



FY26 Congressionally Directed Spending Request Form for Office of Senator Tina Smith

(City of Northfield NCRC Building)

| Name & Contact Info | Mailing Address | Permanent Address |
|---|--|--|
| Sara Hoffman Work: 5076453060 Mobile: 5073847634 sara.hoffman@northfieldmn.gov | 801 Washington Street Northfield MN 55057 | 801 Washington Street Northfield MN 55057 |

* indicates a required field.

Section 1. Funding Request

If you are having any difficulty filling out this application, please email a member of our staff or CDS@smith.senate.gov.

1. Name of Proposal *

City of Northfield Northfield Community Resource Center (NCRC) Building Upgrades

2. Name of Organization *

City of Northfield

3. Tax Identification Number *

41-6005424

4. Nonprofit Entity *

Is your organization a nonprofit entity? If not, please do not continue this application; for-profit organizations are not eligible for CDS.

No

5. Request Amount *

What is the dollar amount of this direct spending request?

5000000

6. Minimum Amount *

If the Committee cannot provide the full request amount, what is the minimum dollar amount needed through CDS to proceed with your project?

0

7. Project Cost *

What is the total cost of this project?

5000000

8. Project City *

Where in Minnesota will this project be completed? Please be specific.

Northfield, MN

9. Project County *

Rice

10. Which Congressional District is this located in? *

2nd District

11. Relevant Appropriations Subcommittee *

Must select one.

Transportation, Housing and Urban Development

12. Specific Account *

See a list of eligible accounts [here](#).

Housing and Urban Development (HUD) Economic Development Initiatives (EDI)

13. Other Minnesota Delegation *

Please check the other offices where this request was submitted. We highly encourage you to submit identical projects to Senator Klobuchar and, if possible, the relevant House member(s).

Representative Angie Craig,

14. Multiple Proposals? *

Is your organization submitting multiple proposals for congressionally-directed spending?

No

14.1 Rank/Number

Please list the priority rank of this project and the number of total proposals (e.g. 1/4).

No answer.

Section 2. Project Description

1. Construction Project *

Is the primary intended use of funding a construction project?

No

1.1 Estimated Start and End Date

What are the estimated start and end dates for the project?

No answer.

2. Transportation Project *

Is the primary intended use of funding a transportation project?

No

2.1 Transportation Planning Document

Project proposals for the Highway Infrastructure Programs (HIP), Transit Infrastructure Grants (TIG), and Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grants in the Transportation, Housing and Urban Development (THUD) subcommittee should include the STIP or TIP ID number. Include a link to the relevant transportation planning document that lists your project. If the project is not on the STIP or TIP, please attach a letter of support from MnDOT to the “Complete Checklist” section of the application. See the guidance document for support letter requirements.

No answer.

3. Short Description *

Please describe your project in 50 words or fewer.

Funding will support vital repairs and upgrades to the Northfield Community Resource Center, enhancing safety, accessibility, and efficiency. Improvements include infrastructure, security, and technology updates, benefiting key service providers like HCI, CAC, and FiftyNorth. These enhancements will strengthen essential community services and promote long-term sustainability and public well-being.

4. Project Impact *

Please describe the impact to Minnesota and the local community of this project and why it should receive federal funding.

Upgrading the Northfield Community Resource Center is a strategic and responsible use of taxpayer dollars because it directly strengthens the well-being, resilience, and economic stability of the entire community. By modernizing this facility, we ensure that the vital programs housed there can operate efficiently, safely, and sustainably.

This investment will improve service delivery for thousands of residents, reduce long-term operational costs through energy-efficient upgrades, and allow for expanded programming to meet the needs of the community. The value received from these upgrades will significantly increase from every dollar put in.

5. Project Budget *

Please provide a detailed budget for the requested funding. For example: Architectural and engineering fees: \$500,000; Project inspection fees: \$30,000; Site work: \$500,000; Construction: \$1,500,000; TOTAL: \$2,530,000.

| | |
|-------------------------------------|-------------|
| Infrastructure upgrades/maintenance | \$1,061,000 |
| Physical upgrades | \$410,000 |
| Security and safety upgrades | \$150,000 |
| Energy Upgrades | \$950,000 |
| Organization specific upgrades | \$2,429,000 |
| TOTAL: | \$5,000,000 |

6. Full Project Description *

Please describe the project in greater detail.

