



Legislation Text

File #: Ord. 1062, Version: 1

City Council Meeting Date: July 9, 2024

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of Second Reading of Ordinance No. 1062 Amending Section 2-26 of City Code Relating to 2025 and 2026 Mayor and City Council Compensation.

Action Requested:

The Northfield City Council considers the second reading of Ordinance No. 1062 - Amending Section 2-26 of the City Code Relating to Council Compensation. The first reading of this ordinance occurred at the June 18, 2024 Council Meeting. This ordinance would increase the Mayor and City Council salaries by 2.75% commencing January 1, 2025 and another increase of 2.75% commencing January 1, 2026.

Summary Report:

The City Council approved the first reading of Ordinance No. 1062 - Amending Section 2-26 of the City Code Relating to Council Compensation (attachment 1) at their June 18, 2024 meeting setting Council compensation for 2025 and 2026. Ordinance No. 1040 - Amending Section 2-26 of the City Code Relating to Council Compensation was approved on July 12, 2022 setting Council Compensation for 2023 and 2024 is also attached (attachment 2). The following section of the City Code has set the current compensation of the Mayor and City Council:

Article II. City Council Division 1. - Generally

Sec. 2-26. - Compensation.

(a) The annual salary for the elected members of the city council shall be in the amount of \$9,498.00 commencing January 1, 2023, and shall be increased to the amount of \$9,759.00 commencing January 1, 2024.

(b) The annual salary for the mayor shall be in the amount of \$12,664.00 commencing January 1, 2023, and shall be increased to the amount of \$13,012.00 commencing January 1, 2024.

(c) The salaries established shall be paid on a biweekly basis.

(d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2023, until changed as provided by state law.

(Code 1986, § 100:45; Ord. No. 816, 10-18-2004; Ord. No. 959, 8-5-2014; Ord. No. 984, 9-20-2016; Ord. No. 997, 5-1-2018; [Ord. No. 1014](#)

https://library.municode.com/mn/northfield/ordinances/code_of_ordinances?nodeId=1056255), 7-21-

2020; Ord. No. 1040 <https://library.municode.com/mn/northfield/ordinances/code_of_ordinances?nodeId=1162416>, 7-12-2022)

State law reference(s)-Authority to fix salary of council, Minn. Stat. § 415.11.

The following state law requires that there shall be no change in wages until after the next succeeding municipal election:

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. Set by ordinance. Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. After next election. No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. Temporary reductions. Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

Attached is the Council background information from the last ordinance that was adopted.

City Administrator Martig is suggesting following city employee’s general adjustment to base pay plan from the last two years of 2023 and 2024 for the Mayor and Council’s 2025 and 2026 compensation increase. This has been the practice employed by the City Council since 2017.

	Current 2024	Proposed 2025	Proposed 2026
Mayor	\$13,012.00	\$13,369.00	\$13,736.00
Council	\$9,759.00	\$10,027.00	\$10,302.00

Below are some comparable cities current (2024) compensation for reference:

<i>City</i>	<i>Mayor</i>	<i>Council</i>
Columbia Heights	\$13,800.00	\$7,800.00
Crystal	\$11,864.16	\$9,126.96
Elk River	\$10,000.00	\$7,000.00
Faribault	\$13,500.00	\$9,800.00
Forest Lake	\$6,500.00	\$5,500.00
Hastings	\$10,200.00	\$7,700.00
New Brighton	\$8,600.00	\$7,000.00
New Hope	\$15,100.00	\$11,028.00

Owatonna	\$14,400.00	\$12,000.00	
South St. Paul	\$12,300.00	\$8,700.00	
Stillwater	No Response by packet deadline		
West St. Paul	\$14,400.00	\$12,500.00	<i>*proposed for 2025</i>
White Bear Lake	\$9,600.00	\$7,500.00	
Northfield	\$13,012.00	\$9,759.00	
Median	\$11,644.32	\$8,716.46	

In order to implement a change to be effective for anytime between 2025 and 2026, the Council would need to initiate a first reading on or before September 2024. The tentative timeline is summarized below.

