



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Minutes - Draft Park & Recreation Advisory Board

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Monday, August 5, 2024

6:00 PM

Council Chambers

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### 6:00 PM - REGULAR AGENDA CALL TO ORDER AND ROLL CALL

*Chair Peterson called the meeting to order at 6:00 p.m. Roll call included introductions for the benefit of new members.*

*Present: Chair Peterson, Board Member Jothen, Board Member Miller, Board Member Anderson, and Youth Representative (voting member) Holden.*

*Absent: Vice Chair Lauer, Board Member Olson*

*Also present: Zachary Bohar, Member Ex-Officio; Charlie Fredericks, Streets & Parks Manager; Matt Bailey, Meeting Associate; Isaac Rich, Youth Representative (non-voting member)*

### APPROVAL OF AGENDA

**A motion was made by Board Member Anderson, seconded by Board Member Jothen, to approve the agenda. The motion carried by the following vote:**

**Yes: 5 - Chair Peterson, Board Member Jothen, Board Member Miller, Board Member Anderson, and Youth Representative (voting) Holden.**

### APPROVAL OF MINUTES

1. [24-476](#) June 3rd, 2024 PRAB Meeting Minutes.

**Attachments:** [06-03-2024 Meeting Minutes](#)

**A motion was made by Board Member Anderson, seconded by Board Member Jothen, to approve the June 3, 2024 PRAB Meeting Minutes. The motion carried by the following vote:**

**Yes: 5 - Chair Peterson, Board Member Jothen, Board Member Miller, Board Member Anderson, and Youth Representative (voting) Holden.**

### OPEN PUBLIC COMMENT

*No public comment was received.*

### REGULAR AGENDA

2. [24-477](#) The Park and Recreation Board receives an update on the Riverside Lions Park Long-Range Plan implementation progress.

**Attachments:** [2024-08 Northfield Lions Refined Concept Presentation.pdf](#)

*Northfield Streets & Parks Manager Charlie Fredericks introduced City consultant Bruce Jacobson who presented an update on the Riverside Lions Park long-range plan implementation. Fredericks and Jacobson responded to questions and comments from the Board.*

## STAFF UPDATES

3. [24-478](#) Staff Reports.

**Attachments:** [1 - August 2024 Park Report.pdf](#)  
[2 - August 2024 Pool-Arena Report.pdf](#)

*Northfield Streets & Parks Manager Charlie Fredericks presented updates from City staff. Engagement with the Sechler Park update process has been good. City consultant Bruce Jacobson provided additional context on the parks update process and its relationship to the City's long-term planning.*

## BOARD MEMBER AND COMMISSIONER REPORTS

*Chair Peterson will be ending her tenure as Chair at the end of the calendar year.*

## ADJOURNMENT

**A motion was made by Board Member Anderson, seconded by Youth Representative Holden, to adjourn the meeting at 7:02 p.m. The motion carried by the following vote:**

**Yes: 5 - Chair Peterson, Board Member Jothen, Board Member Miller, Board Member Anderson, and Youth Representative (voting) Holden.**