The requested funding will support critical repairs and upgrades to the Northfield Community Resource Center (NCRC), ensuring it remains a safe, accessible, and functional space for community services. Planned improvements include security and technology upgrades, new flooring and paint, renovated public restrooms, and replacement of the boiler, chiller, and air handling units. Locker room and pool updates are also included. With additional funding, improvements to organization-specific areas—such as the food shelf and senior center—can be made.

The NCRC houses several key government and non-profit service providers, including Healthy Community Initiative (HCI), Community Action Center (CAC), FiftyNorth, Rice County United Way, Rice County satellite offices, WorkForce Development, and a satellite location of the Northfield Public Library.

These organizations deliver essential services to Northfield and surrounding communities. Upgrading the NCRC will enhance the efficiency, accessibility, and long-term sustainability of these services, maximizing public benefit and supporting community well-being.

7. Project Website

If you are submitting a project under the Economic Development Initiatives (EDI) account, please add a link to your project's website or a link to an existing CDBG grantee's Consolidated Plan or Annual Action plan, if available.

None Available

8. Ag Community Facilities *

Are you submitting a project under the Community Facilities account in the Agriculture subcommittee?

No

8.1 Minnesota Rural Development Office

Due to the complexity of these grants, all applications should be vetted through the Minnesota Rural Development office. Has your project been vetted through the Minnesota Rural Development office?

No answer.

9. Eligibility *

Have you reviewed the guidance document and confirmed that your project proposal and all uses of federal funds are eligible? Download subcommittee and account eligibility guidance [here](#).

Yes

Section 3. Funding History

1. Federal Funding Received *

Please list sources and amounts of federal funding this project has received, including congressionally-directed spending. If the project has not received any federal funding, type none.

None

2. Previous CDS Application *

Was this project submitted for consideration for congressionally-directed spending in Fiscal Years 2024, 2023, and/or 2022?

No

2.1 What year(s)?

No answer.

3. Other Funding *

Please list sources and amounts of federal, state, local, or private funding sought or received for this project.

More critical aspects of the project, such as infrastructure improvements will be funded through the annual City budget process, or through bonding, if need, if federal funding is not received. Completion of other aspects, such as organization-specific improvements, will be paused until until other funding sources can be found, either through the City or through the organizations themselves applying for grants.

4. Funding Status *

If you receive congressionally-directed spending, will any further funding be needed for this project that is not yet secured?

Yes

4.1 If yes, please list the amount still needed to complete the project.

It would depend on the amount received through congressionally-directed spending. If the full amount is received, additional funding would not be needed at this time, but if a lesser amount was received, other funding may be necessary to complete the project.

Section 4. THUD EDI Supplemental

1. THUD Economic Development Initiatives (EDI) *

Are you applying to the Economic Development Initiatives (EDI) account under the THUD Subcommittee? If yes, you must complete this section.

Yes

2. National Objectives

Eligible requests must address one of the National Objectives of the Community Development Block Grant (CDBG) program.

More information about the National Objectives can be found [here](#).

Benefits low- and moderate-income (LMI) persons or communities,

3. National Objective Explanation

Please explain how this project meets one or more of the National Objectives. This should be a short and generalized description. If you have selected benefit to low- and moderate-income persons or communities, more information about demonstrating the LMI benefit of a project can be found [here](#) and [here](#).

Improvements to the NCRC meets the National Objective of benefiting low-and moderate-income (LMI) persons by providing essential community services and resources that directly support individuals and families within that population, although all demographics of the communities benefit from the services provided by the NCRC organizations. By expanding access to programs such as work training, food assistance, youth development, and housing support, the organizations within the NCRC ensure that underserved members of the community have opportunities for economic stability and personal growth.

4. Environmental Review

What is the general government unit that will be responsible for this project's environmental review?

Projects included in the Fiscal Year 2026 THUD appropriations bill must complete a full National Environmental Policy (NEPA) review before the applicant can access funds from HUD. You are responsible for the review if your organization is a government unit. If you are not a unit of local government (i.e., a non-profit organization), you must identify a unit of government that will serve as the "Responsible Entity" to conduct this review on your organization's behalf. More information about the environmental review process can be found [here](#).

City of Northfield municipal government

Section 5. Interior Clean and Drinking Water SRF Supplemental

1. Are you applying for funding under the Interior & Environment Subcommittee - Clean Water or Drinking Water State Revolving Fund? If yes, you must complete this section. *

Please also remember to submit the required letter certifying your project's inclusion in or eligibility for Minnesota's Intended Use Plan.

