

CITY OF NORTHFIELD
 PROPOSED BUDGET REPORT
 AS OF: DECEMBER 31ST, 2017

295-HOUSING AND REDEVELOPMENT

REVENUES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD			
<u>Taxes</u>									
295-31010 Ad Valorum Taxes Current	207,567	216,785	223,303	233,968	233,075	99.62	244,263	4.40	244,263
295-31020 Ad Valorum Taxes Delinquent	1,874	1,390	1,523	0	934	0.00	0	0.00	0
295-31050 Tax Increments	0	0	0	0	0	0.00	0	0.00	0
TOTAL Taxes	209,441	218,174	224,826	233,968	234,009	100.02	244,263	4.40	244,263
<u>Intergovernmental</u>									
295-33402 Market Value Credit	0	0	0	0	0	0.00	0	0.00	0
TOTAL Intergovernmental	0	0	0	0	0	0.00	0	0.00	0
<u>Charges for Services</u>									
295-34113 Conduit Debt Fees	0	0	0	0	0	0.00	0	0.00	0
295-34115 Bond Administrative Fees	0	0	0	0	0	0.00	0	0.00	0
TOTAL Charges for Services	0	0	0	0	0	0.00	0	0.00	0
<u>Other Revenue</u>									
295-36210 Interest on Investments	13,215	11,064	6,689	10,000	5,446	54.46	10,000	0.00	10,000
295-36211 Investment Market Value	3,429	(6,030)	105	0	3,878	0.00	0	0.00	0
295-36220 Rent	43,288	42,384	46,331	56,607	50,001	88.33	49,752	12.11-	49,752
295-36225 Interest on Loans	0	0	0	0	0	0.00	0	0.00	0
295-36240 Refunds & Reimbursements	0	0	0	0	1,495	0.00	0	0.00	0
295-36250 Miscellaneous Revenues	1,133	375	0	500	1,036	207.25	1,000	100.00	0
TOTAL Other Revenue	61,065	47,793	53,125	67,107	61,857	92.18	60,752	9.47-	59,752
36220 Rent				PERMANENT NOTES: Rent for HRA Properties: 517 Wash. = \$827/unit 2330 El. 2334 El. = \$920/unit					
36250 Miscellaneous Revenues				PERMANENT NOTES: fees for first time homebuyer, manufactured home acquisition, etc.					
<u>Other Financing Sources</u>									
295-39101 Sale of Assets	0	0	0	0	0	0.00	0	0.00	0
295-39105 Land/Property Sale Proceeds	0	0	3,351	0	0	0.00	0	0.00	0
295-39200 Transfer In	0	0	0	0	0	0.00	0	0.00	0
295-39310 Bond Proceeds	0	0	0	0	0	0.00	0	0.00	0
TOTAL Other Financing Sources	0	0	3,351	0	0	0.00	0	0.00	0
TOTAL REVENUES	270,506	265,968	281,301	301,075	295,866	98.27	305,015	1.31	304,015

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295-HOUSING AND REDEVELOPMENT
Other Financing Uses

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 -----)			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD			
TOTAL Other Financing Uses	0	0	0	0	0	0.00	0	0.00	0

