



# City of Northfield

City Hall  
801 Washington Street  
Northfield, MN 55057  
northfieldmn.gov

## Meeting Agenda

### City Council

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Tuesday, April 15, 2025

6:00 PM

Council Chambers

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## 6:00 PM - CITY COUNCIL MEETING AGENDA

### CALL TO ORDER

Mayor: Zweifel

Councilmembers: Beumer, Dahlen, Holmes, Ness, Peterson White, Sokup

### OPEN PUBLIC COMMENT

*Open Public Comment is intended to receive public comment on matters of City business and/or topics under the jurisdiction of the City Council. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time. If the topic relates to an item later in the agenda individuals may speak at this time if that is their preference. However, they will be unable to comment again later on the same agenda item.*

*Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak if time permits. Open Public Comment will conclude by 6:20 p.m.*

### APPROVAL OF AGENDA

### PRESENTATIONS

1. [25-207](#) Presentation of Percent for the Arts Annual Report (2024).

**Attachments:**      [1 - Percent for the arts report 2024](#)  
[2 - Percent for the arts 2024 presentation \(new\)](#)

### CONSENT AGENDA

*The proposed consent agenda is included on the agenda and shown on the screens in the Council Chambers. The purpose of a consent agenda is to allow for routine motions, resolutions, ordinances, and items previously discussed with consensus made, to be passed with one motion. These items are still important and necessary considerations and full background memo and materials have been prepared and are publicly available on the website and in the Council Chambers. City Council Members have had the opportunity to ask questions for clarification of consent agenda items in advance of the meeting and have had the opportunity to request an item be moved to the regular agenda for further discussion.*

2. [25-208](#) Consider Approval of April 1, 2025 City Council Closed Meeting Minutes.

**Attachments:**      [1 - 04-01-25 Closed Meeting Minutes](#)

3.     [25-209](#)                   Consider Approval of April 1, 2025 City Council Meeting Minutes.
- Attachments:**       [1 - 04-01-25 City Council Meeting Minutes](#)
4.     [25-210](#)                   Consider Approval of April 5, 2025 City Council Strategic Plan Retreat Minutes.
- Attachments:**       [1 - 04-05-25 City Council Strategic Plan Retreat](#)
5.     [25-211](#)                   Consider Approving Disbursements totaling \$1,504,133.25
- Attachments:**       [1 - Disbursements](#)  
                              [2 - Disbursements](#)
6.     [25-161](#)                   Consider Approval of Lease Agreement with Northfield Senior Citizens Inc. d.b.a. FiftyNorth.
- Attachments:**       [1 - LEASE AGREEMENT FIFTYNORTH 2025](#)
7.     [Ord. 1075](#)                  Consideration of Second Reading of Ordinance 1075 Designating Central Park (421 4th St. E.) as a Local Heritage Preservation Site.
- Attachments:**       [1 - Ordinance](#)  
                              [2 - Central Park Application](#)  
                              [3 - Hyperlink to Jan 6, 2025 HPC Meeting](#)  
                              [4 - Hyperlink to Jan 22, 2025 PRAB Meeting](#)  
                              [5 - Hyperlink to Feb 20, 2025 PC Meeting](#)
8.     [25-212](#)                   Consideration of Summary Publication of Ordinance No. 1075 Designating Central Park a Heritage Preservation Site.
- Attachments:**       [1 - SUMMARY PUBLICATION OF CITY OF NORTHFIELD ORDINANCE NO](#)
9.     [25-214](#)                   Consider Accepting the Agricultural Land Lease for Hauberg Woods
- Attachments:**       [1 - Hauberg Woods Farm Lease Agreement\\_2025.pdf](#)
10.    [25-215](#)                   Consider Motion accepting License Number UWAT014061 for Water Utility to Cross Public Waters.
- Attachments:**       [1 - UWAT014061 Water Crossing License](#)  
                              [2 - Trunk Sanitary Sewer Extension](#)
11.    [25-216](#)                   Consider Motion Approving Permanent and Temporary Easements for the Neighborhood Flooding Issues Improvement Project.
- Attachments:**       [1 - Temporary and Permanent Easements](#)  
                              [2 - Easements Spreadsheet](#)

**REPORTS FROM THE MAYOR AND COUNCILMEMBERS**

12.     [25-217](#)                   Reports From the Mayor and Council Members.

