



To: JPA Parties
Ben Martig, Jerry Anderson, Janelle Teppen

From: Gerry Franek, Fire Chief
Brad Ness, NAFRS Board Chair

Date: July 29, 2021

Subject: NAFRS 2022 Budget Request

The Board of the Northfield Area Fire and Rescue Service has approved an operations budget of \$802,000, \$800,000 of which is the responsibility of the Parties, and capital expenditures of \$0 for the 2022 Budget year. We request that each of the JPA Parties approve the operations budget of \$800,000 and capital expenditures of \$0 for 2022 per paragraph 6b of the Joint Powers Agreement. The Board has also approved a 10-year Capital Equipment Plan which is attached.

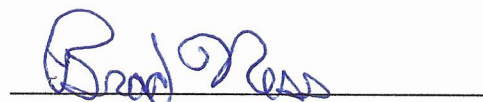
The operation budget of \$802,000 includes revenue of \$2,000, which results in a total net contribution of \$800,000 for JPA Parties. The operations budget includes \$300,964 in rent for bond payments on the facility upgrade.

Party	2022*	Operations	Capital	Total
Northfield	72.55%	\$580,400.00	\$0.00	\$580,400.00
Rural Fire Protection District	21.69%	\$173,520.00	\$0.00	\$173,520.00
Dundas	5.76%	\$46,080.00	\$0.00	\$46,080.00
TOTAL	100%	\$800,000.00	\$0.00	\$800,000.00

* The final figures will be available later in August when the State Demographer releases the 2020 population estimates.

Respectfully,


Gerry Franek, Fire Chief


Brad Ness, NAFRS Board Chair

Attachments:

1. Operations budget for 2022
2. Capital Equipment Plan 2022 – 2031

NAFRS
OPERATING BUDGET - APPROVED
FOR THE YEAR ENDING DECEMBER 31, 2022

	ACTUAL 2019	ACTUAL 2020	BUDGET 2020	BUDGET 2021	APPROVED BUDGET 2022
REVENUES:					
4000 - Member contributions-Operations			\$834,748	\$799,000	\$800,000
4025 - Training Service Income			\$2,000	\$2,000	\$2,000
4900 - Other Income			\$0	\$0	\$0
Total Revenues	\$812,339	\$835,837	\$836,748	\$801,000	\$802,000
EXPENSES:					
5000 - Communications/I.T.					
Total 5000 Communications/ I.T.	\$5,126	\$5,522	\$5,000	\$5,000	\$5,000
5100 - Education & Training-					
5105 - Education reimbursement revenue		(\$4,910)	(\$3,000)	(\$3,000)	(\$4,000)
5110 - Conference & Seminar/School Fees		\$930	\$8,000	\$8,000	\$4,000
5150 - Lodging		\$743	\$3,000	\$3,000	\$2,000
5155 - Per Diems, mileage, other travel		\$983	\$4,000	\$4,000	\$2,000
5100 - Other education & training costs		\$5,290	\$3,000	\$3,000	\$5,000
Total 5100 Education & Training	\$17,835	\$3,036	\$15,000	\$15,000	\$9,000
5200 - Equipment					
5205 - Equipment Rental		\$862	\$0	\$0	\$0
5210 - Repairs & maintenance-general		\$132	\$3,800	\$2,000	\$1,000
5220 - General supplies		\$110	\$1,000	\$1,000	\$500
5230 - Small equipment purchases		\$32,561	\$30,000	\$27,000	\$27,000
5231 - Small equipment repairs		\$3,834	\$0	\$0	\$4,000
5235 - Small equipment supplies		\$0	\$0	\$0	\$0
Total 5200 - Equipment	\$29,895	\$37,499	\$34,800	\$30,000	\$32,500
5300 - Facility					
5305 - Elevator maintenance contract		\$1,660	\$0	\$0	\$0
5310 - Building maintenance & repairs		\$4,306	\$4,000	\$10,000	\$5,000
5315 - Facility Lease		\$301,448	\$301,448	\$300,911	\$300,964
5320 - Insurance		\$10,644	\$27,500	\$12,000	\$12,000
5330 - Outside services-cleaning		\$6,662	\$8,700	\$4,000	\$6,000
5340 - Outside services - grounds/snow		\$3,291	\$4,000	\$4,000	\$4,000
5350 - Outside services-refuse		\$2,385	\$2,500	\$2,500	\$2,500
5360 - Supplies		\$3,431	\$1,700	\$1,700	\$3,500
5365 - Security Monitoring		\$540	\$600	\$600	\$600
5370 - Utilities-electricity		\$11,523	\$13,000	\$10,000	\$12,000
5380 - Utilities-natural gas		\$5,394	\$6,000	\$6,000	\$6,000

