

CITY OF NORTHFIELD, MN  
CITY COUNCIL RESOLUTION 2025-

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTHFIELD,  
MINNESOTA APPROVING A SALARY INCREASE FOR CITY ADMINISTRATOR BEN MARTIG

- WHEREAS, Ben Martig began employment on May 2, 2016 in the position of City Administrator;
- WHEREAS, City Administrator position classification is placed on Grade ZZ of the base pay schedule (“BPS”).
- WHEREAS, Ben Martig was approved for a one-step increase in the 2024 BPS to AA-9, \$193,232 after his 2024 performance evaluation on May 21, 2024.
- WHEREAS, Ben Martig is earning the salary of \$202,092 at his step in the 2025 BPS pursuant to City Council Resolution 2024-118 which approved a new 2025 Base Pay Schedule (BPS) that included a 4% increase above the 2024 BPS for each step in the BPS.;
- WHEREAS, Ben Martig reaches his employment anniversary on May 2, 2025;
- WHEREAS, Communications & Human Resources Director Mahowald administered WHAT WORKS Inc. Consultant Barbara Strandell’s performance review tool for City Administrator Ben Martig as approved by the Northfield City Council;
- WHEREAS, Consultant Barbara Strandell, WHAT WORKS Inc., facilitated the performance evaluation discussion at a special meeting on May 5, 2025;
- WHEREAS, Northfield City Council discussed at a special meeting on May 5, 2025 the results of the review and goals and objectives as provided in the City Administrator in which he received satisfactory or exceeds expectations in all areas of review;
- WHEREAS, Northfield City Council recommends a salary increase for Ben Martig.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL THAT:

The City Council of the City of Northfield approves an increase in City Administrator Martig’s salary to step 6 of pay grade ZZ under the City of Northfield’s Base Pay Schedule for 2025, which is \$208,977, effective May 2, 2025.

PASSED by the City Council of the City of Northfield on this 6th day of May 2025.

ATTEST

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

VOTE:   \_\_\_ ZWEIFEL     \_\_\_ BEUMER   \_\_\_ DAHLEN \_\_\_ HOLMES  
          \_\_\_ NESS     \_\_\_ PETERSON WHITE   \_\_\_ SOKUP