$36.00	\$6,084.00	\$40.00	\$6,760.00	\$44.87	\$7,583.03	\$20.00	\$3,380.00	\$50.00	\$8,500.00	\$60.00	\$10,140.00		
	10	INSTALL ENGINEERED WOOD FIBER (FURNISH BY OTHERS)	CU YD	221	\$60.00	\$13,260.00	\$30.00	\$6,630.00	\$16.00	\$3,536.00	\$22.65	\$5,005.85	\$34.50	\$7,624.50	\$34.00	\$7,514.00	\$42.00	\$9,282.00	\$35.62	\$7,872.02	\$65.00	\$14,365.00	\$70.00	\$15,470.00	\$75.00	\$16,575.00		
	11	PEA GRAVEL (3" DEPTH)	CU YD	56	\$58.00	\$3,248.00	\$100.00	\$5,600.00	\$90.00	\$5,040.00	\$100.00	\$5,600.00	\$72.00	\$4,032.00	\$85.00	\$4,760.00	\$90.00	\$5,040.00	\$139.88	\$7,833.28	\$58.00	\$3,248.00	\$150.00	\$8,400.00	\$100.00	\$5,600.00		
	12	TIMBER PLAYGROUND EDGER	LIN FT	283	\$20.00	\$5,660.00	\$30.00	\$8,490.00	\$16.00	\$4,528.00	\$45.00	\$12,735.00	\$16.00	\$4,528.00	\$27.00	\$7,641.00	\$35.00	\$9,005.00	\$14.25	\$4,032.75	\$28.00	\$7,924.00	\$30.00	\$8,490.00	\$20.00	\$5,660.00		
	13	DETECTABLE WARNING PANEL	SQ FT	10	\$50.00	\$500.00	\$90.00	\$900.00	\$80.00	\$800.00	\$70.00	\$700.00	\$100.00	\$1,000.00	\$70.00	\$700.00	\$60.00	\$600.00	\$237.50	\$2,375.00	\$45.00	\$450.00	\$60.00	\$600.00	\$96.00	\$960.00		
	14	4" CONCRETE WALK	SQ FT	852	\$15.00	\$12,780.00	\$11.00	\$9,372.00	\$11.00	\$9,372.00	\$13.90	\$11,842.80	\$9.00	\$7,668.00	\$12.50	\$10,650.00	\$14.00	\$11,928.00	\$16.48	\$14,040.96	\$13.65	\$11,629.80	\$16.00	\$13,632.00	\$11.60	\$9,883.20		
	15	6" CONCRETE WALK	SQ FT	402	\$20.00	\$8,040.00	\$12.00	\$4,824.00	\$12.00	\$4,824.00	\$16.80	\$6,753.60	\$9.50	\$6,813.00	\$13.00	\$5,226.00	\$18.00	\$7,236.00	\$17.07	\$6,862.14	\$16.25	\$6,532.50	\$18.00	\$7,236.00	\$14.40	\$5,788.80		
	16	TURF RESTORATION (SOD)	SQ YD	546	\$18.00	\$9,828.00	\$20.00	\$10,920.00	\$15.00	\$8,190.00	\$17.40	\$9,504.00	\$13.50	\$7,371.00	\$18.00	\$9,828.00	\$25.00	\$13,650.00	\$27.67	\$15,107.62	\$8.25	\$4,504.50	\$17.00	\$9,828.00	\$15.00	\$8,190.00		
	17	INSTALL BENCH (FURNISH BY OTHERS)	EACH	2	\$500.00	\$1,000.00	\$250.00	\$500.00	\$240.00	\$480.00	\$300.00	\$600.00	\$230.00	\$460.00	\$400.00	\$800.00	\$225.00	\$450.00	\$164.07	\$328.14	\$1,300.00	\$2,600.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00		
	18	INSTALL PICNIC TABLE (FURNISH BY OTHERS)	EACH	3	\$500.00	\$1,500.00	\$350.00	\$1,050.00	\$240.00	\$720.00	\$300.00	\$900.00	\$230.00	\$690.00	\$400.00	\$1,200.00	\$225.00	\$675.00	\$308.34	\$925.02	\$2,320.00	\$6,960.00	\$500.00	\$1,500.00	\$1,000.00	\$3,000.00		
	19	INSTALL TRASH RECEPTACLE (FURNISH BY OTHERS)	EACH	2	\$300.00	\$600.00	\$250.00	\$500.00	\$240.00	\$480.00	\$300.00	\$600.00	\$230.00	\$460.00	\$400.00	\$800.00	\$225.00	\$450.00	\$164.07	\$328.14	\$1,120.00	\$2,240.00	\$350.00	\$700.00	\$1,000.00	\$2,000.00		
	20	INSTALL BICYCLE RACK (FURNISH BY OTHERS)	EACH	4	\$300.00	\$1,200.00	\$250.00	\$1,000.00	\$180.00	\$720.00	\$265.00	\$1,060.00	\$175.00	\$700.00	\$300.00	\$1,200.00	\$175.00	\$700.00	\$206.39	\$825.56	\$860.00	\$3,440.00	\$350.00	\$1,400.00	\$500.00	\$2,000.00		
		<b>CENTRAL PARK SUB-TOTAL</b>				<b>\$80,411.00</b>		<b>\$71,386.00</b>		<b>\$57,044.60</b>		<b>\$72,965.49</b>		<b>\$96,407.70</b>		<b>\$85,129.00</b>		<b>\$86,889.00</b>		<b>\$90,841.56</b>		<b>\$81,463.75</b>		<b>\$91,790.00</b>		<b>\$136,698.00</b>		
<b>DRESDEN HILL PARK</b>																												
	21	MOBILIZATION	LUMP SUM	1	\$18,000.00	\$18,000.00	\$9,500.00	\$9,500.00	\$12,500.00	\$12,500.00	\$14,965.22	\$14,965.22	\$49,000.00	\$49,000.00	\$14,500.00	\$14,500.00	\$16,500.00	\$16,500.00	\$15,606.76	\$15,606.76	\$10,305.00	\$10,305.00	\$18,000.00	\$18,000.00	\$63,217.00	\$63,217.00		
	22	ROCK CONSTRUCTION ENTRANCE	LUMP SUM	1	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$1,250.00	\$1,250.00	\$2,100.00	\$2,100.00	\$1,700.00	\$1,700.00	\$1,000.00	\$1,000.00	\$750.00	\$750.00	\$2,132.92	\$2,132.92	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00		
	23	SILT FENCE	LIN FT	504	\$5.00	\$2,520.00	\$6.00	\$3,024.00	\$3.50	\$1,764.00	\$2.30	\$1,159.20	\$3.50	\$1,764.00	\$4.00	\$2,016.00	\$3.50	\$1,764.00	\$4.75	\$2,394.00	\$3.05	\$1,537.20	\$4.00	\$2,016.00	\$5.00	\$2,520.00		
	24	CLEAR & GRUB TREE	EACH	1	\$1,200.00	\$1,200.00	\$750.00	\$750.00	\$1,750.00	\$1,750.00	\$5,000.00	\$5,000.00	\$350.00	\$350.00	\$1,425.00	\$1,425.00	\$600.00	\$600.00	\$1,068.74	\$1,068.74	\$320.00	\$320.00	\$950.00	\$950.00	\$1,080.00	\$1,080.00		
	25	SAW CUT PAVEMENT	LIN FT	20	\$25.00	\$500.00	\$5.00	\$100.00	\$8.00	\$160.00	\$12.50	\$250.00	\$4.00	\$80.00	\$9.00	\$180.00	\$5.00	\$100.00	\$8.91	\$178.20	\$30.00	\$600.00	\$3.00	\$60.00	\$10.00	\$200.00		
	26	REMOVE CONCRETE PAVEMENT	SQ YD	36	\$20.00	\$720.00	\$27.00	\$972.00	\$5.00	\$180.00	\$17.40	\$626.40	\$11.00	\$396.00	\$16.00	\$576.00	\$10.00	\$360.00	\$33.95	\$1,222.20	\$35.00	\$1,260.00	\$18.00	\$648.00	\$10.00	\$360.00		
	27	SALVAGE LITTLE LIBRARY	EACH	1	\$200.00	\$200.00	\$250.00	\$250.00	\$150.00	\$150.00	\$250.00	\$250.00	\$200.00	\$200.00	\$300.00	\$300.00	\$150.00	\$150.00	\$47.50	\$47.50	\$130.00	\$130.00	\$275.00	\$275.00	\$1,000.00	\$1,000.00		
	28	REMOVE PARK SIGN	EACH	1	\$500.00	\$500.00	\$500.00	\$500.00	\$150.00	\$150.00	\$250.00	\$250.00	\$50.00	\$50.00	\$1,200.00	\$1,200.00	\$100.00	\$100.00	\$118.75	\$118.75	\$320.00	\$320.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		
	29	AMENDED PLANTING SOIL (PLANTING BEDS)	CU YD	139	\$25.00	\$3,475.00	\$60.00	\$8,340.00	\$71.00	\$9,869.00	\$60.00	\$8,340.00	\$69.00	\$9,591.00	\$85.00	\$11,815.00	\$105.00	\$14,595.00	\$72.89	\$10,131.71	\$84.00	\$11,676.00	\$80.00	\$11,200.00	\$75.00	\$10,425.00		
	30	COMMON EXCAVATION	CU YD	311	\$40.00	\$12,440.00	\$60.00	\$18,660.00	\$60.00	\$18,660.00	\$51.25	\$15,938.75	\$20.50	\$6,375.50	\$22.00	\$6,842.00	\$35.00	\$10,885.00	\$44.87	\$13,954.57	\$20.00	\$6,220.00	\$50.00	\$15,500.00	\$60.00	\$18,660.00		
	31	INSTALL ENGINEERED WOOD FIBER (FURNISH BY OTHERS)	CU YD	213	\$60.00	\$12,780.00	\$30.00	\$6,390.00	\$20.00	\$4,200.00	\$32.90	\$7,007.70	\$34.50	\$7,348.50	\$34.00	\$7,242.00	\$42.00	\$8,946.00	\$35.62	\$7,587.06	\$60.00	\$12,780.00	\$70.00	\$14,910.00	\$75.00	\$15,975.00		
	32	PEA GRAVEL	CU YD	54	\$58.00	\$3,132.00	\$100.00	\$5,400.00	\$95.00	\$5,130.00	\$120.00	\$6,480.00	\$72.00	\$3,888.00	\$85.00	\$4,590.00	\$100.00	\$5,400.00	\$141.20	\$7,624.80	\$83.00	\$4,482.00	\$130.00	\$7,020.00	\$100.00	\$5,400.00		
	33	4" CONCRETE WALK	SQ FT	2472	\$15.00	\$37,080.00	\$11.00	\$27,192.00	\$12.00	\$29,664.00	\$13.95	\$34,484.40	\$9.00	\$22,248.00	\$11.00	\$27,192.00	\$14.00	\$34,608.00	\$16.06	\$39,700.32	\$13.65	\$33,742.80	\$16.00	\$39,552.00	\$11.60	\$28,675.20		
	34	6" CONCRETE WALK	SQ FT	1062	\$20.00	\$21,240.00	\$13.00	\$13,806.00	\$13.00	\$13,806.00	\$16.20	\$17,204.40	\$9.50	\$10,089.00	\$12.50	\$13,275.00	\$18.00	\$19,116.00	\$16.66	\$17,692.92	\$16.25	\$17,257.50	\$18.00	\$19,116.00	\$14.40	\$15,292.80		
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Section	Line Item	Item Description	UoM	Quantity	Engineer Estimate		1		2		3		4		5		6		7		8		9		10		
					Unit Price	Extension	Albrecht Company		K.A. Witt Construction Inc.		Friedges Landscaping		Boulder Creek, Inc		BCM Construction, Inc.		ICON, LLC		LimCo, Inc.		McLafferty Contracting Group, LLC		McNamara Contracting		Urban Companies		
							Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price
<b>RIVERSIDE PARK</b>																											
	52	MOBILIZATION	LUMP SUM	1	\$28,000.00	\$28,000.00	\$15,000.00	\$15,000.00	\$17,500.00	\$17,500.00	\$21,480.45	\$21,480.45	\$49,000.00	\$49,000.00	\$13,500.00	\$13,500.00	\$16,500.00	\$16,500.00	\$14,908.52	\$14,908.52	\$21,580.00	\$21,580.00	\$31,000.00	\$31,000.00	\$74,666.00	\$74,666.00	
	53	SILT FENCE	LIN FT	423	\$5.00	\$2,115.00	\$6.00	\$2,538.00	\$3.50	\$1,480.50	\$2.30	\$972.90	\$3.50	\$1,480.50	\$4.00	\$1,692.00	\$3.00	\$1,269.00	\$4.75	\$2,009.25	\$3.05	\$1,290.15	\$4.00	\$1,692.00	\$5.00	\$2,115.00	
	54	INLET PROTECTION	EACH	1	\$300.00	\$300.00	\$150.00	\$150.00	\$225.00	\$225.00	\$250.00	\$250.00	\$205.00	\$205.00	\$100.00	\$100.00	\$100.00	\$100.00	\$180.00	\$180.00	\$165.00	\$165.00	\$200.00	\$200.00	\$400.00	\$400.00	
	55	CLEAR + GRUB TREE	EACH	6	\$800.00	\$4,800.00	\$750.00	\$4,500.00	\$1,500.00	\$9,000.00	\$833.35	\$5,000.10	\$750.00	\$4,500.00	\$1,425.00	\$8,550.00	\$600.00	\$3,600.00	\$1,068.74	\$6,412.44	\$320.00	\$1,920.00	\$1,000.00	\$6,000.00	\$1,080.00	\$6,480.00	
