



MEMORANDUM

DATE: March 31, 2025

To: Honorable Mayor & City Council

CC: Dave Bennett, Director of Public Works/City Engineer; Jeff Schroepfer, Police Chief; Jake Reilly, Community Development Director; Lynette Peterson, City Clerk; Michelle Mahowald, Communications & Human Resources Director; Natalie Draper, Director of Library; Brenda Angelstad, Finance Director; Chris Hood, City Attorney

From: Ben Martig, City Administrator

RE: "Supplemental Agenda Background Memo" for April 1, 2025 No. 1.

Summary Report:

The following is an update on agenda items as supplemental background agenda information made available for Tuesday April 1, 2025:

1. 25-188 Presentation from Earth Day Steering Committee.

Amy Haslett-Marroquin and Sarah Fortner, members of the Northfield Earth Day Celebration Committee, will attend the upcoming council meeting to present highlights from this year's Earth Day celebration. The event, scheduled for Saturday, April 26th, will feature a variety of activities, including educational exhibits, interactive workshops, and a panel discussion with local sustainability leaders.

Northfield has a strong history of climate action, with initiatives focused on renewable energy, water conservation, and community wide sustainability efforts. The city has taken significant steps to reduce its carbon footprint, including the adoption of a Climate Action Plan and collaborations with local organizations to promote environmental stewardship. This year's Earth Day celebration aims to build on that momentum by engaging more Northfield residents in sustainable practices and fostering a sense of collective responsibility for the environment.

By bringing together community members, students, and local leaders, the event hopes to inspire individuals to take action whether through small changes at home, participation in local environmental programs, or advocacy for broader policy

initiatives. The celebration is not only an opportunity to reflect on past achievements but also a call to action for a greener, more resilient Northfield.

Please see the attached presentation.

12. 25-195 Public Hearing on Ordinance 1075 to Designate Central Park (421 4th St. E.) as a Local Heritage Preservation Site.

Please see the attached presentation.

18. 25-198 Council Request to Review 1% for Arts.

Staff received a request for a summary of past revenues for Arts funding. Finance Director Angelstad and Library Director Draper are out but can verify the actual amounts later. This is an estimate of the transfers, but it will require verification:

Year	Transferred into fund	Expenses from fund
2021	\$22,636	\$20,473
2022	\$33,457	\$11,950
2023	\$89,738	\$33,609
2024	\$132,221	\$19,013
<i>AVERAGE</i>	<i>\$48,610</i>	<i>\$21,261</i>

Approximate fund balance: \$250,000

Below is a summary of estimated 1% for the arts for the pending 2025 projects:

2025 Approved

Wall Street Road	\$25,000
TH 3 Street Light Replacement	\$1,500

Pending 2025 Funding

2025 Street Reclamation	\$23,000
Neighborhood flooding Improvements	\$9,000
Ice Arena	\$192,000

4. 25-199 Comprehensive Plan Draft Review and Discussion

Staff will walk through the attached presentation and offer an opportunity for questions and discussion about the nearly final draft Northfield 2045 comprehensive plan.