295-HOUSING AND REDEVELOPMENT
 HRA General Operating

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET	
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD				
PERSONAL SERVICES										
295-5200-1101	Salaries FullTime	58,150	47,505	79,360	75,703	81,736	107.97	81,864	8.14	85,936
295-5200-1102	Salaries Overtime	0	0	350	0	372	0.00	0	0.00	0
295-5200-1103	Salaries PartTime	0	0	0	0	0	0.00	0	0.00	0
295-5200-1112	Longevity	744	455	0	103	0	0.00	0	100.00-	0
295-5200-1121	PERA	4,163	3,056	5,969	5,874	6,098	103.82	6,340	7.93	6,654
295-5200-1122	FICA	3,939	3,359	6,028	4,382	6,250	142.63	5,663	29.23	5,945
295-5200-1131	Medical/Dental/Life Insur	10,479	8,163	5,663	19,015	9,215	48.46	8,294	56.38-	8,677
295-5200-1132	Employer HSA Contribution	265	259	1,975	175	2,015	1,151.66	1,925	1,000.00	1,925
295-5200-1151	Workers' Comp Insurance Pre	280	457	711	711	711	100.00	630	11.39-	630
TOTAL PERSONAL SERVICES		78,020	63,254	100,057	105,963	106,398	100.41	104,716	1.18-	109,767
5200-1101	Salaries FullTime	PERMANENT NOTES: 2015 Allocation: Coordinator: 50% Director: 20% Engineering Admin Assist: 5%								
5200-1101	Salaries FullTime	CURRENT YEAR NOTES: 2016 Allocation: New position Housing Coordinator: 100% Director: 20% Engineering Admin Assist: 5%								
5200-1101	Salaries FullTime	NEXT YEAR NOTES: 2017 Allocation: Housing Coordinator: 100% Director: 10% Engineering Admin Assist: 5%								
SUPPLIES										
295-5200-2218	General Supplies	0	206	128	300	26	8.82	300	0.00	300
TOTAL SUPPLIES		0	206	128	300	26	8.82	300	0.00	300
5200-2218	General Supplies	PERMANENT NOTES: Pens, paper, etc.								
CHARGES FOR SERVICES										
295-5200-3300	Other Professional Services	6,455	5,987	8,789	45,000	12,254	27.23	56,658	25.91	45,000
295-5200-3301	Auditing & Accounting Servi	1,198	724	1,173	1,300	1,200	92.27	1,300	0.00	1,900
295-5200-3304	Legal Services	3,412	4,654	3,711	4,000	2,656	66.41	4,000	0.00	4,000
295-5200-3310	IT Equip Repl Charge	400	491	5,589	0	1,857	0.00	5,742	0.00	5,742
295-5200-3331	Mileage/Meals/Lodging	2,915	1,447	150	3,500	904	25.84	4,000	14.29	3,500
295-5200-3333	Staff Training/Conferences	893	570	695	7,000	3,743	53.47	7,000	0.00	7,000
295-5200-3342	Advertising	0	0	0	2,000	0	0.00	2,000	0.00	2,000
295-5200-3361	General Insurance	1,700	1,900	2,000	1,900	1,900	100.00	1,900	0.00	1,900
TOTAL CHARGES FOR SERVICES		16,972	15,772	22,106	64,700	24,515	37.89	82,600	27.67	71,042

295-HOUSING AND REDEVELOPMENT
 HRA General Operating

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET	
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD				
5200-3300	Other Professional SPERMANENT NOTES: Professional services deemed necessary for HRA projects									
5200-3300	Other Professional SNEXT YEAR NOTES: Begin Master Planning for Spring Creek Subdivision									
5200-3301	Auditing & AccountinPERMANENT NOTES: As per Finance Dept									
5200-3331	Mileage/Meals/LodginPERMANENT NOTES: Travel and lodging for NDC certification									
5200-3333	Staff Training/ConfePERMANENT NOTES: NDC Certification process									
5200-3342	Advertising PERMANENT NOTES: Advertise CDBG programs and other projects HRA is working on or promoting									
5200-3361	General Insurance PERMANENT NOTES: HRA's share of general liability, property insurance, etc. SHOULD NOT include rental property insurance; that is a 5210 budget item.									
<u>OTHER CHARGES</u>										
295-5200-4463	Dues, Memberships, Subscrip	831	175	636	800	491	61.38	800	0.00	1,000
295-5200-4464	Miscellaneous Operating Exp	4	50	430	500	441	88.21	500	0.00	500
295-5200-4490	Administrative Charge	<u>6,999</u>	<u>6,999</u>	<u>6,999</u>	<u>6,999</u>	<u>6,999</u>	<u>100.00</u>	<u>6,999</u>	<u>0.00</u>	<u>6,999</u>
TOTAL OTHER CHARGES		7,834	7,224	8,065	8,299	7,931	95.57	8,299	0.00	8,499
5200-4463	Dues, Memberships, SPERMANENT NOTES: NAHRO subscriptions									
5200-4464	Miscellaneous OperatPERMANENT NOTES: Balance line item									
5200-4490	Administrative ChargPERMANENT NOTES: Administrative overhead charge to General Fund									
<u>CAPITAL OUTLAY</u>										
295-5200-5520	Other Improvements	<u>549</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0</u>
TOTAL CAPITAL OUTLAY		549	0	0	0	0	0.00	0	0.00	0