	56	SALVAGE TRASH RECEPTACLE	EACH	1	\$100.00	\$100.00	\$150.00	\$150.00	\$150.00	\$150.00	\$265.00	\$265.00	\$75.00	\$75.00	\$600.00	\$600.00	\$150.00	\$150.00	\$237.50	\$237.50	\$280.00	\$280.00	\$150.00	\$150.00	\$500.00	\$500.00	
	57	REMOVE PORTABLE TOILET ENCLOSURE	LUMP SUM	1	\$500.00	\$500.00	\$750.00	\$750.00	\$1,250.00	\$1,250.00	\$1,000.00	\$1,000.00	\$125.00	\$125.00	\$1,100.00	\$1,100.00	\$150.00	\$150.00	\$298.87	\$298.87	\$510.00	\$510.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
	58	REMOVE PARK SIGN	LUMP SUM	1	\$300.00	\$300.00	\$500.00	\$500.00	\$250.00	\$250.00	\$265.00	\$265.00	\$50.00	\$50.00	\$1,100.00	\$1,100.00	\$75.00	\$75.00	\$178.12	\$178.12	\$800.00	\$800.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	
	59	SAW CUT PAVEMENT	LIN FT	48	\$20.00	\$960.00	\$5.00	\$240.00	\$8.00	\$384.00	\$4.20	\$201.60	\$4.00	\$192.00	\$9.00	\$432.00	\$5.00	\$240.00	\$8.91	\$427.68	\$30.00	\$1,440.00	\$3.00	\$144.00	\$10.00	\$480.00	
	60	REMOVE CONCRETE PAVEMENT	SQ YD	101	\$40.00	\$4,040.00	\$27.00	\$2,727.00	\$8.00	\$808.00	\$7.95	\$802.95	\$11.00	\$1,111.00	\$13.00	\$1,313.00	\$8.00	\$808.00	\$31.97	\$3,228.97	\$27.00	\$2,727.00	\$18.00	\$1,818.00	\$10.00	\$1,010.00	
	61	REMOVE BITUMINOUS PAVEMENT	SQ YD	43	\$40.00	\$1,720.00	\$27.00	\$1,161.00	\$10.00	\$430.00	\$14.00	\$602.00	\$11.00	\$473.00	\$16.00	\$688.00	\$10.00	\$430.00	\$31.87	\$1,370.41	\$8.00	\$320.00	\$18.00	\$774.00	\$10.00	\$430.00	
	62	SIDEWALK CLOSURE SIGNS	EACH	5	\$300.00	\$1,500.00	\$300.00	\$1,500.00	\$150.00	\$750.00	\$200.00	\$1,000.00	\$125.00	\$625.00	\$400.00	\$2,000.00	\$300.00	\$1,500.00	\$356.25	\$1,781.25	\$350.00	\$1,750.00	\$350.00	\$1,750.00	\$250.00	\$1,250.00	
	63	AMENDED PLANTING SOIL (PLANTING BEDS)	CU YD	245	\$80.00	\$19,600.00	\$60.00	\$14,700.00	\$65.00	\$15,925.00	\$60.00	\$14,700.00	\$69.00	\$16,905.00	\$86.00	\$21,070.00	\$95.00	\$23,275.00	\$62.01	\$15,192.45	\$84.00	\$20,580.00	\$70.00	\$17,150.00	\$75.00	\$18,375.00	
	64	COMMON EXCAVATION	CU YD	270	\$20.00	\$5,400.00	\$60.00	\$16,200.00	\$60.00	\$16,200.00	\$85.00	\$22,950.00	\$20.50	\$5,535.00	\$40.00	\$1,800.00	\$35.00	\$9,450.00	\$44.87	\$12,114.90	\$20.00	\$5,400.00	\$50.00	\$13,500.00	\$60.00	\$16,200.00	
	65	ENGINEERED SOIL (RAIN GARDEN BOTTOM)	CU YD	20	\$150.00	\$3,000.00	\$75.00	\$1,500.00	\$82.50	\$1,650.00	\$150.00	\$3,000.00	\$80.00	\$1,600.00	\$95.00	\$1,900.00	\$92.00	\$1,840.00	\$151.59	\$3,031.80	\$134.00	\$2,680.00	\$100.00	\$2,000.00	\$100.00	\$2,000.00	
	66	RAIN GARDEN ROCK A (CHOKER LAYER)	TON	3	\$200.00	\$600.00	\$150.00	\$450.00	\$150.00	\$450.00	\$283.35	\$850.05	\$80.00	\$240.00	\$400.00	\$1,200.00	\$135.00	\$405.00	\$131.28	\$393.84	\$68.00	\$204.00	\$300.00	\$900.00	\$200.00	\$600.00	
	67	RAIN GARDEN ROCK B (DRAINAGE LAYER)	TON	12.5	\$300.00	\$3,750.00	\$150.00	\$1,875.00	\$90.00	\$1,125.00	\$160.00	\$2,000.00	\$80.00	\$1,000.00	\$220.00	\$2,750.00	\$68.00	\$850.00	\$131.28	\$1,641.00	\$83.00	\$1,017.50	\$115.00	\$1,437.50	\$200.00	\$2,500.00	
	68	PEA GRAVEL	CU YD	32	\$58.00	\$1,856.00	\$100.00	\$3,200.00	\$95.00	\$3,040.00	\$100.00	\$3,200.00	\$72.00	\$2,304.00	\$85.00	\$2,720.00	\$94.00	\$3,008.00	\$166.67	\$5,333.44	\$98.00	\$3,136.00	\$150.00	\$4,800.00	\$100.00	\$3,200.00	
	69	RAIN GARDEN DRAINAGE STRUCTURE	EACH	1	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$2,565.00	\$2,565.00	\$3,200.00	\$3,200.00	\$4,000.00	\$4,000.00	\$2,600.00	\$2,600.00	\$2,433.41	\$2,433.41	\$6,790.00	\$6,790.00	\$2,200.00	\$2,200.00	\$5,000.00	\$5,000.00	
	70	CONNECT TO EXISTING STRUCTURE	EACH	1	\$3,000.00	\$3,000.00	\$500.00	\$500.00	\$3,250.00	\$3,250.00	\$2,882.00	\$2,882.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$2,550.00	\$2,550.00	\$1,633.85	\$1,633.85	\$3,580.00	\$3,580.00	\$1,100.00	\$1,100.00	\$2,000.00	\$2,000.00	
	71	6" PERFORATED PVC DRAIN TILE	LIN FT	420	\$20.00	\$8,400.00	\$20.00	\$8,400.00	\$21.50	\$9,030.00	\$29.00	\$12,180.00	\$24.00	\$10,080.00	\$32.00	\$13,440.00	\$29.00	\$12,180.00	\$74.53	\$31,302.60	\$25.00	\$10,500.00	\$30.00	\$12,600.00	\$35.00	\$14,700.00	
	72	DRAIN TILE CLEANOUT	EACH	8	\$750.00	\$6,000.00	\$250.00	\$2,000.00	\$400.00	\$3,200.00	\$986.40	\$4,787.20	\$600.00	\$4,800.00	\$550.00	\$4,400.00	\$505.00	\$4,040.00	\$817.96	\$6,543.68	\$680.00	\$5,440.00	\$375.00	\$3,000.00	\$750.00	\$6,000.00	
	73	8" PVC STORM PIPE	LIN FT	140	\$80.00	\$11,200.00	\$30.00	\$4,200.00	\$32.50	\$4,550.00	\$29.50	\$4,130.00	\$25.50	\$3,370.00	\$50.00	\$7,000.00	\$60.00	\$8,400.00	\$77.65	\$10,871.00	\$72.40	\$10,136.00	\$40.00	\$5,600.00	\$50.00	\$7,000.00	
	74	4" CONCRETE WALK	SQ FT	3042	\$15.00	\$45,630.00	\$11.00	\$33,462.00	\$12.00	\$36,504.00	\$13.60	\$41,371.20	\$9.00	\$27,378.00	\$10.50	\$31,941.00	\$14.00	\$42,588.00	\$15.98	\$48,611.16	\$13.65	\$41,523.30	\$18.00	\$48,672.00	\$11.60	\$35,287.20	
	75	6" CONCRETE WALK (FURNITURE PADS)	SQ FT	271	\$20.00	\$5,420.00	\$13.00	\$3,523.00	\$13.00	\$3,523.00	\$19.85	\$5,379.35	\$10.50	\$2,845.50	\$16.00	\$4,368.00	\$18.00	\$4,878.00	\$23.99	\$6,501.29	\$16.25	\$4,403.75	\$18.00	\$4,878.00	\$14.40	\$3,902.40	
	76	CONCRETE PLAYGROUND EDGER	LIN FT	153	\$25.00	\$3,825.00	\$40.00	\$6,120.00	\$42.50	\$6,502.50	\$62.55	\$9,570.15	\$42.50	\$6,502.50	\$92.00	\$14,076.00	\$57.00	\$8,721.00	\$50.74	\$7,763.22	\$54.00	\$8,262.00	\$65.00	\$9,945.00	\$45.80	\$7,707.40	
	77	TURF RESTORATION (SOD)	SQ YD	200	\$18.00	\$3,600.00	\$20.00	\$4,000.00	\$17.00	\$3,400.00	\$20.00	\$4,000.00	\$16.00	\$3,200.00	\$20.00	\$4,000.00	\$30.00	\$6,000.00	\$43.08	\$8,616.00	\$7.75	\$1,550.00	\$30.00	\$6,000.00	\$12.00	\$2,400.00	
	78	CRUSHED LIMESTONE SURFACING	TON	20	\$300.00	\$6,000.00	\$325.00	\$6,500.00	\$636.00	\$12,720.00	\$550.00	\$11,000.00	\$54.00	\$1,080.00	\$325.00	\$6,500.00	\$300.00	\$6,000.00	\$158.22	\$3,164.40	\$141.00	\$2,820.00	\$350.00	\$7,000.00	\$150.00	\$3,000.00	
	79	LIMESTONE BOULDER	EACH	25	\$700.00	\$17,500.00	\$450.00	\$11,250.00	\$1,400.00	\$35,000.00	\$650.00	\$16,250.00	\$465.00	\$11,625.00	\$1,450.00	\$38,250.00	\$1,550.00	\$38,750.00	\$671.68	\$16,792.00	\$1,130.00	\$28,250.00	\$1,340.00	\$33,500.00	\$2,500.00	\$62,500.00	
	80	LIMESTONE OUTCROPPING STONE	TON	41	\$400.00	\$16,400.00	\$650.00	\$26,650.00	\$550.00	\$22,550.00	\$800.00	\$32,800.00	\$700.00	\$28,700.00	\$610.00	\$25,010.00	\$725.00	\$29,225.00	\$671.68	\$27,538.88	\$520.00	\$21,320.00	\$475.00	\$19,475.00	\$800.00	\$32,800.00	
	81	LIMESTONE BLOCK SEATWALL	LIN FT	35	\$450.00	\$15,750.00	\$225.00	\$7,875.00	\$310.00	\$10,850.00	\$310.00	\$10,850.00	\$274.00	\$9,590.00	\$490.00	\$17,150.00	\$465.00	\$16,275.00	\$785.64	\$27,497.40	\$671.00	\$23,485.00	\$500.00	\$17,500.00	\$500.00	\$17,500.00	
	82	LIMESTONE BOULDER RETAINING WALL	LIN FT	20	\$400.00	\$8,000.00	\$375.00	\$7,500.00	\$550.00	\$11,000.00	\$400.00	\$8,000.00	\$274.00	\$5,480.00	\$900.00	\$18,000.00	\$605.00	\$12,100.00	\$728.13	\$14,562.60	\$681.00	\$13,620.00	\$930.00	\$12,600.00	\$500.00	\$10,000.00	
	83	METAL GRATE BRIDGE	EACH	2	\$8,000.00	\$16,000.00	\$19,655.00	\$39,310.00	\$19,590.00	\$39,180.00	\$15,980.00	\$31,960.00	\$11,300.00	\$22,600.00	\$27,000.00	\$54,000.00	\$15,000.00	\$30,000.00	\$10,687.38	\$21,374.76	\$24,430.00	\$48,860.00	\$25,000.00	\$50,000.00	\$22,000.00	\$44,000.00	
	84	RCP PIPE TUNNEL	EACH	3	\$5,000.00	\$15,000.00	\$7,985.00	\$23,955.00	\$9,500.00	\$28,500.00	\$3,259.00	\$9,777.00	\$13,100.00	\$39,300.00	\$9,000.00	\$27,000.00	\$10,000.00	\$30,000.00	\$12,944.62	\$38,833.86	\$18,570.00	\$55,710.00	\$10,000.00	\$30,000.00	\$15,000.00	\$45,000.00	
	85	INSTALL PICNIC TABLE (FURNISH BY OTHERS)	EACH	3	\$300.00	\$900.00	\$350.00	\$1,050.00	\$240.00	\$720.00	\$300.00	\$900.00	\$230.00	\$690.00	\$400.00	\$1,200.00	\$225.00	\$675.00	\$237.50	\$712.50	\$2,320.00	\$6,960.00	\$500.00	\$1,500.00	\$1,000.00	\$3,000.00	
	86	INSTALL BENCH (FURNISH BY OTHERS)	EACH	2	\$500.00	\$1,000.00	\$250.00	\$500.00	\$240.00	\$480.00	\$300.00	\$600.00	\$230.00	\$460.00	\$300.00	\$600.00	\$225.00	\$450.00	\$237.50	\$475.00	\$1,300.00	\$2,600.00	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	
	87	INSTALL TRASH RECEPTACLE (FURNISH BY OTHERS)	EACH	2	\$300.00	\$600.00	\$250.00	\$500.00	\$240.00	\$480.00	\$3																