Alternative Options:

- A. Remove from the consent agenda and during the regular meeting postpone to the July 16th worksession. This would provide for additional discussion and still allow an ordinance to be initiated in August which would be before the State deadline. The following options could occur as discussion at the worksession:
 1. Take no action. The City Council would not need to take any action. In this case, the compensation would remain at the current levels at least through the end of 2026.
 2. Propose other increase or decrease from the recommended level.
 3. Discuss possible alternate process to review and recommend to the City Council.

Financial Impacts:

The increase each year is proposed at 2.75% for 2025 and 2.75% for 2026 for the Mayor and City Council.

The proposed 2025 budget impact for the Mayor and Council would be an additional expense of \$1,965 over 2024. The proposed 2026 budget impact for the Mayor and Council would be an additional expense of \$2,017 over 2025.

Tentative Timelines:

- ✓ June 18, 2024 First Reading of Ordinance
- July 9, 2024 Second Reading of Ordinance
- July 17, 2024 Publication
- August 16, 2024 Ordinance Effective 30 days following publication
- November 5, 2024 Election Day (Salary change not effective until after the election)
- January 1, 2025 Salary change effective date per language in ordinance

ORDINANCE NO. 1062

**AN ORDINANCE OF THE CITY OF NORTHFIELD, MINNESOTA
AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL
COMPENSATION**

**THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT
NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS:** (new material
is underlined; deleted material is lined out):

Sec. 2-26. Compensation.


- (a) The annual salary for the elected members of the city council shall be in the amount of \$10,027 commencing January 1, 2025, and shall be increased to the amount of \$10,302 commencing January 1, 2026.
- (b) The annual salary for the mayor shall be in the amount of \$13,369 commencing January 1, 2025, and shall be increased to the amount of \$13,736 commencing January 1, 2026.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2025, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 9th day of July, 2024.

ATTEST:



City Clerk



Mayor

First Reading: 06/18/2024
Second Reading: 07/09/2024
Published: 07/17/2024

VOTE: Y POWNELL Y HOLMES N NESS Y PETERSON WHITE
Y REISTER Y SOKUP Y ZUCCOLOTTO



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Legislation Text

File #: Ord. 1040, Version: 1

City Council Meeting Date: June 21, 2022

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of First Reading of Ordinance No. 1040 Amending Section 2-26 of City Code Relating to 2023 and 2024 Mayor and City Council Compensation.

Action Requested:

The Northfield City Council considers the first reading of the Ordinance No. 1040 - Amending Section 2-26 of the City Code Relating to Council Compensation. This ordinance would increase the Mayor and City Council salaries by 3.0% commencing January 1, 2023 and another increase of 2.75% commencing January 1, 2024.

Summary Report:

The City Council approved Ordinance No. 1014 - Amending Section 2-26 of the City Code Relating to Council Compensation (attachment 2) in July 2020 setting Council compensation for 2021 and 2022. The following section of the City Code has set the current compensation of the Mayor and City Council:

Article II. City Council Division 1. - Generally

Sec. 2-26. - Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of \$8,995.69 commencing January 1, 2021, and shall be increased to the amount of \$9,220.58 commencing January 1, 2022.
- (b) The annual salary for the mayor shall be in the amount of \$11,994.98 commencing January 1, 2021, and shall be increased to the amount of \$12,294.86 commencing January 1, 2022.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2021, until changed as provided by state law.

(Code 1986, § 100:45; Ord. No. 816, 10-18-2004; Ord. No. 959, 8-5-2014; Ord. No. 984, 9-20-2016; Ord. No. 997, 5-1-2018; Ord. No. 1014, 7-21-2020)

State law reference(s)-Authority to fix salary of council, Minn. Stat. § 415.11.

The following state law requires that there shall be no change in wages until after the next succeeding municipal election:

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. Set by ordinance. Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. After next election. No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. Temporary reductions. Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

Attached is the Council background information from the last ordinance that was adopted.

City Administrator Martig is suggesting following city employees general adjustment to base pay plan from the last two years of 2021 and 2022 for the Mayor and Council's 2023 and 2024 compensation increase. This has been the practice employed for the last two times the council adjusted payments.

