



## Business assistance

Get help creating, maintaining and increasing your business. There are a number of local, regional, and national resources available to assist you in building your business in the Northfield area, such as:

- Northfield Area Chamber of Commerce
- Friends of Northfield Downtown

[northfieldmn.gov/BusinessAssistance](http://northfieldmn.gov/BusinessAssistance)

## Financial help

Businesses considering expanding, relocating, making repairs or improvements or starting up or in Northfield have a wide array of possible financing options.

[northfieldmn.gov/Financing](http://northfieldmn.gov/Financing)

## Sustainability

We're empowering businesses to reduce energy consumption, cut costs, and champion climate action with our Sustainability Building Policy and Climate Champions program.

[northfieldmn.gov/Sustainability](http://northfieldmn.gov/Sustainability)

## Participate in the process

There are many different opportunities to participate in city government in Northfield.

- Interact at open houses and neighborhood meetings
- Comment at public meetings
- Take surveys
- Join a board or commission
- Run for office
- Vote

[northfieldmn.gov/Participate](http://northfieldmn.gov/Participate)

### Stay connected



Download the mobile app



Radio updates 95.1 FM  
Wednesdays 8:40 a.m.



Email or text updates  
[northfieldmn.gov/notify](http://northfieldmn.gov/notify)



Emergency alert notification  
[northfieldmn.gov/alerts](http://northfieldmn.gov/alerts)



Comment on City Council items  
[northfieldmn.gov/comment](http://northfieldmn.gov/comment)



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# WELCOME TO NORTHFIELD

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## Business Guide

Northfield is an open, safe, and welcoming community. We're happy to have your business call Northfield home. We've put together information on city ordinances, services, amenities and tips for your business. Let's work together to be good neighbors and continue to make Northfield a community for all!



City Hall  
801 Washington Street  
507-645-8833

Updates and more information  
[northfieldmn.gov](http://northfieldmn.gov)



## Business licenses

The City of Northfield does not require general business licenses for most businesses, but does license certain business activities. Allow at least 45 days for processing licenses.

These business activities require a license:

- Charitable gambling
- Concessions
- Edible cannabinoid
- Fireworks retail sales
- Liquor
- Peddler, solicitor, transient merchant
- Refuse
- Vehicle for hire
- Tobacco

[northfieldmn.gov/Licenses](http://northfieldmn.gov/Licenses)

## Repairs and improvements

Before making repairs or improvements to your building be safe and responsible by getting the necessary permits.

Permits and inspections ensure projects follow required standards to protect your business and the community.

These projects require a permit:

- Appliance replacements such as water heater or furnace
- Exterior remodels
- Kitchen upgrades and replacements
- Interior remodels
- New sign installations
- Restroom upgrades, changes, additions

[northfieldmn.gov/Permits](http://northfieldmn.gov/Permits)

## Doing the work yourself

You can act as a general contractor for your project. A building plan signed by an architect is required. Trade work such as electrical, plumbing and mechanical must have a permit and must be completed by licensed professionals in that trade.

## Upgrades and ADA compliancy

All work performed must be completed to current ADA (Americans with Disabilities Act) standards, but you do not have to upgrade your entire space to meet ADA standards.

## Sidewalk maintenance and responsibilities

Help keep your area safe, welcoming and accessible for all.

- Clear sidewalks of snow and ice within 12 hours.
- Do not shovel snow or rake leaves or grass clippings into the street.
- Do not block sidewalks or streets by tree limbs, bushes, building materials, or vehicles.
- Keep weeds or lawns less than 12 inches in height.
- Do not or accumulate garbage, debris, furniture and appliances or store an abandoned, junk or unlicensed vehicle on your property.
- Keep your sidewalk clear for pedestrians that's at least 5 feet wide.

## Signs

A sign application is needed for new signs or to move an existing sign.

[northfieldmn.gov/PlanningPermits](http://northfieldmn.gov/PlanningPermits)

## Historic District

If your property is located within the Historic District, there are specific guidelines for exterior improvements and signs.

Applications for Historic District:

- Certificate of Appropriateness
- Sign permit

[northfieldmn.gov/HistoricSites](http://northfieldmn.gov/HistoricSites)



## Parking

### Downtown parking restrictions

- 2-hour limit on streets
- 24-hour limit in public parking lots

### Winter parking

No parking is allowed on any city street from November 15 to March 15 between 2 a.m. and 6 a.m.

[northfieldmn.gov/Snow](http://northfieldmn.gov/Snow)

### Snow emergencies

Sign up for Snow Emergency alerts. When the city declares a Snow Emergency, you cannot park on any public street or parking lot until the street is plowed curb to curb.

[northfieldmn.gov/Alerts](http://northfieldmn.gov/Alerts)

### Winter Downtown Parking Permit

The City offers a Winter Downtown Parking Permit only to downtown property managers, owners and businesses that do not have off-street parking. The permit allows parking in certain public parking lots during a Snow Emergency.

Property managers are responsible for applying yearly to obtain permits for their tenants in their building, and distributing permits, parking lot map and parking policies to them.

[northfieldmn.gov/WinterParking](http://northfieldmn.gov/WinterParking)