



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft Economic Development Authority

Monday, October 16, 2017

3:00 PM

Council Chambers

EDA & HRA Joint Meeting

Rollcall

Also present: Economic Development Coordinator Nate Carlson, Housing Coordinator Janine Atchison, Community Development Director Chris Heineman, Community Development Specialist Mikayla Fischer, HRA Chair Dayna Norvold, HRA Boardmember Jayne Hager-Dee, HRA Boardmember Kevin Fink and Youth Representative Audrey Pagel.

Absent: HRA Boardmember Erica Zweifel and HRA Boardmember Chris Vohs.

Present: 6 - Todd Bornhauser, Britt Ackerman, Andrew Ehrmann, Jessica Peterson White, Rhonda Pownell and Mike Strobel

Absent: 1 - Fred Rogers

I. Call to Order and Approval of Agenda

The meeting began at 3:06pm. Carlson opened the meeting and asked the EDA and HRA members to introduce themselves.

II. New Business

1. [17-1060](#) Joint meeting of the Economic Development Authority and the Housing & Redevelopment Authority

Attachments: [1 - Council Strategic Plan Summary](#)
[2 - EDA Strategic Plan Summary](#)
[3 - Workforce Housing Tool Kit](#)

Peterson White entered the meeting at 3:07pm, Strobel arrived at 3:10pm and Pownell arrived at 3:16pm.

Discussion began on how the EDA and HRA play a role in community development. The EDA and HRA members then spoke on several other topics, including:

- people who work in Northfield should be able to live here and vice versa*
- the importance of workforce housing*
- how they can get creative with financing options*
- what types of affordable housing are needed*
- what tools are currently available and how to leverage them*
- what types of housing do people want to live in*
- lot size and building more modestly*
- talking to major employers in Northfield*
- tiny homes / other creative housing types*

-other ways to incentivize developers

The EDA and HRA asked staff to discuss, formalize the ideas and bring them back to another joint meeting in the first quarter of 2018.

III. Reports and Discussion Items

- a) Commissioner Comments and Reports**
- b) Staff Updates and Reports**
- c) Comments from the Chair**

IV. Adjournment

The meeting ended at 4:40pm.