



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Park & Recreation Advisory Board

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Monday, March 17, 2025

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA

#### CALL TO ORDER AND ROLL CALL

- Present:** 7 - Board Member Peder Jothen, Vice Chair Krissa Anderson, Board Member Adam Olson, Chair Aaron Lauer, Board Member Isaac Rich, Board Member Russell Bauer and Board Member Kathleen Holmes
- Absent:** 1 - Board Member Zachary Bohar

#### APPROVAL OF AGENDA

A motion was made by Board Member Olson, seconded by Vice Chair Anderson, to approve the March, 17, 2025 agenda . The motion carried by the following vote:

- Yes:** 7 - Board Member Jothen, Vice Chair Anderson, Board Member Olson, Chair Lauer, Board Member Rich, Board Member Bauer and Board Member Holmes

#### APPROVAL OF MINUTES

A motion was made by Board Member Olson, seconded by Vice Chair Anderson, to approve the January 22, 2025 Meeting Minutes. The motion carried by the following vote:

1. [25-164](#) January 22, 2025 PRAB Meeting Minutes.

**Yes:** 7- Board Member Jothen, Vice Chair Anderson, Board Member Olson, Chair Lauer, Board Member Rich, Board Member Bauer and Board Member Holmes

#### OPEN PUBLIC COMMENT

*No Public Comment*

#### PRESENTATIONS

2. [25-165](#) The Park and Recreation Advisory Board hears a presentation from the Rotary Club's Climate Action Team.

*Summary of questions/discussion items but not limited to the following:*

*Rise of the Canon River---is the discussion being had re: flood zone planning.*

*Holmes- flood wall improvement, Carleton flooding, mitigation happening in motion*

*COMP Plan- 3 lenses and one of them environment and sustainability*

*Opportunity for Park Board to create action off of Comp and then Strategic plans*

*Anderson- rain garden (any way to integrate into our parks?) state grants given out  
\*more engineering related/find out more from James*

*Engage with Risi and work with other boards and commissions/EQC*

*Jochen- rain gardens, maintenance a challenge and replacing commercial lawn mowers  
with more energy efficient equipment*

*Holmes- staffing issues, severely understaffed*

*Anderson- mowing vs. native planting \*take survey of cutting down mowing and identity  
areas" Can the board make a list and we can discuss at the next meeting? Send  
suggestions to Charlie.*

## REGULAR AGENDA

### 3. [25-166](#)

Review of Park and Recreation Capital Investment Plan: Park  
Maintenance Programming

*Questions, comments and discussion from Board Members (not limited to the  
following):*

*Anderson- ADA accessible and include total cost in budget, how were the priority of  
parks chosen, consider investing in updating current structure vs. new structures*

*Cedar Meadows new development- city will build and maintain park area, mixed  
housing, large space*

*Olson- huge opportunity for collaboration with new development*

*Holmes- does not include climate related items*

*Holden- more cost effective to keep existing structures and environmental friendly*

*Lauer- ongoing assessment/or parks re-assessed? several assessment done each year  
but not changed in CIP*

*Community Education needs- main one is FIELDS*

*Peder- Sechler (what is the difference between maintenance and improvement?)*

## STAFF UPDATES

*Monday, July 28th- First Responders Event, need volunteers for American Ninja  
Warrior Course (total of four volunteers) 5pm-8pm*

### 4. [25-167](#)

Staff Reports.

## BOARD MEMBER AND COMMISSIONER REPORTS

*Holmes update- Designation of Central Park update*

*PC-Did not pass Planning Commission but still goes to Council*

## ADJOURNMENT

**A motion was made by Board Member Olson, seconded by Board Member Bauer, to adjourn the meeting at 6:55pm . The motion carried by the following vote:**

**Yes:** 7 - Board Member Jochen, Vice Chair Anderson, Board Member Olson, Chair Lauer, Board Member Rich, Board Member Bauer and Board Member Holmes