	Current	Proposed 2023	Proposed 2024
Mayor	\$12,294.86	\$12,664.00	\$13,012.00
Council	\$9,220.58	\$9,498.00	\$9,759.00

Below are some comparable cities current (2022) compensation for reference:

City	Mayor	Council
Owatonna	\$10,800.00	\$8,400.00
White Bear Lake	9,600.00	7,500.00
Elk River	10,000.00	7,000.00
Faribault	10,880.00	8,420.00
Crystal	11,015.88	8,474.40
Hastings	9,400.00	7,200.00
New Brighton	8,600.00	7,000.00
New Hope	14,233.00	10,395.00
Forest Lake	No Response by packet deadline	
West St. Paul	No Response by packet deadline	
Columbia Heights	13,800.00	7,800.00

Stillwater	9,600.00	7,200.00
Northfield	12,294.86	9,220.58
Median	\$10,800.00	\$7,800.00

In order to implement a change to be effective for anytime between 2023 and 2024, the Council would need to initiate a first reading on or before September 2022. The tentative timeline is summarized below.

Alternative Options:

- A. Take no action. The City Council would not need to take any action. In this case, the compensation would remain at the current levels at least through the end of 2024.
- B. Propose other increase or decrease from the recommended level.
- C. Discuss possible alternate process to review and recommend to the City Council.

Financial Impacts:

The increase each year is proposed at 3.00% for 2023 and 2.75% for 2024 for the Mayor and City Council.

The proposed 2023 budget impact for the Mayor and Council would be an additional expense of \$2,031 over 2022. The proposed 2024 budget impact for the Mayor and Council would be an additional expense of \$1,914 over 2023.

Tentative Timelines:

- June 21, 2022 First Reading of Ordinance
- July 12, 2022 Second Reading of Ordinance
- July 20, 2022 Publication
- August 20, 2022 Ordinance Effective 30 days following publication
- November 8, 2022 Election Day (Salary change not effective until after the election)
- January 1, 2023 Salary change effective date per language in ordinance



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Legislation Text

File #: Ord. 1040, Version: 1

City Council Meeting Date: July 12, 2022

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of Second Reading of Ordinance No. 1040 Amending Section 2-26 of City Code Relating to 2023 and 2024 Mayor and City Council Compensation.

Action Requested:

The Northfield City Council considers the second reading of the Ordinance No. 1040 - Amending Section 2-26 of the City Code Relating to Council Compensation. This ordinance would increase the Mayor and City Council salaries by 3.0% commencing January 1, 2023 and another increase of 2.75% commencing January 1, 2024.

Summary Report:

The City Council approved the first reading of Ordinance No. 1040 at their June 21, 2022 Council Meeting. The City Council approved Ordinance No. 1014 - Amending Section 2-26 of the City Code Relating to Council Compensation (attachment 2) in July 2020 setting Council compensation for 2021 and 2022. The following section of the City Code has set the current compensation of the Mayor and City Council:

Article II. City Council Division 1. - Generally

Sec. 2-26. - Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of \$8,995.69 commencing January 1, 2021, and shall be increased to the amount of \$9,220.58 commencing January 1, 2022.
- (b) The annual salary for the mayor shall be in the amount of \$11,994.98 commencing January 1, 2021, and shall be increased to the amount of \$12,294.86 commencing January 1, 2022.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2021, until changed as provided by state law.

(Code 1986, § 100:45; Ord. No. 816, 10-18-2004; Ord. No. 959, 8-5-2014; Ord. No. 984, 9-20-2016; Ord. No. 997, 5-1-2018; Ord. No. 1014, 7-21-2020)

State law reference(s)-Authority to fix salary of council, Minn. Stat. § 415.11.

The following state law requires that there shall be no change in wages until after the next succeeding municipal election:

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. Set by ordinance. Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. After next election. No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. Temporary reductions. Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

Attached is the Council background information from the last ordinance that was adopted.

City Administrator Martig is suggesting following city employees general adjustment to base pay plan from the last two years of 2021 and 2022 for the Mayor and Council's 2023 and 2024 compensation increase. This has been the practice employed for the last two times the council adjusted payments.

