



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Final Park & Recreation Advisory Board

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Monday, June 3, 2024

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

*Chair Peterson called the meeting to order at 6:00pm. Alisha Hayes took Roll Call.*

*Also present: Ex-Officio Members Holmes and Bohar; Melissa Bernard, Recreation Coordinator, Northfield Community Education; Charlie Fredericks, Streets & Parks Manager; Alisha Hayes, Meeting Associate and CC Linstroth with Age-Friendly Northfield.*

**Yes: 6- Chair Peterson, Vice Chair Lauer, Board Member Jothen, Board Member Miller, Board Member Olson, Board Member and Anderson.**

### APPROVAL OF AGENDA

**A motion was made by Board Member Jothen, seconded by Board Member Miller, to approve the Agenda. The motion carried by the following vote:**

**Yes: 6- Chair Peterson, Vice Chair Lauer, Board Member Jothen, Board Member Miller, Board Member Olson and Board Member Anderson.**

### APPROVAL OF MINUTES

**A motion was made by Board Member Anderson, seconded by Board Member Lauer, to approve the April 2024 Minutes. The motion carried by the following vote:**

**Yes: 6- Chair Peterson, Vice Chair Lauer, Board Member Jothen, Board Member Miller, Board Member Olson and Board Member Anderson.**

### OPEN PUBLIC COMMENT

*No Public Comment this evening.*

### REGULAR AGENDA

1. [24-363](#) 2025 Board and Commission Appointment Process Update

*Chair introduced item 24-363 and Charlie briefly highlighted re-appointment process and spreading the word to interested parties. No Board Member questions for Charlie.*

2. [24-364](#)

Informational presentation from CC Linstroth with Age-Friendly Northfield

*Chair Introduced item 24-364 and Charlie Fredericks introduced CC Linstroth with Age-Friendly Northfield and her presentation to PRAB on what they do, how to implement that in the parks system and brief update on street dance.*

*Red Chairs  
Indoor Walking  
Sunday Pickleball*

*All FREE events!*

*Community Street Dance flyer for Saturday, July 13th handed out.*

*Opportunities for budget collaboration with Age Friendly  
Parklets and umbrellas  
Red Chairs are wearing out  
Open to new ideas*

*Way Park- transitions, seating, parking for drop off and curb cuts. Inclusion and socialization of older residents.*

*Questions:*

*Access to funding \$25, 000 through City and Grants through AAP, matching funds Grant funds, any new grants pursuing. "Not at this moment" by CC*

3. [24-365](#) Discussion Regarding Hospital Property near Way Park

**Attachments:** [Way Park Expansion.pdf](#)  
[Way Park Master Plan\\_2008.pdf](#)

*Here is a brief recap, but not limited to, discussion around Hospital Property being used for park land use:*

*Building would need to be demolished that is currently on the property*

*What is an estimated cost= \$325,000 (plus 25K demolition)*

*City resources would be used*

*Old ambulance garage, used for storage currently*

*For sale, no donation*

*Currently ZONED, need more housing vs. park space*

*HRA will also be considered*

*Lack of support from friends at Way Park*

**A motion was made by Vice Chair Lauer, seconded by Chair Peterson, to approve the City exploring Hospital Property near Way Park for park land use with the recommendation to also encourage other areas to look at best use case for the area.**

**The motion failed by the following vote:**

**Yes:** 2 - Chair Peterson and Vice Chair Lauer

**No:** 4 - Board Member Jothen, Board Member Anderson, Board Member Olson and Board Member Miller

**STAFF UPDATES**

4. [24-366](#) Staff Reports.

**Attachments:** [1 - June 2024 Park Report AttachmentsCombined.pdf](#)

[2 - June 2024 Pool -Arena Report.pdf](#)

[3 - June 2024 Recreation Report.pdf](#)

*Recap, but not limited to, questions/thoughts that arose from Staff Reports:*

*Communication around Parks*

*Engaging sports organizations? Yes, several associations and organizations a part of the process.*

*Re-Circulate organization list of who the Board would be interested in having present*

*Is there a new process in place of purchasing pool punch card/season pass*

*Activities outside of 'working hours'- space and staff issues \*Welcome ideas and thoughts\**

**BOARD MEMBER AND COMMISSIONER REPORTS**

*Recap, but not limited to, Board Memeber reports/discussion:*

*Council has started budgeting for 2025*

*June 18th Resolution on Ice Arena, discussion with Council was held on Tuesday, June 4th, so will not be going to PRAB for a recommendation*

*Discussion re: spreadsheet on Projects and Funding Sources by Department/concerned about how and when the money is being spent.*

*Looking at alternative play design for parks around Northfield*

*PRAB Members to attend Community Workshops vs. waiting for it to get to PRAB to be more involved.*

*Heritage Park (basketball court old and under utilized) working with community to put in pickleball or younger kids bike course/bike skills (not on CIP). Charlie to look into this.*

*Pollinator Highway Grant vs. flooding prevention (June 20th) ---likely too late to apply*

*Grants need to be approved by Council if pursued by the City. Board Member, Miller offering to help with grant writing for PRAB related items if needed.*

**ADJOURNMENT**

7:12pm

**A motion was made by Board Member Miller, seconded by Board Member Olson, to approve the adjournment. The motion carried by the following vote:**

**Yes:** 6 - Board Member Jothen, Chair Peterson, Board Member Anderson, Board Member Olson, Board Member Miller and Vice Chair Lauer