**REGULAR AGENDA**

*The public will have an opportunity to address the City Council on the following regular agenda items. Individuals who pre-registered may take one opportunity to address the Council for up to two (2) minutes. After all individuals on the sign-up list have spoken, other individuals may speak. Persons must give their name and address and if representing a business must give the name of the business or corporation. If an attorney or consultant is representing a client, the client must be identified for the record.*

*The intent of the public comment is to receive information from the public. Individuals who would like to have a question addressed may write their question on the back of the comment card and an appropriate person will follow up with them at another time.*

13.     [25-213](#)                   Consider Motion Approving Permanent and Temporary Construction Easements for Spring Creek Road - Mill Towns State Trail Project.

**Attachments:**     [1 - Permanent and Temporary Easement Agreement - 1015 Spring Road Owner Signed](#)  
                              [2 - Permanent and Temporary Easement Agreement - Golf Course Signed](#)  
                              [3 - Temporary Construction Easement - 1101 Spring Creek Road Owner Signed](#)  
                              [4 - Project Process - Current](#)  
                              [5 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)

14.     [Res. 2025-041](#)           Consider Rules of Business Amendment Request Recommended by the Mayors Youth Council.

**Attachments:**     [1 - Res. Rules of Business](#)  
                              [2 - 1.05 Council Rules of Business.draftMYCRedlined](#)  
                              [3 - Mayor's Youth Council Statement](#)

15.     [25-219](#)                   Consider Approving Professional Service Agreement for the 2026 Spring Street and Fremouw Avenue Railroad Crossing Improvements Project.

**Attachments:**     [1 - Consultant-professional services contract Bolton and Menk](#)  
                              [2 - Project Location Map](#)  
                              [3 - Quiet Zone Background Information Presentation](#)  
                              [4 - Project Process](#)

16.     [Ord. 1076](#)             First Reading of Ordinance No. 1076 Amending Chapter 30 - Health and Sanitation of the City Code Regarding Regulation of Cannabis Businesses, Lower-Potency Hemp Edible Retailers, and Events.

**Attachments:**     [1 - Ordinance 1076 Regulating Cannabis](#)  
                          [2 - League of MN Cities FAQ Cannabis](#)  
                          [3 - A Guide for Local Governments on Adult Use Cannabis 2.1 tem1202-627967.](#)  
                          [4 - SUPPLEMENTAL 1 - City Council Supplemental Agenda Background Memo No. 1](#)  
                          [5 - SUPPLEMENTAL 1 - Cannabis Presentation 041525](#)

17.     [25-220](#)             Discussion of Potential State of Minnesota Local Project Capital Bond Requests for 2026.

**Attachments:**     [1 - MMB LMC Presentation 2025](#)  
                          [2 - 241203 CIP Final by department](#)  
                          [3 - Lincoln Parkway Project](#)

## ADMINISTRATORS UPDATE

18.     [25-221](#)             City Administrator's Update.

**Attachments:**     [1 - Upcoming Council Agenda Items \(04-10-25\)](#)

## ADJOURN

***Note: The City Council may take a five minute break during the meeting. All regular City Council meetings end at 9:00 pm unless a simple (4/7) majority of the City Council vote to extend the time.***

***SPECIAL NEEDS: If you require special services to attend or participate in a public meeting, please call the City's Administration Office at (507) 645-3001 or e-mail Lynette Peterson, City Clerk, at [lynette.peterson@northfieldmn.gov](mailto:lynette.peterson@northfieldmn.gov). TDD users can call (507) 645-3030. Please call at least 24 hours before the meeting, if possible.***