	Current	Proposed 2023	Proposed 2024
Mayor	\$12,294.86	\$12,664.00	\$13,012.00
Council	\$9,220.58	\$9,498.00	\$9,759.00

Below are some comparable cities current (2022) compensation for reference:

City	Mayor	Council
Owatonna	\$10,800.00	\$8,400.00
White Bear Lake	9,600.00	7,500.00
Elk River	10,000.00	7,000.00
Faribault	10,880.00	8,420.00
Crystal	11,015.88	8,474.40
Hastings	9,400.00	7,200.00
New Brighton	8,600.00	7,000.00
New Hope	14,233.00	10,395.00
Forest Lake	No Response by packet deadline	

	No Response by packet deadline	
West St. Paul		
Columbia Heights	13,800.00	7,800.00
Stillwater	9,600.00	7,200.00
Northfield	12,294.86	9,220.58
Median	\$10,800.00	\$7,800.00

In order to implement a change to be effective for anytime between 2023 and 2024, the Council would need to initiate a first reading on or before September 2022. The tentative timeline is summarized below.

Alternative Options:

- A. Take no action. The City Council would not need to take any action. In this case, the compensation would remain at the current levels at least through the end of 2024.
- B. Propose other increase or decrease from the recommended level.
- C. Discuss possible alternate process to review and recommend to the City Council.

Financial Impacts:

The increase each year is proposed at 3.00% for 2023 and 2.75% for 2024 for the Mayor and City Council.

The proposed 2023 budget impact for the Mayor and Council would be an additional expense of \$2,031 over 2022. The proposed 2024 budget impact for the Mayor and Council would be an additional expense of \$1,914 over 2023.

Tentative Timelines:

- ✓ June 21, 2022 First Reading of Ordinance
- ✓ July 12, 2022 Second Reading of Ordinance
- July 20, 2022 Publication
- August 20, 2022 Ordinance Effective 30 days following publication
- November 8, 2022 Election Day (Salary change not effective until after the election)
- January 1, 2023 Salary change effective date per language in ordinance

ORDINANCE NO. 1040

**AN ORDINANCE OF THE CITY OF NORTHFIELD, MINNESOTA
AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL
COMPENSATION**

**THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT
NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS:**

Sec. 2-26. Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of \$9,498 commencing January 1, 2023, and shall be increased to the amount of \$9,759 commencing January 1, 2024.
- (b) The annual salary for the mayor shall be in the amount of \$12,664 commencing January 1, 2023, and shall be increased to the amount of \$13,012 commencing January 1, 2024.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2023, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 12th day of July, 2022.

ATTEST:


City Clerk


Mayor

First Reading: 06/21/2022
Second Reading: 07/12/2022
Published: 07/20/2022

VOTE: Y POWNELL Y GRABAU Y NESS
absent PETERSON WHITE Y REISTER Y ZUCCOLOTTO

ORDINANCE NO. 1040

AN ORDINANCE OF THE CITY OF NORTHFIELD, MINNESOTA
AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL
COMPENSATION

THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT
NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS: (new material
is underlined; deleted material is lined out):

Sec. 2-26. Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of ~~\$8,995.69~~ \$9,498 commencing January 1, 202~~13~~4, and shall be increased to the amount of ~~\$9,220.58~~ \$9,759 commencing January 1, 202~~24~~4.
- (b) The annual salary for the mayor shall be in the amount of ~~\$11,994.98~~ \$12,664 commencing January 1, 202~~13~~4, and shall be increased to the amount of ~~\$12,294.86~~ \$13,012 commencing January 1, 202~~24~~4.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 202~~13~~4, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 12th day of July, 2022.

