



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, May 16, 2017

6:00 PM

Council Chambers

6:00 PM - REGULAR AGENDA

CALL TO ORDER

Present: 7 - Council Member Greg Colby, Council Member David DeLong, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell

APPROVAL OF AGENDA

Mayor Pownell & City Administrator Martig removed item 13 from agenda.

A motion was made by Council Member DeLong, seconded by Council Member Colby, to approve the . The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

APPROVAL OF MINUTES

A motion was made by Council Member Nakasian, seconded by Council Member Ness, to approve the . The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

1. [17-817](#)

PRESENTATIONS

2. [17-818](#)

Presentation - Stormwater Pollution Prevention Poster Contest Winners

Engineering Manager Simonson introduced this item and CRWP Interim Director Christy Purcell. Noted 100 posters were received. Mayor Pownell presented awards to the top award winners.

3rd Place Sony Pick - St. Dominics

Everett Olson - GVP

1st Place - Prairie Creek - Sydney Swedin

Grades 4 & 5

3rd Place GVP - Darvy Wilcom

2nd Place Prairie Creek - Corey Demas

1st Place Prairie Creek - Josey Hauck

3. [17-819](#)

Presentation on the Rice Steele Consolidated Dispatch (PSAP) by Administrator Jill Bondhus

Police Chief Nelson introduced Jill Bondhus, Administrator for Rice Steele Consolidated Dispatch - PSAP. Ms. Bondhus reviewed the operations of the 911 dispatch center and the upcoming technologies. answered ?'s

CONSENT AGENDA

City Administrator Martig introduced the consent agenda items.

A motion was made by Council Member Peterson White, seconded by Council Member Nakasian, to approve the . The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

4. [17-820](#) Consider Approving Disbursements totaling \$806,700.53
5. [Res. 2017-039](#) Approve application for premises permit for the Northfield Fire Relief Association at Froggy Bottoms River Pub
6. [Res. 2017-040](#) Approve application for premises permit for the Northfield Fire Relief Association at Jesse James Country Inn, Inc. dba Jesse James Lanes.
7. [17-821](#) Consider miscellaneous/concessions license for Northfield Senior Center Popcorn Wagon.
8. [17-822](#) Consider Community Event In Kind Grant Support.
9. [Ord. 988](#) Ordinance Amendment Related to Establishment of Mayor's Youth Council
10. [17-823](#) Summary Publication of Ordinance No. 988 Establishing a Mayor's Youth Council.
11. [17-824](#) Approve Board/Commission Appointments.
12. [Res. 2017-041](#) Consider Approving Labor Agreement and Memorandum of Understanding between the City of Northfield and Law Enforcement Labor Services #293 Police Patrol Unit.
13. [Res. 2017-042](#) Consider authorizing the City Administrator to provide certain employees of the City of Northfield leadership team additional compensation in 2017-2018 Base Pay Schedules.
14. [17-825](#) Consider Approving Easement Agreement with Northfield Golf Corporation
15. [Res. 2017-043](#) Consider Approving Plans and Specifications and Order Advertisement for Bids for 2017 Street Reclamation Project.

OPEN PUBLIC COMMENTS

eComment received from Kiffi Summa, 812 St. Olaf Ave.,

Al Fonstad, spoke regarding implementation of roundabout at Jefferson Parkway/246.

noted traffic problem consists of 25 minutes two times a day. spoke against a roundabout. noted where roundabouts are used in europe there are not pedestrian traffic.

Liz Reppe, 519 Division Str., updated the Council on Library Board initiatives. Noted the Library Board members were going to attend Riverwalk Market Fair and survey people. Inviting friends and neighbors to Library Board meetings to inform members on library experiences. Library Conference in Northfield last month. Included a library tour. Library received great comments.

REGULAR AGENDA

16. [17-826](#)

Presentation of Northfield Hospital and Clinics 2016 Audit.

City Administrator Martig introduced this item. Steve Underdahl, Northfield Hospitals and Clinics, introduced Dr. Kyte, Hospital Board, and Auditor Rob Schile, Mr. Schile provided an overview of the audit, financial ration analysis, GASB 68 update and industry trends. Mr. Schile answered questions posed by Council.

ADMINISTRATORS UPDATE

City Administrator Martig provided an update on the following items. Reviewed the upcoming agenda items. AEM Financial will be working on financials related to the NCRC. June 13 work session - strategic planning. Northfield Hospital & Clinics will be providing an update on projects. Finance Subcommittee will be meeting next week. Noted upcoming scheduled monitoring call on ratings towards the end of June. Presidential Commons TIF refunding and public works street project refunding. Noted Jim Kessler's last day was Friday. Internal promotion Corey Murphy is the new Building Official. New inspector will be starting on May 30. NAFRS continues to move forward on the building project. GARE Speaker Series event next week. Invited CC & Human Rights Commission, Janine and HRA members.

17. [17-827](#)

REPORTS FROM THE MAYOR AND COUNCILMEMBERS

C. Ness - attended mock crash at the high school. THanked all involved in the event. attended neighborhood meeting for street improvement projects.

C. Peterson White - noted upcoming NARFS JPB meeting. Noted progression on design process.

C. Zweifel - noted conflict with the GARE speaker series next week. Noted signed up to be part of elected official cohort. Noted many positive comments on strategic planning process. Bike to work week - talked with carleton about bike routes.

C. Nakasian - southern mn association of trails meeting. Saturday, June 3rd 2 pm MTT will be celebrating bridge opening at lake byllesby park. Attended 911 call center board meeting.

C. DeLong - attended age friendly survey committee meeting. Moving forward with initiatives. Attended groundbreaking for Marriott Fairfield Inn. Reported on two clean up days. Over 300 people each day participated. Successful event. Urged another in the Fall. Reported on web search regarding roundabout crashes. Advocated for an underpass with no points of conflict for bikes and peds. Roundabouts for vehicles.

C. Colby - attended Mayor's Youth Council meeting. Nicco Kidd elected chair for next year.

Mayor Pownell - Ice Arena Advisory Board meeting looking at 3 options and will bring back to council. Attended Latino play festival. Another event on the 19th & 20th at NAG Theater.

ADJOURN

7:49 pm

A motion was made by Council Member Colby, seconded by Council Member Nakasian, to approve the . The motion carried by the following vote:

Yes: 7 - C. Colby, C. DeLong, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a 5/7 majority of the City Council vote to extend the time.

SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Deb Little, City Clerk, at deb.little@ci.northfield.mn.us. TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.