



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, February 11, 2020

6:00 PM

Council Chambers

Work Session

5:00 PM - CLOSED SESSION

CALL TO ORDER

Mayor Pownell called the meeting to order at 5:03 pm.

- Present:** 6 - Council Member David DeLong, Council Member Clarice Grabau, Council Member Suzie Nakasian, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell
- Absent:** 1 - Council Member Brad Ness

1. [20-093](#)

Consideration of Closed Meeting - 5:00 pm Pursuant to Minnesota Statutes § 13D.05, subd. 3 (c) to develop or consider offers or counteroffers for the purchase of real property located at 700 Hwy 3 North, Lot 1 Block 1 Sheldahl Industrial Park (PID 2231226003), and 440 Water St N.

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to close the meeting at 5:05 pm. The motion carried by the following vote:

- Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Peterson White, C. Zweifel, and Mayor Pownell

ADJOURN

A motion was made by Council Member Nakasian, seconded by Council Member Peterson White, to adjourn the meeting at 5:53 pm. The motion carried by the following vote:

- Yes:** 6 - C. DeLong, C. Grabau, C. Nakasian, C. Peterson White, C. Zweifel, and Mayor Pownell

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Mayor Pownell called the meeting to order at 6:02 PM.

Present-6- Council Member David DeLong, Council Member Clarice Grabau, Council Member Erica Zweifel, Council Member Jessica Peterson White, Council Member Suzie Nakasian and Mayor Pownell

Absent-1- Council Member Brad Ness

REGULAR AGENDA

2. [20-094](#) Discussion of Oak Lawn Cemetery Request for Assistance.

City Administrator Martig introduced Duane Everson, President of Oak Lawn Cemetery and provided a brief introduction to the discussion of Oak Lawn Cemetery Request for Assistance. Staff held several meetings in 2019 with representatives to gather relevant information and understand financial information more clearly. Everson introduced his partners from Oak Lawn that were in attendance. Everson explained payroll, income, percent of cremation, history of Oak Lawn cemetery, and their proposal with the City. Martig presented time line, outlined Oak Lawn Cemetery pricing, Cemetery ownership and operations, Revenue, City Authority for Assistance with Cemeteries, MN law on abandoned or neglected Cemeteries, and public Cemeteries. Discussed options and next steps. Everson and Martig answered questions posed by Council.

3. [20-095](#) Discussion of State of Minnesota Legislative Session City Council policies.

City Administrator Martig presented on State of Minnesota Legislative Session City Council policies. Presented Legislative update, review and priorities, advocacy discussion, Municipal street impact fees, funding, in particular, Mighty Ducks Grant Program and letters of support for requests. Council Members offered feed back and input. Martig answered questions posed by Council.

Recess

Council took a short break at 6:54 PM and resumed at 7:00 PM.

4. [20-096](#) Discussion of Local Option Sales Tax legislative process and local review.

City Administrator Martig presented on Local Option Sales Tax Legislative process and local review. Martig discussed quick facts, Local Options Sales Tax Request, requests from 2020, key dates, discussed legislative process and jacketing of a bill. Martig mentioned seeking comments and discussion from Council and how to vet future projects. Martig noted he will bring back information and discussion as a group at a future meeting. Martig answered questions posed by Council.

5. [20-097](#) Update on City Council Transportation Advisory Committee Process and Schedule.

Public Works Director/City Engineer Bennett presented an update on the City Council Transportation Advisory Committee. Discussed the process and schedule. Outlined the Northfield TAC 2020 goals and work plan. Noted this item is on the agenda for tonight to present to Council in preparation of the committee's upcoming meeting. Thoughts and clarification are welcomed during this discussion. Co-Chair Nakasian noted additional information and to emphasize the committee's work. Nakasian mentioned committee is designing a survey to gather data and is hoping to receive a high participation rate. Co-Chair Pownell clarified that data received from the survey tool will be accurate and vetted. Noted transportation is a part of Northfield's strategic Plan and is happy that it is now in development. Council Members discussed concerns and what they would like to see included and improved in the Transportation plan.

ADJOURN

Meeting adjourned at 8:43 PM