## 2025 Riverside Lions Playground Improvements Project (PARK2026-E18)

The following actions detail the proposed process track for local improvements.

Date <sup>1</sup>	Project Step	Purpose of Step	Council Action	Staff Action
Feb 2023 - April 2024	Development of long range Plan for Riverside Lions Park	Establish a shared vision of what the park should become overtime. Hel guide decisions on improvements that align with community needs and goals		
Jan – March 2025	Public Outreach	Staff seeking public comments on upcoming project and seek input from public on improvements.		
August 13, 2025	Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		
August 19, 2025	Approve Plans and Order Advertisement for Bids	Final approval of plans for bidding	Motion 2025-457	
February 4, 11,18, 2026	Publish Ad for Bid in Northfield News	A step in the bidding process. The project will also be advertised on the MnDOT e-Advert website.		Send Ad to NNews January 30, 2026
Feb 26, 2026	Bid Opening – 2:00 P.M.	Final step in the bidding process. Bids are opened by staff and tabulated. From here staff will make a recommendation to the City Council for award.		
<b>April 7, 2026</b>	<b>Accept Bids and Award Contract</b>	<b>This step follows the uniform municipal contracting law, 471.345, the City's purchase policy and allows for the project to move forward with beginning the actual construction process.</b>	<b>Resolution 2026-042</b>	
May – Sept, 2026	Construction	The City Engineer recommends to City Council when the final payment should be made to the Contractor. The City Council may accept the work by resolution; however, if the city fails to pay the amount due within 30 days of a monthly estimate, or 90 days after the final estimate, the city must pay interest on the past due amount as prescribed by law.		
Dec 2026	Accept Improvements and Authorize Final Payment		Resolution 2026-XXX	

<sup>1</sup> – Dates in grey text indicate actions that have taken place. Dates in bold text indicate the next planned step. Dates in italics denote tentatively scheduled future actions.

## 2026 Dresden Hill Playground Improvements Project (PARK2026-E22)

The following actions detail the proposed process track for local improvements.

Date <sup>1</sup>	Project Step	Purpose of Step	Council Action	Staff Action
July 23, 2025	Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		
September 15, 2025	PRAB Meeting	Get input from PRAB on upcoming project	File ID 25-501	
October 7, 2025	Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		
November 17, 2025	PRAB Meeting	Get input from PRAB on upcoming project	File ID 25-621	Present at PRAB on upcoming project
January 7, 2026	HPC Meeting	Obtain Certificate of Appropriateness from HPC for playground Improvments	HPC Res 2026-001	
January 20, 2026	Approve Plans and Order Advertisement for Bids	Final approval of plans for bidding	Motion 2026-051	
February 4, 11,18, 2026	Publish Ad for Bid in Northfield News	A step in the bidding process. The project will also be advertised on the MnDOT e-Advert website.		Send Ad to NNews January 30, 2026
Feb 26, 2026	Bid Opening – 2:00 P.M.	Final step in the bidding process. Bids are opened by staff and tabulated. From here staff will make a recommendation to the City Council for award.		
<b>April 7, 2026</b>	<b>Accept Bids and Award Contract</b>	<b>This step follows the uniform municipal contracting law, 471.345, the City's purchase policy and allows for the project to move forward with beginning the actual construction process.</b>	<b>Resolution 2026-042</b>	
May – Sept, 2026	Construction	The City Engineer recommends to City Council when the final payment should be made to the Contractor. The City Council may accept the work by resolution; however, if the city fails to pay the amount due within 30 days of a monthly estimate, or 90 days after the final estimate, the city must pay interest on the past due amount as prescribed by law.		
Dec 2026	Accept Improvements and Authorize Final Payment		Resolution 2026-XXX	

<sup>1</sup> – Dates in grey text indicate actions that have taken place. Dates in bold text indicate the next planned step. Dates in italics denote tentatively scheduled future actions.

## 2026 Central Park Playground Improvements Project (PARK2026-E21)

The following actions detail the proposed process track for local improvements.

Date <sup>1</sup>	Project Step	Purpose of Step	Council Action	Staff Action
July 10, 2025	Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		
October 15, 2025	Neighborhood Meeting	The intent of this meeting is to inform the neighborhood of the upcoming project and seek input on the improvements, which will be summarized for City Council.		
November 17, 2025	PRAB Meeting	Get input from PRAB on upcoming project	File ID 25-621	Present at PRAB on upcoming project
January 7, 2026	HPC Meeting	Obtain Certificate of Appropriateness from HPC for playground Improvments	HPC Res 2026-001	
January 20, 2026	Approve Plans and Order Advertisement for Bids	Final approval of plans for bidding	Motion 2026-052	
February 4, 11, 18, 2026	Publish Ad for Bid in Northfield News	A step in the bidding process. The project will also be advertised on the MnDOT e-Advert website.		Send Ad to NNews January 30, 2026
Feb 26, 2026	Bid Opening – 2:00 P.M.	Final step in the bidding process. Bids are opened by staff and tabulated. From here staff will make a recommendation to the City Council for award.		
<b>April 7, 2026</b>	<b>Accept Bids and Award Contract</b>	<b>This step follows the uniform municipal contracting law, 471.345, the City's purchase policy and allows for the project to move forward with beginning the actual construction process.</b>	<b>Resolution 2026-042</b>	
May – Sept, 2026	Construction	The City Engineer recommends to City Council when the final payment should be made to the Contractor. The City Council may accept the work by resolution; however, if the city fails to pay the amount due within 30 days of a monthly estimate, or 90 days after the final estimate, the city must pay interest on the past due amount as prescribed by law.		
Dec 2026	Accept Improvements and Authorize Final Payment		Resolution 2026-XXX	

<sup>1</sup> – Dates in grey text indicate actions that have taken place. Dates in bold text indicate the next planned step. Dates in italics denote tentatively scheduled future actions.