5390 - Utilities-water/sewer/storm	\$1,194	\$2,000	\$2,000	\$2,000
Total 5300 Facility	\$362,046	\$352,478	\$371,448	\$353,711
5400 - Fleet				
5410 - Fuel/oil/lubricants	\$6,117	\$8,000	\$8,000	\$8,000
5420 - Insurance	\$4,027	\$14,000	\$8,000	\$5,000
5430 - Repairs and maintenance	\$8,633	\$16,000	\$12,000	\$10,000
5440 - Supplies	\$857	\$1,500	\$1,500	\$1,500
Total 5400 Fleet	\$23,361	\$19,634	\$39,500	\$29,500
5500 - General & Administrative-				
5510 - Board Expenses	\$0	\$1,000	\$1,000	\$500
5525 - Memberships & Dues	\$1,040	\$1,000	\$1,000	\$1,000
5530 - Office Supplies	\$1,246	\$3,000	\$3,000	\$2,500
5540 - Other	\$941	\$1,000	\$1,000	\$1,000
5550 - Postage	\$276	\$500	\$500	\$500
5555 - Bank charges	\$32	\$0	\$0	\$0
5560 - Professional Services-Accounting & Audit	\$13,900	\$12,000	\$12,000	\$15,000
5565 - Professional Services - web dev.	\$602	\$0	\$0	\$1,000
5570 - Professional Services-HR/Payroll	\$29,970	\$28,000	\$28,000	\$28,000
5580 - Professional Services-Legal	\$2,913	\$10,000	\$10,000	\$5,000
5581 - Professional Services-Other	\$2,294	\$2,000	\$2,000	\$2,000
5585 - Software	\$746	\$500	\$500	\$1,000
5590 - Subscriptions	\$1,395	\$500	\$500	\$1,500
5595 - Mileage	\$90	\$500	\$500	\$500
Total 5500 General & administrative	\$66,579	\$55,445	\$60,000	\$60,000
5600 - Human Resources				
5605 - Other, misc. including recruit gear/testing	\$0	\$17,000	\$8,000	\$8,000
5610 - FICA	\$16,624	\$15,000	\$15,000	\$17,000
5615 - Payroll tax expenses - general				
5620 - PERA	\$4,373	\$4,000	\$4,000	\$5,000
5630 - Gross payroll/stipends/allowances				
5631 - Elko Speedway Personnel Reimb.	(\$6,022)			
5630 - Gross payroll/stipends/allowances - other	\$217,286	\$210,000	\$215,000	\$225,000
5645 - Group Disability/Medical Insurance	\$8,642	\$12,000	\$12,000	\$10,000
5650 - Workers compensation insurance	\$33,928	\$42,000	\$42,000	\$40,000
5660 - Other benefits	\$922			\$1,000
5673 - vaccinations/annual tests	\$7,187	\$7,000	\$7,000	\$7,000
Total 5600 Human Resources	\$269,265	\$282,940	\$307,000	\$303,000
5700 - General Insurance (liab/excess)-	\$2,968	\$3,062	\$4,000	\$4,000
Contingency Reserve	\$0	\$0	\$0	\$0
TOTAL EXPENSES-OPERATING	\$777,075	\$759,616	\$836,748	\$800,211
EXCESS (DEF) OF REVENUES OVER EXPENSES-OPS	\$35,264	\$76,221	\$0	\$789
TOTAL				(\$64)

Northfield Area Fire & Rescue Services
2022 - 2031 Capital Equipment Plan
Vehicles and Equipment

Equipment Information																	
Type	Suggested Replacement (Years)****	Year	Make	Model	No.	VIN*	Odometer**	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Aerial Ladder	20	2013	E-One	HP 78	8118	7992	5,856										
Pumper	15	2019	Spartan	Metro Star	8115	6839	4,935										
Elevating Platform	20	2004	Sutphen	SPH-100	8128		74,619							\$ 1,070,000			
Heavy Rescue	15	2020	Spartan	Gladiator	8120		1,140										
Ambulance	15	2002	Ford	F-450	8110	1718	39,403										
Grass Rig	10	2020	Chevy	3500	8113		469									\$ 90,000	
Pumper	7	2016	Spartan	Metro Star	8125	1713	10,278		\$ 620,000							\$ 650,000	
Tanker	15	2005	International	7400	8126	0341	12,146										
Tanker	15	2008	Peterbuilt	M340	8116	2843	7,830			\$ 380,000							
ATV	10	2013	Polaris	Ranger 900 XT	8123	4XAU	188		\$ 22,000								
ATV	N/A	2004	Polars	Ranger 400		7437	123										
Other																	
Compressor		2015	Scott				150										
Air Packs and Bottles		2015	Scott														
ATV Trailer		2013	Aluma			1873			\$ 3,000								
Boat																	
Duck Trailer		1993				1073											
Boat Trailer		1993															
ATV Trailer		2004	Eagle														
***ESTIMATED REVENUE									\$ 300,000					\$ 75,000		\$ 320,000	
TOTAL							\$ -		\$ 345,000	\$ 380,000	\$ -	\$ -	\$ -	\$ 995,000	\$ -	\$ 420,000	

* Last four digits of VIN

** As of 3/1/2021

***Estimated Trade-in

**** Per Adopted Truck Policy Resolution 2016-2