No
2. What is the project's purpose? (e.g., drinking water, wastewater, stormwater, and/or water quality protection.)

No answer.
3. How will the project help the requesting organization meet applicable water standards? (e.g., improve drinking water quality and/or improve surface/groundwater quality.)

No answer.
4. Is this project primarily to support existing water needs or to support future growth? Is this request seeking funding for planning and design, construction, or both?

No answer.
5. Please describe the project funding recipient (i.e., municipality, public water system, or some other public entity)

No answer.
6. What is the total estimated cost of this project, based on the facilities plan or preliminary engineering report?

No answer.
7. What is the dollar amount requested for this project?

No answer.
8. Is the project scalable if you receive less than the requested amount?

No answer.

8.1 What is the minimum amount you could accept from the CDS process?

No answer.
9. Please list any federal funding received from federal appropriations, including the fiscal year and funding source. (e.g., Clean Water SRF, Drinking Water SRF, STAG grant, USDA Rural Development Program, FEMA, etc.)

No answer.
- 10.Do you have a financing plan certified by an authorized local official demonstrating how it will cover the matching funds of 20% or more?

No answer.
- 11.What are the anticipated non-federal sources of funding for this project?

No answer.
- 12.What is the project's status? (e.g., preliminary engineering, initial planning and design, final completed design, construction initiated, etc.)

No answer.
- 13.Has the community ever received state or federal funding for water infrastructure projects (not limited to the specific project)? Please answer yes or no, and if yes, share the funding source(s).

No answer.

Section 6. Interior National Parks and Historic Preservation Supplemental

1. Are you applying under the Interior & Environment - National Parks Service Historic Preservation Fund account? If yes, you must complete this section. *

No

2. For HPF, if the request is for a property, provide the National Register listing number(s) for the property (either as an individual property or as a contributing resource).

No answer.

3. What type of entity is the recipient? (e.g., non-profit organization, state or local government, educational institution, federally recognized Indian Tribe, Alaska Natives, or Native Hawaiian organizations)

No answer.

4. Do you have a plan to provide the one-to-one match with non-federal funds and/or in-kind contribution as outlined in the guidance?

No answer.

5. Would the requested project fund an eligible activity under the HPF?

For SAT, please visit [here](#) and note that new construction, reconstruction, and acquisitions of historic properties or collections are not eligible.

No answer.

6. What are the specific activities that the project would fund (e.g., restoring flooring, installing ADA improvements)? Please provide a list.

No answer.

7. Has your state’s SHPO or other specialist with experience with the Secretary’s standards reviewed the project for consistency with HPF eligibility?

No answer.

8. Has the applicant been notified that each successful CDS recipient funded in a final bill must submit an application containing a detailed scope of work and budget proposal to the National Park Service for review and approval?

No answer.

Section 7. Interior IHS Sanitation Facilities Construction Supplemental

1. Are you applying for IHS Sanitation Facilities Construction funding? If yes, please complete this section. *

No

2. What is the project purpose (e.g., drinking water, wastewater, stormwater, and/or water quality protection)?

No answer.

3. Is the amount requested scalable to a lower amount?

No answer.

3.1 If yes, what amount?

No answer.

4. Is this request seeking funding for planning and design, construction, or both?

No answer.

5. Is the preliminary planning and engineering design completed for this project?

No answer.

6. When will this project be ready to proceed to construction?

No answer.

7. What is the total estimated cost of the project, based on the facilities plan or preliminary engineering report?

No answer.

8. Please list any funding received from federal appropriations, including the fiscal year and source of funding (e.g., Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others), if applicable.

No answer.

9. If applicable, does the community have a financing plan?

No answer.

Section 8. Contact Information

1. Name *

This must be a local, direct contact with the organization. Please do not list lobbyists or consultants.

Ben Martig

2. Title *

City Administrator

3. Organization *

City of Northfield

4. Address Line 1 *

801 Washington Street

5. Address Line 2

No answer.

6. City *

Northfield

7. State *

MN

8. Zip Code *

55057

9. Phone Number *

10.Email Address *

11.Head of Organization Name *

This will only be used in the event your project is funded.

Erica Zweifel

12.Title *

Mayor

13.Phone Number *

Reminder that if you plan to submit letters of support, you must go to the "Complete Checklist" section of the application. This will appear either on the main page of the application or after you submit the questionnaire.