**2026**

**Playground Improvement:  
Accept Bid and Award Project (PARK2025-E18)**

**City Council Meeting**

**April 7, 2026**

# City Plans & Consistency



- Comprehensive Plan
- Ped & Bike Plan
- Open Space & Trail Plan
- Park & Rec CIP Study
- Heritage Preservation COA
- Multi-Year 5-Year CIP Planning
- Riverfront Enhancement Action Plan

**City of Northfield**  
MINNESOTA

Northfield Parks & Recreation CIP Study  
City of Northfield, MN | December 2022

JLG Architects  
710 South 2nd Street, 8th Floor  
Minneapolis, MN 55401

Damon Farber  
310 South 4th Avenue, Suite 7050  
Minneapolis, MN 55415

**JLG**

**DF/**  
DAMON FARBER

The complex block contains a collage of four photographs. The top-left photo shows a community meeting under a red canopy with people gathered around a table displaying a large informational poster. The top-right photo shows a park with a paved path leading to a red-roofed gazebo. The bottom-left photo shows a playground area with colorful equipment. The bottom-right photo shows a park with trees and a paved path. The text and logos are positioned to the right of the photos.

# Project Implementation



Project Start  
site walks,  
evaluation  
**6/25**

Parks & Recreation  
Advisory Board  
review, refine, &  
approve  
**8/25 + 10/25**

Historic Preservation  
Commission  
approve c/o  
appropriateness  
**7/25 + 1/26**

City Council  
accept Bid and  
award contract  
**4/7/2026**

**7/25 + 9/25**  
Preliminary Concept  
Plans  
neighborhood mtgs  
review & comment

**12/25**  
City Council  
26' Budget, 26' CIP,  
funding  
approved

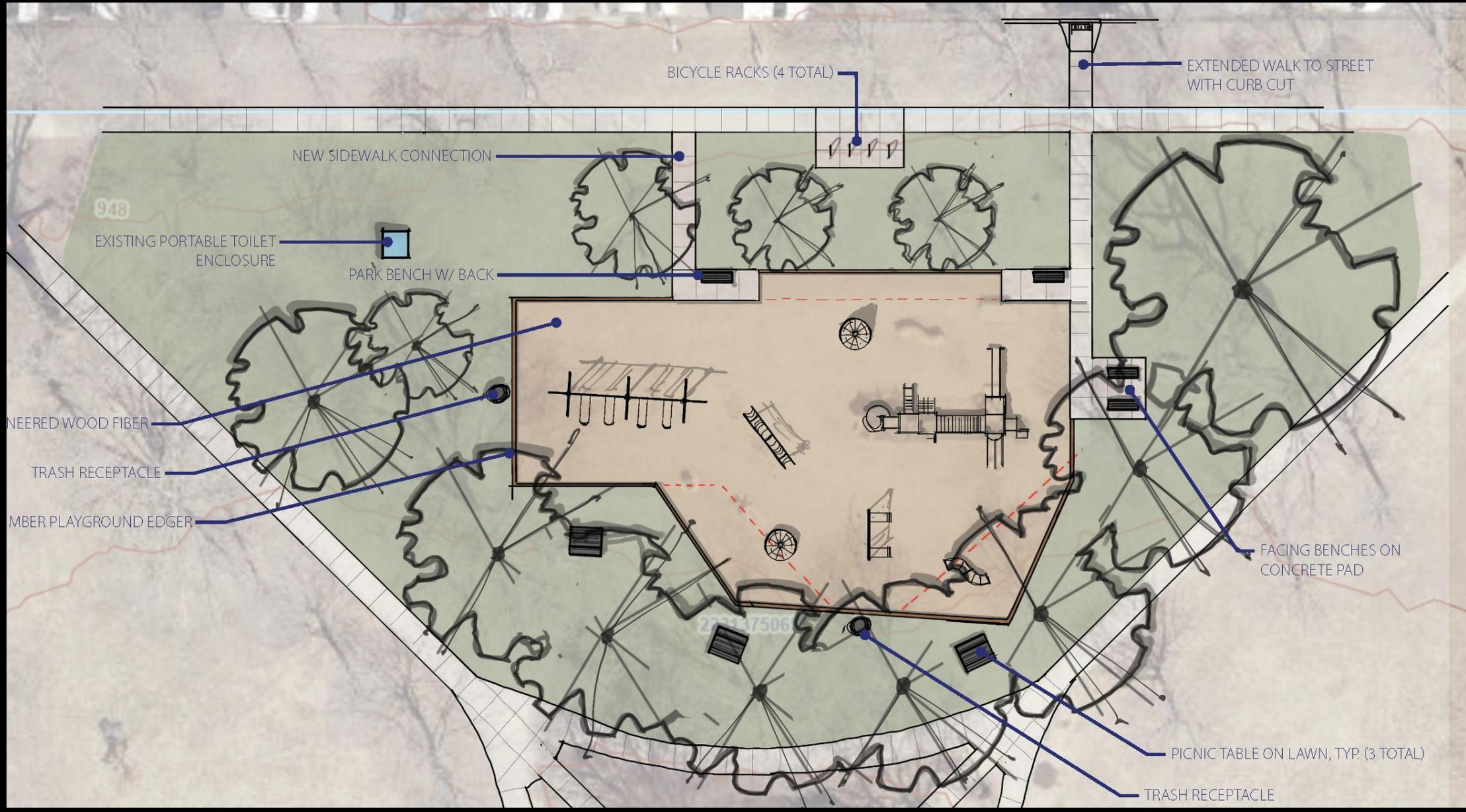
**1/26**  
City Council  
approve plans &  
authorize bids

Project Mgt  
Bidding,  
Commencement,  
Construction,  
Completion  
**2/26-10/26**



**CENTRAL PARK PLAYGROUND – existing conditions**  
**proposed repair + replacement + enhancements**

CITY COUNCIL MEETING 7 APRIL 2026



# CENTRAL PARK PLAYGROUND – concept plan

## proposed repair + replacement + enhancements

CITY COUNCIL MEETING 7 APRIL 2026



**MOVEABLE PICNIC TABLE  
[NO CONCRETE PAD]**



**KEEP EXISTING SWINGS**

slr  
landscape  
structures  
Northfield Central Park  
1198575-01-05-06 - 10.21.2025  
©2025 Landscape Structures



**LARGE CLIMBER + SPINNER**

slr  
landscape  
structures  
Northfield Central Park  
1198575-01-05-03 - 10.21.2025  
©2025 Landscape Structures



**CONNECT WALKWAY TO EXISTING BENCHES**



**REUSE [RELOCATE] EXISTING BENCHES**



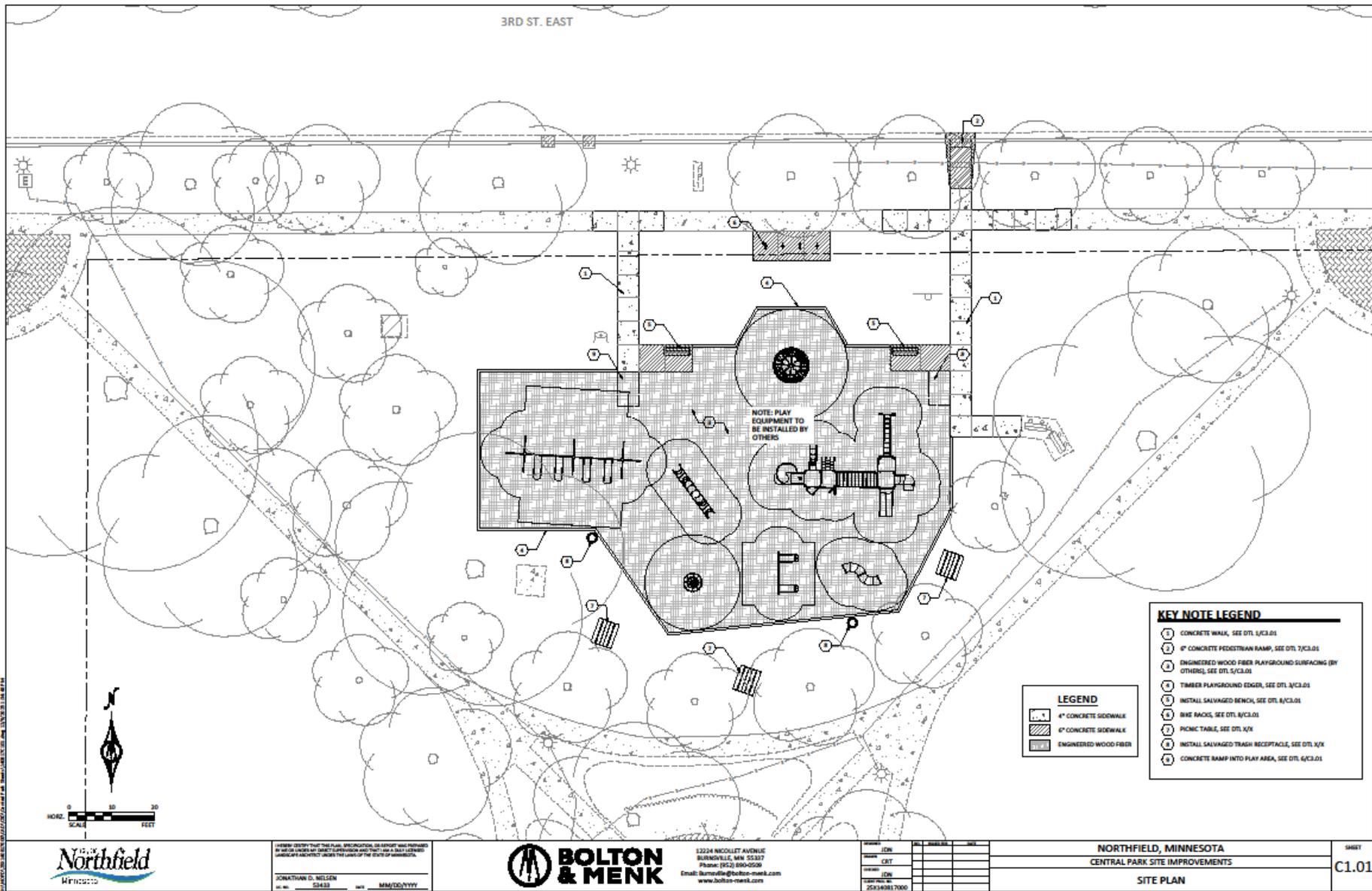
**PLAYHOUSE DOME**



**MOVE EXISTING SLIDE +  
REPLACE W/ MONKEY BARS**

slr  
landscape  
structures  
Northfield Central Park  
1198575-01-05-03 - 10.21.2025  
flagship  
©2025 Landscape Structures. All Rights Reserved