ATTEST:


City Clerk


Mayor

First Reading: 06/21/2022
Second Reading: 07/12/2022
Published: 07/20/2022

VOTE: Y POWNELL Y GRABAU ~~___~~ NAKASIAN Y NESS
absent PETERSON WHITE Y REISTER Y ZUCCOLOTTO

ORDINANCE NO. 1014

AN ORDINANCE AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL COMPENSATION

THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS: (new material is underlined; deleted material is lined out):

Sec. 2-26. Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of ~~\$8,604.20~~\$8,995.69 commencing January 1, ~~2019~~2021, and shall be increased to the amount of ~~\$8,776.28~~\$9,220.58 commencing January 1, ~~2020~~2022.
- (b) The annual salary for the mayor shall be in the amount of ~~\$11,472.96~~\$11,994.98 commencing January 1, ~~2019~~2021, and shall be increased to the amount of ~~\$11,702.42~~\$12,294.86 commencing January 1, ~~2020~~2022.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, ~~2019~~2021, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 21st day of July, 2020.

ATTEST:

Debra Rette
City Clerk

Shonda Powell
Mayor

First Reading: 07/07/2020
Second Reading: 07/21/2020
Published: 07/29/2020

VOTE: Y POWNELL N DELONG Y GRABAU Y NAKASIAN
Y NESS Y PETERSON WHITE Y ZWEIFEL



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Legislation Text

File #: Ord. 1014, Version: 1

City Council Meeting Date: July 21, 2020

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of Ordinance Amending Section 2-26 of City Code Relating to 2021 and 2022 Mayor and City Council Compensation.

Action Requested:

The Northfield City Council considers the second reading of the attached Ordinance - Amending Section 2-26 of the City Code Relating to Council Compensation. This ordinance would increase the Mayor and City Council salaries by 2.5% commencing January 1, 2021 and another increase of 2.5% commencing January 1, 2022.

Summary Report:

The City Council approved Ordinance No. 997 - Amending Section 2-26 of the City Code Relating to Council Compensation (attachment 2) in May 2018 setting Council compensation for 2019 and 2020. The following section of the City Code has set the current compensation of the Mayor and City Council:

Article II. City Council Division 1. - Generally

Sec. 2-26. - Compensation.

Sec. 2-26. - Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of \$8,604.20 commencing January 1, 2019, and shall be increased to the amount of \$8,776.28 commencing January 1, 2020.
 - (b) The annual salary for the mayor shall be in the amount of \$11,472.96 commencing January 1, 2019, and shall be increased to the amount of \$11,702.42 commencing January 1, 2020.
 - (c) The salaries established shall be paid on a biweekly basis.
 - (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2019, until changed as provided by state law.
- (Code 1986, § 100:45; Ord. No. 816, 10-18-2004; Ord. No. 959, 8-5-2014; Ord. No. 984, 9-20-2016; Ord. No. 997, 5-1-2018)

State Law reference- Authority to fix salary of council, Minn. Stat. § 415.11.

The following state law requires that there shall be no change in wages until after the next succeeding municipal election:

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. Set by ordinance.

Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. After next election.

No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. Temporary reductions.

Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

Attached is the Council background information from the last ordinance that was adopted.

City Administrator Martig is suggesting following city employees general adjustment to base pay plan from the last two years of 2019 and 2020 for the Mayor and Council's 2021 and 2022 compensation increase. This was a similar practice for 2017 and 2018 and 2019 and 2020 that was previously implemented. For 2021 and 2022, this would be an increase of 2.5% per year.

	Current	Proposed 2021	Proposed 2022
Mayor	\$11,702.42	\$11,994.98	\$12,294.86
Council	\$8,776.28	\$8,995.69	\$9,220.58

Below are some comparable cities current (2020) compensation for reference:

City	Mayor	Council
Owatonna	\$10,800.00	\$8,400.00
White Bear Lake	9,600.00	7,500.00
Elk River	10,000.00	7,000.00
Faribault	10,880.00	8,420.00
Crystal	10,885.34	8,373.96
Hastings	9,600.00	7,200.00
New Brighton	8,600.00	7,000.00
New Hope	13,416.00	9,798.00
South St. Paul	12,300.00	8,700.00
Forest Lake	No Response by packet deadline	
West St. Paul	9,355.56	7,507.44

Columbia Heights	13,800.00	7,800.00
Stillwater	9,000.00	7,200.00
Northfield	11,702.42	8,776.28
Median	\$10,800.00	\$7,800.00

In order to implement a change to be effective for anytime between 2021 and 2022, the Council would need to initiate a first reading on or before September 2020. The tentative timeline is summarized below.