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 HRA General Operating

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 -----)			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD			
<u>TRANSFERS</u>									
295-5200-7200 Transfer Out	2,747	0	0	1,857	0	0.00	0	100.00-	0
TOTAL TRANSFERS	2,747	0	0	1,857	0	0.00	0	100.00-	0
5200-7200 Transfer Out				PERMANENT NOTES: IT payments for services rendered					
TOTAL HRA General Operating	106,123	86,456	130,355	181,119	138,870	76.67	195,915	8.17	189,608

CITY OF NORTHFIELD
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295-HOUSING AND REDEVELOPMENT
 HRA Rental Projects

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET	
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD				
CHARGES FOR SERVICES										
295-5210-3361	General Insurance	1,759	1,845	2,525	2,750	2,750	100.00	2,900	5.45	2,900
295-5210-3387	Water, Sewer, Gas & Electric	4,450	3,943	5,652	8,600	6,002	69.80	8,600	0.00	8,600
TOTAL CHARGES FOR SERVICES		6,209	5,787	8,177	11,350	8,752	77.11	11,500	1.32	11,500
5210-3361	General Insurance	PERMANENT NOTES: Property Insurance for 517 Washington and Elianna townhomes, increased 5% over 2014 estimates								
5210-3387	Water, Sewer, Gas & Electric	PERMANENT NOTES: Water/sewer/trash and Xcel utilities Washington, and stipend for Elianna assuming empty unit for 3 months between tenants LAWN AND SNOW BELONG IN MISC EXPENSES								
OTHER CHARGES										
295-5210-4464	Miscellaneous Operating Exp	27,427	22,117	28,414	36,900	19,035	51.59	37,100	0.54	37,100
TOTAL OTHER CHARGES		27,427	22,117	28,414	36,900	19,035	51.59	37,100	0.54	37,100
5210-4464	Miscellaneous Operat	PERMANENT NOTES: Taxes, repairs, lawn maintenance for 517 Wash and Elianna properties								
DEBT SERVICE										
295-5210-6011	Interest Exp - Interfund Lo	0	0	0	0	0	0.00	0	0.00	0
TOTAL DEBT SERVICE		0	0	0	0	0	0.00	0	0.00	0
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TOTAL HRA Rental Projects		33,637	27,905	36,591	48,250	27,788	57.59	48,600	0.73	48,600

CITY OF NORTHFIELD
 PROPOSED BUDGET REPORT
 AS OF: DECEMBER 31ST, 2017

295-HOUSING AND REDEVELOPMENT
 HRA LMI Housing

EXPENDITURES	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	(----- 2017 -----)			2018 PROPOSED BUDGET	% INCREASE ADOPTED vs PROPOSED	2019 PROJECTED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	% USED YTD			
<u>CHARGES FOR SERVICES</u>									
295-5220-3309 Programs and Public Service	0	0	0	0	0	0.00	0	0.00	1,000
295-5220-3387 Water, Sewer & Storm Drains	0	0	0	1,000	0	0.00	1,000	0.00	1,000
TOTAL CHARGES FOR SERVICES	0	0	0	1,000	0	0.00	1,000	0.00	2,000
5220-3387 Water, Sewer & Storm	PERMANENT NOTES: Storm sewer fee as calculated by Engineering dept. Will pay this charge until site is developed.								
<u>OTHER CHARGES</u>									
5220-4464 Miscellaneous Operating Exp	306	0	93	1,000	177	17.73	1,500	50.00	1,000
TOTAL OTHER CHARGES	306	0	93	1,000	177	17.73	1,500	50.00	1,000
5220-4464 Miscellaneous Operat	PERMANENT NOTES: Southbridge Maintenance								
<u>CAPITAL OUTLAY</u>									
295-5220-5520 Other Improvements	39,098	56,513	96,253	63,401	53,681	84.67	58,000	8.52-	58,000
TOTAL CAPITAL OUTLAY	39,098	56,513	96,253	63,401	53,681	84.67	58,000	8.52-	58,000
5220-5520 Other Improvements	PERMANENT NOTES: Projects								
5220-5520 Other Improvements	CURRENT YEAR NOTES: street assessment assistance: 40000 misc. projects 28,563								
TOTAL HRA LMI Housing	39,404	56,513	96,345	65,401	53,859	82.35	60,500	7.49-	61,000
TOTAL EXPENDITURES	179,164	170,873	263,291	294,770	220,516	74.81	305,015	3.48	299,208
REVENUES OVER/(UNDER) EXPENDITURES	91,342	95,094	18,010	6,305	75,350	1,195.04	0	100.00-	4,807