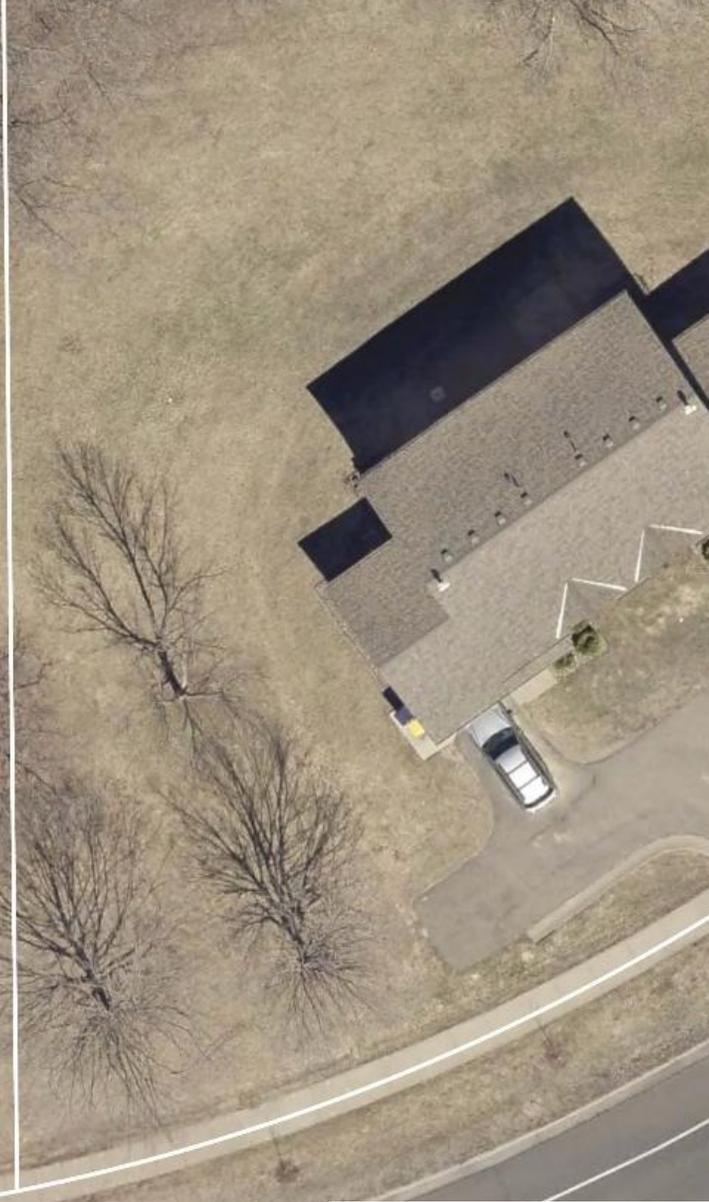
# CENTRAL PARK PLAYGROUND – playground features proposed repair + replacement + enhancements CITY COUNCIL MEETING 7 APRIL 2026



# CENTRAL PARK PLAYGROUND – construction documents

## detailed salvage plan + site plan + construction details

CITY COUNCIL MEETING 7 APRIL 2026



# DRESDEN HILL PARK – existing conditions proposed repair + replacement + enhancements

CITY COUNCIL MEETING 7 APRIL 2026



# DRESDEN HILL PARK – concept plan

## proposed repair + replacement + enhancements

CITY COUNCIL MEETING 7 APRIL 2026



**HILLSIDE SLIDE**



**2-5 YEAR AGE GROUP PLAY AREA**



**HILLSIDE CLIMBING WALL**



**NET CLIMBER**



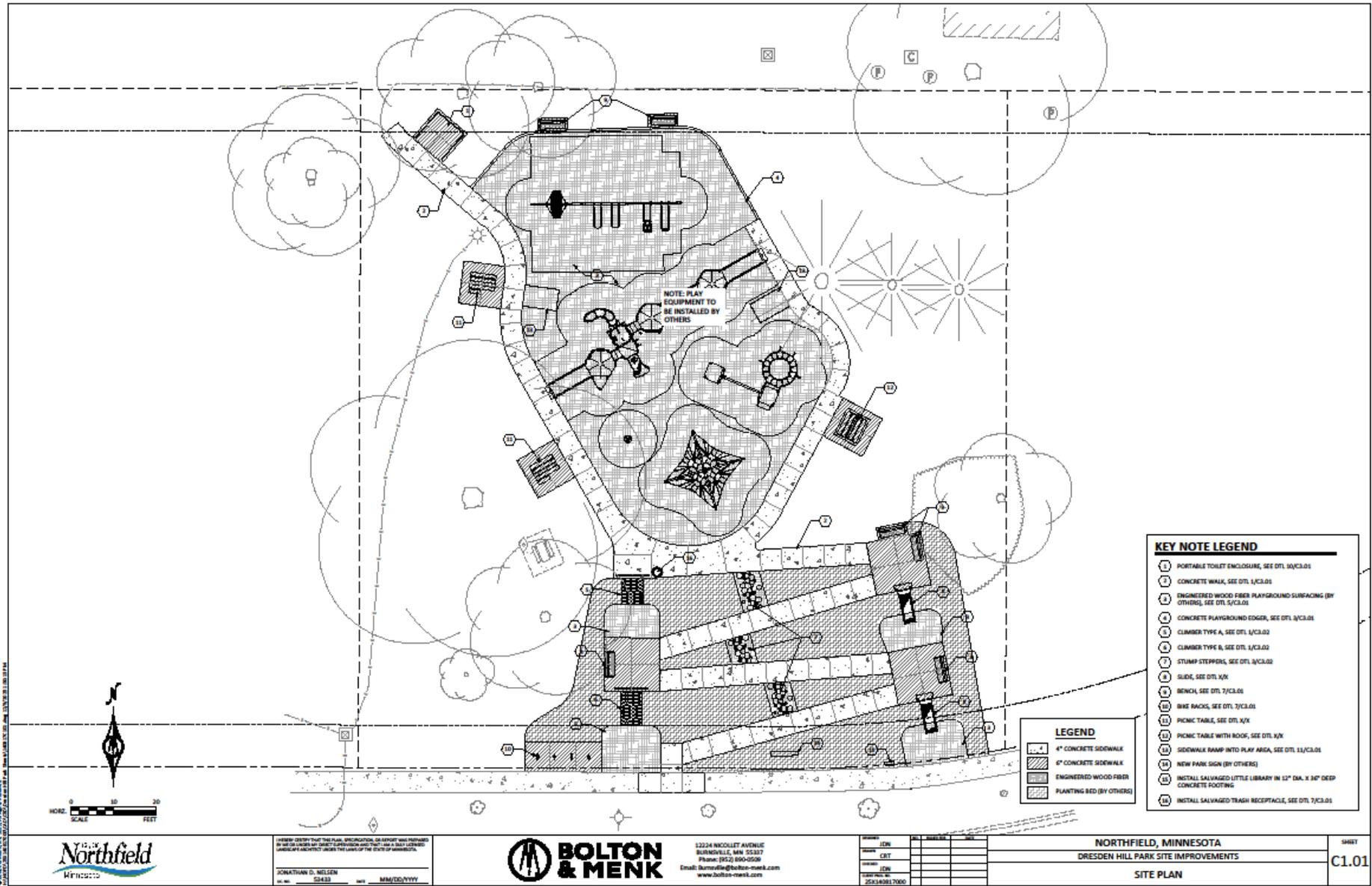
**STUMPERY STEPS**



**PICNIC TABLE W/ CANOPY**



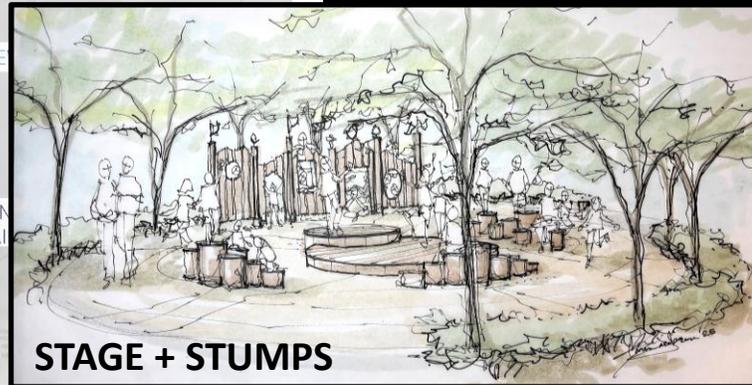
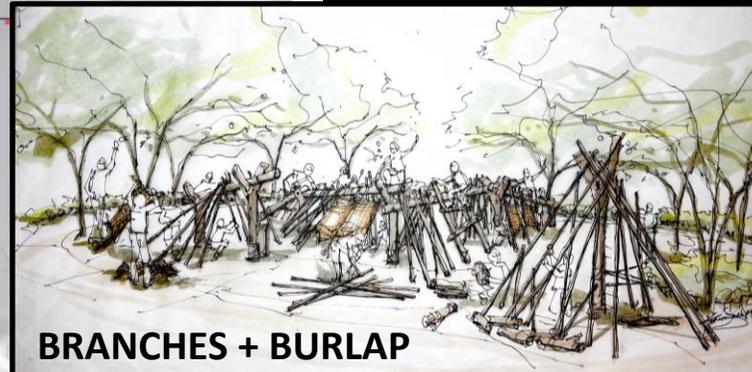
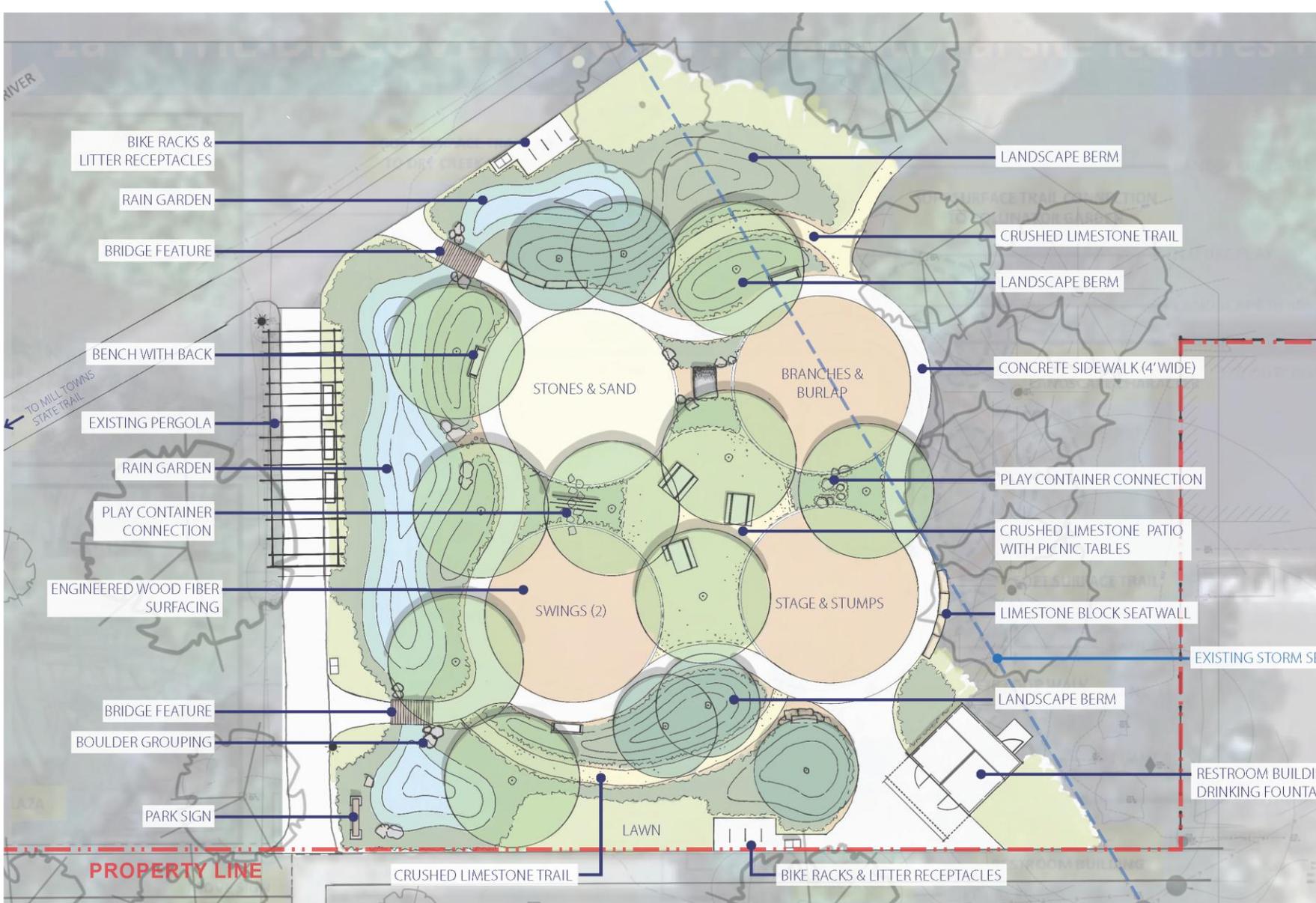
**DRESDEN HILL PARK – character sketch**  
**proposed repair + replacement + enhancements**  
CITY COUNCIL MEETING 7 APRIL 2026