Alternative Options:

- A. Take no action. The City Council would not need to take any action. In this case, the compensation would remain at the current levels at least through the end of 2022.
- B. Propose other increase or decrease from the recommended level.
- C. Discuss possible alternate process to review and recommend to the City Council.

Financial Impacts:

The increase each year is proposed at 2.5% for the Mayor and City Council.

The proposed 2021 budget impact for the Mayor and Council would be an additional expense of \$1,609.00 over 2020. The proposed 2022 budget impact for the Mayor and Council would be an additional expense of \$1,649.23 over 2021.

Tentative Timelines:

July 7, 2020	First Reading of Ordinance
July 21, 2020	Second Reading of Ordinance
July 29, 2020	Publication
August 28, 2020	Ordinance Effective 30 days following publication
November 3, 2020	Election Day (Salary change not effective until after the election)
January 1, 2021	Salary change effective date per language in ordinance

ORDINANCE NO. 997

AN ORDINANCE AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL COMPENSATION

THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS: (new material is underlined; deleted material is lined out):

Sec. 2-26. Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of ~~\$8,310.82~~ \$8,604.20 commencing January 1, ~~2017~~, and shall be increased to the amount of ~~\$8,435.49~~ \$8,776.28 commencing January 1, ~~2018~~ 2020.
- (b) The annual salary for the mayor shall be in the amount of ~~\$11,081.77~~ \$11,472.96 commencing January 1, ~~2017~~ 2019, and shall be increased to the amount of ~~\$11,248.00~~ \$11,702.42 commencing January 1, ~~2018~~ 2020.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, ~~2017~~ 2019, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 17th day of April, 2018.

ATTEST:

Debra Rittu
City Clerk

Shonda Powell
Mayor

First Reading: 04/17/2018
Second Reading: 5/1/2018
Published: 5/9/2018

VOTE: Y POWNELL N COLBY N DELONG Y NAKASIAN
N NESS Y PETERSON WHITE Y ZWEIFEL



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Legislation Text

File #: Ord. 997, Version: 1

City Council Meeting Date: May 1, 2018

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of Ordinance Amending Section 2-26 of City Code Relating to 2019 and 2020 Mayor and City Council Compensation

Action Requested:

Staff recommends approval of the second reading of Ordinance No. 997 - Amending Section 2-26 of the City Code Relating to Council Compensation. This ordinance would increase the Mayor and City Council salaries by 2% commencing January 1, 2019 and another increase of 2% commencing January 1, 2020.

Summary Report:

The City Council approved the first reading of Ordinance No. 997 - Amending Section 2-26 of the City Code Relating to Council Compensation. City Council approved Ordinance No. 984 (copy attached) in September 2016 setting Council compensation for 2017 & 2018. The following section of the City Code has set the current compensation of the Mayor and City Council:

Article II. City Council Division I. - Generally

Sec. 2-26. - Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of \$8,310.82 commencing January 1, 2017, and shall be increased to the amount of \$8,435.49 commencing January 1, 2018.
- (b) The annual salary for the mayor shall be in the amount of \$11,081.77 commencing January 1, 2017, and shall be increased to the amount of \$11,248.00 commencing January 1, 2018.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, 2017, until changed as provided by state law.

(Code 1986, § 100:45; Ord. No. 816, 10-18-2004; Ord. No. 959, 8-5-2014; Ord. No. 984, 9-20-2016)

State Law reference- Authority to fix salary of council, Minn. Stat. § 415.11.

The following state law requires that there shall be no change in wages until after the next succeeding municipal election:

415.11 SECOND TO FOURTH CLASS CITIES; GOVERNING BODY SALARIES.

Subdivision 1. Set by ordinance.

Notwithstanding the provisions of any general or special law, charter, or ordinance, the governing body of any statutory or home rule charter city of the second, third or fourth class may by ordinance fix their own salaries as members of such governing body, and the salary of the chief elected executive officer of such city, in such amount as they deem reasonable.

