



City of Northfield

City Hall
801 Washington Street
Northfield, MN 55057
northfieldmn.gov

Meeting Minutes - Draft City Council

Tuesday, June 10, 2025

6:00 PM

Council Chambers

Work Session

6:00 PM - CITY COUNCIL WORK SESSION AGENDA

CALL TO ORDER

Mayor Zweifel called the meeting to order at 6:00 p.m.

Present: 6 - Council Member Brad Ness, Council Member Kathleen Holmes, Council Member Davin Sokup, Council Member Chad Beumer, Council Member Peter Dahlen, and Mayor Erica Zweifel

Absent: 1 - Council Member Jessica Peterson White

Also present: Finance Director Brenda Angelstad, Public Works Director/City Engineer David Bennett, Police Chief Jeff Schroepfer, City Administrator Ben Martig and City Clerk Lynette Peterson.

REGULAR AGENDA

1. [25-320](#) Presentation of the City of Northfield Annual Comprehensive Financial Report for the Year Ended December 31, 2024.

Mayor Zweifel introduced Tom Olinger, Governmental Service Partner, from Abdo. Olinger introduced the item, summarized the audit results and detailed the audit findings. He then further discussed expenses, revenues, fund and debt service and identified no changes from the 2023 audit. Finance Director Brenda Angelstad added additional information.

City Administrator Ben Martig, Angelstad and Olinger answered questions from the Council.

2. [25-321](#) Review and Discussion of 5-year Capital Improvement Plan (CIP).

Public Works Director/City Engineer David Bennett introduced the item stating the CIP and CEP agenda items will be combined into the same presentation. Bennett detailed ongoing and future projects and equipment by department or building.

Bennett, Finance Director Brenda Angelstad, Police Chief Schroepfer, and City Administrator Martig added additional information and answered questions from the Council.

RECESS

Council recessed at 7:38 p.m. Council meeting resumed at 7:45 p.m.

3. [25-322](#)

Review and Discussion of 5-year Capital Equipment Plan (CEP).

Finance Director Brenda Angelstad, Public Works Director/City Engineer David Bennett, Police Chief Jeff Schroeffer and City Administrator Ben Martig answered additional questions from the Council.

The Council provided feedback on the policy questions for the CIP/CEP as noted in the presentation and also discussed target levy percentages for upcoming budget discussions.

ADJOURN

A motion was made by Council Member Ness, seconded by Council Member Beumer, to adjourn the meeting at 8:45 p.m. The motion carried by the following vote:

Yes: 6 - C. Ness, C. Holmes, C. Sokup, C. Beumer, C. Dahlen, and Mayor Zweifel