# DRESDEN HILL PARK + PLAYGROUND – construction documents

## detailed salvage plan + site plan + construction details

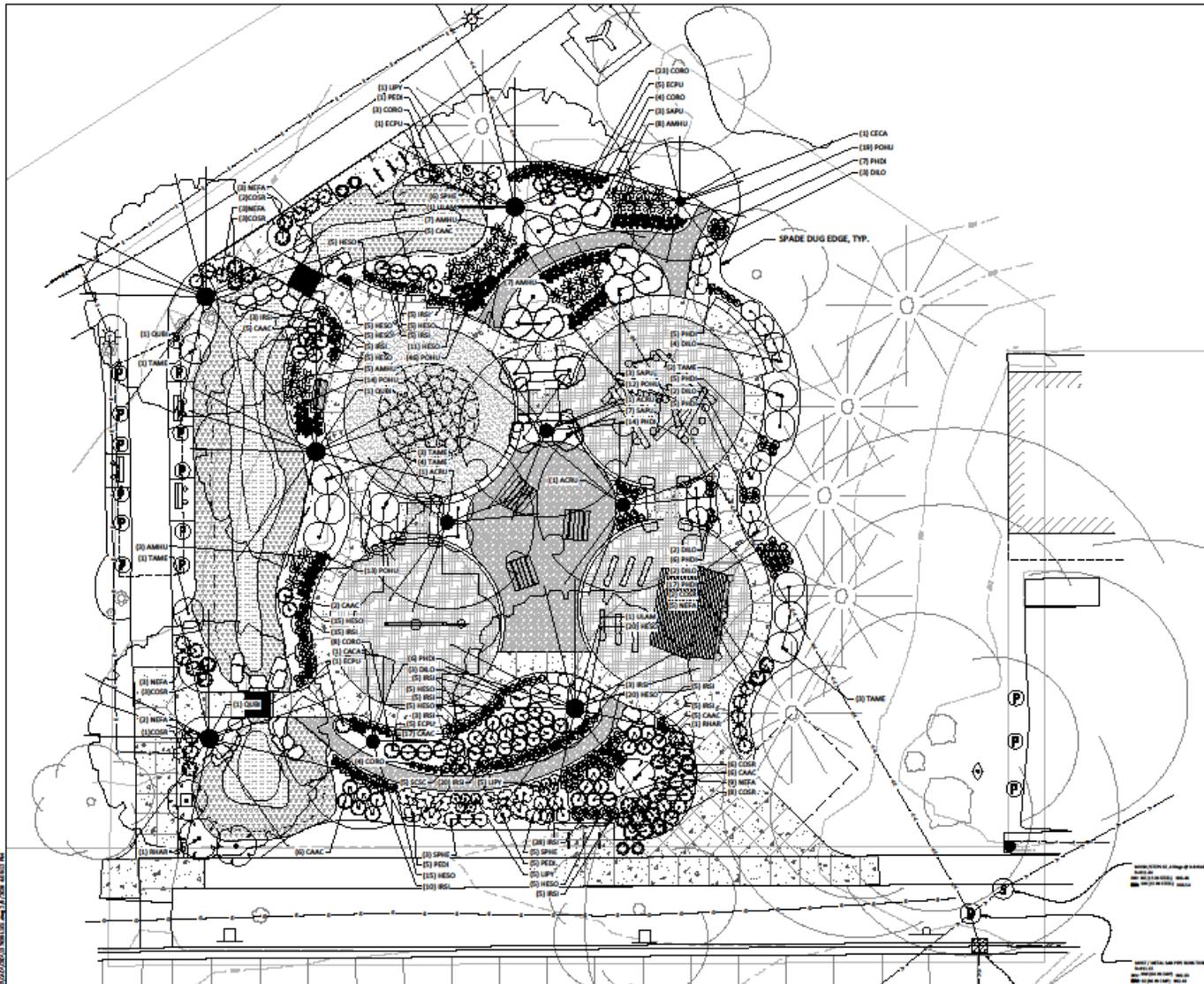
CITY COUNCIL MEETING 7 APRIL 2026



# RIVERSIDE LIONS PARK 'THE DISCOVERY ZONE' – concept plan

proposed nature-based play spaces + loop walk + picnic patio

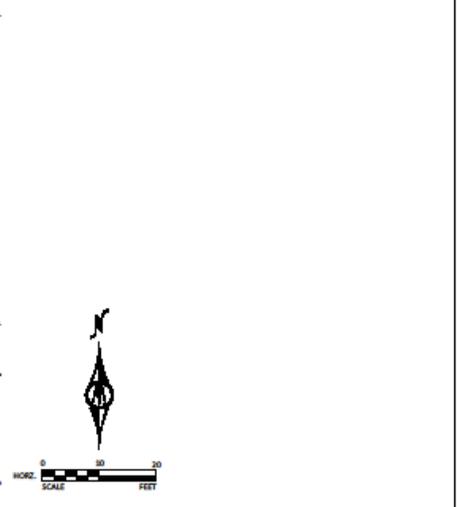
CITY COUNCIL MEETING 7 APRIL 2026



PLANT SCHEDULE				
CODE	QTY	BOTANICAL NAME	COMMON NAME	CAULUS
<b>LANDSCAPE TREES</b>				
CACA	1	CARPINUS CAROLINIANA	AMERICAN HORNBEAM	2.5" CAL.
CECA	1	QUERCUS SPECIOSA	SHAW-BLUE OAK	2.5" CAL.
ULAM	2	ULMUS AMERICANA 'PRINCETON'	PRINCETON AMERICAN ELM	2.5" CAL.
<b>UNDERSTORY TREES</b>				
ACRU	8	ALER RUBRUM 'SUN VALLEY'	SUN VALLEY RED MAPLE	2" CAL.
COCA	5	CORUS 'ARNDORF'	PAVING BERRY	2" CAL.
MASS	2	MAHONIA 'SPRING SNOW'	SPRING SNOW CRABAPPLE	2" CAL.
<b>DECIDUOUS SHRUBS</b>				
COOR	24	CORNUS SERICEA 'ELEGANT'	SWAMP BIRD WING DOGWOOD	8" CONT.
DELO	24	DESMODILLA LONGICORNIS	SWAMP BUSH HONEYLOCHE	8" CONT.
BRAB	4	BIRUS AROMATICA 'WILD-LING'	WILD-LING PRUGRAN SUMAC	8" CONT.
SAPU	12	SAPINUS POPULIFOLIA 'NANA'	SWAMP ARCTIC BLUE WILLOW	8" CONT.
<b>EVERGREEN SHRUBS</b>				
TAME	24	TAXUS X MEDIA 'TAUNTON'	TAUNTON SPREADING YEW	CONSPICUOUS SHRUB 18" HT. CONT.
<b>ORNAMENTAL GRASSES</b>				
CACA	48	CALAMAGROSTIS ACUTICORNIS	RALE FOREST LEATHER REED GRASS	8" CONT.
SCOP	6	SCORPIS HYBRIDUS SCORPARIUM	SWEE BENTGRASS	8" CONT.
SPLE	18	SPOROBOLUS HYPERICIFOLIS	PRAIRIE DROPSEED	8" CONT.
<b>PERENNIALS</b>				
AMBU	12	AMONGONIA VERBOSUS 'STRONG THEORY'	STRONG THEORY BELLEGRASS	8" CONT.
COOR	48	CORNOPSIS ROSEA 'AMERICAN DREAM'	PINK VIRGATICA CORNOPSIS	8" CONT.
ROPU	12	ROCKWORTHIA PURPUREA	CONIFERWEE	8" CONT.
HECO	12	HETEROCALLIS 'S' STELLATA ORBY'	STELLA DE ORO DWARF	8" CONT.
ROA	12	ROSA 'SUNSHINE BABY SISTER'	BABY SISTER ROSEBUSH	8" CONT.
LIPP	12	LIPARIS PROCRUSTACEA	PRAIRIE BLAZING STAR	8" CONT.
NEHA	24	NEPETA 'TACSONYI' WILLIAMS' LIMP'	WILLIAMS' LIMP CATMINT	8" CONT.
PEPE	12	PERITHECUM DIGITALIS 'SUNNY AND PEACE'	SUNNY AND PEACE SWARTZBONALDI	8" CONT.
PHIL	6	PHILLO DEWARICATA 'LAPPAHAI'	WOODLAND PHILEAS	8" CONT.
POHU	12	POLYGONATUM HUMILE	SWAMP SOLDANION'S SEAL	8" CONT.

LEGEND	
	PROPOSED FOR AND 8888 SIDS MIX (200 TOTAL PLANTS)
	PROPOSED MAIN GARDEN PLANT MIX (264 TOTAL PLANTS)

- NOTES**
- MAIN GARDEN PLANT MIX SHALL BE AN EQUAL MIX OF THE FOLLOWING PLANTS, PLANTED AT 24" O.C. TRIANGULAR SPACING, IN GROUPS OF 12: SOLIDAGO SPECIOSA / SHOWY GOLDENROD, SPOROBOLUS HYPERICIFOLIS / PRAIRIE DROPSEED, ANDEROPOGON SCOPARIUS / LITTLE BLASTEM, ROCKWORTHIA PURPUREA / PURPLE CONIFERWEE.
  - SPADE DUG EDGE ON PLANTING BEDS IS INCIDENTAL.



WE HEREBY CERTIFY THAT THE FINAL SPECIFICATION DOCUMENT WAS PREPARED BY A LICENSED PROFESSIONAL LANDSCAPE ARCHITECT AND THE CITY OF NORTHFIELD, MINNESOTA, HAS REVIEWED AND APPROVED THE SAME.