Subd. 2. After next election.

No change in salary shall take effect until after the next succeeding municipal election.

Subd. 3. Temporary reductions.

Notwithstanding subdivision 2 or a charter provision to the contrary, the governing body may enact an ordinance to take effect before the next succeeding municipal election that reduces the salaries of the members of the governing body. The ordinance shall be in effect for 12 months, unless another period of time is specified in the ordinance, after which the salary of the members reverts to the salary in effect immediately before the ordinance was enacted.

Attached is the Council background information from the last ordinance that was adopted.

City Administrator Martig is suggesting following city employees general adjustment to base pay plan from the last two years of 2017 and 2018 for the Mayor and Council's 2019 and 2020 compensation increase. This was a similar practice for 2017 and 2018 that was previously implemented. For 2019 and 2020, this would be an increase of 2% per year.

	Current	Proposed 2019	Proposed 2020
Mayor	\$11,248.00	\$11,472.96	\$11,702.42
Council	\$8,435.49	\$8,604.20	\$8,776.28

Below are some comparable cities current (2018) compensation for reference:

City	Mayor	Council
Owatonna	\$10,200.00	\$7,800.00
White Bear Lake	9,600.00	7,500.00
Elk River	10,000.00	7,500.00
Faribault	8,480.00	7,220.00
Crystal	10,619.84	8,169.72
Hastings	9,400.00	7,200.00
New Brighton	8,600.00	7,000.00
New Hope	12,646.00	9,236.00
South St. Paul	12,300.00	8,700.00
Forest Lake	6,500.00	5,500.00
West St. Paul	8,910.00	7,150.00
Columbia Heights	13,800.00	7,800.00

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Stillwater	9,000.00	7,200.00
Northfield	11,248.00	8,435.49
Mean	10,093.13	7,600.80
Median	10,000.00	7,500.00

Proposed 2019 rates were available for 2 cities as follows:

Owatonna	\$10,800.00	\$8,400.00
Faribault	\$10,880.00	\$8,420.00

In order to implement a change to be effective for anytime between 2019 and 2020, the Council would need to initiate a first reading before September 2018. The tentative timeline is summarized below.

Alternative Options:

- A. Take no action. The City Council would not need to take any action. In this case, the compensation would remain at the current levels at least through the end of 2020.
- B. Propose other increase or decrease from the recommended level.
- C. Discuss possible alternate process to review and recommend to the City Council.

Financial Impacts:

The increase each year is proposed at 2% for the Mayor and City Council.

The proposed 2019 budget impact for the Mayor and Council would be an additional expense of \$1,237.22. The proposed 2020 budget impact for the Mayor and Council would be an additional expense of \$1,261.96.

Tentative Timelines:

April 17, 2018	First Reading of Ordinance
May 1, 2018	Second Reading of Ordinance
May 9, 2018	Publication
June 9, 2018	Ordinance Effective 30 days following publication
November 6, 2018	Election Day (Salary change not effective until after the election)
January 1, 2019	Salary change effective date per language in ordinance

ORDINANCE NO. 1014

AN ORDINANCE AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL COMPENSATION

THE CITY COUNCIL OF THE CITY OF NORTHFIELD DOES ORDAIN THAT NORTHFIELD CODE SEC. 2-26 IS HEREBY AMENDED AS FOLLOWS: (new material is underlined; deleted material is lined out):

Sec. 2-26. Compensation.

- (a) The annual salary for the elected members of the city council shall be in the amount of ~~\$8,604.20~~\$8,995.69 commencing January 1, ~~2019~~2021, and shall be increased to the amount of ~~\$8,776.28~~\$9,220.58 commencing January 1, ~~2020~~2022.
- (b) The annual salary for the mayor shall be in the amount of ~~\$11,472.96~~\$11,994.98 commencing January 1, ~~2019~~2021, and shall be increased to the amount of ~~\$11,702.42~~\$12,294.86 commencing January 1, ~~2020~~2022.
- (c) The salaries established shall be paid on a biweekly basis.
- (d) The salaries established by this section shall be effective as of the dates set forth above and shall continue in the amounts which will be effective January 1, ~~2019~~2021, until changed as provided by state law.

