



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
ci.northfield.mn.us

Meeting Minutes - Draft City Council

Tuesday, May 8, 2018

6:00 PM

Council Chambers

Work Session

6:00 PM - REGULAR AGENDA CALL TO ORDER

Mayor Pownell called the meeting to order at 6:00 pm.

- Present:** 6 - Council Member Greg Colby, Council Member Suzie Nakasian, Council Member Brad Ness, Council Member Jessica Peterson White, Council Member Erica Zweifel, and Mayor Rhonda Pownell
- Absent:** 1 - Council Member David DeLong

APPROVAL OF AGENDA

A motion was made by Council Member Zweifel, seconded by Council Member Nakasian, to approve the agenda. The motion carried by the following vote:

- Yes:** 6 - C. Colby, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell

1. [18-251](#) Discussion of Strategic Plan (2018-2022): Affordable Housing: “Develop Southbridge Property”

Community Development Director Heineman introduced this item. Housing Coordinator Atchison and Three Rivers Community Action Agency Community Development Director Leah Hall, provided information on the proposed project to develop the Southbridge Sudbdivision Property owned by the HRA. Three Rivers Community Action Agency agreed to partner with the HRA to on a new project to increase the number of affordable rental housing units at Spring Creek Townhomes. The proposed project will be located on a portion of the 11.18 acres owned by the HRA in the Southbridge Area. Hall reviewed the concept plans, costs, TIF request, request for letter of support and answered questions posed by Council.

2. [18-252](#) Discussion of Strategic Plan (2018-2022): Diversity, Equity, Inclusion: Strategic Initiatives: b) Develop and implement the Racial Equity Plan; c) Develop a recruitment plan for volunteers, board/commission members, interns; and d) Implement recruitment, hiring, and retention plan for City staff positions.

City Administrator Martig introduced this item. Martig, Police Chief Nelson, Public works Director/City Engineer Bennett, HR/Communications Director Mahowald and Community Development Director Heineman presented information on Racial Equity/Implicit Bias which included components of an internal employee training completed in 2017. City Administrator Martig discussed next steps related to implementation and answered questions posed by Council.

Recess

Council took a 5 minute break at 7:36 pm. The meeting resumed at 7:45 pm.

3. [18-253](#) Discussion of Strategic Plan (2018-2022): Economic Development: “Riverfront Enhancement”

City Administrator Martig introduced this item. Public Works Director/City Engineer Bennett provided information regarding river access. Community Development Director Heineman provided an update on the Basil's project. Staff answered questions posed by Council. Council members discussed the information provided.

4. [18-254](#) Review of Strategic Plan (2018-2020) Quarter 1 2018 Summary Report

City Administrator Martig introduced this item and answered questions posed by Council. Community Development Director Heineman reviewed Economic Development and Affordable Housing strategic priorities. Council members discussed and provided input on corrections needed to the reporting document.

Public Works Director/City Engineer Bennett reviewed infrastructure items to-date.

ADJOURN

A motion was made by Council Member Nakasian, seconded by Council Member Colby, to adjourn the meeting at 9:00 pm. The motion carried by the following vote:

Yes: 6 - C. Colby, C. Nakasian, C. Ness, C. Peterson White, C. Zweifel, and Mayor Pownell