JONATHAN R. NELSON  
 LANDSCAPE ARCHITECT  
 CHASS  
 02/26/2026



12224 NICOLLET AVENUE  
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NO.	REV.	DATE	DESCRIPTION

CITY OF NORTHFIELD, MINNESOTA  
 2026 PARK IMPROVEMENTS  
 LANDSCAPING PLAN - RIVERSIDE PARK

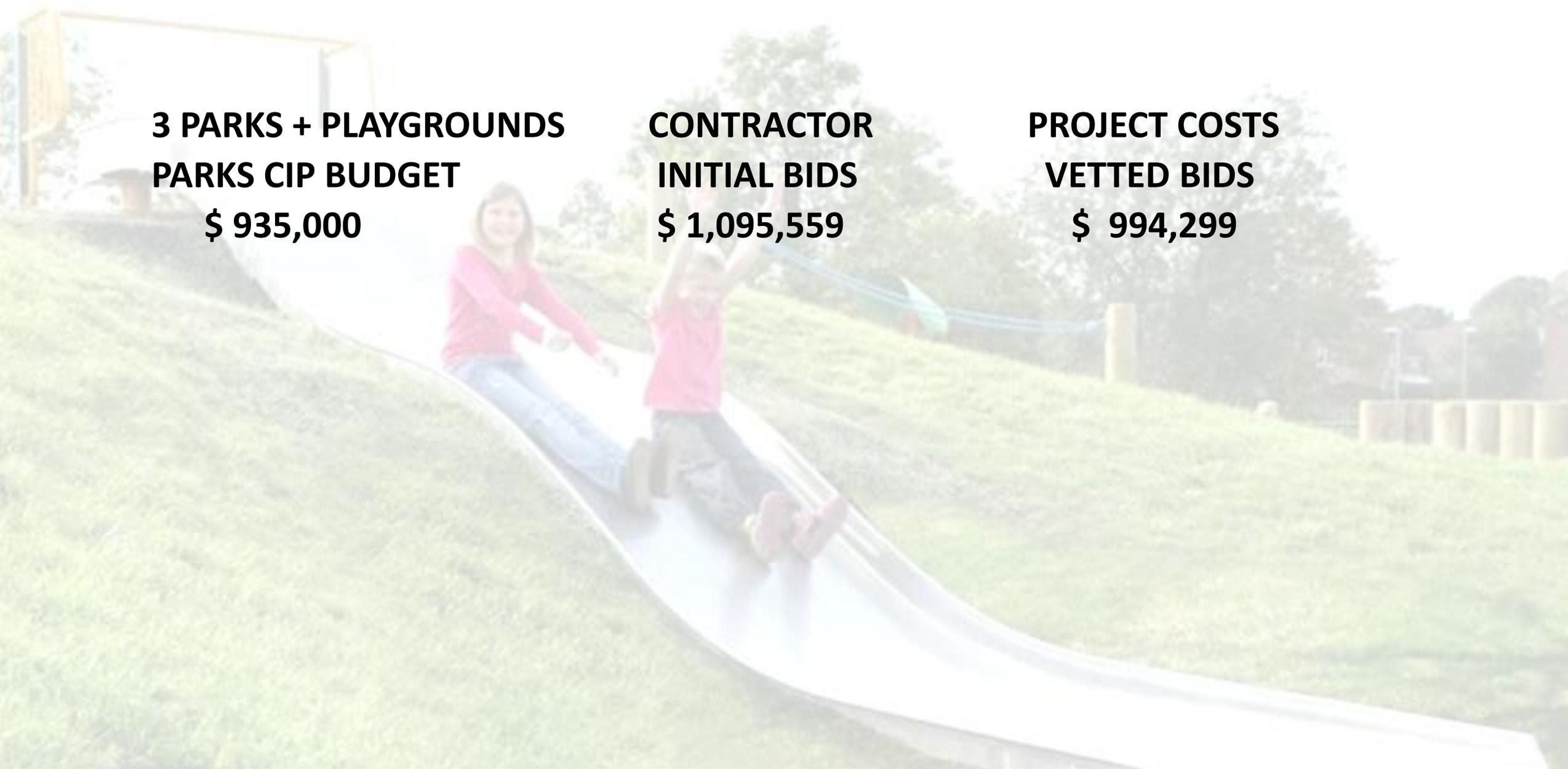
SHEET  
 L1.02



# THE DISCOVERY ZONE – construction documents

## detailed salvage plan + site plan + construction details

CITY COUNCIL MEETING 7 APRIL 2026



**3 PARKS + PLAYGROUNDS**  
**PARKS CIP BUDGET**  
**\$ 935,000**

**CONTRACTOR**  
**INITIAL BIDS**  
**\$ 1,095,559**

**PROJECT COSTS**  
**VETTED BIDS**  
**\$ 994,299**

**3 PARKS + PLAYGROUNDS PROJECT – budget and bid process**  
**verifying construction costs**  
CITY COUNCIL MEETING 7 APRIL 2026

**3 PARKS + PLAYGROUNDS**

**PARKS CIP BUDGET**

**\$ 935,000**

**CONTRACTOR**

**INITIAL BIDS**

**\$ 1,095,559**

**PROJECT COSTS**

**VETTED BIDS**

**\$ 994,299**

**Bid Package #1 – existing equipment salvage + site prep**

**\$ 36,260**

**Bid Package #2 – site work [all three parks]**

**\$ 517,549**

**Bid Package #3 – playground equipment [Central + Dresden]**

**\$ 266,490**

**Bid Package #4 – place spaces [The Discovery Zone]**

**\$ 174,000**

**CONTRACTOR PROJECT COSTS [VETTED BIDS]      \$ 994,299**

**3 PARKS + PLAYGROUNDS**

**PARKS CIP BUDGET**

**\$ 935,000**

**Bid Package #1 – existing equipment salvage + site prep**

**Bid Package #2 – site work [all three parks]**

**Bid Package #3 – playground equipment [Central + Dresden]**

**Bid Package #4 – place spaces [The Discovery Zone]**

**CONTRACTOR**

**INITIAL BIDS**

**\$ 1,095,559**

**PROJECT COSTS**

**VETTED BIDS**

**\$ 994,299**

**\$ 36,260**

**\$ 517,549**

**\$ 266,490**

**\$ 174,000**

**CONTRACTOR PROJECT COSTS [VETTED BIDS]**

**\$ 994,299**

**add 1% for art**

**\$ 9,943**

**add project overhead**

**\$ 40,000**

**add 10% construction contingencies**

**\$ 51,755**

**TOTAL PROJECT COST**

**\$ 1,095,997**

**3 PARKS + PLAYGROUNDS PROJECT – total project costs**

**city defined additional costs**

**CITY COUNCIL MEETING 7 APRIL 2026**





Legislation Text

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**File #: 26-180, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and Members of Council

**From:** Ben Martig, City Administrator  
Brenda Angelstad, Finance Director

Discuss Establishing an Ad Hoc City Investment Policy and Cash Management Advisory Committee.

**Action Requested:**

Discussion only.

If the Council expresses interest in pursuing the Ad Hoc City Investment and Cash Management Advisory Committee, a resolution (working draft attached for feedback) will be placed on the April 21, 2026 City Council agenda for approval.

**Summary Report:**

Mayor Zweifel is proposing a temporary Ad Hoc City Investment and Cash Management Advisory Committee to be established in a temporary role to review the current City Council City Investment Policy and Fund Balance Policy and related practices and provide recommendations for consideration by the City Council. This Committee's scope will not be related to budget, capital improvement planning, capital projects or other financial policies.

Problem Statement / Purpose for Consideration

The City of Northfield is entrusted with managing public funds in a manner that ensures safety, liquidity, and appropriate return while maintaining transparency and accountability to the community. As financial markets, regulatory frameworks, and public finance best practices continue to evolve, there is an opportunity to review the City's existing investment and cash management policies and practices to ensure they remain current, effective, and aligned with the City's financial goals.

Specifically, the City seeks to enhance its approach to investment earnings within prudent risk parameters, strengthen overall cash management practices, and ensure policies clearly reflect the City's risk tolerance and liquidity needs. Additionally, a thoughtful review of these practices may support improved financial positioning, including maintaining or enhancing the City's creditworthiness and bond rating, while reinforcing strong stewardship of public resources.

Through this effort, the City aims to balance risk aversion with responsible yield optimization, improve clarity between policy direction and administrative practice, and ensure long-term financial sustainability consistent with the City's commitment to sound fiscal management.

Working Draft Resolution

Attached is a draft resolution that outlines the scope of review, duties of the committee, and more. The

processes and procedures align with appropriate separation of duties of staff, consultants and board members to facilitate a coordinated and collaborative process. Specific details of the committee, as noted in the attached draft resolution (attachment #1) are as follows:

1. Establishment and Purpose:

The City Council hereby establishes an Ad Hoc City Investment Policy and Cash Management Advisory Committee (the “Committee”). The purpose of the Committee shall be to serve in an advisory capacity to the City Council by:

- a. Reviewing the City’s current Investment Policy and Fund Balance Policy;
- b. Reviewing current City investment practices and cash management approaches as presented by staff;
- c. Considering alignment with industry best practices, statutory requirements, and risk tolerance; and
- d. Providing recommendations to the City Council regarding potential amendments to policy and/or related considerations for administrative practice.

2. Advisory Role:

The Committee shall be advisory only and shall have no administrative authority. The Committee may recommend policy amendments to the City Council. The Committee may provide input or observations related to administrative practices for City staff consideration. All final decisions regarding policy adoption or amendment shall remain with the City Council.

3. Membership:

The Committee shall consist of members appointed by the Mayor and confirmed by the City Council (in accordance with City Charter and City Code), and may include:

- a. Citizen representatives with relevant experience or interest in finance, investments, or public administration; and
- b. The Mayor shall designate a Chair, who may be a citizen member.

4. Staff Support and Resources:

The City Administrator shall establish meeting agendas in consultation with the Committee Chair. The Finance Director shall serve as lead staff liaison and presenter. Additional City staff may participate as determined by the Finance Director. External advisors, including the City’s investment advisor or consultant, may be invited to provide information and analysis as needed.

5. Meetings:

The Committee shall meet as necessary to complete its work, with an anticipated duration of approximately two (2) to four (4) meetings, unless otherwise determined by the committee.

6. Duration and Termination:

The Committee is intended to be temporary (ad hoc) and shall terminate upon the earlier of:

- a. Completion of its review and delivery of recommendations to the City Council; or
- b. A date determined by the City Council.

7. Reporting:

The Committee shall provide a summary of its findings and any recommendations to the City Council

for consideration at a regular or special meeting.

**City Plans & Policies Relevance:**

City Council City Investment Policy and Fund Balance Policy as indicated in the scope of the committee. The Mayor and City Administrator will provide some information on this topic. Council feedback of interest to consider this at a future meeting is welcomed. This is a discussion item only this evening.

**Alternative Options:**

The Council can choose not to proceed with creation of the committee or can provide direction to staff on changes to the proposed resolution.

**Financial Impacts:**

N/A

**Tentative Timelines:**

- ✓ February 10, 2026      City Council Discussion (26-073)
- April 7, 2026            City Council Discussion
- April 21, 2026          City Council Approval of Resolution

**WORKING DRAFT FOR DISCUSSION**  
**3.30.2026**

**CITY OF NORTHFIELD**  
**RESOLUTION NO. 2026-XXX**

**A RESOLUTION ESTABLISHING AN AD HOC CITY INVESTMENT POLICY  
AND CASH MANAGEMENT ADVISORY COMMITTEE**

WHEREAS, the City Council of the City of Northfield has adopted financial management policies including, but not limited to, the City Investment Policy and Fund Balance Policy, which are attached as Exhibit A and Exhibit B respectively and is under the authority of the City Council; and

WHEREAS, the City Council has an interest in ensuring that such policies reflect best practices in public finance, risk management, liquidity, and return on investment, while maintaining appropriate oversight and accountability; and

WHEREAS, the day-to-day administration and management of City cash and investments is the responsibility of City staff under administrative authority, with the City Council providing policy direction and oversight; and

WHEREAS, the City Council desires to establish a temporary advisory committee to review current policies and practices and provide recommendations for consideration by the City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTHFIELD, MINNESOTA AS FOLLOWS:

**1. Establishment and Purpose:**

The City Council hereby establishes an Ad Hoc City Investment Policy and Cash Management Advisory Committee (the “Committee”). The purpose of the Committee shall be to serve in an advisory capacity to the City Council by:

- a. Reviewing the City’s current Investment Policy and Fund Balance Policy;
- b. Reviewing current City investment practices and cash management approaches as presented by staff;
- c. Considering alignment with industry best practices, statutory requirements, and risk tolerance; and
- d. Providing recommendations to the City Council regarding potential amendments to policy and/or related considerations for administrative practice.

