



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft Environmental Quality Commission

Wednesday, May 21, 2025

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

Chair Provancha called the meeting to order at 6:00 p.m.

Present: 7 - Chair Michael Provancha, Commissioner Bruce Anderson, Commissioner Daniel Jones, Commissioner Janet Petri, Commissioner George Kinney, Commissioner Susannah Shmurak and Vice Chair Rob Hanson

Absent: 1 - Commissioner Jael Conde

Also present: Risi Karim, Assistant to the City Administrator; Matt Bailey, Meeting Associate; Davin Sokup, Council Member (Non-Voting Ex Officio Member)

APPROVAL OF AGENDA

A motion was made by Commissioner Shmurak, seconded by Commissioner Petri, to approve the agenda. The motion carried by the following vote:

Yes: 7 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak and Vice Chair Hanson

APPROVAL OF MINUTES

1. [25-273](#) April 16, 2025 EQC Meeting Minutes

A motion was made by Commissioner Petri, seconded by Commissioner Anderson, to approve the April 16, 2025 EQC Meeting Minutes. The motion carried by the following vote:

Yes: 7 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak and Vice Chair Hanson

OPEN PUBLIC COMMENT

No public comment was received.

BOARD MEMBER AND COMMISSIONER REPORTS

- Commissioners Jones, Kinney, and Shmurak attended the Earth Day event and had success with asking people to fill out the survey.
- Chair Provancha has received feedback from the public via email.

REGULAR AGENDA

2. [25-274](#)

2025 Work Plan Updates

- *Zero Waste Plan Implementation: The EQC subcommittee working on this initiative has received 51 survey responses.*
- *Community Engagement Campaign: Energy Efficiency, HVAC Contractor and Homeowner Education: Commissioner Petri reported that work on this initiative continues and the subcommittee will be doing tabling at the Riverwalk Market Fair. Commissioner Anderson is doing online training to be a Community Energy Ambassador.*
- *Native Planting Ordinance: Tree Planting & Vegetation: The subcommittee working on this initiative met on April 29, 2025 with Assistant to the City Administrator Risi Karim and Associate Planner Mathias Hughey to discuss possible changes to the ordinances regarding what plants are acceptable on city rights-of-way (boulevards).*
- *Water Quality & Conservation: Commissioner Shmurak reported that there are new pamphlets available promoting water conservation rebates. The EQC discussed various other ways, including social media and letters to the newspaper, to promote water quality and conservation efforts.*
- *Research Level 3 Charger Use & Need: Chair Provancha reported that they have a report nearly complete and hope to present it to the EQC at the next meeting.*

STAFF UPDATES3. [25-275](#)

Staff Update.

Assistant to the City Administrator Risi Karim presented updates from City staff. Karim also reported that the Strategic Plan and the Comprehensive Plan were both passed by City Council at their May 20, 2025 meeting.

ADJOURNMENT

A motion was made by Commissioner Kinney, seconded by Commissioner Shmurak, to adjourn the meeting at 6:33 p.m. The motion carried by the following vote:

Yes: 7 - Chair Provancha, Commissioner Anderson, Commissioner Jones, Commissioner Petri, Commissioner Kinney, Commissioner Shmurak and Vice Chair Hanson