



Park and Recreation Advisory Board

MEETING MINUTES RECORD

Meeting: PRAB Meeting

Date: October 16, 2014 **Location:** Northfield City Hall Training Room **Start Time:** 7:00 p.m. **Adjourn Time:** 9:00 p.m.

Members present: Dale Gehring; Valerie Enfiejian-Hoekstra; Tyler Burkart; Grace Clark; David Hvistendahl; Danny Glampe; Bergen Hoff

Members Absent: Mel Miller

Others present: Brian Erickson, Staff Liaison; Allison Watkins, Recreation Manager; TJ Heinrich, Streets and Parks Supervisor; Wanda Playter, Clerical Liaison

Item	Discussion/Conclusions	Action
Call to Order	At 7:00 p.m. Chair Gehring called the meeting to order.	
Approval of Agenda		
<i>October 16, 2014</i>		A motion was made by T. Burkart and seconded by G. Clark to approve the October 16, 2014 agenda. All in favor.
Approval of Minutes		
<i>September 18, 2014</i>		A motion was made by G. Clark and seconded by T. Burkart to approve the September 18, 2014 minutes. All in favor.
Public Comments		
	Boy Scout, Sebastian Lawler, shared his plan to become an Eagle Scout. He would like to build a nature play area in Oddfellows Park. Sebastian will update PRAB as he moves forward with his nature play area.	
Reports		
<i>Way Park Warming House Update</i>	Daniel Bynum, St. Olaf student, presented pictures and explained the process of designing and painting the warming house at Way Park.	
<i>B. Erickson – P.E., Interim Public Works Director / City Engineer</i>	All paving is finished, and drain tile placed at Old Memorial Field. Plantings will go in next week. Brian will check on the rain garden dimensions and placement.	
<i>T.J. Heinrich – Street & Parks</i>	Park shelters have been winterized. Sechler Park will be closing early due to vandalism on the fields. Playground inspections have been completed, and playground equipment repairs are being done.	
<i>A. Watkins – Park & Rec.</i>	NHA would like to keep the ice in all summer, from July until March with no take out. Ice would be in during DJJD for a hockey tournament instead of the craft sale. The pool has been winterized. Final numbers have not been calculated at this time.	

Unfinished Business		
<i>Skateboard Park Update</i>	<p>Ann, from 310 Maple Street voiced her concern regarding noise at the skateboard park.</p> <p>Staff has been actively researching communities with skateboard parks. The completed report will be presented at the November PRAB meeting.</p> <p>A topographic study of the building site has been completed. The study will be sent to Pillar to complete the site plan for the project. This portion will be presented at the November PRAB meeting.</p> <p>Discussion was held on funding the skateboard park.</p>	
<i>Meadows Park Update and Discussion</i>	<p>Staff met with SRF Consulting/Paul Miller Design, Inc. in mid-September. The consultant will meet with Council during their October 28 work session to get thoughts on plans as well as direction on the goals and objectives of the project. A public meeting is planned for November 19, which may be held at the Middle School due to the larger number of people involved in a community park.</p>	
New Business		
<i>PRAB Work Plan for 2015</i>	<p>Areas discussed for the 2015 work plan were:</p> <p>Arena facility which will be done throughout 2015.</p> <p>Pool amenities which will be done before spring 2015.</p> <p>Budget which is set for April 2015.</p> <p>Skateboard park set for a shovel in the ground May 2015.</p> <p>Meadows Park, see timeline from packet.</p>	
<i>Pool Amenities</i>	<p>Discussion was held on the options for pool amenities and what is most needed at the pool. Allison will get estimates for pool slides and report back at the November PRAB meeting.</p> <p>Staff will look into the cost of having the solar panels removed, and they solar panels can be removed while still under contract.</p>	
<i>Trail Discussion</i>	<p>Trail connection is number one priority. Discussion was held on adding a multi-purpose trail during the Woodley Street Reconstruction project in 2016.</p>	
Adjourn		
Adjourn the meeting	The meeting was adjourned at 9:00 p.m.	A motion was made by D. Hvistendahl and seconded by T. Burkart to adjourn meeting. All in favor. Motion carried

Submitted by: Wanda Playter, Clerical Liaison