**2. Advisory Role:**

The Committee shall be advisory only and shall have no administrative authority. The Committee may recommend policy amendments to the City Council. The Committee may

provide input or observations related to administrative practices for City staff consideration. All final decisions regarding policy adoption or amendment shall remain with the City Council.

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The Committee shall consist of members appointed by the Mayor and confirmed by the City Council (in accordance with City Charter and City Code), and may include:

- a. Citizen representatives with relevant experience or interest in finance, investments, or public administration; and
- b. The Mayor shall designate a Chair, who may be a citizen member.

4. Staff Support and Resources:

The City Administrator shall establish meeting agendas in consultation with the Committee Chair. The Finance Director shall serve as lead staff liaison and presenter. Additional City staff may participate as determined by the Finance Director. External advisors, including the City's investment advisor or consultant, may be invited to provide information and analysis as needed.

5. Meetings:

The Committee shall meet as necessary to complete its work, with an anticipated duration of approximately two (2) to four (4) meetings, unless otherwise determined by the committee.

6. Duration and Termination:

The Committee is intended to be temporary (ad hoc) and shall terminate upon the earlier of:

- a. Completion of its review and delivery of recommendations to the City Council; or
- b. A date determined by the City Council.

7. Reporting:

The Committee shall provide a summary of its findings and any recommendations to the City Council for consideration at a regular or special meeting.

Adopted by the City Council of Northfield, Minnesota this 21<sup>st</sup> day of April, 2026.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:    \_\_\_ ZWEIFEL \_\_\_ BEUMER \_\_\_ DAHLEN \_\_\_ HOLMES  
         \_\_\_ NESS \_\_\_ PETERSON WHITE \_\_\_ SOKUP

DRAFT



Legislation Text

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**File #: 26-181, Version: 1**

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**City Council Meeting Date:** April 7, 2026

**To:** Mayor and City Council

**From:** Ben Martig, City Administrator

City Administrator's Update.

**Summary Report:**

Please see the following

- [Upcoming Agenda Items List](#).  
See attachment #1

**Alternative Options:**

N/A

**Financial Impacts:**

N/A

**Tentative Timelines:**

N/A



# City of Northfield

## Upcoming Agenda Items

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

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### City Council

#### Tuesday, April 14, 2026

**TMP 26-222** Review and Discussion of 5-Year Financial Plan Working Draft Document.

**Drafter:** Martig

**Notes:** Work Session #3 (30 min)

**TMP 26-266** 2026 Absentee/Early Voting, Primary Election and General Election Update

**Drafter:** Peterson

**Notes:** Work Session #1 (20 min.)

**TMP 26-292** Review 2027-2028 Budget Calendar and Points of Emphasis.

**Drafter:** Martig

**Notes:** Work Session #2 (15 min.)

#### Tuesday, April 21, 2026

**TMP 26-304** Consider Approving Disbursements totaling \$

**Drafter:** Grant

**Notes:** consent

**TMP 26-245** Preliminary Design Update - Phase II of the Northfield Skateboard Park Project.

**Drafter:** Bennett

**Notes:** Regular #2 (20 min.)

**TMP 26-096** Consider Project Partnership Agreement with Army Corps of Engineers for Northwest Water Tower Grant.

**Drafter:** Wagner

**Notes:** consent

**TMP 25-899** Consider Approval of Mayoral Board/Commission Youth Appointments.

**Drafter:** Hoffman

**Notes:** consent

- TMP 25-900** Consider Approval of Mayoral Board and Commission Appointments.  
**Drafter:** Hoffman  
**Notes:** consent
- TMP 26-016** Consider Resolution Authorizing the Purchase of Property at 1400 Jefferson Road for Northfield Hospital & Clinic.  
**Drafter:** Martig  
**Notes:** Regular #1 (15 min.)
- TMP 26-185** Consider Approval of Grant Contract Agreement with the State of Minnesota for Local Housing Trust Fund Grant (2025) in the Amount of \$150,000.  
**Drafter:** Hanson  
**Notes:** consent
- TMP 26-261** Consider Resolution Approving Local Housing Trust Fund Policy Adoption  
**Drafter:** hanson  
**Notes:** consent
- TMP 26-268** Consideration of a Conditional Use Permit for Carleton College to Make Transportation Facility Improvements within the Perimeter Transition Area North of 1st St. E.  
**Drafter:** Hughey  
**Notes:** Regular #3 (15 min.)
- TMP 26-324** Consider Resolution Establishing an Ad Hoc City Investment Policy and Cash Management Advisory Committee.  
**Drafter:** Martig  
**Notes:** consent
- TMP 26-315** Reports From the Mayor and Council Members.  
**Drafter:** Martig  
**Notes:** update
- 26-116** Consider Approval of MOU with Three Rivers Community Action/Hiawathaland Transit related to Transit Services in Northfield.  
**Drafter:** Bennett  
**Notes:** Consent; moved from 3/3 until after April 15 NTAC mtg
- TMP 25-951** City Administrator's Update.

**Drafter:** Martig

**Notes:** update

**TMP 26-264** Presentation of Percent for the Arts Annual Report (2025).

**Drafter:** Draper

**Notes:** Presentation #2 (10 min.)

**TMP 26-274** Mayor's Youth Council What I Love About Northfield Poster Contest Winner Presentation.

**Drafter:** Hoffman

**Notes:** Presentation #1 (10 min.)

**TMP 25-746** Consider Approval of April 7, 2026 City Council Meeting Minutes.

**Drafter:** Peterson

**Notes:** consent

**TMP 25-747** Consider Approval of April 14, 2026 City Council Work Session Minutes.

**Drafter:** Peterson

**Notes:** consent

**Tuesday, May 5, 2026**

**TMP 25-846** Consider Resolution approving Contract with the State of Minnesota for the Reconstruction of the Mill Towns State Trail in Sechler Park.

**Drafter:** Bennett

**Notes:** Regular #\_\_ (20 min.)

**TMP 26-242** Consideration of a Resolution for the approval of the cannabis retail registration application for Black Bear Wellness MN LLC to operate a cannabis retailer business with an adult-use cannabis retailer endorsement at 680 Professional Drive.

**Drafter:** Peterson

**Notes:** consent

**TMP 26-179** Consider Approval of Sale of Property at 1600 Riverview Ln by Northfield Hospital + Clinics.

**Drafter:** Bennett

**Notes:** #1 Immediately Following Public Hearing #1 (5 min.)

**TMP 26-302** Resolution for Harvest Hills 2nd Addition Preliminary Plat.

**Drafter:** Schmidt

**Notes:** Regular #\_\_ (30 min.)

**TMP 25-931**

Consideration of Second Reading of Ordinance No. \_\_\_\_ Amending Section 2-26 of City Code Relating to 2027 and 2028 Mayor and City Council Compensation.

**Drafter:** Peterson

**Notes:** consent

**TMP 26-003**

First Reading of Ordinance to Amend Chapter 34: Land Development Code: Article 5. Subdivision of Land. 5.26 Parks, Trails and Open Space Dedication Related to Park & Trail Dedication Fees.

**Drafter:** Schmidt

**Notes:** Regular #\_\_ (20 min.)

**TMP 25-952**

City Administrator's Update.

**Drafter:** Martig

**Notes:** update

**TMP 26-177**

Public Hearing on Sale of Property in at 1600 Riverview Ln (Northfield Hospital + Clinics)

**Drafter:** Bennett

**Notes:** Public Hearing #1 (5 min.)

**TMP 26-136**

City Administrator's Update.

**Drafter:** Martig

**Notes:** update

**TMP 26-326**

Presentation of Northfield Hospital and Clinics 2024 Audit.

**Drafter:** Angelstad

**Notes:** Presentation #\_\_ (10 min.)

**TMP 25-748**

Consider Approval of April 21, 2026 City Council Meeting Minutes.

**Drafter:** Peterson

**Notes:** consent

**Tuesday, May 12, 2026**

**TMP 26-221**

Review Northfield Community Resource Center Financial Review and Related Leases.

**Drafter:** Martig

**Notes:** Work Session # 2 (30 min.)

**TMP 26-259** Discuss Winter Parking Rules and Overnight 2 a.m. to 6 a.m November 15 to March 15 Winter On-Street Parking Ban.

**Drafter:** Bennett

**Notes:** Work Session #1 (\_\_ min.)

**Tuesday, May 19, 2026**

**TMP 26-006** Summary Publication Notice for the Text Amendment to Park Dedication Fees.

**Drafter:** Schmidt

**TMP 25-647** Consider approval of agreement with Post Consumer Brands. for Ames Mill Dam Ownership Transfer to the City of Northfield.

**Drafter:** Bennett

**Notes:** Regular #\_\_ (15 min.)

**TMP 26-283** Consider Resolution Receiving Charter Amendment to Section 4.1 of the City Charter and Calling for a Public Hearing on Charter Amendment Proposed to be Adopted by Ordinance.

**Drafter:** Martig

**Notes:** Regular #\_\_ (10 min.); contingent on Charter vote and submission to Council

**TMP 25-603** First Reading of Ordinance No. XXXX - Consideration of Establishing a Special Service District

**Drafter:** John

**Notes:** Regular #\_\_ (\_\_ min.)

**TMP 26-005** Second Reading of Ordinance to Amend the Text Related to Park & Trail Dedication Fees.

**Drafter:** Schmidt

**Notes:** Consent

**TMP 25-953** City Administrator's Update.

**Drafter:** Martig

**Notes:** update

**TMP 25-983** Reports From the Mayor and Council Members.

**Drafter:** Martig

**Notes:** update

**TMP 25-896** City Administrator Biannual Update Summary of Grants Report per the City Council Grants Policy.

**Drafter:** Martig

**Notes:** consent

**TMP 26-190** 2026 First Quarter Financial & Investment Updates

**Drafter:** Angelstad

**Notes:** consent

**TMP 26-317** Reports From the Mayor and Council Members.

**Drafter:** Martig

**Notes:** update

**TMP 25-749** Consider Approval of May 4, 2026 City Council Closed Meeting Minutes.

**Drafter:** Peterson

**Notes:** consent

**TMP 25-750** Consider Approval of May 5, 2026 City Council Meeting Minutes.

**Drafter:** Peterson

**Notes:** consent

**TMP 25-751** Consider Approval of May 12, 2026 City Council Work Session Minutes.

**Drafter:** Peterson

**Notes:** consent