



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Charter Commission

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Thursday, March 14, 2024

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

*The meeting was called to order at 6:02PM.*

**Present:** 7 - Commissioner Scott Jensen, Commissioner C C Linstroth, Commissioner Jack Hoschouer, Commissioner James Prichard, Commissioner Scott Oney, Lance Heisler and Commissioner Amy Gernon

*Also present: Meetings Associate Edward Malnar.*

### APPROVAL OF AGENDA

1. [24-180](#) Approval of March 14, 2024 Meeting Agenda.

**A motion was made by Commissioner Linstroth, seconded by Commissioner Hoschouer, to approve the meeting agenda. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon

Enactment No: M2024-044

### APPROVAL OF MINUTES

2. [24-181](#) Approval of January 11, 2024 Meeting Minutes.

**A motion was made by Commissioner Jensen, seconded by Commissioner Linstroth, to approve the January 11, 2024 meeting minutes. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon

Enactment No: M2024-045

### ANNUAL MEETING CONTINUED

3. [24-182](#) Election of a 2024 Vice President.

*Commissioner Prichard withdrew his candidacy. Commissioner Oney unanimously*

*elected Vice Chair.*

## OPEN PUBLIC COMMENT

*No members of the public present.*

## OLD BUSINESS

### 4. [24-183](#) Discussion on Charter Section 3.5 and Section 3.9.

*Commissioner Prichard summarized the work of the subcommittee.*

*1) City expresses concern over the cost (between \$40,000-70,000) of holding a special election or could filing the vacant seat wait until the next regular election?*

*2) Timing of registration cut off for election - beginning or end of the filing period? Came to the conclusion that meeting with a work session of the Council would be helpful. Charter Commission would develop some possible alternatives to present and discuss with the City Council; receive Council input on what is important to them. Subcommittee would bring results of discussion to the Charter Commission and submit the subcommittee's conclusions.*

*3) Chairman Heisler said he would notice the meeting with the City Council as a special meeting so all Commission members could attend without problems with open meeting law.*

## NEW BUSINESS

## ADJOURNMENT

**A motion was made by Commissioner Prichard, seconded by Commissioner Jensen, to adjourn the meeting at 6:18PM. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Jensen, Commissioner Linstroth, Commissioner Hoschouer, Commissioner Prichard, Commissioner Oney, Chair Heisler and Commissioner Gernon