

## Commission: Environmental Quality Commission

### 2025 Annual Work Plan

Initiative # 1	Initiative Type <input checked="" type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event		
<b>Initiative Title</b> <b>Zero Waste Plan Implementation</b> PP-5 Sustainable Products and Waste		<b>Commissioners:</b> <b>Kinney</b> <b>Provancha</b> <b>Podracky</b>	<b>Target Completion Date</b> <b>Completed December 2025</b>
<b>Progress Q1 January-March:</b> <b>January:</b> The subcommittee met to outline the project timeline, establish priorities, and develop a survey framework. <b>February:</b> The subcommittee engaged with local Zero Waste advocates to refine survey questions aimed at both residents and business owners. <b>March &amp; April:</b> Subcommittee worked to finalize survey questions and make available for tabling at Earth Day.			
<b>Progress Q2 April-June:</b> <b>May:</b> Subcommittee is working to finalize Community Engagement calendar for survey and feedback engagement. <b>June:</b> Subcommittee and volunteers attended Pride event for surveying and community engagement; Working with Northfield Chambers to engage with Businesses			
<b>Progress Q3 July-September:</b> <b>July:</b> Draft Ordinance presented to Commission. Volunteers and Commissioners tabled at Crazy Days to distribute bag survey <b>August:</b> Single use Bag Town Hall Canceled. Survey will remain open to the public until Sep 12. <b>September:</b> Survey Closed. Staff will review survey responses			
<b>Progress Q4 October-December:</b>			

Initiative # 2	Initiative Type <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing / Annual <input checked="" type="checkbox"/> Event		
<b>Initiative Title</b> <b>Community Engagement Campaign: Energy Efficiency, HVAC Contractor and Homeowner Education</b>		<b>Commissioners:</b> <b>Petri</b> <b>Hanson</b> <b>Anderson</b>	<b>Target Completion Date</b> <b>Completed December 2025</b>
<b>Progress Q1 January-March:</b>			

<p><b>February:</b> The subcommittee met with Keely Rau, Program Associate for Clean Energy Resource Teams (CERTs), and RCAT member Alan Anderson to discuss the Community Energy Ambassador program. The discussion focused on strategies to increase resident participation in the program and train more community members as IRA Ambassadors.</p> <p><b>March:</b> On March 3, the subcommittee met with City staff and RCAT member Alan Anderson to explore opportunities for community engagement. The discussion centered on various community gatherings and ways to inform residents about available IRA incentives.</p>
<p>Progress Q2 April-June:</p> <p><b>April:</b> Materials created and distributed at Earth Day. The subcommittee noted changes that need to be made to some pamphlet material and will work with staff to get corrected.</p>
<p>Progress Q3 July- September:</p> <p><b>July:</b> Subcommittee tentatively planning for an Energy Open House Monday November 17</p> <p><b>September:</b> Air Source Heat Pump training for HVAC Contractors to be facilitated by Center for Energy and Environment (CEE). Tentatively to be held in late October</p>
<p>Progress Q4 October -December:</p>

Initiative # 3	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event		
<p>Initiative Title</p> <p><b>Native Planting Ordinance: Tree Planting &amp; Vegetation</b></p>	<p>Commissioners:</p> <p><b>Kinney</b></p> <p><b>Shmurak</b></p> <p><b>Jones</b></p>	<p>Target Completion Date</p> <p><b>December 2025</b></p>	
Progress Q1 January-March:			
<p>Progress Q2 April-June:</p> <p><b>April:</b> The Subcommittee met with Staff on April 29<sup>th</sup> to discuss the initiative and effective way of providing language and feedback on code language. Planning department will advise on next steps</p>			
Progress Q3 July- September:			
Progress Q4 October -December:			

Initiative # 4	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event		
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Initiative Title <b>Water Quality &amp; Conservation</b>	Commissioners: <b>Shmurak</b> <b>Jones</b> <b>Podracky</b>	Target Completion Date <b>Completed December 2025</b>
Progress Q1 January-March: <b>February:</b> The subcommittee met with James McDermott, Water Quality Specialist, to discuss communication and social media strategies for sharing information with the community about available rebates and programs related to water conservation.		
Progress Q2 April-June: <b>June:</b> Met with Communications staff to update language on hand out materials for City rebates		
Progress Q3 July- September:		
Progress Q4 October -December:		

Initiative # 5	Initiative Type <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing / Annual <input type="checkbox"/> Event	
Initiative Title <b>Research Level 3 Charger use &amp; need</b>	Commissioners: <b>Hanson</b> <b>Provancha</b> <b>Kinney</b>	Target Completion Date <b>Completed: June 2025</b>
Progress Q1 January-March: <b>February:</b> The subcommittee received charging station data from staff to review usage across the city and assess the feasibility of investing in Level 3 chargers. <b>March:</b> Subcommittee provided initial findings to the Commission. Will work on putting together a summarized report of findings to send to staff.		
Progress Q2 April-June: <b>June:</b> Final report and findings shared with Staff and Commission		
Progress Q3 July-September:		
Progress Q4 October-December:		

**Parking Lot:** (These items have been considered by the Commission, but not proposed as part of this year’s work plan. If the Commission decides they would like to work on them in the current year, it would need to be approved by a Majority vote of the Commission.)