Passed by the City Council of the City of Northfield, Minnesota, this 21st day of July, 2020.

ATTEST:

Deb Little

Rhonda Pownell

City Clerk

Mayor

First Reading: 07/07/2020

Second Reading: 07/21/2020

Published: 07/29/2020

VOTE: Y POWNELL N DELONG Y GRABAU Y NAKASIAN
Y NESS Y PETERSON WHITE Y ZWEIFEL

88744

AFFIDAVIT OF PUBLICATION

[LEGAL.TEXT]

PUBLIC NOTICES

I do solemnly swear that the notice, as per the proof, was published in the regular and entire edition of the

Northfield News

with the known office of issue being located in the county of:

Rice

with additional circulation in the counties of:

Rice

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 07/29/2020.

MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Sarah Eds
Authorized Agent

By: Sarah Edcamilla
Print Name

Subscribed and sworn to or affirmed before me on 8-4-20 by:

Di Schmidt
Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:

\$23.25 per column inch

Open Rate

AFFIDAVIT OF PUBLICATION

PUBLIC NOTICES

I do solemnly swear that the notice, as per the proof, was published in the regular and entire edition of the

Northfield News

with the known office of issue being located in the county of:

Rice

with additional circulation in the counties of:

Rice

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 07/20/2022.

MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Andrea White
Authorized Agent

By: Andrea White
Print Name

Subscribed and sworn to or affirmed before me on 7/25/22 by:

Dianna L. Kallimanes-Schmidt
Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:

\$18.00 per column inch
Open Rate

Ad ID 120810

SUMMARY PUBLICATION
OF CITY OF NORTHFIELD
ORDINANCE NO. 1040
AN ORDINANCE OF THE
CITY OF NORTHFIELD,
MINNESOTA AMENDING
SECTION 2-26 OF CITY
CODE RELATING TO
COUNCIL COMPENSATION
Summary: Ordinance No.
1040 amends Section 2-26
of City Code relating to
Council Compensation to
include the annual salaries
for elected Mayor and City
Council for 2023 and 2024.
The complete text of Ordinance
No. 1040 may be obtained
at no charge at City Hall
(801 Washington Street,
Northfield, MN 55057) or
on the City's website at
www.ci.northfield.mn.us.
120810 NN 7/20



Legislation Text

File #: 24-448, Version: 1

City Council Meeting Date: July 9, 2024

To: Mayor and City Council

From: Ben Martig, City Administrator

Consideration of Summary Publication of Ordinance No. 1062 Amending Section 2-26 of City Code Relating to 2025 and 2026 Mayor and City Council Compensation.

Action Requested:

The Northfield City Council is asked to make a motion approving the summary publication of Ordinance No. 1062.

Summary Report:

The Northfield City Council has approved the first reading of Ordinance No. 1062 at their June 18, 2024 Council Meeting. The second reading is a separate item on the Consent Agenda.

Alternative Options:

The City Council could direct staff to publish the entire ordinance.

Financial Impacts:

The cost to publish the entire ordinance would be approximately four times more than the cost to publish the summary.

Tentative Timelines:

✓ June 18, 2024	First Reading of Ordinance
July 9, 2024	Second Reading of Ordinance
July 17, 2024	Publication
August 16, 2024	Ordinance Effective 30 days following publication
November 5, 2024	Election Day (Salary change not effective until after the election)
January 1, 2025	Salary change effective date per language in ordinance

SUMMARY PUBLICATION OF CITY OF NORTHFIELD ORDINANCE NO. 1062

AN ORDINANCE OF THE CITY OF NORTHFIELD, MINNESOTA AMENDING SECTION 2-26 OF CITY CODE RELATING TO COUNCIL COMPENSATION

Summary: Ordinance No. 1062 amends Section 2-26 of City Code relating to Council Compensation to include the annual salaries for elected Mayor and City Council for 2025 and 2026.

The complete text of Ordinance No. 1062 may be obtained at no charge at City Hall (801 Washington Street, Northfield, MN 55057) or on the City's website at www.northfieldmn.gov.